



NETHAM نظام
Rule of Law Program - Justice and Enforcement

West Bank and Gaza

NETHAM

Rule of Law Program

Justice and Enforcement

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EXECUTIVE SUMMARY

As the project enters its next-to-last quarter, programming is focused on finalizing remaining work plan activities as well implementing some new initiatives. A meeting was held with the USAID COTR to determine priority activities in the last months of the Netham Rule of Law Program. Subsequent to the meeting, a project close-out plan was developed and sent to USAID at the end of the quarter. The proposed close-out plan outlines the procedures necessary to ensure that the contract is closed out smoothly and effectively and no expenses are incurred past the scheduled project completion date of September 30, 2010. The plan also addresses staffing in the final months of the project, project activities, sub-contract/grant activities, disposal of non-expendable property, building/facilities and records as well as a pipeline analysis. Closeout activities will accelerate around August 1st, 2010 (60 days prior to contract end date) to ensure an efficient close-out process.

In cross-cutting project activities, this quarter Netham continued to play a leading role in developing and finalizing the Justice Sector Strategy 2011-2013. Project staff worked closely with the National Justice Sector team which is headed by the Ministry of Justice and includes key justice sector stakeholders in finalizing the Justice Sector Strategic Plan. Netham previously assisted in developed the Justice Sector Strategy for 2008-2010. Through a collaborative process, Netham provided advisory assistance to the Justice Sector committee to revise and ultimately finalize the strategy which marks a key achievement for the judiciary in outlining pillars and strategies for the next three years. At the end of the quarter, the Justice Sector Strategy for 2011-2013 was finalized and is expected to be printed and distributed next quarter.

In Component 1, over the quarter, Netham built on efforts which began last quarter to strengthen the capacity of the Ministry of Justice (MOJ) in cooperation with the new Deputy Minister who was appointed last quarter and is playing a central role in reshaping the MOJ and Palestinian Judicial Institute (PJI) operations. At the PJI, two Netham-funded consultants continued to support the institute. One consultant served in the role of deputy to the PJI Director in managing the institute's affairs as the PJI Director was absent for most of the quarter due to a health condition. While the contracts for these two consultants were originally scheduled to conclude this quarter, they were extended for two additional months upon a request by the Deputy Minister and the Deputy has confirmed his intention to hire these two consultants on a long-term basis when the budget permits. In another development which resulted from the appointment of the Deputy Minister, with USAID approval, this quarter Netham embedded two staff at the MOJ in the Office of the Deputy Minister. One staff is serving as an advisor and the other as a technical assistant. The newly appointed Deputy Minister is working closely with key staff and departments to upgrade capacities and improve MOJ services.

In other leading initiatives at the MOJ, on May 5, 2010, the Ministry of Justice with Netham's assistance opened the new Justice Records Office in Hebron. The opening ceremony took part with the presence of the USAID Mission Director, the Acting Governor of the Hebron district, the Mayor of Hebron, and the Minister of Justice, who all gave remarks during the opening ceremony. Minister of Justice Ali Khashan noted that the opening of the Justice Records Hebron Office comes as part of the Ministry's plan to reach all Palestinian territories



and to provide citizens with professional services in all the districts. He stated, "We will start today with Hebron, and we are ready and well prepared soon to start in Nablus in order to serve the West Bank's south governorates." The Hebron governorate serves a population of approximately 700,000 citizens and prior to the opening of this office, citizens had to travel two hours to Ramallah to request services of this office which primarily issues non-conviction certificates to citizens which are required for various applications including jobs and visas. All speakers at the event thanked USAID for its support to the judiciary and the Palestinian Authority.



Netham efforts continued at the MOJ in implementation of a Document Management System and promoting e-Government at the Ministry. This quarter a demonstration was held to illustrate first-hand how the Document Management System would work in two pilot departments including the Minister's Office and the Diwan, which is a department that oversees internal and external communication. The DMS system will improve the

capacity of the MOJ by converting document-based operations into electronic ones. This transition will help in reducing work assignment backlog and reduce paper backlog and errors. Netham is assisting in implementing the DMS in five MOJ departments including Complaints, Arbitration, Translation, Endorsements, the Office of the Minister, and the Diwan. Implementing the Document Management System is part of a larger effort of promoting an e-Government nucleus at the MOJ.



In a key event in support to the High Judicial Council (HJC), the First Court Administration Conference was held in Bethlehem May 20-22, 2010. Over 180 court administrators from across the West Bank took part in the Court Administration Conference which was organized to help guide policies of the new department which was established



with project support and guidance. Chief Justice, Farid Jallad and USAID Mission Director, Howard Sumka both spoke at the event and commended the



efforts of the Court Administration Department (CAD) which is playing a leading role in shaping and modernizing Palestinian court operations. At the event, both USAID and Netham were recognized with plaques of appreciation by the HJC for their continual support in developing and enhancing the Palestinian judiciary.

Over the three-day conference, sessions focused on the CAD in terms of authorities, duties, and its role in the HJC. The conference also addressed the role of the new post of Chief Diwan and how the Chief Diwan relates to the Chief Judge. The Chief Justice addressed the court administrators and noted that



the conference is a culmination of all the efforts undertaken by court employees. The conference also introduced two new court units at the HJC – the Quality Assurance and the Judicial Inspection units.

To reinforce CAD support, this quarter a guidelines manual was developed to improve the quality of performance of the courts by activating the CAD at the HJC, introducing the court administration concept, and defining the role of the Chiefs of Diwan. The manual was published in Arabic and English.



As part of efforts to enhance the skills of judges, seven First Instance court judges took part in a two-week Netham funded training program in Amman, Jordan and received graduation certificates for completing Civil Case Management training. A graduation ceremony for the judges took place at the Jordanian Judicial Institute (JII). The training is designed to enable the judges to improve efficiency of case processing and reduce case backlog. During the ceremony the Palestinian judges expressed their gratitude and thanked the JII and USAID for the

assistance provided to conduct a successful training program and requested the continuation of this support. The judges also stressed that the training strengthened their legal knowledge and expertise, while exposing them to new, practical critical thinking techniques.

As follow-up to the Amman training, this quarter Netham conducted a "Training of Trainers" (TOT) session for the seven judges so that they can train their colleagues in the courts and transfer the knowledge and skills they gained. The three-day TOT session was held May 14-16, 2010 at the PJI. The training imparted them with skills on how to plan for training, how to develop training materials, and methods and style of training.



In HJC staff training this quarter, 35 court processors took part in motorcycle training to facilitate their ability to deliver court notifications. In addition, while last quarter Netham supplied winter uniforms for Notification Department staff, this quarter the HJC requested that Netham provide court processors with summer uniforms. The project procured summer uniforms that have the HJC logo stitched on them and provided them to the HJC for distribution to 110 West Bank notification staff. This activity supports Netham's work plan

which focuses on improving uniform identity and professionalism of Notification Department processors.

Last quarter, Netham began assisting the HJC in preparing its Fifth Annual Report based on the request of the Chief Justice. This is a major publication that the HJC issues on an annual basis. Netham continued this quarter working on the draft publication with the CAD. An introduction was added to the report as well as Chief Justice and CAD Director remarks. The report presents statistical information on the number of case judgments, figures on incoming and outgoing files of the Notary Public and Civil Judgment Departments, and financial revenues and expenditures for 2009 as well as achievements accomplished during the year. At the end of the quarter, the publication was sent to a graphic designer. 1,000 copies will be printed and distributed next quarter.

Strengthening the mechanism of identifying accumulated financial deposits in each Civil Judgment Departments has been a goal of the Netham project. Over the past year Netham in cooperation with the HJC and the Ramallah, Nablus, Jenin, Hebron, Bethlehem, Tulkarem, and Qalqilia Civil Judgment Departments, identified accumulated financial deposits in these departments by reviewing the judgments of civil and criminal case files. This activity came to a close this quarter as procedures were put in place to help identify the financial deposits including a database for recording the amount of deposits in each court case file, allocating the bank account balances of each department, entering the information in a database by well-trained Netham supported interns, and performing auditing, financial reconciliations, and analyzing the results. These procedures have revealed a surplus of \$460,000 that can be transferred to the public treasury from the Ramallah Civil Judgment Department. In Nablus and Jenin the result revealed a \$180,000 surplus, in Hebron and Bethlehem the surplus was close to \$45,000, and in Tulkarem and Qalqilia the surplus was approximately \$72,000.

In Component 2, Strengthening Citizen Engagement of Rule of Law Issues, a wide array of grant activities took place this quarter throughout the West Bank and Gaza Strip leading up to the successful conclusion of the Netham grants program. Through the grants program, Netham awarded over \$450,000 to nine civil society organizations in the West Bank and Gaza Strip addressing promotion of rule of law and judicial awareness among youth, women, and the general public as well as encouraging public oversight of the judiciary. Some key grant activities addressed teaching children and youth how to express their views on rule of law through art and drama; encouraging dialogue among youth and decision makers; facilitating better understanding of the court system through court monitoring visits; and creating a group of reporters who are specialized in covering judicial affairs.



Major highlights of grant activities this quarter included an art exhibit that was hosted from May 10-12, 2010 by the Young Artists Forum (YAF).



The exhibit showcased the art work completed by the children who took part in the YAF grant and showcased 40 art pieces and art collages. The opening ceremony on May 10 was held under the patronage of the Chief Justice. During the ceremony two short drama performances were conducted and focused on children's rights to an education, right of expression, and addressed community issues such as early marriage, right to inheritance and gender equality. Each of the children was then awarded a school bag and art

supplies. The ceremony concluded with the attendees touring the exhibition. This event was widely covered in the press.



Also during the quarter, Amin conducted a closing conference for their grant titled "Towards a Palestinian Media Specialized in Covering Issues of Judiciary and the Courts." The conference was held April 5, 2010 and included the Chief Justice, the Minister of Justice, Netham's COP, and the Director of Amin. During the conference the Chief Justice announced that the HJC will work with heads of courts and clerks to facilitate the work of journalists in covering court

proceedings. A project intern also spoke about her experience and the new skills she gained in court rules and procedures. She noted that having the journalists in the courts has now become something familiar to those who work in the courts and in the judiciary.



Another grantee, the Arab Thought Forum's (ATF) held a conference in Jericho April 15th -16th, 2010 on "The Principle of Separation of Powers and the Structure of the State in Palestine." The conference opening session included speeches by the Minister of Justice, Ali Khashan; Chief Justice, Farid Jallad; Netham's Chief of Party, Nabil Isifan; Bernard Sabella, Member of the Palestinian Legislative Council; and Abbas Abdul-Haq, Chair of the Arab Thought Forum. The conference agenda included an opening session, three sessions addressing

separation of powers, including the impact of separation of powers on rule of law and human rights. Among conference speakers were former USAID Mission Director in the West Bank and Gaza, Larry Garber, and the former Jordanian Minister of Justice, Salah Al-Bashir.



In the Gaza Strip, this quarter project grantee the National Society for Democracy and Law (NSDL) completed their grant obligation by hosting a final celebration. The celebration was attended by NSDL board members and staff, as well as civil society representatives and hundreds of children and their families in Rafah. During the opening speech of the celebration, one of the

participants thanked NSDL and USAID and praised their role in promoting rule of law and human rights in Rafah and Khan Younis.

