

CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS)

DIRECT ACTION DATA FORM

(For awards to U.S. Individuals and Third Country Nationals (not FSNs) with a TEC less than, or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed.)

SECTION 1: GENERAL AWARD INFORMATION (All Actions)

1a. Basic Award Number 677-0062-C-00-2003-00	1b. Basic Mod Number	1c. Order Number	1d. Order Mod Number
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AWARD NUMBER COMPONENTS [Items 2-5] NOTE: For modifications and orders -- these items refer to the Basic Award.

2. Country/Office (Award Prefix) 677	3. Project Number
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4. Procurement Instrument: Report one of the following codes to identify the type of action. For a work order or a modification to a contract or work order, indicate the category of the basic contract:

<input type="checkbox"/> A - Cooperative Agreement	<input type="checkbox"/> N - Other Federal Schedule Order
<input type="checkbox"/> B - Basic Ordering Agreement (BOA)	<input type="checkbox"/> O - Purchase Order (PO)
<input checked="" type="checkbox"/> C - Contract (Other than BOA, DQC, IQC, PO, RC, PSC)	<input type="checkbox"/> P - Participating Agency Service Agreement (PASA)
<input type="checkbox"/> D - Definite Quantity Contract (DQC)	<input type="checkbox"/> Q - Requirements Contract (RC)
<input type="checkbox"/> E - Blanket Purchase Agreement (BPA)	<input type="checkbox"/> R - Resources Support Services Agreement (RSSA)
<input type="checkbox"/> G - Grant	<input type="checkbox"/> S - Personal Services Contract (PSC)
<input type="checkbox"/> I - Indefinite Quantity Contract (IQC)	<input type="checkbox"/> X - Ribbon PASA
<input type="checkbox"/> M - GSA Schedule Order	<input type="checkbox"/> Z - Ribbon Contract (Buy-in)

5. Participating Agency (PASA/RSSA only)	6. FY of Award 92
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7. Award Description
The Contractor shall provide long and short term technical assistance to implement the Chad Agricultural Marketing and Technology Transfer Project.

8. Principal Place of Performance a. A.I.D. Country Code or Name 677	U.S. ONLY <input type="checkbox"/>	b. City	c. State	d. Zip Code
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9. Benefiting Country (A.I.D. Country Code or Name)
677

10. Project Officer Entry Code/Org. Symbol or A.I.D./W Org. Symbol 677/ARD	Last Name MUKHERJEE	MI TRID
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11. Requirement Received by Procuring Office (MMDDYY) 6/10/91	12. Date Award Signed by A.I.D. (MMDDYY) 03/11/92	13. Effective Date of Award (MMDDYY) 03/01/92	14. Estimated Completion Date (MMDDYY) 12/31/95
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BASIC AWARDS ONLY

15a. SIC Code 8742	15b. Is This Vendor a Small Business for the SIC of Award? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	16. Product/Service Code R
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BASIC AWARDS AND ORDERS ONLY

17. Procurement Type

<input checked="" type="checkbox"/> A - Technical Services To A.I.D.	<input type="checkbox"/> F - Participant Training
<input type="checkbox"/> B - Technical Services to Host Country	<input type="checkbox"/> G - Procurement Service Agent (PSA)
<input type="checkbox"/> C - Commodities	<input type="checkbox"/> H - Research
<input type="checkbox"/> D - Training Services to A.I.D.	<input type="checkbox"/> I - Architect and Engineering Services
<input type="checkbox"/> E - Training Services to Host Country	<input type="checkbox"/> J - Construction

18. Negotiator (Last, First, MI) BENNETT, CARLTON M	Country Code & Org. Symbol or A.I.D./W Org. Symbol 631 RCO	Signature <i>[Signature]</i>
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19. Contract Officer (Last, First, MI) BENNETT, CARLTON M	Country Code & Org. Symbol or A.I.D./W Org. Symbol 631 RCO	Signature <i>[Signature]</i>
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SECTION 2: DATA REQUIRED FOR SPECIFIC TYPES OF ACTIONS

GRANTS AND COOPERATIVE AGREEMENTS ONLY

20. Grant/Agreement Type

- | | |
|---|--|
| <input type="checkbox"/> A - Disaster Assistance | <input type="checkbox"/> C - Other Specific Support Programs |
| <input type="checkbox"/> B - American Schools and Hospitals Abroad (ASHA) | <input type="checkbox"/> D - Title XII Authority |
| | <input type="checkbox"/> E - Other than A, B, C, or D |

21. Total Amount of Non-Federal Funds pledged to this Grant/Agreement

\$

GSA & OTHER FEDERAL SCHEDULE ORDERS

22. Schedule Contract Number

23. Name of Federal Agency Awarding Schedule

IQC BASIC ONLY

24. IQC Service Area

25. Minimum

26. Maximum (life of contract)

\$

\$

ORDERS AND CONTRACTS ONLY

27. Advisory & Assistance Services?

Yes

No

BASIC CONTRACTS ONLY

28a. Contract Type

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> A - Cost-Plus (Fixed Fee) | <input type="checkbox"/> F - Cost (No Fee) | <input type="checkbox"/> K - Fixed Price with Economic Price Adjustment |
| <input type="checkbox"/> B - Firm Fixed Price | <input type="checkbox"/> G - Cost-Plus (Award Fee) | |
| <input type="checkbox"/> C - Time and Materials | <input type="checkbox"/> H - Cost-Plus (Incentive Fee) | |
| <input type="checkbox"/> D - Labor Hour | <input type="checkbox"/> I - Fixed-Price Incentive | |
| <input type="checkbox"/> E - Cost Sharing | <input type="checkbox"/> J - Fixed-Price Redetermination | |

28b. If Cost-type Contract, is this a level of effort (term) contract?

Yes No

29a. Is this a Letter Contract?

Yes

No

29b. Is this a Definitization of a Letter Contract?

Yes

No

30. Preference Program

- | | |
|---|---|
| <input checked="" type="checkbox"/> A - No Preference Program or Not Listed | <input type="checkbox"/> E - Tie-bid Preference |
| <input type="checkbox"/> B - 8(a) Program | <input type="checkbox"/> F - Labor Surplus Area (LSA) Set-aside |
| <input type="checkbox"/> C - Small Business (SB) Set-aside | <input type="checkbox"/> G - Combined LSA/SB Set-aside |
| <input type="checkbox"/> D - Sheltered Workshop | |

31. Subject To Labor Statute

- A - Walsh-Healey Act, Manufacturer
- B - Walsh-Healey Act, Regular Dealer
- C - Service Contract Act
- D - Davis-Bacon Act
- E - Not Subject to the Above (include PSCs)

32. Country of Manufacture/Origin of Services (A.I.D. Country Code or Name)

677

33. Subcontract Plan Required?

Yes No

34. Date Solicitation Notice Published in CBD (MM/DD/YY)

5/8/91

35. Date Solicitation Issued (MM/DD/YY)

4/29/91

BASIC CONTRACTS AND NON-COMPETITIVE CONTRACT MODIFICATIONS ONLY

36. CICA Applicability

- | | |
|--|---|
| <input checked="" type="checkbox"/> A - CICA Applicable (include 8(a)) | <input type="checkbox"/> C - Subject to a Statute other than CICA (use for FAA) |
| <input type="checkbox"/> B - Small Purchase Procedure | <input type="checkbox"/> D - Pre-CICA |

37. Extent Completed

- | | |
|---|--|
| <input checked="" type="checkbox"/> A - Completed Action (include Small Business set-aside) | <input type="checkbox"/> C - Follow-on to Completed Action |
| <input type="checkbox"/> B - Not Available for Competition (use for sole-source 8(a)) | <input type="checkbox"/> D - Not Completed |

38. Solicitation Procedure

- | | |
|--|--|
| <input checked="" type="checkbox"/> A - Full and Open Competition (Sealed Bid) | <input type="checkbox"/> G - Alternate Source (Reduced Cost) |
| <input type="checkbox"/> B - Full and Open Competition (Competitive Proposal) | <input type="checkbox"/> H - Alternate Source (Mobilization) |
| <input type="checkbox"/> C - Full and Open Competition (Combination) | <input type="checkbox"/> J - Alternate Source (Engineering/R&D) |
| <input type="checkbox"/> D - Architect - Engineer | <input type="checkbox"/> K - Set Aside (include competitive 8(a)) |
| <input type="checkbox"/> E - Basic Research | <input type="checkbox"/> L - Other Than Full & Open Competition (Include sole-source 8(a), FAA.) |
| <input type="checkbox"/> F - Multiple Award Schedule | |

39. Authority - Other than Full & Open Competition (Complete Only if No. 38 = L)

- | | |
|---|--|
| <input type="checkbox"/> A - Unique Source | <input type="checkbox"/> J - Mobilization |
| <input type="checkbox"/> B - Follow-on Contract | <input type="checkbox"/> K - Essential R&D Capability |
| <input type="checkbox"/> C - Unsolicited Research Proposal | <input type="checkbox"/> L - International Agreement |
| <input type="checkbox"/> D - Patent/Data Rights | <input type="checkbox"/> M - Authorized by Statute (inc. sole-source 8(a), FAA.) |
| <input type="checkbox"/> E - Utilities | <input type="checkbox"/> N - Authorized Resale |
| <input type="checkbox"/> F - Standardization | <input type="checkbox"/> P - National Security |
| <input type="checkbox"/> G - Only One Source - Other than A-F above | <input type="checkbox"/> Q - Public Interest |
| <input type="checkbox"/> H - Urgency | |

40. A.I.D. Special Authorities - Other than Full & Open Competition (Complete only if No.39 = M)

- | | |
|--|---|
| <input type="checkbox"/> A - Impairment of Foreign Aid Programs: All Personal Services Contracts (PSCs). (See AIDAR 706.302-70) | <input type="checkbox"/> E - Impairment of Foreign Aid Programs: Title XII Selection Procedure-Collaborative Assistance. (See AIDAR 706.302-70) |
| <input type="checkbox"/> B - Impairment of Foreign Aid Programs: Award of \$100,000 or less by an overseas contracting activity. (See AIDAR 706.302-70) | <input type="checkbox"/> F - Disaster Relief (See Handbook 8, Chapter 2) |
| <input type="checkbox"/> C - Impairment of Foreign Aid Programs: Written Determination by Assistant Administrator or Administrator. (see AIDAR 706.302-70) | <input type="checkbox"/> G - None of the Above Special Authorities |
| <input type="checkbox"/> D - Impairment of Foreign Aid Programs: Title XII Selection Procedure-General. (See AIDAR 706.302-70) | |

41. Synopsis of Procurement

- | |
|---|
| <input checked="" type="checkbox"/> A - Synopsized prior to award |
| <input type="checkbox"/> B - Not synopsized due to urgency (use only if No. 39 = H) |
| <input type="checkbox"/> C - Not synopsized for other reason |

42. No. of Offers

4

43. No. of Offers of Non-U.S. Item(s)

N/A

MODIFICATIONS ONLY

44. Modification purpose (Mark all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Incremental Funding | <input type="checkbox"/> Exercise of Option |
| <input type="checkbox"/> Administrative Change | <input type="checkbox"/> Transfer Administrative Responsibility |
| <input type="checkbox"/> Extension of Term | <input type="checkbox"/> Novation Agreement |
| <input type="checkbox"/> New/Revised Scope of Work | <input type="checkbox"/> Termination for Convenience |
| <input type="checkbox"/> Increase in TEC | <input type="checkbox"/> Termination for Default |
| <input type="checkbox"/> Decrease in TEC | Other: _____ |
| <input type="checkbox"/> Overhead Rate Adjustment | _____ |

SECTION 3: VENDOR INFORMATION (All Actions)

45. Prime Vendor: (Full Name and Address)
DEVELOPMENT ALTERNATIVES, INC.
7250 WOODMONT AVE., SUITE 200
BETHESDA, MD. 20814

46. DUNS or CEC Number
06-678-1956
 47. Taxpayer ID No. (TIN)
52-090-4808

BASIC AWARDS AND NOVATIONS ONLY

48. Economic Sector

<input checked="" type="checkbox"/> A - Private	<input type="checkbox"/> C - Federal Government
<input type="checkbox"/> B - International Public Sector	<input type="checkbox"/> D - State/Local Government

49. Business Organization Type

<input checked="" type="checkbox"/> A - Corporation	<input type="checkbox"/> H - Voluntary Organization
<input type="checkbox"/> B - Individual	<input type="checkbox"/> I - Foundation
<input type="checkbox"/> C - University or College	<input type="checkbox"/> J - Hospital
<input type="checkbox"/> D - Historically Black College or University	<input type="checkbox"/> K - Partnership
<input type="checkbox"/> E - Educational Organization other than University or College	<input type="checkbox"/> L - Proprietorship
<input type="checkbox"/> F - International Center	<input type="checkbox"/> M - Sheltered Workshop
<input type="checkbox"/> G - Research Organization other than International Center	<input type="checkbox"/> Z - Other

