

Supply Chain Management System

Providing Quality Medicines for People Living with and Affected by HIV and AIDS

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SCMS Quarterly Report: January – March 2006

Submitted By:

Partnership for Supply Chain Management

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1.0 SUCCESS STORIES

The Emergency Plan to Enhance Supply Chain Capacity in Guyana

Central to the President's Emergency Plan for AIDS Relief (the Emergency Plan) is the program's ability to build and enhance local supply chain infrastructure that can sustain itself over time. With an urgent need to provide receipt, storage, distribution, and reporting functions for essential drugs and supplies in Guyana, officials of the Ministry of Health have joined with US government (USG) technical staff to establish a storage and materials management operation. Via an "Aide Memoir" executed in March, Supply Chain Management System (SCMS) managers and the Ministry of Health agreed to a two-year partnership that will involve technical assistance, training, and joint operations toward the development of an advanced warehousing and distribution system to serve those infected and affected by HIV/AIDS in Guyana. The project team included United States Agency for International Development (USAID), the Centers for Disease Control (CDC), USG implementing agencies, and the Ministry of Health.

The Emergency Plan Brings Innovation to Procurement of Essential Drugs & Supplies

The challenge of defeating the HIV/AIDS pandemic requires the application of new approaches to the sourcing and distribution of essential drugs and supplies. Supported by a significant financial pledge by the USG, the Emergency Plan has a unique opportunity to shift the spot purchase paradigm that currently governs international efforts to procure life-saving drugs toward one represented by advance planning, long-term contracts, and strategic inventory management – tested commercial sector principles that are essential to the further reduction of prices and to the development of manufacturing capacity needed to meet global demand.

During this reporting period, the Supply Chain Management System has taken important steps toward finding efficiencies and establishing partnerships with suppliers. In January, the team conducted a vendor forum in Washington, DC attended by representatives of over 50 major international pharmaceuticals and healthcare commodities manufacturers and suppliers intended to establish the basis for collaboration going forward. In addition, the team undertook an intensive analysis of the global supply markets for ARV drugs, rapid tests kits as well as drugs that treat opportunistic infections and sexually transmitted diseases. On a parallel path, the team has launched an analysis of the therapeutic and chemical attributes of key drugs. Taken together, these efforts will enable the program to take a strategic approach to the procurement of commodities that will encourage long-term partnerships with suppliers and otherwise ensure adequate supply of high quality drugs.

Manufacturer Agrees to Multi-language Labeling and Informational Inserts

The SCMS's efforts to forge collaborative partnerships with vendors realized early success this reporting period with the announcement that a key manufacturer of rapid test kits has agreed to produce package and instructional inserts in English, French, and Portuguese. This labeling and informational insert adaptation will allow SCMS to stock one package form of a potentially high volume product that can be registered and used in multiple countries. The result of this labeling change will make this product more cost-effective and more readily available to fulfill urgent orders.

2.0 PROJECT HIGHLIGHTS/MAJOR ACCOMPLISHMENTS

2.1. Key Activities/Expected Accomplishments for the Quarter

- Finalize arrangements for permanent offices and continue to recruit, integrate, and orient new personnel to the project, defining functional and geographic roles.
- Begin development of a procurement strategy and demand forecast and develop preliminary product sets for E-Catalogue.
- Organize and hold the International Pharmaceutical and Health Care Commodities Vendor Conference.
- Host official launch briefing and training sessions at Project Management Office (PMO) for the SCMS Advisory Board and staff.
- Conduct initial country visits.
- Develop initial faith-based organizations (FBO) and nongovernmental organizations (NGO) strategy and formally engage key Track 1.0 stakeholders.
- Develop initial SCMS corporate communications materials (e.g. business cards, stationery, etc.).
- Draft preliminary SOPs, create integrated SCMS flowchart, and validate process integration.
- Establish a Day 1 Solution plan that provides for safe, secure, and reliable distribution ahead of the deployment of the full integrated SCMS solution.
- Establish IT integration requirements to ensure comprehensive data transfer between all units and subcontractors and design an integrated technology platform for secure goods movement incorporating identified technologies.
- Guide Management Information Systems (MIS) in the customization and testing of the preliminary Orion accounting module.
- Launch therapeutic and chemical analysis of ARV drugs.
- In response to a congressional request, support the Office the US Global AIDS Coordinator (OGAC) in collection of data regarding PEPFAR-funded purchases of branded and generic ARVs in FY 2004 and 2005.

