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# Family Justice Project

Project # 263-0294

## 3rd Quarter Report -- FY 2009



**April 1<sup>st</sup> – June 30<sup>th</sup>, 2009**

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## **Executive Summary**

To support Egypt's determination to strengthen access to justice, enhance family stability, and protect the rights of children, USAID, in cooperation with the Government of Egypt, established the Family Justice Project (FJP) and chose Management Sciences for Development, Inc. (MSD), as its implementing partner. The purpose of the FJP is to enhance access to justice for families. Specifically, the Project supports the implementation of Law Number 10 of 2004, pertaining to family court mediation and works closely with the Ministry of Justice (MOJ) and The National Council for Childhood and Motherhood (NCCM).

FJP continues to work collaboratively with its partners to complete the FY09 workplan activities. This quarterly report tracks progress against those activities and reports any adjustments. Some of the highlights for this quarter include:

- Completed a three-day training program for 180 newly hired legal, social and psychological mediation specialists
- Completed a U.S.-based training program for six Judges (4 males and 2 females)
- Completed skills enhancement training for 340 previously trained mediators
- Completed advanced training of trainers for 25 Family Court Judges
- Completed 239 public awareness events on family mediation for 11,116 participants
- Settled 1854 cases for 2933 clients at NGO counseling centers
- Completion of 3191 home visits by NGOs to support families in dispute

An independent mid-project evaluation of the FJP was conducted by USAID consultants in April 2009 to assess the impact of the project activities and to make recommendations for future priorities. An evaluation report was prepared, analyzing both tasks, and both oral and written reports were provided to USAID, counterparts, and FJP.

### **Task One**

During this quarter, the Family Justice Project (FJP) completed training for the newly hired mediation specialists, which began last quarter and followed the same agenda as the previous training. Follow-up training for previously trained mediators began in June after MOJ approval of the schedule. An advanced training of trainers program for family court judges was also held in May for 25 participants to ensure sustainability of training programs beyond the life of the project.

Six judges completed a US-based training program in May with visits to Miami, New Orleans and Washington, DC. As part of this training the judges attended the Association of Family & Conciliation Courts (AFCC) 46<sup>th</sup> Annual Conference in New Orleans where they attended both plenary and break-out sessions and were able to share experiences with mediators and judges from around the US and Canada. They also completed meetings with mediators, observed

mediation sessions, family court trials, and discussed issues with family court judges and administrative personnel.

## **Task Two**

FJP is completing the process to award the remaining grant funds. To that end, NGO proposals were submitted and reviewed, following an orientation to inform them about the technical and financial requirements. The grant proposals were reviewed and scored by FJP and USAID, and assessments were made of each organization by FJP NGO coordinators and auditors. As part of our NGO capacity building efforts, FJP in cooperation with the MOFP organized a workshop for 40 Legal Specialists to provide input and recommendations on proposed amendments to the Egyptian Family Law.

In collaboration with the MOFP, an event entitled “The Philosophy behind Child Law Legislative Amendments” was held, at the Faculty of Law - Ein Shams University. Min. Moshira Khattab provided a lecture for students on the benefits of the new amendments.

## **Activities planned for next quarter**

In the next quarter, Task I will continue implementing the skill enhancement training program for all mediators which begin in may and will be finalized in December 2009. FJP will equip the legal aid offices and complete the initial training for the legal aid staff.

Task II will award the additional, almost one million dollar in grants, and continue to provide capacity building activities for the grantees. They will also continue their regular monitoring and support of NGO activities in all three pilot locations.

The Media component will begin its work with the TV union to support the MOJ campaign targeting Dream Channel and selected programs on Channel one to raise awareness of the mediation offices and their services. They will also undertake activities with the MOFP to highlight parents as role models and provide capacity building training to NGOs on presenting their media messages.

