



UNITED STATES OF AMERICA
AGENCY FOR INTERNATIONAL DEVELOPMENT
U.S.A.I.D. MISSION TO KENYA

UNITED STATES POSTAL ADDRESS
US AID MISSION TO KENYA
BOX 201
APO NEW YORK, NEW YORK 09675

INTERNATIONAL POSTAL ADDRESS
POST OFFICE BOX 30261
NAIROBI KENYA

July 31, 1992

Mr. James B. Khachina
Executive Director
Christian Health Association of Kenya
P.O. Box 30690
Nairobi

Subject: Grant No. 615-0236-G-00-2043

Dear Mr. Khachina:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Christian Health Association of Kenya (CHAK) (hereinafter referred to as "Grantee") the sum of One Hundred Sixty Seven Thousand dollars (\$167,000) to provide support for a project that will develop CHAK's capacity to generate income and strengthen its capacity to provide cost-effective health services to rural communities. See the detailed Program Description in Attachment 2.

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending on the estimated completion date of April 30, 1995.

This grant is made to the Grantee on condition that funds will be administered in accordance with terms and conditions as set forth in Attachment 1, entitled the "Schedule", Attachment 2, entitled "Program Description", Attachment 3, entitled "Standard Provisions", and Attachment 4, entitled "Cash Advance Guidance", which have been agreed to by your organization.

Please sign the original and four (4) copies of this letter to acknowledge your receipt of the grant, and return the original and three (3) copies of the entire document to the Office of Projects, USAID/Kenya, P.O. Box 30261, Union Towers, Nairobi, Kenya.

Sincerely,



Richard J. Womack
Grant Officer

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions
4. Cash Advance Guidance

Acknowledged:
Christian Health Association of Kenya
By: *J. B. Khachina*

Typed Name: JAMES B. KHACHINA

Title: Executive Director

Date: 12TH AUGUST 1992

FISCAL DATA

Appropriation	:	72-112/31014
Budget Plan Code	:	GSS2-92-21615-KG13
PIO/T No.	:	615-0236-3-20104
Project No.	:	615-0236
Total Estimated Amount	:	\$167,000
Total Obligated Amount	:	\$167,000

ATTACHMENT 1

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to assist Christian Health Association of Kenya to develop the capacity to generate income and to provide cost-effective health services to rural communities. See attachment 2 for a detailed program description.

B. Period of Grant

The effective date of this Grant is the date of signature of the Grant. The estimated expiration of this Grant is April 30, 1995.

C. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$167,000 for purposes of this Grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Optional Standard Provision 2, entitled "Payment - Periodic Advance".

D. Financial Plan

The budget for this Grant is set forth in Annex 1 to this attachment. Revisions to this plan shall be made in accordance with the standard provision of this Grant, entitled "Revision of Grant Budget". The Grantee is fully responsible for financial management and accountability for utilization of Grant funds.

E. REPORTING AND EVALUATION

During the life of the Grant, the Grantee will submit to USAID/Kenya, Office of Projects, the following reports:

1. Technical Reporting

On a quarterly basis, a report will be submitted on project progress and on problems encountered to date in achievement of Grant objectives. The quarterly report will include a general assessment of progress and problems to date; a brief status report on each of the sub-projects and the indicators of outputs achieved to date; a brief summary of actions planned for the next period; a description of all goods and services (including amount and source and origin) whose source and origin are not Kenya or the United States; and a table showing all personnel directly financed under this Grant. These reports will contain both quantitative and qualitative information to the extent possible. The first such report will cover the period ending November 30, 1992. Each such report is due 30 days following the end of the reporting period and will be submitted in three (3) copies.

2. Financial Reporting

Financial reporting by grantee will be in accordance with the procedures set forth in Attachment 4, entitled "Cash Advance Guidance". All financial reports shall be submitted to the Office of the Controller, USAID/Kenya, P.O. Box 30261, Nairobi, Kenya.

The Grantee agrees to consult with the Office of Projects concerning further details for submitting financial reports and estimates.

