

**Achievement of Market-Friendly Initiatives and Results Program  
(AMIR 2.0 Program)**

**Funded By U.S. Agency for International Development**

**Web-based Reporting System  
(MFI Indicator System)**

Final Report

**Deliverable for MEI Component, Task No. 316.1.3  
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**Executive Summary**

AMIR program deals with several microfinance institutions (MFIs) that need to submit their financial data to AMIR for review by the end of every month.

The MFI Indicator System is a web based system. The website is the medium through which data submission and tracking as well as the approval process is carried out. This website allows the MFI Administrator to add and manage MFI Users, as well as approve, decline, and track MFI Users' monthly submitted financial data and to produce certain detailed and summary reports.

The project included software development activities for the website, training for the different users of the website, and the creation of user manuals for future reference on how the system operates.

The four user manuals are included as part of this report. The system website can be access through: <http://mfireports.amir-jordan.org/>

## **Introduction**

This report presents the MFI Indicator System tangible deliverables, which consist of the user manuals of the system.

There are four user manuals:

- Administrator User Manual
- USAID User Manual
- MFI User Manual (other than JLGC)
- JLGC User Manual

In the following sections each user manual is presented as a section of its own.

## **Recommendations**

While every effort has been exerted to map the business practices followed by the AMIR Program in developing this web based system, these same business practices are subject to change and improvement. Furthermore, future outlooks and hopes for integration of the system with other information systems remain a possibility. Consequently the following ideas for future development of the system are recommended:

- Place the system under sustained monitoring for a period of six months, and collect user feedback and comments for enhancement
- Consider integration of the system with the other information systems in use by the MFI's

**MFI Indicator Manuals** (hard copies attached)

To preserve proper formatting of this document electronically, the manuals are included in separate MS Word files as follows:

**Administrator Manual** - Please click [1\\_Admin\\_Manual.doc](#) to access it.

**USAID Manual** - Please click [2\\_USAID\\_Manual.doc](#) to access it.

**MFI Indicator User Manual** - Please click [3\\_Users\\_Manual.doc](#) to access it.

**MFI Indicator JLGC Manual** - Please click [4\\_JLGC\\_Manual.doc](#) to access it.