## Task One: Strengthening Capacity to Mediate Family Disputes

During the 3rd quarter of FY2009, the Family Justice Project (FJP) completed training for the newly hired mediators which began during last quarter. Follow-up training for skills enhancement of mediators began in June after MOJ approval, and consisted of a one-day follow-up for all previously trained mediators. Below is a list of the number of participants trained in each program:

Training Program	Start/End date	No. of Participants	Male	Female
1. Newly Hired Specialists				
	Mar. 31-April 2	24	4	20
	April 5-7	19	5	14
	April 14-17	22	17	5
	April 21-23	21	14	7
	April 28-30	34	22	12
	May 5-7	31	18	13
	May 9-11	29	13	16
	<b>Totals</b>	<b>180</b>	<b>91</b>	<b>89</b>
2. Advanced Training of Trainers	May 10-11	25	21	4
	<b>Totals</b>	<b>25</b>	<b>21</b>	<b>4</b>
3. Skills Enhancement Training				
North and South Cairo (4 sessions)	June 21-24	191	57	134
Benha and Giza (4 sessions)	June 28-Jul. 1	149	58	91
	<b>Totals</b>	<b>340</b>	<b>115</b>	<b>225</b>

## **Component 1- Family Justice Training**

### **1.1 Nationwide Training of Family Court Mediators**

FJP completed a training program for 205 newly hired MOJ mediation specialists, which began last quarter. During this quarter, 180 specialists (54 legal, 63 psychological, 63 social workers) from 33 mediation offices in 7 courts attended the training which followed the same agenda and methodology as the previous nationwide program, utilizing the legal and psycho-social manuals. (See Annex 1 for schedule of training program). The training focuses on the legal aspects of mediation, specifically the provisions of Law 10, the psycho-social aspects of dealing with families in crisis, team building, maintaining confidentiality and neutrality in the process, and report writing.

### **1.2 Ongoing Technical Assistance and Training for Mediation Offices**



*Skill enhancement training in Port Said*

In June, after agreement on the schedule with the MOJ, the one-day nationwide skills enhancement training program began. The program is a follow-on training to the program that was previously provided in 2008 to all mediation specialists nationwide. During the quarter 340 mediation specialists from North and South Cairo, Benha and Giza governorates completed the training. In addition to assessing the impact of previous training, this program was a refresher course on skills integral to resolving family disputes and serves as a method for sustainability of the

mediation program. (See Annex 2 for training agenda).

### **1.3 Training of Family Court Judges**

No trainings were scheduled for this quarter. Training of judges was completed during the first and second quarter of FY09.

### **1.4 Training of Trainers program**

FJP completed an advanced train-the-trainers program for 25 Family Court Judges from the group of judges who had participated in the FJP's previous TOT program. The 3-day workshop held in Cairo on May 10-12, 2009, was designed to strengthen and enforce skills that were explored during the initial courses, with a focus on speech anxiety and key skills governing the effectiveness of training. (See Annex 3 for training agenda). Counselor Attaweya stressed to participants that the objective behind these trainings is to develop an in-house cadre of trainers to ensure sustainability of the family law training programs.

## 1.5 Institutional Development of MOJ/Mediation Offices

A group of six judges (4 males and 2 females) completed a Family Court Observational Study Tour (OST) in three U.S. cities, including Miami, New Orleans, and Washington DC. During the visit, they participated in the Association of Family & Conciliation Courts (AFCC) 46<sup>th</sup> Annual Conference, which was held in New Orleans. They met with mediators, observed mediation sessions and family court sessions, and had a number of opportunities to discuss issues with family court judges and administrative personnel.

In Miami/Dade County, the delegation visited the Family Court Services Division which provides family services ordered by the judge in high conflict situations. The process focuses on solutions rather than the conflict and seeks to reduce the number of judicial hearings. The division supports the family system with particular sensitivity to children. The delegation held discussions with US family court judges on common issues. Counselor Wassim Sweilam made a presentation about the Egyptian mediation system and family courts and the group exchanged best practices on how to best serve the interest of the family, and children in particular. The visit also included observation of mediation sessions so the participants could better understand the goals, ethics, standards, and different methods of mediation.



*Egyptian Delegation in front of Miami*



*Members of the delegation in Miami*

The program wrapped up in Washington, DC where the participants visited the DC Superior Court/Family Court, the Anne Arundel Family Court in Maryland and the Baltimore County Family Court. They observed mediation programs, family court sessions, and were introduced to support services programs for families. The schedule also included a meeting with Prof. Barbara Babb, Director of the Center for Families, Children and the Courts at the University of Baltimore, and Family Court Judge Nan Shuker.

Program objectives:

- To expose Egyptian judges to other family court systems and in particular, the use of mediation to resolve family disputes
- To share experience and learn best practice from other professionals/judges in the field
- To observe family courts and mediation offices/centers at work
- To learn about the required qualifications for mediators, training programs and materials available and operational procedures manuals for mediation offices
- To participate in professional association conference and gain valuable knowledge on a variety of family law topics
- To learn more about the “unified family court” concept and recent developments focusing on the best interests of the child

A separate report on the study program was prepared and submitted to USAID in July.

