

CA # 486-A-00-06-00011-00

Quarterly Report

October 1- December 30, 2007

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BUILDING AGRIBUSINESS CAPACITY IN EAST TIMOR

CA # 486-A-00-06-00011-00

**QUARTERLY REPORT
October – December
2007**

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PROJECT OVERVIEW

Building Agribusiness Capacity in East Timor

**USAID CA# 486-A-00-06-00011-00
QUARTERLY REPORT**

October 1 – December 31, 2007

Dates of project: September 22, 2006 – September 21, 2008

Total estimated federal funding: \$3,000,000

Federal funds spent through January 08: \$ 1,604,445.29

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Since achieving independence in September 1999, East Timor has struggled to build a democratic government and economy around a limited amount of capital and human resources. Today, seven years after independence, the nation's economic development continues to be constrained by the limited number of technicians and managers available to the private sector and government.

The Building Agribusiness Capacity in East Timor (BACET) project is designed to create a sustainable educational training program that will produce 150 entry-level agricultural extension specialists, agribusiness managers and/or entrepreneurs. The target beneficiaries will include three schools: Fuiloro, Natarbora and Maliana. Land O'Lakes and the Ministry of Agriculture, Forestry and Fisheries (MAFF) will develop a one-year post-high school agribusiness certificate program. Target output at each school is to graduate 50 students per year (starting on June 2008) with a certificate in agribusiness.

There are two major objectives of the BACET 2007 Work Plan: the development of an agribusiness curriculum for a one-year certificate, and the development of an operating agribusiness at each school.

I. Executive Summary

The fourth quarter of 2007 kicked off the BACET Academic year 2007-2008 on, November 5, 2007. The final count of students is 144, with 29% women, giving this program the highest percentage of women enrolled in any Educational Agricultural Program in East Timor.

Students from Maliana Agricultural School comprise close to 50% of the BACET student body and they are currently attending Fuiloro and Natarbora Agricultural Schools. This large movement of students from the western to the eastern districts provides a clear two-way street for preparing students to be proactive leaders in conflict regions of East Timor.

BACET Academic year 2007-2008 faced teacher staffing difficulties at the outset of the program. Immediate action was taken by the BACET administration to secure a full time BACET teaching staff at the two schools. This was a turning point in securing the future academic stability of the program.

During the end of the fourth quarter, two new cooperatives were formed in Fuiloro and Natarbora, respectively. The two cooperatives will be student- and market-driven. The quarter benefited from the assignments of Elwin Guild, a cooperative development specialist, and Gene Kuntz, a dairy agribusiness specialist.

Finally, during the first week of November, Land O'Lakes moved locations to open a new office in Dili. During this time, Zaheer Baber, Land O'Lakes Regional Asia Director, visited the new office and the Fuiloro Agricultural School, as well as meeting with USAID and people at the USAID mission.

Looking ahead at 2008 and the future of the BACET program, Land O'Lakes is committed to securing funding for a two year extension for the project. BACET staff anticipates that the first results of the program will be final when the first group of 144 students graduates in August 2008. However, the program needs to more academic years to consolidate the current program and to finalize the curriculum for a two year BACET program.

Progress Indicators for Q4- 2007:

Performance Indicator	Unit of Measure	Disaggregate by	Baseline	Goal Y1	Q1	Q2	Q3	Q4	Progress Y1	Total BACET
Building Agribusiness Capacity										
1	Graduates with Certificates	#	Gender	Zero	0	0	0	0	0	150
Common Project Components										
Curriculum Development										
1	Adopt Common Curricula	#	Total	Zero	1	1	0	0	0	1
2	Train Teachers Per Subject Per School	#	Gender	Zero	3	0	1	1	0	3
Case Study										
1	Library of Case Studies	#	Total	Zero	1	0	0	0	0	1
2	Develop Local Case Studies	#	Total	Zero	3	0	0	0	0	6
3	Train Teachers	#	Gender	Zero	9	0	0	0	0	9
School Infrastructure										
1	Computer Resource Center	#	Total	Zero	3	0	1	1	0	3
2	Secure Housing for Consultant/ Volunteers in Campuses	#	Total	Zero	3	0	1	0	1	3
3	Total Capacity of Dorms in Campuses	#	Total	Zero	165	0	0	140	64	165

II. Project Activity Highlights

2.1 Monthly Activities

2.1.0 Introduction

Communication issues between MAFF and the schools over this last quarter resulted in decisive action being taken by the BACET program, including the recruitment of dedicated BACET-only teaching staff at Natarbora and Fuiloro.

2.1.1 October Activities

During orientation at the Natarbora school towards the end of October, a misunderstanding around the teacher's incentive program arose. As a result, BACET decided to offer the MAFF teachers a \$40.00 per month service fee for their contribution to the BACET program, tied to their attendance and quality of work. However, due to conflicting pressures from the school and the BACET program, this program was revisited in November, and the start of the Academic year.

2.1.2 November Activities

In November, MAFF and BACET staff negotiated a new course of action to ensure the success of the program; namely, that we would employ BACET-only teachers to work with the BACET students, reducing the workload of MAFF teachers and allowing us to work primarily with dedicated BACET staff. The names and subject field of the new BACET teachers are below:

No	Subject	LOL Teachers	Location
1	Ag Mechanics	Abrao Policarpo da Costa	Natarbora
2	Agriculture Science	Roberto Ximenes	Natarbora
4	Agribusiness	Evangelino Monteiro Soares	Natarbora
5	Ag Mechanics	David Gusmao Belo	Fuiloro
7	Livestock	Domingos Abrao	Fuiloro

Following feedback from the students, MAFF teachers and BACET staff decided that BACET students would receive a diploma accredited as a one year university program and that they would also receive certificates for skills in which they excelled in certain classes.

Three hectares have been given to the students at Natarbora for the commodity practical, which the students have been preparing for planting. The students have taken field trips to local markets to learn about the availability and prices of agricultural products in the Natarbora area, and will soon begin to set up their cooperative and market their own produce in various areas of the country, beginning in the second trimester.

The Livestock practicum in Fuiloro, led by Livestock Assistant Celestino Belo, also set activities in motion for implementation at the beginning of the New Year 2008. BACET students, with Celestino's help, numbered cattle in Fuiloro's dairy farm to start daily gathering of data on milk production. This process will impress upon the student the importance of data collection in dairy farm management.

Tools and equipment for the Agricultural Mechanics workshop arrived in Dili. Fuiloro's equipment has arrived at the school while Natarbora is awaiting the arrival of the second container in early January.

