

FIRST ANNUAL REPORT :

Due Date

"Three months prior to termination of the
first funding period"

October 26, 1984

NAFEO/AID COOPERATIVE AGREEMENT

No. DAN-1282-A-00-4006-00
Project No. 931-1282

Strengthening HBCU's Capabilities

PREFATORY NOTE

This 'annual' report documents project implementation during the initial nine months of the Cooperative Agreement. Although the negotiated date for the project is January 26, 1984, the public signing at the Department of State occurred on March 7, 1984 with Dr. Samuel Myers, President of NAFEO, Dr. Prezell Robinson, then Chairman of the Board of Directors of NAFEO, and Congressman William Gray as key participants. The full staffing for the project as negotiated was achieved on April 2, when the Deputy Director assumed project duties. The present complement consists of one full-time professional--the Deputy Director and one full-time support position--a clerk/secretary, and two part-time professionals--the Project Director a Research Assistant/Project Officer. During the third quarter of the agreement, approval was given to augment the support staff by one slot--a full-time secretary who would complete secretarial tasks required under the project. The project activities have used consultant services to handle the data instrument development and approval process--which has been unexpectedly and uncommonly drawn-out and convoluted. This circumstance has forced a major revision of the original Time-Phased Work Plan submitted March 12, 1984, before the project was fully launched.

The third quarter has also provided the first opportunity for designated liaison officers (LO's) to represent the initiative to the total administration and faculty during the routine orientation and planning exercises for the new academic year at member institutions. This is key to promoting, sustaining and integrating the commitment to international development on an institutional level. One of the prime constraints to full participation of the LO's in the agreement activities is the limited fiscal capability of the historically black colleges and universities (HBCU's) to subsidized travel and per diem for their representatives. Institutional budgets had already been set for the 1983-84 academic year when the

NAFEO/AID Cooperative Agreement became operative. Thus many institutions had little leverage in diverting already restricted and inadequate funds to an additional initiative, especially to one which is as remote from perceived daily demands for attention and resources as international development. Many NAFEO constituents are still struggling to legitimize, subsidize and sustain institutional development with its domestic focus on the alumni, corporate, governmental and private (philanthropic) sectors. It would be constructive, if some future modification of the agreement might factor in shared costs for such essential activities mandated by the agreement. Periodic regional workshops, site visits, and an annual conference will do much to solidify, shape, and sustain a cadre of LO's who would keep the thrust going after AID agreement has been terminated. Presently, some LO's are covering personally per diem costs, ground transportation, incidental and communications expenses attendant to regional workshops, conferences, and related international development activities, when their institutions are unable to do so.

Most of the organizational, implementational, and conceptualizing efforts essential to such a project have progressed satisfactorily, consistently, and predictably. The fourth quarter will be crucial in establishing the course for implementation of the remaining key elements of the agreement: the overseas or field experiences and the involvement in such basic AID activities as project papers, project identification documents, etc. At present, the project remains on course. The fourth quarter promises to continue the constructive, productive process which is the basis for our conviction that we shall be able to achieve our project goals. Central to this conviction has been and continues to be the very fine partnership, collegial respect, and team work made possible through the support of the Project Manager and the HBCU committee of AID.

The NAFEO/AID Cooperative Agreement has pursued its prescribed contract course for nine months. A succinct review of its performance establishes eight elements which reflect the process, content, philosophy, and participation that characterize the arrangement to date:

1. the liaison officer element
2. the small research grant opportunity
3. the regional workshop schedule
4. the site visit option
5. the data collection and dissemination element
6. the overseas project involvement and field familiarization activity
7. the promotional and public relations aspect
8. the communications, networking and project documentation requirements

Each of these elements will be covered briefly in the submission provided herewith. Activities documented in the Interim Report (July 27, 1984) will not be detailed in this report, though such events will be included in a summary fashion.

The first quarter of the contract year--January, February, March--was spent in such preliminary activities as staffing, initiating the formats for data collection, introducing the agreement concept to the NAFEO membership, and setting up procedures for project operations. By the close of the quarter--April 27--staff was in place, the drafts for institutional and individual profile collections were being pre-tested in the metropolitan NAFEO client institutions and submitted to AID for review, and initial projections for the Time-phased Work Plan developed. The implementation of this work plan was on course by the end of the second quarter; this review of the eight project elements documents such project implementation.

I. The Liaison Officer Element

Key to the achievement of the goals of the negotiated agreement is the function of the designated representative at each NAFEO member institution. Central to the NAFEO

4

mission is close communication and coordination with the executive cadre of historically black colleges and universities (HBCU's). Having prior endorsement of HBCU chancellors and presidents, the NAFEO project director and deputy director placed first priority on the selection and appointment of officials chosen by presidents/chancellors to serve on behalf of the executive leadership and provide the day-to-day contact point for the NAFEO and AID project staff members. It was projected that liaison officers (LO's) would be in place by the close of the NAFEO Annual Conference, March 28 - April 1. The goal was to establish a working cadre of LO's, obtain their resumes, their institutional titles, and have their authority and responsibility defined. To this end, a pre-conference workshop was held, March 28th and international development as an academic element was a component on the Conference agenda 9 a.m. to noon, March 29. However, by April 2, it was clear that some follow-up process would be essential to achieve the projected goal of designated LO's and functional definition of responsibility.

The first step taken after assumption of duties by the Deputy Director was the follow-up by telephone, correspondence, and personal contacts to the efforts initiated at the annual conference. By May 10, NAFEO chief executives had identified forty-two LO's. As many of those designated had not been a part of the March conference or privy to the terms of the agreement, a priority mailing acknowledging each appointment included a copy of the negotiated agreement and the announcement of the Small Research Grant announcement for HBCU's. Mail, telephone and personal contacts with these LO's made possible the first regional workshop on May 10, 1984 (discussed under element #3).

It was the staff premise that a functional responsibility statement of liaison officer duties should evolve through a process of participation, discussion, and consensus among the LO's. To facilitate this consensus approach, a discussion paper, The Liaison Officer: Rationale, Role and Responsibility, was developed discussed and circulated among selected

LO's serving on a panel addressing this project element at the second regional workshop at Huntsville, Alabama, August 9-10 (see agenda for this activity under Appendix III, Regional Workshops). The panelists selected were participants at the Atlanta regional workshop. An analysis of the appointees to serve as LO's indicates that the liaison officers fall into five general categories of administrative duty in their established functions:

- a. federal relations officers
- b. development officers
- c. guidance and counselling officers, particularly for foreign students and career or job placement
- d. academic affairs administrators
- e. assistants to the executive officer

Those who do not fall under these functional categories represent a diverse spread of duties, from librarian to alumni relations director. The common element in the selection of the LO appears to be evidence of (1) an interest in, experience of, or commitment to international development, (2) a familiarity with contract or grant activity with some bureau of federal government, (3) a competence in public relations and project promotion, and/or (4) trust and confidence of the executive office in representational and international matters. Thus, the LO roster represents quite varying strengths, competencies, attitudes toward international development, and professional experiences. One institution with a significant track record in overseas project activity has designated two officers: one from the campus and one from its Washington, DC office. Clearly those NAFEO members with BIFAD relationships and/or the 1890 land-grant institutions bring the widest experience to the agreement potential (see 1890 roster, Appendix I).

By the time of the August 9 panel discussion of the LO role, the roster of designees had doubled to its present count of 84. As of this report, 45 resumes are on file at NAFEO for LO's. The staff is currently doing follow-up to secure all 84 resumes. Since its

inception, the project has had a few changes in LO designation. Retirement, more appropriate background, deeper commitment, a less over-worked officer and attrition are the justifications for the changes. The NAFEO staff would welcome LO assignments from the balance of our 114 institutional constituency; however, no major effort to obtain LO designations will be devoted to this group of 30 institutions. Most of them are junior or community colleges or liberal arts colleges with limited potential for substantive involvement in international development. It is the considered opinion of staff that serious and continuous participation of even 50% of the institutions with designated LO's (42 members) would represent an exceptionally high rate of success. Our projection is to achieve substantive, sustained responses and interaction from 20-25 institutions in actual project development, contracts and grants with AID. A larger number of institutions very likely will successfully participate in research, consultancies, and group study abroad options relevant to the NAFEO/AID Cooperative Agreement, but not necessarily subsidized by this agreement.

Already some impact on LO's can be documented. Four LO's attended the September quarterly meeting at the Department of State of the Advisory Committee on Voluntary Foreign Aid (ACVFA) under AID auspices. This was their first such ACVFA experience. Fourteen LO's participated in the Peace Corps symposium for HBCU's at Howard University, September 7, on international development as a career orientation. For most, this was also a new focus. Both activities came to liaison officer attention through the NAFEO project staff outreach and promotion of development as an academic opportunity.