At the end of the celebration, attendees were invited to an art exhibition in which art and drawings created by the children was displayed.



Another Gaza grantee, the Palestinian Commission for Human Development (CHD), implementing a grant project titled "Enhance Rule of Law among Youth," completed its project activities. CHD concluded the project by conducting two evaluation meetings with 10 youth who were engaged in activities. Participants raised many issues including the impact of the project on youth. Additionally, CHD printed 1,000 copies of the training manual titled "Rule of Law,

Citizenship, and Democracy Manual” that was disseminated to youth. The aim of this project was to enhance the culture of rule of law among university students in Gaza and contribute to promoting a better understanding of the importance of rule of law.



Yet another grantee in the Gaza Strip, the Palestinian Commission for Refugees (PCR) conducted evaluation meetings to assess project achievements, impact, and obstacles and address recommendations for future interventions. The recommendations focused on the importance of inviting a broader community audience to workshops, and coordinating more with community based organizations to hold workshops in marginalized areas. Based on the success of the PCR produced documentary addressing custody rights, participants recommended that

PCR produce additional documentaries on important issues such as divorce and early marriage.

In the legal education component, Netham began assisting Al Quds University School of Law in renovation of an extension building in Ramallah to serve a branch office for evening law school students as well as students in the Ramallah area.

In project administration news several staff members left the project this quarter including Amr Miqdadi, IT Coordinator; Randa Sahili, Procurement Specialist; Sahar Samman, Translator; and Hussein Ayaseh, Court Coordinator. Abdel Rahman Al Assouli, Grants Coordinator in Gaza and Maysa Hindaleh, Grants Coordinator in the West Bank both completed their contractual obligations with the project at the end of the quarter. Hiba Said was hired as an Accounting Assistant replacing Liana Miqdadi who resigned last quarter.

COMPONENT 1: PROFESSIONALIZE THE FORMAL JUSTICE SECTOR THROUGH TARGETED ASSISTANCE TO JUSTICE SECTOR INSTITUTIONS AND OTHER BODIES

MILESTONE ACHIEVEMENTS

- Justice Sector Strategic Plan for 2011-2013 finalized
- Seven First Instance judges receive case management training in Jordan
- Seven judges took part in Training of Trainers program
- Netham embedded two advisors at the Office of the Deputy Minister of Justice
- Hebron Justice Records Office inaugurated
- First Court Administration Conference held in Bethlehem May 20-22, 2010
- Court administration guidelines manual developed
- Motorcycle training conducted for court processors
- Assistance to court Civil Judgment Departments concluded with greater transparency achieved and surplus of funds discovered

ACTIVITIES AND RESULTS

This section provides updates, progress, and challenges of the key project activities set forth in Netham's work plan.

SUPPORTING JUSTICE SECTOR STRATEGIC PLANNING 2011-2013

This quarter, Netham assisted the National Justice Sector team which is headed by the Ministry of Justice and includes key justice sector stakeholders in finalizing the Justice Sector Strategic Plan for 2011-2013. Netham previously assisted in developing the Justice Sector Strategy for 2008-2010. Through a collaborative process, Netham worked closely with the Justice Sector team to revise and ultimately finalize the strategy which marks a key achievement for the judiciary in outlining pillars and strategies for the next three years.

Donor feedback was carefully incorporated into the strategy and Netham played a leading role in reviewing and amending performance indicators for the strategy. In addition Netham worked on the review of the English translation of the strategy.

At the end of the quarter, the Justice Sector Strategy for 2011-2013 was finalized and is expected to be printed and distributed next quarter.

SUPPORTING DEVELOPMENT OF THE PALESTINIAN JUDICIAL INSTITUTE (PJI)

Developing the PJI's Financial and Administrative Capacities

Two Netham supported consultants continued to serve at the PJI. One consultant acted as a deputy to the PJI Director in managing the institute's affairs as the PJI Director was absent for most of the quarter due to a health condition. The other consultant served as an administrative assistant at the PJI and performed administrative tasks for the Institute including data entry related to training and other logistical support for training activities taking place at the PJI. While the contracts for these two consultants were originally scheduled to conclude this quarter, they were extended for two additional months upon a request by the Deputy Minister. The Deputy Minister has confirmed his intention to recruit these two consultants on a long-term basis.

ENGAGE AND BUILD CAPACITY OF THE MINISTRY OF JUSTICE

Support the Office of the MOJ Deputy Minister

With USAID approval, this quarter Netham embedded two staff at the MOJ in the Office of the Deputy Minister. One staff member is serving as an embedded advisor and the other as an embedded technical assistant. The embedded advisor is assisting the Deputy Minister in policy and strategic planning development and provides administrative support in terms of translation and other general support necessary for the Deputy to accomplish his duties effectively. The advisor has also helped develop operational policies and procedures for the Deputy Minister's Office. Additional support to the MOJ was approved by the USAID COTR as the newly appointed Deputy Minister is working closely with key staff and departments to upgrade capacities and improve MOJ services. The Deputy Minister met with USAID several times to discuss issues relevant to USAID support provided to the Ministry. In addition, throughout the quarter Netham met with the Deputy Minister and discussed issues related to the Document Management System, the opening of the Hebron Justice Records Office as well as the implementation of the Financial and Administrative Procedures Manual.

Netham also provided three laptops and a multi-function printer for the Deputy Minister's office.

Strengthen the Financial and the Administrative Capacities of the MOJ

Netham continued to assist the MOJ's financial staff in implementing the Financial and Administrative Procedures Manual that was produced with Netham's support and the project contracted a financial consultant to help the Ministry in this regard. The consultant began by meeting with MOJ staff and setting up a basic outline for the implementation plan. The implementation plan included training of financial staff, developing a fixed assets inventory to register all fixed assets according to serial numbers, preparation of financial reports, and the proper application of the financial forms as set forth in the manual.

This quarter the consultant trained financial employees responsible for the bank reconciliation of expenses to prepare the reconciliations for January-April 2010. In addition, the consultant supervised and followed up on the fixed assets inventory taking place at the MOJ and customized financial procedures in petty cash management to match the new requirements of the Ministry of Finance. He also followed up on the development of the cash flow statements and trained the Revenue Department on developing monthly and annual income reports.

ENHANCE MOJ PUBLIC SERVICES

Assist in Developing the National Justice Records System (NJRS) at the MOJ

Project support continued to the General Directorate of the National Justice Records System in facilitating and accelerating the data compilation process for the new system. This quarter Netham-supported interns entered 60 new records into the system. Netham interns continued confirming data and archiving the applications for the non-conviction certificates. Non-conviction certificates issued in Ramallah totaled 1,961 and 472 non-conviction certificates have been issued in Nablus Justice Record office using online services instead of the remote services facilities, and 141 certificates were issued in the Hebron office. A total of 2,574 non-conviction certificates were granted this quarter, and 2,405 applications were archived. In addition interns reviewed and audited 205 records on the system and transferred 1,200 citizens' civil records from the old to the upgraded system.

On the information technology level, Netham assisted the IT Department in activating the NJRS system in Hebron whereby the JRS employees were enabled to issue non-conviction certificates

from Hebron district. Netham also visited the Hebron office to check on the proper functioning of the newly-installed network and the PC's and printing equipment supplied by Netham.

Justice Record Office Opening in Hebron

On May 5, 2010 the Ministry of Justice with Netham's assistance opened the Justice Records Office in Hebron. The opening ceremony took part with the presence of the USAID Mission Director, the Acting Governor of the Hebron district, the Mayor of Hebron, and the Minister of Justice, who all gave remarks during the opening.

Minister of Justice Ali Khashan noted that the opening of the Justice Records Hebron Office comes as part of the Ministry's plan to reach all Palestinian territories and to provide citizens with professional services in all the districts. He stated, "We will start today with Hebron, and we are ready and well-prepared soon to start in Nablus in order to serve the West Bank's southern governorates." The Hebron governorate serves a population of approximately 700,000 citizens. All speakers at the event thanked USAID for its support to the judiciary and the Palestinian Authority. Following the ribbon cutting ceremony, Minister Khashan issued the first non-conviction certificate to the Hebron Mayor and announced the commencement of services. The Justice Records Office in Hebron will assist in serving citizens who reside in Hebron and the southern districts of the West Bank. Prior to opening this office, citizens had to travel almost 2 hours to Ramallah to have their non-conviction certificates issued.

In preparation for the opening of the Justice Records Office in Hebron, Netham not only assisted in the renovation of the location but Netham interns also provided assistance to the Justice Records Department by entering all criminal records of the Hebron districts in a timely manner enabling the system to produce the non-conviction certificates in this region. This assistance was highly appreciated by the head of the Justice Records Department during a meeting with the Netham team in the presence of the Deputy Minister. The director expressed his gratitude to Netham for support to the department including interns who continue to assist in the data entry process noting the quality of their work and commitment. The Deputy Minister also expressed his appreciation and indicated his commitment to recruit interns on a long-term basis at the Ministry.

Comprehensive Document Management System (DMS) at the MOJ

During the past quarter, the project contracted vendor, MIT, failed to deliver the DMS application to the MOJ by the deadline of mid-March, 2010 and this quarter, a new DMS vendor was contracted, ITLAQ, the runner-up in the original procurement. As a result, Netham efforts continued at the MOJ in implementation of a Document Management System and promoting e-Government at the Ministry. ITLAQ held a demonstration at the MOJ to illustrate first-hand how the Document Management System would work in two pilot departments including the Minister's Office and the Diwan, a department that oversees internal and external communication. The DMS is a system that will improve the capacity of the MOJ by automating document-based operations. This system will help in reducing work assignment backlog and reduce paper backlog and errors. Netham is assisting in implementing the DMS in five MOJ departments including Complaints, Arbitration, Translation, Endorsements, Office of the Minister, and the Diwan. Implementing the Document Management System is part of a larger effort of promoting an e-Government nucleus at the MOJ.

Netham and ITLAQ also implemented the following activities in support of the DMS:

- Installed the server applications necessary to run the DMS (namely the SharePoint server and the SQL server)

- Completed more than 80 percent of the workflow documentation and forms pertaining to the five targeted departments at the MOJ: Complaints, Arbitration Certification, Translation Certification, Endorsements and the Minister's Office, in addition to the Diwan.
- The final format and structure of the documents' index (the serial number to be referenced for the manual and automated document retention, archiving and extracting) was agreed upon with the Ministry.
- A list of equipment and software was compiled by Netham and the MOJ that will include server upgrades and server software necessary for the proper and reliable functioning of the NJRS and the DMS. The list was approved and items will be procured during the next quarter.

