

PD-ACA-263

# AMIDEAST

# اميد ايست

Administration of Justice Support Project  
Contract No. 263 - C - 00 - 95 - 00134 - 00

## Quarterly Progress Report

(April 1, 2003 – June 30, 2003)

ADMINISTRATION OF JUSTICE SUPPORT PROJECT  
(AOJS)

USAID Contract No. 263-C-00-95-00134-00

(AMIDEAST)

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#### I. AOJS In-Country Training Status Report

**ADMINISTRATION OF JUSTICE SUPPORT PROJECT (AOJS)**  
(USAID Contract No. 263-C-00-95-00134-00)

**Quarterly Progress Report for the Period ending June 30, 2003**

**Background**

The AOJS Project is a joint enterprise between AMIDEAST, USAID and the Government of the Arab Republic of Egypt's Ministry of Justice. The Project is a collaborative effort to provide an improved civil legal system in Egypt by achieving two principal results: first, improved efficiency in two pilot court systems, and second, the improvement of judges' knowledge and application of Egyptian civil law. The results are to be reached through these principal objectives:

1. Demonstration of administrative procedures, both manual and automated in pilot courts
2. Assistance to the National Center for Judicial Studies in both administration and curriculum
3. Demonstration of Judicial access to national databases from in-home computers

The first of these is a necessary condition for project success. Achievements in the second two objectives, without significant accomplishments in the first, would be insufficient to ensure that the project results are advanced. During the initial years of project implementation, the Government of Egypt has given increasing prominence to Judicial Reform. The President, the Prime Minister, the Minister of Justice and the Prosecutor General have all taken strong public stands on the importance of reducing case delay, ensuring the timeliness and quality of justice, and introducing modern management and appropriate automation into Egypt's courts. Each of these provides a basis for the undertakings of the AOJS project that are as follows:

- Case delay reduction through administrative reform in two selected Pilot Courts, including positive action by judges in case management, more active judge's role in case scheduling, improved case processing, calendaring, record retention and improved administrative practices.
- Development of automated systems and procedures, including automated case initiation and fee collection, pilot court automation assistance in connection with administrative and caseload management reform and the development, installation, training and ongoing support necessary to provide in-home computer capability for more than 70 test judges from the two Pilot Courts. In the Seventh and final year of the project the focus will be on ensuring that the automated systems become part of the daily work routine in the courts and that the supervisors and managers in the courts fully utilize the automated reports as management tools.

The end result should be both administrative and substantive improvements in the courts themselves. Improvements in the supporting institutions, especially the National Center for Judicial Studies, the judicial educational body of the MOJ, can promote the sustainability of progress made in the courts themselves.

The Project is organized around six specific tasks, which together are designed to achieve the principal goals. These tasks are:

1. Establishment of Project Office (Now Completed)
2. Constituency Building
3. Strengthening NCJS research and Administration
4. Training courses for new and experienced judges
5. Automation and procedural reform in Pilot Courts
6. Judges' Home-based personal computers (Now Completed)

Each of these tasks has been coordinated into the overall project design as a compatible phased-in part of the life of the project. In turn, the life of the project is broken down into yearly work plans, the first of which began on October 1, 1996, and continued until 31 September 1997. The Second workplan runs from Oct 1, until 31 December 1998. The Third workplan runs from 1 January 1999 until 31 December 1999. Fourth year workplan runs from January 1, 2000 until December 31, 2000. Fifth year workplan runs from January 1, 2001 until December 31, 2001. The scheduled AOJS end-date was 28 December 2001 and AOJS was granted an additional one year no-cost extension through December 2002. The sixth year workplan ran from January 1, 2002 until December 31, 2002, and the year seven plan runs from January 1, 2003 through June 30, 2003, and an amended year seven workplan will run from July 1, 2003 through March 31, 2004.

The execution of these tasks is the responsibility of a team, which consists of three working groups: 1) Court Administration; 2) Automation; 3) Judicial Education. Each of these groups is composed of US expatriate and Egyptian experts. The work of the team is coordinated by the Chief of Party who has extensive experience in project management and judicial education issues. The Chief of Party is assisted by an Egyptian Management Expert who focuses on areas related to policy and implementation.

This Project resulted from an initial request by MOJ for assistance in automation of court operations and ultimately grew to encompass various court administrative improvements. The contract contemplates a five-year work effort commencing March 1, 1996, although the majority of the work did not commence until approximately October 1, the date of commencement of the first-year workplan. The original life-of-project budget was \$17,300.00.

On March 5, 2003, USAID/Cairo approached Amideast regarding a nine-month funded extension that would take the Project through March 31, 2004. AMIDEAST submitted a technical and cost proposal for these nine additional months on March 12.

The proposed statement of work will focus on monitoring and evaluating the court administration and court technology activities that address case delay reduction in the two pilot courts, on selected technical assistance and training activities that target enhanced administrative capacity at the National Center for Judicial Studies, and on a variety of technical assistance and training activities that focus on replication strategies for the Judicial Information Center. To this end, USAID issued a Notice of Intent to Modify a Contract on March 27, indicating its intent to modify the AOJS Project contract for nine months of additional level of effort. On June 16, 2003, USAID/Egypt issued Amendment #11, extending the project through March 31, 2004 and providing an additional \$1,100,000 to the project budget.

### Executive Summary

During this quarter, the AOJS Project focused on working closely with the Judicial Information Center management and information technology staff and the software developers both to improve the performance of the court automation systems and to enhance JIC's ability to sustain the systems. For the Case Initiation and Receipting Network (CIRN) application, 5 management reports were added to the system, expanding the information management capacity of the application. For the Case Management Application (CMA), 17 data views that were determined to be non-essential were removed from the system and 14 other views were modified. These changes reduced the size of the database and significantly increased the system's response time.

One of the Project's main activities during this reporting period involved the completion of a Systems Integration Study of the 3 court automation systems that have been installed in the 2 pilot courts: the CIRN, the CMA, and the Typing Pool. The Ministry of Justice had requested that this study be undertaken to determine if the 3 systems could be technologically integrated. The Project contracted the services of Intercom Enterprises to conduct the study based on the company's in-house expertise with the various software platforms on which the three computer applications are designed. Intercom's approach for conducting the study involved a thorough examination of the three applications, the case data, and the workflow procedures in the North Cairo Court of First Instance.

On May 24, AOJS Project staff met with Ministry officials to review the study and to discuss the integration issue again. After deliberations, the group decided that integrating the systems, although technologically possible, is not advantageous at this time. The Project was pleased with this decision because it has advocated keeping the CIRN, the front counter/business transaction application that involves determining case filing fees and randomly assigning judicial panels, separate from the CMA, the civil case event tracking application.

The Project continued to work with NCJS and MenaNet on the development of the Center's website. A beta version of the first generation website was ready during the second half of June, and the Project and NCJS staff reviewed and tested this version, and provided feedback to the developer. The website is now scheduled to be launched at the beginning of July.

The Project also implemented the final training program from the AOJS-DT2 Training Plan that covers calendar year 2003. This training program, entitled "Evaluation Methods, Analysis, and Reports", was implemented for NCJS staff members who are assigned to the new Assessment and Evaluation Unit.

On June 16, USAID/Egypt issued Modification Number 11 for the AOJS Project contract. This Modification extends the Project for 9 months for the period of July 1, 2003 through March 31, 2004, and provides additional funding of \$1.1 million for technical assistance and training activities. During this extension, the Project will continue to work on enhancing the Ministry of Justice's capacity to sustain and to

replicate court administration, court automation, and judicial education systems and best practices that have been developed to address case delay reduction. Project staff will cooperate with the partner work units on planning and implementing a variety of activities that focus on monitoring and evaluating court administration procedures implemented in the two pilot courts; testing and validating court automation software systems to ensure that the systems are stable and suitable for adoption in all Courts of First Instance at the national level; utilizing information management reports by senior judicial/management staff to improve court performance; and monitoring the design, development, and evaluation of judicial education programs.

As a result of this development, AOJS Project staff members met with the key Ministry of Justice stakeholders to outline specific time frames for the technical assistance and training activities that will be implemented during the extension period. AOJS Project staff will prepare an implementation plan for this period, and submit it to USAID/Egypt in July for review and approval.

## TASK 2: CONSTITUENCY-BUILDING

### YEAR SEVEN DELIVERABLES:

1. *Publication of Project newsletter each quarter*
2. *Meetings with interested business and legal groups and individuals*
3. *Meetings with Egyptian judges of courts not part of the pilot sites*
4. *Training of judges who are not in the pilot courts*

### ACTIVITIES PLANNED DURING PERIOD

#### April - June, 2003

1. Pilot Court Judicial district meetings
2. Publication of Project newsletter
3. Meetings with interested business and legal groups and individuals
4. Monitor local press for articles about project activities

### RESULTS ACHIEVED THIS QUARTER:

#### Activities Completed this Quarter are:

**PUBLICATION OF PROJECT NEWSLETTER:** The Project newsletter was distributed at the end of June. This edition included articles that covered activities implemented jointly with the partner institutions over the 1<sup>st</sup> and 2<sup>nd</sup> quarter

**PILOT COURT MEETINGS:** The Chief of Party, Court Administration team members, and the Assistant to the Chief of Party met with the Chief Justices from each pilot court on several occasions during this quarter. The meetings continued to address issues such as strategies for dealing with the oldest pending cases, scanning of final judgments, and the utilization of CIRN- and CMA-generated management reports to focus on case delay reduction.

**MEETINGS WITH INTERESTED BUSINESS AND LEGAL GROUPS AND INDIVIDUALS:** The Chief of Party attended the international business association's monthly meeting in May, and met with senior-level managers from a host of multinational companies that have business operations in Egypt. The Chief of Party attended the Egypt-Economic Forum event that took place during the month of May and organizers expressed interest in inviting him as a key note speaker on AOJS accomplishments to date.

**MONITOR LOCAL PRESS:** Articles about the automation of government services continue to appear in the local press.

**TASK 3: STRENGTHENING NCJS RESEARCH RESOURCES AND ADMINISTRATIVE CAPACITY**

**YEAR SEVEN DELIVERABLES:**

1. *NCJS WebSite*
2. *Evaluation Methods Manual Course Outline Reference*

**ACTIVITIES PLANNED FOR THIS PERIOD**

**April - June, 2003:**

1. Evaluation Methods Workshop – DT2/Vendor
  - 1.1 Monitor use of guidelines/best practices in programs/courses
2. Evaluation Statistics, Analysis, and Reports Training Program – DT2/Vendor
  - 2.1 Develop program materials
  - 2.2 Implement training program
  - 2.3 Evaluate results
3. Website Administration Course – DT2/Vendor
  - 3.1 Monitor and evaluate results
4. NCJS Website Development – AOJS/Vendor
  - 4.1 Finalize website design and development
  - 4.2 Launch first generation of website
  - 4.3 Monitor use of website by NCJS and judges

**RESULTS ACHIEVED THIS QUARTER:**

**Activities Started During this Quarter:**

**NCJS WEBSITE DEVELOPMENT:** The Project continued to work with NCJS and MenaNet this quarter on the development of the first generation of the NCJS website; a beta version of the website was finalized during the second half of June. NCJS management and staff, along with the Project, reviewed and tested this version, and provided feedback to MenaNet regarding a number of changes that needed to be made. The website will be launched in early July.

The Project and MenaNet also worked with the NCJS staff assigned to administer the Center's website on procedures for monitoring and updating the website.

**Activities Completed this Quarter:**

**EVALUATION METHODS WORKSHOP:** Project staff met with NCJS staff members assigned to the Assessment and Evaluation Unit to review end-of-course evaluations that the Center utilized in a number of the judicial education training programs. The Unit staff are working to apply their enhanced knowledge and skills related to the field of training program evaluation to the judicial education programs and courses that the

Center offers. The Unit staff are reviewing the Center's Level 1: Satisfaction instrument, and the manner in which the instrument is administered, the data tabulated, and the results reported to NCJS management and the judicial educators.

**EVALUATION STATISTICS, ANALYSIS, AND REPORTS TRAINING PROGRAM:** The Project's judicial education staff members reviewed the draft training program materials at the beginning of April, and the actual training program was implemented from April 19 to 27 at the NCJS Personal Computer Literacy Laboratory. 11 staff members from the NCJS Technical Bureau and the Assessment and Evaluation Unit attended the program, which the Career Development and Consultations Academy (CDCA) delivered through the Development Training 2 Project.

Based on the participants' positive reaction to the course, and their stated interest to work to improve the quality of evaluation reports they provide to NCJS management and the judicial education instructors, the trainer for this program recommended that the Project procure a copy of SPSS software, a leading comprehensive data mining and analytic application that is used for evaluation purposes. The application produces a wide variety of reports that can be used for enhanced decision making purposes. The AOJS Project is planning to procure this application and to design a tailored training for selected staff members from the Unit during the extension period.

