



PIASCY-LOGBOOK



Stay Safe



PLASCY SCHOOL
LOGBOOK



Message to the User:

This logbook is to serve as a “Self Assessment” guide at both middle and upper levels in primary school. The Logbook is designed to track activities over 3 school terms. All sections should be completed per term.

It is composed of 8 Sections:

Section 1: School profile provides basic school data.

Section 2: WHOLE School Development requires that there is a “Talking” office, “Talking” compound and “Talking classrooms” and a child friendly environment.

Section 3: PIASCY Events - Involves innovative activities such as Debates, Competitions, Open-days etc.

Section 4: Assembly Activities - tracks the regular assembly messages by class and methods.

Section 5: Pupil participation - shows the level of pupils involvement in the class, in leading Assemblies and Clubs activities etc.

Section 6: Training and Continuous Profession Development Sessions serve as a record of all training workshops conducted in a term for the Teachers and stakeholders.

Section 7: Instructional materials - shows the availability of use of support materials.

Example: - Supplemental materials like Posters, Charts, News letters and NGO materials, Straight Talk materials like Young Talk, Teacher Talk, HIV-AIDs Readers and Teachers guides.

Section 8: Support Supervision: HT to complete the Logbook routinely/monthly. The Logbook will be reviewed by the External Supervisor and the school PIASCY Team.

Section 1

SCHOOL PROFILE

** School profile provides basic school data.*

Name of the School _____

Headteacher: _____

SMC: _____

Teachers

M	F	TOTAL

Pupils

Class	Male	Female	Total
P 3			
P 4			
P 5			
P 6			
P 7			

Section 2

TERM I WHOLE SCHOOL DEVELOPMENT

** WHOLE School Development requires that there is a “Talking” office, “Talking” compound and “Talking classrooms” and a child friendly environment.*

Office:

Compound:

Classroom:

Sanitation:

Other:

Section 3

TERM I

PIASCY EVENTS

**PIASCY Events - Involves innovative activities such as Debates, Competitions, Open-days etc.*

Innovations:

TERM I ASSEMBLY ACTIVITIES

**Assembly Activities - tracks the regular assembly messages by class and methods.*

Date	Topic	Description

Section 5

**TERM I
PUPIL PARTICIPATION**

**Pupil participation - shows the level of pupils involvement in the class, in leading Assemblies and Clubs activities etc.*

In Class:

Assemblies:

Clubs:

Other:

Section 6

**TERM I
TRAINING / CPDS**

**Training and Continuous Profession Development Sessions serve as a record of all training workshops conducted in a term for the Teachers and stakeholders.*

Date	Topic	# Teachers	Trainers

Section 7

**TERM I
INSTRUCTIONAL MATERIAL**

** Instructional materials - shows the availability of use of support materials.*

Example: - Supplemental materials like Posters, Charts, News letters and NGO materials, Straight Talk materials like Young Talk, Teacher Talk, HIV-AIDs Readers and Teachers guides.

Supplementary Materials:

Straight Talk Materials:

Survival Kits:

Other:

SUPPORT SUPERVISION

** Support Supervision: HT to complete the Logbook routinely/monthly. The Logbook will be reviewed by the External Supervisor and the school PIASCY Team.*

Date	Comments	Supervisor's Designation	Supervisor's Signature	Head Teacher's Signature

TERM II

**TERM II
WHOLE SCHOOL DEVELOPMENT**

** WHOLE School Development requires that there is a "Talking" office, "Talking" compound and "Talking classrooms" and a child friendly environment.*

Office:

Compound:

Classroom:

Sanitation:

Other:

PIASCY EVENTS

**PIASCY Events - Involves innovative activities such as Debates, Competitions, Open-days etc.*

Innovations:

TERM II ASSEMBLY ACTIVITIES

**Assembly Activities - tracks the regular assembly messages by class and methods.*

Date	Topic	Description

Section 5

**TERM II
PUPIL PARTICIPATION**

**Pupil participation - shows the level of pupils involvement in the class, in leading Assemblies and Clubs activities etc.*

In Class:

Assemblies:

Clubs:

Other:

TERM II TRAINING / CPDS

**Training and Continuous Profession Development Sessions serve as a record of all training workshops conducted in a term for the Teachers and stakeholders.*

Date	Topic	# Teachers	Trainers

Section 7

**TERM II
INSTRUCTIONAL MATERIAL**

* *Instructional materials - shows the availability of use of support materials.*

Example: - Supplemental materials like Posters, Charts, News letters and NGO materials, Straight Talk materials like Young Talk, Teacher Talk, HIV-AIDs Readers and Teachers guides.

Supplementary Materials:

Straight Talk Materials:

Survival Kits:

Other:

SUPPORT SUPERVISION

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TERM III

TERM III
WHOLE SCHOOL DEVELOPMENT

** WHOLE School Development requires that there is a "Talking" office, "Talking" compound and "Talking classrooms" and a child friendly environment.*

Office:

Compound:

Classroom:

Sanitation:

Other:

PIASCY EVENTS

**PIASCY Events - Involves innovative activities such as Debates, Competitions, Open-days etc.*

Innovations:

TERM III
ASSEMBLY ACTIVITIES

**Assembly Activities - tracks the regular assembly messages by class and methods.*

Date	Topic	Description

Section 5

**TERM III
PUPIL PARTICIPATION**

**Pupil participation - shows the level of pupils involvement in the class, in leading Assemblies and Clubs activities etc.*

In Class:

Assemblies:

Clubs:

Other:

Section 6

**TERM III
TRAINING / CPDS**

**Training and Continuous Profession Development Sessions serve as a record of all training workshops conducted in a term for the Teachers and stakeholders.*

Date	Topic	# Teachers	Trainers

Section 7

**TERM III
INSTRUCTIONAL MATERIAL**

** Instructional materials - shows the availability of use of support materials.*

Example: - Supplemental materials like Posters, Charts, News letters and NGO materials, Straight Talk materials like Young Talk, Teacher Talk, HIV-AIDs Readers and Teachers guides.

Supplementary Materials:

Straight Talk Materials:

Survival Kits:

Other:

TERM III

SUPPORT SUPERVISION

** Support Supervision: HT to complete the Logbook routinely/monthly. The Logbook will be reviewed by the External Supervisor and the school PIASCY Team.*

Date	Comments	Supervisor's Designation	Supervisor's Signature	Head Teacher's Signature

**Participate in Supervision & Monitoring
to enhance the Quality of Education**