II. The Small Research Grants Option for HBCU's

At the outset of the Cooperative Agreement, the project director determined that the Small Research Grant option would be a priority focus. Thus the guidelines for this program were mailed to LO's with the first communication to them. Likewise, this program was a

central agenda item at the first regional workshop at Atlanta University. The AID Project Manager and the NAFEO Deputy Project Director worked out a process for implementation of the research opportunity. The response has exceeded our most optimistic projections. By August we were overwhelming the S&T readers and were unable to get reactions as quickly to the potential researchers as at first projected. The list of approvals provided us for circulation at the August Regional Workshop shows the range, quality, and nature of the approved research. It also documents the spread of institutions (see Appendix II).

The process endorsed by the project staff encouraged submission of preliminary proposals or concept papers for review. This was done to diminish disappointment, discouragement or resentment resulting from proposal rejections. The NAFEO Deputy Director and the AID Project Manager first read and critiqued each paper independently. Then they disseminated them to appropriate S&T readers who similarly evaluated and advised the authors through the project staff. Full or complete proposals were also received and evaluated similarly. The quality and quantity (Q & Q) were consistently higher than predicted. Rejection was not necessarily an indication of poor quality: such factors as relevance to AID program priorities, duplication of research already in process, conflict of interest, or too extensive for the maximum funding under the grant guidelines were among the justifications for disapprovals. Since announcement of the approvals thus listed, the project staff has been informed that the funding ceiling of \$35,000 will be increased for the next fiscal year. This should increase incentive for submissions of proposals or concept papers.

Not all submissions came through NAFEO, although appropriate contacts, recommended approaches, relevant sources of inquiry, and suggestions for linkages with non-HBCU institutions were facilitated by the NAFEO/AID project staff. This element of the project has resulted in a steady flow of telephone calls, office appointments, mail inquiries, and

submissions. Some twenty to twenty-five actual papers have received reactions. An equal number of submissions were not routed through us. Our goals were (1) to avoid submission of proposals not likely to be approved, (2) to shorten and facilitate access to AID personnel actually involved in the decision process, and (3) to increase the likelihood of approval by providing insight as to (a) the standard procedures, (b) the existence of future funding potentials beyond the specific small research focus, (c) the realities of project bias, (d) present development climate and (e) comparative regional advantages and peculiarities. The NAFEO staff thrust is to guide researchers to use the opportunity to lead to future program possibilities that have wider institutional implications and that need not end when the work of the independent researcher is completed. Ultimately, our goal is institutional enhancement in the international development arena. If the individual small research grants can serve both the professional aspirations and the institutional interests which the researchers represent, thus promoting subsequent project activity and participation, our purposes shall have been fully served.

III. The Regional Workshop Schedule and National Conferences

The Cooperative Agreement includes as a deliverable the conducting of regional workshops and national conferences. Three workshops have been scheduled for 1984; two of these have been conducted and the third is already announced for November 29-30 at Nashville, Tennessee. The rationale for the regional element supports the following objectives:

- a. to create an intimate and collegial climate for sharing and exchange of ideas and initiatives for international development.
- b. to sustain and promote commitment to participation in third world development with specific focus on USAID program priorities and information dissemination.
- c. to relate third world development issues to comparable domestic issues in the minority community and educational complex.
- d. to promote international development opportunities as career enrichment options for faculty, administrators, and students.

- e. to foster linkages with international organizations and overseas institutions with common concerns and goals through "conferences on international host country problems, regional development issues, etc."
- f. to provide orientation, training, continuing communications for HBCU representatives about the AID process, potential, and programming, with special focus on contract procedures, proposal writing, and project design.
- g. to introduce the HBCU's to private voluntary organizations and their international development activity, particularly those minority PVO's with successful track records in AID.
- h. to bring the Cooperative Agreement reality to the regions from which institutional representatives have limited funds for travel to Washington and to develop regional interaction, cooperation, and interdependence.

Workshops are designed to reach small groups of 15-25 LO's. Each workshop aims to draw LO's who have not been able to attend previous workshops. The initial workshop had two central purposes: (1) to introduce the NAFEO/AID staff and LO's to each other and (2) to explain the terms of the Agreement and of the small research grants. There were ancillary benefits from the workshop, among them firsthand experiences at a minority institutional complex and an initiation into the bureaucracy of a federal agency--USAID. 14 HBCUs were represented at the workshop, and 22 LO's and their colleagues participated in the activity.

The second regional workshop had five central objectives: (1) to provide the benefits of the first regional to LO's in attendance for the first time, (2) to introduce LO's to a representative minority private voluntary organization and its international development activities, (3) to document the AID/Peace Corps cooperative international programming, (4) to present the international options available to minority students, faculty, and admini-

strators, and (5) to demonstrate constructive cooperative ventures between a public land-grant institution and a private liberal arts college. 22 HBCU's were represented at this workshop, and 28 LO's and observer/participants contributed to the dialogue and exchange.

In fulfilling the first objective, four liaison officers provided a panel discussion of the four aspects of liaison officer responsibility under the agreement:

- a. working with the central NAFEO office
- b. working with AID (S&T and the regional bureaus)
- c. working within and across the institutional complex
- d. working with the regional NAFEO members and appropriate agencies and non-NAFEO institutions in a collaborative manner

This shifted the onus for discussion to individual LO's. It also made clear that each individual LO would necessarily have to evolve an appropriate and possible role within the context of the institution and the individual's position at that HBCU.

The sites for the workshop had their impact on the tone and content: the AU site was metropolitan and within a university center of five cooperating HBCU's; the Huntsville site was rural and co-hosted by two HBCU's not adjacent to each other and committed to quite distinct institutional missions. Both workshops provided significant input from key institutional officials shaped in LDC cultures beyond the USA. This is a vital element for such workshops.

One element factored into the second regional was the services of an evaluation consultant who volunteered his time and talents. Also, the LO's were asked to complete an evaluation form. These steps were not included in the Atlanta workshop format. Also, the first regional lasted one day; the second, two days. The third regional is scheduled for one day and a half. It will have Fisk University--Meharry Medical College--Tennessee State

University as convening sites, using each for a specific AID program priority focus: Education/Human Resources, Health/Nutrition, Agriculture/Rural Development. This will provide evaluation and evidence on three alternatives for workshop formats, and guide staff in designing 1985 workshop schedules.

The projection is to attract at least ten LO's who have not attended a previous workshop for each successive regional, placing a focus on the HBCUs in the immediate vicinity. For example, the Huntsville regional tried to draw primarily upon the Alabama-Mississippi-Louisiana region which embraces 29 NAFEO institutions, although other regions were represented. The Nashville regional will focus primarily on attracting LO's from Tennessee, South Carolina, Kentucky, and North Carolina an area which includes 28 NAFEO institutions. All workshops will be open, however, to all LO's who wish to and can attend. Since the Cooperative Agreement does not carry a travel and per diem budget line to support regional workshops, the attendance is conditioned totally by the ability of the institutions and the LO's to cover costs attendant to participation.

IV. The Site Visit Option

As a contract element, the site visit is particularly valuable as a device to acquaint the AID project manager and members of the AID HBCU committee with the NAFEO clientele. It is equally useful as an instrument to focus on a single institution and its peculiar felt needs. In addition to the familiarization purpose and exposure for AID and NAFEO representatives, the site visit offers the best potential for training and basic development orientation. The present project staff prefers to respond to invitations for site visits which serve a specific institutional purpose and which respond to a problem identified by the institution itself. Support activities which have been promised are (1) proposal development workshops, (2) conference participation in events with an international development and foreign policy focus, (3) orientation/training for team specialists selected for overseas pro-

ject activity, (4) assistance in defining and promoting the liaison officer function, and (5) information dissemination to faculty and administration for the small research grants and relevant international development data. The fact that only one full-time professional is available on the NAFEO project staff to make such site visits limits the possibility for wide response to site visit requests. The project director has used this resource for promotional, informational and facilitative efforts, and he and the deputy director are committed to accompanying the AID project manager on such future contacts.

To date five site visits have been made and two are currently scheduled for the final quarter of the first year of the agreement. The schedule below lists these seven events:

1. Texas Southern University - April 9,10,11, 1984
Hunter Fitzgerald - AID
Marie Gadsden - NAFEO
2. Rust College - April 15-16, 1984
Marie Gadsden
3. St. Augustine's College - May 13, 1984
Samuel L. Myers
4. Norfolk State University - August 21, 1984
Samuel L. Myers
5. University of the District of Columbia - September 26, 1984
Marie Gadsden
6. Cheyney State University - October 18, 1984
Marie D. Gadsden
7. Tennessee State University - November 27, 1984 (tentative)
Hunter Fitzgerald
Marie D. Gadsden

Each of the above invitations emanated from different local initiatives. The first, the TSU three-day public conference, involved the local business community and the University in an

open forum which attracted numerous foreign students and to which professors sent classes which were dealing with foreign policy and development issues. The NAFEO/AID representatives were able to meet with key officials, with select faculty and with the TSU Liaison Officer. This site visit combined the resources from other federal funding with the AID project interest and included everyone interested. The Rust College site visit which came at the close of the academic year permitted discussions with the chief executive before he took a leave and with key administrators who would carry the college programs in his absence. Rust has a traditional commitment to domestic and international development and has a relatively high percentage of faculty and students whose origins are external to the U.S.A. The UDC site visit was very specific: a planning and advisory activity for a 1985 conference on international adult education issues. The Cheyney site visit sets a focus on the Arts and Sciences Faculty Forum. The final agenda is to be provided shortly. Prior participation at Cheyney by the Project Director has set the stage for this requested involvement. The Tennessee State site visit is in the planning stage, though a formal request has been made by the LO. This element has not been promoted unduly because of the limited staff for response. The use of appropriate resource specialists as consultants trained by staff to assist in site visits would enhance our capacity to respond significantly. This would require budget to cover such a pool of experts. A permanent cadre of field resource specialists on call would be ideal. This is a service model that has worked effectively in prior consortia for HBCU's. (e.g. Management Development Program, Long Range Planning, and Forty-Two College Consortium--all funded by DOE-Title III). But this is a matter for further examination.

