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**BUSINESS CLIMATE
REFORM**

TAX DECLARATION

BUSINESS PROCESS DOCUMENT

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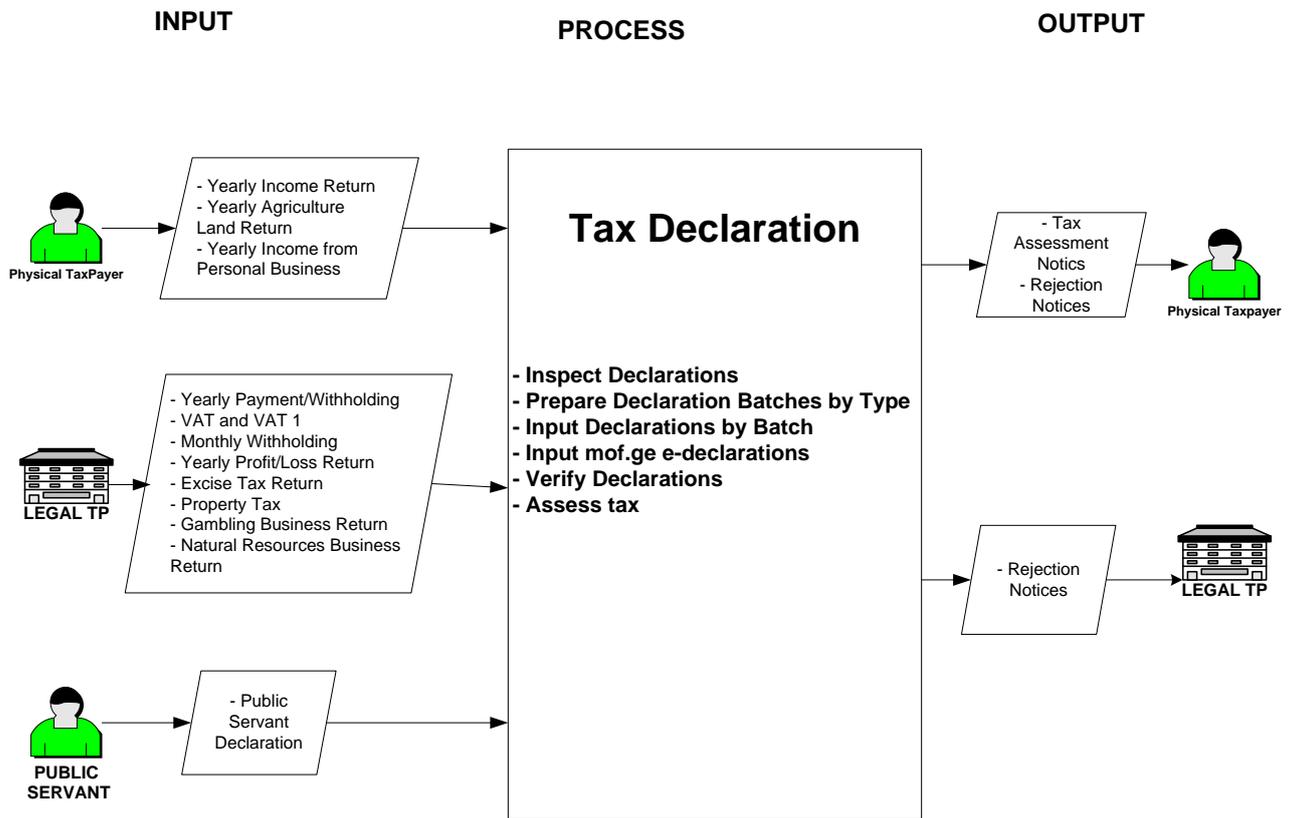
DISCLAIMER