Improving MOJ's IT Capacity

As a result of the deployment of the NJRS and the initial installation of the DMS, it was found during this quarter that the MOJ requires enhancement of its IT infrastructure. As a result, Netham hired a local consultant (MCSE – Microsoft Certified Systems Engineer) to work with the MOJ's systems and network administrator to optimize and restructure the network environment at the MOJ (servers software installations, database and email server installations, users and shared folders, printers). This assistance will help the MOJ in managing the NJRS and ensuring the DMS operates efficiently. Also this quarter, Netham worked on the procurement of firewall hardware to be installed in Ramallah MOJ and the Nablus and Hebron branches. These firewalls will help protect each of the three networks and will allow only secure access between the sites and the main server.

ENGAGE AND BUILD CAPACITY OF THE HIGH JUDICIAL COUNCIL (HJC) AND COURTS

ASSIST IN INITIATING THE COURT ADMINISTRATION DEPARTMENT (CAD)

First Court Administration Conference

Based upon the need to familiarize HJC departments and court staff with the Court Administration Department and its roles and responsibilities, which became even more important after the introduction of the new court post of Chief Diwan, the First Court Administration Conference was conducted this quarter May 20-22, 2010 in Bethlehem with the presence of over 180 court administrators from across the West Bank. The conference aimed to assist the CAD in enhancing its role in providing administration support for the courts, introducing court Chief Judges and Court Clerks to the Chief of Diwan's roles and responsibilities in addition to the role of the New Quality Assurance Department.

The conference opening ceremony was held on May 20, 2010 with the Chief Justice, Farid Jallad and USAID Mission Director, Howard Sumka speaking at the event. Both Justice Jallad and Dr. Sumka commended the efforts of the new CAD which is playing a leading role in shaping and modernizing Palestinian court operations. CAD is developing clearer guidelines for court staff and judges, to improve efficiency, uniformity, and ultimately offer better court services to the public. The Chief Justice thanked the court administrators and noted that due to their efforts, case disposition rates increased by 65 percent this year in comparison with 2009. The USAID Mission Director commented that enhancing the Palestinian justice system is one of the key priorities in



building the Palestinian state, and that USAID is working in partnership with the HJC in strengthening the judicial system.

During the Court Administration Conference both USAID and Netham were recognized with plaques of appreciation by the HJC for their continual support in developing and enhancing the Palestinian judiciary. At the conclusion of the event, 80 court administrators were awarded certificates of appreciation. Conference guests included judicial and justice sector officials, Palestinian Authority representatives, civil society representatives, the donor community, and the media. This event was widely covered by the Palestinian media.

The sessions of the conference's second day focused on the CAD in terms of authorities, duties, and its role in the HJC. The conference also addressed the role of the Chief Diwan as it relates to the Chief Judge in the court. On the final day of the conference, the Chief Justice addressed the



court administrators and noted that the conference is a culmination of all the efforts undertaken by the judiciary's employees. Two papers were also presented introducing the Quality Assurance Unit, its function and importance; addressing the difference between Quality Assurance and Judicial Inspection; and explaining the Monitoring and Evaluation System including internal auditing procedures and checklists. At the end of the conference, the participants were divided into three groups under the CAD team leadership and the head of the Personnel Division to discuss the activation of the Quality

Assurance Unit. A concluding statement was drafted that included the conference results and recommendations.

Some key recommendations include:

1. Develop the monitoring mechanisms and evaluation operations to improve performance.
2. Develop the job description for the Chief Diwan.
3. Develop the job description for the Quality Assurance Manager.
4. Establish proper reporting solutions for Conciliation Courts that do not have First Instance courts including Halhoul, Salfeet, Dura, and Tubas.
5. Develop existing unified procedures to address administrative work in the courts.
6. Conduct regular meetings among all management levels.
7. Approve the court administration guidelines and reference materials in identifying the roles, responsibilities, and authorities of the Chief Diwan.
8. Develop weighted indicators for evaluating staff.
9. Institute measures to build mutual confidence between Chief Judge and Chief Diwan and Chief Diwan and Chief Clerks.
10. Adopt qualifications and criteria for staff promotions.

Netham assisted in conference preparation including developing the agenda, list of participants, training materials and hand outs, and performing other logistics such as facilitating the printing of invitations, agenda, banners, and roll-ups as well as preparing a presentation for the conference regarding the launching of the CAD and its achievements.

At the end of the quarter, a conference book was published that included records, working papers, and other documents. Five hundred (500) copies of this report were printed and distributed to participants and other HJC staff and departments.

Court Administration Guidelines Manual

This quarter Netham assisted the CAD in developing the Palestinian Court Administration Guidelines Manual. The guidelines manual was finalized according to feedback from Nablus, Jenin, and Ramallah Chief Judges and the Court Administration team members. The guidelines manual was finalized in English, translated into Arabic, and 1000 copies were printed and disseminated during the First CAD Conference. This guideline manual aims to improve the quality of performance of the courts by activating the CAD at the HJC, introducing the Court Administration concept, and defining the role of the Chief Diwan and their relations to the CAD Director and Chief Judges.

In addition, the HJC requested Netham to extend the work of its international consultant who worked on the development of the CAD guidelines manual. The consultant assisted the newly appointed Chiefs Diwan and members of the CAD team by developing tools and mechanisms that helped them to execute new duties, in the areas related to Chief Diwan work and Quality Assurance. The consultant used a combination of methods including group review sessions, on-site discussion and observation, adaptation of existing tools and practices, and input from court and CAD staff. In this respect, Netham met with the CAD team and scheduled specific meeting times, topics, and deliverables for the development of mechanisms related to the five primary areas of focus including: Chief Clerks, Notaries Public, Notifiers, Civil Judgments staff, and Chiefs Diwan. Netham also met with the CAD director and all eleven Chief Judges to discuss plans for implementing new Quality Assurance capacities in the CAD, and to review checklists based upon the Unified Procedures for Chief Clerks, Notary Publics, and Civil Judgments staff. Netham also met with Chiefs Diwan in Ramallah, Jenin, Jericho, and Bethlehem to solicit their input on new mechanisms that will support regular meetings with Chief Judges and management staff (department heads), and regular reporting from department heads to the Chief Diwan and from the Chief Diwan to the Chief Judge. Implemented mechanisms will assist the newly designated Chief Diwan to begin performing expanded duties in court administration.

Strengthening of CAD Capacity

This quarter, the CAD Director began taking concrete measures to implement outcomes and results of the Netham supported training which addressed "Activating the Roles and Procedures of the Court Administration Department." The Chief Justice also participated in meetings to discuss the importance of implementing the roles of the court administration and Chief Diwan. Some recommendations include activating the e-mail between the CAD team members, preparing the CAD work plan for 2010, developing mechanisms for implementing the developed guidelines and activating the periodic reports.



2010 CAD Work Plan

Netham completed assistance in helping develop the CAD 2010 action plan and submitted it to the CAD Director this quarter. The CAD Director requested that the CAD team finalize the 2010 action plan, working with Netham.

Support Development of HJC Administration Systems

Netham and the CAD team concluded the implementation of all administrative procedures that were developed with Netham assistance for activating the archiving, correspondence, human resources, employee evaluation, training, meeting management reviews, document management procedures, and quality records. Assistance was provided through conducting weekly visits to the department and meeting with the staff related to the procedures and following-up their

performance. The administrative procedures have helped the HJC's Court Administration Department become more transparent and efficient.

Supporting HJC Reports and Publications

Follow On Survey to the Perception of the Palestinian Judiciary Baseline Survey

A comprehensive follow-on perception survey of the HJC and courts was conducted this quarter. Alpha International for Research, Polling and Informatics, the company that was selected last quarter to carry out the survey, proceeded to conduct data collection and assess the impact of the services provided to the public compared to last year's baseline results. The post-survey report includes findings and recommendations, highlights perceived weaknesses and strengths in the performance of the HJC, and offers analysis to assist in improving public trust and confidence in the court system, satisfaction with court services, job satisfaction of court staff and judges and measure improvement in knowledge of the court system.

There were 1,010 questionnaires administered for the national survey, 124 for staff, and 345 for court users. In addition 76 questionnaires for the judges were administered by the HJC. The sample size was compatible to that taken during the 2009 baseline survey excluding the judges' survey. Alpha and Netham worked on analyzing the data of the national, court users, court staff, and judges' surveys and finalized the scoring system analysis for the data of the four segments. The results of the analysis were drafted in Arabic and English. At the end of this quarter the post-perception survey of the Palestinian judiciary was submitted to the HJC for review, feedback, and approval before beginning the publication process.

Supporting Publication of the HJC's Fifth Annual Report

Last quarter, Netham began assisting HJC in preparing its Fifth Annual Report based on the request of the Chief Justice. This is a major publication that the HJC issues on an annual basis. Netham continued this quarter working on the draft publication with the CAD. An introduction was added to the report as well as Chief justice and CAD Director remarks. The HJC Annual Report was also edited by the project-supported editor working at the Office of the Chief Justice. The report presents statistical information on case judgments, the number of incoming and outgoing files of the Notary Public and Civil Judgment Departments, and the financial revenues and expenditures for the HJC for 2009 as well as achievements accomplished in HJC departments during the year. At the end of the quarter, this publication was sent to the graphic designer and 1,000 copies will be printed and distributed. This report is an annual publication that the HJC issues to the public to provide highlights on the developments of the judiciary and HJC achievements. Netham assisted in producing and printing the HJC's Third and Fourth Annual Reports.

Supporting HJC Staff Training

Court Processors Motorcycle Training

This quarter the Samara Driving School, a driving school contracted by Netham, completed training of notification court processors on the theoretical and practical approaches to motorcycle driving. The motorcycle training was completed with 38 court processors from the Jenin, Salfeet, Ramallah, Qalqilia, Nablus, Jericho, Bethlehem, and Hebron courts taking part in the training. Twenty eight (28) processors passed the practical exam and received motorcycle driving licenses, while 7 received theoretical training but did not pass the exam. The training was conducted due to the fact that the HJC is in the process of purchasing motorcycles for the Notifications Department which will assist in facilitating the notification delivery process in the West Bank. The motorcycles will aid in the speedy delivery of court notifications. This activity falls under the work plan of improving the Notifications Department and training for court processors.

Support the Office of the Chief Justice

This quarter, Netham recruited an editor to support the Office of the Chief Justice. The editor assisted the Chief Justice in editing all documents issued by his office including the HJC Annual Report publication.

SUPPORT IMPROVED CASE MANAGEMENT IN THE COURTS

Improving the Filing System and Upgrading Case Files in Courts

This quarter, Netham-supported interns continued to assist in improving the case filing system and upgrading case files in the Jenin, Ramallah, Dora, Nablus, Tulkarem, Salfit, and Qalqilia courts. In the Jenin court, interns completed arranging 6,800 closed files according to the serial number, while in Ramallah's Conciliation Court interns reviewed 974 juvenile cases and in Ramallah's Conciliation and First Instance Court interns renamed the data of 397 cases and registered 345 cases on Al-Mizan software. In Dura's Civil Judgment Department, interns completed labeling 2,445 files and completed changing external covers of 210 files and entered 2,400 cases into Al Mizan software, while in the Nablus First Instance court they reviewed 243 cases and in Nablus First Instance Court 359 juvenile cases were reviewed and relevant data was entered into the software. In Tulkarem, Conciliation Court interns completed arranging 10,913 files and 75 file covers were changed while they closed 300 cases on Al-Mizan Software in the Civil Judgment Department. In Salfeet, interns arranged 550 files in the Civil Judgment Department, and in the Qalqilia First Instance Court interns completed reviewing 133 postponed civil cases that contained 712 hearings. In Hebron's First Instance Court interns recorded the data on excel sheets for 191 juvenile cases and in Halhoul Civil Judgment Department interns completed arranging of 100 files. In addition, Netham trained interns began working in the Bethlehem First Instance Court to review and enter data into the same excel sheets used in Nablus, Jenin, and Hebron of all active and disposed cases.