V. The Data Collection and Dissemination Element

The agreement stipulates, under Report and Evaluation, that NAFEO shall submit "to AID for approval no later than 90 days after the signing of the Agreement," a draft survey form. Because of this established time constraint of 90 days, the Project Director set in

motion as the first element to be implemented procedures to expedite the development of the survey forms (institutional and individual) and the distribution/collection/analysis of the survey. The initial draft was forwarded to AID within the specified 90 day period. But the draft clearance has been an inordinately convoluted process, incapable of being completed within the first quarter of the contract because of unforeseen review steps imposed upon NAFEO. Indeed, as NAFEO approaches the fourth quarter of project activity, government approval of the final forms is still pending. To facilitate data collection, NAFEO reviewed the draft forms with LO's, instructing them to begin the data collection process in anticipation of release and mailing of the approved form. As of October 10, 1984, issuance of the form is still pending; resolution of some printing technicality should settle the issue. For this reason, the Time-Phased Work Plan modified its schedule for submission of these data (Appendix V.).

The forms have passed through six revisions. The initial draft was reviewed internally at NAFEO; the revision of this draft was reviewed by AID/S&T officials and the HBCU committee; the revision of this second draft was reviewed by BIFAD contacts; the revision of the third draft was reviewed by area HBCU's. The fourth revision was then submitted to AID and OMB for form number and data; the OMB review was the most expeditious--less than two days turn around. This was in August. NAFEO and the AID Project Manager thought we were ready to print and distribute. Suffice it to say that at this writing, the release is not yet final. The responsibility for implementation of this element was assigned to a project consultant, Dr. Ada Elam.

Once the request form for data is released for public distribution, however, NAFEO staff with support from the Howard University Computer Division will make the collection, organization and analysis of the information the top priority. Hopefully, these data will be in hand before the end of 1984 and the computerized data bank will be a reality. Design and

format for the computer in-put are underway, despite the unanticipated delay. Once established, this International Resource Inventory (IRI) will be maintained and regularly updated as agreed upon in the Scope of Activities. The end product may not represent 103 HBCUs as indicated in the Agreement. It should, however, cover the 84 HBCU's who have designated liaison officers and documented an international development commitment and interest. NAFEO regrets that compliance with standard procedures beyond its control has made it impossible to meet the time requirement as project in the Agreement. As an earnest of our sincere intent to meet this requirement, the Interim Report contained some data which was already on hand at NAFEO which is relevant to this item.

VI. Overseas Project Involvement and Field Familiarization Activity

The Agreement includes in the Scope of Activities "planning and conducting invitational familiarization activities" in coordination with AID missions, in as many AID program regions as feasible. These efforts are to be "limited to small teams of HBCU professionals traveling to developing countries." This is the only project element which remains to be implemented. One major planning constraint was budgetary; another was coordination with AID missions. The way has been cleared to implement this activity with the recent budget supplement for team activity overseas. The additional monies facilitate planning and potential regional diversity. The Time-Phased Work Plan indicates projected teams to Africa, Asia and the Caribbean/Central America regions.

The Project Manager and the Deputy Director have concurred in an approach which will use experienced HBCU resource specialists on small teams to participate in actual project design, proposal writing, and project paper development. These will provide far more than familiarization; they are to be actual working experiences. Thus the selection must be carefully made and the responsibilities explicitly defined. For liaison officers new to the international arena, the decision has been taken by the Project Director, Deputy Director and Project Manager to promote the NAFEO overseas tours which are not paid for

from the Agreement budget. The preliminary field delegation to Kenya, May 24-June 3, was an example of this approach. For these LO's, NAFEO has made available a packaged trip to Senegal, December 15-22. For the LO's using this option, relevant activities with AID, Peace Corps, USIS, the Ministry of Education, and other appropriate contacts will be arranged by the Deputy Director who will escort the LO's and be responsible for their international development orientation to Senegal, Francophone Africa, and West Africa as development avenues. The NAFEO packaged tours are a routine feature of the agency support services and have made international experiences accessible to Asia, Africa and the Caribbean for NAFEO constituents. These tours provide incentives, background and encouragement for faculty with international interests but little reality experience and limited budgets.

Discussions are underway to use the Department of Education, International Division's Group Study Abroad Seminars to focus on this cadre of LO's and provide six weeks to two months abroad for 10-14 participants. This would complement the AID funding and, while relevant to its objectives, not draw upon its already limited budget. If 1985 and 1986 groups could be organized and approved for non-AID funding, this would greatly enhance the potential pool of LO's with overseas experience. The Deputy Director has a decade of successful experience in implementing seminars for HBCU to Africa and the Caribbean, subsidized by the International Division of Department of Education and by USIA. If the current discussions are productive, this will provide an in depth enrichment experience of great benefit to the Agreement implementation.

In support of the promotion of project teams as consultants and resource specialists overseas, an initial assignment will take the Deputy Director to Grenada, during October at the request of the AID mission to participate in project implementation, participant training discussions and interviews with potential participants, officials of the Grenada government, and AID officials. This preliminary activity should establish a basis for future team

involvement and productivity.

Overseas participation also includes HBCU representation in AID regional conferences. An invitation for the Deputy Director to participate in the Africa Region's Yaounde conference, July 21-28, on "Agricultural Education: A Catalyst for African Development" was approved by AID. Two liaison officers active under the Agreement also participated in that international conference and shared their experiences at the Second Regional Workshop in Huntsville, Ala., August 9. International conferences in other regions could be of equal relevance to the HBCU clients and LO's and NAFEO staff should use this option, as appropriate and approved.

VII. Communications: Correspondence, Appointments, Telephone Contacts

The final item under "Scope of Activities" in the Agreement includes "developing collaborative/consortial relationships between HBCUs, between HBCUs and major universities, and between HBCUs and private enterprises" in response to AID programs. Basic to achieving this objective is effective communication among the NAFEO members, the mainstream universities, the PVO community, the private sector, and federal agencies involved in international development. A lion's share of staff and AID Project Manager energy and time is devoted to facilitating communications. The project log for telephone contacts, the correspondence volume, the calendar of appointments document a steadily increasing number of inquiries, of relationships, of potential clients from the international development community, PVO officers, and minority entrepreneurs pursuing the challenge implicit in the Agreement.

Presently, the staff is developing the first issue of a periodic newsletter segment which can increase the communications network and provide continuing updated information about the Agreement and its project elements. The regular NAFEO newsletter has been such an outlet for information about the Agreement.

18

VIII. Public Relations and Professional Representation

The final project aspect which is crucial and inevitable is public relations and professional representation. With the advent of the Agreement, AID has encouraged contractors to contact NAFEO to discuss consortial relationships, sub-contracts, access to minority resource specialists, and joint ventures. This has opened a flood-gate of public relations and joint venture options. A spate of appointments resulted; meetings were requested by such major PVOs as the African American Institute, Aurora, Inc, the Experiment in International Living, the Academy for Educational Development, the Institute for International Education, Trans-Century, Education Development Center...to cite examples. Numerous private consultants and small consulting firms have pursued contacts--some offering pro bono services (e.g. Enterprises for New Directions, Inc. did a no-fee evaluation for the second regional workshop--see Appendix III).

Long standing involvements of the Project Director and the Deputy Director in national organizations have been useful and relevant for the Agreement. Participation in such organizations as the Public Members Association of the Foreign Service, the Advisory Committee on Voluntary Foreign Aid, PACT, IMPACT, and the Peace Corps have provided for the HBCU clients representation and transmission of development data that is current, continuing and critical to future participation. Panel presentations, speaking opportunities, committee involvement, and networking are essential to the effective communication and transmission function of the NAFEO/AID Cooperative Agreement.