50. For Profit? Yes No

51. U.S. Nationality? (If U.S. Nationality, then answer items 52-53) Yes No

52. Ownership Type (Complete only if Item No. 51 = Yes)

<input type="checkbox"/> A - Asian-Indian American	<input type="checkbox"/> E - Native American
<input type="checkbox"/> B - Asian-Pacific American	<input type="checkbox"/> F - Other Minority
<input type="checkbox"/> C - Black American	<input checked="" type="checkbox"/> Z - Non-Minority
<input type="checkbox"/> D - Hispanic American	

53. Woman/Woman-Owned? (Complete only if Item No. 51 = Yes) Yes No

54. If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder?
 Yes No

55. If U.S. University, Host Country Counterpart Institution:

56a. Common Parent Organization (tax purposes) Yes No

56b. Parent Vendor (Full Name)

56c. DUNS or CEC Number

56d. Taxpayer ID No. (TIN)

57a. Joint Venture? Yes No

57b. Participant Vendor (Full Name)	57c. DUNS or CEC No.	57d. Taxpayer ID No. (TIN)

SECTION 4: FINANCIAL INFORMATION (All Actions)

58. Total Estimated Cost (TEC)

a. Previous TEC \$ —	b. (Increase/Decrease) This Action \$ 7,358,305	c. Current TEC \$ 7,358,305
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OBLIGATION DATA

59. a. Budget Plan Code	b. Project Number	c. Amount Obligated/Deobligated (This Action)	d. Funds Type*
GSSI-91-21677-KG13	677-0062	\$ 1,500,000	USD
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
e. TOTAL →		\$ 1,500,000	

* Funds Type Codes
 USD: U.S. Dollars
 USL: U.S. Owned Local Currency

60. Paying Office: Identify the Office responsible for paying vendor invoices.
 For Mission Payments, enter: USAID/ (country) CHAD
 For A.I.D./W Payments, check either:
 PFM/FM/A/OE PFM/FM/CMPD/DCB

61a. Incrementally Funded?
 YES NO

61b. If incrementally Funded:
 Date Funded through: (MMDDYY)
12/31/92

AWARD/CONTRACT		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)	PAYING	PAGE OF PAGES 1 52
7. CONTRACT (Proc. Inst. Ident.) NO. 677-0062-C-00-2003-00		3. EFFECTIVE DATE MARCH 1, 1992	4. REQUISITION/PURCHASE REQUEST/PROJECT NO. 677-0062-3-10017 / 677-0062	
5. ISSUED BY REGIONAL CONTRACTING OFFICE USAID/CAMEROON YAOUNDE (ID) DEPARTMENT OF STATE, WASHDC, 20521-2520		6. ADMINISTERED BY (If other than Item 5) CODE SAME AS IN BLOCK 5		
7. NAME AND ADDRESS OF CONTRACTOR (No. street, city, county, state and ZIP Code) DEVELOPMENT ALTERNATIVES, INC. 7250 WOODMONT AVENUE SUITE 200 BETHESDA, MD. 20814 DUNS NO.: 06-678-1956 TIN NO.: 52-090-4808			8. DELIVERY <input type="checkbox"/> FOB ORIGIN <input type="checkbox"/> OTHER (See below) 9. DISCOUNT FOR PROMPT PAYMENT	
10. SUBMIT INVOICES (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN:		BLOCK 12		

11. SHIP TO/MARK FOR CODE	FACILITY CODE	12. PAYMENT WILL BE MADE BY CODE
		CONTROLLER'S OFFICE, USAID/CHAD, NDJAMENA (ID) DEPARTMENT OF STATE, WASHINGTON D.C. 20521-2410

13. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)(1) <input type="checkbox"/> 41 U.S.C. 253(c)(1)	14. ACCOUNTING AND APPROPRIATION DATA 7211-121014 - GSS1-91-21677-KG13
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15A. ITEM NO.	15B. SUPPLIES/SERVICES	15C. QUANTITY	15D. UNIT	15E. UNIT PRICE	15F. AMOUNT
	For the period specified in Section F of this contract, the Contractor shall provide the services described in Sections C, D, F and H of this contract.			Amount Obligated	\$1,500,000
15G. TOTAL AMOUNT OF CONTRACT					\$7,358,305

V/	SEC.	DESCRIPTION	PAGE(S)	V/	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
X	A	SOLICITATION/CONTRACT FORM	1	X	I	CONTRACT CLAUSES	48-52
X	B	SUPPLIES OR SERVICES AND PRICES/COSTS	2-8	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.			
X	C	DESCRIPTION/SPECS./WORK STATEMENT	9-29	J		LIST OF ATTACHMENTS	
X	D	PACKAGING AND MARKING	30	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
X	E	INSPECTION AND ACCEPTANCE	31	K		REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	
X	F	DELIVERIES OR PERFORMANCE	32-35	L		INSTRS., CONDS., AND NOTICES TO OFFERORS	
X	G	CONTRACT ADMINISTRATION DATA	36	M		EVALUATION FACTORS FOR AWARD	
X	H	SPECIAL CONTRACT REQUIREMENTS	37-47				

CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE

17. <input type="checkbox"/> CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return ORIGINAL + 5 copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the contract stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)	18. <input type="checkbox"/> AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number _____ including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.
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19A. NAME AND TITLE OF CONTRACTOR ALBERT H. BARCELY, JR. PRESIDENT	19B. NAME OF CONTRACTOR BY <u>Albert H. Barclay Jr.</u> (Signature of person authorized to sign)	19C. DATE SIGNED 3/19/92	20A. NAME OF CONTRACTING OFFICER CARLTON M. BENNETT, REGIONAL CONTRACTING OFFICER	20B. UNITED STATES OF AMERICA BY <u>Carlton M. Bennett</u> (Signature of Contracting Officer)	20C. DATE SIGNED 3/11/92
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SECTION B

SERVICES AND COSTS

1. SERVICES

For the period specified in Section F of this contract, the Contractor shall provide the services described in Sections C, D, F, and H of this contract, for the estimated cost plus fixed fee shown below.

2. ESTIMATED CONTRACT COST AND FINANCING

(a) The total estimated cost for performance of the work specified in this contract is \$6,908,305. The fixed fee is \$450,000. The total estimated cost plus fixed fee is \$7,358,305.

(b) The amount of funds currently obligated to this contract for performance hereunder is \$1,500,000. This amount is anticipated to be sufficient through December 31, 1992. The Contract shall not exceed this amount unless authorized by the Contracting Officer pursuant to the clause of this contract entitled Limitation of Funds (FAR 52.232-22), (See section I of this contract).

3. BUDGET

(a) The following itemized budget sets forth the estimates for reimbursement of dollar costs for individual line items of cost and fixed fee. Without the prior written approval of the Contracting Officer, the Contractor may not exceed the total estimated cost set forth in the budget hereunder or the obligated amount (see part 2 above), whichever is less. Without the prior written approval of the cognizant U.S.A.I.D. Project Officer, the Contractor may not exceed the estimated dollar cost for any individual line item of cost shown below by more than 15% of such line item, except for (a) indirect costs, which are governed by Part 4 of this Section B; and (b) salaries and wages, which may not be exceeded unless approved by the Contracting Officer. The fee is fixed.

(b)

Itemized Budget
 (3/1/92 - 12/31/95)

Category	Budget Amount
Salaries and Wages	\$1,861,390
Fringe Benefits	\$ 119,552
Overhead	\$1,091,310
Travel, Transportation, & Per Diem	\$ 938,895
Allowances	\$ 553,850
Subcontract(s)	\$1,800,156
Training	\$ 37,607
Other Direct Costs (Includes DBA)	<u>\$ 505,545</u>
TOTAL ESTIMATED COST	\$6,908,305
Fixed Fee	<u>\$ 450,000</u>
TOTAL ESTIMATED COST PLUS FIXED FEE	\$7,358,305

(c) The Contractor also agrees to furnish data which the Contracting Officer may request on costs expended or accrued under this contract in support of the budget information provided herein.

NOTE: The inclusion of a dollar amount for subcontracts and/or consultants in the above budget does not obviate the requirements of the clause of this contract entitled "Subcontracts under Cost- Reimbursement and Letter Contracts" (FAR 52.244-02), or Section H.4.(a)5 of this contract for prior written approval by the U.S.A.I.D. official indicated therein.

4. ESTABLISHMENT OF INDIRECT COST RATES

An indirect cost rate or rates shall be established for each of the Contractor's accounting periods which apply to this contract. Pending establishment of revised provisional or final indirect cost rates for each of the Contractor's accounting periods which apply to this contract, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rates applied to the bases which are set forth below:

<u>Type of Rate</u>	<u>Rate</u>	<u>Base</u>
Overhead (Home Office)	<u>78%</u>	Direct Labor+Fringe Benefits
Overhead (Home Office/Associates)	78%	Direct Labor
Overhead (Field Office)	68%	Direct Labor+Fringe Benefits
Overhead (field Office/Associates)	68%	Direct Labor

Fringe Benefits (Home Office)	26.5%	Direct Labor
Fringe Benefits (Field Office)	10.5%	Direct Labor

5. ADVANCE UNDERSTANDING ON CEILING INDIRECT COST RATES AND FINAL REIMBURSEMENT FOR INDIRECT COSTS

Notwithstanding any other clause of this contract, for each of the Contractor's accounting periods during the term of this contract, the parties agree as follows:

(a) The distribution base for establishment of final overhead rates is:

Overhead (Home Office) Direct Labor+Fringe Benefits

Overhead (Field Office) Direct Labor+Fringe Benefits

(b) A determination as to the adequacy and acceptability of the Contractor's accounting system has preceded the award of this contract. To the extent that the allocation and allowability of costs affects the agreement negotiated in this contract, it is understood and agreed that the Contractor shall make no change in this accounting system without the prior written approval of the Contracting Officer. Any agreement to modify or change, in any way the Contractor's current method of allocating costs in the overhead, G&A, or other burden center accounts will require negotiation.

(c) Reimbursement for indirect costs shall be at final negotiated rates, but not in excess of the following ceiling rates:

<u>For Accounting Period Ending</u>	<u>Overhead Rate</u>	
	Home	Field
11/30/92	83%	73%
11/30/93	83%	73%
11/30/94	83%	73%
11/30/95	83%	73%
11/30/96	83%	73%

(d) The Government shall not be obligated to pay any additional amount on account of indirect costs above the ceiling rates established herein. Final indirect costs exceeding the rate(s) applied to the base(s) shown above shall be absorbed by the Contractor and considered cost sharing.

This advance understanding shall not change any monetary ceiling, cost limitation, or obligation established in the contract.

6. COSTS REIMBURSABLE, PAYMENT AND LOGISTIC SUPPORT TO THE CONTRACTOR

(a) United States Dollar Cost

Reimbursement of United States dollar costs incurred under this contract shall be paid to the Contractor as described in the clauses of this contract entitled "Allowable Cost and Payment" (FAR 52.216-07) and "Documentation for Payment" (AIDAR 752.7003), and shall be limited to reasonable, allocable and necessary costs determined in accordance with the clause of this contract entitled "Allowable Cost and Payment" (FAR 52.216-07).

The Contractor shall submit a written request for reimbursement accompanied by the documentation specified in AIDAR 752.7003 to the Paying Office specified in Block 12 of the Cover Page of this contract. A copy of each such request and supporting documentation shall be concurrently sent to the cognizant USAID Project Officer, to facilitate administrative approval of the voucher.

(b) Logistic Support

The U.S.A.I.D. Mission and/or the Cooperating Country shall provide the following logistic support in kind without charge to this contract:

Housing and Utilities*
Office Rent
Furniture*
Housing Appliances*
Transportation (official) in Cooperating Country*
Medical Facilities**1/
Vehicles (for official use)

* For long-term expatriate personnel only (not hired in Chad).

** As authorized by the Embassy.

1/ Access to the U.S. Embassy Health Unit, Ndjama, Chad, and other U.S. Embassy Services/Post Privileges shall be in accordance with U.S. Embassy policy, as revised from time to time. U.S. Embassy policy takes precedence and supersedes any other language contained in this contract which relates to the said services/privileges.