2.2. Major Accomplishments

2.2.1 *Procurement*

- Held the SCMS vendor conference attended by representatives of over 50 major international pharmaceuticals and healthcare commodities manufacturers and suppliers. Conducted one-on-one follow-on sessions with vendors to gather information and to provide the basis for long-term, collaborative partnerships going forward.
- In partnership with USAID, conducted evaluation visits of three international pharmaceutical wholesalers as potential SCMS vendors.
- Completed initial supply market analysis to develop procurement negotiation strategy.
- Developed initial demand forecast based on recent USG-funded purchases in southern Africa.
- Participated in a World Health Organization (WHO) AIDS Medicines and Diagnostic Service (AMDS) global forecasting working group to develop an ARV forecasting model, along with the Clinton Foundation, DELIVER, and RPM Plus.
- Worked with all other SCMS units to refine SOPs and contract documents to establish, negotiate, and manage contractual relationships.
- Completed 24 draft SOPs and flowcharts required for operations and agreed upon a process for a “Day 1 Solution” to control procurement prior to deployment of the Orion MIS system.
- Used SOPs to prepare first requests for quotes (RFQs) and purchase orders (POs) for urgent procurements prior to the deployment of release one of the MIS solution.

- Formalized 19 standard forms for use in requisitioning, obtaining quotations, and contracting vendors.
- Refined the illustrative product list for eventual use in MIS master data lists and the E-Catalogue.
- Developed the first year work-plan for the procurement unit.
- Received the first two procurement requisitions from the In-Country Operations Management (ICOM) unit and initiated the Day 1 procurement process with deliveries programmed for the next quarter.
- Began therapeutic and chemical analysis of ARV drugs.

2.2.2 Freight Forwarding & Logistics (FFL)

- Oriented FFL team personnel to project goals and structure, including ten-day Africa-based staff visit to PMO.
- Defined functional and geographic roles for all FFL team personnel.
- Finalized FFL planning, information gathering, and roll-out strategy and tested and refined with visits to Guyana, Haiti, Mozambique, Namibia, Ghana, and Cote d'Ivoire. Derived detailed workplan and resource analysis for full deployment.
- Finalized comprehensive and integrated process map for FFL and commenced SOP design.
- Established and documented IT integration plans between UPS Supply Chain SolutionsSM (UPS)-SCMS, The Fuel Logistics Group (Pty) Ltd. (Fuel)-SCMS, and UPS-Fuel, based on comprehensive business needs assessments.
- Established and documented Day 1 Solution plan to provide for safe, secure, and reliable distribution prior to release of the integrated SCMS solution.
- Designed, documented, and costed a pilot implementation of two security technologies, involving four private sector partners (The Fuel Logistics Group (Pty) Ltd. (Fuel), Aspen, Savi Technologies, and Industrila Fingerprinting Solutions).
- Visited MAP International (MAP) in Brunswick, GA to establish functional capability and migration requirements to achieve full Regional Distribution Center (RDC) capability.
- Confirmed the International Dispensary Association's (IDA) inability to function as a European regional distribution center (RDC) and visited UNICEF's Copenhagen Distribution centre to evaluate potential as an alternative European RDC.
- Visited Guaranteed Returns to evaluate business process modifications necessary to ensure successful implementation of operational model for secure return of recalled or expired pharmaceutical product from the target countries and to establish roles and framework for engagement.
- Established statement of work (SOW), budget, and deployment framework for technical assistance to the Guyana Ministry of Health.
- Facilitated visits to Southern Africa (SA) Regional Distribution Center (RDC) by PMO and USAID personnel, Ethiopian Ministry of Health, Kenyan Medical Supplies Agency, and Tanzanian Medical Supplies Depot.