During November and December, BACET consultants Mr Elwin Guild and Mr Gene Kuntz conducted trainings in Cooperative Development and Management at Fuiloro and Natarbora The

activities included group discussions, theory, presentations and site visits. A complete activities report from Fuiloro follows in the Agribusiness section 2.4, with decision-making processes on board members and representatives due to begin in January for Natarbora.

2.1.3 December Activities

The students have responded well to their classes, and rules and guidelines are being formulated in both schools to uniformly regulate student conduct.

The Program is thrilled to announce the award of \$40,000.00 from USAID Small Grants Program for GPS/GIS training to certify students in global positioning skills during the course of the program. The students will begin to set up their cooperative next month, which is the most important focus of the program,

2.2 Lesson Plan Writing for Second and Third Trimester

2.2.0 Introduction

Lesson plan writing for the second and third trimesters has begun in Indonesia, with Land O'Lakes consultants working according to the following schedule:

Fig. 1: Lesson Plan writing:

Consultant	Subject	Dates			Location
		Start	End	Training	
Jeff Gucker	Livestock and Horticulture	December 1 st , 2007	January 15 th , 2008	January 21 st – February 2 nd 2008	Fuiloro and Natarbora
Jonathan Ford and Matthew Trevatt	Agriculture Mechanics	December 1 st , 2007	January 15 th , 2008	January 21 st – February 2 nd 2008	Fuiloro and Natarbora
Tomy Perdana and Trisna Insan	Ag Business	December 1 st , 2007	January 15 th , 2008	January 21 st – February 2 nd 2008	Dili

2.2.1 Accreditation

BACET teachers are university graduates with more than three years teaching experience at the schools. For accreditation purposes we have ensured that new members of teaching staff meet the Minimum Standard of Tertiary Education in East Timor.

As the Minister of Agriculture, Mariano Sabino, articulated on November 9th during the official visit to the Natarbora School:

*“This course is a **formal** one year diploma course.”*

2.2.2 Overseas Teacher Training

GTZ and MAF sent one of the school teachers, Joaquim dos Santos, to China for training. The program resulted in significant changes for Mr. dos Santos, who benefited from the training, both in terms of confidence in his subject field (Plant Science), as well as changes in his approach to teaching.

2.3 Final List of BACET Students 2007

2.3.0 Introduction

The BACET program is pleased to announce the final number of students enrolled in the program as 144, 29% of which are women:

Fig. 2:

Number	School	Boys	Girls	total
1.	Natarbora	50 (73%)	24 (26%)	74
2.	Fuiluro	53 (76%)	17 (25%)	70
Total		103 (71%)	41 (29%)	144

2.3.1 BACET Students in Natarbora

The following table shows the final list of students in Natarbora, listed by gender and district:

No	Name	Gender	District
1	Amsoleman Tilman de Araujo	M	Aileu
2	Armindo Lopes	M	Ainaro
3	Agostinho sarmento	M	Ainaro
4	Fernando Ximenes Belo	M	Baucau
5	Jorge da Conceicao	M	Dili
6	Rosalino dos Santos	M	Liquica
7	Octavio dos Santos da Costa	M	Liquica
8	Bonifasius Afeampah	M	Liquica
9	Casmiro Perreira dos santos	M	Liquica
10	Acacio Pereira Brito	M	Maliana
11	Alfredo Barros Loco	M	Maliana
12	Antonio Urbano	M	Maliana
13	Fidelio de J da Silva Ornai	M	Maliana
14	Januario dos Santos	M	Maliana
15	Maria Fatima Ili Loe	F	Maliana
16	Marquita Pereira Ati	F	Maliana
17	Octaviano dos Reis	M	Maliana
18	Pedro Delfin	M	Maliana
19	Silvestre Mau Gama	M	Maliana
20	Eva Soares	F	Maliana
21	Veneranda de Jesus	F	Maliana
22	Maria Fatima Moniz Lopes	F	Maliana
23	Dulcina Geralda	F	Maliana
24	Adao Vicente	M	Maliana
25	Agostinho Martins	M	Maliana
26	Aquiles Frielos Ximenes	M	Maliana
27	Deolindo Pimentel	M	Maliana
28	Liberata Fatima de Jesus	F	Maliana
29	Marta da Costa	F	Maliana
30	Natalia dos santos	F	Maliana
31	Longinhos Bere Siri	M	Maliana
32	Angelita dos santos	F	Maliana
33	Anaflora Godinho	F	Maliana

34	Calistro de Assis	M	Manatuto
35	Edit Agostinha	F	Manatuto
36	Julieta da Costa	F	Manatuto
37	Natercia Soare	F	Manatuto
38	Carlos Soares	M	Manatuto
39	Januario da Costa de Jesus	M	Manatuto
40	Jose Maria da Silva Sarmento	M	Manatuto
41	Nelson Andre	M	Manatuto
42	Sancho de Jesus	M	Manatuto
43	Leonarda Pereira	F	Manatuto
44	Edvigés Encarnação	F	Manatuto
45	Jose Pires	M	Manatuto
46	Nazario Bernardo	M	Same
47	Costancio Pereira D	M	Same
48	Luis Ximenes	M	Same
49	Silveiro Ornai	M	Same
50	Agusto Lopes	M	Suai
51	Rosalino de Andrade	M	suai
52	Daniel Amaral	M	Viqueque
53	Moises Q. Rangel Sarmento	M	Viqueque
54	Natalia da Costa	F	Viqueque
55	Adelino Jeronimo	M	Viqueque
56	Carlos Afonso	M	Viqueque
57	Guido Pereira	M	Viqueque
58	Irenia Soares	F	Viqueque
59	Juliao saldanha	M	Viqueque
60	Loucilda de Jesus	F	Viqueque
61	Maria de Lurdes Soares da Silva	F	Viqueque
62	Marquito Antonio Soares	M	Viqueque
63	Nogueira Soares	M	Viqueque
64	Rogério Amaral	M	Viqueque
65	Egildo dos Reis Araujo	M	Viqueque
66	Vitoria da Conceicao	F	Viqueque
67	Agapito da Silva	M	Viqueque
68	Cristino Pires	M	Viqueque
69	Hermengildo Sarmento	M	Viqueque
70	Joana dos santos	F	Viqueque
71	Julmira Lopes	F	Viqueque
72	Martinho de Jesus	M	Viqueque
73	Martinha Amaral	F	Viqueque
74	Sergio amaral	M	Viqueque

