

1. Initial Starting Date  
(Mo., Day, Yr.)

August 8, 1983

2. Projected Completion Date  
(Mo., Day, Yr.) NA

3. Category  
 TDY  ASSIGNED

4. Duration of Funding  
 CURRENT YEAR NA  
 FORWARD FUNDING

PASA  
PARTICIPATING AGENCY SERVICE AGREEMENT  
BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT  
AND

Peace Corps/Niger  
5. Project Number and Title  
Small Project Assistance/Africa  
Farm Systems Initiative 683-0249  
Oblig. Number PA-90-6830249.00

6.  PASA ORIGINAL  
 PASA AMENDMENT 9  
7. PASA Number NA  
8. Country/AID/W Office Niger  
9. Type  GRANT  
 LOAN  
 FINANCIAL  
10. Year FY 1990

11. FUNDING

A. CITATIONS	(1) Appropriation Number 72-1191014	(2) Allotment Number GSSA-90-21683-KG13	(3) PIO/T, Obligation Number RCN F000006
B. FOR PARTICIPATING AGENCY	(1) Initial or Current 300,000	(2) Change (+ or -) 380,000	(3) New Total 680,000
C. RETAINED FOR AID DIRECT DISBURSEMENT	(1) Initial or Current 240,000	(2) Change (+ or -) (240,000)	(3) New Total -
D. TOTAL AMOUNT OBLIGATED (Blocks B + C)	(1) Initial or Current 540,000	(2) Change (+ or -) 140,000	(3) New Total 680,000
E. PRINCIPAL COST COMPONENTS OF (Block B)	(1) Salaries, Differential and Benefits	(2) Transportation Including Per Diem	(3) Miscellaneous (4) Overhead

12. Statement of Purpose

I. Section B.1. of Appendix A to Amendment No. 4, which includes the program description of the African Food Systems Initiative, is further amended to include the amplified description contained in Annex B hereto.

II. Annex C to Amendment No. 5 (Administrative Procedures: AFSI) is deleted in it's entirety and is replaced by Section III of Annex B hereto.

III. Annex B to Amendment No. 5 (Administrative Procedures: SPA) is deleted in it's entirety and is replaced by Annex C hereto.

IV. All previous references to financial management procedures are superceded by Annex D hereto.

All other terms and conditions of the PASA, as previously amended, remain unchanged.

13. GOVERNING PROVISIONS: Pursuant to the General Agreement dated \_\_\_\_\_ between AID and the \_\_\_\_\_, the Agency named above agrees to provide the services outlined in Block 12 simplified as needed by Appendix A, unless otherwise authorized by AID, all services shall be of U.S. origin. Any appendices attached hereto are considered part of this PASA.

14. Signatures

NAME Robert Friedman  
TITLE/OFFICE Country Director, Peace Corps/Niger  
DATE 3-29-90

NAME G. T. Eaton  
TITLE/OFFICE Director, USAID/Niger  
DATE \_\_\_\_\_

15. Appendices

- APPENDIX A - SCOPE OF WORK
- APPENDIX B - BUDGET PLAN
- APPENDIX C - USE OF AID PERSONNEL/FACILITIES
- APPENDIX D - SUBCONTRACTING
- OTHER/REFERENCE \_\_\_\_\_

16. Negotiating Officers

AID: CM/SOD/IIA - \_\_\_\_\_  
AGENCY: \_\_\_\_\_

AID 2-2 (1280)

PC: Amy Wilson AW  
PC: Michael Finley MCF

FUNDING SUMMARY

	<u>Obligated through FY 89</u>	<u>This Amendment</u>	<u>New Total</u>
1. SPA	240,000	20,000	260,000
2. AFSI	300,000	120,000	420,000
TOTAL	540,000	140,000	680,000

## AFSI PROGRAM

The goals and objectives of the AFSI program, as set forth in Appendix A, B.1. of PASA Amendment 4, remain unchanged. In order to strengthen program implementation, new project components are being added for training and technical assistance, and logistical support. The three program components are described in Section I; the project budget is provided in Section II; and administrative procedures are found in Section III.

### I. PROGRAM DESCRIPTION:

A. Community Activities. Individual community activities, as described in previous PASA amendments, remain the core of the AFSI program. A minimum of \$80,000 per year will be reserved for such activities during the remaining three years of the project.

### B. Training and Technical Assistance.

1. Two in-service training programs per year for the remaining three years of the project will be conducted. Utilization of funds under this project component for short-term technical assistance, from the US or from in-country sources, is authorized.

2. In order to improve the technical skills of the PCV teams, a permanent technical training site at the Hamdallaye Training Center will be created to provide both pre-service and in-service training. This site will include the establishment of permanent water sources, water lifting devices, irrigation, gardens, nurseries, live fencing, etc. Funds are included in this agreement (Section II, Budget) for both the establishment of the site and for its continued operation and maintenance.

D. Logistical Support (Vehicle Procurement and Maintenance). Procurement of an additional two project vehicles, to replace the original project vehicles as necessary, is authorized. (Of the three existing vehicles, two were provided by Peace Corps and one was procured with project funds, per PASA Amendment No. 7.) Funds are also included in this agreement (Section II, Budget) for the operation and maintenance of these vehicles.