2.2.3 In-Country Operations Management (ICOM)

- Contacted Track 1 Partners and over 20 local organizations in the 15 focus countries to obtain details of PEPFAR-funded purchases of branded and generic of ARVs in FY 2004 and 2005. Compiled and analyzed data to contribute to OGAC response to congressional inquiry.
- Made initial visits to six focus countries including Cote d'Ivoire, Guyana, Haiti, Mozambique, South Africa, and Zambia to: establish relationships, evaluate existing supply chain infrastructure, engage relevant in-country stakeholders, and begin market development efforts to understand client product procurement and technical assistance needs.
- Reached agreement with the USG team to open SCMS field offices in Cote d'Ivoire, Guyana, Haiti, and Mozambique. Discussed Country Operational Plan (COP) supply chain-related activities and required funding for 2006 with each country USG team.

- Prepared Rational Pharmaceutical Management Plus (RPM Plus) staff member (recruited and slated to join SCMS in near future) to brief USAID Mission staff in Namibia about SCMS.
- Additional initial visits are currently planned (pending invitation and approval) for next quarter in six more countries: Ethiopia, Nigeria, Rwanda, Uganda, Vietnam, and Zimbabwe.
- Completed initial NGO/FBO strategy and compiled database of key NGO/FBO organizations. Launched NGO/FBO outreach program with, amongst others, New Partners Initiative, Ecumenical Pharmaceutical Network, Pharmaceutical Quality Medical Board, Willow Creek Community Church (based in Chicago), and the Metropolitan Bishop of the Anglican Church in Southern Africa. Participated in New Partnership Initiative meetings in Philadelphia, Atlanta, Denver, and Los Angeles.
- Formally engaged Track 1.0 stakeholders, including commencing strategic and operational discussions with Harvard School of Public Health and EGPAF.

- **Cote d'Ivoire:** The Joint SCMS Team (SCMS staff and USAID/SCMS) undertook an initial visit February 20-24. This coincided with a visit during the same period by a team from the Centers for Disease Control (CDC) that assessed PEPFAR-supported antiretroviral therapy (ART), care, and treatment and preventative mother-to-child transmission (PMTCT) programs. The visiting Joint SCMS Team conducted preliminary assessments of supply chain processes and facilities, and in collaboration with the USG Team, made a series of



VISIT TO THE CENTRAL MEDICAL STORES (PSP-CI) IN COTE D'IVOIRE

recommendations for improvements and required technical assistance (TA) resources. Lists of urgently-required laboratory supplies and other non-urgent supplies and equipment have been submitted to SCMS and are currently in process of being procured. Most ART patients in Cote d'Ivoire are supported by Track 1.0 Partner The Elizabeth Glazer Pediatric AIDS Foundation (EGPAF). SCMS has received a request from EGPAF to procure approximately \$5M worth of antiretrovirals (ARVs) to be delivered mid- to late-2006. SCMS is also in process of recruiting a long-term technical advisor for Cote d'Ivoire and establishing a field office. In the meantime, a short-term technical advisor will be sent there from mid April to end June to develop a detailed workplan and provide a rapid start for SCMS TA activities.

- **Guyana:** The Joint SCMS Team conducted an initial visit February 12-18. Additionally, SCMS project staff conducted a follow-up visit March 5-9. These visits resulted in agreement with the USG team to develop a detailed workplan, including a transition plan for transferring drug management from Guyana HIV/AIDS Reduction and Prevention (GHARP) (a USAID/Family Health International bilateral contract) to SCMS. SCMS will take over the management of storage



MINISTRY OF HEALTH (MOH),
MATERIALS MANAGEMENT UNIT ANNEX

and distribution of PEPFAR-funded HIV/AIDS commodities, in collaboration with the Materials Management Unit of the Ministry of Health (MOH). Agreement was made to open an SCMS office in May 2006 headed by a long-term resident advisor. Recruitment of an advisor is underway.