**ADDITIONAL ACTIVITIES NOT REFLECTED IN THE WORKPLAN:**

**PLANNING FOR EXTENSION:** Based on discussions with the NCJS Director, the AOJS Project will concentrate on automating the Center's Case Bank and on assisting with the finalization of the NCJS website during the extension period. The Case Bank activity will be divided into 5 tasks: assessing the technical infrastructure, organizing the existing archives room, upgrading the technical infrastructure, developing a database application, and entering data/scanning judgments into the database. The website activity will entail working with the Center staff to finalize all of the sections that are "under construction", with the aim of having a fully functional website before the Project ends. Also, the Project will work with NCJS to implement another Chief Justices Conference, to implement the SPSS training course; and to monitor and evaluate the Center's sustaining key Project inputs during the extension period.

**TASK 4: JUDICIAL AND STAFF TRAINING****YEAR SEVEN DELIVERABLES:**

1. *Computer Systems Personnel Trained on Computer Maintenance and Administration Courses*
2. *JIC Management/Administrative Program*
3. *Case Management in the 21<sup>st</sup> Century Workshop (a minimum of 2 iterations)*

**ACTIVITIES PLANNED FOR THIS PERIOD**April – June , 2003

1. CMA V.3.0 Refresher Training Course -- AOJS/Vendor
  - 1.1 Identify participants from pool of circuit clerks and IT technical support staff
  - 1.2 Consult with North Cairo Court regarding course schedule
  - 1.3 Contact local vendor to finalize schedule
  - 1.4 Implement course at the Court
  - 1.5 Monitor and evaluate application of course in Court

**RESULTS ACHIEVED THIS QUARTER:**Activities Started This Quarter:

**CMA V.3.0 REFRESHER TRAINING COURSE:** In response to a request from the Chief Justice of the North Cairo Court of First Instance, the Project organized a refresher training course on the CMA V.3.0 for a number of court staff. The purpose of the training course was to re-familiarize the staff with various administrative and functional features of the CMA because these staff have been reassigned to utilize the system as part of their core responsibilities at the Court. The CMA V.3.0 training course were scheduled in 5 parts: 1 course focused on the administration and operation of the scanning functions for 4 clerks, 1 course focused on administration of the overall CMA application for 4 IT technical support staff members, and 3 course iterations focused on data entry training for 30 court clerks. This course started on June 14 and is scheduled to end on July 10. Intercom Enterprises, the firm that developed the CMA V.3.0 application, provided the training services for this course.

Activities Completed This Quarter:

None

**ADDITIONAL ACTIVITIES NOT REFLECTED IN THE WORKPLAN:**

**PLANNING FOR EXTENSION:** The Project conferred with the key Ministry of Justice stakeholders at NCJS, JIC, NCC, and ISC to analyze training needs that directly relate to the institutional sustainability of the Project's main focus on case delay reduction. As a result of these discussions, the Project outlined a training plan for the July 1 through December 31, 2003 time frame. The main training activities will focus on a Strategy Planning Workshop for the Judicial Information Center, selected executive management training for one of the JIC Co-Directors, and the 8<sup>th</sup> National Court Technology Conference (see next paragraph). Any additional training needs that occur during the extension will be entertained as long as they directly support the Project's goal and funds and time are available to fully implement the program or course.

The Project also conferred with the Development Training 2 Project regarding the possibility of sending Ministry of Justice officials to attend the 8<sup>th</sup> National Court Technology Conference scheduled to be held in Kansas City, Missouri, at the end of October. Based on an assessment of the unexpended funds from the AOJS-DT2 Training Plan that was implemented during the January-March 2003 time frame, it has been determined that funds exist to send three MOJ officials to this biennial event. The Ministry nominated 2 JIC staff members and 1 NCJS staff member to attend this Conference. The Project started to work with DT2 on the design and implementation of this training activity.

**TASK 5: AUTOMATION AND STREAMLINING OF PROCEDURES AT PILOT COURTS****TASK 5 A STREAMLINE PILOT COURT PROCEDURES****April 2003 – June 2003**

1. Case data verification & report generation (NCC)
  - i. Meet regularly with civil, commercial and taxes cases docket clerks and supervisors to improve ongoing strategies to update case information.
  - ii. Coach data quality management teams to improve data integrity by reviewing logs and system reports.
  - iii. Develop scanning plan for electronic archiving of judgments.
  - iv. Create an additional data entry group comprised of circuit clerks as designated by the chief justice.
  - v. Refine and finalize on additional information management reporting formats.
2. Document pilot court model systems
3. Case data verification & report generation (ISC)
  - i. Meet regularly with civil, commercial and taxes indexers, circuit clerks and supervisors to improve ongoing strategies to update case information.
  - ii. Advise the clerks' advisory committee on issues related to court operations.
4. Business process re-engineering best practices (NCC & ISC)
  - i. Meet regularly with the chief justices and senior court managers to discuss ways to incorporate re-engineering procedures into the core-business strategy of the court.
5. Case management
  - i. Meet regularly with the chief justice and civil, commercial and taxes panels to review CMA case management reports.
  - ii. Introduce, and coach, judges on case management strategies and procedures based on CMA case management reports
  - iii. Provide in-depth analysis of case ages and event durations to the judicial audience
  - iv. Identify workload trends along with associated cause/effect relationships

**RESULTS ACHIEVED THIS QUARTER:****Activities in Progress During this Quarter:**

The court administration team focused on continued improvements to case flow management practices and procedures at the pilot courts. These in-place and sustainable operational standards continue to improve the administration and management of the courts. The Project finalized the compilation of documentation for the holistic overview

of project designed and developed case management processes, operations-related information management systems, and project life cycle strategies for the MOJ, JIC, and pilot courts.

The court administration team met with judges to keep them focused on reducing case delay and addressing the backlog of older cases on the court's docket. Additionally, the Project met regularly with the Chief Justices of the pilot courts to ensure their support and assistance in continuing the processes in place. For example, the court administration team met weekly with the chief justice at NCC to develop enhanced procedures for data entry and quality data assurance. The Chief Justice designated an additional 30 clerks who will update their individual caseloads. This strategy allows for a reduced demand on the docket clerks who have been required to enter all data for all circuits without the benefit of supervisory control over those circuits. Often information flow was delayed or non-existent, resulting in inaccurate and untimely updating of case data. In addition, the circuit clerks are now responsible for their work and their respective hearing rolls. This additional responsibility will help ensure the accurate and timely updating of case information that is used by both the court staff and the public.

With the courts increasing the number of scanned judgments, the court administration team provided continued support and advice. The previously developed scanning plan, created with the assistance of a judicial committee, was replaced with a more conservative and simple one. Additional staff was identified for operating the scanners and refresher training was designed and is scheduled to begin at the end of June and continued into the 3<sup>rd</sup> quarter.

At ISC, scanning continues as originally implemented last year - all judgments are scanned - and the court has scanned over 1,500 judgments into the system. The Chief Justice has access to the judgments and now has the capability to review and critic those judgments in order to improve the individual judge work product.

**CASE DATA VERIFICATION & REPORT GENERATION:** The court administration team continues to focus on monitoring the volume and quality of data entered into the system. The pilot court in Ismailia (ISC) maintains high standards of data quality. As part of their regular internal case management meetings, additional data quality reports were designed. In addition, the operation supervisors continue to review and "sign off" on printed hearing rolls before posting for the public. The use of CMA generated hearing rolls is now mandatory for all civil and commercial case hearing sessions at ISC.

The court administration team continues to work on reconstituting a data-quality work group. With an additional 30 circuit clerks now responsible for their respective case data quality, the project is advising the court to use technical support staff to assist with quality control. The Project works closely with the docketing staff that continues to be the primary data entry mechanism at NCC. Project staff continues to meet daily with the docketing clerks to discuss current issues and/or ongoing problems.

The following tables represent the caseloads at the pilot courts during the 2<sup>nd</sup> quarter of 2003 for civil, taxes and commercial cases:

North Cairo	Pending cases	Decided cases	Postponed for experts
Beginning 2 <sup>nd</sup> qtr	71,805	28,397	7,991
Ending 2 <sup>nd</sup> qtr	74,806	32,739	7,444

Ismailia	Pending cases	Decided cases	Postponed for experts
Beginning 2 <sup>nd</sup> qtr	4,557	5,886	995
Ending 2 <sup>nd</sup> qtr	4,140	7,480	1,019

**DOCUMENT PILOT COURT MODEL SYSTEMS:** The comprehensive systems documentation deliverable is basically complete. The purpose of the documentation is to provide a guiding framework for future replication and includes detailed information on the project-designed and implemented systems. Documents include studies, diagrams, reports and surveys on the following subjects:

- Typing pool
- Front counter operations
- Case management
- Archives
- Training (both technical and cross functional)

**BUSINESS PROCESS RE-ENGINEERING BEST PRACTICES:** The Project meets regularly with the Chief Justices at both pilot courts. The current focus is on eliminating the backlog of older cases. Reports on pending cases by age are reviewed and priority given to those cases that are not at the Experts department and can be administered by the assigned panel.

The project developed and presented a proposed design for workflow process required to implement the plan for increased data entry capabilities. This implementation plan included a detailed schematic layout and diagram for paper flow as well as a scheduling matrix for the efficient allocation of personnel resources.

**CASE MANAGEMENT:** The pilot courts continue to increase their knowledge and use of case management principles and techniques. The court administration team met with a number of the panels in both pilot courts to encourage an active role by the judges, to review the various ways of identifying delay causes, and to evaluate the current caseload statistics. By meeting regularly with the Chief Justices and civil, commercial and taxes panels to review CMA case management reports, the court administration team keeps the staff focused on the goals of reducing delay and addressing the backlog of older cases. The Chief Justice of at NCC made additional changes to personnel, panel and circuit assignments that are somewhat disruptive to the implementation of project designed case management procedures; however, the Project continues to work closely with the chief justice to overcome some of the obstacles now in place.

The court administration team met with and coached judges on case management strategies and procedures based on CMA case management reports for respective circuits. The reports can provide an easy-to-read, in-depth analysis of caseloads (including ages and event durations).

**TASK 5: AUTOMATION AND STREAMLINING OF PROCEDURES  
AT PILOT COURTS****TASK 5 B AUTOMATE PILOT COURTS****ACTIVITIES PLANNED DURING PERIOD****April 2003 – June 2003**

1. Support for JIC and pilot court technical staff
  - i. Meet regularly with the technical support staff of the pilot courts to discuss ways of improving information management systems both from a technical view and operational
  - ii. Meet regularly with the JIC staff to discuss ways of improving project designed and installed information management systems
  - iii. Work collaboratively with JIC and pilot court technical staff to define parameters for any system modification and develop implementation plans accordingly
  - iv. Provide advice to court technical staff on system “fixes” and work-arounds
2. Design final CMA 3.0 modifications to increase system performance
3. Design and implement technical plan for implementation of full-time scanning process at NCC
4. Monitor CIRN 3.0 application software and ensure stability and sustainability

**RESULTS ACHIEVED THIS QUARTER:****Activities in Progress during this Quarter:**

The primary focus of the quarter continued to be on institutionalizing the communication and interaction protocols within the pilot courts and JIC so that problems can be handled in an efficient, timely and effective manner. A number of meetings were held with JIC executive management, pilot court Chief Justices, and court technical staff to discuss this issue. In conjunction with the working document developed in the first quarter (outlining the roles and responsibilities of the court vis-à-vis the JIC), the Project worked with senior level JIC staff to develop an improved interaction framework to facilitate continued communication and interdependence.

The court automation team met with members of the pilot court technical support staff on a regular basis. The process of tracking and monitoring problem reporting to the JIC is now institutionalized at ISC. The Project regularly observes the correct and appropriate use of project designed forms to detail technical support requirements for all implemented systems. The forms are also used for cataloging supply and hardware

requirements and shortages.

The Project worked closely with the JIC on activities designed to ensure sustainability and stability of CMA and CIRN systems. Based on the detailed study and testing of the latest implemented version of CMA 3.0, the Project will modify the current subcontract with Intercom Enterprises to include additional software modifications. This will be the final software enhancement process. The primary goals of this round of software changes include the following:

- Creating a new database for closed cases - this will speed the search for cases that are pending and being updated
- Adding a function to modify cases aggregately – this will allow for scheduling subsequent hearings to be completed a similar process to the manual work while taking advantage of the increased processing speed of the automated system.
- Modify the way reports and hearing rolls are created – this will remove the process to another work area on the computer, thereby keeping the data entry system dedicated the Lotus database function instead of the Crystal Reports document creation utilities.

As part of the ongoing support provided to the JIC, the Project studied and finalized on additional hardware required to sustain and enhance the systems in place in the pilot courts as well as augment the JIC's capabilities to provide technical support. The actual purchase agreements will be completed in the next quarter.