In the final analysis, the success of the Agreement will depend upon our ability effectively and convincingly to engage all sectors in a collaborative venture in international development. The degree to which the public relations and professional representation aspect of the activity succeeds will determine the quality and quantity of performance and productivity that are tangible results of this HBCU/federal agency venture. As NAFEO approaches the completion of the first year of the Agreement, the challenge is clear and the

course is set. NAFEO is confident that the objectives set can be achieved, if the institutions, AID, and the relevant organizations can and will work in an atmosphere of mutual respect, true partnership and objective commitment to development in the less developed countries of our troubled globe.

#30#

BUDGET

AGENCY FOR INTERNATIONAL DEVELOPMENT

Agreement NO. DAN-1282-A-00-4006-00

January 27, 1984-October 30, 1984

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
Personnel Cost	112,220	85,830	26,390
Other Direct Cost	11,300	3,556	7,744
Printing & Publication	8,500	5,209	3,291
Travel/Site Visits	6,000	1,233	4,767
Travel/Conf./Seminars	12,500	11,159	1,341
Travel/Invite/Fam. Tours	12,500	3,178	9,322
Travel/Project Develop. Tours	100,000	-0-	100,000
Consultant/Data Programs	10,000	9,919	81
Sub-Contractor/Data Bank Management	15,000	7,722	7,278
Data Processing Cost/ Maintenance	14,000	-0-	14,000
Overhead (26.4)	79,734	33,742	45,992
Total:	\$381,754	\$161,548	\$220,206

21

SUMMARY OF APPENDICES

Appendix I:

- Roster of Institutional Liaison Officers
- Addresses of Institutional Liaison Officers

INSTITUTIONAL REPRESENTATION

- UNCF Institutions
- 1890 Land Grant Institutions
- BIFAD Institutions
- State Public Institutions

Appendix II:

- Institutions Funded by AID Small Research Grant Program for HBCU's

Appendix III:

- Modified Time Phased Work Plan
- Agenda and Attendance List - First NAFEO/AID Technical Workshop
- Agenda and Attendance List - Second NAFEO/AID Technical Workshop
- Institutional Liaison Officers Represented - Peace Corps/NAFEO Meeting
- Responsibility Statement for Liaison Officer
- Evaluation for Second Regional Technical Workshop

Appendix IV:

- Resources: Agencies, Organizations, Firms

Appendix V:

- Institutional Profile Forms
- Individual Profile Forms

APPENDIX I

- Roster of Institutional Liaison Officers
- Addresses of Institutional Liaison Officers

INSTITUTIONAL REPRESENTATION

- UNCF Institutions
- 1890 Land Grant Institutions
- BIFAD Institutions
- State Public Institutions

INSTITUTIONAL LIAISON OFFICERS
NAFEO/AID Cooperative Agreement

<u>School</u>	<u>Liaison Officer</u>	<u>Telephone No.</u>
<u>ALABAMA</u>		
Alabama A&M University	Onuma Okezie	(205) 859-7377
Alabama State University	Jacqueline Williams	(205) 293-4163
Oakwood College	Alma York	(205) 837-1630
Stillman College	Carl Marbury	(205) 349-4240
Talladega College	John Parrish	(205) 362-0206 Ext 202
Tuskegee Institute	Yvonne Williams	(202) 797-3670
	Eugene Adams	(205) 727-8953
<u>ARKANSAS</u>		
University of Arkansas (P.B.)	Leslie Glover	(501) 541-6860
<u>DELAWARE</u>		
Delaware State University	Winifred Harris	(302) 736-4901
<u>DISTRICT OF COLUMBIA</u>		
Howard University	Walter Carrington	(202) 686-7937
	Jerry Drew	(202) 686-7937
University of Dist. of Columbia	Vijaya Melnick	(202) 282-7456
<u>FLORIDA</u>		
Bethune Cookman College	Shirley Lee	(904) 255-1401 Ext 287
Edward Waters College	Ifekandu Umanna	(904) 355-3030 Ext 250
Florida A&M University	Lewis Murray	(904) 599-3270
Florida Memorial College	Samuel McClendon	(305) 625-4141
<u>GEORGIA</u>		
Albany State College	Ellen White	(912) 439-4660
Atlanta Jr. College	Marcus Bell	(404) 656-7534
Atlanta University	Lillian Lewis	(404) 681-0251 Ext 177
Clark College	Om Puri	(404) 681-3080 Ext 231
Fort Valley State College	James Kirkwood	(912) 825-6262
Morehouse College	Joseph Agee	(404) 681-2800 Ext 220
Morehouse School of Medicine	Walter Sullivan	(404) 752-1397
Morris Brown College	Bernard Smith	(404) 525-7831 Ext 130
Paine College	Lewis Greenstein	(404) 722-4471
Savannah State College	Benjamin Lewis	(912) 356-2286
Spelman College	Wilma Brady	(404) 681-3643
<u>ILLINOIS</u>		
Chicago State University	Chernoh Sesay	(312) 995-2485

24

KENTUCKY

Kentucky State University James Graves (502) 227-6117

LOUISIANA

Dillard University Elton Harrison (504) 283-8822 Ext 212
Grambling State University Swedie Rutledge (318) 274-2713
Southern University (B.R.) Leonard Haynes (504) 771-5150
Southern University (N.O.) Addison Carey (504) 282-4401 Ext 365
Xavier University Kofi Blay (504) 486-7411

MARYLAND

Bowie State College Dorra Alwan (301) 464-3493
Coppin State College Charles Wright (301) 383-5960
Morgan State University Michael Kamara (301) 444-3277
Sojourner-Douglass College Andrew Jones (301) 276-0306
University of Maryland (E.S.) Mortimer Neufville (301) 651-2200 Ext 272

MASSACHUSETTS

Roxbury Community College Herman Ahmad (617) 734-1960 Ext 100

MICHIGAN

Highland Park Community College Thomas Lloyd (313) 252-0440

MISSISSIPPI

Alcorn State University Samuel Donald (601) 877-6528
Jackson State University Lonnie Crosby (601) 982-7178
Natchez Jr. College James E. Gray (601) 445-9702
Rust College Sylvester Oliver (601) 252-4661
Tougaloo College Van Allen (601) 956-4941 Ext 260
Utica Jr. College Hazeltine Woods-Fouche (601) 885-6062 Ext 203

MISSOURI

Lincoln University (MO) Colin Weir (314) 635-4547

NEW YORK

Medgar Evers College Andrew Coleman (212) 735-1918

NORTH CAROLINA

Barber Scotia College Jasti Rao (704) 786-5171 Ext 401
Bennett College George Breathett (919) 272-8755
Elizabeth City State University Edward Ianni (919) 335-3316
Fayetteville State University James Carson (919) 486-1661
Johnson C. Smith University Gloria Duval (704) 378-1000
Livingstone College Joseph Johnson (704) 633-7960 Ext 31
North Carolina A&T State Univ. Ronald Smith (919) 379-7607
North Carolina Central University Cecil Patterson (919) 683-6230
Saint Augustine's College Gordon Robinson (919) 828-4451
Shaw University Stanley Smith (919) 755-4920
Winston-Salem State University Hellena Tidwell (919) 761-2206

25

OHIO

Central State University	Joseph Anthony	(513) 376-6355
Wilberforce University	Eric V.A. Winston	(513) 376-2911

OKLAHOMA

Langston University	Jean B. Manning	(405) 466-2231
---------------------	-----------------	----------------

PENNSYLVANIA

Lincoln University (PA)	Joseph Rodgers	(215) 932-4106
Cheyney University	Tossie Taylor	(215) 399-2420

SOUTH CAROLINA

Benedict College	W. Robert Crigler	(803) 256-4220 Ext 2257
South Carolina State College	Wilhelmenia Funchess	(803) 536-7104

TENNESSEE

Fisk University	Jessie C. Smith	(615) 329-8739
Knoxville College	Linda J. Lambert	(202) 488-4783
Lane College	Roland Harris	(615) 524-6569
LeMoyne Owen College	Ernest Campbell	(901) 424-4600 Ext 224
Meharry Medical College	Shirley Hill	(901) 942-7347
Morristown College	Fred Jones	(615) 327-6212
Tennessee State University	JoVita Wells	(615) 586-5262 Ext 107
	Bernard Crowell	(615) 251-1123

TEXAS

Bishop College	Richard Rollins	(214) 372-8008
Huston Tillotson College	Paul Kimbrough	(512) 476-7421 Ext 288
Jarvis Christian College	Otis Webster	(214) 769-2174
Paul Quinn College	A. DeJoyce Morgan	(817) 753-6415
Prairie View A&M University	Johnny R. Hill	(409) 857-4091
Texas College	Margaret Fingal	(214) 593-8311 Ext 64
Texas Southern University	Joseph Jones	(713) 527-7234

VIRGINIA

Hampton University	Joyce Taylor	(804) 727-5356
Norfolk State University	Brinston Collins	(804) 623-8278
Saint Paul's College	Bessye Rainey	(804) 848-3111 Ext 289
Virginia State University	Huey Battle	(804) 520-6402

VIRGIN ISLANDS

College of the Virgin Islands	Orville Kean	(809) 774-9200 Ext 1477
-------------------------------	--------------	-------------------------