- **Haiti:** The Joint SCMS Team visited Haiti March 6-8. HS2007, a Management Sciences for Health, Inc. (MSH)/USAID bilateral project, has been managing the storage and distribution of PEPFAR-funded ARVs and other HIV/AIDS products in Haiti for over six months. The plan agreed to between SCMS and the USG Team calls for SCMS, over a six-month period, to collaborate with HS2007 to transition management of procurement, storage, and distribution of PEPFAR-funded commodities to SCMS. In early April, SCMS sent a short-term technical advisor to Haiti to continue a dialogue with HS2007 concerning this transition as well as to observe current commodity management practices, identify strengths/weaknesses, and recommend improvements in the ARV distribution system. The USG Team has agreed to open an SCMS office and place a resident advisor. The current short-term transitional advisor is likely to become the resident advisor.



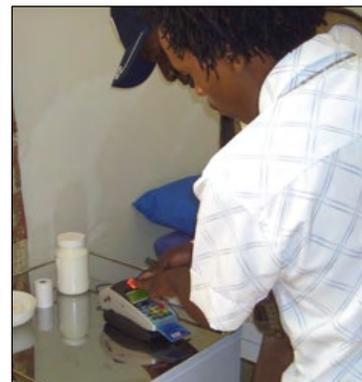
PREPARING AN ARV ORDER FOR DISPATCH IN HAITI

- **Mozambique:** The Joint SCMS Team made an initial visit to Mozambique during the week of March 13-17. Discussion with the USG team included plans for SCMS to take over ARV procurement from the DELIVER project, including the required quantification and forecasting of those products. A forecast for 2006/2007 was initiated during the visit and will be completed within the next several weeks. Since the MOH will not begin its forecasting exercise until June, the final forecast will be agreed to during the upcoming quarter. Other plans include the scheduling of short-term technical assistance (STTA) to assist in making improvements in the HIV/AIDS supply chain and support the roll-out of a computerized integrated MIS for the management of essential drugs and HIV/AIDS products. It is anticipated that SCMS will establish a field office in Mozambique within the next few months.



DISCUSSING INVENTORY RECORDS IN A PROVINCIAL WAREHOUSE IN MOZAMBIQUE

- South Africa:** During the week of March 20-24 the Joint SCMS Team visited South Africa. A major objective during the visit was to observe the operations of SCMS subcontractor partners located in South Africa, including Fuel, UPS, The North-West University, and Affordable Medicines for Africa (AMFA). There were also discussions with the USG team about the possibility of SCMS taking over the roll-out of a computerized smartcard ART patient information and inventory management system. This system has been piloted by the DELIVER project in collaboration with Catholic Relief Services in several sites in South Africa.



TOP LEFT: QUALITY ASSURANCE LABORATORY AT THE NORTH-WEST UNIVERSITY IN SOUTH AFRICA. TOP RIGHT: CAPTURING AN ART PATIENT'S FINGERPRINT USING A BIOMETRIC SMARTCARD DEVICE IN SOUTH AFRICA. BOTTOM LEFT AND RIGHT: THE FUEL GROUP'S PHD FACILITY IN SOUTH AFRICA

- Zambia:** The Joint SCMS Team visited Zambia March 27-31. Discussion with the USG team involved an interest in SCMS working with multiple stakeholders to develop an HIV/AIDS commodity security strategy to ensure the availability of HIV/AIDS commodities in the medium and long-term. This process will also inform the FY 2007 COP planning process. SCMS will probably take over the procurement of ARVs from the DELIVER project during 2006, as well as the quantification and procurement of laboratory supplies. SCMS will likely establish a field presence in Zambia in the coming months.

