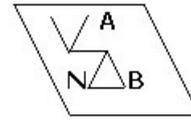




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QUARTERLY REPORT APRIL 1 – JUNE 30, 2008

OKAVANGO INTEGRATED RIVER BASIN MANAGEMENT PROJECT (IRBM)

15 July 2008

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ACRONYMS AND ABBREVIATIONS

ARD	ARD, Inc.
BWF	Basin Wide Forum
DNA	Direcção Nacional de Aguas, Angola
EPSMO	UNDP-GEF Environmental Protection and Sustainable Management of the Okavango River Basin Project
GEF	Global Environment Facility
IRBM	Okavango Integrated River Basin Management Project
KAZA	Kavango-Zambezi Transfrontier Conservation Area
MINEA	Ministry of Energy and Water, Angola
MINUA	Ministry of Urban Planning and Environment, Angola
MOU	Memorandum of Understanding
NBSAP	National Biodiversity Strategy and Action Plan – Angola
NCU	National Coordinating Unit
NGO	Nongovernmental Organization
OBSC	Okavango Basin Steering Committee
ODMP	Okavango Delta Management Plan
OKACOM	Permanent Okavango River Basin Water Commission
PACD	Project Assistance Completion Date
Sida	Swedish International Development Cooperation Agency
SADC	Southern Africa Development Community
SOW	Scope of Work
TFCA	Tropical Forest Conservation Act
TOR	Terms of Reference
UNDP	United Nations Development Program
USAID	United States Agency for International Development

**Okavango Integrated River Basin Management
Quarterly Report
(April 1, 2008 – June 30, 2008)**

MILESTONES PLANNED FOR THE QUARTER AND PRESENT STATUS⁴:

COMPONENT I	
Milestone	Status
Establish OKACOM Secretariat	
<p>Work Plan Milestone: Finalize the preparation of the financial strategy and system for Secretariat. This effort will be closely coordinated with Sida and collaborated with OKACOM. (Target: December 15, 2007)</p>	<ul style="list-style-type: none"> ▪ Financial Management Specialist (FMS) position was advertised in March and interviews were completed – IRBM participated in interviews and assisted Executive Secretary in selection of candidate. ▪ KPMG has handed over Financial Management System Manual to Secretariat and this manual was approved at the 14th OKACOM Meeting in May, 2008. ▪ IRBM continued contract to KPMG through June as second disbursement delayed due to requirements from Sida not fully met by Secretariat prior to 14th OKACOM meeting in Windhoek. ▪ Executive Secretary continues to prepare and submit documentation to Sida for second disbursement. IRBM assisting with on-going Secretariat expenses as advances to the OKACOM. ▪ Expect Financial Management Specialist to be hired by the Executive Secretary once Sida makes second disbursement (possibly August 2008). ▪ Software (PASTEL) to be procured and installed on OKACOM Secretariat computer system once equipment procured and installed in Maun office.
<p>Work Plan Milestone: Hire Communication and Outreach Specialist (Target: February 15, 2008)</p>	<ul style="list-style-type: none"> ▪ IRBM handed over this responsibility to Executive Secretary to prepare announcement and advertisement during next reporting period. ▪ Pending, for ES
<p>Work Plan Milestone: Prepare and handover Secretariat Operations Handbook (Target: December 15, 2007)</p>	<ul style="list-style-type: none"> ▪ Completed ▪ Chief of Party assisted Executive Secretary prepare and finalize draft guidelines for Secretariat operations and financial management and first year work plan. ▪ All guidelines and work plan submitted to and approved by OKACOM at 14th Meeting in Windhoek in May 2008. ▪ Guidelines and work plan submitted to Sida in June for approval.
<p>Work Plan Milestone: Prepare guidelines and lessons learned for establishment of both Interim and Permanent Secretariats (Target: February 15, 2008)</p>	<ul style="list-style-type: none"> ▪ Pending, guidelines being developed ▪ Consultancy commenced in June and draft report to be completed by September 26 for submission to the Water Strategy Reference Group.