## **1.6 Improving Access to Justice for Egyptian Families**

At the request of the MOJ, an access to justice activity was approved by USAID and added to the FJP workplan. UNDP had previously implemented a similar project in two pilot courts and the MOJ wants to replicate their model in other courts, expanding this service throughout the country to support Egyptian families.

The FJP worked closely with the MOJ to identify the courts where free legal aid offices will be created and furnished. In collaboration with the MOJ, the locations chosen included Port Said, Benha and Sohag. Once identified, newly-appointed employees will participate in a 12-day training program of 36 sessions to enhance their knowledge and upgrade skills. The training will focus on the Personal Status Law, Law 10, child law amendments, customer service skills, procedural applications of the law, computer skills, communication skills, and team building skills.

## **Component 2 - Infrastructure Repairs in Family Courts**

### **2.1 Infrastructure Repairs in Family Mediation Offices – Minya Governorate**

The electrical connection for the Abu Qurqas site was completed and the Administration of Justice Support II Project installed the computers. The site was officially handed over to the MOJ on May 19<sup>th</sup>. (See Annex 4 for hand-over report). The repairs at the site were similar to other locations, although more extensive given the lack of basic facilities at this site, and included painting, upgrading bathrooms, new furniture, and installation of air conditioners.



*Before and after photos at Abu Qurqas in Minya*

## Component 3 - Media Support for MOJ

### 3.1 MOJ Headquarters/Mediation Office Media Support

The FJP completed a five-minute documentary film illustrating the repairs made at mediation offices in Port Said, Giza and Minya. The movie shows the benefit to the public and how a new positive atmosphere has been created for families and their children who visit the mediation offices. The film also offers testimonials from staff at mediation offices who discuss how these improvements have enhanced their work environment. The film will be utilized as part of the FJP mass media campaign, approved by the MOJ, to promote the work of the mediation offices, raising awareness with the public about the services offered and encouraging them to make use of the offices.



*Procedural guidelines at a mediation office*



*Captions from Infrastructure Documentary*

Based on their previous assessment of the MOJ press office, the FJP media team developed a proposed structure for the office which clearly defines each members' role and responsibilities. This new organizational plan was presented to Couns. Attaweya and he is currently working on implementing this plan.

The MOJ also requested assistance from FJP to develop a unified branding system for all of their publications and materials and also to develop a branding manual for the staff.

A plan for a media campaign was completed and sent to the MOJ for approval. The MOJ has agreed to

begin working with some television channels to promote the family mediation concept to the public.

## Task Two: Increasing Access to Information on Family Court Legal Services

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During the 3<sup>rd</sup> quarter of FY2009, NGO grantees in all three pilot regions continued their regular counseling services, both legal and psychological, as well as home visits, and public awareness activities. Some specific activities include the following:

Activities	Minya	Giza	Port Said	Total
Visits Received	1880	678	375	<b>2933</b>
Cases Settled	1358	444	52	<b>1854</b>
FJP Trainings	0	1	1	<b>1</b>
Number of NGO Trainings	2	5	38	<b>45</b>
Number of Trainees by NGOs	60	119	236	<b>415</b>
Awareness Campaigns	155	48	36	<b>239</b>
Economic Empowered Families	435	1113	244	<b>1792</b>
Home visits	2866	285	40	<b>3191</b>
Children Supported	948	880	423	<b>2251</b>

### Component 1 - NGOs Grants Program and NCCM Support

#### 1.1 Capacity Building for NGO Grantees

To further support capacity building efforts and cooperation between the MOFP and NGOs, the FJP completed a family law workshop for legal specialists. (See Annex 6 for agenda). This workshop was held April 7<sup>th</sup> and led by Couns. Kahlil Mostafa. The workshop was attended by 40 participants who discussed the proposed amendments to the Egyptian Family Law, its advantages and its limitations. The NGOs provided their suggestions and recommendations to be considered by the government.



*NGO Legal Specialist Workshop*

In collaboration with the MOFP, the FJP completed an event entitled “The Philosophy behind Child Law Legislative Amendments” on April 26 at the Faculty of Law at Ein Shams University. Minister Moshira Khattab’s keynote speech highlighted the benefits of the new amendments to the Child Law. The University President and the Dean of the Faculty attended the event, along with more than 400 students who interacted with comments and questions about the amendments.