Regular Contractor employees and their authorized dependents assigned to post (not short-term consultants) are required to obtain a medical examination that meets the State Department's medical standards for assignment to the cooperating country. State Department medical examination forms must be used by the examining physician. These forms may be obtained: Agency for International Development, MS/PPE, Room 1600I, SA-14 Washington, D.C. 20523. When complete, forms should be mailed by the examining physician to: State Department, M/MED, Washington, D.C. 20520, Attention Dr. A. Rollins. Copies of the medical examination should also be sent to the medical officer at post of assignment. Contractor employees should not commence travel until they have been informed by AID/W (M/MED) that they and their family have received medical clearance for assignment to post.

In accordance with the clause at AIDAR 752.7033, AID shall make a contribution towards the cost of the required medical examinations described above, as well as immunizations, as follows:

(i) For the employee and authorized dependents 12 years of age and over, one half of the cost of each examination up to a maximum AID share of \$300 per individual, plus reimbursement of charges for immunizations to the extent not covered by the contractor's health insurance policy.

-7 -

(ii) For authorized dependents under 12 years of age, one half of the cost of each examination up to a maximum AID share of \$120 per individual, plus reimbursement of charges for immunizations to the extent not covered by the contractor's health insurance policy.

(iii) The contractor must obtain the prior written approval of the contracting officer to receive any AID contributions higher than these limits.

All other logistic support will be provided by the Contractor.

In addition, the Contractor's personnel shall be entitled to the following:

- Check cashing privileges as authorized by the Embassy.
- Use of the pouch as authorized by the Embassy (see the clause of this contract entitled "Use of Pouch Facilities" (AIDAR 752.7015)
- Duty-free entry of Household Effects (HHE) and Privately Owned Vehicle (POV) for long term expatriate personnel.
- Consumables allowance for long-term expatriate personnel.

The Contractor and his/her dependent(s) are eligible for the privilege of membership with the American Recreation Association in accordance with procedures set forth in the American Recreation Association By-laws. Such privilege includes use of certain association facilities including the snack bar/restaurant, swimming pool, and video library. Use of any other Association facilities will require the specific approval of the Chief of Mission.

(c) The costs of logistic support being provided by the Cooperating Country and/or the USAID/Mission are not included in the budget of this contract and are in addition to U.S. dollar costs. Logistic support provided in the form of local currency shall be paid to the Contractor in a manner adapted to the local situation and as agreed to by the Mission Director, in writing. The documentation for such costs shall be on such forms and in such manner as the Mission Director shall prescribe.

12

(d) Where the Cooperating Country or the USAID/Mission does not meet its commitment to provide the logistic support specified above, the Contractor shall immediately notify the Contracting Officer in writing. If failure to provide the logistic support is of such nature as to severely and adversely affect the performance or progress of this contract, the Contractor, after consultation with, and written approval of, the Mission Director, may utilize an amount not to exceed \$25,000 of budgeted U.S. dollars to cover critical, short-term emergency logistic support needs; provided however, that such approvals shall not be construed as authorization to increase the total estimated cost or the obligated amount of this contract, whichever is less (See Section B.2. above), which are subject to the clauses of this contract entitled Limitation of Funds (see Section I of this contract). A copy of any approvals issued by the Mission Director pursuant to the foregoing shall be retained by the Contractor for audit purposes. Any resulting adjustment in the contract will be handled under the clause of this contract entitled "Changes-Cost Reimbursement, Alternate II" (FAR 52.243-02).

7. PAYMENT OF FIXED FEE

At the time of each payment to the Contractor on account of allowable dollar costs, the Contractor shall be paid a dollar amount which is in the same ratio to the total fixed fee as the related payment being made on account of allowable dollar costs is to the total estimated cost, as amended from time to time; provided however, that whenever in the opinion of the Contracting Officer such payment would result in a percentage of fee in excess of the percentage of work completion, further payment of fee may be suspended until the Contractor has made sufficient progress, in the opinion of the Contracting Officer, to justify further payment of fee up to the agreed ratio; provided further, that after payment of eighty-five percent (85%) of the total fixed fee, the provisions of the clause of this contract entitled "Fixed Fee" (FAR 52.216- 08) shall be followed.

END OF SECTION B

SECTION C

STATEMENT OF WORK

C. I. OBJECTIVE

The goal of the AMTT project is to improve the efficiency of the agricultural marketing system in Chad. Indicators which will be monitored to measure goal achievement include: lower marketing costs; reduced seasonal price fluctuations; increased stable supply of agricultural products across time and space; lower consumer costs; and increased value added attributable to private agribusiness. It should be emphasized that measurable change in several of these indicators will be accomplished during the life of this project.

C. II. BACKGROUND

USAID/Chad designed the Agricultural Marketing and Technology Transfer Project (AMTT) to assist the Government of Chad (GOC) and the private sector to improve modestly each one of the marketing system elements (policies and regulations, infrastructure, and market participants), as a preliminary step in a process of sustained market development.

The project purpose is to increase the capacity of the private sector to engage in agricultural marketing activities and to improve the public sector capacity to facilitate those activities. By the end of the project, the following conditions will have been achieved:

- it will be easier to register a business and to qualify for incentives under the Investment Code;
- market communication, as measured by increased market correlation coefficients, will have improved;
- private sector investment in agribusiness will have increased in relative and absolute terms; and
- the GOC will be using improved information to assess the impact of policy alternatives.

The AMTT project will support two important regulatory reforms. First, the procedures to register a business will be revised and streamlined so that is easier and less expensive than it is now. Second, the procedures by which a firm qualifies for access to the benefits of Regime A of the Investment Code will be revised and simplified so that they are more easily available to new businesses.

The project will be comprised of three components to complement and reinforce the regulatory reforms for SMEs. These are:

1) Support to the GOC's planned market information system (MIS), which by the end of the project will be producing demand-driven weekly market reports on Radio Chad covering up to 10 cereals in 50 markets and a minimum of 4 vegetables in 15 markets. The increased availability of marketing information will directly increase the capacity of the private sector to engage in agricultural marketing activities, and it will contribute to an improvement in agricultural marketing efficiency which will benefit over two million Chadian producers and consumers.

2) Pilot-level support to promote private sector investment in agribusiness, which will lead to increases in private Chadian capital and institutional credit invested in agribusiness, in addition to the establishment of a private Chadian agribusiness consulting capability. Such increases are expected to be modest in the short-term as effective demand is not well understood, but experience gained will lead to better planning for possible Phase 2 assistance.

3) Support for the conduct of market and policy analyses which will provide GOC decision-makers with an assessment of alternatives for policy and regulatory regimes that provide appropriate incentives to promote sound private investment in agricultural marketing activities. By 1994, the regulatory environment for private business will have improved, and the GOC will have developed a strategy for improving the efficiency of the private transport industry and for enhancing the contribution of women to marketing systems. It will additionally have significantly more knowledge of private capital markets in Chad.

C. III. SCOPE OF WORK

A. General

The contractor selected to provide the above mentioned services will be expected to implement the project in a manner that will ensure the GOAL and PURPOSE of the project are achieved by the completion date. In order to do this, the contractor will need to apply knowledge gained through its extensive experience in directing, managing, and supporting agricultural development projects and their implementing technical staff. Knowledge gained by the contractor and its technical staff from experience in the implementation of African and preferably Subsaharan agricultural marketing, agribusiness and policy reform projects are also essential to enable the achievement of the GOAL and PURPOSE of the AMTT Project. The success of the project also depends on the good qualifications and appropriate educational training of the home office and back stopping staff and the field technical and managerial staff. The contractor and its staff will require experience and knowledge in the areas of procurement of project commodities and in assessing training needs and identifying opportunities for appropriate training for host government and private sector individuals as well as arrangement for and coordination of such training programs. The contractor's ability to provide the required project staff, both long and short term, on time without incident and without having to replace, terminate or shift responsibilities among staff members is absolutely essential for the achievement of the project's GOAL and PURPOSE.

B. Specific

1. SCOPE OF WORK FOR CHIEF OF PARTY/SENIOR POLICY ANALYST

PRIMARY ROLES:

The Chief of Party/Senior Policy Analyst will have two roles under the AMTT project:

- 1) The Chief of Party will serve as the Contractor Representative in Chad for the purposes of this contract, and will be responsible for the activities of all long- and short-term personnel, expatriate and Chadian, under the contract.

-12-

2) S/he will be directly responsible for the implementation of the Market and Policy Analysis Component of the project. This will include, but not be limited to: maintaining a current and in-depth knowledge of the policy and regulatory environment as it affects agricultural marketing; assisting A.I.D. with its policy dialogue in matters of concern; serving as informal secretary of the proposed Bilateral Policy Oversight Committee; developing scopes of work for, and supervising, all short-term personnel deployed under the contract for the purposes of the market and policy studies; assessing training needs and opportunities for host country government officials and private sector individuals and arranging for appropriate programs, seminars and/or tours.

PRIMARY RELATIONSHIPS:

The Chief of Party will work with the Regional Contracts Officer, USAID/Yaounde, to respond to any contractual questions and in general for all formal contractual obligations, including approval of key long-term personnel. S/he will report to the USAID/Chad Agricultural Development Officer on all matters regarding the contract and implementation of the project's components. S/he will directly supervise and be responsible for the work of the Market News Coordinator and the Agribusiness Development Specialist as well as the contractor's short-term specialists.

PRIMARY TASKS:

The COP/Policy Analyst will be responsible for the following general tasks:

As COP

- 1) Establish and manage the AMTT Project Office, hire staff, establish administrative and financial systems and controls, and generally assure smooth functioning of the office.
- 2) Develop and/or assure the development of contractor annual work plans, for each project component and the project overall; The first annual work plan will be developed not more than 90 days after arrival in Chad.
- 3) Assure the implementation of the annual work plans, and report on same through quarterly progress reports submitted to USAID/Chad;
- 4) Assure all financial accountability for local procurements under the contract, including adequate bookkeeping and reporting to USAID/Chad as required in the contract;

-13-

- 5) Supervise the Market News Coordinator and the Agribusiness Development Specialist in the conduct of their components' annual work plans.
- 6) Identify training needs and opportunities for host government staff and private sector individuals in the fields of agricultural marketing, agribusiness, agricultural policy and market information systems, and make arrangements for appropriate programs, seminars and tours.

As Policy Analyst

- 7) Establish and maintain a professional and cordial relationship with the Bilateral Policy Oversight Committee, and ensure that it meets quarterly; if asked, serve as secretary to the Committee, developing agendas and writing and distributing minutes of each meeting;
- 8) Maintain current and professional knowledge of the evolving policy and regulatory environment affecting agricultural marketing in Chad; assist, if requested, USAID/Chad in its policy dialogue with the GOC regarding agricultural marketing.
- 9) In collaboration with USAID/Chad and the Bilateral Policy Oversight Committee, develop the annual work plans for the Market and Policy Analyses component;
- 10) Develop the detailed scopes of work for all studies to be funded under the project, assure that necessary relationships with key GOC offices for each study have been established, assure recruitment of appropriate consultants for such studies, and assure that such studies are completed in a timely and satisfactory manner.

REQUIRED QUALIFICATIONS:

Policy Analysis Skills: At least ten years of agricultural and agribusiness policy analysis in developing countries; proven strong analytical skills in agricultural policy analysis; good public relations skills; ability to interact comfortably with both public officials and private individuals.

Management Skills: At least three years of experience as chief-of-party for multidisciplinary technical assistance teams in Subsaharan Africa; proven ability to manage and direct personnel; proven ability to manage and direct the administrative activities of a technical assistance team in Subsaharan Africa; good interpersonal skills.

-14-

Academic Qualifications: PhD in Agricultural Economics or Economics with strong emphasis on agriculture and agribusiness.

Language Skills: Fluency in French, at least an FSI rated R-3 & S-3. Fluency in written and spoken English to a level of a native speaker is required.

Computer Skills: Must be computer literate, able to use LOTUS 123, Word Perfect, and DBase 3plus.

2. SCOPE OF WORK FOR AGRIBUSINESS DEVELOPMENT SPECIALIST

PRIMARY ROLE:

The Agribusiness Development Specialist will manage the day-to-day operations of the Agribusiness Support Center.

PRIMARY RELATIONSHIPS:

The Agribusiness Development Specialist will report to the AMTT Chief of Party/Policy Analyst. In addition, the specialist will maintain on-going relations with the operators, supporters and coordinators that play important roles in the agribusiness sector in Chad. Crucial here will be those economic operators who have the potential to make equity investments in agribusiness ventures, cooperatives, women's groups, and other SME-scale operators that have the potential to increase their involvement in agricultural marketing activities, and the public sector institutions - both local and donor-funded - which support and coordinate agribusiness activities.