3. Final Report

A final progress and financial report is required which will include a comprehensive review and discussion of project activities and achievements. This report will be due 30 days after the estimated expiration date of the Grant.

4. Evaluation

Two evaluations of the entire project will be conducted during the life of the project. A midterm evaluation will be conducted during the 6th Quarter, while an end of project evaluation will be conducted in the 11th quarter of the project. Two months prior to conducting each evaluation, a scope of work will be provided to USAID/Kenya for review and comments. USAID reserves the right to participate in both evaluations. The Grantee will submit three (3) copies of the evaluation report to USAID within 30 days of report completion.

F. Authorized Source and Origin for Goods and Services

Goods and services financed by A.I.D. under this Grant shall have their source and origin in countries contained in A.I.D. Geographic Code 935 in accordance with the order of preference rules specified in section (b) (1) of the Standard Provision of this Grant entitled, "Eligibility Rules for Goods and Services". (See Annex 2 to this Attachment for details on countries covered in A.I.D. Geographic Codes).

G. Title to Property

Title to all property financed under this grant shall vest in the Grantee in accordance with the provisions set forth in Attachment 3 - Optional Standard Provisions Clause No. 20, entitled " Title to and use of Property (Grantee Title)".

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CHAK Grant
Grant No: 615-0236-G-00-2043
Dated: July 31, 1992

Annex 1 to Attachment 1

Estimated Grant Budget
(U.S. \$)
From July 31, 1992 to April 30, 1995

Budget Element	USAID	CHAK	Total
1. Personnel	33,150	53,925	87,075
2. Travel and Per Diem	7,750	4,575	12,325
3. Communication	2,450	1,605	4 055
4. Training	7,750	8,125	15,875
5. Vehicle Operating Expenses	9,375	5,425	14,800
6. Audit and Evaluation	6,375	0	6,375
7. General Adim. Expenses	18,275	13,225	31,500
8. Lab Operating Expenses	12,560	4,420	16,980
9. Equipment and Commodities	69,315	0	69,315
- Vehicle			
- Office Equipment			
- Laboratory Equipment			
 Total Grant	 167,000 =====	 91,300 =====	 258,300 =====

Conversion rate for Kenya shillings: Ksh 40.00= US\$ 1.00

6437G

RELEVANT A.I.D. GEOGRAPHIC CODES

000 UNITED STATES

899 FREE WORLD*

Any area or country in the Free World*, excluding the cooperating country itself.

935 SPECIAL FREE WORLD

Any area or country in the Free World*, including the cooperating country itself.

941 SELECTED FREE WORLD

Any independent country in the Free World*, excluding the cooperating country itself and the following:

Europe		Other	
Albania	Lithuania	Angola	Kyrgyzstan
Andorra	Luxembourg	Australia	Mongolia
Armenia	Malta	Bahamas	New Zealand
Austria	Moldovia	Bahrain	Qatar
Azerbaijan	Monaco	Canada	Saudia Arabia
Belgium	Netherlands	Cyprus	Singapore
Bulgaria	Norway	Gabon	South Africa
Byelarus	Poland	Greece	Taiwan
Czechoslovakia	Portugal	Hong Kong	Tajikistan
Denmark	Romania	Iceland	Turkmenistan
Estonia	Russia	Japan	United Arab
Finland	San Marino	Kazakhstan	Emirates
France	Spain	Kuwait	Uzbekistan
Georgia	Sweden		
Germany	Switzerland		
Hungary	Ukraine		
Ireland	United Kingdom		
Italy	Vatican City		
Latvia	Yugoslavia		
Liechtenstein			

*"Free World" excludes the following areas or countries:

Afghanistan, Cambodia, Cuba, Iran, Iraq, Laos, Libya, North Korea, People's Republic of China, Syria, and Viet Nam.