Institutional Liaison Officers - NAFEO/AID Cooperative Agreement

ALABAMA

Dr. Onuma Okezie
Office of International Programs
P.O. Box 579
Alabama A&M University
Normal, AL 35762

Yvonne L. Williams, Esq.
Vice President for Federal and
International Relations
Washington Office
Tuskegee Institute
11 Dupont Circle, N.W. - Suite 490
Washington, DC 20036

Ms. Jacqueline Williams
Director of Federal Relations
Alabama State University
Montgomery, AL 36195

Dr. Eugene Adams
Vice Provost for International Programs
Tuskegee Institute
Tuskegee, AL 36088

ARKANSAS

Ms. Alma York
Office of the President
Oakwood College
Huntsville, AL 35896

Dr. Leslie J. Glover
Acting Chairperson, Department
of Agriculture
University of Arkansas (Pine Bluff)
North Cedar Street
Pine Bluff, AR 71601

DELAWARE

Dr. Carl H. Marbury
Vice President/Dean of the College
Stillman College
P.O. Box 1430
Tuscaloosa, AL 35403

Ms. Winifred C. Harris
Executive Assistant to the President
& Coordinator of Federal Relations
Delaware State College
Dover, DE 19901

DISTRICT OF COLUMBIA

Dr. John Parrish
Assistant to the President
For Grant Administration
Talladega College
627 West Battle Street
Talladega, AL 35160

Dr. Walter Carrington
Howard University
2400 - 6th Street, N.W.
Washington, DC 20059

27

GEORGIA

Dr. Vijaya Melnick
Professor, Department of Biology
University of the District of Columbia
Building 39, Room A06
4200 Connecticut Avenue, N.W.
Washington, DC 20008

Mrs. Ellen White
Director of Institutional Advancement
Albany State College
Hazard Drive
Albany, GA 31704

FLORIDA

Mrs. Shirley B. Lee
Bethune-Cookman College
640 -2nd Avenue
Daytona Beach, FL 32015

Dr. Marcus Bell
Liaison Officer
Atlanta Junior College
1630 Stewart Avenue, S.W.
Atlanta, GA 30310

Dr. Ifekandu Umanna
Assistant Professor of Social Sciences
and Advisor to International Students
Edward Waters College
1658 Kings Road
Jacksonville, FL 32209

Mrs. Lillian M. Lewis
Associate Director Institute for
International Affairs & Development
Atlanta University
223 Chestnut Street, S.W.
Atlanta, GA 30314

Dr. Lewis A. Murray:
Budget Officer
Florida A&M University
Tallahassee South Boulevard
Tallahassee, FL 32307

Dr. Om Puri
Clark College
240 Chestnut Street, S.W.
Atalanta, GA 30314

Dr. Samuel H. McClendon
Director of Development
Florida Memorial College
15800 Northwest Forty-Second Avenue
Miami, FL 33054

Dr. James I. Kirkwood
Director of International Programs
Fort Valley State College
805 St. College Drive
Fort Valley, GA 31030

Dr. Joseph Agee
Morehouse College
223 Chestnut Street, S.W.
Atlanta, GA 30314

Dr. Wilma Brady
Vice President for Development
Spelman College
350 Spelman Lane, S.W.
Atlanta, GA 30314

ILLINOIS

Dr. Walter W. Sullivan
Assistant Vice President
for Sponsored Programs
Morehouse School of Medicine
720 Westview Drive, S.W.
Atlanta, GA 30310-1495

Dr. Chernoh Sesay
Department of Economics and
Political Science
Chicago State University
95th Street at King Drive
Chicago, IL 60628

KENTUCKY

Dr. Bernard Smith
Morris Brown College
Atlanta, GA 30314

Dr. Jim Graves
Dean Graduate Center
Kentucky State University
East Main Street
Frankfort, KY 40601

LOUISIANA

Dr. Lewis Greenstein
Paine College
1235 - 15th Street
Augusta, GA 30901

Dr. Elton C. Harrison
Vice President for Academic Affairs &
Vice President for Administrative &
Planning
Dillard University
2601 Gentilly Boulevard
New Orleans, LA 70122

Dr. Benjamin Lewis
Savannah State College
Savannah, GA 31404

Dr. Swedie Rutledge
Grambling State University
Grambling, LA 71245

Dr. Leonard L. Haynes III
Southern University
Baton Rouge, LA 70813

Dr. Michael Kamara
Morgan State University
Cold Spring Lane & Hillen Road
Baltimore, MD 21239

Dr. Addison Carey
Southern University in New Orleans
6400 Press Drive
New Orleans, LA 70126

Dr. Andrew Jones
Dean of Academic Affairs
Sojourner-Douglass College
500 North Carolina Street
Baltimore, MD 21205

Dr. Kofi Blay
Xavier University
7325 Palmetto Street
New Orleans, LA 70125

Dr. Mortimer Neufville
Acting Dean, School of
Agricultural Sciences
University of Maryland-Eastern Shore
Princess Anne, MD 21853

MARYLAND

Dr. Dorra Alwan
Bowie State College
Bowie, MD 20715

MASSACHUSETTS

Dr. Herman Ahmad
Roxbury Community College
625 Huntington Avenue
Roxbury, MA 02119

Dr. Charles B. Wright
Vice President for Institutional
Advancement
Coppin State College
2500 W. North Avenue
Baltimore, MD 21216

MISSISSIPPI

Dr. Samuel Donald
Director Agriculture, Research
and Applied Science
Alcorn State University
Lorman, MS 39096

MISSOURI

Dr. Lonnie C. Crosby
Director, Institutional Research
and Planning
Jackson State University
Jackson, MS 39217

Dr. Colin C. Weir
Director International Programs
Lincoln University
Jefferson City, MO 65101

NEW YORK

Mr. James E. Gray
Academic Dean and Psychology
Instructor
Natchez Junior College
1010 Ext. N. Union
Natchez, MS 39120

Mr. Andrew W. Coleman, III
Executive Assistant to the President
Medgar Evers College/CUNY
1150 Carroll Street
Brooklyn, NY 11225

NORTH CAROLINA

Mr. Sylvester Oliver
Rust College
Rust Avenue
Holly Springs, MS 38635

Dr. Jasti Rao
Barber-Scotia College
Cabarrus Avenue
Concord, NC 28025

Dr. Van Allen
Office of Academic Affairs
Tougaloo College
Tougaloo, MS 39174

Dr. George Breathett
Bennett College
Washington Street
Greensboro, NC 27402

Dr. Hazeltine Woods-Fouche
Arts of Special Projects
Utica Junior College
Hinds Junior College District
Raymond Campus
Raymand, MS 39154

Dr. Edward A. Ianni
Assistant Vice Chancellor
for Academic Affairs-Special Programs
Elizabeth City State University
1001 Parkview Avenue
Elizabeth City, NC 27909

Dr. James Carson
Assistant to Chancellor
Fayetteville State University
Newbold Station
Fayetteville, NC 28301

Mr. Gordon Robinson
Director of Institutional Research
Saint Augustine's College
Raleigh, NC 27611

Dr. Gloria M. Duvall
Vice President for Development
Johnson C. Smith University
Charlotte, NC 28216

Dr. Stanley H. Smith
President
Shaw University
118 East South Street
Raleigh, NC 27611

Dr. Joseph Johnson
Hood Seminary
Livingstone College
701 W. Monroe Street
Salisbury, NC 28144

Mrs. Hellena Tidwell
Director of Governmental Relations
Winston-Salem State University
Winston-Salem, NC 27110

OHIO

Dr. Ronald Smith
Director of International Programs
North Carolina A&T State University
Carver Hall
Greensboro, NC 27411

Dr. Joseph L. Anthony
Vice President for University
Relations and Development
Central State University
Wilberforce, OH 45384

Dr. Cecil Patterson
Vice Chancellor for Academic Affairs
North Carolina Central University
Durham, NC 27707

Dr. Eric V.A. Winston
Vice President for Development
Wilberforce University
Wilberforce, OH 45384

32

PENNSYLVANIA

Dr. Tossie Taylor
Dean of Arts and Sciences
Cheyney University
Cheyney, PA 19319

Dr. Roland A. Harris
Director of Planning
Knoxville College
Knoxville, TN 37921

Dr. Joseph Rodgers
Chairman
Department of Languages & Linguistics
Lincoln University
Lincoln University, PA 19352

Dr. Ernest Campbell
Executive Assistant to the President
Lane College
501 Lane Avenue
Jackson, TN 38301

SOUTH CAROLINA

Dr. W. Robert Crigler
Benedict College
Harden & Blanding Streets
Columbia, S.C. 29204

Mrs. Shirley Hill
Coordinator of External Contracts
LeMoyne-Owen College
807 Walker Avenue
Memphis, TN 38126

Dr. Wilhelmenia Funchess
Dean, School of Home Economics
South Carolina State College
P.O. Box 2065
Orangeburg, SC 29117