⁴ **NOTE:** Reference in this report is made to deliverable dates beyond the current PACD of September 30, 2008. This is because ARD has submitted a proposal in response to a request from USAID/Southern Africa to amend the IRBM Scope of Work to include support for additional SADC activities, collaborative land use planning, and demonstration of alternative clean energy initiatives.

Provide Interim Secretariat Services	
Work Plan Milestone: Provide Interim Secretariat Services to OKACOM. (Target: June 30, 2008)	<ul style="list-style-type: none"> ▪ Completed ▪ Officially turned over secretariat services to Permanent Secretariat in February 2008; however continue to assist the Executive Secretary, as necessary and requested, with consultation on provision of Secretariat services.
Support Improved Communications Systems	
Work Plan Milestone: Work with OBSC to prepare a proposal for a collaborative and coordinated strategy for use by the Secretariat to prepare a framework for communication and public outreach. (Target: June 30, 2008)	<ul style="list-style-type: none"> ▪ Pending, ES action needed ▪ Assisted the OKACOM Institutional Task Force prepare work plan at 14th OKACOM meeting in Windhoek. ▪ Work cannot commence on this activity until the Executive Secretary recruits and hires Communication and Outreach Specialist.
Work Plan Milestone: With OBSC Co-chairs produce guidelines for communications among Commissioners and OBSC Members. (Target: August 31 st , 2008)	<ul style="list-style-type: none"> ▪ Completed at 14th OKACOM meeting in Windhoek, as part of OKACOM Policy and Procedures Handbook, which was approved by OKACOM.
Work Plan Milestone: Establish Communication Outreach Network in Maun. (Target: March 22, 2008)	<ul style="list-style-type: none"> ▪ Pending, ES action needed ▪ Being discussed with OKACOM Secretariat, as to integrate with OKACOM communication strategy. Await the hiring and placement of Outreach and Communications Specialist.
Work Plan Milestone: Facilitate fora for OKACOM-national agency interaction. (Target: April 2008)	<ul style="list-style-type: none"> ▪ Pending, ES action needed ▪ National forum in Botswana delayed due to appointment of new Botswana Co-Chair and lack of Communications and Outreach Strategy for OKACOM ▪ Discussion with SADC and NCU Coordinator for Botswana has resulted in plans for briefing on all Botswana International River Basins for Ministers and Permanent Secretaries to be conducted in August 2008.
Strengthen and Develop Capacity	
Work Plan Milestone: Establish institutional task force. (Target: November 30, 2007)	<ul style="list-style-type: none"> ▪ Completed ▪ Completed TOR and work plan for this task force approved by OKACOM at 14th Meeting in Windhoek in May 2008.
Work Plan Milestone: Assist OKACOM, through the Institutional Task Force, finalize a Strategic Work Plan for the Commission. (Target: March 31, 2008)	<ul style="list-style-type: none"> ▪ Pending, ES action needed ▪ To be completed by Institutional Task Force in next quarter, under direction of Executive Secretary.
Work Plan Milestone: Organizational communication and coordination network prepared and approved by OKACOM, that considers and utilizes relevant institutions, such as National Coordination Units (NCUs), the Basin Wide Forum (BWF), and local governments. (Target: March 31, 2008)	<ul style="list-style-type: none"> ▪ Pending, ES action needed ▪ Being facilitated by EPSMO and the Institutional Task Force. ▪ Executive Secretary is responsible for this task being completed by the Institutional Task Force. IRBM will provide support

<p>Work Plan Milestone: Clarify skills enhancement opportunities in the region and internationally consistent with skills enhancement needs and roles and functions arising from the OKACOM Strategic Work Plan. (Target: March 31, 2008)</p>	<ul style="list-style-type: none"> ▪ No longer an IRBM responsibility ▪ Executive Secretariat has included this task in First Year Work Plan and will get support from EPSMO for technical training. ▪ IRBM will provide capacity strengthening related to collaborative land use planning, through the Biodiversity Task Force.
<p>Work Plan Milestone: Prepare skills enhancement action plan for OKACOM, using its various organs, such as OBSC, and integrate with Strategic Work Plan. (Target: March 31, 2008)</p>	<ul style="list-style-type: none"> ▪ Same as above milestone.
<p>Work Plan Milestone: Prepare and support targeted and appropriate capacity strengthening events. (Target: On-going)</p>	<ul style="list-style-type: none"> ▪ Same as above milestone.