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ATTACHMENT 2

CHRISTIAN HEALTH ASSOCIATION OF KENYA (CHAK)

PROGRAM DESCRIPTION

INTRODUCTION

The purpose of the proposed project is to enhance the financial sustainability of CHAK and strengthen its capacity to provide cost-effective health services to rural communities. This will be achieved through the following:

- a) Establishing a self-sustaining laboratory in Nairobi that will provide CHAK and other non-church hospitals with efficient and prompt tissue and other specialized diagnostic services at a cost that patients can afford.
- b) Processing and examining 250 tissue specimen per month during year one and approximately 684 by the last year of the project.
- c) Assisting CHAK in upgrading some of the existing hospital laboratories through staff training, supervision and proper maintenance of equipment.
- d) Initiating a policy of continuous education for CHAK's hospital clinicians through training and conduct of clinical pathological seminars at regular intervals.
- e) Establishing cytological services in selected CHAK hospitals.

THE PROJECT

CHAK is a Kenyan PVO registered with USAID/Kenya. CHAK currently includes some 230 protestant health institutions - i.e. 15 hospitals, 32 health centers and 183 dispensaries most of them located in rural areas. However, CHAK services are open to other non-protestant institutions in Kenya. The hospitals provide important and vital back-up tertiary health care to patients referred from health centers and dispensaries as well as provide a base for preventive and promotive community based health care programs.

CHAK member hospitals are not able to attract and maintain pathologists on their staffs due to lack of adequate facilities and insufficient number of trained pathologists. Consequently, they refer specialized histopathological cases to central hospitals in Nairobi which in turn undertake the tests at prohibitive cost. The services that GOK Provincial Hospital and Kenyatta National Hospital provide are intermittent and often unavailable. Reports on tissue specimens often take six months leading to unreliable pathological services and poor quality of health care.

The demand for these services has been well identified by CHAK, who will have the opportunity to work with Pathologists Overseas thus providing expertise at a price rural communities can afford, and at the same time contribute to CHAK's operational budget.

Because of its role in coordinating common activities of its member institutions, CHAK is in a unique position to provide a common service which may be too expensive for any one hospital to undertake on its own. The central location of CHAK in Nairobi has the added advantage of easier communication as a convergent center for all hospitals.

In order to strengthen the capability of CHAK to provide cost effective histopathological services to rural communities, CHAK has entered into a partnership with a group of U.S. pathologists who will volunteer to work in a central laboratory established as part of this project, without salary. The laboratory will run on a fee-for-service basis thus making a contribution to CHAK's budget and enhancing prospects for financial sustainability.

The proposed project will also carry out the following activities to strengthen the capability of CHAK member hospitals to provide services to the rural communities: Hiring a Kenyan full-time pathologist to work with U.S. pathologists, training CHAK hospital tissue technicians, holding clinical pathological seminars and upgrading some existing hospital laboratories.

END OF PROJECT STATUS

By the end of the project, success will be measured against the following targets:

- o A functional laboratory generating approximately KShs.1,274,000 p.a. will be in place.

- o The laboratory will be processing up to 684 tissue specimen per month.
- o Turn around time for histopathological reports from CHAK and KCS member hospitals to the central laboratory will be 7 to 10 days.
- o 30 laboratory technicians from CHAK and other church and non-church hospitals will have undergone training that will upgrade their skills and knowledge.
- o A Kenyan pathologist hired and trained by the U.S. pathologist.
- o 20 cytological services will be established in selected CHAK and non-church hospitals.
- o 30 laboratories will be upgraded through staff training supervision and proper maintenance of equipment.

FUNDING

This grant will be for a period of 32 months. The total project cost is estimated at \$258,300 with USAID contribution estimated at \$167,000. USAID financing will cover local costs including personnel, commodities and equipment, training and other direct operating expenses.

CHAK will provide counterpart contributions totalling \$91,300 in cash and in-kind resources which will be used to finance a portion of the personnel costs, general administration expenses and other direct operating expenses. This contribution represents 35% of the total project cost.

NOTE: A more complete project description is contained in the project proposal, available in the Office of Projects, USAID/Kenya. However, if any provisions of the grant document conflict with those in the final proposal (with revisions, if any), the grant provisions govern.