An aerial photograph of the United States Capitol building in Washington, D.C. The building is a large, white, neoclassical structure with a prominent dome and a large circular opening on its roof. It is surrounded by other government buildings and a network of roads. The image has a warm, golden-brown color palette.

USAID

On The Move

Dear USAID Colleagues:



We have all worked hard in the last few years to bring a new efficiency and cohesiveness to our operations at USAID. Concepts like “teamwork,” “participation,” and “empowerment,” while sometimes difficult to implement, have dramatically changed how we do business. The move to the Federal Triangle Building is

a very important continuation of these efforts.

During the last 35 years, USAID has occupied a variety of office accommodations, usually several at any given time. This year, for the first time, all of our Washington staff will be united at a single location in the Federal Triangle Building, which will give us greater access to each other. USAID will have its own home at last. Current plans call for beginning this process in April by moving a portion of our technical support staff. Most of us will make the move between the beginning of June and the end of October.

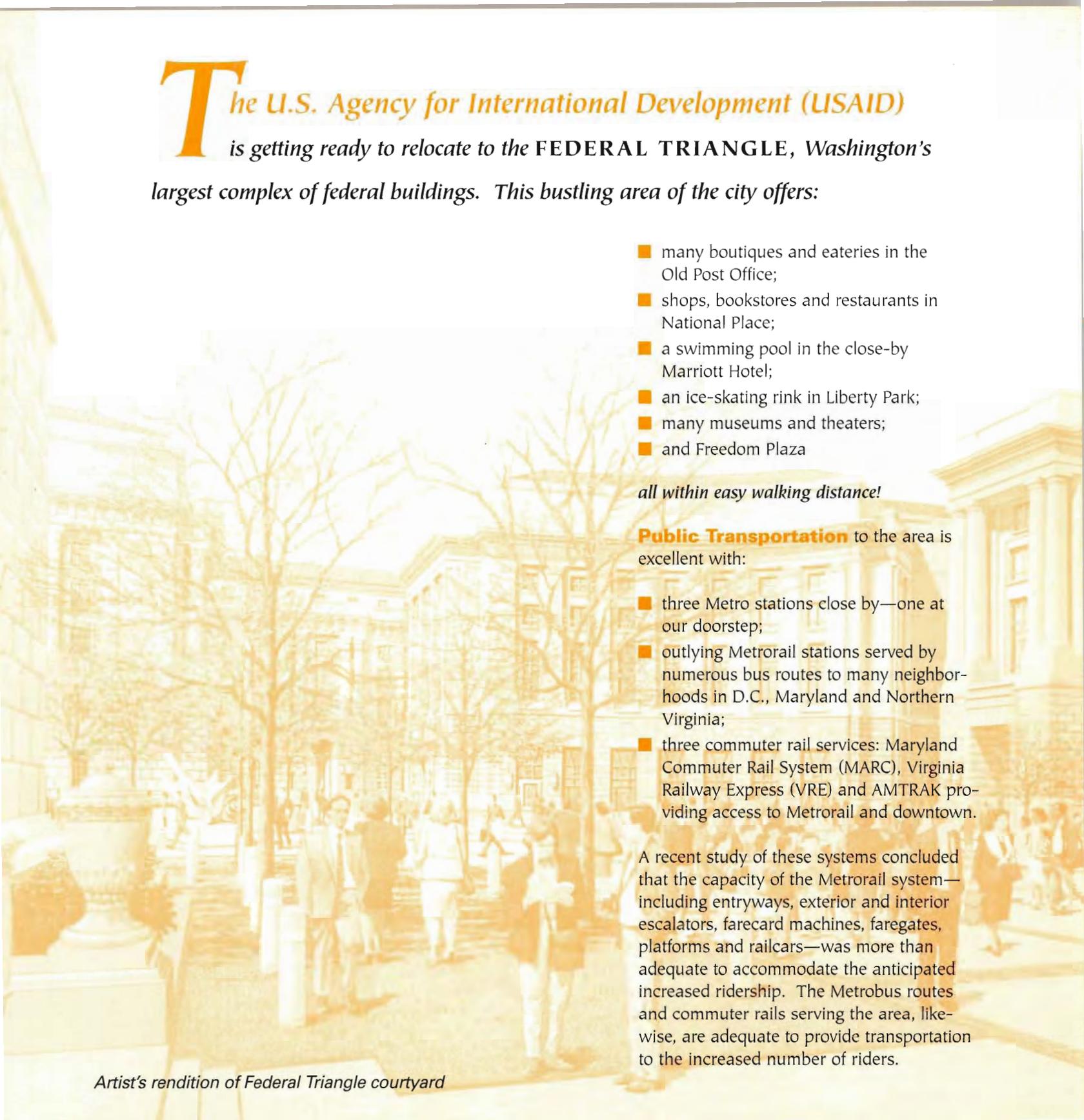
Our new home is located in an exciting part of the city. We will have access to the

many amenities of the Federal Triangle area. Public transportation to the area is excellent, making us more accessible to our partners throughout Metro-Washington.

Please take a look inside this brochure and begin to familiarize yourself with the new building and your place in it. I would like to be the first to welcome you to our new home.

J. BRIAN ATWOOD

A handwritten signature in black ink that reads "J. Brian Atwood". The signature is written in a cursive, flowing style.

An artist's rendering of a busy courtyard in the Federal Triangle area of Washington, D.C. The scene is filled with people walking, some carrying briefcases. There are several trees, some with bare branches and some with light-colored blossoms. In the background, there are large, classical-style buildings with columns and arches. The overall color palette is warm and golden, suggesting a bright, sunny day.

The U.S. Agency for International Development (USAID) is getting ready to relocate to the **FEDERAL TRIANGLE**, Washington's largest complex of federal buildings. This bustling area of the city offers:

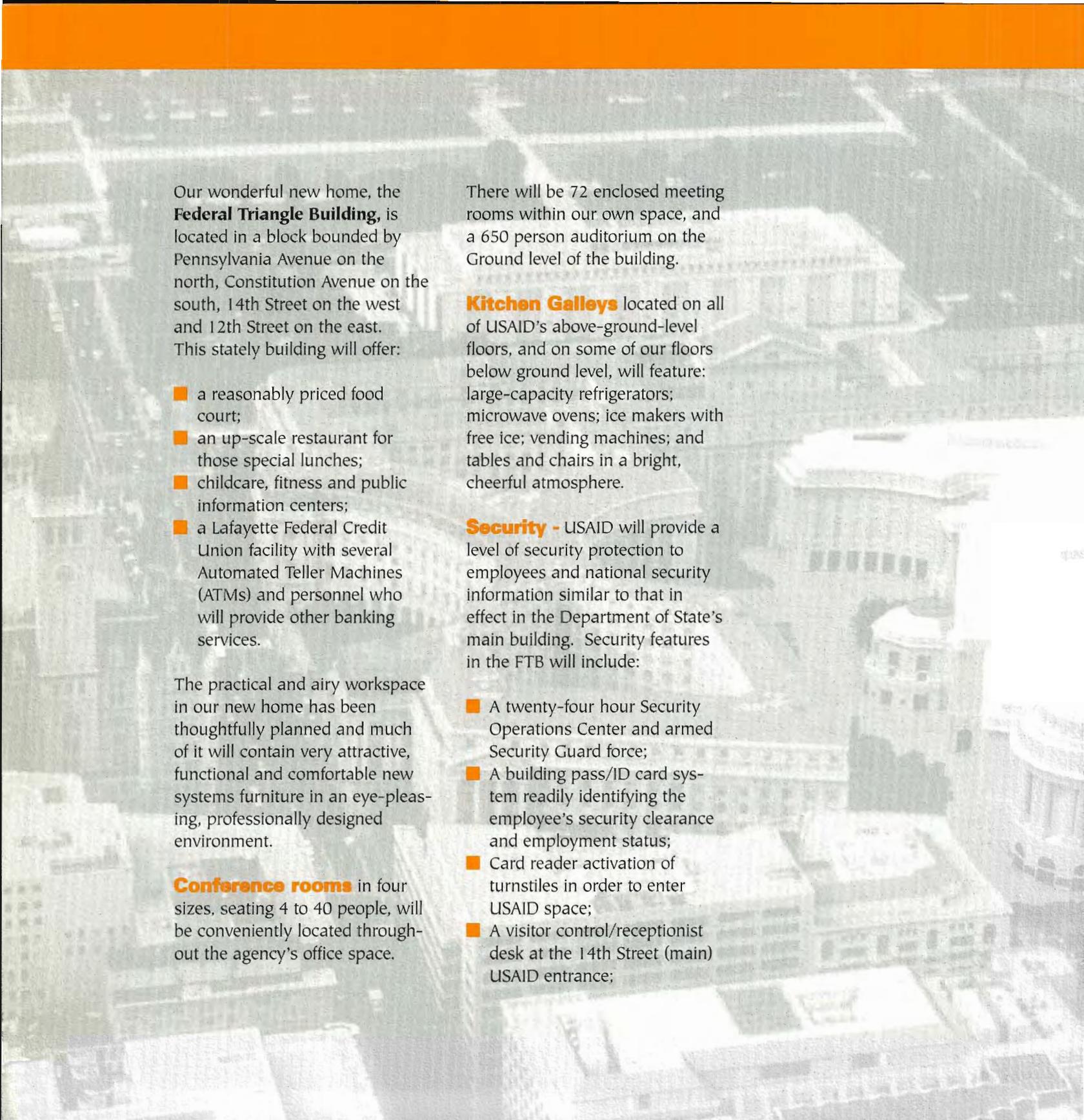
- many boutiques and eateries in the Old Post Office;
- shops, bookstores and restaurants in National Place;
- a swimming pool in the close-by Marriott Hotel;
- an ice-skating rink in Liberty Park;
- many museums and theaters;
- and Freedom Plaza