II. BUDGET:

A. Planned Expenditure of Funds

	<u>Actual Thru FY 89</u>	<u>FY 90</u>	<u>FY 91</u>	<u>FY 92</u>	<u>LOP Total</u>
Community Activities	112,000	124,000	80,000	80,000	396,000
Training/Technical Assistance	-	55,000	47,000	25,000	127,000
Logistics Support	21,410	37,590	37,000	12,000	108,000
TOTAL	133,410	216,590	164,000	117,000	631,000

B. Project Financial Plan - Obligations

	<u>Previous Budget</u>	<u>This Amend.</u>	<u>Total to Date</u>
Community Activities	253,590	15,000	268,590
Training/Technical Assistance	25,000	60,000	85,000
Logistics Support	21,410	45,000	66,410
TOTAL	300,000	120,000	420,000

The allocation of funds among budget line items may be modified through an exchange of memoranda between USAID/Niger and Peace Corps/Niger.

III. ADMINISTRATIVE PROCEDURES

A. Activity Approval Process

Only those activities falling within the objectives of the AFSI project and having adequate community participation, including the sub-prefect's approval, may be financed. Funds cannot be advanced without prior project approval/authorization.

The AFSI Team Coordinator will coordinate all AFSI activities with the arrondissement level coordinating unit. Once this clearance and coordination process for the individual activity has been completed, the proposal is forwarded to Peace Corps/Niamey for review and approval.

Following approval by Peace Corps/Niamey, the proposal is reviewed/approved by USAID/Niger's Agriculture Development Office and returned to Peace Corps for funding.

M'

## B. Community Accountability

Peace Corps will prepare vouchers for advances which are forwarded to RAMC/Paris for checks to be issued in the name of the volunteer and the activity. Upon receipt, each check will be deposited in a bank or postal account in the name of the village. Each village will maintain a separate account.

Project Fund management will conform to Section 121(D) of the Foreign Assistance Act. The account will be co-administered by the Village Development Council (Conseil Villageois de Developpement, or CVD) and a Peace Corps Volunteer. Each village will be expected to keep financial records and be able to justify their expenditures with corresponding receipts. Receipts will be forwarded to Peace Corps/Niamey.

A completely separate account will be established by the CVD for their contributions to village income-generating activities. This will become a revolving fund and it will also require the signature of two representatives, one from the CVD and the other a Peace Corps Volunteer.

## C. Reporting and Evaluation Requirements

1. Within 20 days of the end of every quarter, the Peace Corps will submit to the USAID Program Office a report which provides, by project element, totals for (A) funds earmarked to date for the element, (B) funds approved for individual activities within the element, (C) funds disbursed under the element, and (D) funds still available.
2. Peace Corps will submit copies of quarterly volunteer reports to the USAID Program Office.
3. The AFSI program will be included in the regular internal Peace Corps audit program, financed separately by the Peace Corps.
4. USAID and Peace Corps will hold semi-annual reviews throughout the life of the program.

SMALL PROJECT ASSISTANCE

Administrative Procedures

A. Activity Approval Process

Proposals for each activity to be financed will be developed by Peace Corps Volunteers in conjunction with the recipient Nigerien group or community in the form of an Individual Activity Agreement (IAA). The IAA project description will include a detailed budget showing both the funding being requested from the SPA project and the local contributions (in cash or in kind) to the proposed activity. The completed IAA, including signatures of both the responsible PCV and the appropriate Sub-Prefect, is then forwarded to Peace Corps/Niamey.

Approval authority for individual activities to be financed under this Agreement has been delegated to the Peace Corps Country Director in Niger. In the absence of the Country Director, approval authority may be redelegated to the Deputy Peace Corps Director, but may not be further redelegated.

When the IAA has been approved by the PC Director, it is sent to the SPA project manager at USAID/Niger for review, with input as appropriate from USAID technical divisions. Upon approval, it is returned to the Peace Corps for funding.

B. Reporting

1. Within 20 days of the end of every quarter, the Peace Corps will submit to the USAID Program Office a report which provides totals for (A) funds approved for individual activities, (B) funds disbursed, and (C) funds still available.
2. Peace Corps will submit to the USAID Program Office, on a quarterly basis, a status report summarizing progress made on SPA activities, number of activities completed, etc.

Financial Management

1. The PASA Agreement will become the Obligation/Earmark/Commitment document with the signature of this amendment.
2. The first time funds are required for project activities, the Peace Corps will present to USAID a request for an advance (on an S.F. 1034) representing 3 months' activity based on an implementation plan projecting expenditures during that period. The request must be broken down by PASA budget line item. Within two weeks of the signature of this Amendment, a representative of the Controller's Office will visit the Peace Corps to examine Peace Corps accounting and reporting procedures to ensure that they are in accordance with USAID requirements. Peace Corps should maintain files of all project documents and receipts for a period of three years after the individual activity has been completed.
3. At the end of the month following the initial 30 day period, a detailed report of expenditures by PASA budget line will be submitted to the Controller's Office. The report should show budget, amount received, amount expended, balance, and advance requested. All reports submitted to USAID should be expressed in dollars.  
  
Two 1034's will be submitted with the report. The purpose of the first of these will be to liquidate a portion of the outstanding advance expended during the previous month. The second S.F. 1034 may be submitted simultaneously to request an advance for the 30-day period following the end of the third month. This process should be repeated every month, so that Peace Corps will have funds available to implement its program, and USAID will have sufficient time to review expenditure reports and process vouchers.
4. If the USAID Controller determines that funds advanced are in excess of requirements based on the rate of expenditure, the right is reserved to reduce the overall amount of advance outstanding.