PRIMARY TASKS:

The specialist will supervise and coordinate the work of one local, professional counterpart and a secretary/administrative assistant in carrying out the ASC's principal tasks; develop terms of reference for short-term, expatriate technical assistance needed to complete feasibility studies and business plans; and contract for and supervise the work of local, Chadian consulting firms assisting on these same studies and plans. The specialist will also identify training needs and opportunities for host country staff and private sector individuals and will assist the COP in making arrangements for appropriate programs, seminars and/or tours.

-15-

REQUIRED QUALIFICATIONS:

Business Skills: At least 5 years experience in developing country business management or consulting services, preferably in agricultural production, processing or marketing; entrepreneurial outlook with strong analytical skills in finance or economics; good public relations skills, ability to interact comfortably in both the public and private sectors. Working experience with appropriate technology.

Academic Qualifications: At least a Master's Degree in business administration, agribusiness, or business economics.

Language Skills: Fluency in French, at least an FSI rated R-3 & S-3.

Computer Skills: Must be computer literate, able to use LOTUS 123 spreadsheet and WordPerfect.

DESIRED QUALIFICATIONS:

- PhD in business economics or closely related field.
- Sub-Saharan Africa experience.
- Entrepreneurial or venture capital experience.
- Additional computer literacy with data base management and/or graphics software.

3. SCOPE OF WORK FOR MARKET NEWS COORDINATOR

PRIMARY ROLE:

The Market News Coordinator will manage the implementation of the market information component of the project.

PRIMARY RELATIONSHIPS:

The Market News Coordinator will report to the Chief of Party/Policy Analyst. S/he will maintain a day to day relationship with the primary counterpart, the Director of the Bureau de la Statistique Agricole (BSA). In addition, s/he will work closely with MIS collaborating institutions including ONC, SAP, ONDR, and DSEED. The coordinator will also identify training needs and opportunities in the field of market information for host country staff and private sector individuals and will assist the COP in making arrangements for appropriate programs and/or seminars.

PRIMARY TASKS:

As Market News Coordinator, s/he will be responsible for the following tasks:

- Develop an annual work plan for the MIS component within 90 days of arrival and additional work plans each year thereafter;
- Organize a two-day workshop within the first six months to assess MIS effectiveness and each year thereafter;
- Develop a publicity campaign within 4 months of arrival;
- Work closely with short-term consultants to design and execute a user-needs survey during the first six months and each year thereafter;
- Work closely with counterpart to establish guidelines and procedures for harmonization of data collection including definitions for transaction levels, sample selection methods, data recording sheets, local measuring units, and grades and standards;
- Monitor daily MIS operations including review of data entry system, radio transmission schedules, analyses, and radio reports;
- Analyze MIS impact through statistical analyses such as correlation coefficients, seasonal price analyses, and others as appropriate;
- Conduct daily on-the-job training with counterpart and data managers through advice on management, data collection procedures, publication of reports, and analysis techniques;
- Develop guidelines for expansion and improvements to MIS as necessary, i.e. complementary information on radio broadcasts and periodic bulletins;

-17-

- Assist short-term consultants with development of training materials for enumerators and supervisors as appropriate;
- Participate in regional MIS seminars as appropriate;
- Actively participate in internal and external evaluation of the MIS component.
- Identify short-term training needs and opportunities in the field of agricultural market information for host country staff and private sector individuals and assist the COP in making arrangements for appropriate programs and/or seminars.

REQUIRED QUALIFICATIONS:

Market Information Skills: A minimum of five years experience in the design, development and implementation of market information systems for cereal and horticultural crops in developing countries; a minimum of five years in market economics analysis in Subsaharan Africa; experience in management of communication systems in developing countries; demonstrated strong analytical skills market economics; and good public relations skills, ability to interact comfortably in both the public and private sectors.

Academic Qualifications: At least a Master's Degree in Ag Market Economics.

Language Skills: Fluency in French, at least an FSI rated R-3 & S-3.

Computer Skills: Must be computer literate, able to use DBase 3Plus, LOTUS 123 spreadsheet and WordPerfect.

DESIRED QUALIFICATIONS:

- PhD in Ag Market Economics.
- Additional computer literacy with data base management and/or graphics software.

28

C. IV. REQUIREMENTS FOR OTHER SHORT-TERM SERVICES IDENTIFIED TO DATE

1. PRIVATE FINANCIAL SERVICES AND CAPITAL MARKETS STUDY OBJECTIVES

The main objectives of the study are:

- 1) To assess the availability of capital for private investment in agribusiness in Chad, in the formal and informal financial sectors;
- 2) To identify factors that influence investment decisions, in both sectors; and
- 3) To identify possible policy, regulatory, or administrative reforms that would provide incentives for increased capital mobilization.

Data and analyses on formal sector credit are relatively reliable and accessible. The study team will need to review recent analyses and interview key officials of formal institutions, but greater emphasis should be placed on informal services.

TEAM COMPOSITION AND DURATION

The initial financial services and capital markets study will take approximately 2 months of time. It will be undertaken by two expatriate and 2 Chadian consultants covering the following disciplines:

Agricultural/credit economist;
Financial Economist;
Economic Anthropologist;
Business Specialist (MBA or equivalent).

An illustrative schedule follows:

- Week 1 (U.S.). Review of available literature on credit. Preliminary design of structured informal interview guidelines.
- Weeks 2-3 (N'Djamena). Team building with Chadian team members. Review of additional studies on finance and marketing. Interviews with Government, financial institutions, and PVOs, both Chadian and expatriate, traders, transporters, cooperatives and women groups.
- Weeks 4-5 (field). Interviews with groups or individual entrepreneurs in two teams and different regions.

- Week 6 (N'Djamena). Analysis of data from interviews and major findings. Write report.
- Week 7 (N'Djamena). Selective follow-up of field work to strengthen findings.
- Week 8 (N'Djamena). Finalize report for presentation to AID and the Policy Oversight Committee.

DETAILED STATEMENT OF WORK

Supply

- 1) **Credit Policy:** Analyze the present credit policies and regulatory constraints with respect to agribusiness investment. Assess the financial sector and the supply of credit to agribusiness by the banking system. Identify activities financed by type and by clients (by gender).
- 2) **Credit Programs:** Assess the effectiveness of government credit programs, e.g ONDR, SODELAC, OMVSD. Evaluate the experiences of PVO-sponsored credit programs. Evaluate the ASSAILD and CREC programs. Identify the explicit and implicit criteria on which decisions to invest (make loans) are based.
- 3) **Informal Financing:** Assess the types, volumes and levels of informal financing for agribusinesses in Chad. Where possible, identify explicit and implicit criteria used by investors (or lenders) on which decisions for investment are based.

Demand

- 4) **Rural Marketing Activities:** Identify the agribusinesses currently financed (cereal banks, transformation, conservation) in the rural areas. Estimate the types, volume, levels of marketing activities by region and the capabilities of the entrepreneurs involved. Estimate the number and cash volume of projects, village groups, cooperatives, or individuals entrepreneurs involved.
- 5) **Urban Marketing Activities:** Identify typical agribusinesses in the urban areas (wholesale trade, conservation, storage, transformation). Estimate the types, volume, levels of agribusiness activities and the capabilities of the entrepreneurs involved. Where possible, identify primary sources of initial investment capital.

-20-

- 6) **Effective Demand for Credit:** Estimate the absorptive capacity for credit groups or individual entrepreneurs by type of activity.
- 7) **Recommendations:** Provide preliminary options for possible policy, regulatory, or administrative reforms that would provide incentives for increased capital mobilization to meet effective demand.

It is recognized that the subject matter is very broad for a two-month, four person team. It is hoped, however, that the study will provide a better definition of the parameters of the financial constraints cited so frequently in the literature and in interviews, so that more focussed and in-depth studies can be planned.

2. TRANSPORT INDUSTRY STUDY

OBJECTIVES

The main objective of the study is to provide A.I.D. and the GOC with recommendations on ways to increase the efficiency of the private transport industry in Chad. Of particular interest is the establishment of factor costs for transport of specific priority agricultural commodities over specific market links, and the preliminary quantification of losses per commodity in transport, and means to overcome such losses.

TEAM COMPOSITION AND DURATION

The study will take approximately two months. It should be undertaken by two expatriate transportation economists, one of whom specialized in trucking, in collaboration with three Chadian professionals from the Direction des Etudes of the Ministry of Transport and Civil Aviation. The approximate schedule is as follows:

- Weeks 1-2 (N'Djamena): Review of available literature and data; team-building with three Chadian professionals from the Ministry of Transport and Civil Aviation. Coordination of work with the various donor-financed advisors at the Ministry. Preliminary interviews with government officials and transporters.
- Weeks 3-4 (N'Djamena): Intensive discussions of survey guidelines in preparation for the field work. Interviews with government officials continue. Analysis of the data from the Lettre de Voiture Obligatoire (LVO) files of the National Bureau of Freight.
- Week 4-5 (field): Two teams will work in two different zones with weekend discussions of preliminary findings.

-21-

- Week 6 (N'Djamena): Analysis of survey data and of major findings. Assign report writing responsibilities.
- Week 7 (field): Selective follow-up field work to strengthen information gaps.
- Week 8 (N'Djamena): Finalizing of draft; submission to AID; presentation to Policy Oversight Committee.

DETAILED STATEMENT OF WORK

The following tasks will be undertaken:

- Evaluate present GOC and UDEAC policies and regulations which affect the transportation industry.
- Inventory the modes of transport, by main category and detail (i.e. types of vehicles, types of animals, etc.), used in the transport of cereals, fruits and vegetables.
- Identify the most common transport arrangements by major production zones and products.
- Identify the agents involved in the sector and degree of competition.
- Analyze the profitability of the transport operation, by type and/or commodity.
- Analyze the impact of the elimination of CTT on such operations.
- Analyze the impact of privatizing the MSAPS truck fleet.
- Evaluate the impact to a) transporters revenues; and b) GOC revenues; of import taxes and fiscal policies on the transport sector.
- Recommend policy measures and regulatory reforms that will contribute to the efficient operation of the transport sector and lowering of marketing costs.

-22-

More specific terms of reference include:

- 1) **Background of the Transport Sector:** Recent developments in the transport sector. Analysis of the PASET program and present regulatory environment.
- 2) **Inventory of Vehicles:** Number and types of vehicles used in the transport of cereals, fruits and vegetables. What are the most common types used by zones of production. Recommend most adequate and cost efficient types of vehicles given the improved conditions of the roads.
- 3) **Agents Involved:** which ethnic groups are in charge of the transport operations in the cereals and vegetables marketing. Degree of competition in the trucking operation. What is the role of each agent. Are the truckers, mostly men, women, wholesalers in major consumption centers? Is there a pattern of transport operations depending on the commodity or trajectory travelled?
- 4) **Role of SMEs:** Identify the most dynamic elements of SMEs (groups or individuals) in the marketing of cereals, fruits and vegetables, which could lead to developing more efficient transport operations. Identify major constraints, e.g. need for better organization, training, and financing.
- 5) **Profitability of the Transport Operation:** Structure of costs. Are illegal fees declining? Analysis of costs and benefits by major type of vehicle and commodity(ies). What does it take to start a business.
- 6) **Profitability of Alternative Sources of Transport:** Transport by river, animals or carts. Compare profitability of these operations with that of vehicle transport. Identify main trajectories and constraints to more efficient operations. Tariff structure for imported carts.
- 7) **Market for Transport Equipment:** Basic statistics on the recorded number, value, and origin of imported vehicles and parts for the last 10 years (depending on availability of information). Import tax revenues collected. What does it take to import transport equipment. Estimate the extent of contraband. Evaluate the market for vehicles and spare parts (supply, demand, regulatory aspects), and potential for improvement.

27

-23-

- 8) **Taxation:** Analysis of the import tariff structure, customs regulations and rationale in the context of other UDEAC countries. Plans to reform the customs code and impact of a reduction in the tariff on fiscal revenues and transport costs, or liberalization of imports. Study possibility of reducing or eliminating domestic taxes and surcharges on imports, e.g., TCA tax, etc. Evaluate freight taxes, and other indirect taxes in the transport operation, including fuel and lubricant taxes.
- 10) **Recommendations:** Policy recommendations for a more efficient transport operation.

3. ROLE OF WOMEN IN AGRICULTURAL MARKETING STUDY

OBJECTIVES

The primary objective of this study is to identify, to the extent possible, the proportion of agriculture value-added that can be attributed to women's processing, marketing, transporting, and trading activities, and to provide recommendations to the GOC and A.I.D. on means to increase this value.