all within easy walking distance!

Public Transportation to the area is excellent with:

- three Metro stations close by—one at our doorstep;
- outlying Metrorail stations served by numerous bus routes to many neighborhoods in D.C., Maryland and Northern Virginia;
- three commuter rail services: Maryland Commuter Rail System (MARC), Virginia Railway Express (VRE) and AMTRAK providing access to Metrorail and downtown.

A recent study of these systems concluded that the capacity of the Metrorail system—including entryways, exterior and interior escalators, farecard machines, faregates, platforms and railcars—was more than adequate to accommodate the anticipated increased ridership. The Metrobus routes and commuter rails serving the area, likewise, are adequate to provide transportation to the increased number of riders.



Our wonderful new home, the **Federal Triangle Building**, is located in a block bounded by Pennsylvania Avenue on the north, Constitution Avenue on the south, 14th Street on the west and 12th Street on the east. This stately building will offer:

- a reasonably priced food court;
- an up-scale restaurant for those special lunches;
- childcare, fitness and public information centers;
- a Lafayette Federal Credit Union facility with several Automated Teller Machines (ATMs) and personnel who will provide other banking services.

The practical and airy workspace in our new home has been thoughtfully planned and much of it will contain very attractive, functional and comfortable new systems furniture in an eye-pleasing, professionally designed environment.

Conference rooms in four sizes, seating 4 to 40 people, will be conveniently located throughout the agency's office space.

There will be 72 enclosed meeting rooms within our own space, and a 650 person auditorium on the Ground level of the building.

Kitchen Galleys located on all of USAID's above-ground-level floors, and on some of our floors below ground level, will feature: large-capacity refrigerators; microwave ovens; ice makers with free ice; vending machines; and tables and chairs in a bright, cheerful atmosphere.

Security - USAID will provide a level of security protection to employees and national security information similar to that in effect in the Department of State's main building. Security features in the FTB will include:

- A twenty-four hour Security Operations Center and armed Security Guard force;
- A building pass/ID card system readily identifying the employee's security clearance and employment status;
- Card reader activation of turnstiles in order to enter USAID space;
- A visitor control/receptionist desk at the 14th Street (main) USAID entrance;

- Screening of visitors and packages entering the building; and
- Authorized storage of National Security Information (Confidential, Secret and Top Secret) in security containers (safes) only, not in barlock cabinets.

Briefings- Our move to this convenient, well designed and secure new home is scheduled to take place from April through October 1997. As the beginning of the move gets closer, the USAID Headquarters Consolidation Center (UHCC) will keep all of us informed about security and non-security issues related to our consolidation into the FTB.

The FTB Project Showcase, scheduled to open in mid-April, will provide an opportunity to preview many aspects of our new offices. After the opening, you can visit the Showcase in Room 102 SA-2 on Tuesdays through Thursdays from 11:00 a.m. to 1:00 p.m.

You can also learn more about the move by visiting UHCC's Home Page at Intranet address <http://www.usaid.gov/M/AS/UHCC/uhecpg1.htm>.



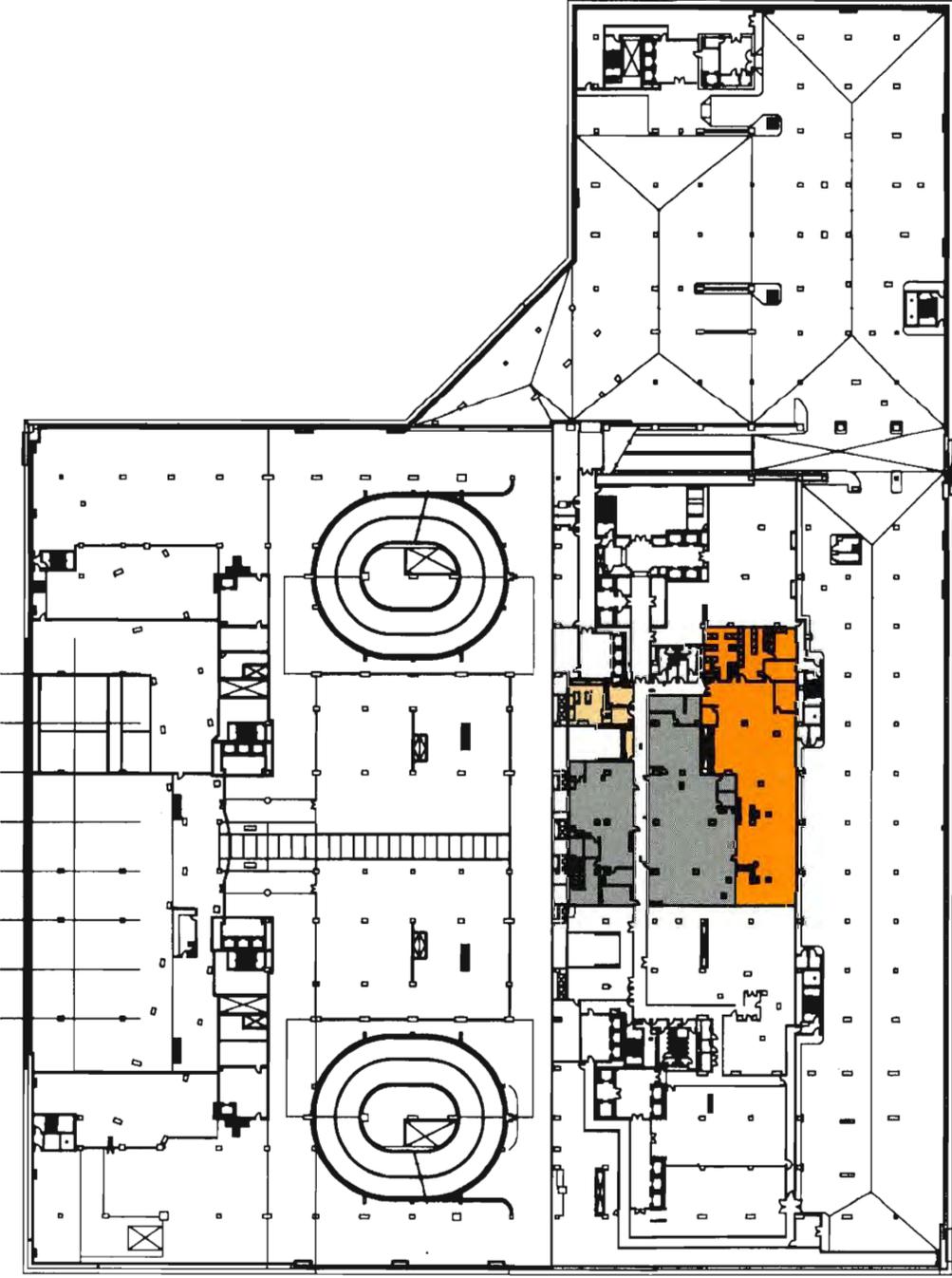
A sample workstation demonstrating many possible features

This brochure introduces our new home. It contains floor plans of the space USAID will occupy in the FTB with information about specific office locations.