The court automation team also continues to work closely with the CIRN subcontractor, FOCUS Integrated Systems, to stabilize the case initiation system and transfer support functions to the JIC. While the system is basically stable, two recurring problems are being addressed. First, the system inconsistently handles the inclusion of cases transferred from other courts. Second, a "short cut" was developed to expedite the entry and receipt printing of certain cases that are similar in nature (i.e., same case type). The system faults when presented with duplicate names in different cases when processed together. The Project anticipates completion of all programming changes and fixes to the CIRN for the next quarter.

The archiving process for scanning judgments into the CMA systems was fully documented with accompanying flowcharts and diagrams. A detailed survey of the court space indicated that space on the 8<sup>th</sup> floor provided the most efficient and simple location for adding new equipment. The floor already houses virtually all the data entry clerks. Additional working environment components, such as air conditioning, are scheduled to be added to the space next quarter.

Eight staff (4 users and 4 technical support) were trained on the scanning process as designed in the scanning implementation plan. Additional dialog with the chief justice regarding the workflow process and corresponding scheduling of staff remains to be finalized. The project installed and certified two scanners and work stations in the new 8<sup>th</sup> floor space.

The implementation of these technologies has been somewhat slow at NCC. The systems administration staff at the court regularly performs less than effective maintenance and administrative functions. The court automation team discussed the issue with the chief justice and court technical staff. IN addition, the JIC has offered increased support to the court to ensure uninterrupted operations. The Project will monitor their progress on keeping the system running at maximum efficiency and effectiveness.

Activities Completed During this Quarter:

The AOJS Project completed a Systems Integration Study of the 3 court automation systems that have been installed in the 2 pilot courts: the Case Initiation and Receipting Network (CIRN), the Case Management Application (CMA), and the Typing Pool. The Ministry of Justice had requested that this Study be undertaken to determine if the 3 systems could be technologically integrated. The Project contracted the services of Intercom Enterprises, the local IT company that developed the Arabic version of the CMA, to conduct the study based on the company's in-house expertise with the various software platforms on which the three computer applications are designed. Intercom's approach for conducting the study involved a thorough examination of the three applications, the case data, and the workflow procedures in the North Cairo Court of First Instance.

On May 24, AOJS Project staff met with Ministry officials to review the Study and to discuss the integration issue again. After deliberations, the group decided that integrating the systems, although technologically possible, is not necessary or feasible at this time. The Project was pleased with this decision because it has advocated keeping the CIRN, the front counter/business transaction application that involves determining case filing fees and randomly assigning judicial panels, separate from the CMA, the civil case event tracking application.

**AOJS In- Country Training Status Report**

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
1996	1	Oct.										
		Nov.										
		Dec.										
	This Quarter											
	Previous Quarter											
Total Quarters							0	0	0	0		
1997	2	Jan.						0	0	0	0	
		Feb.						0	0	0	0	
		Mar.	<b>Constituency Building:</b> * Forum 1: AOJS Orientation for Judiciary in Upper Egypt	2	AOJS	03/16	03/16	25	8	1	33	
	This Quarter							25	8	1	33	
	Previous Quarter							0	0	0	0	
	Total Quarters							25	8	1	33	
	3	Apr.							0	0	0	0
		May	<b>Constituency Building:</b> * Forum 2: AOJS Orientation for Judiciary in Lower Egypt	2	AOJS	05/05	05/07	37	15	3	156	
		Jun.	<b>Constituency Building:</b> * Forum 3: AOJS Orientation for Judiciary in Cairo & Middle Egypt	2	AOJS	06/09	06/11	37	14	3	153	
			<b>Administrative Overview of Judicial Education:</b> * Fundamentals of Judicial Educational Philosophy & practices	3	AOJS	06/14	06/15	7	0	2	14	
This Quarter							81	29	8	323		
Previous Quarter(s)							25	8	1	33		
Total Quarters							106	37	9	356		
1997	4	Jul.						0	0	0	0	
		Aug.						0	0	0	0	

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
		Sept.						0	0	0	0
		This Quarter						0	0	0	0
		Previous Quarter(s)						106	37	9	356
		Total Quarters						106	37	9	356
1997	1	Oct.									
		Nov.	<i>Management Training:</i> • Leadership Skills Development Workshop	3	AOJS	11/09	11/11	22	0	3	66
		Dec.	<i>Management Training:</i> • Time Management Workshop	3	AOJS	12/07	12/09	22	0	3	66
	This Quarter						44	0	6	132	
	Previous Quarter(s)						106	37	9	356	
	Total Quarters						150	37	15	488	
1998	2	Jun.									
		Feb.	<i>Training of Trainers:</i> • TOT (NCJS Faculty Group 1)	3	AOJS	02/21	03/04	19	0	10	190
		Mar.	<i>Civil Law Training:</i> • Commercial Cases Program (Alexandria)	4	AOJS	03/21	03/26	26	0	6	156
	This Quarter						45	0	16	346	
	Previous Quarter(s)						150	37	15	488	
	Total Quarters						195	37	31	834	

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
1998	3	Apr.	<b>Management Training:</b> • Group Dynamics Workshop	3	AOJS	04/12	04/14	22	0	3	66
		May	<b>Training of Trainers:</b> • TOT (NCJS Faculty Group 2)	3	AOJS	05/17	05/27	21	0	9	189
		Jun.	<b>Civil Law Training:</b> • Commercial Cases Program (Port Said)	4	AOJS	06/13	06/18	35	0	6	210
			<b>Management Training:</b> • Problem Identification & Solving Workshop	3	AOJS	06/15	06/17	22	0	3	66
1998	This Quarter							100	0	21	531
	Previous Quarter(s)							195	37	31	834
	<b>Total Quarters</b>							<b>295</b>	<b>37</b>	<b>52</b>	<b>1,365</b>
1998	4	Jul.	<b>Management Training:</b> • Decision Making Workshop	3	AOJS	07/19	07/21	22	0	3	66
		Aug.	<b>Court Administration Training:</b> • AOJS Orientation Seminar for NCC Admin. Supervisory level	5	AOJS	08/11	08/11	0	49	1	49
			• AOJS Orientation Seminar for NCC Admin. Supervisory level	5	AOJS	08/12	08/12	0	54	1	54
			• Change Agent Skills Course for NCC Admin. Supervisory staff	5	AOJS	08/23	08/23	0	26	4	104
			• Change Agent Skills Course for NCC Admin. Supervisory staff	5	AOJS	08/29	09/01	0	29	4	116

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
1998	4	Sept.	<b>Computer Training:</b>								
			• Windows 95 level 1 for NCJS group A	3	AOJS	09/01	09/21	5	11	12	192
			• Windows 95 level 2 for NCJS group A	3	AOJS	09/22	10/11	5	14	10	190
			<b>Court Administration Training:</b>								
			• Change Agent Skills Course for NCC Admin. Supervisory staff	5	AOJS	09/05	09/08	0	29	4	116
			• Change Agent Skills Course for NCC Admin. Supervisory staff	5	AOJS	09/12	09/15	0	29	4	116
			<b>Training of Trainers:</b>								
			• TOT (NCJS Faculty Group 3)	3	AOJS	09/19	09/24	17	0	6	102
			<b>Civil Law Training:</b>								
			• Seminar on Implementation of the WTO Anti-Dumping & Subsidies Agreement-Cairo	4	AOJS	09/21	09/21	45	0	1	45
• Seminar on Implementation of the WTO Anti-Dumping & Subsidies Agreement-Alexandria	4	AOJS	09/23	09/23	25	0	1	25			
This Quarter								119	241	51	1,175.00
Previous Quarter(s)								295	37	52	1,365
Total Quarters								414	278	103	2,540
1998	"5"	Oct.	<b>Management Training:</b>								
			• Budgeting for Non-Budget Staff Workshop	3	AOJS	10/12	10/14	22	0	3	66
			<b>Computer Training:</b>								
			• Typing Skills for NCJS group A	3	AOJS	10/12	10/19	5	19	5	120
• MS Word level 1 for NCJS group A	3	AOJS	10/20	11/04	5	14	10	190			
<b>Civil Law Training:</b>											
• Commercial Cases Program-Ismailia	4	AOJS	10/31	11/05	27	0	6	162			
1998	"5"	Nov.	<b>Computer Training:</b>								
			• Windows 95 for Pilot Courts Home PC Judges	6	AOJS	11/07	11/30	74	0	12	xxx
			• Windows 95 for NCJS group B	3	AOJS	11/22	12/09	5	10	12	180
• Excel level 1 for NCJS group A	3	AOJS	11/24	12/09	5	12	10	170			

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
		Dec.	<b>Management Training:</b>									
			* Techniques for Ministerial Operations Workshop	3	AOJS	11/08	11/10	23	0	3	69	
			<b>Civil Law Training:</b>									
			* Intellectual Property Rights Conference (CLDP/NCJS/AOJS)	4	AOJS	12/14	12/16	124	0	3	372	
			<b>Computer Training:</b>									
			* Typing Skills for NCJS group B	3	AOJS	12/13	12/20	5	20	5	125	
			* MS Word level 1 for NCJS group B	3	AOJS	12/21	01/05	5	12	10	170	
	This Quarter							300	87	79	2,512.00	
	Previous Quarter(s)							414	278	103	2,540	
	Total Quarters							714	365	182	5,052	
1999	1	Jan.	<b>Computer Training:</b>									
			<b>1. Pilot Court Home PC Judges Training:</b>									
			* Laptop PC set up & configuration groups A, B, D & G	6	AOJS	01/02	01/04	42	0	3	126	
			* The Internet & Legal Research, groups A, B, D & G	6	AOJS	01/09	01/11	42	0	3	126	
			* Laptop PC set up & configuration groups C, E & F	6	AOJS	01/05	01/07	31	0	3	93	
			* The Internet & Legal Research, groups C, E & F	6	AOJS	01/12	01/14	31	0	3	93	
			<b>2. Computer Literacy Courses:</b>									
			* Excel level 1 for NCJS group B	4	AOJS	01/06	02/01	5	13	10	180	
			* MS Word 97 for Pilot Court Judges groups A, B, D & G	5	AOJS	01/23	02/13	31	0	10	310	
			* MS Word 97 for Pilot Court Judges groups C, E & F	5	AOJS	01/26	02/16	31	0	10	310	
	Feb.		<b>Computer Training:</b>									
			<b>1. Computer Literacy Courses:</b>									
			* MS Word 97 level 2 for NCJS group A	4	AOJS	02/02	02/16	5	12	9	153	
			* Excel level 2 for NCJS group A	4	AOJS	02/17	03/13	5	15	14	280	

STATUS REPORT  
STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
		Mar.	<b>2. Computer Technical Support Training:</b>									
			• Windows NT Training	4	AOJS	02/07	02/09	0	6	3	18	
			• PC Maintenance & Support	4	AOJS	02/14	02/18	0	6	5	30	
			<b>Computer Training:</b>									
			<b>1. Computer Literacy Courses:</b>									
			<b>A. NCC Typing Pool Computer Training:</b>									
			• Windows 95 for groups A, C & F	5	AOJS	03/06	04/05	0	30	12	360	
			• Windows 95 for groups B, D & E	5	AOJS	03/09	03/25	0	28	9	252	
			<b>B. NCJS Computer Training:</b>									
			• MS Word 97 level 2 for NCJS group B	4	AOJS	03/16	03/31	5	16	10	210	
			<b>Management Training:</b>									
			<b>Implementing Change Program:</b>									
			• Court Customer Service group A	5	AOJS	03/06	03/08	0	25	3	75	
• Court Customer Service group B	5	AOJS	03/09	03/11	0	26	3	78				
• Court Customer Service group C	5	AOJS	03/13	03/15	0	25	3	75				
• Court Customer Service group D	5	AOJS	03/17	03/19	0	25	3	75				
	<b>This Quarter</b>							<b>228</b>	<b>227</b>	<b>116</b>	<b>2,844.00</b>	
	<b>Previous Quarter(s)</b>							<b>714</b>	<b>365</b>	<b>182</b>	<b>5,052.00</b>	
	<b>Total Quarters</b>							<b>942</b>	<b>592</b>	<b>298</b>	<b>7,896</b>	
1999	2	Apr.	<b>Computer Training:</b>									
			<b>1 - Computer Literacy Courses:</b>									
			<b>A - NCC Typing Pool Computer Training:</b>									
			• Typing Skills for groups B, D & E	5	AOJS	04/06	04/14	0	28	5	140	
			• Typing Skills for groups A, C & F	5	AOJS	04/10	04/19	0	28	4	112	

