

**Quarterly Progress Report 3**  
**Short-Term Technical Assistance and Research under EGAT/WID**  
**Management to Support USAID/Washington and Field Mission**  
**Anti-Trafficking Activities**

**April – June 2003**

**Contract: GEW-I-00-02-00017-00 Task Order 01**

Submitted By:

***Belinda Bernard, Interim Project Director***  
Short-Term Technical Assistance and Research  
under EGAT/WID Management to Support  
USAID/Washington and Field Mission Anti-  
Trafficking Activities

Development Alternatives, Inc.  
1250 Eye Street NW, Suite 1115  
Washington, DC 20005

Submitted to:

***Mary Knox, CTO***  
Office of Women in Development (EGAT/WID)  
USAID G/WID, RRB 3.08-033  
&  
***Margaret Kline, Contracting Officer***  
Office of Procurement  
USAID/M/OP/G/EWID, RRB 7.10-040

U.S. Agency for International Development  
1300 Pennsylvania Ave, NW  
Washington, DC 20523

# **Short-Term Technical Assistance and Research Under EGAT/WID Management to Support USAID/Washington and Field Mission Anti-Trafficking Activities**

## **Summary**

The Short-Term Technical Assistance and Research under EGAT/WID Management to Support USAID/Washington and Field Mission Anti-Trafficking Activities (Anti-Trafficking Task Order) is task order number 1 under the USAID Service for Women in Development Contract (GEW-I-00-02-00017-00). The task order was awarded on September 30, 2002.

The aim of this task order is to strengthen the capability of the Office of Women in Development to be a catalyst for increased and increasingly effective anti-trafficking efforts by USAID operating units. It underpins the WID Office's role to coordinate USAID anti-trafficking efforts with U.S. Government-wide programs. The task order provides technical services to support USAID/Washington and field Missions to identify and develop activities to address trafficking, review and evaluate existing anti-trafficking activities, and design and implement related technical assistance and research activities. Missions will be assisted to identify and design activities that address trafficking in their countries and regions; develop policies, strategies and indicators on trafficking; evaluate existing anti-trafficking activities and identify "best practices" and "lessons learned" that can be published and shared with all USAID Missions. The Missions can also utilize the task order for other activities, such as supporting local NGO partners' capacity development. A key component of assistance provided is research on the nature of trafficking. Research will include short-term studies, research activities, and evaluations. This will include surveys and community mapping, compilation of a comprehensive donor and agency anti-trafficking program list, assessment and publication of "best practices" and "lessons learned" from on-going anti-trafficking activities or studies.

During the project's third quarter, the task order team initiated its first field assignment, facilitating the creation of a five-year strategic plan by the NGO network, Action Against Trafficking and Sexual Exploitation (ATSEC) for USAID/Bangladesh. Ruchira Gupta, who began work during this quarter, is in Bangladesh for the assignment as is Patricia Garcia of Training Resources Group (TRG). Upon finishing the country snapshots, the team began the best practices literature review.

## **1) Major Activities Completed, Underway and Planned**

### **a) Completed**

Task Order CTO Mary Knox introduced USAID staff working on trafficking issues to Belinda Bernard and Shally Prasad to discuss the range of services available to USAID operating units under this task order.

#### ***Research Activities for USAID/Washington***

- **Country Snapshots**

For countries ranked in tiers two and three of the 2002 Trafficking in Person's Report, the team developed "country snapshots." The snapshots, focused first on countries with a USAID presence, provide background data by country on the nature of trafficking, laws, legislation and government actions, USAID and other donor programs that are either country specific or involve the country in a regional effort. The insight the snapshots provide into country programs will

inform the work of STTA teams, best practice analysis, and indicator development. These will be periodically updated.

### ***Conference Attendance***

- Vidya Samarasinghe attended the **Trafficking in Persons Conference** held by the Human Rights Law Centre, University of Nottingham. The central aim of the conference was to provide a forum for discussion on steps taken/required at national and international level against the backdrop of developments such as the UN Protocol and regional initiatives and to discuss the application of a human rights framework to trafficking. In particular the conference sought to identify best practices by actors concerned with trafficking whether from a migration, criminal justice, gender or more general human rights perspective.

