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STATE 283715 032146Z

ORIGIN AID-00

ACTION OFFICE(S) : !DCHAOFDA

INFO OFFICE(S) : AAID ANEESA ANESPOTS BKRAHAM BMCCONNELL
 CLAURENT CLYDAY DCHA1 DCHAAA DCHADG
 DCHAFFP DCHAOTI1 DCHAPPMAMS DCHAPVC
 DWELLER EGATAG EGATWID GC1 GCAN GCDCHA
 GGRIGSBY GHPOP HROD IGHLC JBRAUSE JHASSE
 JWESSEL JWINN KALMQUIST KSTURR LAWILLIAMS
 LBARBER LBARBOUR LFREDMAN LLANDIS MMERTENS
 MNIMS OPE OPPTS PEBALAKRISHNAN PFESSENDEN
 ROWILLIAMS SCHAPMAN SGEORGE STEDESCHI
 TRASH

INFO	LOG-00	NP-00	AF-00	AGRE-00	AIT-03	AMAD-00	AOP-00
	AEX-00	AS-00	A-00	ACQ-00	CA-01	CIAE-00	COME-00
	CCOE-00	ANHR-00	WHA-00	MEDE-00	EAP-00	EB-00	EUR-00
	UTED-00	FDRE-01	VC-00	FSI-00	OBO-00	TEDE-00	INR-00
	IO-00	VCE-00	MMP-00	MOFM-00	AC-00	NEA-00	NSAE-00
	OIG-00	PER-00	PM-00	ACE-00	SCT-00	SSO-00	SS-00
	TEST-00	TRSE-00	SA-00	FMP-00	SDBU-00	PMB-00	PRM-00
	ALM-00	SAS-00	PMA-00	/005R			

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SOURCE: KODAKA.003160

DRAFTED BY: USAID/DCHA/OFDA:JPONTE:JAP:C:GUIDE04 -- 10/3/2003

APPROVED BY: USAID/DCHA/OFDA/D:BMCCONNELL USAID/DCHA/OFDA/DD:THSANCHEZ

USAID/DCHA/OFDA/DRM:JBORNS USAID/GC/DCHA:GWINTER USAID/DCHA/PPM:SPARKS

USAID/DCHA/AA:WGARVELINK (INFO) USAID/DCHA/OTI:GGOTTLIEB (INFO)

USAID/DCHA/FFP:DWELLER (INFO) S/S-O:MJEKPUK HR/CMA/SEP:APONCE

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FM SECSTATE WASHDC

TO ALL DIPLOMATIC AND CONSULAR POSTS PRIORITY

CIS COLLECTIVE PRIORITY

SPECIAL EMBASSY PROGRAM PRIORITY

USCENTCOM MACDILL AFB FL PRIORITY

SECDEF WASHDC PRIORITY 0000

USCINCSO MIAMI FL PRIORITY

USCINCPAC HONOLULU HI PRIORITY

HQ USNORTHCOM PETERSON AFB CO PRIORITY

HQ USEUCOM VAIHINGEN GE PRIORITY

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AIDAC PASS TO USAID/DIRECTORS/REPS, AMEMBASSY DCMS, AND

E.O. 12958: N/A

TAGS:

SUBJECT: USAID/DCHA OFFICE OF U.S. FOREIGN DISASTER ASSISTANCE (OFDA)
GUIDANCE FOR DISASTER PLANNING AND RESPONSE - FY 2004

MISSION DISASTER RELIEF OFFICERS, STATE PASS TO PRM,
OFFICE OF THE SECRETARY OF DEFENSE, JAKARTA PASS TO DILI

REF:

SUMMARY

1. SUMMARY: THIS CABLE PROVIDES GENERAL GUIDANCE TO ALL POSTS CONCERNING SUPPORT FROM USAID'S OFFICE OF U.S. FOREIGN DISASTER ASSISTANCE WITHIN THE BUREAU FOR DEMOCRACY, CONFLICT, AND HUMANITARIAN ASSISTANCE (USAID/OFDA) BEFORE, DURING AND AFTER THE OCCURRENCE OF NATURAL AND MAN-MADE DISASTERS IN FISCAL YEAR (FY) 2004. THIS CABLE WILL BE SUPPLEMENTED BY MORE DETAILED GUIDANCE TO BE PROVIDED TO MISSION DISASTER RELIEF OFFICERS (MDROS). THIS CABLE HAS ALSO BEEN CLEARED BY THE STATE DEPARTMENT'S M/P (SEP). END SUMMARY.

USAID/OFDA'S MISSION

2. USAID'S OFFICE OF U.S. FOREIGN DISASTER ASSISTANCE (USAID/OFDA) IS RESPONSIBLE FOR PROVIDING INTERNATIONAL DISASTER ASSISTANCE AND COORDINATING THE U.S. GOVERNMENT (USG) RESPONSE TO DECLARED DISASTERS IN FOREIGN COUNTRIES. USAID/OFDA'S MISSION IS TO MINIMIZE AND WHERE POSSIBLE, PREVENT LOSS OF LIFE, HUMAN SUFFERING, AND DAMAGE TO ECONOMIC ASSETS IN DISASTER-AFFECTED COUNTRIES.