COMPONENT 2	
Milestones	Status
Improve hydrometric network in the basin	
<p>Work Plan Milestone: Conduct on-the-job training of Angolan hydrometric technicians in Botswana on River Gauging techniques. (Target: February 2008)</p>	<ul style="list-style-type: none"> ▪ Completed ▪ Completed at DWAF-HYCOS training course during last quarter.
<p>Work Plan Milestone: Facilitate OKACOM's review and approval of Hydrologic Data Task Force-recommended protocols for storing, sharing and dissemination of hydrologic information. (Target: May 2008)</p>	<ul style="list-style-type: none"> ▪ Pending for IRBM ▪ EPSMO has drafted protocols for data sharing and submitted to Ministry of Water and Energy in Angola before submitting to OKACOM – therefore, although drafted for presentation at at 14th Meeting in Windhoek (May 2008), they were not presented. ▪ Expect protocols to be submitted to OBSC at next meeting in October, 2008.
<p>Work Plan Milestone: Complete civil works of Phase II hydromet installations, (Target: July 2008)</p>	<ul style="list-style-type: none"> ▪ Pending for IRBM and EPSMO ▪ Budget was prepared in February and approved by EPSMO and IRBM project managers. Cost for civil works and equipment installation to be covered by IRBM and field allowances and transports costs to be covered by EPSMO. ▪ Civil works construction to be started in July under supervision of DNA.
<p>Work Plan Milestone: Procure and install monitoring equipment for Phase II hydromet installations. (Target: August 2008)</p>	<ul style="list-style-type: none"> ▪ Pending for IRBM ▪ Equipment ordered in June ▪ New target date for completion: November 2008.
Identify and assess ecologically sensitive areas in the upper basin	
<p>Work Plan Milestone: Conduct consultations with stakeholders of the Mucusso Reserve toward land use and management planning</p>	<p>As mentioned in the last quarterly report, the Biodiversity Program Implementation Committee requested that IRBM prepare a technical review toward revision of Mucusso's protected area status, rather than a management plan. Therefore consultations were carried out with the objective of assessing human- environmental dynamics as they relate to a potential future protected areas system design, rather than with the objective of management planning.</p>