FJP participated in the third annual NGO Forum and Knowledge Fair entitled "Values and Ethics in Development," which was organized by the Participatory Development Program, CIDA funded project. The MOFP, the Ministry of Social Solidarity and the Government of Canada participated in this forum on May 10-11, 2009. The goal of the Forum was to promote a shared vision of a civil society committed to values and ethics. The FJP was represented in the Knowledge Fair where Project brochures and printed materials were shared with different civil

society organizations and where the Project's documentary films on "Family Counseling Centers" and "Street Children" were shown. The Forum was a good opportunity for the Project to share views and exchange knowledge with other NGOs and international organizations. The event was attended by more than 300 participants from different entities, local and international, governmental and private companies.

FJP participated in the MOFP annual forums held in July with governors from throughout the country. Min. Khattab led these sessions, with governors highlighting progress in their governorates and discussing future plans. The forums developed a set of recommendations at the conclusion of each session, to be utilized in planning future activities and developing policy.

NGO grantees in all three pilot regions continued their regular counseling services, both legal and psychological, as well as home visits, and public awareness activities. Some specific activities include the following:

### Giza NGOs:

- *Egyptian Foundation for Family Development* – completed a session in April on the Family Law amendments conducted by Lawyer Azza Salah.
- *Azhar El Karma Foundation* - completed several awareness raising sessions on child rights in Kerdasa and Oussim for 80 children which included illustrating child rights through arts and crafts; completed four-day “Child to Child” sessions in Oussim and Kerdasa Counseling Centers; completed a session on “How to Raise Children” in Kerdasa where women from the area discussed their problems openly with the social worker.



- *Warak El Hadar* – completed an intensive 3-day pre-marital awareness raising program; completed roundtable discussion for partner NGOs on June 17-18<sup>h</sup> on “School Dropouts” and their relation to family disputes and divorce.
- *Hawaa Al Mostakbal* – completed a two-day premarital awareness workshop for approximately 70 youth participants.
- *Masr El Mahrousa Baladi* - completed two sessions on "Handling Life Pressure" for 300 participants and "Anger Management" for 24 participants...

## Minya NGOs:

- *Social Services Association* – provided premarital counseling for 20 girls; completed an awareness session in May for 20 women on how to respond to violence.
- *Egypt Renaissance* - completed two awareness raising events for 108 women on the role of women in society and relationships within the family; held 16 awareness events for more than 500 children on child rights; implemented 54 economic empowerment projects for 51 beneficiaries.
- *The Health Union* - developed a capacity building plan based on an assessment of all its partner NGOs; distributed copies of the Child Law amendments to partner NGOs for explanation and discussion with the project's legal specialists; completed four child protection committee meetings attended by 60 members to prepare for the promotion of the Child Law amendments; completed eight meetings for community support committees attended by 120 members to follow-up on work flow and discuss challenges.
- *The Good Shepherd Association* - completed awareness raising events on premarital counseling for 180 girls at secondary schools in cooperation with the NGO Unit in the Ministry of Education in Minya,; completed a documentary film on "Orfi Marriage"; provided support for 240 children in cooperation with the project "Street Children's Right to Live a Decent Life," implemented by Future Eve Association.
- *Future Eve* – completed 3 sessions for 75 women on services of the Ministry of Social Solidarity; identified and supported 37 children at risk; completed an awareness event for 25 participants on Family Court Law.
- *Arab Association for Women* – completed an event to promote the activities of Family Courts and Mediation Centers for 17 participants.

## Port Said NGOs:

- *Port Fouad Family and Child Association* - in cooperation with the Port Fouad Youth Parliament, completed a brainstorming on the Child for 25 youths; completed 3 skills training sessions for counseling center clients; completed 2 awareness sessions for 115 participants on marriage coping, one conducted by psychiatrist Hany Montasser and attended by 60 participants and the other attended by 55 participants and conducted by Dr. Fathy El Sisi, Professor in the High Institute for Social Services.



*Port Fouad Brainstorming Session*

- *Organization for Civilized Development (Hadareya)* - hosted three discussion groups for children and three awareness sessions for families on handling family disputes; completed two family discussion groups on raising children and two child discussion groups on "The Role of the Child in the Family"; completed a guidance session on marriage counseling including how to choose your life partner for youth in the High Institute for Social Services summer camp.
- *Small & Medium Industries Association* – completed a Family Day event for 100 family members; completed an awareness session on "Child Law & Child Rights" for 45 attendees from different government entities, local institutes and school representatives; developed a strategy to combat child labor to disseminate to decision and policy makers.