This move is a team effort to bring the stateside offices of our dispersed organization together in a beautiful new location.

See you soon in our new home.

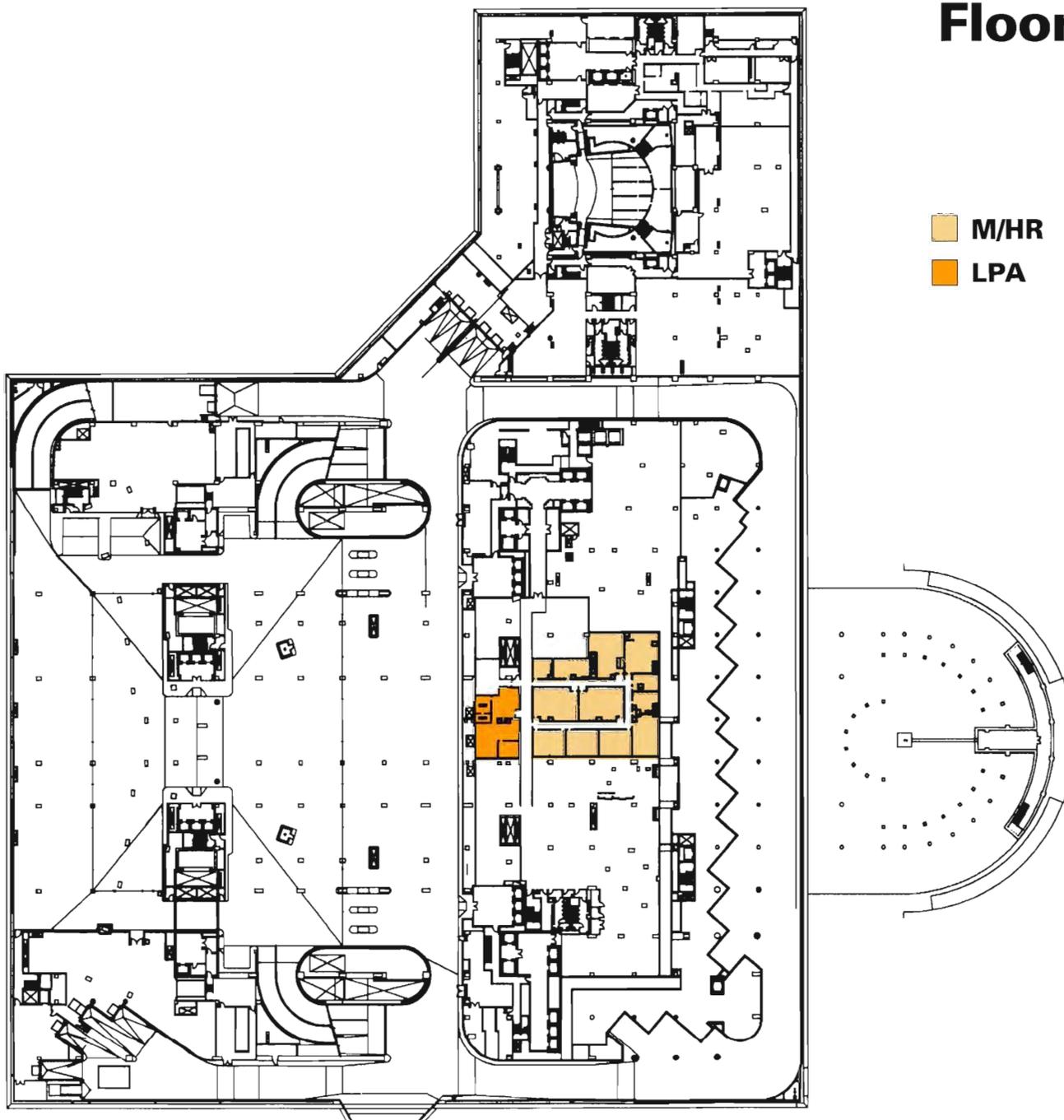
Floor B3



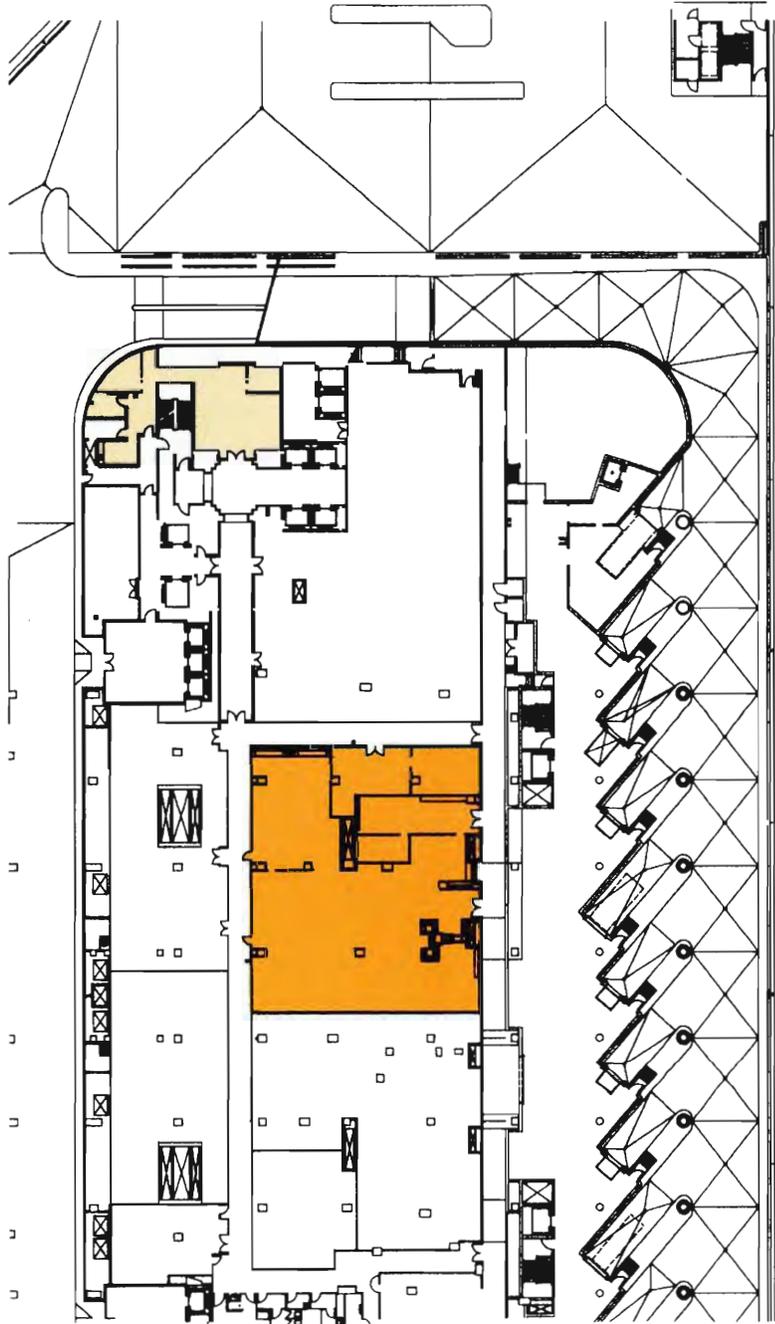