<p>Work Plan Milestone: Refine identification of management zones in the Mucusso Reserve based on vegetative cover, biodiversity significance, demography and appropriate use</p>	<p>Based on the Implementation Committee’s decision that IRBM prepare a technical review toward revision of Mucusso’s protected area status rather than a management plan, “management zones” will no longer be identified, but instead geographic areas of biological importance for various conservation ratings, based on a set of pre-established criteria, will be delineated.</p>
<p>Last Quarter Milestone: Conduct an exchange visit exchange visit of Angolan traditional authorities from the Mucusso area to a Namibian conservancy along the Kwando River, with focus on land use planning approaches</p>	<p>Completed Exchange visit was conducted, with 9 Angolan participants and several Namibians involved in various conservation-based development activities. Participants discussed and learned about advances in community partnerships for wildlife conservation and tourism, crafts production, chili cultivation for elephant deterrence and HIV/AIDS awareness. A highlight of the exchange was the ability of chiefs from Angola to meet and hold dialogue with Chief Mayuni of Namibia, who inspired the Angolans with his explanations of how his people have benefited from engaging in active conservation.</p>
<p>Last Quarter Milestone: Acquire and georeference aerial photographs of the Namibia and Angola Kubango River front from three time periods, refine vegetation cover map in accordance with aerial imagery analysis.</p>	<p>Completed Aerial photographs were acquired and georeferenced</p>
<p>Last Quarter Milestone: Conduct an exchange of indigenous San people from Namibia to Angola</p>	<p>Completed in April 2008. Exchange visit was conducted. The activity successfully enabled a first-ever exchange between indigenous San peoples from the two countries in this area of Angola, increased awareness amongst Angolan community members and administrative authorities about community-based conservation successes and methodologies in Namibians, and established linkages between Angolan and Namibian counterparts for continued future collaboration.</p>
<p>Last Quarter Milestone: Conduct a field assessment of a remote area in the Mucusso reserve determined to be of potential biological importance</p>	<p>Completed – conducted in coordination with field assessment</p>
<p>Last Quarter Milestone: Disseminate information and conduct meetings on chili pepper use and growing</p>	<p>Completed</p>
<p>Last Quarter Milestone: Continue to gather socio-ecological data, working with trainees who have recently learned participatory methodologies for information collection and consultation</p>	<p>Working with local persons who were trained by IRBM in participatory methodologies, socio-ecological information was gathered for several additional villages.</p>
<p>Last Quarter Milestone: Coordinate meeting of the Okavango Basin Steering Committee Biodiversity Task Force.</p>	<p>Completed. Meeting was coordinated. Key outputs include the final review of task force terms of reference and presentation to OBSC, an advocacy for advancing wetlands policies in each of the three countries, support for the extension of the IRBM project, clarification of key process issues related to EPSMO project, and recommendation for a regional meeting on animal health, wildlife and fencing.</p>
<p>Develop metadata and associated protocols for data management and sharing</p>	
<p>Work Plan Milestone: Prepare protocols regulating quality of data to be entered into Metadata hub. (Target: March</p>	<ul style="list-style-type: none"> ▪ Pending, IRBM SADC action needed ▪ With SADC and OKACOM, decided to update metadatabase and assist SADC Water Division with enhancement of its website. New deliverable target date, based upon discussions

2008)	with SADC: October 10, 2008.
Work Plan Milestone: Ensure availability of Okavango Metadata through OKACOM website. (Target: April 2008)	<ul style="list-style-type: none"> ▪ Pending, IRBM, ES and SADC action ▪ With SADC and OKACOM, decided to update metadatabase and assist SADC Water Division with enhancement of its website. Updated metadatabase and Water Division website will be delivered to SADC by October 10, 2008.
Work Plan Milestone: Acquire OKACOM agreement to provide a link to this meta data through the OKACOM website. Upload metadata to OKACOM website. (Target: May 2008)	<ul style="list-style-type: none"> ▪ Pending IRBM SADC action ▪ Same as above.

COMPONENT 3	
Milestones	Status
Establishment of resource center in Menongue	
Work Plan Milestone: Establish resource centre in Menongue with help of the Reference Group and ACADIR. (Target: December 31, 2007)	<ul style="list-style-type: none"> ▪ No longer required ▪ As per discussions with USAID, proposed dropping construction of Menongue and Maun resource centers based upon proposal from USAID to concentrate financial resources of IRBM on completion of collaborative land use planning activities in the Okavango and need for overall basin-wide Communication Strategy, to be developed by OKACOM's Secretariat.

NON-PRESENCE COUNTRIES, CROSS-CUTTING THEMES AND SUPPORT TO SADC	
Milestones	Status
Provide support to KAZA initiative	
Work Plan Milestone: Hold workshop towards establishing a framework for community consultations on KAZA. (Target: December 2007)	<ul style="list-style-type: none"> ▪ Completed ▪ IRBM worked through the KAZA Secretariat to get approval for project activity from Technical Committee, which met in January. ▪ Workshop for consultation practitioners was conducted on April 16-17. ▪ Report, in English and Portuguese, was distributed to KAZA Country Chairpersons and participants of the workshop.
Work Plan Milestone: Demonstrate consultation approach in two areas of KAZA (Target: February 2008)	<ul style="list-style-type: none"> ▪ Pending ▪ Anticipated to be completed in September or October, based upon timing and approvals dependent upon the Local Government elections in Angola in September 2008.
Work Plan Milestone: Prepare final guidelines and framework for participation and consultation and submit to Interim KAZA Secretariat (Target: April 2008)	<ul style="list-style-type: none"> ▪ Pending ▪ Anticipated to be completed in first quarter of FY 2008/2009.
Work Plan Milestone: Establish institutional framework for KAZA consultations, in the form of	<ul style="list-style-type: none"> ▪ Pending ▪ Committee being established by the KAZA Secretariat in