Dr. Fred Jones, Ph.D
Dean, School of Graduate Studies
and Research
Meharry Medical College
1005 D.B. Todd Blvd.
Nashville, TN 37208

TENNESSEE

Dr. Jessie C. Smith
Director of Library
Fisk University
17th Avenue, North
Nashville, TN 37203

Ms. JoVita Wells
Director of Planning and
Development
Morristown College
417 N. James Street
Morristown, TN 37814

37

Dr. Bernard Crowell
Executive Administrator for
International Programs
Tennessee State University
3500 Centennial Boulevard
Nashville, TN 37203

Dr. Johnny R. Hill
Vice President for Development
and University Relations
Prairie View A&M University
Prairie View, TX 77445

TEXAS

Dr. Richard Rollins
Executive Assistant to the President
Bishop College
3837 Simpson Stuart
Dallas, TX 75241

Dr. Margaret Fingal
Federal Relations Officer
Texas College
Tyler, TX 75702

Mr. Paul Kimbrough
Foreign Student Advisor
Huston-Tillotson College
1820 East 8th Street
Austin, TX 78702

Dr. Joseph Jones
Dean Graduate School &
International Programs
Texas Southern University
Houston, TX 77004

VIRGIN ISLANDS

Dr. Otis Webster
Jarvis Christian College
U.S. Highway 80
Hawkins, TX 75765

Dr. Orville Kean
College of the Virgin Islands
St. Thomas, USVI 00801

VIRGINIA

Mrs. A. DeJoyce Morgan
Title III Coordinator
Paul Quinn College
1020 Elm Street
Waco, TX 76704

Mrs. Joyce Taylor
Coordinator of AIDP and
Federal Relations Officer
Hampton University
East Queen Street
Hampton, VA 23668

Dr. Brinston Collins
Office of Institutional Research
Planning, Management, Evaluation
Norfolk State University
2401 Corprew Avenue
Norfolk, VA 23504

Dr. Bessye C. Rainey
St. Paul's College
Lawrenceville, VA 23868

Dr. Huey J. Battle
Virginia State University
Petersburg, VA 23803

25

UNCF Institutions Represented
NAFEO/AID Cooperative Agreement

ALABAMA

Oakwood College
Alma York, (205) 837-1630
Stillman College
Carl Marbury, (205) 349-4240
Talladega College
John Parrish, (205) 362-0206 Ext 202
Tuskegee Institute
Eugene Adams, (205) 727-8953

FLORIDA

Bethune-Cookman College
Shirley Lee, (904) 255-1401 Ext 287
Florida Memorial College
Samuel McClendon, (305) 625-4141

GEORGIA

Atlanta University
Lillian Lewis, (404) 681-0251
Clark College
Om Puri, (404) 681-3080 Ext 231
Morehouse College
Joseph Agee, (404) 681-2800 Ext 220
Morris Brown College
Bernard Smith, (404) 525-7831 Ext 130
Paine College
Lewis Greenstein, (404) 722-4471
Spelman College
Wilma Brady, (404) 681-3643

LOUISIANA

Dillard University
Elton Harrison, (504) 283-8822 Ext 212
Xavier University
Kofi Blay, (504) 486-7411

MISSISSIPPI

Rust College
Sylvester Oliver, (601) 252-4661
Tougaloo College
Van Allen, (601) 956-4941 Ext 260

NORTH CAROLINA

Barber-Scotia College
Jasti Rao, (704) 786-5171

Bennett College
George Breathett, (919) 272-8755
Johnson C. Smith University
Gloria Duval, (704) 378-1000
Livingstone College
Joseph Johnson, (704) 633-7960
St. Augustine's College
Gordon Robinson, (919) 828-4451
Shaw University
Stanley Smith, (919) 755-4920

OHIO

Wilberforce University
Eric Winston, (513) 376-2911

SOUTH CAROLINA

Benedict College
W. Robert Crigler, (803) 256-4220 Ext 2257

TENNESSEE

Fisk University
Jessie Smith, (615) 329-8739
Fisk University
Linda J. Lambert, (202) 488-4783
Knoxville College
Roland Harris, (615) 524-6569
Lane College
Ernest Campbell, (901) 424-4600 Ext 224
LeMoyné Owen College
Shirley Hill, (901) 942-7347

TEXAS

Bishop College
Richard Rollins, (214) 372-8008
Huston-Tillotson College
Paul Kimbrough, (512) 476-7421 Ext 288
Jarvis Christian College
Otis Webster, (214) 769-2174
Paul Quinn College
A. DeJoyce Morgan, (817) 753-6415
Texas College
Margaret Fingal, (214) 593-8311 Ext 64

VIRGINIA

St. Paul's College
Bessye Rainey, (804) 848-3111 Ext 289

1890 Land Grant Institutions
NAFEO/AID Cooperative Agreement

ALABAMA

Alabama A&M University
Onuma Okezie, (205) 859-7377
Tuskegee Institute
Yvonne Williams, (202) 797-3670
Eugene Adams, (205) 727-8953

ARKANSAS

University of Arkansas (Pine Bluff)
Leslie Glover, (501) 541-6860

DELAWARE

Delaware State College
Winifred Harris, (302) 736-4901

DISTRICT OF COLUMBIA

University of the District of Columbia
Vijaya Melnick, (202) 282-7456

FLORIDA

Florida A&M University
Louis Murray, (904) 599-3270

GEORGIA

Fort Valley State College
James Kirkwood, (912) 825-6262

KENTUCKY

Kentucky State University
James Graves, (502) 227-6117

LOUISIANA

Southern University System
Leonard Haynes - Southern Univ. (B.R.)
(504) 771-5150
Addison Carey - Southern Univ. (N.O.)
(504) 282-4401 Ext 365

MARYLAND

University of Maryland (E.S.)
Mortimer Neufville, (301) 651-2200 Ext 272

MISSISSIPPI

Alcorn State University
Samuel Donald, (601) 877-6528

NORTH CAROLINA

North Carolina A&T State Univ.
Ronald Smith, (919) 379-7607

OKLAHOMA

Langston University
Jean B. Manning, (405) 466-2231

PENNSYLVANIA

Lincoln University (PA)
Joseph Rodgers, (215) 399-2420

SOUTH CAROLINA

South Carolina State College
Wilhelmenia Funchess, (803) 536-7104

TENNESSEE

Tennessee State University
Bernard Crowell, (615) 251-1123

TEXAS

Prairie View A&M University
Johnny R. Hill, (409) 857-4091

VIRGINIA

Virginia State University
Huey Battle, (804) 520-6402

BIFAD INSTITUTIONS REPRESENTED
NAFEO/AID Cooperative Agreement

ALABAMA

Alabama A&M University
Onuma Okezie, (205) 859-7377
Tuskegee Institute
Eugene Adams, (205) 727-8953
Yvonne Williams, (202) 797-3670

ARKANSAS

University of Arkansas (Pine Bluff)
Leslie Glover, (501) 541-6860

FLORIDA

Florida A&M University
Louis A. Murray, (904) 599-3270

GEORGIA

Fort Valley State College
James Kirkwood, (912) 825-6262

MARYLAND

University of Maryland (E.S.)
Mortimer Neufville, (301) 651-2200 Ext 272

NORTH CAROLINA

North Carolina A&T State University
Ronald Smith, (919) 379-7607

PENNSYLVANIA

Lincoln University (PA)
Joseph Rodgers, (215) 932-4106

TENNESSEE

Tennessee State University
Bernard Crowell, (615) 251-1123

TEXAS

Prairie View A&M University
Johnny R. Hill, (409) 857-4091

VIRGINIA

Virginia State University
Huey Battle, (804) 520-6402

STATE PUBLIC INSTITUTIONS
NAFEO/AID Cooperative Agreement

ALABAMA

Alabama A&M University
Onuma Okezie, (205) 859-7377
Alabama State University
Jacqueline Williams, (205) 293-4163

ARKANSAS

University of Arkansas (Pine Bluff)
Leslie Glover, (501) 541-6860

DELAWARE

Delaware State University
Winifred Harris, (302) 736-4901

DISTRICT OF COLUMBIA

University of the District of Columbia
Vijaya Melnick, (202) 282-7456

FLORIDA

Florida A&M University
Louis Murray, (904) 599-3270

GEORGIA

Albany State College
Ellen White, (919) 439-4660
Atlanta Jr. College
Marcus Bell, (404) 656-7534
Fort Valley State College
James I. Kirkwood, (912) 825-6262
Savannah State College
Benjamin Lewis, (912) 356-2286

ILLINOIS

Chicago State University
Chernoh Sesay, (312) 995-3815

KENTUCKY

Kentucky State University
James Graves, (502) 227-6117

LOUISIANA

Grambling State University
Swedie Rutledge, (318) 274-2713
Southern University (B.R.)
Leonard Haynes, (504) 771-5150
Southern University (N.O.)
Addison Carey, (504) 282-4401 Ext 365