- IRM
- FM
- Other

Floor B1

- M/HR
- LPA

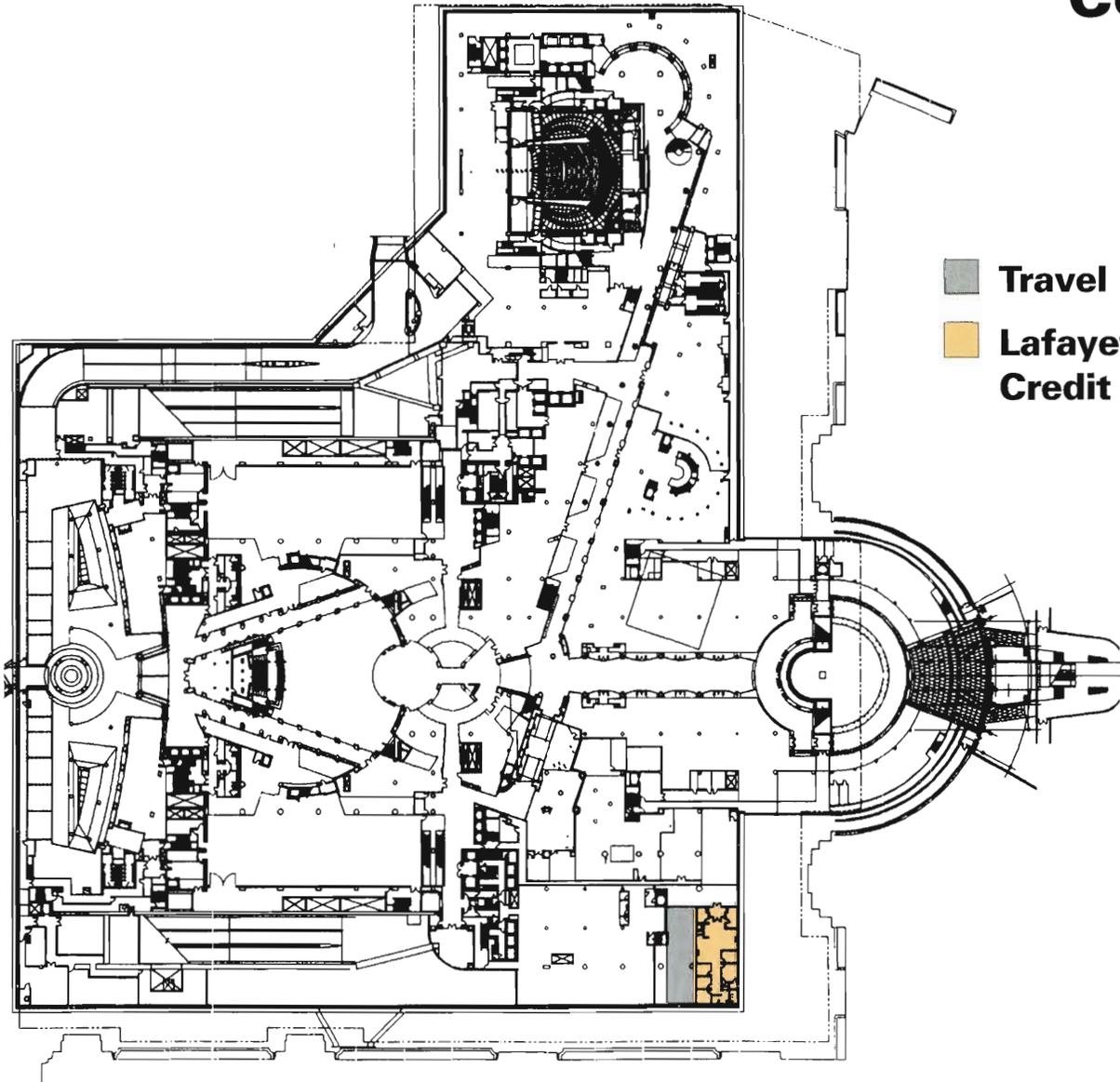


Floor B2



- M/AS
- IG/SEC

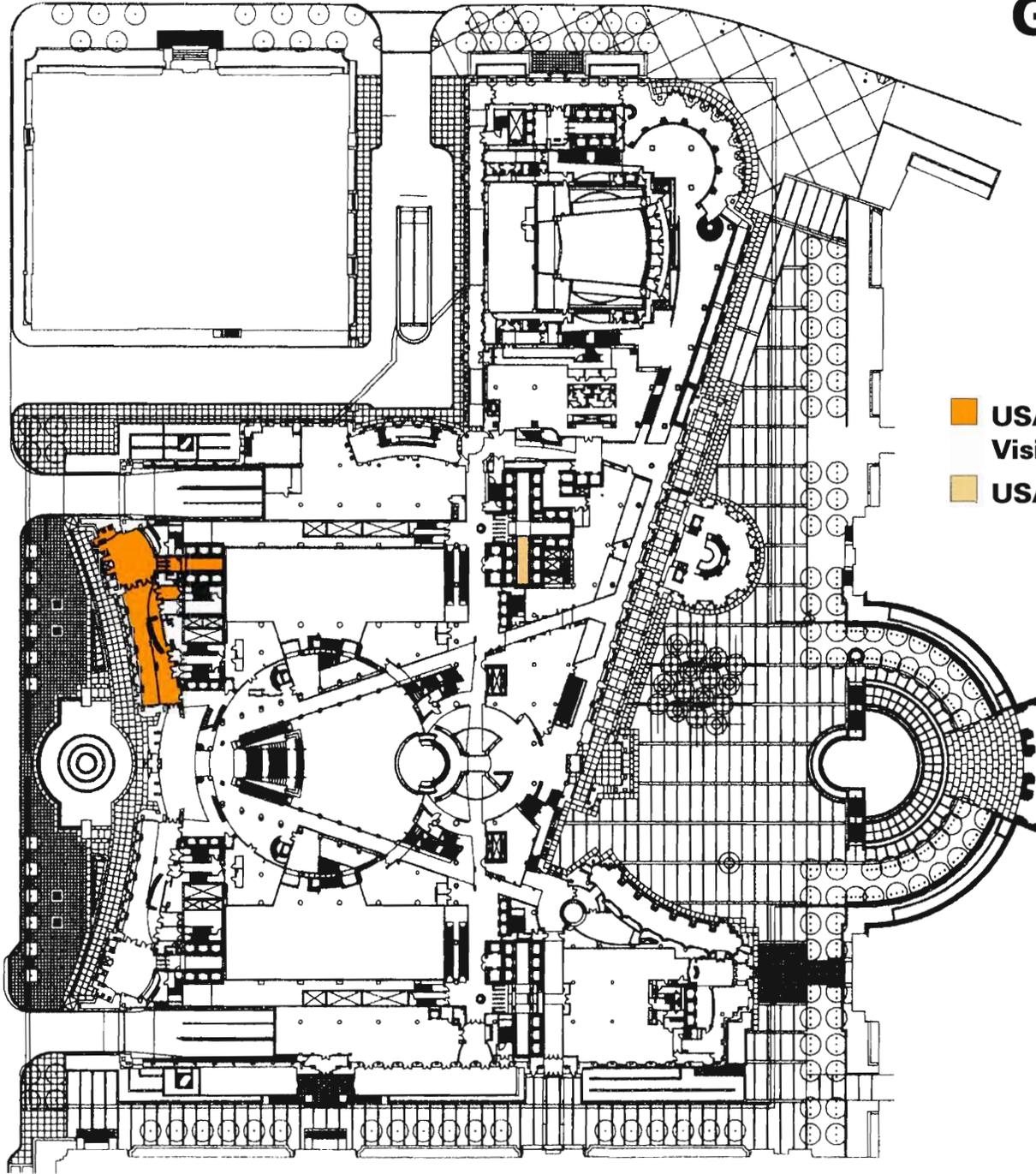
Concourse



Travel

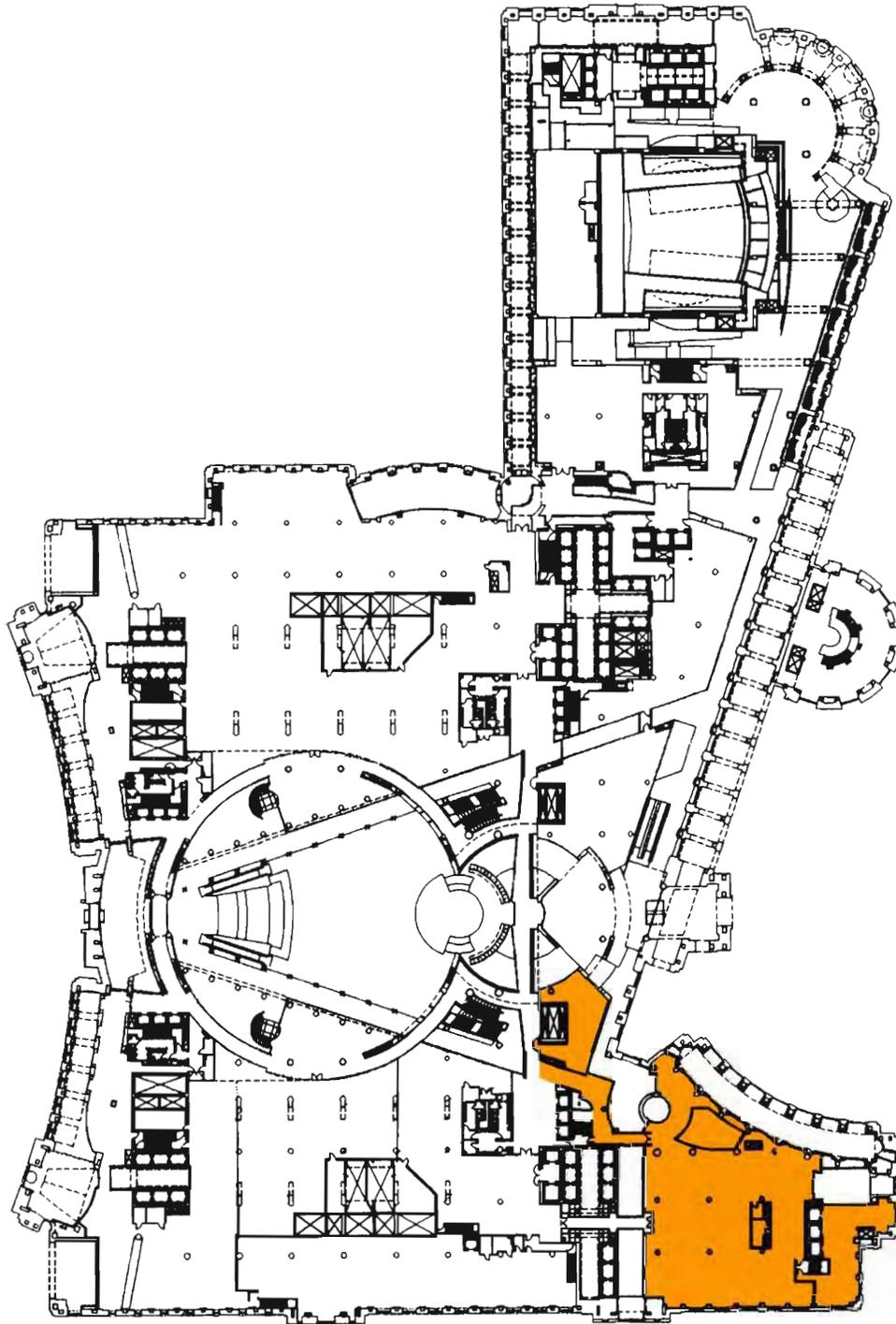
