

TAPR IQC Egypt
Technical Assistance to Support Economic Policy Reform
USAID Contract No. 263-Q-00-97-00104-00
Deliverable for Task Order 4 – Amun Oracle

Completion Report



Submitted to:
United States Agency for International Development / Egypt

Submitted by:
Chemonics International Inc.

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Completion Report

Task Order#4: Amun Oracle Activity

In accordance with the reporting requirements set forth in TAPR's subcontract, section F.7:

“The contractor shall prepare a completion report which summarizes the accomplishments of the assignment, methods of work used, and recommendations regarding unfinished and/or program continuation. The completion report shall also contain an index of all reports and information products produced by the subcontract.”

The following completion report is organized into 5 sections:

- I. Task Objectives
- II. Summary of Accomplishments of the Assignment
- III. Methods of Work Used
- IV. Recommendations Regarding Unfinished and/or Program Continuation
- V. Summary Contents of the Deliverable Documents

I. Task Objectives:

The objective of the Amun Oracle is to obtain periodically some sense of what knowledgeable Egyptians in the business community think of the progress of Egypt's Economic Reform and Structural Adjustment Program. Opinions are obtained through a questionnaire distributed every six months and a roundtable meeting.

II. Summary of Accomplishments of the Assignment:

TAPR under task order #4 handled all logistics pertaining to the Amun Oracles 7,8,9,10,11, and 12. Sector Policy/IUSAID started the Amun Oracle in 1995. In 1998 Sector Policy requested that TAPR handle all logistics pertaining to this activity. Since 1998 has completed six Amun Oracles. During this period TAPR increased participation and diversified membership to ensure the Amun Oracle panel represented all key sectors of Egypt's private sector. TAPR also redesigned the questionnaire to be more user-friendly.

III Methods of Work Used:

TAPR handled all logistics for the Amun Oracle activity including:

- Creation and maintenance of a database of Amun Oracle participants.
- Preparation of policy questions to be discussed at the roundtable meeting. Final selection of

proposed questions is done by Sector Policy.

- Logistics for roundtable meeting date, time, and venue.
- Preparation and delivery of cover letters and delivery of the questionnaire.
- Follow-up with panelists to ensure completion of the questionnaire and attendance at roundtable.
- Preparation of briefing material for Sector Policy, the Mission Director, and the Ambassador.
- Preparation of the minutes of the roundtable meeting. Prepared two versions of the minutes, one confidential that includes names of the panelists and the other non-confidential that has all names removed to ensure the confidentiality of the roundtable.
- Tabulation of questionnaire scores.
- Preparation of a final report comprised of scores, participant comments and a summary of the roundtable discussion. As of the 12th Amun Oracle the minutes replaced the report. This was done upon Sector Policy's request. Scores from the questionnaires are used by Sector Policy for internal tracking purposes and not included in the minutes distributed to the GOE.
- Distribution of the final report/minutes to GOE ministers upon clearance and signature from the Ambassador and distribution to panelists, selected GOE officials and USAID subcontractors.

IV Recommendations Regarding Unfinished and/or Program Continuation

TAPR will continue to be handled the Amun Activity under TO#1 of the TAPR contract. The Amun Oracle has evolved into a successful forum for selected Egyptian businesspeople to discuss frankly and opening their opinion of Egypt's Economic and Structural Adjustment Program. TAPR will continue to develop the forum to ensure that key sectors in the private sector are represented, pertinent policy issues are discussed, and that Sector Policy remains abreast of the private sector's opinions on economic policy issues.

IV. Summary Contents of the Deliverable Documents

Below is a list of deliverables accompanying this completion report.

Amun Oracle 7 (March 1998) roundtable minutes and final report.

Amun Oracle 8 (July 1998) roundtable minutes and final report.

Amun Oracle 9 (January 1999) roundtable minutes and final report.

Amun Oracle 10 (July 1999) roundtable minutes and final report.

Amun Oracle 11 (February 2000) roundtable minutes and final report.

Amun Oracle 12 (October 2000) roundtable minutes and final report.