## 1.2 New Grant Awards



After screening the concept papers submitted for the second round of grants, FJP held an orientation for NGOs on April 5<sup>th</sup>, which was attended by 55 participants from 31 NGOs. Minister Khattab provided background on areas where the new Ministry of Family and Population wants to focus. The NGOs were briefed on technical and financial requirements for submitting their proposals based on USAID rules and regulations. The participants received a complete information package including score sheets and templates of the required documents.

Thirty NGOs submitted proposals which were reviewed and scored by FJP and USAID. Based on the USAID evaluation and to ensure better focus on awareness raising activities, the NGOs were requested to update their proposals. Technical and financial pre-assessments of the short listed NGOs were completed by the FJP field coordinators and auditors, and FJP is in the process of finalizing 17 new grants. Another orientation is scheduled for July 21, in collaboration with the MOFP, to ensure that the NGOs target their efforts in compliance with Ministry policy.

## Component 2 - Media Community Awareness (NCCM)

### 2.1. Media Support for NGO Component

FJP developed a notebook for university students that included various provisions of the new child law amendments. The notebooks were distributed to more than 400 students who attended the awareness raising event at Ein Shams university. The purpose of the notebook was to ensure that students are better informed about the specifics at the law. As they use the notebook on a regular basis the students will be reminded of the amendments and can use it as a resource to find some of the most important provisions. Many of these students may have already taken a course in child law and this notebook will serve to update them about the new provisions. The notebooks will also be utilized at future awareness events for students on this topic.

Due to changes in leadership at the national TV unions, progress has been hampered in our media campaign. The FJP media team continues to work closely with the unions to ensure that

the animated logo will be aired and that discussion on family law issue will be incorporated into future programming. A meeting was held with the head of the TV union to discuss the new radio and television structure, discuss a follow-on training to the one held last quarter, and to develop a timeline for programming activities. In furtherance of the media campaign, the media team met in June with several production companies to develop the campaign, which will highlight the importance of the parents as role models for children.

The media team also began organizing a capacity building training for all NGO grantees on the new psychological messages manual. This training will provide the NGOs with a set of messages to utilize in their media campaigns and training programs and ensure consistency of messages across the board. The media team, in collaboration with the grant team, developed the outline for the training programs and began preparations for the event to be held in Cairo during July. The media team also worked closely with the writers(psychologists) of the manual to plan the training program to fit the specific needs of the NGOs.

## **Project Evaluation**

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In April, a mid-project evaluation of the FJP was conducted by DPK Consulting, a division of ARD, Inc. (DPK) to assess the impact of the activities and to make recommendations for future priorities. A team of three evaluators conducted a document review, met with counterparts, and make extensive field visits in all three pilot regions. Presentations of the findings were made to both the MOJ and MOFP. A written evaluation report was also prepared with the findings and recommendations. Additionally, the evaluation team prepared a documentation report to capture best practices in the NGO component.

# Annexes

## Annex 1: Training Schedule for Newly Hired Mediators

From	To	Court	Location	# of Trainees	Counselors	Trainers
March 28	March 30	N., S. Cairo, Giza	Nile Hotel (Cairo)	25	Sahar F. Hussein Feky K. Salam	A. Madany Ali Ismail Mona Tera
March 31	April 2	N., S. Cairo, Giza	Nile Hotel (Cairo)	25	Wassim S Fehr K.Salam	M.Khalil Mogeda Ahmed
April 5	April 7	N., S. Cairo, Giza	Nile Hotel (Cairo)	25	Mayada E. Osama Hussein Feky Ahmed Ezzat K. Salam	M. Khlail Aly Ismail
April 14	April 16	Qena, Sohag, Aswan	Sonesta (Luxor)	24	Wassim S. Ibrahim Abo Arab K. Salam	Adel Madany Mogeda Ahmed
April 21	April 23	Qena, Sohag, Aswan	Sonesta (Luxor)	24	Osama Fehr	M. Khalil Mona Tera
April 28	April 30	Minya, Beni Suef, Assiut	ATON (Minya)	43	Wassim S. Ibrahim Abo Arab K. Salam	Aly Ismail TBD
May 5	May 7	Alex, Damanhour, Kafr El Seikh, Mansoura, Shebin El Kom, Ismailia, Suez	Sofitel Cecil (Alex)	36	Wassim S. Ibrahim Abo Arab K. Salam	Mogeda Ahmed Mona Abo Tera
May 9	May 11	Tanta	Arafa (Tanta)	35	Wassim S. Ibrahim Abo Arab K. Salam	Aly Ismail
			<b>Total</b>	<b>237</b>		