TEAM COMPOSITION AND DURATION

The study will cover a two month period. It will be undertaken by a team of three expatriate consultants (one woman in development economist, one marketing technologist/financial analyst, and one rural anthropologist specializing in the socio-cultural activities of women) and in collaboration with the Direction de la Promotion Féminine (DPF) of the MASPF. The approximate time table is as follows:

- Week 1 (N'Djamena). Intensive review of literature, including research on women's participation in agroindustries. Preliminary design of structured informal interview guidelines. Team-building with study team from DPF. Planning of field work.
- Weeks 2-3 (N'Djamena). Interviews with government officials and women's associations, credit institutions, UNICEF, UNIFEM and NGOs involved with women's projects. Initial briefing of USAID/N'Djamena on key hypotheses about system organization and performance. Finalize field interview guidelines, itinerary and team structure. Interview market women, transporters and wholesalers.

-24-

- Weeks 4-5 (field). Two intensive weeks of field work, with weekends for discussion of preliminary findings and needed modifications in guidelines, informant selection, and interviewing strategies. Three teams will work independently of each other in the same location.
- Week 6-7 (N'Djamena or field). Analysis of survey results. Selective follow-up field work to strengthen finding. Intensive writing and preparation of first draft report for submission to USAID.
- Week 8 (N'Djamena). Final report submitted to Policy Oversight Committee and USAID.

DETAILED STATEMENT OF WORK

The following tasks will be undertaken:

- Develop comprehensive information objectives on women's activities and initiate data collection that will fill priority gaps.
- Assess the role of women in marketing in terms of activities: production, transformation, transportation, conservation, wholesaling, selling, small commerce.
- Identify the major constraints--informational, technological, financial, attitudinal--per specific activity.
- Identify the education and training needs and constraints of women in marketing.
- Assess women's available financial resources and effective demand for financing by major agribusiness activity.
- Evaluate the dynamic of women's formal and informal groups, associations, and cooperatives.
- Recommend policy measures to strengthen government programs directed at women; sensitization for men; technology transfer possibilities; credit innovations; and training needs for women.

A more detailed terms of reference includes:

- 1) **Role of Women:** Evaluate the participation of women in specific marketing activities: transformation, conservation, wholesaling, retailing, and transport of cereals, fruits and vegetables, dairy, fisheries, and livestock. Is there an incentive for profit making. Estimate women's contribution to GDP.
- 2) **Ongoing marketing projects:** Analyze the experiences of ongoing Government programs; projects sponsored by NGOs or indigenous organizations.
- 3) **Appropriate Technologies:** Evaluate ongoing research. Evaluate experience of UNDP/UNIFEM project. Feasibility of agroindustries recommended by the Groupement de Recherches d'Echanges Technologique (GRET), and current BIEP research as they related to women's involvement.
- 4) **Marketing Activities:** Identify potential marketing projects in major cities and rural areas. Forms of possible intervention (groups, coops, etc.).
- 5) **Training Needs:** Assess the need for training in marketing activities and the resources to support training programs.
- 6) **Social/Legal/Institutional Constraints:** Determine actual socio-cultural constraints to the productive role of women, including ability to own and transfer property, invest capital and retain earnings, and make and carry out economic decisions.
- 7) **Information/Statistics/Data:** Review government agencies plans and programs for information gathering and reporting, including plans for the 1991 national census, to determine what data is now being collected on women's social and economic activities. Attempt wherever possible, the collection and analysis of gender disaggregated data.
- 8) **Informal Sector Study:** Analyze the informal sector work in performed by approximately 90% of women in urban area -- as a separate dimension from work performed in rural areas.
- 9) **Recommendations:** Recommendations on the policy and regulatory framework; potential agribusiness activities to promote; design of training programs in marketing; credit programs.

4. MILLET AND SORGHUM STUDY

OBJECTIVES

The objectives of the study are twofold:

- 1) in the short- and medium-term, to provide the national MIS with improved information against which to perform trend analyses;
- 2) to provide A.I.D. and the GOC with information on Chad's major contributor to GDP on which to base future public and private investment priorities and plans.

TEAM COMPOSITION AND DURATION

The study will be managed by the COP/Policy Analyst over a one-year period, targetted to start in CY 1992. Twelve person months of short-term TA are included in the budget, in order to establish illustrative costs. These might be used to hire one graduate researcher and two or three Chadian researchers; or to hire Chadian researchers and have a more senior short-term consultant make periodic visits. The COP is expected to develop the detailed scope of work and resources for the study within his or her first six months in country, with home office input as appropriate.

DETAILED STATEMENT OF WORK

- 1) **Production Trends:** Principal zones of production and varieties. Evolution by region and total of: quantities, area, yields. Common technologies used and costs of production. What proportion of production is sold and when? Which farmers produce most of the marketed surplus?
- 2) **Production and Harvest Handling:** Describe handling, storage and processing technology and practices and identify the ways these techniques could be improved. Types of products transformed. Estimate losses and discuss ways in which losses could be reduced. Identify conservation and conditioning practices and recommend improved methods.
- 3) **Marketing Organization:** Describe the organization and major marketing channels. Identify key participants, by gender, at different stages of marketing in which market power may be concentrated. Identify institutional arrangements, such as men's and women's farmer organizations, contract farming schemes, trade associations, etc. which play an important role.

- 4) **Marketing Operation and Margins:** Identify major crop flows at the local and regional level. Quantify storage capacity at the village level. Using case study methods, prepare detailed trading budgets, which enumerate marketing costs and prices of traded product at key transaction points. Identify the costs of transportation and intermediation.
- 5) **Demand:** Evaluate the size, seasonality and other characteristics of domestic demand for the commodity, with particular attention to urban market consumption patterns. To what extent are locally produced or imported rice substituting for millet and sorghum. Estimate consumption and apparent demand by region and total.
- 6) **Prices:** Examine available secondary and primary price data to assess the magnitude of seasonal and secular trends, the degree of market integration and returns to storage. How variable are commodity supplies and prices by season or from year to year, and how does this variability affect farmer production, storage and purchase/sale strategies. Evolution of average producer, wholesale and retail prices by region and total. Evaluate international prices and prices in the UDEAC region.
- 7) **International Trade:** Analyze border trade and export potential within the UDEAC region and outside it. Assess contribution to foreign exchange.

C. V. REQUIREMENTS FOR TRAINING:

The contractor will be responsible for the identification of training needs and opportunities in the fields of agricultural marketing, agribusiness, policy reform, and market information systems. Over the life of the project, the contractor will ensure the provision of 6 person-months of short-term U.S. tours/workshops, 36 person-months of third-country training/workshops, and 54 in-country training sessions for appropriate host country government staff and private sector individuals.

Of the 6 person-months of U.S. short-term tours/workshops, 3 person-months will be specifically in the field of agribusiness, and 3 person-months will be specifically in the field of agricultural policy.

Of the 36 person-months of third-country training/workshops, 12 person-months will be specifically in the field of agribusiness, 18 person-months will be specifically in the field of market information, and 6 person-months will be specifically in the field of agricultural policy reform.

Of the 54 in-country training sessions, 7 workshops will be specifically in the field of agribusiness with at least 70 participants, 13 workshops will be specifically in the field of market information systems with at least 130 participants, 13 workshops will be specifically in the field of agricultural policy reform and analysis, 5 roundtables will be on the Chad market information system, and 16 roundtables will be on Chad policy issues.

C. VI. REQUIREMENTS FOR COMMODITY PROCUREMENT:

The contractor will be responsible for the procurement of 24 project computers, 15 printers, soft ware, 3 typewriters, 3 photocopy machines, 2 mopeds, and expendable office supplies. All electrical equipment must be 50 cycle, 220 volts. The computers will consist of 8 lap-top, and 16 desk-top types. A French keyboard is required; not just French characters but keys must be layed out in the standard form of keyboards used in France as this is what Chadians have been trained on and have adopted. These computers must be state-of-the-art fully IBM compatible capable of handling large volumes of data. The printers will consist of 11 letter-quality dot matrix, 2 graphics printers, and 2 laser. The software must include state-of-the-art programs for word processing, publishing, spreadsheet, and data base. Other appropriate programs may be procured by the contractor as determined jointly by the contractor and the USAID/Chad project manager.

-29-

Of the 8 laptops, 2 are for the ASC component of the project, and 6 are for the Policy component. Of the 16 desk-top, 8 are for the MIS component, 2 for the ASC, 2 for Policy, and 4 for the AMTT office general use. 7 dot matrix printers are for the MIS, 1 for the ASC, 2 for Policy, and 1 for the AMTT office. 1 laser printer is for the ASC, and 1 is for the AMTT office. 1 graphics printer is for the MIS, and 1 is for the Policy component.

The 3 typewriters are also required to have keys layed out in French keyboard form as well as have French characters. They must be electric with built-in correction capabilities and have wide carriage. 1 typewriter is for the MIS, 1 is for the ASC and 1 is for both the Policy component and AMTT office.

The 3 photocopy machines must have reduction and enlargement capabilities. They must not/not be multi color copiers as maintenance is very difficult. 2 copiers are for the MIS and 1 is for use by the ASC, Policy components and the AMTT office.

The 2 mopeds will be procured locally by the contractor who will ensure the models selected are the most commonly used in N'Djamena.

Office expendable supplies should be procured in bulk and avoid shelf-item procurement as much as possible.

Requirements for commodities in excess of \$25,000 shall be advertised in the Commerce Business Daily and the U.S. Department of Commerce's Procurement Electronic Bulletin Board.

END OF SECTION C

SECTION D

PACKAGING AND MARKING

1. Pursuant to the clause of this contract entitled "Reports" (AIDAR 752.7026), the cover page of all reports prepared by the Contractor (see Section F of this Contract) shall include a descriptive title, the author's name, the project name and number, the contract number, contractor's name, name of the cognizant AID Project Officer, and the issuance date of the report.
2. Marking AIDAR 752.7009 (APR 1984): It is A.I.D. policy that A.I.D.-financed commodities and shipping containers, and project construction sites and other project locations be suitably marked with the A.I.D. red, white, and blue handclasp emblem. Shipping containers are also to be marked with the last five digits of the A.I.D. financing document number. As a general rule, marking is not required for raw materials shipped in bulk (such as coal, grain, etc.), or for semifinished products which are not packaged.

Specific guidance on marking requirements should be obtained prior to procurement of commodities to be shipped, and as early as possible for project construction sites and other project locations. This guidance will be provided through the cognizant technical office indicated on the cover page of this contract, or by the Mission Director in the Cooperating Country to which commodities are being shipped, or in which the project site is located.

Authority to waive marking requirements is vested with the Regional Assistant Administrators, and with Mission Directors.

A copy of any specific marking instructions or waivers from marking requirements is to be sent to the Contracting Officer; the original should be retained by the Contractor.

END OF SECTION D

SECTION E

INSPECTION AND ACCEPTANCE

In accordance with the clauses of this contract entitled "Inspection of Services - Cost-Reimbursement" (FAR 52.246-05) and "Limitation of Liability - Services" (FAR 52.246-25), inspection and acceptance of all services and supplies required hereunder shall be made by the cognizant AID Project Officer.

END OF SECTION E

SECTION F

DELIVERIES OR PERFORMANCE

F.1. PERIOD OF CONTRACT

The effective date of this contract is March 1, 1992. The estimated completion date is December 31, 1995.

In the event that the Contractor fails to furnish the level of effort set forth herein for the specified term, then the Contracting Officer may require the Contractor to continue performance of the work beyond the estimated completion date until the Contractor has furnished the specified level of effort or until the estimated cost of the work for such period shall have been expended.

Subject to the availability of funds and AID's program priorities at the time, and subject to satisfactory Contractor's performance of this contract for the activities outlined herein, AID reserves the right to award to the Contractor follow-on work in order to implement any succeeding phases of the project.

F.2. TECHNICAL DIRECTIONS

Performance of the work hereunder shall be subject to the technical directions of the cognizant Project Officer, USAID/CHAD. As used herein, "Technical Directions" are directions to the Contractor which fill in details, suggest possible lines of inquiry, or otherwise complete the general scope of the work. "Technical Directions" must be within the terms of this contract, shall not change or modify them in any way, and shall not constitute changes (as described in the clause of this contract entitled "Changes-Cost Reimbursement" (FAR 52.243-02, Alternate II), which may only be accomplished by the Contracting Officer. The Contractor shall comply with the clause of this contract entitled "Notification of Changes" (FAR 52.243- 07).

F.3. REPORTS

The Contractor shall comply with all reporting requirements, as specified in Section C, including submission of annual work plans for each project component and the overall project and quarterly progress reports on the implementation of the workplans. The Contractor shall also comply with the clause of this contract entitled "Reports" (AIDAR 752.7026).