Communications and Outreach Committee and hold first meeting for KAZA activities.	coordination and guidance of the Technical Committee.
Develop institutional framework to manage Tropical Conservation Act Fund in Botswana	
Work Plan Milestone: Finalize registration of TFCA board under Registrar of Companies (Target: October 15, 2007) Last Quarter Milestone: Ensure registration of Company and hold first board meeting	<ul style="list-style-type: none"> ▪ Completed previously. No new activities required or planned.
Work Plan Milestone: Design administrative support systems (Target: November 30, 2007)	<ul style="list-style-type: none"> ▪ Pending, no longer an IRBM action ▪ Not yet completed by the TFCF Board.
Work Plan Milestone: Prepare selection process, recruit and hire the CEO for the company (Target: March 5, 2008)	<ul style="list-style-type: none"> ▪ Pending, no longer an IRBM action ▪ Board has prepared TOR for the proposed CEO position.
Support to the SADC Water Division	
Work Plan Milestone: Support the second RBO Workshop. (Target: March 5, 2008)	<ul style="list-style-type: none"> ▪ Completed ▪ Conducted on March 11-12, 2008 in Gaborone. Facilitated over 100 participants and prepared Action Plan for SADC Water Division from work shop outputs. ▪ Final Draft Workshop Report, in French, Portuguese and English handed over to SADC Water Division for distribution to workshop participants.
Work Plan Milestone: Produce framework and guidelines for establishing RBOs. (Target: March 5, 2008)	<ul style="list-style-type: none"> ▪ Ongoing ▪ Consultancy for the Establishment and Management of RBOs commenced in June. ▪ Results from this consultancy to be presented to the Water Strategy Reference Group (WSRG) in October 2008.
Work Plan Milestone: Produce a report setting out the experiences of selected existing RBOs in establishing secretariats. (Target: March 5, 2008)	<ul style="list-style-type: none"> ▪ Ongoing ▪ Will form a part of the above consultancy on Establishment and Management of RBOs.
Last Quarter Milestone: Complete four SADC Water Division consultancies in support of strengthening RBOs	<ul style="list-style-type: none"> ▪ Ongoing, SADC-WD has agreed and TORs being developed by IRBM ▪ Consultancy RBO 5.4 and 5.5 (Establishment and Management of RBOs) commenced ▪ Scope of Work for consultancy on Benefits Sharing (RBO 5.3) finalized, consultants identified and to be commenced in July. ▪ Monitoring Capacity Strengthening of RBOs (RBO 9.1) and Financing RBOs (RBO 7.1) also to be commenced in July.
Last Quarter Milestone: Prepare proposal, with SADC Water Division for additional implementation activity.	<ul style="list-style-type: none"> ▪ Pending, although activities have been identified and waiting for ARD extension ▪ Additional activities proposed to SADC Water Division and to be finalized and approved in early July.

MAJOR ACTIONS/EXPECTED RESULTS NEXT PERIOD (1 July — 30 September 2008):

COMPONENT I

Support for Development of OKACOM Secretariat Services:

- Liaise with OKACOM Secretariat on delivery of IT equipment for office in Maun;
- Assist OKACOM Executive Secretary with orientation of administrative staff;

- As required and within the IRBM budget and consulting services, assist Secretariat with continued development of rules and procedures under guidance of the Institutional Task Force.