MARYLAND

Bowie State College
Dorra Alwan, (301) 464-3493
Coppin State College
Charles Wright, (301) 383-5960
Morgan State University
Michael Kamara, (301) 444-3277
University of Maryland (Eastern Shore)
Mortimer Neufville, (301) 651-2200 Ext 272

MASSACHUSETTS

Roxbury Community College
Herman Admad, (617) 734-1960 Ext 100

MICHIGAN

Highland Park Community College
Thomas Lloyd, (313) 252-0440

MISSISSIPPI

Alcorn State University
Samuel Donald, (601) 877-6528
Jackson State University
Lonnie Crosby, (601) 982-7178
Utica Jr. College
Hazeltine Woods-Fouche, (601) 885-6065
Ext 203

MISSOURI

Linclon University (MO)
Colin Weir, (314) 635-4547

NEW YORK

Medgar Evers College
Andrew Coleman, (212) 935-1918

NORTH CAROLINA

Elizabeth City State University
Edward Ianni, (919) 335-3316
Fayetteville State University
James Carson, (919) 486-1225
North Carolina A&T State University
Ronald Smith, (919) 379-7607
North Carolina Central University
Cecil Patterson, (919) 683-6230
Winston-Salem State University
Hellena Tidwell, (919) 761-2206

OHIO

Central State University
Joseph Anthony, (513) 376-6355

OKLAHOMA

Langston University
Jean Manning, (405) 466-2231

PENNSYLVANIA

Cheyney University
Tossie Taylor, (215) 399-2320
Lincoln University (PA)
Joseph Rodgers, (215) 932-4106

SOUTH CAROLINA

South Carolina State College
Wilhelmenia Funchess, (803) 536-7104

TENNESSEE

Tennessee State University
Bernard Crowell, (615) 251-1123

TEXAS

Prairie View A&M University
Johnny R. Hill, (409) 857-4091
Texas Southern University
Joseph Jones, (713) 527-7234

VIRGINIA

Norfolk State University
Brinston Collins, (804) 623-8278
Virginia State University
Huey Battle, (804) 520-6402

VIRGIN ISLANDS

College of the Virgin Islands
Orville Kean, (809) 774-9200 Ext 1477

APPENDIX II

- Institutions Funded by AID Small Research Grant Program for HBCU's

Small Research

HBCU PROPOSALS FOR FUNDING GRANTS

FY-84-

<u>University/P.I.</u>	<u>Proposal</u>	<u>Funding</u>
1. <u>Howard Univ.</u> Sally Gravely	"Plasmodial Induction of Epstein-Barr Virus"	\$ 34,485.
2. <u>Tuskegee Inst.</u> Dr. James Allen	"Factors Affecting Symbiotic Nitrogen and Yield of Cowpeas in Central Alabama and Jamaica"	\$ 35,000.
3. <u>U. of Md./ES</u> J.G. Wutoh	"The Evaluation of Nitrogen Fixation on Efficiency in Bambara Groundnut Germplasm"	\$ 50,000.
4. <u>Atlanta University</u> E. B. Attah	"Family Nucleation and Fertility Change in Tropical Africa"	\$ 35,281.
5. <u>Florida A&M Univ.</u> Dr. A. Asker	"Influence of Storage under Tropical Conditions on the In-Vitro Availability of Certain Drugs from Tablets"	\$ 33,386.
6. <u>FLA. A&M Univ</u> C.H. McGowan	"A study on Utilization of Locally Available Feed Ingredients (Crop Residues and Gain By-Products) to Improve Productivity of Goats"	\$ 35,000.60
7. <u>Florida A&M Univ.</u> S.S. Lamba	"Phytochemical Screening of Solanum Species Indigenous to Jamaica (West Indies)"	\$ 34,955.
8. <u>Lincoln Univ.</u> Dr. D. Marsh	"The Survival and Efficiency of Nitrogen Fixing Bacteria when Introduced in Jamaican and Mid-Missouri Soils"	\$ 31,368.
9. <u>Lincoln University</u> W. Ardine Kirchhofer	"Nutrient Analysis of Upper Voltaic Vegetation"	\$ 30,023.
10. <u>Virginia State</u> Emmanuel T. Acquah	"Small Farm Management Practices and Their Impact on Agricultural Productivity in Kenya: The case of Njoro Agricultural Division"	\$ 35,000.
11. <u>Xavier University</u> Richard F. Ochillo	"Ethnopharmacologic Research: Discovering New Prototype Drugs that Will be Useful in the Clinic"	\$ 35,000
	TOTAL	\$389,498.60

41

APPENDIX III

- Modified Time Phased Work Plan
- Agenda and Attendance List - First NAFEO/AID Technical Workshop
- Agenda and Attendance List - Second NAFEO/AID Technical Workshop
- Institutional Liaison Officers Represented - Peace Corps/NAFEO Meeting
- Responsibility Statement for Liaison Officer
- Evaluation for Second Regional Technical Workshop

COOPERATIVE AGREEMENT

National Association for Equal Opportunity in Higher Education
with
Agency for International Development

on
STRENGTHENING HBCU's CAPABILITIES
Modified Time-Phased Work Plan

September 27, 1984

- January 27 - Signing of Agreement
(Public signing-March 7)
- Selection of Staff
Director - Samuel L. Myers
Special Assistant - Samuel Spann III
Secretary - Marsha Croom
Sub-contract with Research Professor at Bowie State College - Ada M. Elam
- Feb. 13 - Seminar for Egyptian Delegation
- Feb. 24-Mar 30 - Site visits to explore Secondary Sources of Information (NCES,BIFAD,SACS,
etc.)
Review of Catalogues and other Data Sources in NAFEO's Office
- March 12 - Preliminary Briefing of Marie Gadsden who will enter on duty on April 2, 1984
- March 12 - Announcement of Project to NAFEO's 114 Member Institutions
- March 16 - 28 - Consultation with potential minority contractors and PVO's to participate in
US AID programs
Meeting with Hunter Fitzgerald and Lawrence Johnson pertaining to Technical
Assistance
- March 28 - (Purpose: to meet NAFEO conference participants interested in international
development activities, to promote identification process for designation of
institutional liaison officers, and to provide public information about the AID
Cooperative Agreement with NAFEO).
Discussions of Possible Linkages with private voluntary organizations (PVO's)
and technical assistance agencies.
- April 2 - Full-time Deputy Director assumes responsibilities.
- April 2 - 6 - Program, fiscal, organizational orientation for Deputy Director.
Sessions on drafts for surveys: Individual, Institutional Profiles
- April 9 - 13 - Mass mailing to 114 NAFEO presidents requesting liaison officer designations.
Staff responsibility statements developed
Planning for first regional workshop

43

- April 9 - 11 - First Site visit by Project Manager and Deputy Director - Texas Southern University, Houston, TX
- April 16 - 20 - Review of Profile formats for data collection: pre-testing of draft instruments with area institutions
- April 23 - Draft Survey Form submission to AID for review and reactions by HBCU Committee and by Project Manager et al
- May 4 - AID Contracting Opportunities Conference
Office of Business Relations
Washington Conference Center

Panel - Hunter Fitzgerald
David Hansen
Marie Gadsden
- May 10 - First Regional Workshop
Atlanta University, host institution

Leaders: - Hunter Fitzgerald, AID/S&T
Henry Smith, AID/Africa Bureau
Marie Gadsden, Deputy Director, NAFEO
- May 24-June 4 - Presidential Field Mission to Kenya: 11 member NAFEO delegation

Marie D. Gadsden, Project Facilitator
Samuel Spann, Research Officer
Hanna Brown, Fiscal Officer
(Travel/per diem not covered by AID agreement)
- May 31 - ...USAID Mission briefing for NAFEO delegation by Acting Director Barry Riley
...Greetings/briefing at U.S. Embassy by Ambassador G. Thomas and staff
...Voice of Kenya Television interview

Dr. Hugh Gloster, President Morehouse College, Atlanta GA.
Dr. William McMillan, President Rust College, Holly Springs, Miss.
- June 1 - Draft survey materials mailed to 42 NAFEO institutions with Liaison officer designations. Reactions requested.
- June 13 - Conference Review AID/OMB for clearance of two draft survey instruments:

Dr. Long - Howard University Dr. Elam - NAFEO consultant
Dr. Hubbard - Howard Univ. Dr. Gadsden, NAFEO
Ms. M. Yearwood et al AID/OMB Mr. Hunter Fitzgerald - AID
- July 17 - Conference with Peace Corps officials re HBCU involvement in Minority Recruitment.
- July 22 - 27 - Agricultural Education Workshop:

Yaoude, Cameroon
Convened by AID Bureau of African Affairs
Dr. Cynthia S. Perry, Chief of Training
Marie D. Gadsden, NAFEO representative