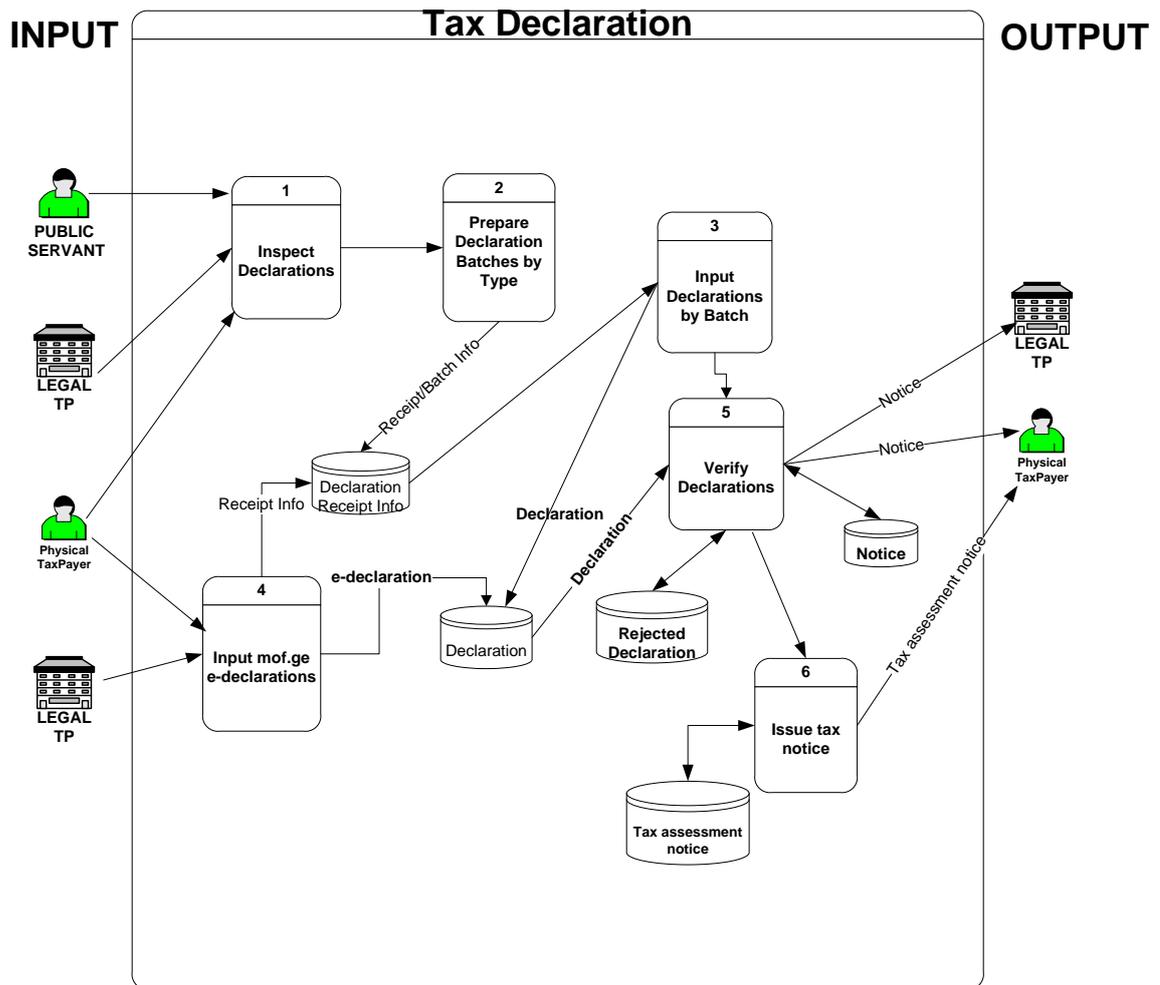
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Management Overview Diagram





1. Inspect Declarations

MANUAL PROCESS

- **Verify Tax id**
- **Verify TP information**
- **Verify completeness**
- **Return to TP incomplete declarations**