### ***Mobilization of long-term staff***

On January 21, 2003 USAID issued technical and salary approvals for long-term staff, in response to requests submitted by DAI on December 17, 2002 and January 9, 2003. The following long-term project staff began work during this quarter:

- Ruchira Gupta, Anti-Trafficking Expert

## **b) Underway**

### ***Field Assignments***

- Assignment #1: Bangladesh—Facilitate the creation of a five-year strategic plan by the NGO network, Action Against Trafficking and Sexual Exploitation (ATSEC)  
Ruchira Gupta (DAI) and Patricia Garcia (TRG) were mobilized to complete this assignment in Bangladesh, with Shally Prasad serving as the technical backstop in Washington DC. The themes for inquiry include: ATSEC's mission, vision, goals, and programs, ATSEC's network structure (inclusiveness of all those working in trafficking sector, including Government of Bangladesh), ATSEC's management structure, including national and regional secretariat, NGO administrative and management structure, past/expected trends on trafficking and NGO community, the role of a NGO network, and areas for improvement in NGO network structure and program. The assignment entails: conducting background research; reviewing ATSEC's program achievements, management mechanisms/capacity, staff capacity/strengths, networking mechanisms at national and regional levels, role of member organizations, and networking roles of regional chapters; and developing tools to be used by team members for focus group discussions with ATSEC members, one 3-day strategic planning workshop, and one dissemination workshop. Tami Fries created an internet-based TAMIS for ATSEC members, core group, USAID, and the team to use to for general information sharing and discussion and feedback on the strategic plan

### ***Research Activities for USAID/Washington***

- Calendar of Conferences  
The team has developed a calendar that lists all conferences that include discussion or training on trafficking. This calendar is continually updated and sent to the WID Office every Monday.
- Organizational Overviews  
The team is collecting and organizing contact and descriptive information on organizations worldwide that work on trafficking. Information collected includes website address, contact information, documents, and mission/vision statements.

- Best Practices Literature Review

Long-term staff initiated an annotated literature review to document and begin analysis of anti-trafficking strategies. The review is divided into two parts: 1) An overview of key debates, approaches, and conceptual discussions as they are explored in both academic and policy literatures, and 2) A review of the best practices and recommendations made primarily in the program/policy literature to address and respond to several categories of needs related to trafficking, including: victim assistance, return, reintegration and protection; prosecution, investigation and victim/witness protection; border control; prevention; and research, monitoring, and evaluation. These responses may also be drawn from literatures outside of anti-trafficking literatures that provide useful or relevant methods of responding to these needs (e.g. from HIV-AIDS, anti-corruption, gender-integration programming examples). The literature review will also note actual practicing programs and strategies specifically recognized or singled out in reports and field research as significant, successful or as models and documentation of gaps in programming or knowledge.

***Mobilization of long-term staff***

- As the current interim Project Director, Belinda Bernard has fulfilled all responsibilities required of the Project Director and therefore DAI proposed to USAID that she permanently take on the position of Project Director for the Task Order. The request was submitted to USAID via e-mail on June 3, 2003.

***Contractual Items***

On March 26, 2003 DAI submitted an email request to USAID to obtain clarification of the following issues:

- Although Mary Knox is the CTO for this Task Order, Modification #1 states that technical directions will be given by Ed Lijewski
- Progress reporting requirements, including quarterly reports, are not listed in either the Task Order or Modification #1
- Corrected or missing pages in the Task Order Scope of Work were not incorporated in Modification #1
- DAI's January 29, 2003 request for a no-cost extension remains pending

***Procurement***

- The Task Order is purchasing a new copier to replace the one received from the WIDTech. This course of action is more cost-effective because of the extent of repairs required for and the age of the WIDTech machine. The Task Order Team was expecting to move, but as those plans are currently on hold, it is prudent at this time to purchase the new copier which was approved in the March 5, 2003 budget modification.

**c) Planned**

***Research Activities for USAID/Washington***

- Indicator Development

The team will begin working with the QED group next quarter to lay the parameters for indicator development.

- Two research ideas that will be more thoroughly explored during the next quarter are trafficking and Information Communication Technology (ICT) and trafficking and its relationship to conflict and crisis situations.

***Conference Attendance***

- One staff member will attend the conference and a display with USAID trafficking materials will be maintained at the **All Come Bearing Gifts National Migration Conference of 2003**, held by the U.S. Conference of Catholic Bishops/Migration and Refugee Services Catholic Legal Immigration Network, Inc. in Washington, DC.

**2) Financial Summary for the Quarter**

**Attachments:**

- A. Current Pipeline Analysis