Lafayette Federal
Credit Union

Ground



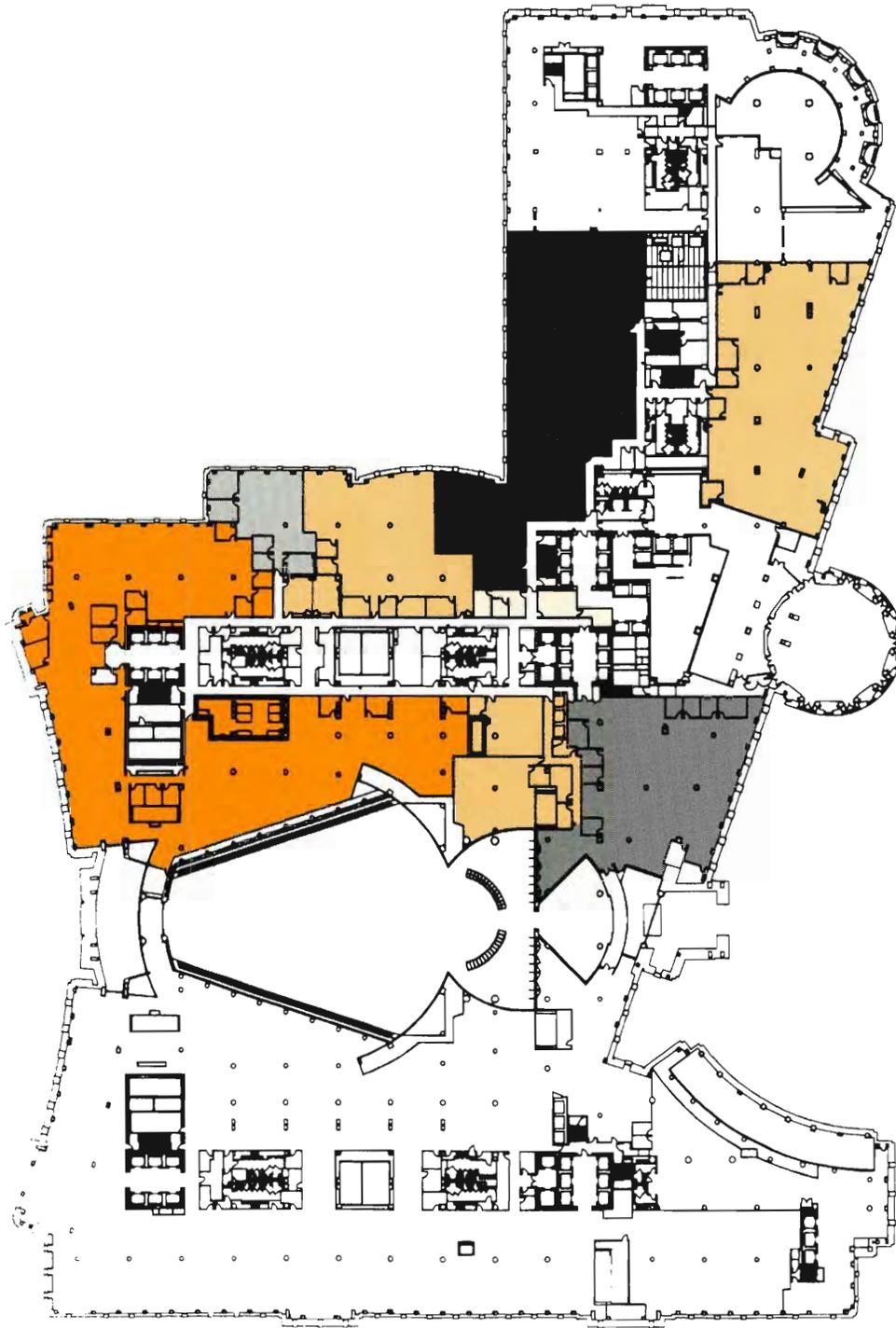
-  **USAID Staff & Visitors Lobby**
-  **USAID Staff Lobby**

Mezzanine



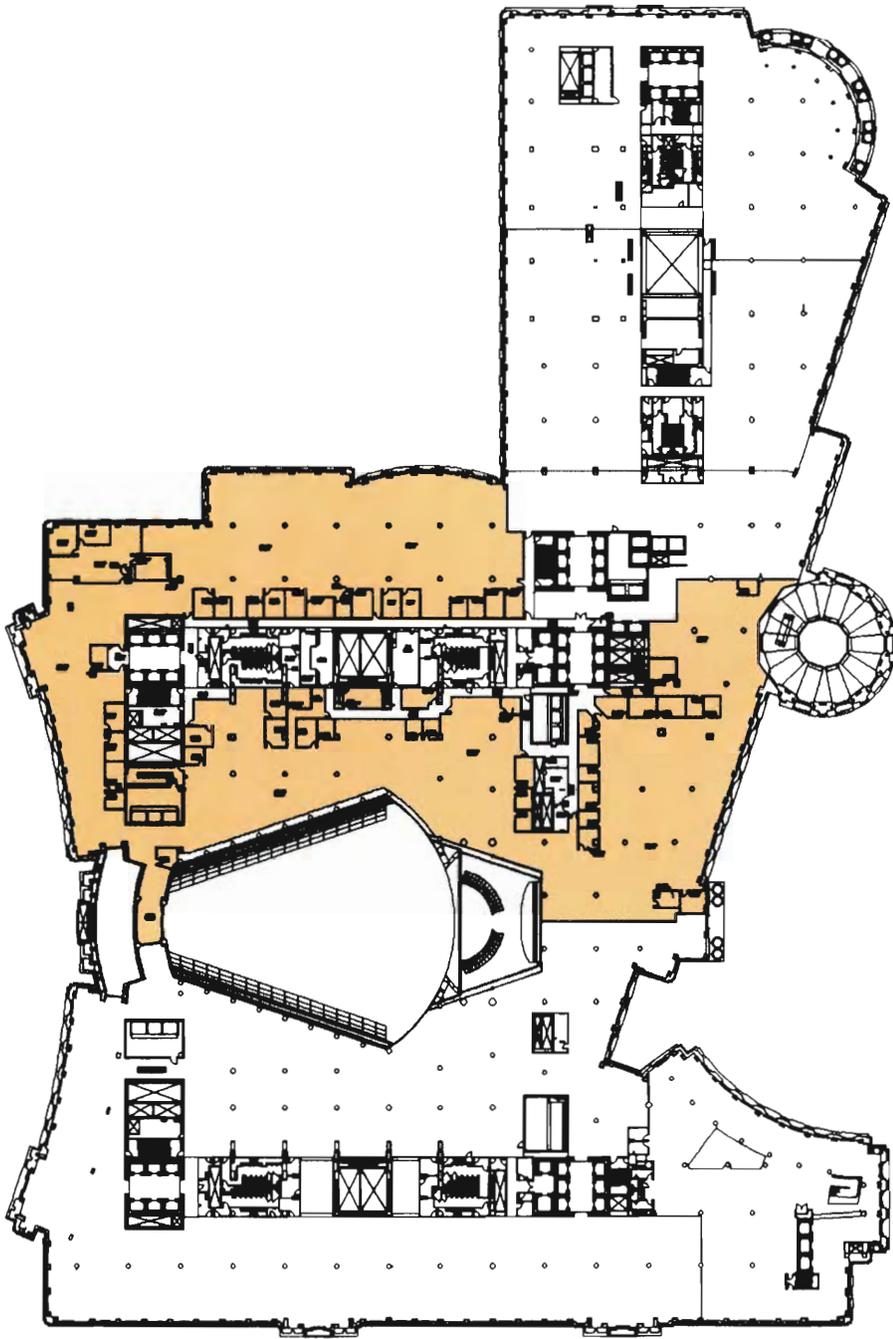
 **PIC** (Public Info. Center)