Support for Collaborative Land Use Planning under OKACOM Supervision:

- Prepare Scope of Work for demonstration land use planning activity in Kavango Region of Namibia;
- Prepare necessary contracting arrangements for land use planning demonstration in Namibia;
- Brief Tawana Land Board on land use planning coordination activities to be done under supervision of OKACOM; and
- Link SADC efforts on animal health workshop with land use planning efforts in KAZA area.

COMPONENT 2

Hydrological Monitoring and Information Management:

- Rehabilitate civil works at Phase II stations of hydromet support program;
- Receive and clear hydromet equipment to be installed under Phase II; and
- Assist EPSMO and OKACOM Hydrological Task Force submit protocols for data sharing to OBSC at October 2008 OBSC meeting. This is mainly responsibility of EPSMO, in coordination with Hydrological Task Force.

Assessment of Biologically Important Areas:

- Complete delineation of wetlands of Southeast Kuando Kubango
- Complete assessment of protected area status of the Mucusso Reserve and surrounding areas, incorporating inputs from MINUA to the first draft and utilizing all available information collected to-date.
- Conduct meeting of Implementation Committee for review and discussion of recommendation on protected area status
- Conduct aerial survey of the Mucusso Reserve and surrounding areas, to the extent that approvals are received and funds available
- Close down biodiversity activities in Southern Angola: complete hand-over of information and materials, and plan to incorporate Angolans in the land use planning activity to take place in the Kavango region of Namibia.

COMPONENT 3

- No new activities planned under this component.

NON-PRESENCE COUNTRY SUPPORT ACTIVITIES AND SPECIAL PROJECTS

Support to SADC:

- Prepare and contract consultancies in support of SADC Water Division for benefits sharing, update to metadatabase and website design, financing of RBOs, coordination of RBO and TFCA activities;
- Prepare proposal, with SADC Water Division for additional implementation activity.

Support for KAZA:

- KAZA stakeholder consultations demonstrated in at least one country.

Demonstration of Clean Energy Alternatives:

- Design clean energy, in terms of solar power, at ACADIR offices in Menongue and possibly at community center in Mucusso; and
- Install solar power at community center in Mucusso.

UPCOMING EVENTS CALENDAR

The major events scheduled for the next quarter:

JULY – DECEMBER 2008	
OBSC meeting	October 2008

SADC Workshop on TFCA's and Animal Health	November 11-14 th
OKACOM Extraordinary Meeting for NBI	September 2008
Second IRBM-MINUA Biodiversity Implementation Committee Meeting in Mucusso	September 2008

This calendar of events will be updated monthly on the IRBM website: www.irbm.co.bw

DOCUMENTS PRODUCED DURING THE PERIOD

The following documents and presentations were produced during the period:

1. **Progress Report** – March to May 2008: Luis Verissimo, Mammals Inventory Specialist.
2. **Exchange of Experiences** – Namibia Indigenous People of Western Caprivi with Community Members of Mucusso, Angola, 13 June, 2008.
3. **Troca de Experiências entre elementos de comunidades locais do Caprivi Oeste (Namíbia) envolvidas em actividades de conservação da natureza, e comunidades Angolanas residentes na área da Coutada do Mucusso**, 13-17 Junho, 2008.
4. Preliminary Results of Participatory Consultation Training and Implementation, March – April, 2008.
5. **Draft Report** – Practitioners' Workshop on Consultation Approaches for KAZA. April 2008.
6. **Relatório de Progresso**, Conservação da Biodiversidade na Província de Kuando Kubango Projecto Integrado de Gestão da Bacia Hidrográfica do Rio Okavango, Março—Maio 2008.
7. **Progress Report** – April to June, 2008, Biodiversity Activities, Angola.

TRAINING CONDUCTED DURING PERIOD

Two exchange visits were conducted during the period: exchange of traditional leaders and exchange of San community representatives. In addition, training for community extension staff was commenced on use of peppers for control of human-elephant conflicts. Assistance to the Executive Secretary of OKACOM's Secretariat was provided by the IRBM Chief of Party on preparation of guidelines for policy and operations and the first annual work plan.