



UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT
U.S.A.I.D. MISSION TO KENYA
OFFICE OF THE DIRECTOR

US AID MISSION TO KENYA
BOX 202
APO NEW YORK, NEW YORK 09675

27 SEP 1995

Mrs. Tabitha Seii
Executive-Director
The Education Centre for Women
in Democracy
P.O. Box 62714
Nairobi

Subject: Grant No. 698-0541.15-G-00-5287

Dear Mrs. Seii:

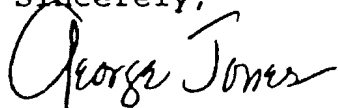
Pursuant to the Foreign Assistance Act of 1961, as amended, and in accordance with the Standard Provisions of this Agreement (Attachment 3), the Government of the United States of America, acting through the Agency for International Development (hereinafter referred to as "USAID" or "Grantor") agrees to grant The Education Centre for Women in Democracy (ECWD) (hereinafter referred to as "ECWD" or "Grantee") under the terms of this Agreement an amount not to exceed Twenty-four Thousand United States Dollars (US\$24,000) to meet the cost of providing support for a civic awareness program over a twelve month period as described in Attachment 2, entitled "Project Description".

The effective date of the Grant is the date of signature set forth above and will cover expenditures for approximately 12 months. The estimated completion date of this Grant is September 30, 1996.

This Agreement consists of this cover letter and Attachment 1, Terms and Conditions; Attachment 2, Project Description; Attachment 3, Standard Provisions for Special Assistance (Section 116(e) Grant); Attachment 4, Cash Advance Guidance; and Attachment 5, USAID Geographic Codes.

Please sign the original and each copy of this letter to acknowledge your receipt of the Grant, and return the original and all but one copy to USAID/Kenya, Office of Projects, P.O. Box 30261, Kenya.

Sincerely,



George Jones, Ph.D
Mission Director

Attachments:

1. Terms and Conditions
2. Project Description
3. Standard Provisions
4. Cash Advance Guidance
5. List of USAID Geographic Codes

ACKNOWLEDGED:

ECWD

BY: ^{Sci} TABITHA Sci

TITLE: EXECUTIVE DIRECTOR

TERMS AND CONDITIONS

A. Purpose of Grant

The purpose of this Grant to the Education Center for Women in Democracy (ECWD) is to provide support for a civic awareness program as more specifically described in Attachment 2 to this Grant entitled "Project Description."

B. Period of Grant

1. The effective date of this Grant is the date of signature and will cover expenditures for approximately 12 months. The estimated completion date of this Grant is September 30, 1996.

2. Funds obligated hereunder are available for project expenditures for the estimated period September 19, 1995 to September 30, 1996 as shown in the Grant budget below.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of \$24,000 for purposes of this Grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment IV, entitled "Cash Advance Guidance."

D. Financial Plan

The Grant budget is set forth below.

BUDGET

ESTIMATED GRANT BUDGET

From September 19, 1995 to September 30, 1996

<u>Cost Element</u>	<u>USAID Contribution</u>
Consultancies	6,000
Seminar Costs	10,000
Report Production	4,000
Administration/ Office Supplies	2,000
Transport Cost	2,000
 Total	 24,000

Assume an exchange rate of KShs 50 = \$1.00

Note: (1) EWCD contribution will be "in kind". (2) No payment shall be made to the Grantee before a Management Assessment is carried out by USAID/Kenya.

E. Reporting and Evaluation

- 1) Within 60 days after the signature of this Grant, the Grantee shall submit a summary report that highlights the progress being made on the implementation of this project.
- 2) During project implementation, Grantee shall immediately notify USAID/Kenya in writing of any problems encountered which materially affect successful conclusion of the project.
- 3) Within 30 days after the completion of the project, a final report shall be sent to USAID/Kenya.

F. Financial Reporting:

Financial reporting by the Grantee will be in accordance with the procedures set forth in Attachment IV, entitled "Cash Advance Guidance." All financial reports shall be submitted to the Office of the Controller, USAID/Kenya, P.O. Box 30261, Nairobi, Kenya.

The Grantee agrees to consult with the USAID/Kenya Controller concerning further details for submitting all financial reports and estimates.

G. Title to Property

Title to all property purchased with Grant funds shall rest with the Grantee during the Grant period, subject to Attachment 3, Standard Provisions, Section C.

H. Special Provisions

The Grantee acknowledges and agrees that no other indirect costs associated with this project shall be funded by any other USAID assistance.

I. Authorized Geographic Code

The authorized Geographic Code for procurement of goods and services under this grant is USAID Geographic Code 935 (Special Free World), as described in Attachment 5 of this Grant.

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PROJECT DESCRIPTION

Introduction

Education Centre for Women in Democracy (ECWD) is a local non-partisan womens national lobby group which was formed by Kenyan women leaders drawn from all political parties to address the problems that women faced when they attempted to become involved in political activity. It acts as a secretariat for six women members of parliament and provides women with a forum for exchanging ideas on Kenyan political processes with a view to encouraging them to vie for leadership positions.

Project Purpose

The goal of the project is to equip incumbent elected women leaders with effective mobilization, organization and other skills necessary for effective leadership. Its purpose is to address problems that impede women's participation in Kenya's democratic process in order to increase the level of women's participation in Kenya's political process.

The Project

The EWCD will organize two seminars as follows: for six women members of parliament, and another for 50 women councillors of local authorities and their campaign managers. The workshop for the 50 women leaders will address among other issues:

- Exclusion and absence of women from high positions and policy-making roles;
- Lack of political support for women who seek political office;
- Lack of knowledge among women of their rights;
- Unsatisfactory civic education for women;
- How potential voters can obtain voters cards.

The workshop for the six sitting MPs will address among other things:

- media liaison and packaging;
- time planning and campaign management, including issues campaign;

- lobbying and networking;
- constituency services provision;
- legislative and civic research; and
- electoral rules and procedures.

The series of seminars will result in a workplan which will form the basis of follow-on activities in the future.

Funding

The grant will be for a period of one year. USAID's contribution is \$24,000, which will fund local costs including consultancies, transport costs, conference facilities, report production, and office supplies.

All grant funds are expected to be expended during the life of the project.

Note: A more complete project description is contained in the project proposal submitted by Education Centre for Women in Democracy, available in the Office of Projects, USAID/Kenya. However, if provisions of the grant document conflict with those in the proposal (with revisions, if any), the provisions of the Grant shall prevail.

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