F.4. KEY PERSONNEL

A. The key personnel which the Contractor shall furnish for the performance of this contract are as follows:

<u>Name</u>	<u>Position</u>
Gregory Lassiter	Chief of Party/Policy Analyst
William Dalrymple	Agribusiness Development Specialist
Robert Schulte	Market News Coordinator

B. The personnel specified above are considered to be essential to the work being performed hereunder. Unless otherwise requested by A.I.D., the Contractor shall be responsible for providing the personnel included in the Contractor's proposal, as may be amended. Unless failure to do so is beyond the control, and without fault or negligence, of either the individual or the contractor, failure to provide such personnel may be considered nonperformance by the Contractor. Notwithstanding A.I.D.'s acceptance of the Contractor's proposal, all personnel (long-term and short-term) must be individually approved by the cognizant A.I.D. project officer prior to actual assignment to the host country under this contract. Prior to diverting any of the approved long-term technical assistance personnel to other programs, the Contractor shall simultaneously notify both the Contracting Officer and the Project Officer 30 days in advance, and shall submit justification in sufficient detail (including budgetary detail) to permit evaluation of the impact (including cost impact) on the project. No diversion shall be made by the Contractor without the written concurrence of the Project Officer; and if diversion and substitution will serve to increase the total estimated cost of the contract, without the written consent of the Contracting Officer; provided, that the Contracting Officer may ratify in writing such diversion and such ratification shall constitute the consent of the Contracting Officer required by this clause. The listing of key personnel may, with the consent of the contracting parties, be amended from time to time during the course of the contract to either add or delete personnel, as appropriate.

F.5. LEVEL OF EFFORT

A. USAID/CHAD has estimated that 1078.5 total person months of technical assistance (both long-term and short-term) effort (employee, consultant, and/or subcontract direct labor) will be required to achieve the goals, purposes and objectives of this contract. The Contractor shall not exceed 1078.5 total person months without the written consent of the Contracting Officer, as described in the clause of this contract entitled "Changes-Cost Reimbursement" (FAR 52.243-02, Alternate II). In addition, to fulfill all requirements of this contract (e.g. backstopping and support of long and short term field personnel, participants, and activities under this contract, including all reporting and administrative/management requirements, it is estimated that 47 (both prime contractor and subcontractors) person months of home office support (both prime contractor and subcontractors) will be required. The Contractor shall not exceed said total person months of home office support without the written approval of the Contracting Officer. Within the respective totals for technical assistance and home office support, the Contractor may adjust the estimated composition shown below if necessary in the performance of the work required hereunder; provided that the Contractor has the approval of the Project Officer, in writing, before adjusting the estimated composition of technical assistance effort.

B. The composition of the total person-months of direct field and home office labor is as follows:

<u>Position</u>	<u>Level of Effort (Person-Month)</u>
Long-term Advisors	126
Short-term Expatriate Specialists	107
Long and short-term Local Specialists	798.50
TOTAL TECHNICAL ASSISTANCE	<u>1031.5</u>
Home Office Support.	<u>47</u>
TOTAL LEVEL OF EFFORT	<u>1078.5</u>

NOTE: For the purpose of this contract, a person-month of effort is defined as one person working 22 days, 8 hours a day.

C. Candidates for overseas assignments must be submitted by the Contractor simultaneously to the Contracting Officer and the Project Officer USAID/CHAD not later than 30 days after notification to the Contractor of the need for such personnel. Failure to do so may be considered nonperformance by the Contractor.

D. Paragraph (b), Duration of Assignments, of the clause of this contract entitled ("Personnel" AIDAR 752.7027), requires long-term technical assistance personnel to be appointed for at least two years when the position to be filled by the individual is for two years or more; when the position is for less than a two year period, the appointment may be made for such lesser period of time. Notwithstanding any other provisions of this contract concerning failure to serve a full appointment, failure of the long term technical assistance personnel to complete a full appointment may be considered nonperformance by the Contractor.

END OF SECTION F

SECTION G

CONTRACT ADMINISTRATION DATA

G.1. The cognizant A.I.D. Project Officer is the USAID/CHAD Engineer.

G.2. The payment office is:

USAID/CHAD Controller
B.P. 413
N'Djamena, Chad

Claims for reimbursement under this contract shall be submitted to the payment office designated above. The authorized Certifying Officer of the Paying Office is the designated representative of the Contracting Officer, authorized to approve for payment vouchers under this contract. The Contracting Officer retains the right of final determination on all proposed disallowances under this contract. Documentation for payment shall be in accordance with the terms and conditions of AIDAR Clause 752.7003 - Documentation for Payment (APR 1984).

G.3. The post-award contract administration office is the Regional Contracting Officer, USAID/CAMEROON. The Contracting Officer is the only individual who may legally commit the Government to the expenditure of public funds. No cost chargeable to the proposed contract may be incurred prior to receipt of either a fully executed contract, or a specific, written authorization from the Contracting Officer.

G.4. Payments will be made to the Contractor at the address shown on the cover page of this contract, unless otherwise indicated below:

END OF SECTION G

SECTION H

SPECIAL CONTRACT REQUIREMENTS

H.1. SPECIAL PROVISION REGARDING THE CLAUSES ENTITLED "TRAVEL AND TRANSPORTATION" (AIDAR 752.7002,), "INTERNATIONAL TRAVEL APPROVAL AND NOTIFICATION REQUIREMENTS" (AIDAR 752.7032), AND "PERSONNEL" (AIDAR 752.7027)

H.1.(a) In accordance with each of the above clauses of this contract, whereunder the Contractor may not send individuals outside of the United States without the prior written approval of the Contracting Officer, the Contracting Officer does hereby provide said approval for those individuals required to travel outside of the United States; provided, however, that concurrence with the assignment of any and all said individuals outside the United States is obtained by the Contractor, in writing, from the cognizant AID project officer prior to their assignment abroad. Such approvals must be within the terms of the contract, is subject to the availability of funds, and should not be construed as authorization to increase the total estimated cost of this contract, which is subject to the clause of this contract entitled "Limitation of Cost" (FAR 52.232.20). A copy of each approval issued pursuant to this paragraph shall be retained by the Contractor for audit purposes.

H.1.(b) After approval of the proposed international travel, the Contractor shall provide the USAID Mission, with a copy to the cognizant AID Project Officer if not in the USAID Mission, of the arrival date and time and flight information of AID financed travellers.

H.2. INSURANCE

H.2.(a) Defense Base Act (DBA) Insurance

Pursuant to the clause of this contract entitled "Insurance- Worker's Compensation, Private Automobiles, Marine and Air Cargo" (AIDAR 752.228-7), the insurance carrier currently under contract with AID to provide DBA insurance is Insurance Company of North America; Wright & Co.; 1400 I Street, N.W.; Washington, D.C. 20005; telex 440508; telephone (202) 289-0200 or (800) 424-9801 outside the Washington Metropolitan area (toll-free).

H.2.(b) Medical Evacuation Insurance

The Contractor will be required to obtain medical evacuation insurance for all of its expatriate personnel assigned to work in Chad. This insurance is available from various vendors, for example, International SOS Assistance, Inc., P.O. Box 11568, Philadelphia, PA. 19116.

H.3. EMERGENCY LOCATOR INFORMATION

The Contractor agrees to provide the following information to the Mission Executive Officer on or before the arrival in the Cooperating Country of every contract employee or dependent:

H.3.(a) The individual's full name, home address, and telephone number.

H.3.(b) The name and number of the contract, and whether the individual is an employee or dependent.

H.3.(c) The Contractor's name, home office address, and telephone number, including any after-hours emergency number(s), and the name of the Contractor's home office staff member having administrative responsibility for the contract.

H.3.(d) The name, address, and telephone number(s) of each individual's next of kin.

H.3.(e) Any special instructions pertaining to emergency situations such as power of attorney designees or alternate contact persons.

H.4. PERSONNEL COMPENSATION

H.4.(a) Limitations

Compensation of personnel which is charged as a direct cost under this contract, like other costs, will be reimbursable in accordance with Section B.6. of this contract entitled "Costs Reimbursable, Payment and Logistic Support to the Contractor," and the clause of this contract entitled "Allowable Cost and Payment" (FAR 52.216-07) and other applicable provisions of this contract, but subject to the following additional specified understandings which set limits on items which otherwise might be reasonable, allocable and allowable.

H.4.(a)(1) Approvals

Salaries and wages may not exceed the Contractor's established policy and practice, including the Contractor's established pay scale for equivalent classifications of employees, which will be certified to by the Contractor, nor may any individual salary or wage, without approval of the Contracting Officer, exceed the employee's current salary or wage or the highest rate of annual salary or wage received during any full year of the immediately preceding three years. There is a ceiling on reimbursable salaries and wages paid to a person employed directly under the contract of the maximum salary rate of FS-1 (or the equivalent daily rate of the maximum FS-1 salary, if compensation is not on an annual basis), unless advance written approval is given by the Contracting Officer.

H.4.(a)(2) Salaries During Travel

Salaries and wages paid while in travel status will not be reimbursed for a travel period greater than the time required for travel by the most direct and expeditious air route.

H.4.(a)(3) Return of Overseas Employees

Salaries and wages paid to an employee serving overseas who is discharged by the Contractor for misconduct, inexcusable nonperformance, or security reasons will in no event be reimbursed for a period which extends beyond the time required to return him/her promptly to his/her point of origin by the most direct and expeditious air route.

Notwithstanding any other provision to the contrary, if any of the Key Personnel are discharged by the Contractor for misconduct or inexcusable nonperformance, travel and transportation costs associated with the reassignment of the substitute individuals shall therefore not be an allowable cost under this contract.

Misconduct shall be defined as the deliberate and/or repeated disregard for the laws and regulations of the Cooperating Country or of AID; the continued existence of conflict of interest after advice that such conflicts exist; or general behavior unbecoming a professional serving as apart of the United States foreign assistance program (See the AIDAR clause of this contract entitled "Personnel"). Inexcusable nonperformance shall be defined as unauthorized absences or failure to undertake and/or complete assigned tasks which are within the scope of this contract, when such absences or failures are within the control of the employee.

H.4.(a)(4) Annual Salary Increases

Annual salary increases may not exceed those provided by the Contractor's established policy and practice. With respect to employees performing work overseas under this contract, one annual salary increase of not more than 5% of the employee's base salary may, subject to the Contractor's established policy and practice, be granted after the employee's completion of each twelve month period of satisfactory services under the contract. Annual salary increases of any kind exceeding these limitations or exceeding the maximum salary of FS-1 may be granted only with the advance written approval of the Contracting Officer.

H.4.(a)(5) Consultants

No compensation for consultants will be reimbursed unless their use under the contract has the advance written approval of the cognizant AID project officer; and if such provision has been made or approval given, compensation shall not exceed, without specific approval of the rate by the Contracting Officer, (A) the current compensation or the highest rate of annual compensation received by the consultant during any full year of the immediately preceding three years or (B) the maximum daily salary rate of FS-1, whichever is less.

NOTE: The current daily rate for a Foreign Service Officer Class 1 (FS-1) is \$308.00. The daily rate is obtained by dividing the annual salary by 260 days.

H.4.(a)(6) Third Country and Cooperating Country Nationals

No compensation for third country or cooperating country nationals will be reimbursed unless their use under the contract has the prior written approval of the cognizant AID Project Officer. Salaries and wages paid to such persons may not, without specific written approval of the Contracting Officer, exceed either the Contractor's established policy and practice; or the level of salaries paid to the equivalent personnel by the USAID Mission in the cooperating country; or the prevailing rates in the cooperating country, as determined by AID, paid to personnel of equivalent technical competence. In no event shall compensation for such persons exceed the FS-1 rate, unless approved in advance by the Contracting Officer.

-41-

NOTE: Any approvals issued by the AID Project Officer pursuant to paragraphs H.4.(a)(5) and H.4.(a)(6) above shall be retained by the Contractor for audit purposes and a copy of each and every approval shall be furnished to the Contracting Officer by the Contractor. Approvals issued by the AID Project Officer pursuant to the above must be within the terms of this contract, and shall not serve to increase the authorized level of effort; or the total estimated cost or the obligated amount of this contract, whichever is less.

H.4.(a)(7) Work Week

Nonoverseas Employee: The workweek for the Contractor's nonoverseas employees shall not be less than the established practice of the Contractor.

Overseas Employee: The work week for the Contractor's overseas employees shall not be less than 40 hours and shall be scheduled to coincide with the work week of those employees of the AID mission and the Cooperating Country associated with the work of this contract.