2.2.4 *Quality Assurance (QA)*

- Initiated development of laboratory equipment inventory listing with CDC.
- Audited wholesalers IDA Foundation, Missionpharma, and UNICEF and prepared documents to recommend waivers for wholesalers' quality systems (see reference in Procurement 2.2.1).
- Drafted proposed wholesaler policy for USAID review.
- Developed product sampling protocol.
- Developed and formally reviewed over 20 Standard Operating Procedures (SOP) and SCMS operational documentation. Rapid integration of the FFL unit procedures is expected as these already conform to ISO 9002 standards, and ISO-9002 compliant procedures of the South Africa RDC have already been reviewed.

- Identified three quality incidences. Two similar cases triggered a simple root cause analysis that allowed SCMS program managers to institute new quality assurance system improvements. In the third case, SCMS developed a mitigation strategy to refine the SCMS operating procedures for managing incoming user inquiries.
- Developed product sampling protocol.

2.2.5 Performance Monitoring & Evaluation (PME)

- Created notional performance measurement hierarchy based on supply chain and international development best practices.
- Identified and built consensus around SCMS vision and mission statements.
- Facilitated SCMS Performance Monitoring & Evaluation (PME) working group in determining goals, objectives, and strategic level measures that align to notional vision and mission statements.
- Drafted notional planning and review approach to be used for managing SCMS performance.
- Began identifying operational, predictive measures aligned to the strategic measures noted above.
- Participated in WHO-led working group (along with DELIVER and RPM Plus) to develop an interagency guideline on reporting requirements and monitoring of medicine flows in antiretroviral treatment programs.

2.2.6 Management Information Systems (MIS)

- Enhanced the functionality of the internal portal page: improved the ability to manage authorizations of users at the page level and added tabs and sub tabs by operational units to organize and control information.
- Continued the development of a base Orion ERP solution for finance department, general ledger functionality, and project structure. Testing, training, and user acceptance are proceeding.
- Worked with DELIVER to define SCMS-specific requirements for the next version of PipeLine.
- Developed first round of functional specifications for deployment of procurement, freight forwarding, and inventory management modules of Orion.
- Procured server hardware and software required to support initial Orion deployment.

2.2.7 Operations Unit Management

- Negotiated lease, furniture purchase, and build-out arrangements for permanent PSCM offices.
- Finalized position descriptions and recruited three positions.
- Drafted and finalized first quarter SF272 and SF269 reports for submission to the US DHHS and USAID.
- Drafted preliminary operations, accounting, contracts and finance Standard Operating Procedures.
- Assisted in the customization and tested preliminary Orion accounting module.
- Worked with USAID and IDA Solutions to resolve subcontract status.

2.2.8 Communications

- Completed initial corporate communications material design for PSCM and/or SCMS including business cards, brochure, and letterhead. Updated PowerPoint template. Began print production and soft copy use.
- Designed and facilitated an internal SCMS communications workshop to engage staff in validating the stakeholder groups and developing SCMS communications themes and messages. Began stakeholder analysis and communications planning.
- Began development of strategy and approach for engaging stakeholders to identify their information needs, concerns, and expectations of SCMS.
- Developed conference plan and reserved booth space at Global Health Council in Washington, DC and American Public Health Association (APHA) in Boston, MA. Submitted 10 abstracts for the PEPFAR Implementers Meeting in Durban, SA and four abstracts and a request for a panel at APHA. Made initial plans for representation at International AIDS conference in Toronto.

- Purchased booth equipment and began conceptualizing booth design and graphics.
- Updated or developed several communications products including: incorporated ongoing updates to standard project presentation; developed Frequently Asked Questions (FAQs); updated project brochure, translated into French and Portuguese and oversaw design and production; and coordinated assessment of SCMS website interim updates needed.
- Took steps to build resource infrastructure including: identified list of translators; developed and implemented photography guidelines; conducted preliminary research on creating a project photography archives; and began development of a style guide.
- Initiated development of the framework for conducting external stakeholder interviews as a part of a stakeholder outreach and information collection effort. (Effort is intended to secure input into communications, MIS, and PME strategies as a part of SCMS's Knowledge and Information Management (KIM) initiative.) Began development of interview protocol and identifying potential interviewees.