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training		
						From	To	Judges	Non-Judges				
1999	2	May	<i>B - NCIS Computer Training:</i>										
			* MS Excel Level 2 for group B	4	AOJS	04 / 07	05 / 05	5	15	14	280		
			<i>Case Mgmt. Conference "The Positive Role of the Judges, etc..."</i>	5	AOJS	04 / 18	04 / 21	84	0	3.5	294		
			<i>Computer Training:</i>										
			<i>A - NCC Typing Pool Computer Training:</i>										
					* MS Word Level 1 for groups B,D&E	5	AOJS	04 / 15	05 / 06	0	30	10	300
					* MS Word Level 1 for groups A,C & F	5	AOJS	04 / 24	05 / 17	0	30	10	300
					<i>B - NCIS Computer Training:</i>								
					* Power Point for group A	4	AOJS	05 / 09	05 / 19	6	10	8	128
			Jun.		<i>Computer Training:</i>								
					<i>A - NCIS Computer Training:</i>								
					* MS Access Level 1 for group A	4	AOJS	05 / 23	06 / 09	5	13	12	216
					* Internet for group A	4	AOJS	06 / 13	06 / 16	5	5	4	40
					* Power Point for group B	4	AOJS	06 / 20	06 / 30	4	9	8	104
			Jun.		<i>B - NCC Staff computer Training:</i>								
			* Excel & Applications	5	AOJS	05 / 25	06 / 16	0	8	16	128		
			<i>C - Pilot Court Home PC Judges Training:</i>										
			* CD - ROM & Legal Research	6	AOJS	06 / 20	06 / 23	10	0	1	10		
			<i>Management Training:</i>										
			* <i>Implementing the Change</i> " Developing NCC Supervisors Skills Workshop" Group A	5	AOJS	06 / 12	06 / 14	0	24	3	72		
			* Developing NCC Supervisors Skills Workshop - Group B	5	AOJS	06 / 15	06 / 17	0	24	3	72		
			* Developing NCC Supervisors Skills Workshop - Group C	5	AOJS	06 / 19	06 / 21	0	27	3	81		
			* Developing NCC Supervisors Skills Workshop - Group D	5	AOJS	06 / 22	06 / 24	0	25	3	75		

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STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training		
						From	To	Judges	Non-Judges				
			<i>B - NCJS Computer Training:</i> * MS Excel Level 2 for group B	4	AOJS	04/07	05/05	5	15	14	280		
			<i>Case Mgmt. Conference "The Positive Role of the Judges, etc..."</i>	5	AOJS	04/18	04/21	84	0	3.5	294		
		May	<i>Computer Training:</i> <i>A - NCC Typing Pool Computer Training:</i> * MS Word Level 1 for groups B,D&E * MS Word Level 1 for groups A,C & F										
					5	AOJS	04/15	05/06	0	30	10	300	
					5	AOJS	04/24	05/17	0	30	10	300	
					<i>B - NCJS Computer Training:</i> * Power Point for group A	4	AOJS	05/09	05/19	6	10	8	128
		Jun.	<i>Computer Training:</i> <i>A - NCJS Computer Training:</i> * MS Access Level 1 for group A * Internet for group A * Power Point for group B										
					4	AOJS	05/23	06/09	5	13	12	216	
					4	AOJS	06/13	06/16	5	5	4	40	
					4	AOJS	06/20	06/30	4	9	8	104	
		1999	2	Jun.	<i>B - NCC Staff computer Training:</i> * Excel & Applications	5	AOJS	05/25	06/16	0	8	16	128
					<i>C - Pilot Court Home PC Judges Training:</i> * CD - ROM & Legal Research	6	AOJS	06/20	06/23	10	0	1	10
<i>Management Training:</i> * <i>Implementing the Change</i> " Developing NCC Supervisors Skills Workshop" Group A * Developing NCC Supervisors Skills Workshop - Group B * Developing NCC Supervisors Skills Workshop - Group C * Developing NCC Supervisors Skills Workshop - Group D				5	AOJS	06/12	06/14	0	24	3	72		
				5	AOJS	06/15	06/17	0	24	3	72		
				5	AOJS	06/19	06/21	0	27	3	81		
				5	AOJS	06/22	06/24	0	25	3	75		

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
		This Quarter						119	276	107.5	2,352.00
		Previous Quarter(s)						942	592	298	7,896
		Total Quarters						1,061	868	405.5	10,248
1999	3	Jul.	<i>New Judges Orientation Program</i>	4		07/03	08/04	145	0	24	3480
			<i>Computer Training</i>								
			<i>1. Computer Literacy Training</i>								
			A. NCJS Computer Training:								
			• MS Access Level 1 for Group B	4	AOJS	07/04	07/21	19	0	12	228
			D. Access/ Excel & Applications for NCC Staff	5	AOJS	07/10	07/27	0	16	10	160
			A. NCJS Computer Training:								
			• Internet for Group B	4	AOJS	07/25	07/28	12	0	4	48
1999	3	Aug.	<i>New Judges Orientation Program</i>	4		08/06	09/09	150	0	24	3600
			<i>Computer Training</i>								
			<i>1. Computer Literacy Courses</i>								
			B. Ismailia Court Staff Computer Training:								
			• Windows 98	5	AOJS	08/07	08/18	0	20	10	200
			• MS Word 97	5	AOJS	08/21	08/31	0	20	10	200
			C. Pilot Court Home PC Judges Training:								
			• CD-ROM & Legal Research for Ismailia Judges	6	AOJS	08/16	08/17	13	0	2	26
			<i>2. Abbreviated Windows 95 - for NCC Staff</i>	5	AOJS	08/21	08/26	0	12	3	36
			<i>Management Training:</i>								
			Implementing Change Program								
			• Follow-up, Monitoring & Evaluation and Report Writing		AOJS						
			Developing skills workshop for NCC Supervisors:								
			• Group A	5	AOJS	08/28	08/30	0	26	3	78
			• Group B	5	AOJS	08/31	09/02	0	26	3	78

AOJS IN COUNTY TRAINING  
STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
1999	3	Sept.	<b>Implementing Change Program Continued:</b>									
			• Follow-up, Monitoring & Evaluation and Report Writing Developing skills workshop for NCC Supervisors:									
			• Group C	5	AOJS	09/04	09/06	0	26	3	78	
			• Group D	5	AOJS	09/07	09/09	0	26	3	78	
			<b>Computer Training</b>									
			D - Computer Technical Support Training:									
			• Networking Essentials Course # 578	4 & 5	AOJS	09/05	09/09	0	8	4	32	
			• PC Trouble shooting & Superficial Maintenance Training for Ismailia Court+D354	5	AOJS	09/28	09/30	0	2	3	6	
			I. Computer Literacy Courses									0
			D. Access/ Excel & Applications for NCC Staff	5	AOJS	09/11	09/25	0	8	10	80	
<b>Advanced Training of Trainers "TOT"</b>	3	AOJS	09/12	09/22	18	0	8	144				
	This Quarter						357	190	136	8,552.00		
	Previous Quarter(s)						1,061	868	406	10,248		
	Total Quarters						1,418	1,058	542	18,800		
1999	4	Oct.	<b>A- Case Initiation and Receipting Network Testing and Implementing Training (CIRN)</b>									
			• Hardware Capabilities Course	5	AOJS	09-29	09-30	0	18	2	36	
			• Administrators course for fees estimation functions	5	AOJS	10-03	10-05	0	11	3	33	
		• Cashiers general course	5	AOJS	10-10	10-14	0	18	1	18		
		Nov.	<b>Computer Training</b>									
			<b>B- Windows NT Training</b>									
	• Course #803	5	AOJS	10-31	11-04	0	7	5	35			
	• Course #922	5	AOJS	11-14	11-22	0	7	7	49			

SIN UNIT TRAINING  
STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
1999	4		<i>Training of Trainers</i>								
			A- Basic TOT	3	AOJS	10-30	11-10	21	1	10	220
			<i>Civil Law Training</i>								
			* CLDP Anti-dumping	3	AOJS	11-08	11-11	18	0	4	72
			<i>Implementing Change Program</i>								
			* Developing Leadership Skills for North Cairo Court Supervisors								
			Group A	5	AOJS	11-20	11-22	0	25	3	75
			Group B	5	AOJS	11-23	11-25	0	25	3	75
1999	4	Nov.	Group C	5	AOJS	11-27	11-29	0	28	3	84
		Dec.	<i>Implementing Change Program</i>								
			* Developing Leadership Skills for North Cairo Court Supervisors								
			Group D	5	AOJS	11-30	12-02	0	25	3	75
			<i>Computer Training</i>								
			B- Windows NT certification exam	5	AOJS	12-02	12-02	0	7	1	7
			<i>Training of Trainers</i>								
			B- Computer TOT	3	DT2	10-10	12-02	2	9	31	341
								41	181	76	1,120
								1,418	1,058	542	18,800
								1,459	1,239	618	19,920
2000	1	Jun.	<u>II- Civil Law and Related Training:</u>								
			"Positive Role of the Judge" seminar, Inspection Dept. - Group 1	4	AOJS	23/01	23/01	20	0	1	20
			"Positive Role of the Judge" seminar, Inspection Dept. - Group 2	4	AOJS	23/01	23/01	20	0	1	20

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2000	1	Feb.	<u>I- Case Management Application (CMA) Training:</u>									
			Abbreviated Windows	4,5	DT2	26/02	01/03	1	12	5	65	
		Feb.	Computer Maintenance and Administration Training (CMA System Support)									
			Introducing the Notes Client	5	DT2	13/02	13/02	0	7	1	7	
			Working in Domino Database	5	DT2	17/02	17/02	0	7	1	7	
			Maintaining a Domino Server Infrastructure	5	DT2	20/02	23/02	0	7	4	28	
			Maintaining Domino Users	5	DT2	24/02	24/02	0	7	1	7	
			Computer trouble shooting	4,5	AOJS	27/02	02/03	0	4	5	20	
			<u>II- Civil Law and Related Training:</u>									
		New Judge Orientation Part 2 - Commercial	4	AOJS	05/02	10/02	67	0	6	402		
		New Judge Orientation Part 2 - Rent (Group 1)	4	AOJS	05/02	10/02	30	0	6	180		
		New Judge Orientation Part 2 - Rent (Group 2)	4	AOJS	05/02	10/02	30	0	6	180		
		Judicial Panel Management Developing Skills workshop	4	AOJS	01/02	03/02	30	0	3	90		
		Mar.	<u>I- Case Management Application (CMA) Training:</u>									
			CMAIC training - Group 1	4	AOJS	04/03	27/03	2	11	15	195	
			CMAIC training - Group 2	4	AOJS	28/03	17/04	2	11	15	195	
			Computer Maintenance and Administration Training (CMA System Support)									
			Extending the Notes Client	5	DT2	01/03	01/03	0	7	1	7	
<u>II- Civil Law and Related Training:</u>												
New Judge Orientation Part 2 - Family (Group 1)	4		AOJS	04/03	09/03	46	0	6	276			
New Judge Orientation Part 2 - Family (Group 2)	4		AOJS	11/03	16/03	47	0	6	282			
CD-ROM Training (Egyptian Legislation CDs)	5		AOJS	07/03	27/03	64	0	1	64			
<u>III- Computer Training:</u>												
Computer Literacy Training												
Excel Training in Ismailia - Level 1	4	DT2	25/03	03/04	4	22	9	234				

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
	This Quarter							363	95	93	2,279
	Previous Quarter(s)							1,459	1,239	618	19,920
	Total Quarters							1,822	1,334	711	22,199
2000	2	Apr.	<u>I- Case Management Application (CMA) Training:</u> <i>Computer Maintenance and Administration Training (CMA System Support) - 2nd iteration</i> Introducing the Notes Client Extending the Notes Client Working in Domino Database	5 5 5	DT2 DT2 DT2	24/04 26/04 27/04	24/04 26/04 27/04	4 4 4		1 1 1	4 4 4
			<u>II- Civil Law and Related Training:</u> "Enhancing the Judicial System" - IDLI (Group 1) "Enhancing the Judicial System" - IDLI (Group 2)	4 4	AOJS AOJS	08/04 15/04	13/04 20/04	30 30		6 6	180 180
			<u>III- Computer Training:</u> <i>Computer Literacy Training</i> Excel Training in Ismailia - Level 2	4	DT2	08/04	20/04	4	22	12	312
		May	<u>I- Case Management Application (CMA) Training:</u> Abbreviated Windows/Basic Computer Skills - Group 2 Abbreviated Windows/Basic Computer Skills - Group 3 Abbreviated Windows/Basic Computer Skills - Group 4 Administration Training Program CMAIC Update sessions <i>Computer Maintenance and Administration Training (CMA System Support) - 2nd iteration</i> Maintaining a Domino Server Infrastructure Maintaining Domino Users	5 5 5 5 5 5 5 5	DT2 DT2 DT2 AOJS AOJS DT2 DT2	13/05 20/05 27/05 10/05 31/05 02/05 08/05	18/05 25/05 1/06 11/05 31/05 07/05 08/05	1 1 7 13 2 4 4	6 6 7 13 21	5 5 5 2 1 4 4 1	35 35 35 26 23 16 4