These activities are part of establishing the new filing system in all West Bank Courts and updating cases in the computer system in order to increase the efficiency of the courts and provide better justice services to the public.

Developing a Case Analysis Software

This quarter, Netham developed a simple application called the Case Analysis Software that will allow the HJC Technical Office to enter case data including the number of cases per court, number of new cases per month, number of disposed cases, and number of pending cases. The software will assist in reducing the errors in data entry and will help HJC judges and managers obtain accurate statistics.

SUPPORT SPECIALIZED TRAINING FOR JUDGES

Civil Case Management Training

This quarter Netham concluded a two-week training program for seven First Instance judges in civil case management which was held March 19 until April 1, 2010 at the Jordanian Judicial Institute (JIJ) in Amman.

Netham's COP participated in the graduation ceremony for the seven judges who completed the civil case management training. The graduation ceremony was also attended by the Palestinian Chief Justice, the Director of the JIJ as well as the Director of the Palestinian Judicial Institute. The judges, who received graduation certificates, expressed their gratitude to the JIJ and USAID for the assistance to conduct a successful training program and requested the continuation of such support. Netham's Chief of Party and the Director of the Palestinian Judicial Institute met with

the JIJ director and discussed assistance that the JIJ can provide to the Palestinian Judiciary. During the meeting, the PJI Director thanked the JIJ Director for the support that has been provided to train the Palestinian judges and for enhancing their abilities to serve effectively on the bench.

The judges were highly committed to the training and expressed their high appreciation for the quality of the trainers and training management. The judges also stressed that the training has added to their legal knowledge and expertise, while exposing them to new practical critical thinking techniques. In addition the judges emphasized the need to continue providing training and proposed to develop a comprehensive training plan in order to train other judges in this area.

Training of Trainers Session on Civil Case Management

This quarter Netham concluded a "Training of Trainers" (TOT) session for the seven First Instance court judges that attended Civil Case Management training in Jordan. The three-day training was held May 14-16, 2010 at the Palestinian Judicial Institute to provide the judges with basic training skills so that they can in turn train other judges in the First Instance and Conciliation Courts on Civil Case Management skills they acquired in Jordan. Specifically, the training imparted them with skills on how to plan for training, how to develop training material, and methods and style of training. The trainer stressed the importance of differentiating between communication of knowledge and the transmission of expertise. Throughout the training and by the use of the role playing the trainer provided the trainees with a complete guide to how to lead and manage a training starting with defining aims and objectives to identification of the target groups, agenda, material development, and concluding with evaluation techniques. The training was very successful according to evaluations by participants.

IMPROVE JUDICIAL NOTIFICATIONS

Support Development of Pilot Notification Departments

This quarter, Netham-supported interns continued the implementation of the Notification Pilot Program in the Ramallah, Jenin, Bethlehem, and Nablus Courts. The pilot program's goal is to improve the processing, timely delivery, and accuracy of notifications. In Ramallah interns entered 4,348 returned notices into the new Notification Management Software (NMS) and distributed 9,635 notifications to Notification Officers. In Nablus interns entered 911 returned notices into the new NMS and distributed 14,478 notifications to the Notification Officers. In the Jenin Notification Department, interns entered 227 returned notices and distributed 723 notifications to notification officers, while in the Bethlehem Notification Department interns entered 2,077 returned notices and distributed 4,781 notifications to the Notification Officers.

Support Implementation of Automated Notification Management System (NMS)

This quarter, Netham continued support to the HJC in the area of implementation of the NMS. This support concentrated on the sustainability of the NMS. Netham drafted a letter describing the situation of the NMS at the four Notification Departments including Ramallah, Jenin, Nablus, and Bethlehem. A request was made to the HJC to supply the Bethlehem court with PC's and a printer to be dedicated for the NMS instead of using existing PC's that are used for other purposes. Netham also provided training for 10 notification staff on the use of the NMS software and the PDA units. Also, based on Bethlehem and Nablus court feedback regarding the way the NMS system enters addresses and names in Al Mizan, Netham met with the HJC IT Department to assist in streamlining the NMS and Al Mizan connection.

Customer Service Satisfaction Survey at Notification Departments

As follow-up to training provided for Notification Department staff on communication and customer relations, Netham concluded this quarterly customer service satisfaction surveys of three selected Notification Departments including Jenin, Nablus, and Bethlehem. This survey aimed to assess the public satisfaction with the services provided by the Notification Departments. Netham recruited a short-term consultant to conduct the survey and to build the capacity of the CAD staff to conduct and replicate the survey in other HJC departments. Netham completed the data entry of the questionnaires collected from the 400 person sample group who took part in the satisfaction surveys in these Notification Departments and worked with a CAD team on analyzing the results and prepared the relevant reports for each department. Netham submitted the reports to the Chief Justice, the CAD Director, and the HJC Planning Department and these reports were approved. The customer satisfaction survey indicated that those surveyed are generally satisfied with the services provided by the departments. Responsiveness was measured with (Nablus 82%, Jenin 92%, Bethlehem 55%), and efficiency (Nablus 73%, Jenin 88%, Bethlehem 43%).

Notification Department Unified Uniform

While last quarter Netham supplied winter uniforms for Notification Department staff, the HJC requested this quarter that Netham provide court processors with summer uniforms. As a result, Netham procured and provided summer uniforms to the HJC for distribution. The HJC was able to supply 110 West Bank Notification staff with uniforms that consist of a shirt and trousers that have the HJC logo stitched onto them. This activity supports Netham's work plan which focuses on supporting uniform identification tools of Notification Department processors who deliver court notifications. Supplying Notification officers with uniforms will also contribute to an image of professionalism, improve citizen cooperation, and ensure safety and protection for the officers when delivering notifications to the public.

SUPPORT AND BUILD CAPACITY OF THE NOTARY PUBLIC

Improve Notary Public File Archiving

Assisting in Notary Public Department filing and archiving aims to improve processes and procedures in Notary Public Departments to increase access and services for the public. In this regard Netham-supported interns continued to provide data entry and filing assistance to Notary Public Departments. Interns entered 5,000 documents in Jenin, 8,376 documents in Hebron, 7,455 documents in Bethlehem, 2,486 documents in Qalqilia, 2,750 documents in Salfit, 7,410 documents in Dora, 3,471 documents in Tulkarem, and 2,481 documents in Halhoul into the Al-Mizan software. Entering the notarization documents in Al-Mizan will allow for improved efficiency and increased capacity as well as reduce case backlog.

STRENGTHEN THE CIVIL JUDGMENT DEPARTMENT

Anti-Corruption Mechanisms at the Civil Judgment Units

Netham piloted a program beginning last year to help identify accumulated financial deposits at the Civil Judgment Department in Ramallah, Nablus, Jenin, Bethlehem, Hebron, Tulkarem, and Qalqilia. In the court's Civil Judgment Departments each year, hundreds of thousands of dollars in civil fines are paid by litigants and deposited into bank accounts administered by the Civil Judgment Departments. These deposits have been made in custody cases, in losses by companies in civil suits or a number of other cases; however, these departments often lack the necessary tools to monitor and administer the deposits, which can compromise transparency, waste judicial financial resources, cause delays in processing, and ultimately leaves thousands of dollars

unaccounted for. To tackle this pressing issue and encourage greater resource use and transparency, Netham provided technical assistance to the Civil Judgment Departments to reshape the system and identify budget surpluses at the departments.

Due to the success of this activity in Ramallah, Nablus, Jenin, Bethlehem, and Hebron, upon request by the Chief Justice, Netham continued to work with the HJC to identify accumulated financial deposits by reviewing the judgments of civil and criminal case files in Tulkarem and Qalqilia Civil Judgment Departments. In addition, procedures were put in place to help identify the financial deposits being made which included a database for recording the amounts of deposits in each case file, allocating bank account balances of each department, entering the information on the database by well-trained Netham supported interns, performing auditing and financial reconciliations, and eventually analyzing the results. These procedures which were concluded this quarter have revealed a surplus of approximately \$75,000 in both Tulkarem and Qalqilia that can be transferred to the public treasury.

In addition, Netham finalized the accumulative reports of all Civil Judgment Departments including Ramallah, Nablus, Jenin, Bethlehem, Hebron, Tulkarem, and Qalqilia, which summarizes the financial figures and analysis of the financial deposits. As a result of this initiative, a surplus amount of approximately \$757,000 US dollars can now be transferred to the public treasury. Netham has also assisted the financial department of the HJC in opening a unified bank account for the Civil Judgment Departments at a commercial bank; the HJC opened the fixed deposit bank account in order to receive benefits from the bank debited interests by depositing approximately 50 percent of the Civil Judgment Department's overall balance.

COMPONENT 2: SUPPORT PUBLIC OUTREACH, NETWORKING, AND CITIZEN ENGAGEMENT ON RULE OF LAW ISSUES

MILESTONE ACHIEVEMENTS

- Project grantee Young Artists Forum held art exhibition by youth
- Project grantee AMIN conducted conference highlighting achievements
- Project grantee, Arab Thought Forum held conference on "Separation of Powers"
- Project grantee Commission for Refugee concluded awareness workshops on custody rights
- Project grantee Center for Women's Legal Research published book titled "Palestinian Women between Reality and Law" which includes five research papers on early marriage, divorce, the role of NGOs in supporting women, women in the labor force, and women's legal education
- Netham grants programs comes to successful close

SUPPORT GRANTS PROGRAM

Grants Phase II (West Bank & Gaza)

In Phase II of Netham's grants program, over \$450,000 was awarded to civil society organizations (CSOs) to promote activities addressing rule of law and judicial awareness/education, as well as encouraging public oversight of the judiciary in both the West Bank and Gaza.

The following West Bank Civil Society Organizations signed grant agreements with Netham:

- AMIN Internews,
- Human Rights and Democratic Participation Centre "SHAMS",

- Young Artist Forum Ramallah (YAF),
- Arab Thought Forum Jerusalem (ATF), and
- Al-Hares Association for Democracy & Media Bethlehem.

Gaza CSOs include:

- Palestinian Commission for Human Development (CHD),
- Center for Women’s Legal Research and Consulting (CWLRC),
- The Palestinian Commission for Refugees (PCR), and
- National Society for Democracy and Law (NSDL).

Below is a summary on grants activities that took place this quarter.

Young Artist Forum (YAF)

The grant to YAF “Conveying Law through Art” was an eight-month (October 2009-May 2010) project, valued at \$52,184, that aimed enhance concepts of the rule of law and public oversight and focused on the right to a fair trial, equality, and accountability before the law. The grant targeted children ages 12-15 in four areas in Ramallah including Al-Jalazoun Refugee Camp, Abu Shkheidem, Jifna, and Qarawa Bani Zeid villages.