H.4.(a)(8) Initial Salaries

The initial starting salaries of all employees whose salaries charges as direct cost to this contract must be approved, in advance and in writing, by the Contracting Officer. Subsequent salary increases shall be in accordance with Section H.4.(a)(4).

H.4.(b) Definitions

As used herein, the terms "Salaries," "Wages," and "Compensation" mean the periodic remuneration received for professional or technical services rendered exclusive of overseas differential or other allowances associated with overseas service, unless otherwise stated. The term "Compensation" includes payment for personal services (including fees and honoraria). It excludes earnings from sources other than the individual's professional or technical work, overhead or other charges.

H.5. RIGHTS IN DATA AND PUBLICATION

H.5.(a) Rights in Data

H.5.(a)(1) The term "data" as used herein includes writings, software, electronic or punchcard stored data, models, sound recordings and works of any similar nature (whether or not copyrighted) which are developed or created in the course of the performance of this contract, or from materials or information acquired as a result of the Contractor's activities hereunder. The term data does not include financial reports, cost analyses and other information incidental to contract administration. The term "software" means any computer programs with supporting documentation and specifications necessary to produce desired outputs. The term excludes programs supplied by the hardware manufacturer. Their term "model" means formal, analytic structures which describe certain interrelated aspects of economic, social, or political behavior. The complete model shall include supporting information and equations which describe and explain basic structure and assumptions. "Subject Data" is data which is specified to be delivered under this contract.

H.5.(a)(2) For copyright purposes, all subject data shall be the property of the Government. The Contractor agrees not to assert any rights at common law or equity in subject data, or to establish any claim to statutory copyright therein.

H.5.(a)(3) The contractor shall be responsible for assuring that no copyrighted matter is included in data furnished hereunder without the written permission of the copyright owner for the Government to use such copyrighted matter in the manner described in paragraph H.5.(a)(4) below.

H.5.(a)(4) The contractor agrees to grant and does hereby grant to the Government and its officers, agents, and employees acting within the scope of their official duties, a royalty-free, nonexclusive, and irrevocable license throughout the world to publish, translate, reproduce, deliver, perform, use, and dispose of, and to authorize others to do so, all data, whether or not now or hereafter covered by copyright.

H.5.(a)(5) Nothing contained in this clause shall imply a license to the Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Government under any patent.

H.5.(a)(6) paragraphs H.5. (a)(3) and H.5. (a)(4) of this section are not applicable to material furnished to the contractor by the Government and incorporated into data produced under the contract, provided such incorporated material is identified by the contractor at the time the data is furnished to the Government.

H.5. (b) Publication of Data

H.5.(b)(1) AID's policy with respect to publication, or release to parties other than those specifically authorized, of material gathered or developed under contracts with educational institutions is set forth in AIDAR Appendix I. That policy is applicable to this contract.

H.5.(b)(2) Unless otherwise provided in this contract, and subject to AID's prepublication review as hereinafter set forth, no permission or authorization from AID will be required prior to publication, release, or reproduction of any data.

H.5.(b)(3) No one employed under this contract will have access to classified material for performance of work under this contract; however, if, in its prepublication review, AID should discover that any classified material has inadvertently been included in a contract manuscript, it will notify the contractor, who agrees that the identified material will not be published unless he can demonstrate that the material is available from unclassified sources.

H.5.(c) Prepublication Review

The Contractor agrees to allow AID the opportunity to review any data intended for publication and provided comments thereon, and agrees to give serious consideration to such comments prior to publication. The Contractor shall deliver to AID a notice of intent to publish together with a copy of the proposed publication not later than the date of its submission to the publisher. AID reserves the right to disclaim endorsement of the opinions expressed in the proposed publication of subject data, and to disassociate itself from sponsorship or publication of any other data. In the event AID exercises its right to disclaim or dissociate as aforesaid, the Contractor shall be so notified in writing by the Contracting Officer; such notice shall contain an appropriate statement of disclaimer or disassociation which shall be inserted in the publication.

H.5.(d) Acknowledgements

All publications shall acknowledge the contributions of the parties hereto, unless such acknowledgement is not desired by the contributing parties.

H.5.(e) Copies

In case of publication of any of the data described herein above, a copy of such publication shall be supplied to the Contracting Officer at no cost to the Government.

H.5.(f) Personnel Commitments

The Contractor shall secure from all personnel engaged in the performance of this contract commitments adequate to assure that the Contractor will be able to discharge its obligations under this clause.

H.6. PROCUREMENT AND SUBCONTRACTING

H.6.(a) Authorized Geographic Code

With reference to the clause of this contract entitled "Source and Nationality of Requirements for Procurement of Goods and Services" (AIDAR 752.7004), unless otherwise agreed to in writing by the cognizant A.I.D. Project Officer, the authorized AID Geographic Code for procurement of goods and services hereunder is "935". The nationality provision of said clause does not apply to the employees of contractors and subcontractors, but all contractor and subcontractor employees engaged in providing services under this contract must be citizens of countries included in AID Geographic Code "935", or non-U.S. citizens lawfully admitted for permanent residence in the United States. AID Geographic Codes are defined in Attachment 2A of AID Handbook 11.

H.6.(b) Approvals

Procurement of commodities shall be made by the Contractor as authorized by the cognizant AID project officer. All purchases will require approval of the cognizant AID Project Officer. Any approvals given pursuant to this paragraph must be within the terms of this contract, and shall not serve to change them in any way. The Contractor shall retain copies of all such approvals for audit purposes.

H.6.(c) Local Cost Financing

Pursuant to the clause of this contract entitled "Local Cost Financing with U.S. Dollars" (AIDAR 752.7017), indigenous goods and imported shelf items are eligible for local cost financing in unlimited quantities, to the total amount available for local procurement, subject to the restrictions stated in such clause or chapter 18 of Supplement B to AID Handbook 1.

H.6.(d) Competition and Subcontracting

The Contractor shall secure competition to the maximum practical extent, as required by the clause of this contract entitled "Competition in Subcontracting" (FAR 52.244-05). Notwithstanding any approvals issued by the cognizant AID Project Officer pursuant to paragraph (b) above, the Contractor shall obtain the Contracting Officer's consent for purchases/subcontracts, if required by the clause of this contract entitled "Subcontracts (Cost-Reimbursement and Letter Contracts)" (FAR 52.244-02).

H.6.(e) Gray Amendment, Small Business and Small Disadvantaged Subcontracting

Pursuant to the clause of this contract entitled "Subcontracting with Disadvantaged Enterprises" (AIDAR 752.226-2) no less than 10 percent of the total value of the contract will have to be subcontracted to Gray Amendment entities (U.S. socially and economically disadvantaged, including women-owned, businesses; historically black colleges and universities; U.S. colleges and universities with at least 40 percent Hispanic American students; and U.S. private voluntary organizations controlled by socially and economically disadvantaged individuals, including women.)

The Contractor shall comply with the requirements of the clauses of this contract entitled "Utilization of Small Business Concerns and Small Disadvantaged Business Concerns" (FAR 52.219-08) and 752.219-08) and "Small Business and Small Disadvantaged Business Subcontracting Plan" (FAR 52.219-09) (See Section I.1 of this contract).

H.6.(f) Automation Equipment

Notwithstanding paragraph H.6.(b) above, the Contractor must obtain the approval of the cognizant AID Project Officer for any purchases of automation equipment (e.g. computers, word processors, etc., software, or other related services made hereunder, if the total cost of such purchases will exceed \$100,000. The cognizant AID Project Officer must, in turn, have the concurrence of AID/W, M/SER/IRM, before providing any such approvals.

H.6. (g) Anticipated Purchases

It is anticipated that the Contractor shall purchase the following items of nonexpendable equipment:

(SEE SECTION C.VI)

H.7. LANGUAGE REQUIREMENTS

Personnel are required to have language capability as stated in Section C of this contract. References to S-3, R-3 language capability refer to the Definitions of Absolute Language Capability, as defined by the Foreign Service Institute (FSI) (see Exhibit 4 of this contract). AID reserves the right to test proposed individuals to ensure that they have the required capability. In the event that the individual(s) possess(es) the language capability, expenses for language testing shall be an allowable charge to this contract. However, if the individual(s) do(es) not have the required language capability, expenses for language testing for such individual(s) shall be borne by the Contractor.

H.8. ORDINARY COURSE OF BUSINESS

With respect to the clauses of this contract entitled "Allowable Cost and Payment" (FAR 52.216-07) and "Payment" (AIDAR 752.7003), it is understood and agreed that the Contractor may, in some circumstances, invoice and be paid for recorded costs for items or services purchased directly for this contract, even though the Contractor has not yet paid for those items or services, provided that such costs are paid in the ordinary course of business. "The ordinary course of business" is defined in accordance with the principles established by the Prompt Payment Act, Public Law 97-177 (96 Stat. 85, 31 USC 1801), i.e. within 30 days after the Contractor's receipt of payment from AID for such costs. In those instances where the Contractor properly invoices and is paid for recorded costs which have not yet been paid by the Contractor, the Contractor agrees to pay all such costs, and especially employee compensation, consultants, subcontractors, suppliers, support of participants, and costs incurred in the Cooperating Country, in the ordinary course of business. Failure to do so may be considered nonperformance by the Contractor.

H.9.

SUBMISSION OF COMPLETION VOUCHER

The clause of this contract entitled "Allowable Cost and Payment" (FAR 52.216-07) provides in paragraph (h) (1) that " the Contractor shall submit a completion invoice or voucher, designated as such, promptly (emphasis added) upon completion of the work...". The term "promptly" is defined as 60 days from the actual completion date of the contract, unless otherwise approved in writing by the Contracting Officer. The Contractor shall have up to one year after completion of the effort (or longer, as the Contracting Officer may approve in writing), or until a mutually acceptable final release has been signed, to submit a revised completion voucher, should circumstances warrant. Upon receipt of the final voucher, the Contracting Officer shall begin actions necessary to properly close the contract. Processing of the final voucher for payment shall not begin until compliance by the Contractor with all terms and conditions of the contract.

END OF SECTION H

58

SECTION I

The following Federal Acquisition Regulation (48 CFR Chapter 1) and A.I.D. Acquisition Regulation (48 CFR Chapter 7) clauses apply to this contract.

ALTERATIONS IN CONTRACTS, FAR 52.252-4 (APR. 1984)

Portions of this contract are altered as follows:

(a) In the clause entitled "Notification of Changes" (FAR 52.243-7), insert "14 days" in the blank in paragraph (b).

(b) In the clause entitled "Payment for Overtime Premium" (FAR 52.222-2), insert "zero" in the blank in paragraph (a).

CLAUSES INCORPORATED BY REFERENCE, FAR 52.252-2 (APR. 1984)

This contract incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

52.202-1	Definitions (APR. 1984)
52.203-1	Officials Not to Benefit (APR. 1984)
52.203-3	Gratuities (APR. 1984)
52.203-5	Covenant Against Contingent Fees (APR. 1984)
52.203-6	Restriction on Subcontractor Sales to the Government (JUL. 1985)
52.203-7	Anti-Kickback Procedures (OCT. 1988)
52.203-9	Requirement for Certificate of Procurement Integrity-Modification (SEPT 1990)
52.203-10	Price or Fee Adjustment for Illegal or Improper Activity (May 1989)
52.203-12	Limitation on Payments to Influence Certain Federal Actions (Jan 1990)
52.203-13	Procurement Integrity -Service Contracting (SEP 1990)
52.204-3	Taxpayer Identification (NOV. 1988)
52.209-6	Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended or Proposed for Debarment (May 1989)
52.212-13 & Alternate I	Stop-Work Order (APR. 1984)
52.215-1	Examination of Records by Comptroller General (APR. 1984)
52.215-2	Audit-Negotiation (APR. 1988)