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2000			<b>II- Civil Law and Related Training:</b>								0	
			CD-ROM Training (Egyptian Legislation CDs)	4	AOJS	22/05	22/05	7		1	7	
			CD-ROM Training (Egyptian Legislation CDs)	4	AOJS	24/05	24/05	9		1	9	
			<b>III- Computer Training:</b>									0
			<b>Computer Literacy Training</b>									0
			Access training for Ismailia Court Staff	4	DT2	02/05	08/05			8	6	48
			<b>IV- Implementing Change Program</b>									0
			Court Customer Service for line staff - Group 1, Cairo	5	DT2	27/05	29/05			24	3	72
			<b>V- Management Programs:</b>									0
			<b>Executive Management Training for Follow-up, et al.</b>									0
			Developing Strategic Planning Skills - Group 1	4	DT2	02/05	10/05	16			5	80
			Developing Strategic Planning Skills - Group 2	4	DT2	06/05	14/05	14			5	70
			<b>I- Case Management Application (CMA) Training:</b>									0
			Abbreviated Windows/Basic Computer Skills - Group 5	5	DT2	13/06	20/06			7	5	35
			Abbreviated Windows/Basic Computer Skills - Group 6	5	DT2	21/06	27/06			7	5	35
			CMA concepts and Role of the Clerk	5	AOJS	04/06	04/06	2		18	1	20
			CMA Data Entry Training (Testing Group) - Group 1	5	DT2	04/06	27/06			10	16	160
			CMA Data Entry Training (Testing Group) - Group 2	5	DT2	04/06	27/06	2		8	16	160
			CMA concepts and Role of the Clerk	5	AOJS	29/06	20/07			21	1	21
			CMA Data Entry Training (Testing Group) - Group 3	5	DT2	29/06	20/07			10	16	160
CMA Data Entry Training (Testing Group) - Group 4	5	DT2	29/06	20/07			11	16	176			
<b>IV- Implementing Change Program</b>									0			
Court Customer Service for line staff - Group 2, Cairo	5	DT2	03/06	05/06			24	3	72			
Court Customer Service for line staff - Group 3, Cairo	5	DT2	06/06	08/06			25	3	75			
Court Customer Service for line staff - Group 4, Cairo	5	DT2	10/06	12/06			25	3	75			
Court Customer Service for line staff - Group 5, Ismailia	5	DT2	12/06	14/06			23	3	69			

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2000			<u>V- Management Programs:</u>								0	
			<i>Executive Management Training for Follow-up, et al.</i>									0
			Change Management Skills - Group 1	4	DT2	06/06	14/06	16		5	80	
			Change Management Skills - Group 2	4	DT2	03/06	11/06	14		5	70	
			<u>VI- Case Initiation and Recepting Network Testing and Implementing Training (CIRN)</u>									0
			NCC Cashier Training - Group 1	5	AOJS	20/06	22/06		4	3	12	
			NCC Cashier Training - Group 2	5	AOJS	25/06	27/06		5	3	15	
			NCC Administration Training - Group 3	5	AOJS	28/06	29/06		5	2	10	
			This Quarter						148	330	177	2,389.00
			Previous Quarter(s)						1,822	1,334	711	22,199
Total Quarters						1,970	1,664	888	24,588			
2000	3	Jul.	<u>III- Computer Training:</u>									
			PC Trouble-shooting & Basic Maintenance Training - NCC	5	AOJS	29/07	02/08		5	5	25	
			<u>VI- Case Initiation and Recepting Network Testing and Implementing Training (CIRN)</u>									
			NCC Cashier Training - Group 4	5	AOJS	02/07	04/07		5	3	15	
			NCC Administration Training - Group 5	5	AOJS	05/07	06/07		5	2	10	
			NCC CIRN Trouble-shooting Course - Group 6	5	AOJS	20/07	20/07		3	1	3	
			<u>V- Management Programs:</u>									
			<i>Executive Management Training for Follow-up, et al.</i>									
Skills of Highly Effective Managers - Group 1	4	DT2	04/07	12/07	16		5	80				
Skills of Highly Effective Managers - Group 2	4	DT2	01/07	10/07	15		5	75				

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
2000		Aug.	<u>I- Case Management Application (CMA) Training:</u>								
			Abbreviated Windows/Basic Computer Skills - Group 7	5	DT2	19/08	23/08		7	5	35
			Abbreviated Windows/Basic Computer Skills - Group 8	5	DT2	26/08	30/08		7	5	35
			<u>VI- Case Initiation and Receiving Network Testing and Implementing Training (CIRN)</u>								
			ISC Cashier/Administration Training - Group 1	5	AOJS	27/08	28/08		3	2	6
			ISC Cashier/Administration Training - Group 2	5	AOJS	29/08	30/08		3	2	6
2000		Sept.	<u>I- Case Management Application (CMA) Training:</u>								
			Abbreviated Windows/Basic Computer Skills - Group 9	5	DT2	02/09	06/09		7	5	35
			Abbreviated Windows/Basic Computer Skills - Group 10	5	DT2	09/09	13/09		7	5	35
			Abbreviated Windows/Basic Computer Skills - Group 11	5	DT2	16/09	20/09		7	5	35
			Abbreviated Windows/Basic Computer Skills - Group 12	5	DT2	23/09	27/09		7	5	35
			Abbreviated Windows/Basic Computer Skills - Group 13	5	DT2	30/09	04/10		7	5	35
			CMA concepts and Role of the Clerk - Group 5	5	AOJS	03/09	03/09		9	1	9
			CMA Data Entry Training (Roll-out Group) - Group 5	5	DT2	03/09	24/09		9	16	144
			CMA concepts and Role of the Clerk - Group 6	5	AOJS	03/09	03/09		7	1	7
			CMA Data Entry Training (Roll-out Group) - Group 6	5	DT2	03/09	24/09		7	16	112
			CMA concepts and Role of the Clerk - Group 7	5	AOJS	26/09	26/09		10	1	10
			CMA Data Entry Training (Roll-out Group) - Group 7	5	DT2	26/09	17/10		10	16	160
			CMA concepts and Role of the Clerk - Group 8	5	AOJS	26/09	26/09		10	1	10
			CMA Data Entry Training (Roll-out Group) - Group 8	5	DT2	26/09	17/10		10	16	160
			Computer Maintenance and Administration Training (CMA System Support)								
Internetworking Microsoft Transmission Control and Protocol/Internet Protocol - NCC	5	DT2	24/09	28/09	0	6	5	30			

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2000			<u>VI- Case Initiation and Receipting Network Testing and Implementing Training (CIRN)</u>									
			ISC CIRN Trouble-shooting Course	5	AOJS	13/09	13/09		2	1	2	
			<u>V- Management Programs:</u>									
			Leadership Skills - Group 1	4	DT2	05/09	13/09	16		5	80	
			Leadership Skills - Group 2	4	DT2	02/09	11/09	15		5	75	
			Transformational Leadership - Group 1	4	DT2	17/09	25/9	16		5	80	
			Transformational Leadership - Group 2	4	DT2	19/09	27/09	15		5	75	
	This Quarter						93	153	154	1,419.00		
	Previous Quarter(s)						1,970	1,664	888	24,588		
	Total Quarters						2,063	1,817	1,042	26,007		
	4	Oct.	<u>I- Case Management Application (CMA) Training:</u>									
			Abbreviated Windows/Basic Computer Skills - Group 14	5	DT2	14/10	18/10	7	5	35		
			Abbreviated Windows/Basic Computer Skills - Group 15	5	DT2	21/10	25/10	7	5	35		
			Abbreviated Windows/Basic Computer Skills - Group 16	5	DT2	28/10	01/11	7	5	35		
			CMA Concepts and Role of the Clerk - Group 9	5	AOJS	22/10	12/11	9	1	9		
			CMA Data Entry Training (Roll-out Group) - Group 9	5	DT2	22/10	12/11	9	16	144		
			CMA Concepts and Role of the Clerk - Group 10	5	AOJS	22/10	12/11	7	1	7		
			CMA Data Entry Training (Roll-out Group) - Group 10	5	DT2	22/10	12/11	7	16	112		
			Computer Maintenance and Administration Training (CMA System Support)									
			Windows NT 4.0 Core Technologies and Administration (for NCC technical support staff)	5	DT2	26/10	20/11	2	5	10		
			<u>V- Management Programs:</u>									
Time, Stress and Self Management Skills - Group 1	4	DT2	01/10	09/10	16	5	80					
Time, Stress and Self Management Skills - Group 2	4	DT2	03/10	12/10	15	5	75					

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2000		Nov.	<b><u>VII- Training of Trainers:</u></b>									
			TOT for On-The-Job Training (OJT)	5	AOJS	28/10	08/11		20	10	200	
			<b><u>I- Case Management Application (CMA) Training:</u></b>									
			Abbreviated Windows/Basic Computer Skills - Group 17	5	DT2	11/11	15/11		7	5	35	
			Abbreviated Windows/Basic Computer Skills - Group 18	5	DT2	18/11	22/11		7	5	35	
			Abbreviated Windows/Basic Computer Skills - Group 19	5	DT2	25/11	29/11		7	5	35	
			CMA Concepts and Role of the Clerk - Group 11	5	AOJS	14/11	14/11		10	1	10	
			CMA Data Entry Training (Roll-out Group) - Group 11	5	DT2	14/11	11/12		10	16	160	
			CMA Concepts and Role of the Clerk - Group 12	5	AOJS	14/11	14/11		10	1	10	
			CMA Data Entry Training (Roll-out Group) - Group 12	5	DT2	14/11	11/12		10	16	160	
			Computer Maintenance and Administration Training (CMA System Support)	5	DT2	05/11	22/11		2			
			Windows NT 4.0 Core Technologies and Administration (for Ismailia Technical Support staff)	5	DT2	12/11	16/11		2	5	10	
			<b><u>Lotus Notes/Domino</u></b>									
			Implementing a Domino Infrastructure	5	DT2	16/11	19/11		7	3	21	
			Help Desk Support for R5	5	DT2	21/11	23/11		10	3	30	
			Domino Designer	5	DT2	26/11	28/11		7	3	21	
			Using Javascript in Domino Applications	5	DT2	29/11	30/11		5	2	10	
			<b><u>VII- Training of Trainers:</u></b>									
			Advanced TOT	3	AOJS	04/11	15/11		19		10	190
			<b><u>VIII- NCJS Office Automation:</u></b>									
Outlook training for NCJS Judicial staff	3	AOJS	07/11	07/11		2		1	2			
Outlook training for NCJS Judicial and admin staff	3	AOJS	13/11	13/11		4	4	1	8			
Dec.			<b><u>I- Case Management Application (CMA) Training:</u></b>									
			Abbreviated Windows/Basic Computer Skills - Group 20	5	DT2	09/12	13/12		7	5	35	
			Abbreviated Windows/Basic Computer Skills - Group 21	5	DT2	16/12	20/12		4	5	20	
			CMA Data Entry Training (Roll-out Group) - Group 13	5	AOJS	13/12	13/12		9	1	9	

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Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training		
						From	To	Judges	Non-Judges				
2000			CMA Data Entry Training (Roll-out Group) - Group 13	5	DT2	13/12	31/12		9	9	81		
			CMA Data Entry Training (Roll-out Group) - Group 14	5	AOJS	13/12	13/12		9	1	9		
			CMA Data Entry Training (Roll-out Group) - Group 14	5	DT2	13/12	31/12		9	9	81		
			<u>V- Management Programs:</u>										
			Continuous Process Improvement - Group 1	4	DT2	02/12	11/12	16		5	80		
Continuous Process Improvement - Group 2	4	DT2	05/12	13/12	15		5	75					
	This Quarter							87	220	191	1,869.00		
	Previous Quarter(s)							2,063	1,817	1,042	26,007		
	Total Quarters							2,150	2,037	1,233	27,876		
2001	1	Jun.	<u>I- Case Management Application (CMA) Training:</u>										
			CMA Data Entry Training (Roll-out Group) - Group 13 (continuation)	5	DT2	02/01	15/01		9	10	90		
			CMA Data Entry Training (Roll-out Group) - Group 14 (continuation)	5	DT2	02/01	15/01		9	10	90		
			CMA Concepts and Role of the Clerk - Group 15	5	AOJS	17/01	17/01		10	1	10		
			CMA Data Entry Training (Roll-out Group) - Group 15	5	DT2	17/01	7/02		10	16	160		
			CMA Concepts and Role of the Clerk - Group 16	5	AOJS	17/01	17/01	5	4	1	9		
			CMA Data Entry Training (Roll-out Group) - Group 16	5	DT2	17/01	07/02	5	4	16	144		
			<u>II- Civil Law and related training:</u>										
			Judicial Panel Management Developing Skills workshop	4	AOJS	13/01	17/01	40		5	200		
			<u>VII- Training of Trainers:</u>										
TOT Masters training - NCJS	3	AOJS	13/01	29/01	11		10	110					
2001	1	Feb.	<u>I- Case Management Application (CMA) Training:</u>										
			CMA Concepts and Role of the Clerk - Group 17	5	AOJS	11/02	11/02		8	1	8		
			CMA Data Entry Training (Roll-out Group) - Group 17	5	DT2	11/02	01/03		8	16	128		