2.2.9 *PMO (Project Management Office)*

- Successfully filled additional 36 positions for a total of 57 employees including Lead Resident Advisor for Haiti.
- Conducted the first SCMS Advisory Board meeting on January 17.
- Conducted a two-week long internal project launch from January 17-26, at which each unit manager presented its unit's scope of work. Developed an integrated process flow to illustrate the interaction between units from quantification through procurement, materials movement, and delivery. Also during the launch, held an HIV/AIDS training day and organized a community volunteer day focused on serving area charities.
- Initiated the KIM working team.
- Met with Mr. Mark Dybul to provide program update.
- Provided an SCMS overview for WHO technical consultants at two WHO technical seminars, one in Denmark and the other in Senegal.
- Met with the UNICEF Procurement Director to determine how we can collaborate in the procurement and supply of HIV/AIDS commodities.
- Met with the Clinton Foundation to discuss collaborating in a WHO working group on global forecasting and quantification.
- Met with World Vision to discuss its interest in integrating ARVs into its food and nutrition distribution program.

2.3. Outstanding Issues & Resolutions Recommended

2.3.1 *Contractual vendor relationships are not yet established and procurement requests are being identified prior to establishment of Indefinite Quantity Contracts (IQC) for vital and essential commodities.*

- **Recommendation:** Continue to meet with vendors informally prior to finalization of the vendor negotiation strategy. Refine the vendor negotiation strategy. Utilize request for quotation (RFQ) and firm fixed price contracts to procure items needed prior to establishment of vendor long-term contracts. Initiate and obtain market intelligence and analysis information for immediate and on-going negotiation and monitoring needs. Continue preparations for vendor negotiations and establishment of IQC contracts.

2.3.2 *Market intelligence and analysis identified as insufficient for on-going procurement negotiation and monitoring needs.*

- **Recommendation:** Prior vendor knowledge as currently held by the SCMS Procurement Unit PMO and the respective PSAs is insufficient for fully successful negotiations leading to establishment of long-term IQC contracts. Establish systematic method to collect, collate,

maintain, and evaluate market intelligence in a manner that is readily accessible to the procurement unit to support negotiations and long term contractual relations with vendors.

2.3.3 *International wholesaler evaluations leading to eventual IQC contracts have identified waiver requirements and need for specific arrangements with one potential wholesaler.*

- **Recommendation:** Current USG requirements for procurement of restricted commodities (pharmaceuticals and biologics including laboratory reagents) impacts on procurement of products from wholesalers. SCMS needs to actively follow USG current and changing requirements for procurement of restricted commodities. One wholesaler as part of the United Nations requires a memorandum of understanding (MOU) relationship to be finalized as part of the establishment of the business relationship, and this MOU needs to be formalized by SCMS. Product quality of items obtained from wholesalers needs to be closely monitored to verify on-going wholesaler adherence to standards set by the wholesaler outside of the control of the SCMS. IQC contracts need to be formalized.

2.3.4 *As experience has proven, requisitions may continue to be received without sufficient information to adequately process orders.*

- **Recommendation:** Use the procurement unit's Requisition Order (RO) form to capture necessary specifications. The E-Catalogue, once implemented, will also assist in capturing the appropriate information.

2.3.5 *Regulatory restrictions require a special bond store license for the effective operation of the Southern African RDC because of PEPFAR's acceptance of products which are not registered for use in South Africa. The application for the necessary licenses and site inspections are ongoing.*

- **Recommendation:** Continue coordinated efforts with Customs, SA Revenue Services, SA Department of Health, and SA Medicines Control Council. Establish RDC in Botswana as an interim solution.