Floor 2



- EOP
- G
- ENI
- M/HR
- M
- AFGE/AFSA

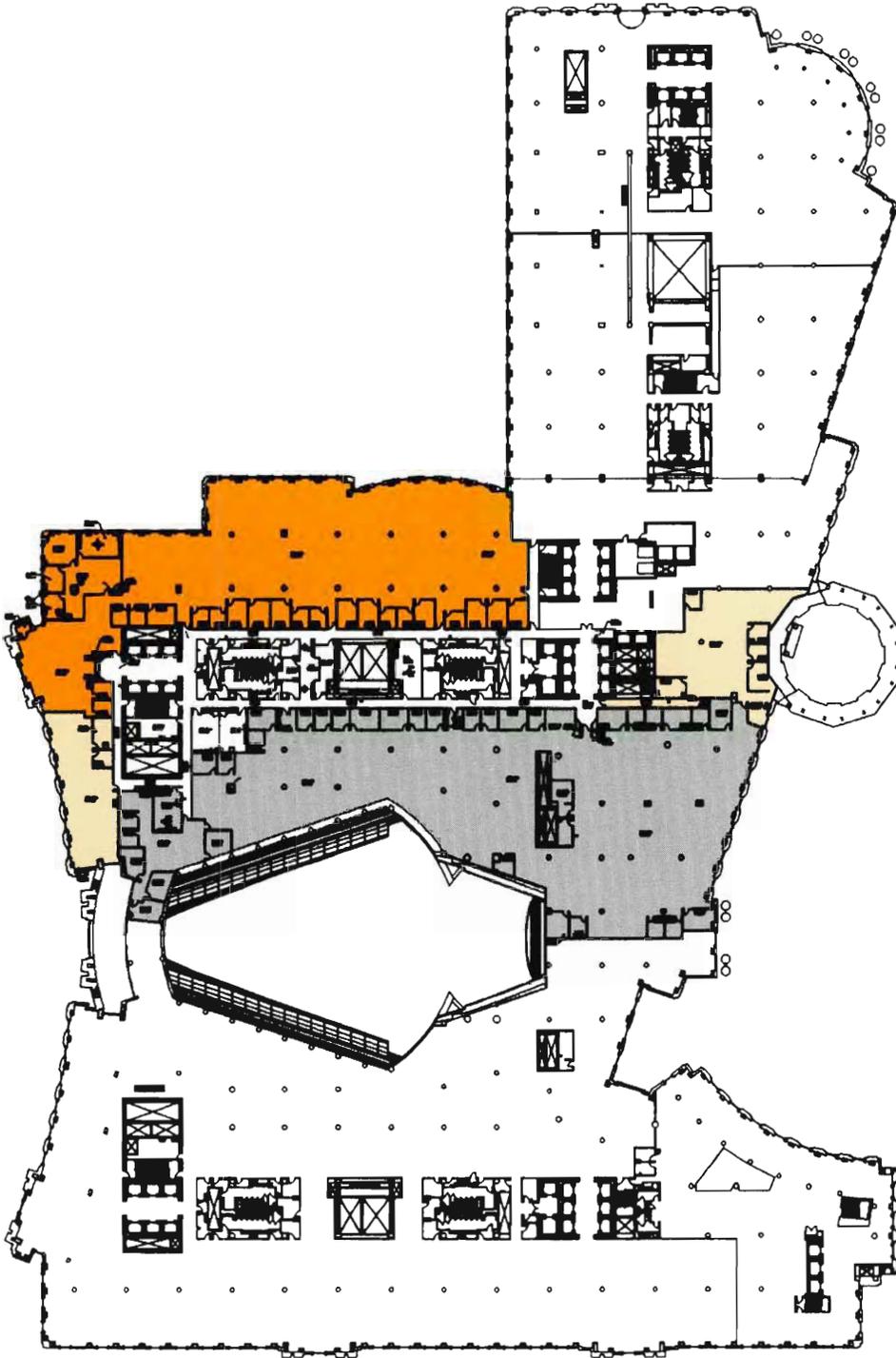
Floor 3



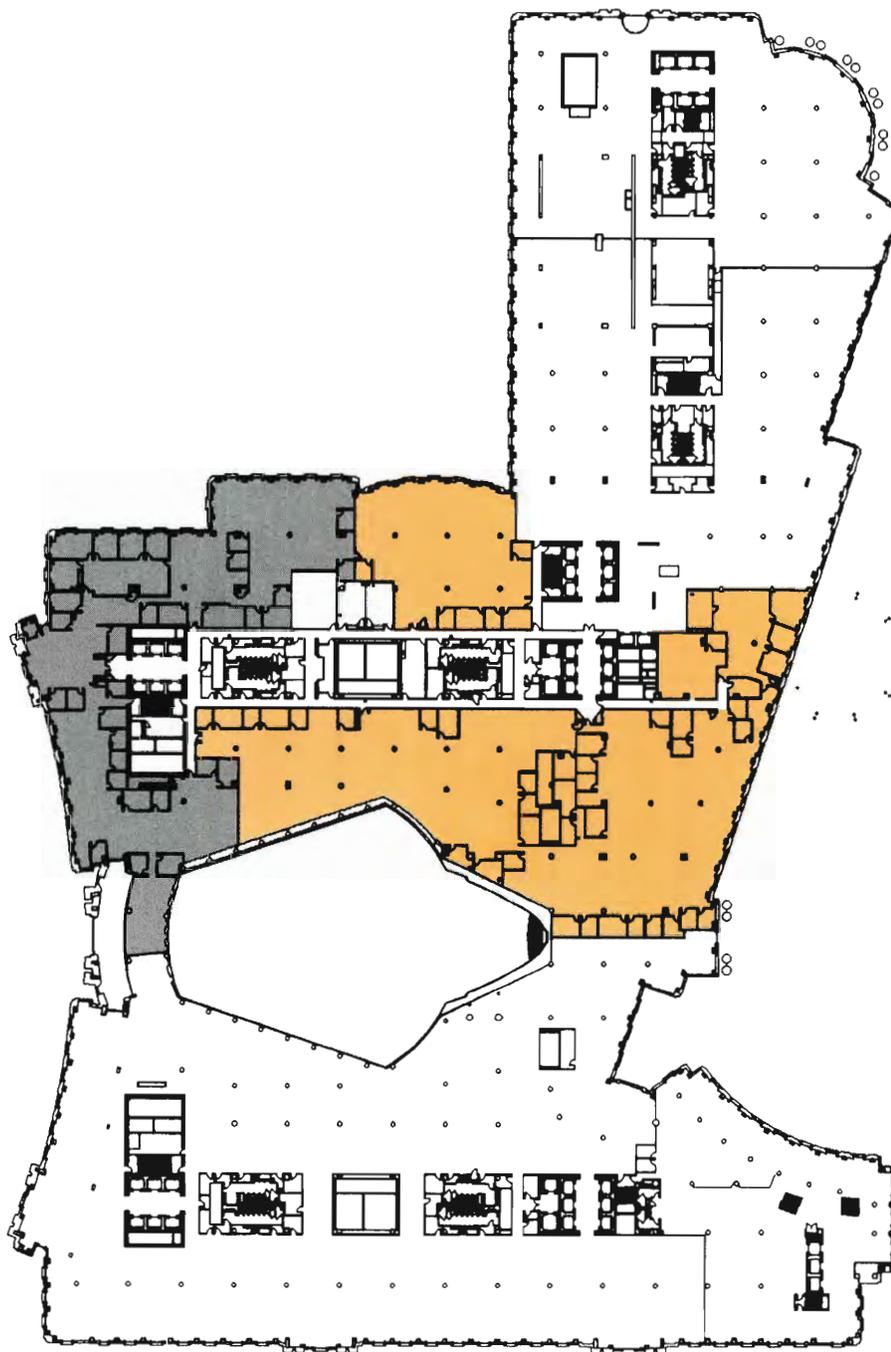
■ G

Floor 4

- ANE
- M/AS
- AFR