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2001	1	Mar.	Abbreviated Windows - for Ismailia Staff									
			Abbreviated Windows/Basic Computer Skills - Group 1	5	DT2	24/02	28/02		10	5	50	
			<u>II- Civil Law and Related Training:</u>									
			"Enhancing the Judicial System II" - IDLI (Group 1)	4	AOJS	03/02	08/02	30		5	150	
			"Enhancing the Judicial System II" - IDLI (Group 2)	4	AOJS	10/02	15/02	36		5	180	
			<u>I- Case Management Application (CMA) Training:</u>									
			Computer Maintenance and Administration Training (CMA System Support)									
			Lotus Notes/Domino - Ismailia Court									
			Introducing the Notes Client	5	DT2	31/03	31/03			2	1	2
			Abbreviated Windows - for Ismailia Staff									0
Abbreviated Windows/Basic Computer Skills - Group 2	5	DT2	10/03	14/03			10	5	50			
Abbreviated Windows/Basic Computer Skills - Group 3	5	DT2	17/03	21/03			10	5	50			
<u>III- Computer Training:</u>												
PC Trouble-shooting & Basic Maintenance Training - PCLL (Group 1)	5	AOJS	24/03	05/04	1		4	10	50			
<u>VII- Training of Trainers:</u>												
Pilot Basic TOT course	3	AOJS	24/03	04/04	10			8	80			
	This Quarter							138	98	130	1,561	
	Previous Quarter(s)							2,150	2,037	1,233	27,876	
	Total Quarters							2,288	2,135	1,363	29,437	
2001	2	Apr.	<u>I- Case Management Application (CMA) Training:</u>									
			CMA Data Entry Training (Ismailia Court) - Group 1	5	DT2	29/04	17/05		10	16	160	
			CMA Data Entry Training (Ismailia Court) - Group 2	5	DT2	29/04	17/05		10	16	160	
			Computer Maintenance and Administration Training (CMA System Support)									
			Extending the Notes Client	5	DT2	01/04	01/04			2	1	2
Working with Domino Databases	5	DT2	02/04	02/04			2	1	2			

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
2001	2	May	Monitoring a Domino Infrastructure	5	DT2	07/04	09/04		2	3	6
			Monitoring Domino Users	5	DT2	10/04	11/04		2	2	4
2001	2	May	<u>III- Computer Training:</u>								
			PC Trouble-shooting & Basic Maintenance Training - PCLL (Group 2)	5	AOJS	07/04	19/04	1	4	10	50
			<u>I- Case Management Application (CMA) Training:</u>								
			CMA Data Entry Training (Ismailia Court) - Group 3	5	DT2	21/05	09/06		10	16	160
			Computer Maintenance and Administration Training (CMA System Support)								
			Networking Essentials	5	DT2	26/05	28/05		6	3	18
2001	2	Jun.	Administering MS Windows NT 4.0	5	DT2	29/05	02/06		6	4	24
			<u>I- Case Management Application (CMA) Training:</u>								
			CMA Management and Reporting Training (NCC) - Group 1 (NCC Technical Support Staff)	5	DT2	24/06	02/07		12	8	96
			Computer Maintenance and Administration Training (CMA System Support)								
			Supporting Microsoft Windows NT 4.0 Core Technologies (NCC technical support staff)	5	DT2	03/06	10/06		6	6	36
			Networking Essentials (Ismailia Technical Support staff)	5	DT2	12/06	14/06		2	3	6
			Administering MS Windows NT 4.0 (Ismailia Technical Support staff)	5	DT2	16/06	19/06		2	4	8
			Supporting Microsoft Windows NT 4.0 Core Technologies (Ismailia Technical Support staff)	5	DT2	20/06	26/06		2	6	12
			CMA Technical Training for JIC staff	5	AOJS	20/06	15/07	1	11	12	144
			<u>II- Civil Law and Related Training:</u>								
Regional Judicial Reform Program - IDLI	4	NCJS	23/06	11/07	5		15	75			
2001	2		<u>III- Computer Training:</u>								
			MS Windows 98 course for NCC staff at PCLL - Group 1	3	NCJS	23/06	28/06		7	6	42
			MS Windows 98 course for NCC staff at PCLL - Group 2	3	NCJS	23/06	28/06		7	6	42

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			MS Windows 98 course for SCC staff at PCLL - Group 1	3	NCJS	23/06	28/06		7	6	42
			MS Windows 98 course for SCC staff at PCLL - Group 2	3	NCJS	23/06	28/06		7	6	42
			MS Word course for NCC staff at PCLL - Group 1	3	NCJS	30/06	05/07		7	6	42
			MS Word course for NCC staff at PCLL - Group 2	3	NCJS	30/06	05/07		7	6	42
			MS Word course for SCC staff at PCLL - Group 1	3	NCJS	30/06	05/07		7	6	42
			MS Word course for SCC staff at PCLL - Group 2	3	NCJS	30/06	05/07		7	6	42
			<u>VII- Training of Trainers:</u>								
			2 <sup>nd</sup> Pilot Basic TOT course for Masters graduates	3	AOJS	30/06	11/07	15		8	120
			<u>VIII- NCJS Institutionalization:</u>								
			Concepts of Training Process Administration	3	AOJS	23/06	27/06	3	12	5	75
	This Quarter							25	157	187	1,494
	Previous Quarter(s)							2,288	2,135	1,363	29,437
	Total Quarters							2,313	2,292	1,550	30,931
2001	3	Jul.	<u>I- Case Management Application (CMA) Training:</u>								
			CMA Management and Reporting Training (NCC) - Group 2 (Supervisors)	5	DT2	09/07	15/07		10	6	60
2001	3		CMA Management and Reporting Training (NCC) - Group 3 (Statistics)	5	DT2	16/07	19/07		9	4	36
			CMA Management and Reporting Training (NCC) - Group 4 (Chief Justice's Office)	5	DT2	22/07	25/07		3	3	9
			CMA Management and Reporting Training (NCC) - Group 5 (Follow-up Judges)	5	DT2	22/07	26/07	3		4	12
			CMA Management and Reporting Training (NCC) - Group 6 (Information)	5	DT2	26/07	28/07		3	2	6
			CMA Management and Reporting Training (NCC) - Group 7 (Indexers)	5	DT2	29/07	31/07		10	3	30
			Computer Maintenance and Administration Training (CMA System Support)								
			Introducing the Notes Client	5	DT2	18/07	18/07		6	1	6
			Working in Domino Database	5	DT2	19/07	19/07		6	1	6

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			Extending the Notes Client	5	DT2	21/07	21/07		6	1	6
			Maintaining Domino Users	5	DT2	22/07	22/07		3	1	3
			Help Desk Support for Notes	5	DT2	24/07	26/07		3	3	9
			Maintaining Domino Server Infrastructure	5	DT2	28/07	31/07		3	4	12
			<u>III- Computer Training:</u>								
			MS Windows 98 course	3	NCJS	30/06	05/07	14	14	6	168
			MS Windows 98 course	3	NCJS	07/07	12/07	14	14	6	168
			MS Word 97 (Basic)	3	NCJS	07/07	12/07		14	6	84
			MS Windows 98 course	3	NCJS	14/07	19/07	14	14	6	168
			MS Word 97 (Basic)	3	NCJS	14/07	19/07	14	14	6	168
			MS Windows 98 course	3	NCJS	21/07	26/07	14	14	6	168
			MS Word 97 (Basic)	3	NCJS	21/07	26/07	14	14	6	168
			MS Windows 98 course	3	NCJS	28/07	02/08	21	14	6	210
			MS Word 97 (Basic)	3	NCJS	28/07	02/08	14	14	6	168
2001	3	Aug.	<u>I- Case Management Application (CMA) Training:</u>								
			CMA Management and Reporting Training (NCC) - Group 8 (Indexers)	5	DT2	01/08	04/08		10	3	30
			CMA Management and Reporting Training (NCC) - Group 9 (Circuit Clerks)	5	DT2	05/08	09/08		16	5	80
			CMA Management and Reporting Training (NCC) - Group 10 (Circuit Clerks)	5	DT2	11/08	15/08		16	5	80
			CMA Management and Reporting Training (NCC) - Group 11 (Circuit Clerks)	5	DT2	16/08	19/08		16	5	80
			CMA Management and Reporting Training (NCC) - Group 12 (Circuit Clerks)	5	DT2	22/08	27/08		16	5	80
			CMA Management and Reporting Training (NCC) - Group 13 (Circuit Clerks)	5	DT2	28/08	02/09		12	5	60

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Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2001	3	Sept.	Computer Maintenance and Administration Training (CMA System Support)									
			Implementing a Domino Infrastructure	5	DT2	01/08	04/08		3	3	9	
			Deploying Domino Applications	5	DT2	05/08	06/08		6	2	12	
			Performance Tuning a Domino Infrastructure	5	DT2	07/08	08/08		6	2	12	
			<u>III- Computer Training:</u>									
			MS Windows 98 course	3	NCJS	04/08	09/08	21	14	6	210	
			MS Word 97 (Basic)	3	NCJS	04/08	09/08	14	14	6	168	
			MS Windows 98 course	3	NCJS	11/08	16/08	21		6	126	
			MS Word 97 (Basic)	3	NCJS	11/08	16/08	21	14	6	210	
			MS Windows 98 course	3	NCJS	18/08	23/08	21		6	126	
MS Word 97 (Basic)	3	NCJS	23/08	30/08	21		6	126				
2001	3	Sept.	<u>I- Case Management Application (CMA) Training:</u>									
			CMA Management and Reporting Training (NCC) - Group 14 (Circuit Clerks)	5	DT2	03/09	08/09		12	5	60	
			CMA Management and Reporting Training (NCC) - Group 15 (Circuit Clerks)	5	DT2	09/09	13/09		12	5	60	
			CMA Management and Reporting Training (ISC) - Group 1 (Supervisors and Technical Support)	5	DT2	16/09	23/09		7	7	49	
			CMA Management and Reporting Training (ISC) - Group 2 (Chief Justice's Office and Information Desk)	5	DT2	24/09	25/09		5	2	10	
			CMA Management and Reporting Training (ISC) - Group 3 (Indexers)	5	DT2	26/09	27/09		6	2	12	
			CMA Management and Reporting Training (ISC) - Group 4 (Circuit Clerks)	5	DT2	29/09	02/10		12	4	48	

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			Computer Maintenance and Administration Training (CMA System Support)								
			Lotus Notes/Domino (JIC staff)								
			Domino Designer Fundamentals	5	DT2	03/09	05/09	3		3	9
			Domino Application Architecture	5	DT2	09/09	10/09	7		2	14
			Domino Application and Security and Workflow	5	DT2	11/09	12/09	7		2	14
			Using Javascript in Domino Applications	5	DT2	13/09	16/09	3		2	6
			Using Lotuscript in Domino Applications	5	DT2	17/09	19/09	7		3	21
			<u>II- Civil Law and Related Training:</u>								
			Chief Justices' Workshop	4	AOJS	26/09	28/09	25		3	75
	This Quarter							266	412	198	3,452
	Previous Quarter(s)							2,313	2,292	1,550	30,931
	Total Quarters							2,579	2,704	1,748	34,383
2001	4	Oct.	<u>I- Case Management Application (CMA) Training:</u>								
			CMA Data Entry - Phase 2 (Ismailia Court) - Gr 1	5	DT2	15/10	01/11	10		16	160
			CMA Data Entry - Phase 2 (Ismailia Court) - Gr 2	5	DT2	15/10	01/11	10		16	160
			CMA Data Entry - Phase 2 (North Cairo Court)	5	DT2	15/10	01/11	12		16	192
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 1	5	DT2	20/10	22/10	6		3	18
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 2	5	DT2	23/10	25/10	6		3	18
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 3	5	DT2	27/10	29/10	7		3	21
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 4	5	DT2	30/10	11-01-01	5		3	15
			Computer Maintenance and Administration Training (CMA System Support)								
			Planning your New Domino R5 Environment	5	DT2	24/10	24/10	1	4	1	5