2.3.6 *The level of stock anticipated in the RDCs is difficult to quantify during the start-up phase. It is essential to stock items at quantities which will minimize the risk of obsolescence.*

- **Recommendation:** Evaluate best-estimates of anticipated consumption from countries committed to using SCMS services and define inventory policy for the RDCs. Seek USAID support for procurement of initial stocks in RDCs ahead of specific identified need.

2.3.7 *The probable extent of the FFL team's technical assistance role is far greater than anticipated. This has required refinement of the subcontractor's respective SOWs with concomitant delay in the finalization of the subcontracts and IQCs.*

- **Recommendation:** Finalize roles and complete legal reviews by subcontractors. Ensure subcontractors have available human resources for STTA without adversely impacting ongoing FFL supply chain activities

2.3.8 *Visits are still required to additional countries to initiate a dialogue with the USG team and seek agreement as to the level of SCMS activity: Ethiopia, Nigeria, Rwanda, Uganda, Vietnam and Zimbabwe.*

- **Recommendation:** Conduct initial visits to these countries in the next quarter, as invited and approved.

2.3.9 *There is a perception of program overlap and some confusion in the field as to the roles of SCMS, DELIVER, and RPM Plus.*

- **Recommendation:** Initiated meetings with leadership of each program to clearly communicate the roles of each program.

2.3.10 *Details of funds budgeted to procure HIV/AIDS commodities in COP 2006 has not yet been received.*

- **Recommendation:** Utilize 2005 actual procurement data to prepare preliminary procurement and distribution forecasts.

2.4. Key Activities/Expected Accomplishments for Next Quarter

- Complete arrangements for move into new office.
- Complete first re-budgeting/workplan exercise and finalize subcontractor and year 1 budgets.
- Complete congressional report data collection.
- Complete demand forecasts, finalize procurement negotiation execution plan, and initiate vendor contracts.
- Complete IQCs for freight forwarding, sample analysis, and commodity storage.
- Launch FFL country Phase 1 capability.
- Start up the West Africa RDC. Finalize plans for the start up of the Southern Africa, East Africa, and US RDCs. Initiate formal review of potential RDC partners in Europe.
- Finalize initial requests for procurements from SCMS in-country and complete the ordering and hand-off to SCMS freight forwarding for delivery.
- Establish processes to utilize donated goods.
- Conduct additional country visits.
- Finalize SOWs and deploy technical assistance to Guyana, Ivory Coast, Nigeria, and other requesting countries.
- Validate SCMS goals, objectives, and measures; draft PME reporting guidance and requirements; and conduct preliminary PME review.
- Deploy release 1 of the E-Catalogue.
- Finalize scopes of Orion Release 1, 2, and 3.
- Initiate stakeholder interviews.
- Develop formal communications strategy and plan and technical solutions model and support conferences.
- Complete KIM requirements summary.
- Develop semi-annual program report.
- Complete insurance solution agreement and SCMS partner contracts and integrate Orion Accounting & Budgeting
- Finalize the proposal for the technology pilots. Seek approval for and commence technology pilots implementation of selected security technologies.
- Finalize material handling charge discussions with USAID, draft working policy.

3.0 PROCUREMENT HISTORY

EGPAF requested assistance on the procurement of Cotrimoxazole Pediatric Tablets for 10 countries. SCMS obtained prices, verified the waiver requirements were met, and prepared for order placement while collecting data on delivery points. The procurement request to SCMS was not finalized by EGPAF. EGPAF utilized internal mechanisms to complete their procurement with USG funds previously allocated to EGPAF.

Requisitions received by SCMS during the quarter for Cote d'Ivoire for test kits, laboratory supplies, and ARVs were confirmed on quantities, specifications, country registrations, prices, and vendor availability with estimated delivery from April 2006.

Country	Product Category	\$ Purchased
	<i>None finalized in the second quarter.</i>	