## Annex 2: Mediation Skills Enhancement Training Schedule

<b>#</b>	<b>Day</b>	<b>Date</b>	<b>Court</b>	<b># of Trainees</b>
1	Sunday	6/21	North & South Cairo	52
2	Monday	6/22	North & South Cairo	50
3	Tuesday	6/23	North & South Cairo	52
4	Wednesday	6/24	North & South Cairo	51
5	Sunday	6/28	Banha - Giza	40
6	Monday	6/29	Banha - Giza	38
7	Tuesday	6/30	Banha - Giza	38
8	Wednesday	7/1	Banha - Giza	38
9	Sunday	7/5	Ismaileya - Zagazig	51
10	Monday	7/6	Ismaileya - Zagazig	38
11	Tuesday	7/7	Ismaileya - Zagazig	51
12	Sunday	7/12	Domiatt - Port Said - Suez	33
13	Monday	7/13	Domiatt - Port Said - Suez	30
14	Sunday	7/19	Shebin El Kom	42
15	Monday	7/20	Shebin El Kom	42
16	Sunday	8/2	Dahamhour	42
17	Monday	8/3	Dahamhour	42
18	Tuesday	8/4	Dahamhour	41
19	Wednesday	8/5	Dahamhour	41
20	Sunday	8/9	Alexandria	41
21	Monday	8/10	Alexandria	40
22	Tuesday	8/11	Alexandria	40
23	Sunday	10/11	Mansoura - Kafr El Sheikh	49
24	Monday	10/12	Mansoura - Kafr El Sheikh	48
25	Tuesday	10/13	Mansoura - Kafr El Sheikh	47
26	Wednesday	10/14	Mansoura - Kafr El Sheikh	47
27	Sunday	10/18	Tanta	52
28	Monday	10/19	Tanta	52
29	Tuesday	10/20	Tanta	52
30	Sunday	10/25	Fayoum	33

<b>#</b>	<b>Day</b>	<b>Date</b>	<b>Court</b>	<b># of Trainees</b>
31	Sunday	<b>11/8</b>	Beni Suef	<b>33</b>
32	Monday	<b>11/9</b>	Beni Suef	<b>33</b>
33	Sunday	<b>11/15</b>	Minia	<b>35</b>
34	Monday	<b>11/16</b>	Minia	<b>34</b>
35	Sunday	<b>11/22</b>	Assiut	<b>47</b>
36	Monday	<b>11/23</b>	Assiut	<b>46</b>
37	Tuesday	<b>11/24</b>	Sohag	<b>41</b>
38	Wednesday	<b>11/25</b>	Sohag	<b>41</b>
39	Sunday	<b>11/29</b>	Qena	<b>45</b>
40	Monday	<b>11/30</b>	Qena	<b>45</b>
41	Tuesday	<b>12/1</b>	Qena	<b>44</b>
42	Wednesday	<b>12/2</b>	Aswan	<b>41</b>
Total				<b>1798</b>

## Annex 3: Advanced Training of Trainers Agenda



### “Advanced TOT Program for Family Court Judges”

Marriot Hotel  
May 10-12, 2009

#### First Day

9.00 – 9.30 Registration – Opening

9.30 – 11.30 1<sup>st</sup> Session:

- Overview of successful trainer skills from previous training
- Professionals speech anxiety
- Key skills in effective training
- Causes of speech anxiety and how to control it

11.30 – 12.00 Break

12.00 1.30 2<sup>nd</sup> Session:  
Continued: Professionals speech anxiety

- Managing the presentation process
- Practical experiences of participants on solving speech anxiety

1.30 – 2.00 Break

2.00 – 3.30 3<sup>rd</sup> Session:  
Trainer and Problems

- Interactive skills in difficult situations
- Participant characteristics
- Interaction between the trainer and participants

3.30- 4.30 Lunch

## Second Day

**9.00 – 9.30**      **Registration**

**9.30 – 11.30**      **1st Session:**  
**Continued: Trainer and Problems**

- **Twelve common mistakes of the trainer**
- **Ten presentation recommendations**