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			<u>Computer Maintenance and Administration Training (CMA System Support)</u>								
			Lotus Notes/Domino (JIC staff)								
			Domino Designer Fundamentals	5	DT2	03/09	05/09	3		3	9
			Domino Application Architecture	5	DT2	09/09	10/09	7		2	14
			Domino Application and Security and Workflow	5	DT2	11/09	12/09	7		2	14
			Using Javascript in Domino Applications	5	DT2	13/09	16/09	3		2	6
			Using Lotuscript in Domino Applications	5	DT2	17/09	19/09	7		3	21
			<u>II- Civil Law and Related Training:</u>								
			Chief Justices' Workshop	4	AOJS	26/09	28/09	25		3	75
		This Quarter						266	412	198	3,452
		Previous Quarter(s)						2,313	2,292	1,550	30,931
		Total Quarters						2,579	2,704	1,748	34,383
2001	4	Oct.	<u>I- Case Management Application (CMA) Training:</u>								
			CMA Data Entry - Phase 2 (Ismailia Court) - Gr 1	5	DT2	15/10	01/11	10		16	160
2001	4		CMA Data Entry - Phase 2 (Ismailia Court) - Gr 2	5	DT2	15/10	01/11	10		16	160
			CMA Data Entry - Phase 2 (North Cairo Court)	5	DT2	15/10	01/11	12		16	192
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 1	5	DT2	20/10	22/10	6		3	18
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 2	5	DT2	23/10	25/10	6		3	18
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 3	5	DT2	27/10	29/10	7		3	21
			Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 4	5	DT2	30/10	11-01-01	5		3	15
			<u>Computer Maintenance and Administration Training (CMA System Support)</u>								
			Planning your New Domino R5 Environment	5	DT2	24/10	24/10	1	4	1	5

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
2001	4	Nov.	<u>II- Civil Law and Related Training:</u>								
			Judicial Panel Management Developing Skills workshop - Gr 1	4	NCJS	13/10	17/10	47		5	235
			Judicial Panel Management Developing Skills workshop - Gr 2	4	NCJS	20/10	24/10	46		5	230
			<u>III- Computer Training:</u>								
			MS Windows 98 course	3	NCJS	13/10	18/10		35	6	210
			MS Word 97 (Basic)	3	NCJS	20/10	25/10		35	6	210
			MS Windows 98 course	3	NCJS	27/10	1/11		7	6	42
			MS Windows 98 course	3	NCJS	16/10	25/10	7		6	42
			MS Word 97 (Basic)	3	NCJS	30/10	08/11	7		6	42
			<u>I- Case Management Application (CMA) Training:</u>								
CMA Management and Reporting - Phase 2 (Ismailia Court) - Gr1	3	DT2	03/11	06/11		10	4	40			
CMA Management and Reporting - Phase 2 (Ismailia Court) - Gr2	3	DT2	03/11	06/11		10	4	40			
Overview and Management and Reporting Data Training Program for Chief Judges (North Cairo Court) - Gr 5	3	DT2	03/11	05/11	4		3	12			
2001	4		CMA Management and Reporting - Phase 2 (North Cairo Court)	3	DT2	08/11	12/11		12	4	48
			<u>II- Civil Law and Related Training:</u>								
			Regional Positive Role of the Judge Seminar - Gr 1	4	AOJS	11/11	11/11	20		1	20
			Regional Positive Role of the Judge Seminar - Gr 2	4	AOJS	12/11	12/11	30		1	30
			<u>III- Computer Training:</u>								
			MS Word 97 (Basic)	3	NCJS	03/11	08/11		7	6	42
			MS Windows 98 course	3	NCJS	03/11	08/11		14	6	84
			MS Word 97 (Basic)	3	NCJS	10/11	15/11		14	6	84
			MS Windows 98 course	3	NCJS	03/11	08/11		7	6	42
			MS Word 97 (Basic)	3	NCJS	10/11	15/11		7	6	42

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2001	4	Dec.	<u>V- Management Programs:</u>									
			Customer Service for Technical Support Unit	4	AOJS	06/11	08/11		11	3	33	
			<u>III- Computer Training:</u>									
			MS Windows 98 course	3	NCJS	22/12	27/12		22	6	132	
			MS Word 97 (Basic)	3	NCJS	29/12	03/01		22	6	132	
	This Quarter						186	249	163	2,381		
	Previous Quarter(s)						2,579	2,704	1,748	34,383		
	Total Quarters						2,765	2,953	1,911	36,764		
2002	1	Jun.	<u>III- Computer Training:</u>									
			MS Windows 98 course	3	NCJS	05/01	10/01		26	6	156	
			MS Word 97 (Basic)	3	NCJS	12/01	17/01		26	6	156	
			MS Windows 98 course	3	NCJS	19/01	24/01		25	6	150	
			MS Word 97 (Basic)	3	NCJS	26/01	31/01		18	6	108	
			<u>VI- Case Initiation and Receipting Network Testing and Implementing Training (CIRN)</u>								0	
			MS SQL Training Program for CIRN Administrators	4	AOJS	26/01	31/01		8	6	48	
2002	1	Feb.	<u>III- Computer Training:</u>								0	
			MS Windows 98 course	3	NCJS	02/02	07/02		32	6	192	
			MS Word 97 (Basic)	3	NCJS	09/02	14/02		32	6	192	
2002	1	Mar.	<u>I- Case Management Application (CMA) Training:</u>									
			Computer Maintenance and Administration Training (CMA System Support)									
			Lotus Notes/Domino - Ismailia Court									
			Implementing a Domino Infrastructure	5	DT2	23/03	27/03		2	5	10	
			Deploying Domino Applications	5	DT2	31/03	03/04		2	4	8	

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			<b><u>III- Computer Training:</u></b>								
			Desktop Publishing	3	DT2	23/03	27/03	2	6	5	40
			MS Windows 98 course	3	NCJS	02/03	07/03		12	6	72
			MS Word 97 (Basic)	3	NCJS	09/03	14/03		12	6	72
			MS Windows 98 course	3	NCJS	16/03	21/03		13	6	78
			MS Word 97 (Basic)	3	NCJS	23/03	28/03		13	6	78
			MS Windows 98 course	3	NCJS	30/03	04/04		12	6	72
			MS Word 97 (Basic)	3	NCJS	30/03	04/04		12	6	72
			<b><u>V- Management Programs:</u></b>								
			<b>General Management Training Program</b>								
			Skills of Highly Effective Managers - Ismailia Court	4	DT2	23/03	27/03		10	5	50
			JIC Organizational Development Training Program								
			Office Management and Communications Skills	4	DT2	26/03	01/04		10	5	50
		This Quarter						2	271	102	1,604
		Previous Quarters						2,765	2,953	1,911	36,764
		Total Quarters						2,767	3,224	2,013	38,368
2002	2	Apr.	<b><u>I- Case Management Application (CMA) Training:</u></b>								
			Computer Maintenance and Administration Training (CMA System Support)								
			Lotus Notes/Domino - Ismailia Court								
			Help Desk Support	5	DT2	06/04	10/04		2	5	10
			<b><u>II- Civil Law and Related Training:</u></b>								
			Chief Justices' Workshop	4	AOJS	16/04	18/04	22		3	66
			<b><u>III- Computer Training:</u></b>								
			MS Word 97 (Basic)	3	NCJS	06/04	11/04	6		6	36
			MS Windows 98 course	3	NCJS	13/04	18/04		14	6	84
			MS Word 97 (Basic)	3	NCJS	20/04	25/04		14	6	84

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2002	2	May	<u>V- Management Programs:</u> General Management Training Program									
			Planning and Managing Business Meetings (Ismailia)	4	DT2	13/04	17/04		10	5	50	
			Office Management and Communication Skills (NCC)	4	DT2	20/04	24/04		10	5	50	
			JIC Organizational Development Training Program									
			Project Management in an IT environment	4	DT2	14/04	18/04		10	5	50	
			<u>VIII - NCJS Institutionalization:</u> Program Facilitation Workshop	3	DT2	27/04	30/04		9	1	4	40
			<u>II- Civil Law and Related Training:</u> "Regional Enhancing the Judicial System" - IDLI (Luxor)	4	DT2	11/05	16/05		30		6	180
			"Regional Enhancing the Judicial System" - IDLI (Cairo)	4	DT2	18/05	22/05		30		5	150
			<u>V- Management Programs:</u> General Management Training Program									
			Office Management and Communication Skills (Ismailia)	4	DT2	18/05	22/05		10	5	50	
JIC Organizational Development Training Program												
Systems Thinking and Strategy Planning	4	DT2	26/05	30/05		10	5	50				
<u>VI- Case Initiation and Receipting Network Testing and Implementing Training (CIRN)</u> Collectors Training (Group 1)	5	AOJS	29/05	02/06			8	3	24			
<u>VIII - NCJS Institutionalization:</u> Evaluation Methods Workshop	3	DT2	12/05	14/05		10		3	30			
<u>I- Case Management Application (CMA) Training:</u> CMA V.3.0 (Data Entry Group - NCC)	5	DT2	23/06	27/06			10	3	30			
<u>III- Computer Training:</u> MS Windows 98 course	3	NCJS	01/06	12/06			21	6	126			
MS Word 97 (Basic)	3	NCJS	15/06	26/06			21	6	126			

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			<b><u>V- Management Programs:</u></b>								
			<b>General Management Training Program</b>								
			Time Management (Group 1)	4	DT2	16/06	20/06		10	5	50
			Time Management (Group 2)	4	DT2	23/06	27/06		10	5	50
			<b><u>VI- Case Initiation and Receipting Network Testing and Implementing Training (CIRN)</u></b>								
			Collectors Training (Group 2)	5	AOJS	03/06	05/06		8	3	24
			Supervisors Group	5	AOJS	09/06	10/06		8	2	16
			CIRN Troubleshooting	5	AOJS	11/06	11/06		8	1	8
			<b><u>VII- Training of Trainers:</u></b>								
			Basic TOT course	3	NCJS	08/06	19/06	18		10	180
			<b><u>VIII - NCJS Institutionalization:</u></b>								
			Concepts of Training Process Administration (Group 1)	3	DT2	08/06	12/06	12		5	60
		This Quarter						137	185	118	1,624
		Previous Quarters						2,767	3,224	2,013	38,368
		Total Quarters						2,904	3,409	2,131	39,992
2002	3	Jul.	<b><u>I- Case Management Application (CMA) Training:</u></b>								
			CMA V.3.0 - Group 1 (Ismailia)	5	DT2	20/07	22/07		12	3	36
			CMA V.3.0 - Group 2 (Ismailia)	5	DT2	24/07	27/07		12	3	36
			CMA V.3.0 - Group 3 (Ismailia)	5	DT2	28/07	31/07		12	4	48
			<b>Computer Maintenance and Administration Training (CMA System Support)</b>								
			PC Trouble shooting & Superficial Maintenance Training	5	AOJS	02/07	04/07		3	3	9
			<b><u>III- Computer Training:</u></b>								
			MS Windows (North Cairo Prosecution)	3	NCJS	29/06	10/07	7		6	42
			MS Word (North Cairo Prosecution)	3	NCJS	13/07	24/07	7		6	42
			MS Windows (MOJ Experts)	3	NCJS	29/06	10/07		7	6	42
			MS Word (MOJ Experts)	3	NCJS	13/07	24/07		7	6	42

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training			
						From	To	Judges	Non-Judges					
			MS Windows (Illicit Gain)	3	NCJS	27/07	07/08		7	6	42			
			MS Windows (Illicit Gain)	3	NCJS	27/07	07/08		7	6	42			
			MS Windows (North Cairo Prosecution)	3	NCJS	27/07	07/08	7		6	42			
			<u>V- Management Programs:</u>											
			JIC Organizational Development Training Program											
			Skills of Highly Effective Managers			4	DT2	21/07	27/07		10	5	50	
			<u>VIII - NCJS Institutionalization:</u>											
			Concepts of Training Process Administration (Group 2)			3	DT2	06/07	10/07	12		5	60	
			2002	3	Aug.	<u>III- Computer Training:</u>								
						MS Word (Illicit Gain)	3	NCJS	10/08	21/08		7	6	42
MS Word (Illicit Gain)	3	NCJS				10/08	21/08		7	6	42			
MS Windows (North Cairo Prosecution)	3	NCJS				10/08	21/08	7		6	42			
MS Windows (MOJ Experts)	3	NCJS				17/08	28/08		6	6	36			
MS Word (MOJ Experts)	3	NCJS				31/08	11/09		6	6	36			
MS Windows (MOJ Experts)	3	NCJS				17/08	28/08		7	6	42			
MS Word (MOJ Experts)	3	NCJS				31/08	11/09		7	6	42			
<u>V- Management Programs:</u>														
General Management Training Program														
Time Management (Ismailia)						4	DT2	11/08	15/08		10	5	50	
<u>VI- Case Initiation and Receiving Network Testing and Implementing Training (CIRN)</u>														
Supervisors Course (Ismailia)						5	AOJS	11/08	12/08		2	2	4	
Technical Support Course (Ismailia)			5	AOJS	13/08	13/08		2	1	2				
Collectors Course (Ismailia)			5	AOJS	14/08	15/08		3	2	6				
2002	3	Sept.	<u>I- Case Management Application (CMA) Training:</u>											
			CMA V.3.0 - Group 1 (Input)	5	DT2	10/09	12/09		12	3	36			