2.Prepare Declaration Batches by Type

Enter declaration submission date and tax id

Group declarations by following types

- Yearly Physical TP Property
- Yearly Agriculture Land Return
- Yearly Income from Personal Business
- Yearly Payment/Withholding
- VAT
- VAT 1
- Monthly Withholding
- Yearly Profit/Loss Return
- Excise Tax Return
- Legal TP Property Tax
- Gambling Business Return
- Natural Resources Business Return
- Public Servant Declaration

Prepare batches grouped by type

Issue unique batch ID

Print batch summary sheet

Send batches to data processing units

3.INPUT Declarations by Batch

INPUT Declarations by Batch

Verify Batch completeness

Store declarations

4.Input mof.ge e-declarations

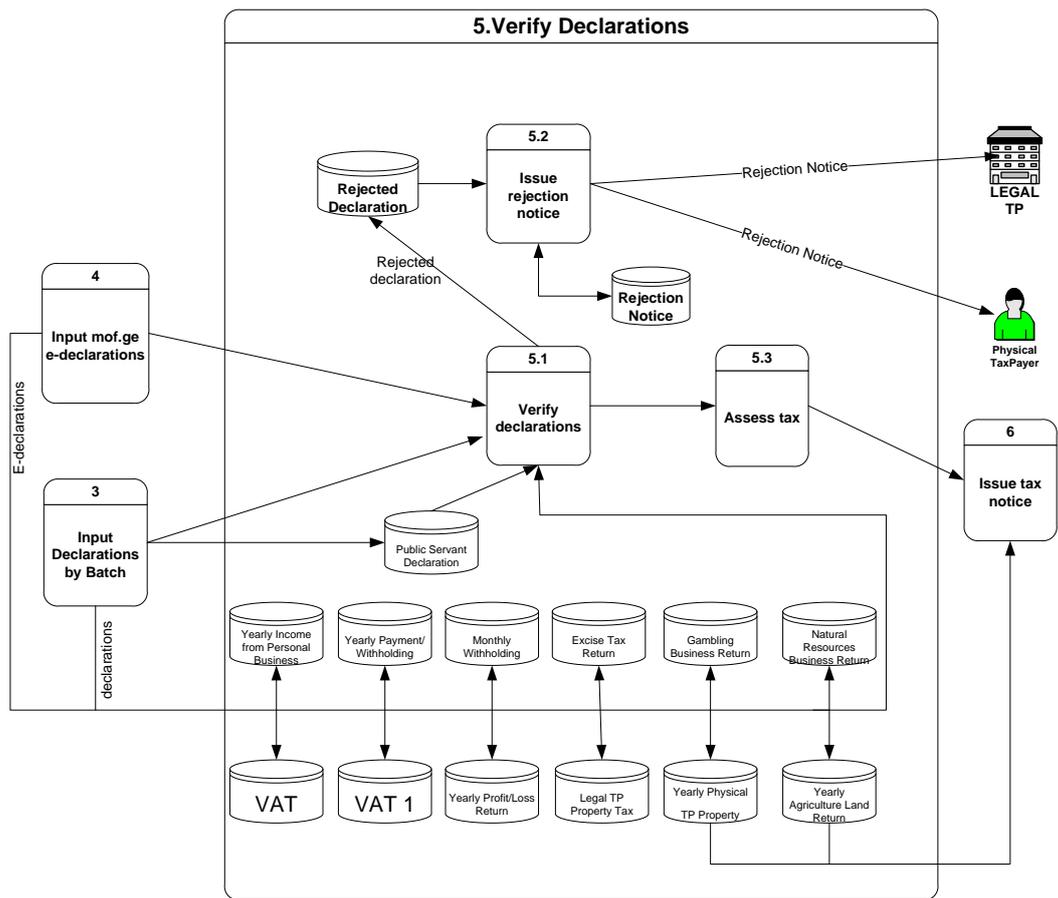
Input e-declaration

Verify e-declaration completeness

Issue unique batch ID

Save submission date and batch info

Store e-declaration



6. Issue tax notice

Assess Tax for :

- Yearly Physical TP Property,
- Yearly Agriculture Land Return

Save Tax assessment notice

Print Tax assessment notices

Send out tax assessment notices