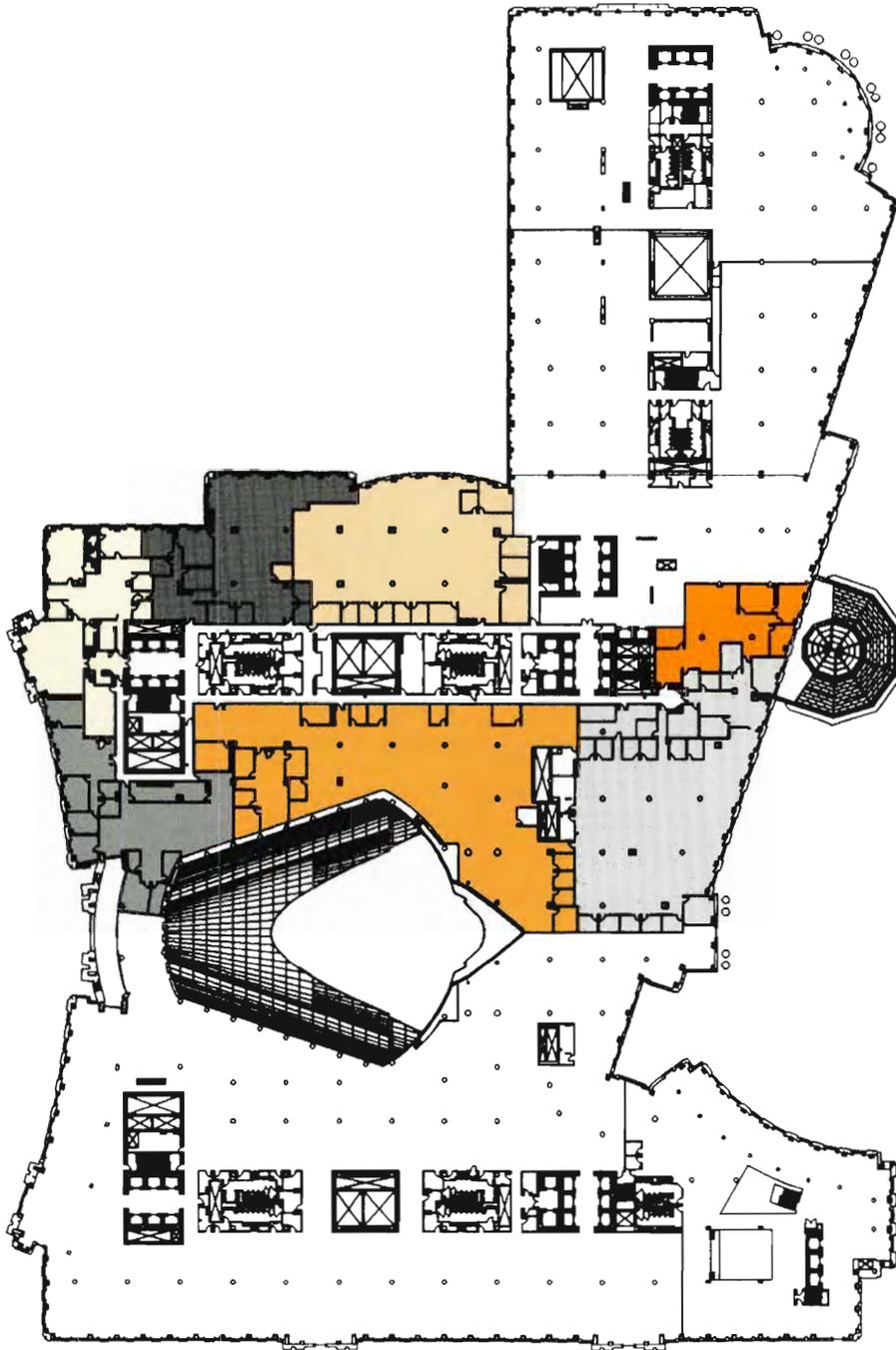


Floor 5



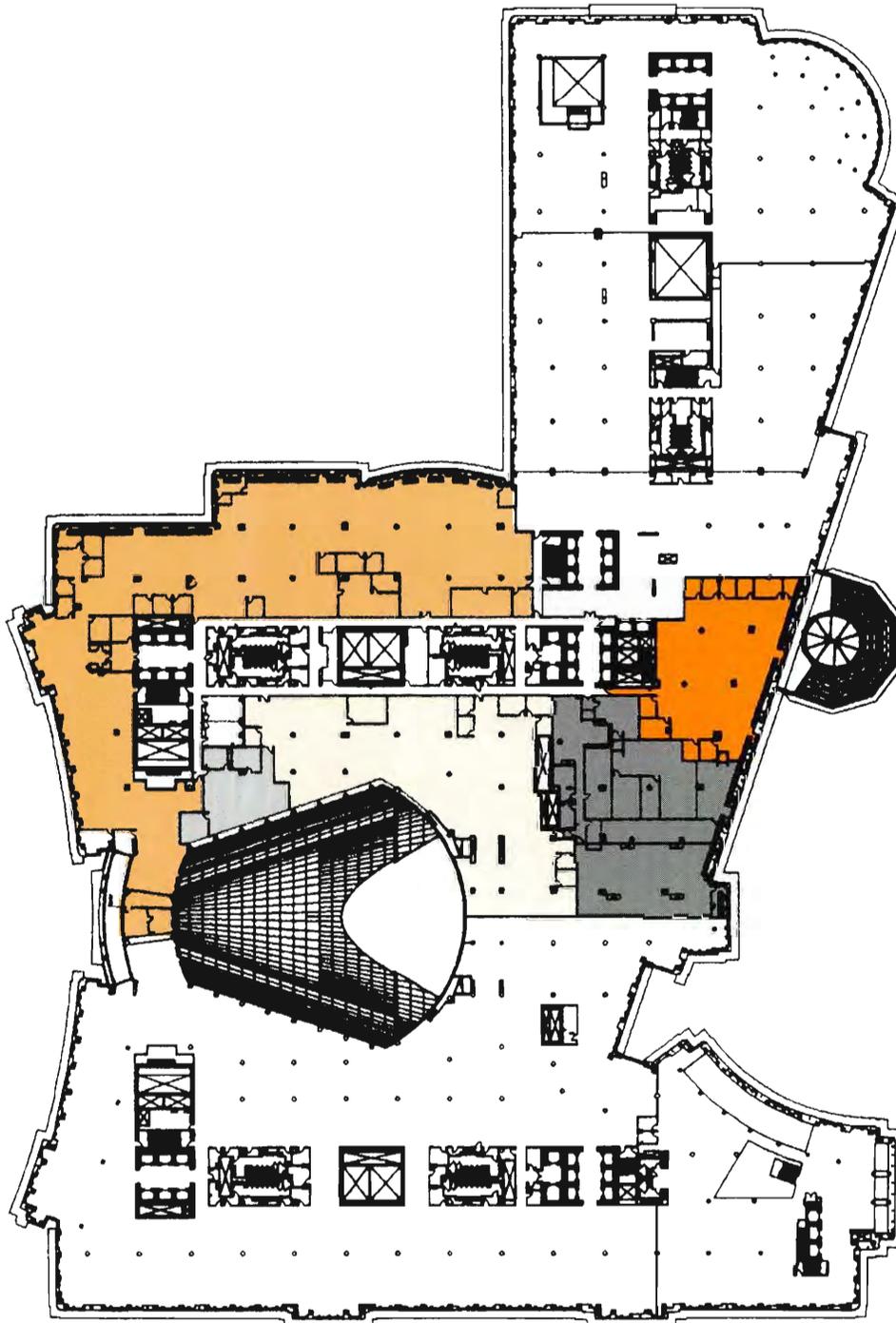
■ LAC
■ ENI

Floor 6



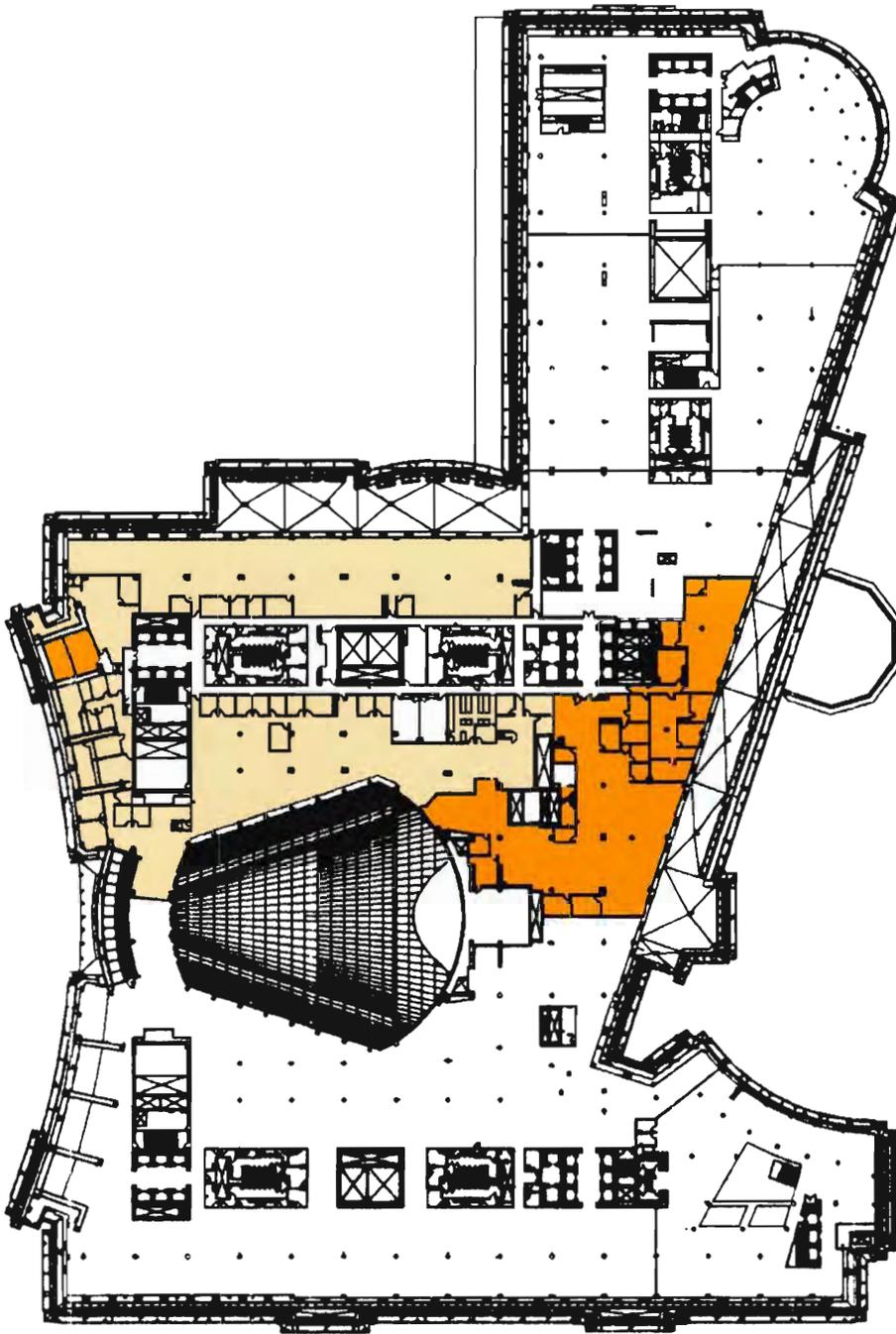
- ES
- PPC
- A/AID
- IG
- M/AA, M/B
- GC
- LPA