52.215-22 Price Reduction for Defective Cost
or Pricing Data (APR. 1988)
52.215-23 Price Reduction for Defective Cost
or Pricing Data-Modification (APR.
1988)
52.215-24 Subcontractor Cost or Pricing Data
(APR. 1985)
52.215-25 Subcontractor Cost or Pricing Data-
Modification (APR 1985)
52.215-27 Termination of Defined Benefit
Pension Plans (SEPT 1989)
52.215-30 Facilities Capital Cost of Money
(SEP.1987)
52.215-31 Waiver of Facilities Capital Cost
of Money (SEP. 1987)
52.215-33 Order of Precedence (JAN. 1986)
52.216-7 Allowable Cost and Payment (APR.
1984)
52.216-8 Fixed Fee (APR. 1984)
52.219-8 Utilization of Small Business
Concerns and Small Disadvantaged
Business Concerns (FEB 1990)
52.219-9 Small Business and Small
Disadvantaged Business
Subcontracting Plan (APR. 1984)
52.219-13 Utilization of Women-Owned Small
Businesses (AUG. 1986)
52.219-16 Liquidated Damages - Small Business
Subcontracting Plan (AUG 1989)
52.220-1 Preference for Labor Surplus Area
Concerns (APR. 1984)
52.220-3 Utilization of Labor Surplus Area
Concerns (APR. 1984)
52.220-4 Labor Surplus Area Subcontracting
Program (APR 1984)
52.222-2 Payment for Overtime Premiums (JUL.
1990)
52.222-3 Convict Labor (APR. 1984)
52.222-26 Equal Opportunity (APR. 1984)
52.222-28 Equal Opportunity Pre-award
Clearance of Subcontracts (APR.
1984)
52.222-29 Notification of Visa Denial (APR.
1984)
52.222-35 Affirmative Action for Special
Disabled and Vietnam Era Veterans
(APR. 1984)
52.222-36 Affirmative Action for Handicapped
Workers (APR. 1984)
52.223-2 Clean Air and Water (APR. 1984)
52.225-11 Certain Communist Areas (APR. 1984)

USAID/CHAD

Contract No. 677-0062-C-00-2003-00

-50-

52.227-1 Authorization and Consent (APR. 1984)
52.227-2 Notice and Assistance Regarding Patent and
Copyright Infringement (APR. 1984)
52.227-11 Patent Rights Retention by the Contractor
(Short-Form) (APR. 1984)
52.227-14 Rights in Data - General (JUN. 1987)
52.228-3 Workers Compensation Insurance (Defense Base
Act) (APR. 1984)
52.228-4 Workers' Compensation and War- Hazard
Insurance Overseas (APR. 1984)
52.228-7 Insurance-Liability to Third Persons (APR.
1984)
52.229-8 Taxes-Foreign Cost- Reimbursement Contracts
(MAR. 1990)
*52.230-3 Cost Accounting Standards (SEP. 1987)
*52.230-4 Administration of Cost Accounting Standards
(SEP. 1987)
*52.230-5 Disclosure and Consistency of Cost Accounting
Practices (SEP. 1987)
52.232-17 Interest (APR. 1984)
52.232-18 Availability of Funds (APR 1984)
52.232-20 Limitation of Cost (APR. 1984)
52.232-22 Limitation of Funds (APR. 1984)
52.232-23 Assignment of Claims (JAN. 1986)
52.232-25 Prompt Payment (APR 1989)
52.233-1 & Alternate I Disputes (APR. 1984) & Alternate 1 (FEB. 1988)
52.233-3 Protest After Award - (AUG. 1989)
52.237-3 Continuity of Services (APR. 1984)
52.242-1 Notice of Intent to Disallow Costs (APR. 1984)
52.243-2 Changes-Cost Reimbursement Alternate I (APR.
1984)
52.243-7 Notification of Changes (APR. 1984)
52.244-2 Subcontracts (Cost-Reimbursement and Letter
Contracts) (JUL. 1985)
52.244-5 Competition in Subcontracting (APR. 1984)
52.246-3 Inspection of Supplies-Cost Reimbursement
(APR. 1984)
52.246-5 Inspection of Services - Cost- Reimbursement
(APR. 1984)
52.246-25 Limitation of Liability-Services (APR. 1984)

USAID/CHAD

Contract No. 677-0062-C-00-2003-00

-51-

52.247-1 Commercial Bill of Lading Notations (APR. 1984)

52.247-63 Preference for U.S.-Flag Air Carriers (APR. 1984)

52.247-64 Preference for Privately Owned U.S.-Flag Commercial Vessels (APR. 1984)

52.249-6 Termination (Cost- Reimbursement) (MAY 1986)

52.249-14 Excusable Delays (APR. 1984)

52.251-1 Government Supply Sources (APR. 1984)

752.202-1, Alternate 70 A.I.D. Definitions Clause -- General Supplement for Use in All A.I.D. Contracts (APR. 1984)

752.202-1, Alternate 72 A.I.D. Definitions Clause -- Supplement for A.I.D. Contracts Involving Performance Overseas (DEC. 1986)

752.219-8 Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (APR. 1984)

752.226-1 Disadvantaged Enterprise Representation (APR. 1991)

752.226-2 Subcontracting with Disadvantaged Enterprises (JUL 1990)

752.228-3 Worker's Compensation Insurance (Defense Base Act) (APR 1984)

752.228-7 Insurance - - Liability to Third Persons (APR 1984)

752.229-70 Federal, State and Local Taxes

752.245-70 Government Property-A.I.D. Reporting Requirements (APR. 1984)

752.245-71 Title to and Care of Property (APR. 1984)

752.7001 Biographical Data (APR. 1984)

752.7002 Travel Expenses and Transportation and Storage Expenses (JAN. 1990)

752.7003 Documentation for Payment (APR. 1984)

752.7004 Source and Nationality Requirements for Procurement of Goods and Services (APR 1989)

752.7005 Language, Weights, and Measures (APR. 1984)

752.7006 Notices (APR. 1984)

752.7007 Personnel Compensation (AUG. 1984)

752.7008 Use of Government Facilities or Personnel (APR. 1984)

752.7009 Marking (APR. 1984)

752.7010 Conversion of U.S. Dollars to Local Currency (APR. 1984)

752.7011 Orientation and language Training (APR. 1984)

752.7013 Contractor-Mission Relationships (OCT. 1989)

USAID/CHAD
Contract No. 677-0062-C-00-2003-00

-52-

752.7014 Notice of Changes in Travel Regulations
(JAN. 1990)
752.7015 Use of Pouch Facilities (APR. 1984)
752.7017 Local Cost Financing with U.S. Dollars (APR.
1984)
752.7018 Health and Accident Coverage for AID
Participant Trainees
752.7019 Participant Training
752.7020 Organizational Conflicts of Interest (MAR
1985)
752.7025 Approvals (APR. 1984)
752.7026 Reports (OCT. 1989)
752.7027, Alternate 71 Personnel (APR. 1984)
752.7028 Differentials and Allowances (DEC. 1988)
752.7029 Post Privileges (APR. 1984)
752.7031 Leave and Holidays (OCT. 1989)
752.7032 International Travel and Approval and
Notification Requirements (JAN 1990)
752.7033 Physical Fitness (DEC 1990)

* These clauses may apply if the contractor is subject to Cost Accounting Standards (CAS). Exceptions from CAS are set forth in FAR 30.301(b). See also FAR 52.230-2, entitled "Cost Accounting Standards Notices and Certification (Nondefense)", set forth in Section K.

AID 1350-1 (3 87) *PIO/T AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1. Cooperating Country Chad	Page 1 of 3 Pages
	2. PIO/I No. 677-0062-3-10017	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
	4. Project/Activity No. and Title Agricultural Marketing and Technology Transfer Project (AMTT) 677-0062	

DISTRIBUTION AID/W AFR/SWA: 1 AFR/PD/SWAP: 1 AFR/PD/PS: 1 AFR/TR/ANR: 1 USAID/CHAD ADO: 2 PO: 1 CONT: 2 PDO: 1 EXO: 1	5. Appropriation Symbol 7211-121014	6. Budget Plan Code GSS1-91-21677-KG13
	7. Obligation Status <input type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	8. Project Assistance Completion Date (Mo., Day, Yr.) 12/31/95
	9. Authorized Agent RCO/USAID/Yaounde	10. This PIO/T is in full conformance with PRO/AG No. 677-0062 Date 4/29/91
	11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> AID Grant or Cooperative Agreement (HB 13) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> Other	11b. Contract/Grant/Cooperative Agreement/ PASA/RSSA Reference Number (if this is an Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No. _____)					
Maximum AID Financing Available	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		-0-	1,729,700	-0-	1,729,700
	B. U.S.-Owned Local Currency				

13. Mission References
PROAG Signed 4/29/91

14A. Instructions to Authorized Agent The RCO is instructed to negotiate, through full and open competition, for the technical services of a U.S. commercial firm to implement the AMTT Project (677-0062). Technical assistance is to be provided under a cost, plus fixed dollar fee, direct AID contract at the level of effort specified in Scope of Work (Attachment A). Assistance is to be provided over a period of 51 months following signing of contract. The total contract cost, \$8,948,700, will be funded incrementally. This PIO/T earmarks \$1,729,700 for contract costs per budget (Attachment C).

14B. Address of Voucher Paying Office **Controller, USAID/N'Djamena
Dept of State
Washington D.c. 20521-2410**

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. A/ADO: CMB/gan	Phone No. <i>ext 100</i> Date <i>6/6/91</i>	B. The statement of work or program description lies within the purview of the initiating office and approved agency programs. PO: CPalma Paul A. Morris	Date <i>6/7/91</i>
C. PDO: WDeese	Date <i>6/7/91</i>	D. Funds for the services requested are available. CONT: CJohnson	Date <i>6/7/91</i>
E. EXO: JAPemo	Date <i>6/7/91</i>		

16. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to
Signature _____ Date _____
Title _____

17. For the Agency for International Development
Bernard D. Wilder
Signature **Bernard D. Wilder** Date **10 June 91**
Title **AID Representative**

*See HB 3, Sup. A, App. C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

58

18. Statement of work or program description for this project is described in Attachment No. A

19. Special Provisions

- A. Language Requirements (specify) FSI Level S-3, R-3 in French
(If marked, testing must be accomplished by AID to assure desired level of proficiency.)
- B. Access to classified information will will not be required by technical specialists. (Indicate level) _____
- C. Duty post(s) and duration of technical specialist(s) services at post(s) (month) N'Djamena, Chad and it's environs up to 126 person-months for 3 long-term Team members.
- D. Dependents will will not be permitted to accompany technical specialist(s).
- E. Geographic code applicable to procurement under this PIO/T is 000 899 935 941 Other (specify) _____
(If other than authorized in HB 1, Sup B, Chap 5, Para 5A1d, attach waiver(s).)
- F. Salary approval(s) to exceed FS-1 salary ceiling are attached in process N/A.
- G. Cooperating country acceptance of this project (applicable to AID/W projects only)
 has been obtained is in process is not applicable to services required by PIO/T.
- H. Justification for use of external resources for consulting services is attached N/A.
- I. Clearance for procurement of ADP equipment, software, and services is attached in process N/A.
- J. OMB approval of any report to be completed by ten or more members of the general public under the statement of work is attached in process N/A.
- K. Participant training is is not being funded as part of this PIO/T.
- L. Requirement (contracts only) is recommended for small business set-aside SBA 8(a) Program neither.
- M. Other (specify). _____

20. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER	N/A
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY		
(1) Office Space	X	X				
(2) Office Equipment	X				X	
(3) Housing and Utilities	X					
(4) Furniture	X					
(5) Household Appliances (Stoves, Refrig., etc.)	X					
(6) Transportation in Cooperating Country	X				X	
(7) Transportation To and From Country	X					
(8) Interpreter Services/Secretarial					X	
(9) Medical Facilities (Health Room* *)	X					
(10) Vehicles (official)	X					
(11) Travel Arrangements/Tickets					X	
(12) Nightwatchman for Living Quarters	X					
(13) <u>DMS Support</u>	X					
(14)						
(15)						

(OTHER SPECIFY)

**Per Attachment F

20. Provisions for Logistic Support (Continued)

B. Additional Facilities Available From Other Sources

Diplomatic pouch PX Commissary

Other (specify, e.g., duty free, entry, tax exemption)

Shipment and duty-free entry of HHE, POV, and 2500 lbs consumables allowable under contract. Post differential/COLA, diplomatic pouch, access to Embassy Health Unit, and check cashing privileges authorized per Embassy regulations that pertain to all U.S. direct-hire employees. (For specific statement on access to U.S. Embassy services, see Attachment F).

C. Comments

21. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

The contractor will report to and be supervised by the Agricultural Development Officer/
USAID/Chad

B. Cooperating Country Liaison Officials

Minister of Rural Development

C. AID Liaison Officials

RCO/USAID/Yaounde
EXO/USAID/Chad

22. Background information (additional information useful to authorized agent)

- A) Included as part of SOW (Attachments A and B)
- B) AMIT Project Paper (677-0062)
- C) Agricultural Marketing in Chad (NATHAN Ass. May 1989)

23. Summary of attachments that accompany the PIO/T (check applicable boxes)

- A. Detailed budget estimate in support of increased funding (Block 12) Attachment C
- B. Evaluation criteria for competitive procurement (Block 14A) Attachment D and E
- C. Justification for procurement by other than full and open competition or noncompetitive assistance
- D. Statement of work or program description (Block 18) Attachment A
- E. Waiver(s) justification(s), clearance(s), certification(s) (Block 19) (specify number _____)