The following table shows student representation in Natarbora by district:

No	Districts	Number of students	Percentage (%)
O1	Aileu	1	1.35

02	Ainaro	2	2.70
03	Baucau	1	1.35
04	Bobonaro	24	32.43
05	Covalima	2	2.70
06	Dili	1	1.35
07	Ermera	-	0
08	Lautem	-	0
09	Liquica	4	5.40
10	Manatuto	12	16.22
11	Manufahi	4	5.40
12	Oe cusse	-	0
13	Viqueque	23	31.08
	Total	74	100

2.3.2 BACET Students in Fuloro

The following table shows the final list of students in Fuloro, listed by gender and district:

Number	Name	Gender	Districts
1.	Adonia Madalena R. Matos	F	Losplalos
2.	Honorio Benevides Castro	M	Aileu
3.	Domingos da Conceicao	M	Baucau
4.	Isaias Ornai Neto	M	Baucau
5.	Otilia Sebastiana M. Freitas	F	Baucau
6.	Rita Ximenes	F	Baucau
7.	Rogério G. Bosco da Costa	M	Baucau
8.	Sidalia Ximenes	F	Baucau
9.	Silvia da Costa Bonito	F	Baucau
10.	Tomas de Carvalho	M	Baucau
11.	Cesaltina da Costa	F	Baucau
12.	Inocencio Freitas Fraga	M	Baucau
13.	Isabel Bendita Maria Xavier	F	Baucau
14.	Juliao A. Dos santos	M	Baucau
15.	Carolino Lopes	M	Bobonaro
16.	Duarte da Conceição	M	Bobonaro
17.	Humberto Mau Buti	M	Bobonaro
18.	Joao Sequiera	M	Bobonaro
19.	Paulo De Assis	M	Bobonaro
20.	Rafael Dasi	M	Bobonaro
21.	Roserio Mau da Silva	M	Bobonaro
22.	Thomas Saburaka	M	Bobonaro
23.	Benjamin De Carvalho Barreto	M	Bobonaro
24.	Joao Lopes Bernardo	M	Bobonaro
25.	Longinhos da Cunha Leite	M	Bobonaro
26.	Lucas Franclin	M	Bobonaro
27.	Olandino da Costa	M	Bobonaro
28.	Felisminha Barros dos Reis	F	Suai
29.	Gonçalos Sarmiento	M	Suai
30.	Jacob Magalhaes	M	Dili
31.	Cornelio Costa da Cruz	M	Ermera
32.	Marcolinho Gomes	M	Ermera

33.	Pedro Rosa de Jesus	M	Ermera
34.	Bonifacio Constancio	M	Ermera
35.	Leopoldina Nahak Soares	F	Ermera
36.	Albino Dos Santos	M	Losplalos
37.	Agostinho Lourdes Benizato	M	Losplalos
38.	Carlito da Costa	M	Losplalos
39.	Judite Dos Santos	M	Losplalos
40.	Lito Ximenes	M	Losplalos
41.	Madalena Das Dores Tilman	F	Losplalos
42.	Abrao de Jesus	M	Losplalos
43.	Amelio Dos Santos	M	Losplalos
44.	Apoldo da Costa	M	Losplalos
45.	Arlindo Napoleão	M	Losplalos
46.	Benedito Fernandes	M	Losplalos
47.	Cristovão Lopes	M	Losplalos
48.	Jaime Freitas	M	Losplalos
49.	Maria Justinha Gonzaga da Silva	M	Losplalos
50.	Ervira P. Santana	M	Losplalos
51.	Nina Maria P. Dos santos	F	Losplalos
52.	Paulina Cabral	F	Losplalos
53.	Augusto Tae Mali	M	Bobonaro
54.	Casimiro Tai santos	M	Bobonaro
55.	Manuel de Aquino Ude	M	Bobonaro
56.	Virginia Soares	F	Bobonaro
57.	Abel Manu Mali	M	Bobonaro
58.	Aniceta Pires	F	Bobonaro
59.	Anina Verdial Fernandes	F	Bobonaro
60.	Azito Laco Lopes	M	Bobonaro
61.	Joanico da Silva Maia dos santos	M	Bobonaro
62.	Hilario Berzinho Lafu	M	Oe-Cusse
63.	Dominggos Gomes	M	Suai
64.	Norberto Amaral	M	Suai
65.	Lino de Sa Pinto	M	Viqueque
66.	Napoleão Monteiro	M	Viqueque
67.	Ijolina Soares	F	Viqueque
68.	Jose Maria de Jesus	M	Viqueque
69.	Jose Amaral	M	Viqueque
70.	Justinho Guterres	M	Viqueque

The following table shows student representation in Natarbora by district:

No	Districts	Number of students	Percentage (%)
O1	Aileu	1	1.4
O2	Ainaro	-	0
O3	Baucau	12	17.14
O4	Bobonaro	22	31.44
O5	Suai	4	5.71
O6	Dili	1	1.4

07	Ermera	5	7.14
08	Lospalos	18	25.71
09	Liquica	-	0
10	Manatuto	-	0
11	Manufahi	-	0
12	Oe cusse	1	1.4
13	Viqueque	6	8.57
	Total	70	100

2.4 Agribusiness Development

2.4.0 Introduction

The most important series of events this quarter for the BACET program was the training and development associated with the two cooperatives established at the schools. Following training on Cooperative Development and Management from Land O'Lakes consultants Elwin Guild and Gene Kuntz, Fuloro's newly established Dairy Cooperative is growing fast.

Dairy Management consultant Gene Kuntz conducted an assessment on recent dairy management in Fuloro and developed a business plan for the cooperative at the school, while Cooperative Development consultant Elwin Guild conducted cooperative development training with 67 BACET students in Fuloro School.

2.4.1 Cooperative Training

From November 23rd to December 5th, Elwin Guild delivered the cooperative training to 67 BACET students, one member of the BACET Permanent staff and the Fuloro Livestock Consultant Beatriz P Olling.

