

Latin America and the Caribbean Unit

Management Development Plan
Jamaica
December 1995 to September 1996

Family Planning Management Development (FPMD)
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Office of Population, USAID

Management Sciences for Health
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**MANAGEMENT DEVELOPMENT PLAN
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National Family Planning Board - Jamaica December 1995 to September 1996

Introduction

Since, 1992, FPMD has been working with the Jamaica National Family Planning Board (NFPB), at the request of USAID. FPMD has concentrated in the area of management information systems as identified in the needs assessment (1992) which focused on the development and training in a statistics software package, training in the use of information, a computerized accounting system and an executive information system.

USAID conducted an evaluation of the Family Planning Initiatives Project in mid-1995. It felt that FPMD's assistance should focus on activities related to the computerization of its accounting system. However, due to the decrease in funding, FPMD, together with the National Family Planning Board decided to provide a final technical assistance visit in ServStat, the service statistics software developed by FPMD and improve the Board's capabilities with computers through basic software training.

In December 1995, a Cooperating Agency's meeting was held in Kingston. In order to meet the needs of staff within the Statistics Unit as well as respond reasonably to technical assistance requests with the limited financial award from the USAID mission, FPMD and the NFPB agreed to focus FPMD's activities towards basic software training for statistics unit staff.

Goals and Objectives of FPMD Assistance to the NFPB

Specific Objectives and Activities

As FPMD is phasing out its activities with the NFPB, it will focus on the recommendations from USAID's evaluation and the needs of the National Family Planning Board. This phase out approach resulted in the choice to implement an activity that has greater utility for the National Family Planning Board staff, which is training in basic software applications.

Area: Management Information Systems

Objective 1: Basic Management Information Systems training for selected NFPB staff.

Activities: Through basic computer training, the National Family Planning Board's Statistics Unit staff will be more adequately prepared for using its service statistics system as

well as for the preparation of its annual and quarterly reports to the Ministry of Health.

FPMD role: Purchase of hardware and training for selected NFPB staff. FPMD will assess the adequacy of the training undertaken as well as provide final follow-up assistance in ServStat.

NFPB role: Identification of its hardware needs as well as software training needs. NFPB will solicit the assistance of a local firm to provide training.

	Objective	Indicator	Method
1.	Basic Management Information Systems training for selected NFPB staff.	Training completed and utilized by selected statistics and accounting unit personnel to produce reports.	Assessment of training effectiveness by FPMD/MIS technical staff through visit and progress report.