Floor 7



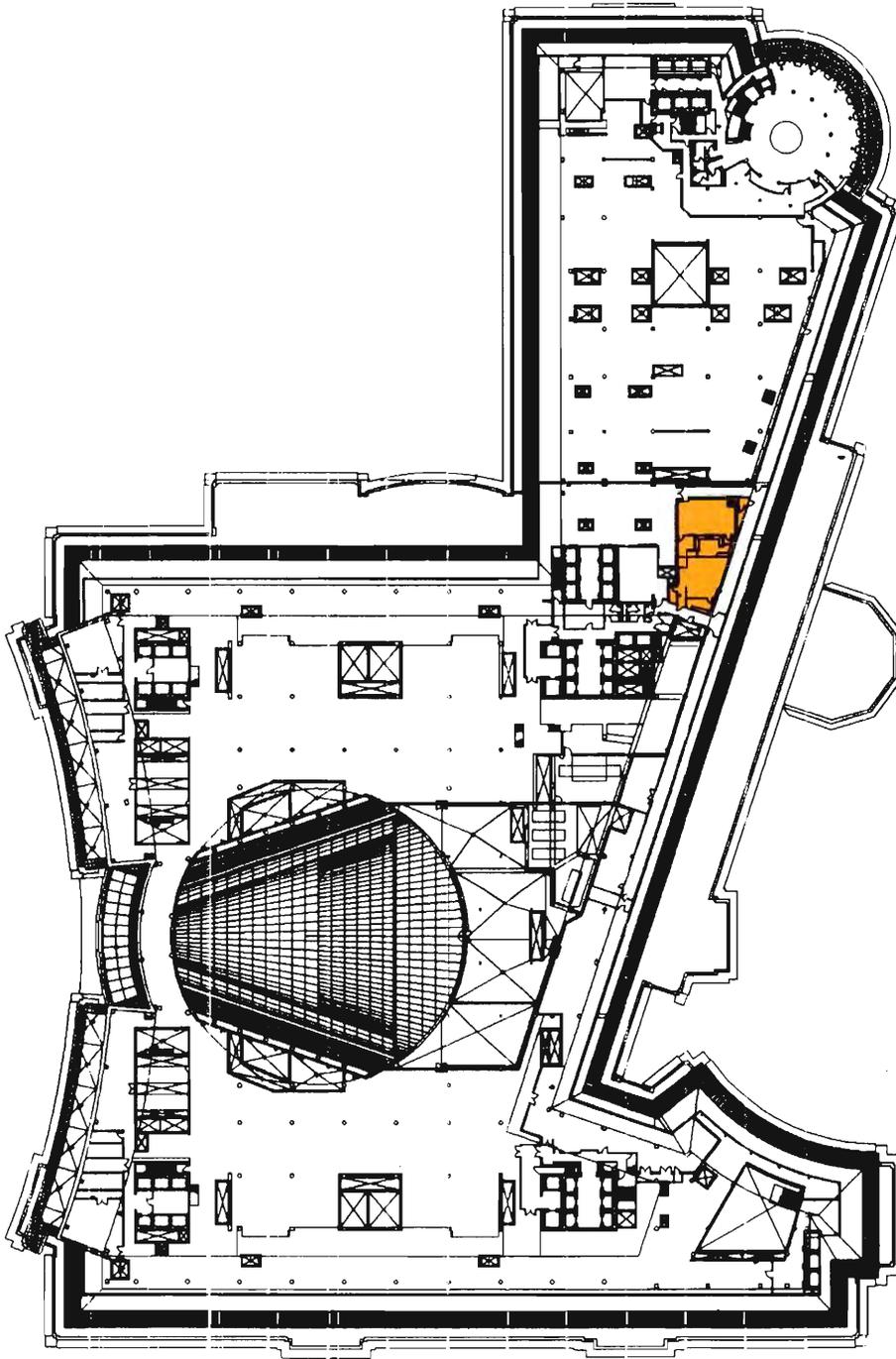
- BHR**
- OSDBU**
- M/FM**
- M/OP**
- M/IRM**

Floor 8



IG
BHR

Floor 9



■ BHR/OFDA



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