The training objectives were to:

- Teach the students about cooperative law and principles
- Identify the cooperative name, purpose and objectives
- Establish a committee of administrative decision-makers including the identification of members of the Executive Board and those involved in general management
- Apply all the cooperative laws
- Establish a membership base (teachers, students, and community members)
- Assist the Fuloro school cooperative in developing a method for accurately measuring production costs on a product basis
- Assess the cost of sales/commercialization of existing and planned products

2.4.2 Fuloro Cooperative

i) Name: Don Bosco Fuloro Multi Purpose Production Cooperative -DBFMPC

ii) Principles of DBFMP Cooperative:

The DBFMP Cooperative shall be based on the following principles:

- a) Common Interest
- b).Voluntary membership
- c).Democratic
- d) Independent Organization

iii) Purpose of DBFMP Cooperative:

- Access to good marketing

- Increase the production of milk, eggs, vegetables and meat
- Improve the quality of production
- Decrease the imports of milk, eggs from outside
- Uplift the economic condition of coop members, community and country.

iv) Objectives/Activities of DBFMP Cooperative:

- a) Target market information research in Lospalos, Baucau and Dili markets:
 - Gathering market information
 - Market chain analysis
 - Value chain analysis
 - Calculation cost of production
- b) Improve the management :
 - Improved housing, green house
 - Equipments (hoes, bars, tractors, etc)
 - Improve the disease control and Medicines
 - Provide transportation
 - Apply proper compost/animal manure
 - Access to Credit
 - Veterinary Service
- c) Improve Breeds
- d) Improve Animal Feeding system

v) Laws of DBFMPC

a) General Assembly:

1. Membership: Coop 67 (Students) members
2. Power:
 - a. Elect Five management board members
 - b. Elect 3 Control Committee members
 - c. Approve Budget
 - d. Approved Work Plan
 - e. Create and Approved Coop laws
Decided to replace new management board members with due process of law
 - f. Quorum: 50% + 1 votes
 - g. Numbers Meeting: Twice a year (every six months)

vi) Management Board Members:

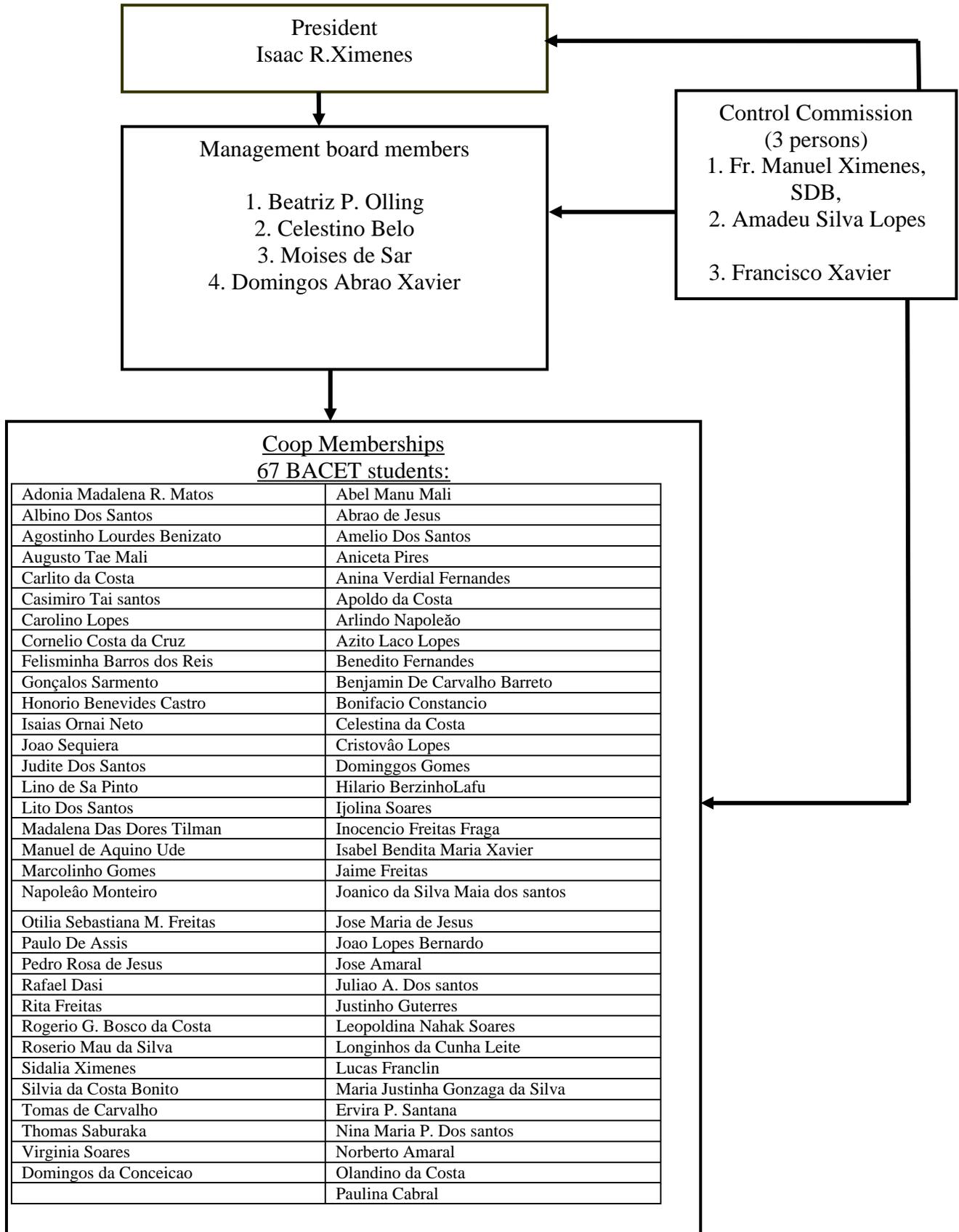
- a) Membership: 5 persons
- b) Power :
 - Elect Coop President (among 5 Management board members)
 - Make work plan
 - Make budget plan
 - Make changes of Coop Laws
 - Approved the agreement towards buyers
 - To hire employee
 - Represents Coop members to the Government
 - Form a committee for marketing team, production team
 - Has the power to call for a special meeting if necessary
- c) Quorum: 66% = 2/3 votes
- d) Numbers Meeting : Monthly basis (12 times in a year)

vii) Control Commission Members:

- a) Membership: 3 persons
- b) Power :
 - To control 5 managers
 - participate in all meeting by management board member

- Make report of the meeting results.
- c) Quorum: 66 %=2/3 votes
- d) Number meeting: Every 3 months

viii. Structural Organization Chart of DBFMP Cooperative



vix. DBFMP Cooperative Organizational members Profile

For the time being, the existence of this cooperative is for learning and practice for students. Members voted to include five management board members, who are Land O' Lakes Fuiloro permanent staff and three control commission members from the school itself. This organizational setup is subject to change, as needed.