YAF’s key activities this quarter included an art exhibit at the Palestinian Red Crescent Society that was hosted from May 10-12, 2010. The exhibit showcased the art work completed by the children who took part in YAF's grant. The opening ceremony on May 10 was held under the patronage of the Chief Justice, and was attended by the Netham USAID COTR, the Attorney General, media in addition to the participating children and other invited guests. A ribbon cutting ceremony was followed by welcoming remarks on behalf of the children presented by a child from the village of Abu-Shkheidem and another participant from the Al-Jalazoun refugee camp presented a speech in English. Two short drama performances were conducted and focused on children’s rights to an education, right of expression, issues related to early marriage, right to inheritance, and gender equality. A Palestinian debka dance performance was also conducted by a group of children. Each of the children was then awarded a school bag and art supplies. The ceremony concluded with the attendees touring the exhibition which presented around 40 creative drawings related to rule of law. YAF brochures, newsletters, and posters regarding grant activities were distributed during the event.

Also this quarter, YAF conducted field visits to human rights organizations. The purpose of the visits was to familiarize the children with human rights work and to give them an opportunity to ask questions regarding children's rights.

At the end of the quarter YAF received their final tranche payment and the grant’s final report.

Amin Internews

Amin’s “Judiciary System in Palestinian Media: Towards Specialized Palestinian Law & Court Reporting” was a six-month (October 2009-March 2010) project, valued at \$75,000, and built on a grant implemented during Phase I of the Netham Grant Program. While scheduled to conclude at the end of March, Amin was given a no-cost extension through April 25, 2010 to complete remaining activities. Overall, the project assisted in the creation of better cooperation between local media and judicial institutions and created a group of reporters who are specialized in covering the judiciary. This grant also contributed to increasing public awareness of rule of law and the judicial system in Palestine.

During the quarter Amin conducted a closing conference titled "Towards a Palestinian Media Specialized in Covering Issues of Judiciary and the Courts." The conference was conducted on April 5, 2010 at the Best Eastern Hotel in Ramallah. During this event the Chief Justice announced that the High Judicial Council will ask all heads of courts and clerks to facilitate the work of journalists who carry membership cards of the Press Syndicate in order to advance their coverage of the courts. The Minister of Justice, Netham's Chief of Party, and the Executive Director of AMIN Media Network also spoke at the event. During his remarks, the Chief Justice explained that the weakness in press coverage of the courts is due to the journalists' lack of knowledge regarding court proceedings, and he noted that some of the Amin intern/reporters have now become specialized in covering the courts and the judiciary, which contributed in enhancing the public's perception of the Palestinian judiciary. The Minister of Justice pointed out that in the development of legislative policy, journalists must be seen as a partner and they must be given access to information in order to show the pros and cons in a democratic state that maintains freedoms and rights. Netham's COP thanked the Chief Justice and congratulated Amin on the extraordinary efforts in implementing the two phases of this grant. In a speech made by an Amin intern, Naila Khalil on behalf of journalists participating in the project, she noted that coverage of the courts was not a priority to the Palestinian media, and described the project as "unique" in targeting media to form a link between the public and the judiciary. She also added that having the journalists in the courts has now become something familiar for those who work in the courts and in the judiciary.

Amin submitted the final technical and financial reports to Netham and this grant was closed early in the quarter.

Arab Thought Forum (ATF)

ATF's "Principle of Separation of Powers and the Structure of State in Palestine" was a seven-month (November 2009-June 2010) project, valued at \$73,350 that aimed at organizing a conference to promote the concept of "Separation of Authorities" in a future, independent Palestinian state and factors that influence the independence of the executive, legislative, and judicial branches of government. In addition, the grant aimed to protect the integrity of these institutions and secure the confidence of the public in upholding the rule of law in Palestine.

This quarter ATF conducted the "Principle of Separation of Powers and the Structure of the State in Palestine" conference on April 15-16, 2010 in Jericho at the Intercontinental Hotel. The conference included approximately 120 participants with officials from the three authorities, members of the press, academics, civil society, and the donor community.

The conference agenda included an opening session, three sessions addressing separation of powers: elements and functions, separation of powers in the Palestinian case, and the impact of separation of powers on rule of law and human rights. The conference opening session included speeches by the Minister of Justice, Ali Khashan; Chief Justice, Farid Jallad; Netham's Chief of Party, Nabil Isifan; Bernard Sabella, Member of the Palestinian Legislative Council; and Abbas Abdul-Haq, Chair of the Arab Thought Forum.

During the two-day conference, participants discussed perspectives of the Palestinian state considering the complications of the current political situation. Conference recommendations focused on the need to accomplish a comprehensive review of the Palestinian legislation to guarantee legislative compliance with the Basic Law and in favor of the Palestinian Authority vision to accomplish a proper separation among its authorities. The participants saw this principle as the cornerstone towards building the envisioned Palestinian State. Among conference speakers

was former USAID Mission Director in the West Bank and Gaza, Larry Garber and the former Jordanian Minister of Justice, Salah Al-Bashir.

At the close of the quarter, ATF printed 1,000 copies of the conference book which included all speakers' papers and conference recommendations. ATF also submitted the technical and financial reports to Netham.

The Palestinian Commission for Refugees (PCR)

PCR's "Enhancing Behavioral Change and Attitudes of the Public towards the Rule of Law and Enforcement" was a seven-month (October 2009- April 2010) grant, valued at \$37,054 that used a multi-approach modality in enhancing behavioral change and attitudes of the public towards the rule of law and its enforcement, and particularly in relation to women's issues.

This quarter PCR successfully conducted 25 awareness workshops assigned to this grant. In addition five workshops were conducted screening the documentary produced by PCR addressing custody issues which includes a first-hand account of custody issues based on the story of a young mother in Gaza.

Five lawyers who received 30 hours of training through PCR last quarter conducted workshops that targeted 635 citizens. In each workshop the lawyers screened the documentary for attendees and a general discussion followed regarding why Ola (the main figure in the documentary) did not ask about her right to Nafaqa (alimony); custody conditions for both the mother and the father; the legal custody age for both girls and boys; and the possibility of extending this age. Discussions also addressed custody issues in the four Islamic schools of laws, international law, and domestic law. The aim of the workshops was to present legal options in regards to custody and women's rights in Palestine. PCR has noted that using audio-visual media in raising women's issues has had a greater impact and influence over the publics' understanding of these sensitive issues.

This quarter PCR submitted the final technical and financial reports to Netham and this grant was closed.

Center for Women's Legal Research and Consulting - Gaza (CWLRC)

CWLRC's "Legal Protection of Vulnerable Women in the Gaza Strip" was an eight-month project that began October 1, 2009 and is valued at \$46,985. The grant aimed to contribute to the legal protection of vulnerable women in the Gaza Strip through promoting community education and awareness on family law.

This quarter CWLRC conducted seven awareness workshops targeting over 400 citizens. Through this grant in total CWLRC held 50 workshops which were attended by a total number of 2,203 citizens across the Gaza Strip. Trained lawyers facilitated discussions which aimed to increase community awareness on women's legal status, women's rights in light of the current Palestinian domestic law, and international agreements, mainly the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW).

In addition, CWLRC printed 150 copies of a book titled "Palestinian Women between Reality and Law." The book includes five research papers on early marriage, divorce, the role of NGOs in supporting women, women in the labor force, and women's legal education.

CWLRC held a close-out conference of the project on May 20, 2010. The conference agenda included CWLRC remarks, presentations summarizing project activities, and a video

showing project activities and presenting the results of the five research papers. CWLRC also submitted the final technical and financial reports to Netham and this grant was closed this quarter.

Enhancing Legal Education at Law Schools Al-Quds University Ramallah Branch Renovations

The Al Quds University School of Law has allocated a space at the university's extension building in Ramallah to serve as a branch office for the law school and requested Netham's assistance to renovate the space. The Ramallah building will primarily accommodate evening students. Upon receiving USAID approval, Netham initiated the renovation process with a local contractor. The renovation work is expected to be completed by the beginning of next quarter in order to begin hosting summer courses in the new building.

Enhancing Law School Curriculum

Last quarter Netham supported the development of Al Quds University Legal Information Technology and Legal Writing courses. These courses aim to enhance the skills and knowledge of law students and introduce new courses to students, providing them with more options and opportunities in choosing legal education courses. Netham continued to assist Al Quds University to improve the curriculum development by implementing the following activities this quarter:

Legal Information Technology Course

This Quarter Netham's consultant successfully concluded teaching a Legal Information class during the spring semester 2009-2010 and co-teaching with a faculty member. The consultant addressed teaching techniques and methodologies to enhance the faculty members' capacity to teach this class throughout the semester. Seventy seven (77) students divided into two groups took part in this course.

Legal Writing Course

Also, this quarter Netham's consultant concluded teaching the Legal Writing class during the spring semester 2009-2010 and co-teaching with a faculty member. The consultant addressed teaching techniques and methodologies to enhance the faculty members' capacity to teach this class throughout the semester. Twenty one (21) students took part in this spring semester course.

Netham Newsletter

This quarter Netham drafted news articles for the project's sixth and final edition of the Netham Newsletter. The content of the newsletter was approved by the USAID COTR. The newsletter which will be published in both Arabic and English languages will be sent to design and printed early next quarter. The newsletter will be distributed to project counterparts and their institutions in addition to civil society organizations and will also be distributed at project closing events

PROJECT ADMINISTRATION: QUARTERLY PROJECT ADMINISTRATION

NETHAM STAFFING

In project administration news Amr Miqdadi, IT Coordinator; Randa Sahili, Procurement Specialist; Sahar Samman, Translator; and Hussein Ayaseh, Court Coordinator resigned from their positions at Netham. Abdel Rahman Al Assouli, Grants Coordinator in Gaza and Maysa Hindaleh, Grants Coordinator in the West Bank both completed their contractual obligations with the project at the end of the quarter. Hiba Said was hired as an Accounting Assistant replacing Liana Miqdadi who resigned last quarter.

PROJECT CLOSE-OUT

In preparation for the scheduled project completion date of September 30, 2010 and in response to USAID's official request for a project closeout plan, Netham prepared and submitted a close-out plan to the Acting COTR at the end of the quarter. The proposed Netham close-out plan outlines the procedures necessary to ensure that the contract is closed out smoothly and effectively and no expenses are incurred past the scheduled project completion. The closeout plan addressed:

1. Staffing: contingency planning for possible attrition, work and vacation schedules for all remaining staff, list of all current Netham Staff/Consultants holding USAID ID card and plan to return all ID cards to USAID.
2. Activities: detailed summary of all remaining technical and close-out activities.
3. Subcontract/Grant Activities: due to on-going project technical activities through August 2010, it is proposed that Netham will provide a detailed summary chart to USAID by August 31st, 2010 including all sub-contract/grant activity including status, expenditures to date, and remaining planned expenditures.
4. Non Expendable Property: due to ongoing project technical activities through August 2010, it is proposed that the property disposition plan will be provided to USAID by August 31st, 2010.
5. Building/Facilities and Records: includes a detailed list of proposed procedures for closing all project facilities (offices, leased equipment, utilities, etc.).
6. Pipeline Analysis: Including budget table showing line item expenditures by quarter and remaining funds necessary until project completion.