**11.30 – 12.00**      **Break**

**12.00 1.30**      **2<sup>nd</sup> Session:**  
**Professional Trainer's Behavioral Characteristics**

- **Self-assertion skills**
- **Interpersonal skills**

**1.30 – 2.00**      **Break**

**2.00 – 3.30**      **3<sup>rd</sup> Session:**  
**Continued: Professional Trainer's Behavioral Characteristics**

- **Communication skills**
- **Practical experiences of participants in difficult situations and in the trainer's behavioral characteristics**

**3.30 4.30**      **lunch**

## Third Day

**9.00 – 9.30**      **Registration**

**9.30 – 11.30**      **1<sup>st</sup> Session:**

- **Participant Presentations**
- **Feedback**

**11.30 – 12.00**      **Break**

**12.00 1.30**      **2<sup>nd</sup> Session:**

- **Participant Presentations**
- **Feedback**

**1.30 – 2.00**      **Break**

**2.00 – 3.30**      **3<sup>rd</sup> Session:**

- **Participants Presentations**
- **Feedback**

**3.30 4.30**      **Closing/lunch**

## **Annex 4: Delivery Report – Abu Qorqas**

### **Delivery Minutes Family Court Building – Abu Qorqas**

On Tuesday, May 19, 2009, and in the presence of:

- 1- Mr. Safwat Mohamed Attia – Chairman of the Civil Registrar
- 2- Eng. Bataa Farouk Abbas – Court Building Authority
- 3- Eng. Joseph Abdallah – Court Authority
- 4- Eng. Reda Adeeb Youssef - Warehouse Manager
- 5- Mr. Mohey El-Din Fathy Gomaa –Supervisor – Abu Qorqas Court
- 6- Mr. Mohamed Mohamed El-Sayed Hammad – Family Court
- 7- Eng. Samy Yacoub – MSD
- 8- Eng. Milad Hanna Attia – MSD Consultant
- 9- Eng. Bassem William – Construction Contractor

The Committee reviewed the work assigned to the contractor regarding the Family Courts under the Family Justice Project, and the work executed in accordance with the licenses and technical specifications of the project items. The work was executed in a satisfactory manner.

A delivery report was issued accordingly.

The Committee's signature:

- |                             |                                    |
|-----------------------------|------------------------------------|
| 1. Mr. Safwat Mohamed Attia | 6. Mohamed Mohamed El-Sayed Hammad |
| 2. Eng. Bataa Farouk Abbas  | 7. Eng. Samy Yacoub                |
| 3. Eng. Joseph Abdallah     | 8. Eng. Milad Hanna                |
| 4. Mr. Reda Adeeb Youssef   | 9. Eng. Bassem William             |
| 5. Mr. Mohey El-Din Fathy   |                                    |

### **Equipment Delivery Minutes Family Court – Abu Qorqas**

On Tuesday, May 19, 2009

In the presence of:

- 1- Safwat Mohamed Attia – Chairman of the Civil Registrar
- 2- Safwat Mohamed Attia – Court Building Authority
- 3- Joseph Abdallah – Court Authority
- 4- Eng. Reda Adeeb Youssef - Warehouse Manager
- 5- Mr. Mohey El-Din Fathy Gomaa –Supervisor – Abou Qorqas Court
- 6- Mr. Mohamed Mohamed El-Sayed Hammad – Family Court
- 7- Eng. Samy Yacoub – MSD
- 8- Eng. Milad Hanna Attia – MSD Consultant
- 9- Eng. Bassem William – Construction Contractor

The Family Justice Project supplied and installed the following items:

<b>Number</b>	<b>Item</b>
9	Wall fans
1	Carrier Air Conditioner
11	Two-lamp flashlights
1	12 kg Automatic extinguisher
2	6 kg fire extinguisher
1	Fire box equipped with 30m fire hydrant with nozzle
3	Round lamps for bathrooms
3	National 30X30 extraction fans
4	2-drawer small wooden desks
11	Armless leather seats
3	Small tables for the printer
1	120-cm Round table for mediation
5	Three-seat sofa

All items were delivered to the Head of the Abu Qorqas Mediation Office and the General Supervisor of the Court.