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			CMA V.3.0 - Group 2 (Input)	5	DT2	14/09	16/09		12	3	36
			CMA V.3.0 - Group 3 (Input)	5	DT2	17/09	19/09		12	3	36
			CMA V.3.0 - Group 1 (Output)	5	DT2	21/09	21/09		12	1	12
			CMA V.3.0 - Group 2 (Output)	5	DT2	22/09	22/09		12	1	12
			CMA V.3.0 - Group 3 (Output)	5	DT2	23/09	23/09		12	1	12
			CMA V.3.0 - Group 1 (Case Management and Reporting)	5	DT2	24/09	24/09		12	1	12
			CMA V.3.0 - Group 2 (Case Management and Reporting)	5	DT2	25/09	25/09		12	1	12
			CMA V.3.0 - Group 3 (Case Management and Reporting)	5	DT2	26/09	26/09		12	1	12
			CMA V.3.0 - Technical Support Group (CMA Administration)	5	DT2	30/09	05/10		7	5	35
			CMA V.3.0 - Technical Support Group (CMA Administration for Ismailia Technica Support Staff)	5	DT2	30/09	05/10		2	1	2
			Computer Maintenance and Administration Training (CMA System Support)								
			Content Manager Implementation and Administration (JIC)	5	AOJS	07/09	11/09		6	5	30
			Content Manager Implementation and Administration (ISC/NCC)	5	AOJS	12/09	17/09		6	5	30
			<b><u>III- Computer Training:</u></b>								
			MS Windows (Illicit Guin)	3	NCJS	14/09	23/09		7	6	42
			MS Word (Illicit Guin)	3	NCJS	28/09	09/10		7	6	42
			MS Windows (Illicit Guin)	3	NCJS	14/09	23/09		7	6	42
			MS Word (Illicit Guin)	3	NCJS	28/09	09/10		7	6	42
			MS Windows (MOJ Experts)	3	NCJS	14/09	23/09		7	6	42
			MS Word (MOJ Experts)	3	NCJS	28/09	09/10		7	6	42
			<b><u>V- Management Programs:</u></b>								
			General Management Training Program								
			Continuous Process Improvement (Ismailia)	4	DT2	15/09	19/09		10	5	50
			<b><u>VI- Case Initiation and Receiving Network Testing and Implementing Training (CIRN)</u></b>								

STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			Supervisors Training (NCC)	5	AOJS	15/09	16/09		8	2	16
			Cashiers Training (NCC)	5	AOJS	18/09	19/09		8	2	16
			<u>VIII - NCJS Institutionalization:</u>								
			Evaluation Methods Workshop (Group 2 - Part 1)	3	DT2	14/09	16/09	10		3	30
			Evaluation Methods Workshop (Group 2 - Part 2)	3	DT2	23/09	24/09	20		2	40
			Evaluation Methods Workshop (Group 3 - Part 1)	3	DT2	17/09	19/09	10		3	30
			Evaluation Methods Workshop (Group 3 - Part 2)	3	DT2	25/09	26/09	10		2	20
		This Quarter						90	331	203	1,608
		Previous Quarters						2,904	3,409	2,131	39,992
		Total Quarters						2,994	3,740	2,334	41,600
2002	4	Oct.	<u>I- Case Management Application (CMA) Training:</u>								
			CMA V.3.0 (Judges Group 1) - NCC	5	DT2	12/10	12/10	6		1	6
			CMA V.3.0 (Judges Group 2) - NCC	5	DT2	13/10	13/10	5		1	5
			CMA V.3.0 (Judges Group 3) - NCC	5	DT2	14/10	14/10	5		1	5
			CMA V.3.0 (Judges Group 4) - NCC	5	DT2	15/10	15/10	3		1	3
			CMA V.3.0 (Judges Group 5) - NCC	5	DT2	16/10	16/10	2		1	2
			CMA V.3.0 (Judges Group 6) - NCC	5	DT2	17/10	17/10	3		1	3
			CMA V.3.0 (Scanning Group 1) - NCC	5	DT2	19/10	20/10		11	2	22
			CMA V.3.0 (Judges Group 1) - ISC	5	DT2	21/10	21/10	11		1	11
			CMA V.3.0 (Judges Group 2) - ISC	5	DT2	22/10	22/10	11		1	11
			CMA V.3.0 (Scanning Group 2) - NCC	5	DT2	23/10	24/10		10	2	20
			CMA V.3.0 (Input Group 4) - NCC	5	DT2	26/10	28/10		12	3	36
			CMA V.3.0 (Input Group 5) - NCC	5	DT2	29/10	31/10		7	3	21

JUDICIAL TRAINING  
STATUS PROGRESS REPORT

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			Computer Maintenance and Administration Training (CMA System Support)								
			Content Manager CommonStore for Lotus Domino (JIC)	5	AOJS	01/10	02/10	7		2	14
			Content Manager CommonStore for Lotus Domino (ISC/NCC)	5	AOJS	07/10	08/10	6		2	12
			<u>II- Civil Law and Related Training:</u>								
			Judicial Panel Management Developing Skills workshop - Gr 1	4	NCJS	12/10	16/10	34		5	170
			Judicial Panel Management Developing Skills workshop - Gr 2	4	NCJS	19/10	23/10	36		5	180
			Chief Justices' Workshop	4	AOJS	29/10	31/10	22		3	66
			<u>III- Computer Training:</u>								
			MS Windows	3	NCJS	05/10	19/10	5		6	30
			MS Windows	3	NCJS	07/10	19/10	5		6	30
			MS Word	3	NCJS	20/10	02/11	5		6	30
			MS Word	3	NCJS	21/10	03/11	5		6	30
			MS Windows	3	NCJS	12/10	23/10		18	6	108
			MS Word	3	NCJS	26/10	04/11		18	6	108
			<u>V- Management Programs:</u>								
			JIC Organizational Development Training Program								
			Time Management	4	DT2	13/10	17/10		10	5	50
			Continuous Process Improvement	4	DT2	27/10	31/10		10	5	50
2002	4	Nov.	<u>I- Case Management Application (CMA) Training:</u>								
			CMA V.3.0 (InputGroup 6) - NCC	5	DT2	2/11	4/11		12	3	36
			<u>V- Management Programs:</u>								
			General Management Training Program								
			Office Management and Communication Skills	4	DT2	24/11	28/11		10	5	50
			Planning and Managing Business Meetings	4	DT2	24/11	28/11		10	5	50

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2002	4	Dec.	<b><u>III- Computer Training:</u></b>									
			MS Windows	3	NCJS	14/12	23/12	8		6	48	
			MS Word	3	NCJS	28/12	06/01	8		6	48	
			MS Windows	3	NCJS	14/12	25/12		14	6	84	
			MS Word	3	NCJS	28/12	08/01		14	6	84	
			<b><u>V- Management Programs:</u></b>									
			<b>General Management Training Program</b>									
			Time Management - Gr. 3 (for Judges)	4	DT2	15/12	19/12	10		5	50	
			Skills of Highly Effective Managers - Gr. 1	4	DT2	15/12	19/12		10	5	50	
			Continuous Process Improvement - Gr. 1	4	DT2	15/12	19/12		10	5	50	
			Time Management - Gr. 4 (for Judges)	4	DT2	22/12	26/12	10		5	50	
			Skills of Highly Effective Managers - Gr. 2	4	DT2	22/12	26/12		10	5	50	
			Continuous Process Improvement - Gr. 2	4	DT2	22/12	26/12		10	5	50	
	This Quarter							194	209	148	1,723	
	Previous Quarters							2,994	3,740	2,334	41,600	
	Total Quarters							3,188	3,949	2,482	43,323	
2003	1	Jun.	<b><u>VIII - NCJS Institutionalization:</u></b>									
			Access Database Design	3	DT2	26/01	02/02		10	7	70	
2003	1	Feb.	<b><u>I- Case Management Application (CMA) Training:</u></b>									
			Computer Maintenance and Administration Training (CMA System Support)									
			Network Security (JIC, NCC, ISC)	3	DT2	25/02	05/03		10	7	70	
			<b><u>II- Civil Law and Related Training:</u></b>									
			Case Management in the 21st Century - For ISC and NCC Chief Judges (Group 1)	4	AOJS	18/02	19/02	12		2	24	

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
			<u>V- Management Programs:</u> JIC Organizational Development Training Program Advanced IT Project Management	4	DT2	25/02	02/03		10	5	50
			<u>VI- Case Initiation and Receipting Network Testing and Implementing Training (CIRN)</u> MS Visual Basic 6 Fundamentals (JIC, NCC, ISC) Implementing Databases on MS SQL Server (JIC, NCC, ISC)	5 5	DT2 DT2	01/02 16/02	09/2 24/02		8 8	8 8	64 64
			<u>VIII - NCJS Institutionalization:</u> Training Process Administration Evaluation Methods	3 3	DT2 DT2	01/02 15/02	05/02 23/02	10 6		5 5	50 50
2003	1	Mar.	<u>I- Case Management Application (CMA) Training:</u> Computer Maintenance and Administration Training (CMA System Support) Advanced IBM Content Manager (JIC, NCC, ISC)	5	DT2	08/03	16/03		8	8	64
			<u>II- Civil Law and Related Training:</u> Case Management in the 21st Century - For ISC and NCC Chief Judges (Group 2)	4	AOJS	02/03	03/03	28		2	56
			<u>III- Computer Training:</u> MS Windows and MS Word MS Windows and MS Word Internet Internet	3 3 3 3 3 3 3 3	NCJS NCJS NCJS NCJS NCJS NCJS NCJS NCJS	01/03 01/03 01/03 01/03 01/03 29/03 08/03 22/03	24/03 24/03 24/03 24/03 24/03 21/04 17/03 31/03	8 8 7 7 8 8 7 7		12 12 12 12 12 12 10 10	96 96 84 84 96 96 70 70

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training	
						From	To	Judges	Non-Judges			
2003			<u>VI- Case Initiation and Receipting Network Testing and Implementing Training (CIRN)</u>	5	AOJS	16/03	27/03		3	11	33	
			CIRN Source Code Training (JIC)									
			<u>VIII - NCJS Institutionalization:</u>									
				Website Administration	3	DT2	01/03	12/03	1	5	10	60
		This Quarter							87	96	170	1,347
		Previous Quarters							3,188	3,949	2,482	43,323
		Total Quarters							3,275	4,045	2,652	44,670
	2003	2	Apr.	<u>III- Computer Training:</u>								
				MS Windows and MS Word	3	NCJS	05/04	27/04	8		12	96
				MS Windows and MS Word	3	NCJS	12/04	07/05		8	12	96
			MS Windows and MS Word	3	NCJS	12/04	07/05		7	12	84	
			MS Windows and MS Word	3	NCJS	12/04	07/05		7	12	84	
			MS Windows and MS Word	3	NCJS	15/04	08/05	8		12	96	
			Internet	3	NCJS	12/04	21/04	7		10	70	
			Internet	3	NCJS	22/04	03/05	7		10	70	
			<u>VIII - NCJS Institutionalization:</u>									
			Evaluation Statistics and Reports	3	DT2	19/04	27/04		11	7	77	
2003	2	May	<u>III- Computer Training:</u>									
			MS Windows and MS Word	3	NCJS	17/05	09/06	8		12	96	
			MS Windows and MS Word	3	NCJS	17/05	11/06		8	12	96	
			MS Windows and MS Word	3	NCJS	17/05	11/06		7	12	84	
			MS Windows and MS Word	3	NCJS	17/05	11/06		7	12	84	
			Internet	3	NCJS	20/05	29/05	7		10	70	

**STATUS PROGRESS REPORT**

Year	Quarter	Month	Training Activity	Task #	Provider	Dates		Type & No. of Attendees		Duration (Day)	Person/Day Training
						From	To	Judges	Non-Judges		
2003	2	Jun.	<u>I- Case Management Application (CMA) Training:</u>								
			CMA V.3.0 Refresher Training - Scanning Group	5	AOJS	21/06	22/06		4	2	8
			CMA V.3.0 Refresher Training - Technical Support Group	5	AOJS	21/06	23/06		4	3	12
			<u>III- Computer Training:</u>								
			MS Windows and MS Word	3	NCJS	10/06	03/07	8		12	96
			MS Windows and MS Word	3	NCJS	21/06	16/07		8	12	96
			MS Windows and MS Word	3	NCJS	21/06	16/07		7	12	84
			MS Windows and MS Word	3	NCJS	21/06	16/07		7	12	84
Internet	3	NCJS	21/06	30/06	7		10	70			
	<b>This Quarter</b>							<b>60</b>	<b>85</b>	<b>208</b>	<b>1,553</b>
	<b>Previous Quarters</b>							<b>3,275</b>	<b>4,045</b>	<b>2,652</b>	<b>44,670</b>
	<b>Total Quarters</b>							<b>3,335</b>	<b>4,130</b>	<b>2,860</b>	<b>46,223</b>