Subject to USAID's review, and approval of the draft close-out plan, it is anticipated that closeout activities will accelerate on or around August 1st, 2010 (60 days prior to contract end date) to ensure an efficient close-out process.

PLANNED ACTIVITIES: SUMMARY OF ACTIVITIES PLANNED FOR THE NEXT QUARTER

COMPONENT 1

Engage and Build Capacity of the Ministry of Justice

- Continue to provide support to the Palestinian Judicial Institute
- Continue to provide technical assistance to the MOJ in policy development, strategic planning, and inter-institutional relations
- Continue to support data entry at the National Justice Records Office
- Continue to support implementation of the Document Management System
- Continue to provide technical assistance to the Financial and Administrative Department
- Assist in publishing the Justice Sector Strategy 2011 – 2013
- Provide technical assistance in the area of legislative policy development
- Continue to support two embedded advisors in the Office of the Deputy Minister

Engage and Build Capacity of the High Judicial Council and Courts

- Continue to assist the CAD in activating the role of the Chief Diwan (Court Administrator) in the Palestinian courts
- Support the HJC Training Department in implementation of the HJC staff training plan
- Assist in activating the NMS software in Nablus and Ramallah
- Assist in developing and implementing a Settlement Court pilot project in Ramallah, Jenin, and Bethlehem courts
- Support the publication and distribution of HJC Qadaona Newsletter in Arabic and English
- Support the 3rd Annual Palestine Judicial Conference
- Help the status of the civil cases in the active and inactive files and information for files in Mizan
- Assist with document archiving and data entry of old files and documents in Notary Public Departments in Tulkarem and Dura

COMPONENT 2

Support Public Outreach, Networking, and Citizen Engagement on Rule of Law Issues

- Finalize grantee closing reports
- Finalize renovations at Al Quds University Law School branch building in Ramallah

QUARTERLY MONITORING AND EVALUATION REPORT

Introduction

Based upon Netham's Performance Management Plan (PMP) which was amended and approved by USAID in the third quarter of fiscal year 2010, and includes 14 results and 26 performance monitoring indicators designed to measure how well the project is achieving its two major objectives including Component One: *Professionalize the formal justice sector through targeted assistance to justice sector institutions and other bodies* and Component Two: *Support public outreach, networking, and citizen engagement on rule of law issues* (PMP attached).

The Monitoring & Evaluation Report for this quarter provides details of the 9 performance indicators according to the PMP. Other performance indicators are reported on an annual basis. The reporting period for the current report is for Fiscal Year 2010 and includes quarters 1, 2, and 3 and specifically period of October 1, 2009 through June 30, 2010. Netham is reporting on these three quarters due to the fact that the PMP was revised and new indicator results were incorporated into the plan.

Netham's Monitoring & Evaluation quarterly report for FY 2010 Q1, 2, and 3 includes a status report on Netham's target and actual indicators met for each quarter. The information gathered for this report was completed by collecting data from weekly and monthly project reporting forms and justice sector reports as well as Netham data entered in the USAID GEO-MIS database system and collected from activity reporting forms.

Table: Component Objective 1, Professionalize the formal justice sector by increasing efficiency and effectiveness through targeted assistance to justice sector institutions and other bodies

Result (according to numbering in PMP)	Indicator	FY2010 Q1		FY2010 Q2		FY2010 Q3		FY10 Target	FY10 Actual	Performance Rating
		Target	Actual	Target	Actual	Target	Actual			
2. Increased capacity of the Palestinian Judicial Institute to train justice sector personnel, both judges and others	No. of participants utilizing PJI facilities	100	38	50	201	50	197	200	436	Exceeded Target
3. Improved staff capacities of the MOJ	3.1 No. of individual MOJ staff trained with USAID support	20	26	15	10	0	4	35	40	Exceeded Target
	3.2 No. of MOJ participants trained with USAID support	70	70	55	55	0	8	125	133	Exceeded Target
5. Improved HJC capacity	5.1 No. of individual HJC staff trained (excluding judges) with USAID support	35	93	100	149	100	83	235	325	Exceeded Target
	5.2 No. of HJC participants (excluding judges) taking part in USAID supported training activities	70	119	190	283	140	135	400	537	Exceeded Target
	5.3 No. of individual HJC	10	15	15	15	5	7	30	37	Exceeded Target

	support									
	5.4 No. of HJC participants who are judges taking part in USAID supported training	15	15	15	15	5	14	35	44	Exceeded Target

Table: Component Objective 2: Increase public knowledge and citizen engagement of rule of law issues by supporting public outreach and networking

Result	Indicator	FY2010 Q1		FY2010 Q2		FY2010 Q3		FY10 Target	FY10 Actual	Performance Rating
		Target	Actual	Target	Actual	Target	Actual			
2 Increased awareness of the rule of law among school students	2.1 No. of individual primary and secondary teachers receiving training on ROL awareness for students	100	75	0	42	0	0	100	117	Exceeded Target
3. Increased awareness of rule of law among university students	3.1 No. of individual faculty members receiving training supported by USAID	10	7	0	0	0	0	10	7	Below Target

Performance Details

The following sections provide more detail about each of the 3 results and 7 indicators measured under Component Objective #1 and the 2 results and 2 indicators measured under Component Objective #2. Included are the indicator definitions, FY2010 quarter targets, and actual achievements disaggregated by relevant categories followed by a narrative description of activities and results.

Component Objective 1: Professionalize the formal justice sector by increasing efficiency and effectiveness through targeted assistance to justice sector institutions and other bodies

Result #2: Increased capacity of the Palestinian Judicial Institute (PJI) to train justice sector personnel, both judges and others

Indicator: No. of participants utilizing PJI facilities

Definition: Justice sector participants both judges and others trained in workshops, formal training or continuing education sessions at PJI (including those supported by USAID and those not supported by USAID – an individual may be counted more than once if he / she participates in more than one training at the PJI).

Table: Increased capacity of the Palestinian Judicial Institute to train judicial officials/No. of judiciary officials trained through PJI programs

TOTAL NUMBER OF TRAININGS THROUGH THE PJI Q1,Q2,Q3										
Location	Male	Female	FY 2010 Q1 Target	FY 2010 Q1 Actual	FY 2010 Q2 Target	FY 2010 Q2 Actual	FY 2010 Q3 Target	FY 2010 Q3 Actual	FY 2010 Target	FY 2010 Actual
Ramallah	341	95	100	38	50	201	50	197	200	436

During FY 2008 Netham renovated and upgraded space to house the PJI facility in an effort to provide up-to-date and continuing judicial education for various justice sector employees including judges. The space contains offices, a lecture hall, classrooms, computer lab, reception area, restrooms, kitchen, and store room. Netham also assisted in providing furniture, computers, and audio-visual training equipment. In addition, the project developed and installed a software application which tracks registration and continuing education for applicants and students taking PJI courses. The software is an automated registration system that is currently being used at the PJI. As a result of Netham's assistance, the institute opened its doors for a number of training events for HJC judges, Ministry of Justice staff, prosecutors and other justice sector staff.

In FY 2010 Q1 a total of 38 judicial officials were trained at the PJI. This number is below the target number of 100 as Netham was unable to meet the target because a planned two-day training program for 78 Notification Department staff originally planned to take place at the PJI was moved to another location. After consultation with the PJI and the HJC it was agreed that training would take place at the Grand Park Hotel because the PJI premises could not accommodate the high volume of trainees. In addition, due to the apparent weakness of the PJI, other donor-funded training programs scheduled to take place at the PJI did not take place during this quarter. It should be noted here that this indicator measures training programs taking place through the PJI—regardless if they are USAID supported or not.

Netham has faced many challenges in working with the PJI including a reluctant management, incapability for scheduling regular meetings resulting in weak decision making on the part of the Board of Directors as well as a weak programming schedule resulting in the absence of training activity development. A serious health condition that affected the PJI Director and led to his absence for much of the last two quarters also negatively impacted PJI operations. Another contributing factor is the weak coordination process between the High Judicial Council and the PJI which contributes to the lack of implementation of PJI training programs, although this has somewhat changed in Q3 as a result of the appointment of a new Deputy Minister of Justice who is playing a more proactive role in the PJI.

During the FY 2010 Q2 a total of 201 judicial officials were trained at the PJI. This exceeds the target number of 50. Training conducted during the quarter includes capacity building training for 165 HJC staff and basic training for 36 public prosecutors. In addition, during Q3 197 participants were trained exceeding the target of 50 for this quarter. Nine judges were trained

under the Seyada Project from March 14 – June 24, 2010 and seven judges were trained by Netham which consisted of a Training of Trainers course in order to enhance their communication skills and training capabilities. This training was held from May 15 – 17, 2010. In addition, 36 prosecutors were trained under the Seyada Project and 40 candidates were examined by MOJ for certified legal translators using the PJI venue. Finally, 105 First Instance and Conciliation Court judges participated in training carried out by AMAN, the coalition for accountability and integrity on judicial ethics.

Result #3: Improved staff capacities of the MOJ

Indicator 3.1: No. of individual MOJ staff trained with USAID support

Definition: MOJ individual staff trained in workshops, formal training or continuing education sessions with USAID support. Disaggregated by gender, type of workshop, type of staff and location (no double counting)

Table: Improved staff capacities of the MOJ/No. of individual MOJ staff trained

# OF MINISTRY OF JUSTICE INDIVIDUAL STAFF TRAINED FY2010 Q1						
Topic	# Trained	#Female Trained	# Male Trained	Location	2010 Q1 Target	2010 Q1 Actual
Legislative Policy October 4-7, 2009	18	9	9	Ramallah	20	26
Strategic Planning October 18-22, 2009	3	2	1			
Change Management November 8-16, 2009	1	0	1			
MOJ Working Group Workshop November 19- December 26, 2009	4	1	3			
National Justice Record Training December 6, 2009	0	0	0			
Total	26	12	14			

# OF MINISTRY OF JUSTICE INDIVIDUAL STAFF TRAINED FY2010 Q2						
Topic	# Trained	#Female Trained	# Male Trained	Location	2010 Q2 Target	2010 Q2 Actual
Financial Impact Analysis Training January 27-28, 2010	2	1	1	Ramallah	15	10
National Justice Record Training February 1, 2010	8	4	4			
Draft Law Training February 17, 2010	0	0	0			
Nomo-techniques Draft Legislative Training February 21-25, 2010	0	0	0			
Total	10	5	5			

# OF MINISTRY OF JUSTICE INDIVIDUAL STAFF TRAINED FY2010 Q3						
Topic	# Trained	#Female Trained	# Male Trained	Location	2010 Q3 Target	2010 Q3 Actual
CAD Conference May 20-22, 2010	4	0	4	Ramallah	0	4
Total	4	0	4			

Indicator 3.2: No. of MOJ participants trained with USAID support

Definition: MOJ participants in USAID supported training. Disaggregated by gender, type of workshop, type of staff and location (an individual maybe counted more than once if he / she participates in more than one training.