DESIGNATION AND ROLE OF AN MDRO

3. THE MDRO: THE MISSION DISASTER RELIEF OFFICER (MDRO) IS THE DESIGNATED OFFICIAL IN EACH U.S. EMBASSY OR USAID MISSION RESPONSIBLE FOR COORDINATING THE POST'S DISASTER RESPONSE EFFORTS. THE MDRO IS RESPONSIBLE FOR PREPARING AND MAINTAINING THE MISSION DISASTER RELIEF PLAN (MDRP) AND ENSURES THAT MISSION PERSONNEL ARE FAMILIAR WITH ITS CONTENTS; LIAISING WITH GOVERNMENT DISASTER AUTHORITIES ON AN ONGOING BASIS TO ENSURE FAMILIARITY WITH DISASTER RISKS AND ORGANIZATIONAL RESPONSE CAPACITIES/ARRANGEMENTS; SERVING AS THE CHIEF OPERATING OFFICER FOR THE POST'S EMERGENCY ACTION COMMITTEE (EAC) DURING ALL PHASES OF A DISASTER; AND ACTING AS THE POST'S COORDINATOR OF USG DISASTER RELIEF OPERATIONS IN-COUNTRY. ONCE A DISASTER OCCURS, OR IS LIKELY TO OCCUR, THE MDRO SHOULD CONTACT ONE OF USAID/OFDA'S REGIONAL OFFICES IN THE FIELD (SEE PARAS 7-10) TO PROVIDE ADVANCE WARNING AND TO SEEK ADDITIONAL GUIDANCE.

DISASTER DECLARATION CRITERIA

4. CRITERIA FOR DECLARING A DISASTER: USAID/OFDA CAN ONLY PROVIDE ASSISTANCE BASED ON A FULLY JUSTIFIED DISASTER DECLARATION CABLE FROM THE U.S. AMBASSADOR AND/OR CHIEF OF MISSION (COM). (FOR COUNTRIES WITHOUT AN OFFICIAL U.S. DIPLOMATIC PRESENCE, THE ASSISTANT SECRETARY OF STATE FOR THE APPROPRIATE REGION MAY DECLARE A DISASTER VIA A MEMORANDUM FROM THE STATE DEPARTMENT TO USAID/DCHA/OFDA.) TO DECLARE A DISASTER AND REQUEST ASSISTANCE FROM USAID/OFDA, IT MUST BE DEMONSTRATED THAT THREE CRITERIA HAVE BEEN SATISFIED: 1) THE DISASTER IS BEYOND THE ABILITY OF THE HOST GOVERNMENT TO RESPOND; 2) THE HOST GOVERNMENT HAS SPECIFICALLY REQUESTED OR INDICATED THAT IT WILL ACCEPT USG ASSISTANCE; AND 3) A DISASTER RESPONSE IS IN THE INTEREST OF THE USG. OF PARTICULAR IMPORTANCE IS A FACTUAL DESCRIPTION OF THE MAGNITUDE OF THE DISASTER AND WHY IT IS BEYOND THE ABILITY OF THE HOST GOVERNMENT TO RESPOND. THIS REQUIRES INFORMATION REGARDING THE RESPONSE CAPACITY OF THE HOST GOVERNMENT; THE ESTIMATED TOTAL NUMBER OF PEOPLE AFFECTED, INCLUDING KILLED, INJURED, AND/OR DISPLACED/HOMELESS; GEOGRAPHIC LOCATION AND/OR SCOPE OF THE DISASTER; DAMAGE TO INFRASTRUCTURE, CROPS, AND LIVESTOCK; OTHER DONOR EFFORTS/CONTRIBUTIONS; AND NEEDS ASSESSMENT INFORMATION THAT IS AVAILABLE. THE DISASTER DECLARATION CABLE SHOULD BE PREPARED IN CONSULTATION WITH USAID/OFDA'S REGIONAL OFFICE. A PROMPT RESPONSE WILL BE FACILITATED BY A DISASTER DECLARATION CABLE THAT CLEARLY DESCRIBES THE SCOPE AND SCALE OF THE DISASTER AS WELL AS SATISFYING THE ESTABLISHED CRITERIA.

REQUESTING DISASTER ASSISTANCE FROM USAID/OFDA

5. DISASTER ASSISTANCE REQUEST: IN THE DISASTER DECLARATION CABLE, THE U.S. AMBASSADOR OR COM CAN REQUEST UP TO USD 50,000 FOR IMMEDIATE DISASTER RELIEF FROM USAID/OFDA. THE CABLE MUST PROVIDE A CLEAR DESCRIPTION OF HOW THESE FUNDS WILL BE USED AND THROUGH WHAT ORGANIZATION THE FUNDS WILL BE CHANNLED. USAID/OFDA'S REGIONAL OFFICE WILL COORDINATE WITH THE MDRO TO DETERMINE THE APPROPRIATE RESPONSE. USAID/OFDA FUNDS ARE TO BE USED FOR IMMEDIATE DISASTER RELIEF OR REHABILITATION, NOT FOR LONG-TERM RECONSTRUCTION.