Each Board member manages a set of members who volunteer to work for a specific field or areas of production:

Piggery: Sixteen volunteer members, managed by Dominggos Abrao Xavier.

Poultry: Seventeen volunteer members, managed by Beatriz P. Olling.

Dairy Management: Seventeen volunteer members, managed by Celetino Belo.

Horticulture: Seventeen volunteer members, managed by Moises de Sar.

Volunteers in each production area are charged with assessing the inputs and outputs of the project in coordination with the cooperative activities.

Lastly, the cooperative president, Isaac R. Ximenes, has the power to preside and control over the meeting to discuss matters for Cooperative improvement.

2.5 School Infrastructure

2.5.1 Dormitory Infrastructure

As previously reported in Q2, Land O'Lakes and GTZ entered into an agreement with MAFF for the construction of dormitories in Natarbora. Two dormitories with capacity for 32 students each, or a total of 64 students, were completed in Natarbora in December 2007.

During BACET's initial assessment on infrastructure, it became clear that more resources would be required in order to meet the program needs. Moreover, it was decided to built more capacity and allow the BACET program to have more dormitory capacity to allow for future growth.

Two additional efforts were made to increase dormitory capacity:

1. A third dormitory will be built in Natarbora during the first quarter of 2008 under the same arrangement and MOU between Land O'Lakes and GTZ.
2. A women's dormitory with capacity for 35 girls will be renovated at FMA in Fuiloro. The dormitory is an expansion of a current dormitory building.

No	Agricultural School	Dormitory Description	Number of Beds	Stage in Construction Process			
				Design Approval	Budget Approval	Contract Signature	Purchase Construction Materials
1	Natarbora	Two New Buildings	64	▶	▶	▶	▶
2	Fuiloro	Remodeling Dormitory	140	▶	▶	▶	▶
3	Maliana	Remodel Current Structure	56	December 2007	December 2007	December 2007	January 2008

2.5.2 Land O'Lakes Staff and Consultants' Rooms

Two dormitories were renovated and converted into flats for Land O' Lakes staff and consultants in Fuiloro. The renovation included new floor tiles, new bathroom facilities, new doors and furniture. Renovation was completed on June 30, 2007.

In Natarbora, GTZ and the Franciscan Sisters continued to provide consultants and staff rooms during the second quarter. It's expected that over the course of the next quarter Land O'Lakes will need to invest in new quarters.

No	Agricultural School	Dormitories Description	Number of Rooms	Stage in Construction Process			
				Design Approval	Budget Approval	Contract Signature	Purchase Construction Materials
1	Natarbora	GTZ & Franciscan Sisters Providing Space	4	▶	▶	▶	▶
2	Fuiloro	Remodeling Rooms	6	▶	▶	▶	▶
3	Maliana	Remodel Current Structure	4	August 25	August 30	August 30	Sept. 15

2.5.3 Computer Resource Centers

A team visited Maliana to select a permanent building for the computer room during the month of November and installation of computers is scheduled for January 2008.

Field Activity: Local Area Network and Electricity refurbished

The computer science lesson plan for teachers was held from the 8th to 10th of October in the former Land O'Lakes office in Baucau. There were three teachers who attended the training. The teachers were trained on MS Office applications, as well as Internet Explorer.

In the meantime, BACET computers and printers moved to the new office in Dili. The air conditioning unit and Satellite equipment were sold to Catholic Relief Services, helping provide better communications with their headquarters in Dili.

Filed Activity: Natarbora Library and Computer Room



The computer room and library in Natarbora was finalized on October 18th. The library houses computers for student use and an autonomous satellite internet system and generator fully financed by USAID's Small Grants Program. In honor of this event, the President of Timor Leste, Mr. Ramos Horta, participated in an inauguration ceremony on October 19th. Joseph Freach, Land O'Lakes Program Coordinator accompanied the President on his visit to the library. The President spoke of the importance of global communication and expressed his gratitude to USAID and the Land O'Lakes program.

The opening of this library marked the first time that online computers are available in Natarbora, allowing access to email, internet learning, and global information. Thanks to the installation of satellite communications, the students are connected to the outside world for the first time and will benefit from e-mail services, virtual and online education, and reduction in geographical isolation. Natarbora has fully joined the global community, and the BACET staff looks forward to its positive contribution to capacity building in East Timor.

Indicator 1: Computer Resource Center. The BACET Program has now completed two computer rooms in Fuiloro and Natarbora.

No	Agricultural School	Computer Center Location	Number of Computers	Stage in Construction Process			
				Design Approval	Budget Approval	Construction Remodeling	Computer Installation Scheduled
1	Natarbora	Library Building	21	▶	▶	▶	▶
2	Fuiloro	Computer Room	21	▶	▶	▶	▶
3	Maliana	New Computer Room.	15	December 2007	December 2007	January 2008	January 2008

III. Monitoring And Evaluation

3.1.0 Introduction

During the fourth quarter, BACET and the Monitoring & Evaluation Unit of Land O'Lakes initiated implementation of the Performance Management Plan (PMP).

3.1.1 Match Contribution

Match Contribution					
<i>Volunteers</i>	<i>Staff Visit</i>	<i>Infra Fuloro</i>	<i>Infra Natarbora</i>	<i>UN,UNPOL</i>	<i>TOTAL</i>
\$9,000.00	\$14,960	\$27,101	\$18,000	\$300.00	\$69,361

The tables breaking down each section can be found in Attachment A

No	Name	Experties	Activity	Date						Arrival	Departure	Total Day
				Fui		Nat		Mal				
				From	To	From	To	From	To			
1	Mathew Trevatt	Agriculture mechanic	Ag mechanic Training	11-Oct-07	13-Oct-07	15-Oct-07	17-Oct-07			8-Oct-07	21-Oct-07	13
2	Willopo Koeswardoyo	Animal science	Animal Science Trainig	11-Oct-07	13-Oct-07	15-Oct-07	17-Oct-07			8-Oct-07	21-Oct-07	13
3	Jeff Gucker			11-Oct-07	13-Oct-07	15-Oct-07	17-Oct-07			8-Oct-07	21-Oct-07	13
4	Michael Burget	API culture								25-Nov-06	10-Dec-06	15
5	Gene Kuntz	Dairy management Livestock	Dairy management Livestock training	21-Nov-07	30-Nov-07	5-Dec-07	10-Dec-07			17-Nov-07	12-Dec-07	25
Total 6	Jeff Gucker		Leadership Training							3-May-07	5-May-07	2
9	Elwin Guild	Agribusiness Cooperative	Cooperative training	21-Nov-07	6-Dec-07	10-Dec-07	14-Dec-07			18-Nov-07	17-Dec-07	29
10	Trisna Isnar Noor	Agribusiness	Agribusiness Training							21-Oct-07	27-Oct-07	6
11	Tomy Perdana	Agribusiness	Agribusiness Training							21-Oct-07	27-Oct-07	6
12	Jonathan Ford	Ag Mechanic	Ag Mecanic Research							21-Oct-07	27-Oct-07	6
13	Zocema Almendras	Horticulture										95
14	Beatriz Oling	Livestock										95
											Total Days	318