The Committee's signature:

Safwat Mohamed Attia  
Safwat Mohamed Attia  
Joseph Abdallah  
Eng. Samy Yacoub  
Eng. Bassem William

Reda Adeeb Youssef  
Mohey El-Din Fathy Gomaa  
Mohamed Mohamed El-Sayed Hammad  
Eng. Milad Hanna Attia

## Annex 6: Legal Specialist Workshop Agenda



**USAID**  
من الشعب الأمريكي

مشروع  
عدالة  
الأسرة



### NGO Legal Specialists Workshop Giza – Port Said

Sunday, April 7, 2009  
NCCM Conference Hall

#### Agenda

Item	from	to
Registration	10:30	11:00
Welcome and Introduction	11:00	11:15
Presentation on the Amendments of Family Law – Counselor/Mostafa Khalil – NCCM	11:15	12:15
Break	12:15	12:30
NGOs' Input on Family Law Amendments	12:30	2:30
Lunch		2:30

## Annex 7: Quarterly M&E Report

### Summary of Project Performance

Event	Output
<b>Task 1</b>	
Advanced TOT for judges	25 Participants
Training of Newly hired mediators	183 Participants
Nation wide Skill enhancement	340 Participants
<b>Task II</b>	
New Grant Awards	none
FJP Capacity Building Training	1 trainings/ 38 participants
NGO Training Programs	45 trainings/ 415 participants
NGO Activities	2933 Counseling Center Visits 1854 Cases settled 2251 Children Supported 1792 Families Economically Empowered 3191 Home Visits 239 Awareness events attended by 11116 participants
<b>Infrastructure</b>	
Giza	100 % Completed
P.Said	100 % Completed
Minya	100% Complete – <i>Abu Qurqas Finalized and delivered this quarter</i>
<b>Media</b>	
Documentary Film	On-going
Media Campaign for MOJ	Start-up
Media campaign For MOFP	Start-up

### NGO M & E Details by Month

2.2.5	NGO Capacity Building	April	May	June	Q 3 Totals
	Training Activities				
	_ No. of MSD Capacity Bldg. trainings conducted	1	0	0	1
	_ Number of attending trainees	38	0	0	38
	_ Number of NGO trainings conducted	13	16	16	45
	_ Number of attending trainees	57	199	159	415
	Awareness raising events				
	_ Number of Awareness events	51	111	77	239
	_ Number of Awareness event attendees	2209	6874	2033	11116
2.2.6	Monitoring & Evaluation				
	NGO Grantees Information				
	_ Number of Sub Grantees and Partner Organizations				
	NGO Performance				
	_ Number Of Counseling Centers				
	_ Number Of Visits received	1002	945	986	2933
	_ Number of cases settled	584	608	662	1854
	_ Number of children supported	651	803	797	2251
	_ Number of Family Econ. empowered	804	560	428	1792
	_ Number of home visits conducted	1021	1042	1128	3191

*Yellow highlights – numbers that feed into USAID Common Indicators*

## Task I Training Details

National Training - newly hired specialists		Apr	May	Jun		M	F	Total
		<b>No. of trainees</b>						
		24				4	20	24
		19				5	14	19
		24				19	5	24
		21				14	7	21
		34				22	12	34
			31			18	13	31
			30			14	16	30
					<b>Total</b>	<b>96</b>	<b>87</b>	<b>183</b>
<b>3. Skill enhancement training</b>								
	North & South Cairo (4 Iterations)			191		57	134	191
	Banha & Giza (4 Iterations)			149		58	91	149
					<b>Total</b>	<b>115</b>	<b>225</b>	<b>340</b>
<b>Advance training of trainers for 25 Judges</b>								
			25			21	4	25
					<b>Total</b>	<b>21</b>	<b>4</b>	<b>25</b>
	<b>TOTALS/Month/Gender</b>	<b>122</b>	<b>86</b>	<b>340</b>		<b>232</b>	<b>316</b>	<b>548</b>

## MOJ Mediation Offices Visits

VISITS TO MEDIATION OFFICES			
A. Pilot Governorates	Apr	May.	Jun
P. SAID	614	648	539
Giza	1678	1671	1523
Minya	1537	818	798
North Cairo			
South Cairo			
Beni Suef			
Fayoum			
Assiut			
Sohag			
Qena			
Aswan			
Benha			
Shebin El Kom			
Damietta			
Zagazig			
Ismailia-North Sinai			
Suez South Sinai			
Alexandria			
6 <sup>th</sup> of October	807	1589	1707
Total/Month	4636	4726	4567
<b>Qtr. 3 Total</b>			<b>13949</b>

*\*Only received numbers for three pilot regions.*