DISASTER RESPONSE OPTIONS FROM USAID/OFDA

6. USAID/OFDA RESPONSE OPTIONS: IN ADDITION TO RELEASING UP TO USD 50,000 OF DISASTER ASSISTANCE FUNDS, USAID/OFDA HAS SEVERAL DIFFERENT OPTIONS FOR PROVIDING DISASTER ASSISTANCE INCLUDING: DEPLOYMENT OF A USAID/OFDA REGIONAL ADVISOR, AN ASSESSMENT TEAM OR A DISASTER ASSISTANCE RESPONSE TEAM (DART); PROVISION OF RELIEF COMMODITIES FROM USAID/OFDA STOCKPILES; AND DISASTER FUNDING OF NGO OR UNITED NATIONS PROPOSALS BY PROVIDING A FUND CITE TO POST OR PROVIDING THE FUNDS DIRECTLY TO THE ORGANIZATION FROM USAID/OFDA/WASHINGTON. USAID/OFDA CAN SUPPORT A WIDE RANGE OF HUMANITARIAN ACTIVITIES, INCLUDING TECHNICAL ASSISTANCE. USAID/OFDA MAY UTILIZE A COMBINATION OF THESE OPTIONS, OR IT MAY DETERMINE THAT USAID/OFDA'S ASSISTANCE IS NOT APPROPRIATE OR NEEDED.

USAID/OFDA REGIONAL CONTACTS

7. LATIN AMERICA AND THE CARIBBEAN: MR. TIM CALLAGHAN IS USAID/OFDA'S SENIOR REGIONAL ADVISOR FOR LATIN AMERICA AND THE CARIBBEAN (LAC), LOCATED IN SAN JOSE, COSTA RICA. MR. CALLAGHAN AND HIS REGIONAL ADVISORS CAN BE REACHED AT 506-296-3554 OR AT 506-231-6805.

8. ASIA AND THE PACIFIC: MR. TOM DOLAN IS USAID/OFDA'S ASIA AND THE PACIFIC SENIOR REGIONAL ADVISOR LOCATED IN BANGKOK, THAILAND. MR. DOLAN AND HIS REGIONAL ADVISORS CAN BE REACHED AT 66-2-205-5368. WILLIAM BERGER, ALSO AN ASIA REGIONAL ADVISOR, IS LOCATED IN KATHMANDU, NEPAL AND CAN BE CONTACTED AT 977-1-427-0144.

9. AFRICA: USAID/OFDA HAS TWO REGIONAL OFFICES IN AFRICA AND IS IN THE PROCESS OF ESTABLISHING A THIRD REGIONAL OFFICE IN WEST AFRICA. (A) MR. PETER RILEY IS USAID/OFDA'S PRINCIPAL REGIONAL ADVISOR FOR EAST AND CENTRAL AFRICA AND IS BASED IN NAIROBI, KENYA. MR. RILEY AND HIS REGIONAL ADVISORS CAN BE REACHED AT 254-20-863400. (B) MR. HARLAN HALE IS USAID/OFDA'S PRINCIPAL REGIONAL ADVISOR FOR SOUTHERN AFRICA AND IS BASED IN PRETORIA, SOUTH AFRICA. MR. HALE AND HIS REGIONAL ADVISORS CAN BE REACHED AT 27-12-452-2000. (C) UNTIL FURTHER NOTICE, ALL ISSUES CONCERNING DIASTER ASSISTANCE FOR WEST AFRICA SHOULD BE DIRECTED TO SUREKA KHANDAGLE IN USAID/OFDA/WASHINGTON, AT 202-712-4225.

USAID/OFDA WASHINGTON CONTACTS

10. USAID/OFDA/WASHINGTON: ALL REQUESTS FOR FUNDS, SITUATION REPORTS, AND OTHER INFORMATION, AS WELL AS REQUESTS BY THOSE POSTS NOT COVERED BY ONE OF THE REGIONAL OFFICES SHOULD BE DIRECTED TO THE USAID/OFDA RESPONSE TEAM LEADER, MICHAEL MARX, OR THE APPROPRIATE USAID/OFDA WASHINGTON-BASED REGIONAL COORDINATOR. MR. MARX CAN BE REACHED AT 202-712-0853. MISSIONS/EMBASSIES ALSO MAY CALL USAID/OFDA AT 202-712-0400 DURING DAYTIME HOURS (0800-1700 HOURS LOCAL TIME) IN WASHINGTON, D.C. AFTER BUSINESS HOURS, EVENINGS, WEEKENDS, AND HOLIDAYS, THE USAID/OFDA DUTY OFFICER CAN BE CONTACTED BY CALLING THE STATE DEPARTMENT'S OPERATIONS CENTER AT 202-647-1512. USAID/OFDA'S FAX NUMBERS ARE: 202-216-3706/3707.

11. DUSHANBE, KABUL, KHARTOUM, AND BUJUMBURA MINIMIZE CONSIDERED.
POWELL

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