Table: Improved staff capacities of the MOJ/No. of MOJ participants trained

# OF MINISTRY OF JUSTICE PARTICIPANTS TRAINED FY2010 Q1						
Topic	# Trained	#Female Trained	# Male Trained	Location	2010 Q1 Target	2010 Q1 Actual
Legislative Policy October 4-7, 2009	18	9	9	Ramallah	70	70
Strategic Planning October 18-22, 2009	10	5	5			
Change Management November 8-16, 2009	11	6	5			
MOJ Working Group Workshop November 19- December 26, 2009	28	13	15			
National Justice Record Training December 6, 2009	3	1	2			
Total	70	34	36			

# OF MINISTRY OF JUSTICE PARTICIPANTS TRAINED FY2010 Q2						
Topic	# Trained	#Female Trained	# Male Trained	Location	2010 Q2 Target	2010 Q2 Actual
Financial Impact Analysis Training January 27-28, 2010	16	11	5	Ramallah	55	55
National Justice Record Training February 1, 2010	15	10	5			
Draft Law Training February 17, 2010	16	9	7			
Nomo-techniques Draft Legislative Training February 21-25, 2010	8	4	4			
Total	55	34	21			

# OF MINISTRY OF JUSTICE PARTICIPANTS TRAINED FY2010 Q3						
Topic	# Trained	#Female Trained	# Male Trained	Location	2010 Q3 Target	2010 Q3 Actual
CAD Conference May 20-22, 2010	8	2	6	Ramallah	0	8
Total	8	2	6			

The table above shows the number of Ministry of Justice staff trained in FY 2010 Q1, Q2, and Q3 by topic, gender, and location.

During FY 2010 Q1 Netham conducted legislative training for 17 MOJ lawyers. As legislative policy was a key area of support identified by the MOJ, the four day training focused on policy development and included a general introduction on the basics of developing legislative policy and methods to use in describing and identifying problematic behaviors that need legislative intervention. In addition, Change Management Training was conducted for 11 MOJ key staff. Training focused on theoretical aspects of effecting change and included an introduction to principles of change within organizations, methods used in planning for change, and analysis of internal and external factors, stakeholders, barriers, ability to adapt, etc. Strategic Planning training was conducted for 10 MOJ key staff. The training included an introduction to the basics and theoretical approaches of strategic thinking, analysis of internal and external factors affecting institutional planning as well as providing staff with skills to create strategic plans. Two MOJ staff received on the job training on the programming and development of the National Justice Record System software application while the National Justice Record Manager received on the job training on the use of the NJRS software application. Also during this quarter, 28 MOJ key staff took part in a working group workshop. The aim of the working group workshop was to develop a legislative policy for a Mediation Law. A total of 70 MOJ staff was trained this quarter meeting the target number of 70.

In FY 2010 Q2 Netham conducted legislative training for 16 MOJ lawyers. The four-day training focused on the structure, style, organization and rules of drafting laws as well as subsidiary regulations. In addition, draft law training was conducted for 15 MOJ lawyers providing them with skills to draft legislation. The training was co-chaired with the head of the MOJ Arbitration Department and covered general theory on consultations for government institutions, identifying stakeholders, the manner of holding consultations and how to deal with comments on draft legislation. Training on financial impact assessments on legislative policy and draft legislation was conducted for 16 MOJ lawyers. The workshop included cost/benefit analysis of different legislative policies, the costs of implementation and enforcement and aspects of using legislation as a source of revenues. Laws from different fields were selected as examples to examine, including the policy for a mediation law that the Ministry is considering. Finally, 10 MOJ IT staff took part in training on the use of the newly developed National Justice Record System which is a central database system that stores information regarding individuals with court judgment records and is used by the Palestinian Authority to issue certificates of non-conviction to individuals. A total of 55 MOJ participants (double counting may occur) were trained this quarter meeting the target number of 55.

When noting the individuals trained from these same training programs, 26 individuals were trained in quarter 1, 10 in quarter 2 and 4 in quarter 3, all exceeding planned targets.

Result # 5: Improved HJC capacity

Indicator 5.1: No. of individual HJC staff trained (excluding judges) with USAID support

Definition: HJC individual staff (excluding judges) trained in workshops, formal training or continuing education with USAID support. Disaggregated by gender, type of workshop, type of staff and location, (no double counting)

Table: Improved HJC Capacity /No. of Individual HJC staff trained (excluding judges) taking part in USAID supported training activities

# of HJC INDIVIDUAL STAFF TRAINED Q1													
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Tubas	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Turkey-International Association for Court Administration November 2-4, 2009	1	0	0	0	0	0	0	0	0	0	0	1	1
Notification Management Systems November 4, 2009	0	0	0	0	0	8	0	0	0	0	1	7	8
Notification Management Systems December 6, 2009	14	0	0	0	0	0	0	0	0	0	0	14	14
Notification Staff training-Communication and Customer Relation skills December 12, 2009	0	13	0	0	0	1	2	5	0	0	3	18	21
Notification Staff training-Communication and Customer Relation skills December 19, 2009	1	0	6	19	0	0	0	0	5	6	1	36	37
Notification Management Systems December 20, 2009	0	12	0	0	0	0	0	0	0	0	0	12	12
Total	16	25	6	19	0	9	2	5	5	6	5	88	93

# of HJC INDIVIDUAL STAFF TRAINED Q2														
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Tubas	Dura	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Notary Public staff training January 9, 2010	6	3	1	2	3	1	4	3	2	1	2	9	19	28
Civil Judgment staff training January 16, 2010	6	5	2	3	5	0	1	0	0	4	4	11	19	30
Court Clerks training January 23, 2010	4	4	3	2	4	1	2	1	2	3	7	6	27	33
Notary Public and Civil Judgment staff training January 30, 2010	0	0	0	1	1	0	1	0	0	4	0	1	6	7
First Instance and Conciliation Chief and Deputy Clerks Training February 13, 2010	0	0	3	0	1	0	1	1	2	0	0	1	7	8
Notification's Clerks training February 20, 2010	3	1	0	0	0	1	0	0	4	0	0	0	9	9
Notification's Clerks training February 27, 2010	0	0	3	1	0	0	4	0	0	3	2	0	13	13
Chief Diwan training March 11-13, 2010	8	2	2	2	2	0	0	1	1	2	1	0	21	21
Total	27	15	14	11	16	3	13	6	11	17	16	28	121	149

# of HJC INDIVIDUAL STAFF TRAINED Q3													
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Dura	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
First CAD Conference May 20-22, 2010	29	8	14	8	4	3	3	3	3	8	40	43	83
Total	29	8	14	8	4	3	3	3	3	8	40	43	83

Indicator 5.2: No. of HJC participants (excluding judges) taking part in USAID supported training activities

Definition: HJC participants (excluding judges) taking part in USAID supported training. Disaggregated by gender, type of workshop, type of staff and location (an individual maybe counted more than once if he / she participates in more than one training)

Table: Improved HJC Capacity/No. of HJC participants (excluding judges) taking part in USAID supported training activities

# of HJC PARTICIPANTS TRAINED Q1													
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Tubas	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Turkey-International Association for Court Administration November 2-4, 2009	1	0	0	0	0	0	0	0	0	0	0	1	1
Notification Management Systems November 4, 2009	0	0	0	0	0	8	0	0	0	0	1	7	8
Notification Management Systems December 6, 2009	14	0	0	0	0	0	0	0	0	0	0	14	14
Notification Staff training-Communication and Customer Relation skills December 12, 2009	18	13	0	0	0	9	2	5	0	0	3	44	47
Notification Staff training-Communication	1	0	6	19	0	0	0	0	5	6	1	36	37



# of HJC PARTICIPANTS TRAINED Q1													
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Tubas	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
and Customer Relation skills December 19, 2009													
Notification Management Systems December 20, 2009	0	12	0	0	0	0	0	0	0	0	0	12	12
Total	34	25	6	19	0	17	2	5	5	6	5	114	119

# of HJC PARTICIPANTS TRAINED Q2														
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Tubas	Dura	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Notary Public staff training January 9, 2010	6	3	1	2	3	1	4	3	2	1	2	9	19	28
Civil Judgment staff training January 16, 2010	6	5	2	3	5	0	1	0	0	4	4	11	19	30
Court Clerks training January 23, 2010	4	4	3	2	4	1	2	1	2	3	7	6	27	33
Notary Public and Civil Judgment staff training January 30, 2010	5	3	4	6	4	1	2	3	2	5	0	10	25	35
First Instance and Conciliation Chief and Deputy Clerks Training February 13, 2010	6	5	3	2	4	0	1	2	2	4	6	7	28	35
Notification's Clerks training February 20, 2010	17	13	0	0	10	3	4	2	6	0	0	0	55	55
Notification's Clerks training February 27, 2010	4	0	9	9	0	0	5	0	0	7	7	0	41	41

# of HJC PARTICIPANTS TRAINED Q2														
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Tubas	Dura	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Chief Diwan training March 11-13, 2010	10	2	2	2	4	0	0	1	1	3	1	1	25	26
Total	58	35	24	26	34	6	19	12	15	27	27	44	239	283

# of HJC PARTICIPANTS TRAINED Q3														
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Dura	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total	
First CAD Conference May 20-22, 2010	33	12	28	17	12	4	5	4	8	12	40	95	135	
Total	33	12	28	17	12	4	5	4	8	12	40	95	135	

During FY 2010 Q1, training for High Judicial Council court administrative staff was conducted for 119 staff members exceeding Netham's target of 70 HJC staff trained in Q1. The training conducted this quarter were the first of a series of trainings which falls under the Phase III Capacity Building Training for court staff during FY 2010. Intensive training took place as HJC staff took part in the Phase III Capacity Building Training Plan for Court Administrators and Staff. The first set of training targeted Notification Department staff and focused on communication and customer relation skills. 83 court processors participated in the training which will increase their ability to communicate with the courts' internal and external customers, and thus enhancing the court's public services. Also during this quarter, Netham conducted training for notification officials from the court Notification Departments. The training included an overview of the newly developed Notification Management System, an introduction to the new business processes and procedures to be used at the department as well as training on the Personal Digital Assistant software configuration. In addition an HJC court administrator received training at the International Association for Court Administration which was held in Istanbul, Turkey. The Conference included numerous panels on modern court administration topics. 93 individuals were trained through these programs.