IV. Administrative Activities

4.1 Objectives

The objectives of the administrative team is to: (1) provide effective support to technical teams and partners in order to meet program performance indicators, (2) provide appropriate management of program resources in compliance with USAID standards, and (3) follow-up to ensure that financial reporting is completed in a timely manner and in accordance with USAID requirements.

During the fourth quarter of 2007, the BACET administration team facilitated the movement of several team members, including a visit from the Asia Regional Director, Mr. Zaheer Baber in November and participation of the Chief of Party, Mr. Rodrigo Brenes, at a regional Land O'Lakes Asia meeting in Bangkok. Additionally, Mariano Sabino, the Minister of Agriculture helped launch the BACET program in Natarbora. USAID's Cognizant Technical Officer, Angela de Cruz, also traveled to Natrabora with BACET Chief of Party for this special event.

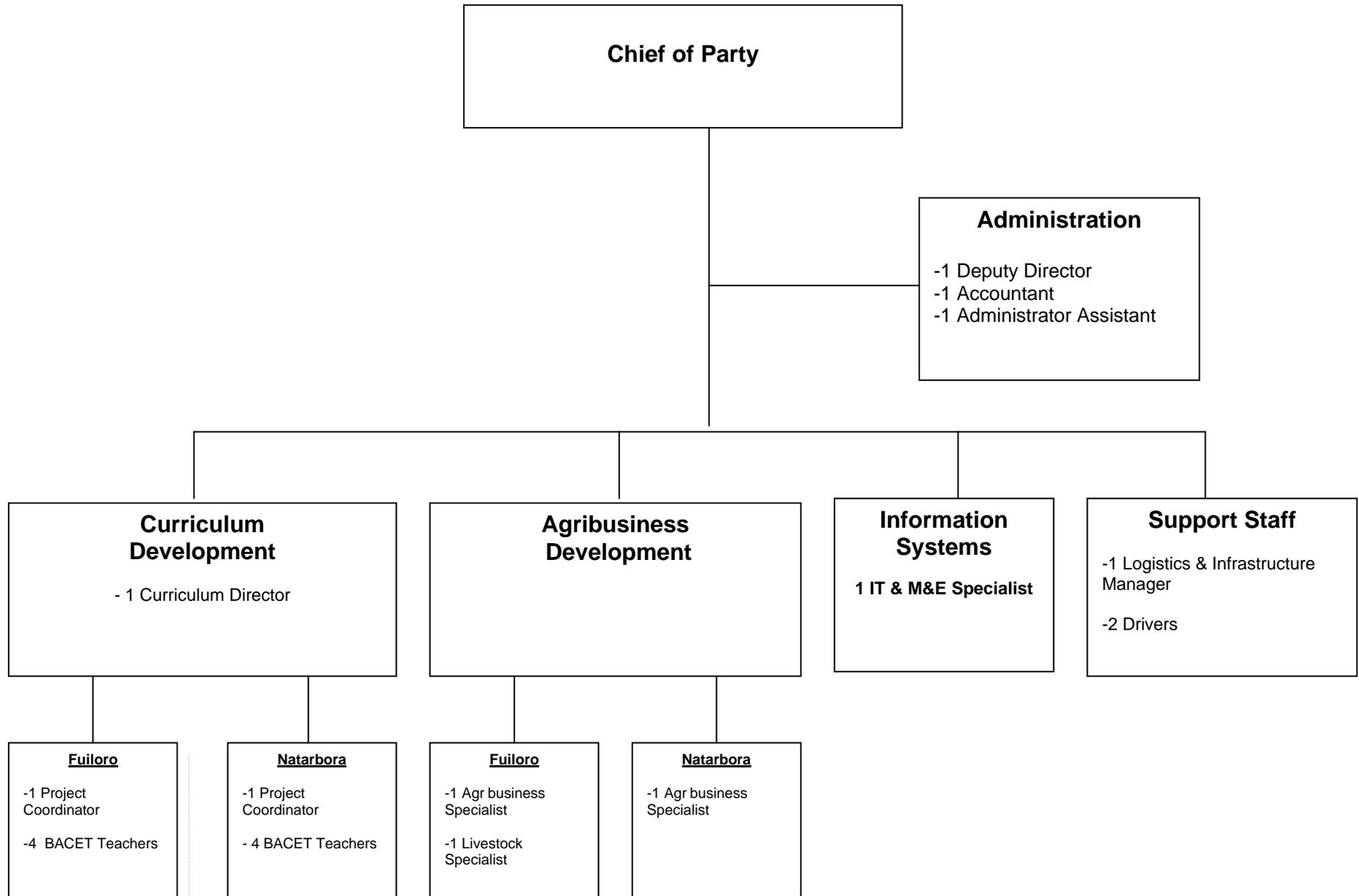
As described earlier in this report, a \$ 39,500 Small Grant for two cooperatives was approved and administered under our operations team. This bumps the total grant, including match, from the BACET program and the agricultural schools to \$ 66,500.

4.2 Introduction: Management and Administration

Ms. Asha Harrison was hired as Deputy Chief of Party and will serve as Acting COP when the COP is traveling.

4.3 Technical Staff

During quarter three, it became apparent participating teachers had very little time to teach the BACET program curriculum. To alleviate the situation, project staff decided to hire six new full time teachers for the BACET program only. The new teachers all have university experience and provide a higher academic standard to the program. (See update Organizational Diagram)



Attachment A

Match Contribution

LO'L HQ Baucau

No.	NGO	Service	DATE		Price \$	No. Days	Total \$
			From	To			
1	United Nations	Transportation to Dili and Baucau			\$200	1	\$200
2	Adam	Security Training	8-May-07	12-May-07	\$20	5	\$100
TOTAL							\$300
							\$300.00

VOLUNTEERS

No	Name	Experties	Activity	Arrival	Departure	Total Day	Charge/Day	Total
1	Brendan Wolding	Volunteer	Volunteer assistance in whatever capacity	2 Set.-07	1-Nov-07	60	150	\$ 9,0000
Total								\$9,0000
								\$9,000.00

FUILORO INFRASTRUCTURE

Agriculture School School (Salesian Priest Complex)				
No.	Items	Cost	30%	Match
1	Consultant Residence	\$7,521	0.3	\$2,256
2	Dorimitories & Computer Room	\$31,262	0.3	\$9,379
TOTAL				\$11,635
Filhas de Maria Auxiliadora (FMA) Salesian Sister Convent				
No.	Items	Cost	30%	Match
1	Dorimitories	\$51,555	0.3	\$ 15,466
TOTAL				\$ 15,466
Total				\$27,101

NATARBORA INFRASTRUCTURE
Public Agriculture School Natarbora

No.	NGO	Infrastructure	Total
1	German - East Timor Cooperation GTZ	Drimitories Girls + Boys	
TOTAL			\$18,000

Staff Visit

No	Name	Date		Location	Number of Nights	Total (No.Nights x \$40)
		From	To			
1	Isaac Ribeiro	30-Jul-07	4-Aug-07	Natarbora	5	\$200
2	Gaspar da Costa	30-Jul-07	4-Aug-07	Natarbora	5	\$200
3	Nuno Goulart	30-Jul-07	4-Aug-07	Natarbora	5	\$200
4	Jaime Ximenes Belo	30-Jul-07	4-Aug-07	Natarbora	5	\$200
5	Beatriz Oling	25-Jul-07	28-Jul-07	Maliana	3	\$120
6	Zocema Almendras	25-Jul-07	28-Jul-07	Maliana	3	\$120
7	Nuno Goulart	25-Jul-07	28-Jul-07	Maliana	3	\$120
8	Gaspar da Costa	25-Jul-07	28-Jul-07	Maliana	3	\$120
9	Isaac Ribeiro	25-Jul-07	28-Jul-07	Maliana	3	\$120
10	Beatriz Oling	13-Jul-07	15-Jul-07	Fuiloro	2	\$80
11	Zocema Almendras	13-Jul-07	15-Jul-07	Fuiloro	2	\$80
12	Nuno Goulart	13-Jul-07	15-Jul-07	Fuiloro	2	\$80
13	Gaspar da Costa	13-Jul-07	15-Jul-07	Fuiloro	2	\$80
14	Isaac Ribeiro	13-Jul-07	15-Jul-07	Fuiloro	2	\$80
15	Jaime Ximenes Belo	4-Oct-07	5-Oct-07	Natarbora	1	\$40
16	Zocema Almendras	2-Aug-07	3-Aug-07	Fuiloro	1	\$40
17	Beatriz Oling	2-Aug-07	3-Aug-07	Fuiloro	1	\$40
18	Joseph Freach	17-Sep-07	22-Sep-07	Natarbora	5	\$200
19	Joseph Freach	24-Sep-07	28-Sep-07	Natarbora	4	\$160
20	Joseph Freach	1-Oct-07	5-Oct-07	Natarbora	4	\$160
21	Joseph Freach	8-Oct-07	12-Oct-07	Natarbora	4	\$160
22	Joseph Freach	15-Oct-07	17-Oct-07	Natarbora	2	\$80
23	Jaime Ximenes Belo	13-Sep-07	14-Sep-07	Fuiloro	1	\$40
24	Jaime Ximenes Belo	4-Sep-07	5-Sep-07	Fuiloro	1	\$40
25	Jaime Ximenes Belo	27-Sep-07	28-Sep-07	Fuiloro	1	\$40
26	Elvis Ximenes	12-Sep-07	14-Sep-07	Fuiloro	2	\$80
27	Elvis Ximenes	7-Sep-07	10-Sep-07	Natarbora	3	\$120
28	Elvis Ximenes	25-Sep-07	26-Sep-07	Natarbora	1	\$40
29	Elvis Ximenes	13-Oct-07	14-Oct-07	Natarbora	1	\$40
30	Elvis Ximenes	17-Oct-07	19-Oct-07	Natarbora	2	\$80
31	Isaac Ribeiro	6-Apr-07	13-Apr-07	Fuiloro	7	\$280
32	Isaac Ribeiro	16-Apr-07	20-Apr-07	Fuiloro	4	\$160
33	Isaac Ribeiro	23-Apr-07	27-Apr-07	Fuiloro	4	\$160
34	Isaac Ribeiro	7-May-07	11-May-07	Fuiloro	4	\$160
35	Isaac Ribeiro	14-May-07	18-May-07	Fuiloro	4	\$160
36	Isaac Ribeiro	21-May-07	25-May-07	Fuiloro	4	\$160
37	Isaac Ribeiro	28-May-07	1-Jun-07	Fuiloro	4	\$160
38	Isaac Ribeiro	4-Jun-07	7-Jun-07	Fuiloro	3	\$120
39	Isaac Ribeiro	11-Jun-07	14-Jun-07	Fuiloro	3	\$120
40	Isaac Ribeiro	18-Jun-07	21-Jun-07	Fuiloro	3	\$120
41	Isaac Ribeiro	25-Jun-07	28-Jun-07	Fuiloro	3	\$120