In quarter 2 Netham concluded the Phase III Training Plan for High Judicial Council staff which began in quarter 1. The third, fourth and fifth sessions were held on January 9, 16, 23, 2010 at the Palestinian Judicial Institute and focused on practical training of the unified procedures in courts. The training targeted 96 staff from the First instance, Conciliation Courts as well as Notary Public and Civil Judgment officers from across the West Bank. The sixth and seventh training sessions were held on 30th January and 13th February 2010 at the Palestinian Judicial Institute and focused on theoretical and practical training on management skills, planning and the concept of quality assurance which targeted 70 Chief Clerks, Notary Public and Civil Judgment officers from all the West Bank. The eighth and ninth training sessions were held on February 20th and 27th February 2010 at the Grand Park Hotel and focused on training of notification court processors on unified procedures at the Notification Department. The training targeted 90 notification processors from the courts all over the West Bank. In addition 27 Chief Diwan

(Court Administrators) took part in training this quarter bringing the total number of HJC participants (double counting may occur) to 283 trained this quarter exceeding the targeted number of 190. From the total of these training programs 149 individual HJC staff members participated in trainings this quarter exceeding the total number of 100 targeted for this quarter.

In a key event held in Quarter 3, Netham assisted the HJC in holding the first Court Administration Conference in Bethlehem May 20-22, 2010. The conference included several training sessions to address role and responsibilities of the CAD, the new post of Chief Diwan and how this position relates to the Chief Judge and Chief Clerk in each court. Other topics addressed the role of the Quality Assurance Unit in the courts. 135 HJC staff members took part in this event. 83 individuals were trained in quarter 3.

Indicator 5.3: No. of individual HJC judges trained with USAID support

Definition: HJC individual judges trained in workshops, formal training, or continuing education, sessions with USAID support. Disaggregated by gender, type of workshop, type of staff, and location (No double counting)

# of HJC INDIVIDUAL JUDGES TRAINED Q1												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Turkey-International Association for Court Administration November 2, 2009	4	0	0	0	0	0	0	0	0	1	3	4
Newly appointed Judges Training in Amman, Jordan Oct 16, 2009	2	1	0	1	2	0	2	1	2	0	11	11
Total	6	1	0	1	2	0	2	1	2	1	14	15

# of HJC INDIVIDUAL JUDGES TRAINED Q2												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Mediation Settlement Training January 24-February 3, 2010	3	0	1	1	0	0	0	1	1	1	6	7
Civil case management training March 15 –	2	2	0	1	0	0	0	0	2	0	7	7

# of HJC INDIVIDUAL JUDGES TRAINED Q2												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
April 1, 2010.												
Chief Diwan training March 11-13, 2010	1	0	0	0	0	0	0	0	0	0	1	1
Total	5	2	1	2	0	0	0	1	3	1	14	15

# of HJC INDIVIDUAL JUDGES TRAINED Q3												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
TOT Skill in Management and Civil Procedures - Ramallah May 14-16, 2010	2	1	1	0	1	0	0	1	1	0	7	7
CAD Conference, Bethlehem May 20-22, 2010	0	0	0	0	0	0	0	0	0	0	0	0
Total	2	1	1	0	1	0	0	1	1	0	7	7

Indicator 5.4: No. of HJC participants who are judges taking part in USAID supported training.

Definition: HJC participants who are judges taking part in USAID – supported training. Disaggregated by gender, type of workshop, type of staff, and location (an individual judge maybe counted more than once or he / she takes part in more than one training)

Table: Improved HJC Capacity: No. of HJC participants who are judges taking part in USAID supported training.

# of HJC PARTICIPANT JUDGES TRAINED Q1												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Turkey-International Association for Court Administration November 2, 2009	4	0	0	0	0	0	0	0	0	1	3	4
Newly appointed Judges Training in Amman, Jordan Oct 16, 2009	2	1	0	1	2	0	2	1	2	0	11	11
Total	6	1	0	1	2	0	2	1	2	1	14	15

During FY 2010 Q1 training for High Judicial Council judges was conducted for 15 judges meeting the target. In this quarter, 11 newly appointed HJC judges received practical judicial training at the Jordanian Judicial Institute on "new Judge training sessions" this course was designed and implemented to assist the new judges in preparing them to take the bench. The two-week training consisted of intensive training on applicable laws and litigation skills in addition to site tours to Jordanian judicial premises such as courthouses, forensic labs, and criminal investigation departments. Practical training for the judges with Jordanian counterparts was also conducted, which included adjudicating a variety of civil, criminal, land, tenancy, and labor cases. In addition four SJC judges took part in the International Association for Court Administration in Istanbul, Turkey. The judges were part of two panels "The Challenge of Administering Justice in Societies Torn by War, Civil Strife, and Organized Crime" and "Modernizing Court Administration in the Palestinian Courts" and all the judges attended numerous other panel sessions on modern court administration topics. Netham trained and prepared the judges for the conference presentation. 15 individual judges were trained in quarter 1.

# of HJC PARTICIPANT JUDGES TRAINED Q2												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Mediation Settlement Training January 24-February 3, 2010	3	0	1	1	0	0	0	1	1	1	6	7
Civil case management training March 15 – April 1, 2010.	2	2	0	1	0	0	0	0	2	0	7	7
Chief Diwan training March 11-13, 2010	1	0	0	0	0	0	0	0	0	0	1	1

# of HJC PARTICIPANT JUDGES TRAINED Q2												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
Total	5	2	1	2	0	0	0	1	3	1	14	15

During FY 2010 Q2 training for High Judicial Council judges was conducted for 15 individual judges exceeding the target number of 10 trained for Q2. Seven HJC judges traveled to Amman, Jordan to take part in "Training of Trainers" session on Civil Case Management. The 7 judges will then in turn train West Bank judges on Civil Case Management and as a result, more training for judges is expected to take place next quarter. This training of trainers was held March 19-30, 2010.

The Civil Case Management training held in Jordan included topics such as Case Management – Civil Case flow procedures, and management techniques. General topics that were covered included case flow management principles- methods of early intervention and control, legal issues affecting timely disposition of cases, drafting final judgments and case study examples.

Netham also assisted in organizing and implementing Mediation Settlement Training for seven Palestinian judges, including the Director of the Palestinian Judicial Institute also held in Amman, Jordan. The training will assist the HJC in reviewing mediation cases at the Conciliation and First Instance Court. The two-week training course which took place from January 24-February 4, 2010 was developed in coordination with the HJC and the Jordan Judicial Institute. The aim of the training was to prepare the seven judges on settlement case principles and management. The training focused on a set of theoretical and practical exercises that enabled judges to settle cases in the presence of a settlement judge instead of using standard litigation channels and procedures. Through the introduction of settlement courts in Palestine it is expected that the number of court cases will decrease and the disposition rate of pending cases will increase making the court process less congested and more efficient in dealing with cases that need to be presented in courts. In addition one HJC judge took part in the Chief Diwan (Court Administrators) training that was held on March 11, 2010. 15 individual judges were trained in quarter 2.

# of HJC PARTICIPANT JUDGES TRAINED Q3												
Type of Training and Date	Ramallah	Nablus	Bethlehem	Hebron	Jenin	Jericho	Salfeet	Qalqilia	Tulkarem	#Female Trained	# Male Trained	Total
TOT Skill in Management and Civil Procurers May 14-16 Ramallah	2	1	1	0	1	0	0	1	1	0	7	7
CAD Conference May 20-22	1	1	1	1	1	1	0	0	1	0	7	7
Total	3	2	2	1	2	1	0	1	2	0	14	14

Seven individual judges were trained in quarter 3.

Component Objective 2: Increase public knowledge and citizen engagement of rule of law issues by supporting public outreach and networking

Result #2: Increased awareness of the rule of law among school students

Indicator 2.1: No. of individual primary and secondary teachers receiving training on ROL awareness for students.

Definition: Number of individual 1-9 grade teachers receiving training in workshops, formal training, and continuing education sessions on ROL awareness with USAID assistance. Disaggregated by gender, type of workshop, type of staff and location

# OF INDIVIDUAL TEACHERS TRAINED FY2010 Q1,Q2,Q3													
Type of Training and Date	Ramallah	Tulkarem	Jenin	Salfeet	Qalqilia	Nablus	Hebron	Jericho	Tubas	Bethlehem	#Female Trained	# Male Trained	Total
Quarter 1 Civic Education Training November 18-19, November 21-22, December 5-6	25	0	0	0	0	25	25	0	0	0	38	37	75
Quarter 2 Training of Trainers Session September 30-October 3	7	2	5	2	3	7	10	1	2	3	15	27	42
Total	32	20	5	2	3	32	35	1	2	3	53	64	117

During FY 2010 Q1 Netham trained 75 civic education teachers from Nablus, Ramallah and Hebron. The two-day training for 75 teachers aimed to improve the teaching methodology in civic education for teachers in the West Bank. The training workshop was conducted by two trainers who took part in Netham's Training of Trainer sessions. Training addressed the Civic Education Reference Manual that was developed with Netham support which will assist West Bank teachers in teaching civic education in a more interactive and effective manner.

Netham did not meet its target of 100 teachers trained due to the changes made to the original training plan by the Ministry of Education. While the Ministry of Education planned to train 100 teachers on civic education, this was later changed. The Ministry of Education determined that it was more effective to hold two-day instead of one-day training for 75 as opposed to 100 teachers.

In FY 2010 Q2 Netham conducted "Trainers of Training" session for 42 civic teachers. Training for the 42 teachers addressed the Civic Education Reference Manual that was developed with

Netham's support which will assist West Bank teachers in teaching civic education in a more interactive and effective manner. The civic education program came to a close in Q2 and thus no additional activities were held in Q3.

Result # 3: Increased awareness of rule of law among university students

Indicator 3.1: No. of Individual faculty members receiving training supported by USAID

Definition: Number of individual university faculty members receiving training in ROL awareness with USAID assistance. Disaggregated by gender and location (No double counting)

# OF INDIVIDUAL UNIVERSITY FACULTY MEMBERS TRAINED FY2010 Q1, 2, 3						
Topic	# Trained	#Female Trained	# Male Trained	Location	Target 2010	Actual 2010
Legal Writing Training October 16, 2009 - June 15, 2010 (continued two semesters)	1	0	1	Abu Dis	10	7
Legal Technology Training October 16, 2009 – June 15, 2010 (continued two semesters)	1	0	1	Abu Dis		
US Study Tour Training October 8- October 23	4	1	3	United States		
Moot Court Training September 9 - October 14, 2009	1	0	1	Abu Dis		
Total	7	1	6	Abu Dis & United States		

During FY 2010 Q1 Netham conducted training for a number of Al Quds University (AQU) faculty members. Training addressed the courses of legal writing, legal technology and moot court. The training for the legal writing and legal technology was conducted for AQU faculty who in turn will teach the newly developed courses at AQU.

In addition Netham supported the travel and training of five AQU faculty members including the Dean of AQU Law School. The five Al Quds University faculty members participated in a U.S. study tour to the Lewis and Clark School of Law in Portland, Oregon in addition to a week-long program arranged by the State Department in New York and Washington, DC (only four are counted for this indicator as no double counting can occur). The aim of the tour was to assist in building the capacity of the AQU Law School faculty and improving course curriculum and teaching methodology.

Netham contracted two consultants who also participated in co-teaching the Legal Information Technology and Legal Writing courses that were developed with Netham's assistance. The courses were taught in the fall and spring semesters. Netham is slightly below target on this indicator as additional legal ethics training planned at the university was later canceled as this topic was addressed in depth during U.S. study tour. In addition, Netham completed most of its programmatic activities at AQU earlier than planned in the fiscal year.