42	Isaac Ribeiro	3-Jul-07	5-Jul-07	Fuiloro	2	\$80
43	Isaac Ribeiro	9-Jul-07	12-Jul-07	Fuiloro	3	\$120
44	Isaac Ribeiro	16-Jul-07	19-Jul-07	Fuiloro	3	\$120
45	Isaac Ribeiro	23-Jul-07	26-Jul-07	Fuiloro	3	\$120
46	Isaac Ribeiro	30-Jul-07	3-Aug-07	Fuiloro	4	\$160
47	Isaac Ribeiro	6-Aug-07	9-Aug-07	Fuiloro	3	\$120
48	Isaac Ribeiro	13-Aug-07	16-Aug-07	Fuiloro	3	\$120
49	Isaac Ribeiro	10-Sep-07	13-Sep-07	Fuiloro	3	\$120
50	Isaac Ribeiro	17-Sep-07	20-Sep-07	Fuiloro	3	\$120
51	Isaac Ribeiro	24-Sep-07	27-Sep-07	Fuiloro	3	\$120
52	Isaac Ribeiro	1-Oct-07	4-Oct-07	Fuiloro	3	\$120
53	Isaac Ribeiro	8-Oct-07	13-Oct-07	Fuiloro	5	\$200
54	Isaac Ribeiro	15-Oct-07	19-Oct-07	Fuiloro	4	\$160
55	Isaac Ribeiro	22-Oct-07	26-Oct-07	Fuiloro	4	\$160
56	Isaac Ribeiro	5-Nov-07	8-Nov-07	Fuiloro	3	\$120
57	Isaac Ribeiro	12-Nov-07	15-Nov-07	Fuiloro	3	\$120
58	Isaac Ribeiro	19-Nov-07	22-Nov-07	Fuiloro	3	\$120
59	Isaac Ribeiro	26-Nov-07	29-Nov-07	Fuiloro	3	\$120
60	Isaac Ribeiro	3-Dec-07	8-Dec-07	Fuiloro	5	\$200
61	Isaac Ribeiro	10-Dec-07	14-Dec-07	Fuiloro	4	\$160
62	Celestino Ximenes	7-May-07	11-May-07	Fuiloro	4	\$160
63	Celestino Ximenes	14-May-07	18-May-07	Fuiloro	4	\$160
64	Celestino Ximenes	21-May-07	25-May-07	Fuiloro	4	\$160
65	Celestino Ximenes	28-May-07	1-Jun-07	Fuiloro	4	\$160
66	Celestino Ximenes	4-Jun-07	7-Jun-07	Fuiloro	3	\$120
67	Celestino Ximenes	11-Jun-07	14-Jun-07	Fuiloro	3	\$120
68	Celestino Ximenes	18-Jun-07	21-Jun-07	Fuiloro	3	\$120
69	Celestino Ximenes	25-Jun-07	28-Jun-07	Fuiloro	3	\$120
70	Celestino Ximenes	3-Jul-07	5-Jul-07	Fuiloro	2	\$80
71	Celestino Ximenes	9-Jul-07	12-Jul-07	Fuiloro	3	\$120
72	Celestino Ximenes	16-Jul-07	19-Jul-07	Fuiloro	3	\$120
73	Celestino Ximenes	23-Jul-07	26-Jul-07	Fuiloro	3	\$120
74	Celestino Ximenes	30-Jul-07	3-Aug-07	Fuiloro	4	\$160
75	Celestino Ximenes	6-Aug-07	9-Aug-07	Fuiloro	3	\$120
76	Celestino Ximenes	13-Aug-07	16-Aug-07	Fuiloro	3	\$120
77	Celestino Ximenes	10-Sep-07	13-Sep-07	Fuiloro	3	\$120
78	Celestino Ximenes	17-Sep-07	20-Sep-07	Fuiloro	3	\$120
79	Celestino Ximenes	24-Sep-07	27-Sep-07	Fuiloro	3	\$120
80	Celestino Ximenes	1-Oct-07	4-Oct-07	Fuiloro	3	\$120
81	Celestino Ximenes	8-Oct-07	13-Oct-07	Fuiloro	5	\$200
82	Celestino Ximenes	15-Oct-07	19-Oct-07	Fuiloro	4	\$160
83	Celestino Ximenes	22-Oct-07	26-Oct-07	Fuiloro	4	\$160
84	Celestino Ximenes	5-Nov-07	8-Nov-07	Fuiloro	3	\$120
85	Celestino Ximenes	12-Nov-07	15-Nov-07	Fuiloro	3	\$120
86	Celestino Ximenes	19-Nov-07	22-Nov-07	Fuiloro	3	\$120
87	Celestino Ximenes	26-Nov-07	29-Nov-07	Fuiloro	3	\$120
88	Celestino Ximenes	3-Dec-07	8-Dec-07	Fuiloro	5	\$200

89	Celestino Ximenes	10-Dec-07	14-Dec-07	Fuiloro	4	\$160
90	Moises de Sar	17-Sep-07	20-Sep-07	Fuiloro	3	\$120
91	Moises de Sar	24-Sep-07	27-Sep-07	Fuiloro	3	\$120
92	Moises de Sar	1-Oct-07	4-Oct-07	Fuiloro	3	\$120
93	Moises de Sar	8-Oct-07	11-Oct-07	Fuiloro	3	\$120
94	Moises de Sar	15-Oct-07	18-Oct-07	Fuiloro	3	\$120
95	Moises de Sar	5-Nov-07	8-Nov-07	Fuiloro	3	\$120
96	Moises de Sar	12-Nov-07	15-Nov-07	Fuiloro	3	\$120
97	Moises de Sar	19-Nov-07	22-Nov-07	Fuiloro	3	\$120
98	Moises de Sar	26-Nov-07	29-Nov-07	Fuiloro	3	\$120
99	Moises de Sar	3-Dec-07	6-Dec-07	Fuiloro	3	\$120
100	Moises de Sar	10-Dec-07	13-Dec-07	Fuiloro	3	\$120
101	Moises de Sar	17-Dec-07	20-Dec-07	Fuiloro	3	\$120
102	David	10-Dec-07	13-Dec-07	Fuiloro	3	\$120
103	David	17-Dec-07	20-Dec-07	Fuiloro	3	\$120
104	Domingos	3-Dec-07	6-Dec-07	Fuiloro	3	\$120
105	Domingos	10-Dec-07	13-Dec-07	Fuiloro	3	\$120
106	Domingos	17-Dec-07	20-Dec-07	Fuiloro	3	\$120
107	Nuno Goulart	5-Nov-07	10-Nov-07	Fuiloro	5	\$200
108	Nuno Goulart	13-Nov-07	17-Nov-07	Natarbora	4	\$160
109	Nuno Goulart	26-Nov-07	1-Dec-07	Fuiloro	5	\$200
110	Nuno Goulart	5-Dec-07	9-Dec-07	Fuiloro	4	\$160
111	Moises de Sar	14-Nov-07	17-Nov-07	Natarbora	3	\$120
112	Willopo	14-Oct-07	17-Oct-07	Natarbora	3	\$120
113	Matthew Trevatt	14-Oct-07	17-Oct-07	Natarbora	3	\$120
114	Jeff Gucker	14-Oct-07	17-Oct-07	Natarbora	3	\$120
115	Willopo	10-Oct-07	13-Oct-07	Fuiloro	3	\$120
116	Matthew Trevatt	10-Oct-07	13-Oct-07	Fuiloro	3	\$120
117	Jeff Gucker	10-Oct-07	13-Oct-07	Fuiloro	3	\$120
TOTAL USD\$						\$14,960