44

- July 24 - Interim Report submission to AID
- August 8 - Pre-workshop meetings with LO and President of Oakwood College, Huntsville, Ala.--Hunter Fitzgerald and Marie Gadsden
- August 9 - 10 - Second Regional Workshop
- Host Institutions
Oakwood College
Alabama A&M University
Huntsville, Alabama
- Workshop Resource Staff:
- Hunter Fitzgerald, AID/S&T Marie Gadsden, Deputy Dir., NAFEO
Henry Smith, AID/AFRICA Samuel Spann, Research Asst., NAFEO
Charles Wilson, External Evaluator
Ms. Alma Foggo York, Liaison Officer, Oakwood College
Dr. Onuma Okezie, Liaison Officer, Alabama A&M University
- August 19 - 20 - Presentation for Washington Institute on Values in Public Policy:
"African Educational and Cultural Policies and the U.S. Response"
Marie D. Gadsden, Deputy Director, NAFEO/AID Cooperative Agreement
- September 5 - Presentation to HBCU committee Department of State
Dr. Samuel Myers, NAFEO President/Project Director
Dr. Marie Gadsden, Deputy Project Director
- September 6 - Small Group Meeting of LO's representing HBCUs at Peace Corps Minority Symposium (13 LO's)
- September 7 - Peace Corps Minority Recruitment Symposium, Howard University, Howard Inn
Dr. Samuel Myers, Panelist, Plenary Session
Dr. Marie Gadsden, Panelist, Issues Workshop Session
13 Liaison Officers in attendance for symposium
- September 12 - BIFAD--meeting with Trustees on Biden-Pell issues--ACVFA and 1890 issues
Marie D. Gadsden, representative for ACVFA and NAFEO
- Sept. 13-14 - ACVFA quarterly meeting--Women in Development focus (5 LO's in attendance for HBCUs)
Howard University University of D.C.
Bennett College Tenn. State University
Tuskegee Institute
Workshop on "Income Generation Potential and the Role of Education/-
Training."
Marie D. Gadsden, NAFEO, Moderator

- September 26 - Site Visit - University of D.C.
 International Adult Education
 Conference Planning Advisory Committee
 Marie D. Gadsden, Resource Specialist, NAFEO
- October 7 - 10 - Resource Specialist Assignment USAID-Grenada for participant training planning. - Marie D. Gadsden
- October 15 - Final Survey instruments released to LO's (projected)
- October 29 - First Annual Report for Cooperative Agreement
- November 28 - Site Visit - Tenn. State University Faculty/Staff—small research focus
 Dr. Bernard Crowell, LO, Moderator
 Marie Gadsden, NAFEO
 Hunter Fitzgerald, AID/S&T
- Nov. 29 - 30 - Third Regional Workshop—Nashville, Tenn.
 Cooperating Host Institutions:
 Fisk University
 Meharry Medical College
 Tennessee State University
 Foci: Health/Nutrition
 Education/Human Services
 Agriculture/R.D.
- December 12 - Cooperative Agreement News Digest (to all LO's and Presidents and Federal Relations Officers et.al.)
- December 14 - Review of preliminary data in hand for computer bank of information
- Dec. 15 -22 - Overseas familiarization Experience to Senegal for LO's et.al. NAFEO sponsored
 Marie D. Gadsden, Facilitator/Escort (travel not covered by AID agreement)
- January - Projected Overseas PID involvement of Small Team of NAFEO/Caribbean and Central America Resource Specialists
- Feb. 1, 1985 - to AID Preliminary analysis of HBCU capabilities submission—institutional and individual
- March 31 -
 April 3 - Fourth Regional Workshop at NAFEO Annual Conference, Washington, DC
 Pre-Conference Session
 Conference Workshop on International Development:
 ...Project Participation...Research Opportunities...Field Experiences...PVO Relationships

- May - Projected Overseas PID involvement of small team (2-3) of NAFEO Resource Specialists (Africa Region)
- June 11-12 - Fifth Regional Workshop
Virginia State University
(invitation official) Petersburg, VA.
- July - Aug - Familiarization Seminar - Africa (for LO's with no former overseas experience)
- August 1 - 15 - Overseas Project Participation by NAFEO team of resource specialists/Africa
- August - Project Overseas PID involvement of Small Team (2-3) of NAFEO Resource Specialists/Asia.
- Sept. 12 -13 - Sixth Regional Workshop
Ohio (tentative)--co-host institutions
Wilberforce University
Central State University
- October 1 -15 - Overseas Project Participation by NAFEO team of resource specialists/Asia
- October 29 - Second Annual Report to AID
- Dec. 5 - 6 - Seventh Regional Workshop
New Orleans, LA (tentative)--co-host institutions
Dillard University
Southern University-N.O.
Xavier University

NOTE:

- (1) Daily Contacts are routine between NAFEO Project staff and Project Manager at AID/S&T
- (2) Regular mail and telephone communications between NAFEO Project staff and LO's and between Project Manager at S&T and LO's are routine and frequent.
- (3) Periodic presentations to the HBCU Committee of Aid are a useful element of the Cooperative Agreement.
- (4) Projected overseas team involvement for resource specialists will obviously be subject to changes, depending on mission approval, specialist availability and other factors.

41

AGENDA

Regional Technical Workshop and
Planning Conference for Liaison Officers (LO's)
NAFEO/AID Cooperative Agreement for International Development
Atlanta University - Atlanta, Georgia
May 10, 1984 - Administration Bldg.
Conference Room - Third Floor
9 a.m. - 4:30 p.m.

- 9:00 - 9:30 a.m. - Greetings from A.U.
Introductions: - U.S. AID Staff Officers
Hunter Fitzgerald
Henry L. Smith
- NAFEO/AID Cooperative Agreement
Marie D. Gadsden
- Liaison Officers
- 9:30 - 10:30 a.m. - USAID: Development Priorities and Agency Structure (U.S. and Overseas)
Hunter Fitzgerald
AID - a Bureau and Function Perspective--Africa
Henry L. Smith
Question and Answer Period
- 10:30 - 11:00 a.m. - NAFEO Role and Relationship as AID Contractor
Marie D. Gadsden, Deputy Director
- 11:00 - 12 noon - AID Small Research Grant Program for HBCU's
Gadsden, Fitzgerald, Smith
- 12:00 - 1:45 p.m. - Lunch: Clark College (rate for LO's and Staff)
- 2:00 - 3:30 p.m. - Gray Amendment - Guidelines
Questions - Answers - Discussion
- 3:30 - 4:20 p.m. - PME session: Site Visits
Regional Workshops/Conferences
Project Support - a. proposal preparation, proposal critiquing,
proposal networking
b. publications/communications periodic news-
letter, annual report/journal
c. familiarization trips overseas for develop-
ment activities/linkages
d. organizing foreign student and faculty poten-
tial for development support
- 4:20 - 4:30 p.m. - Summation

BEST AVAILABLE COPY

Institutional Liaison Officers in Attendance
NAFEO/AID Regional Conference
Atlanta, Georgia
May 10, 1984

1. Atlanta University - Mrs. Lillian Lewis
2. Bennett College - Dr. George Breathett
3. Bethune-Cookman College - Mrs. Shirley Lee
4. Central State University - Dr. Joseph L. Anthony
5. Clark College - Dr. O.P. Puri
6. Fort Valley State College - Mr. Bobby Lee
7. Howard University - Dr. Walter C. Carrington
8. Kentucky State College - Dr. James Graves
9. Lincoln University (MO) - Dr. Collin Weir
10. Livingstone College - Dr. Frank Weaver
11. Morehouse College - Dr. Joseph A. Agee
12. North Carolina A&T State University - Dr. William Reed
13. Oakwood College - Mrs. Alma York

BEST AVAILABLE COPY

AGENDA

Second Regional Technical Workshop
and
Planning Conference for Liaison Officers (LOs)
NAFEO/AID Cooperative Agreement for International Development
Oakwood College - Alabama A&M University
Huntsville, Alabama
August 9 - 10, 1984

Thursday, August 9, 1984

9:00 - 9:45 a.m. -- Greetings:

Dr. Mervyn A. Warren, General Vice President, Oakwood College
Dr. R.D. Morrison, President (Retired), Alabama A&M University

Introductions: - U.S. AID Staff Officers
- NAFEO Project Staff Officers
- Liaison Officers

9:45 - 10:30 a.m. -- Status Report on Small Research Grant HBCU Program: Process, Submissions, List of Approved Grants, etc.

Mr. Hunter Fitzgerald - Project Manager, AID/Science & Technology (S&T)

Questions and Answers

10:30 - 12 Noon -- Panel:

"Liaison Officer--Role, Responsibility and Relationship"

Moderator: Dr. Earl Gooding, Alabama A&M University

Liaison Officer Presenters:

... Mrs. Alma Fogg York, Oakwood College - with NAFEO
... Dr. George Breathett, Bennett College - with USAID
... Mr. Jack Miller, Bethune-Cookman - with inter-institutional units
... Dr. Van Allen, Tougaloo College - with regional NAFEO network

Discussion

12:15 - 2:00 p.m. -- Lunch (unscheduled)

2:15 - 3:45 p.m. -- Workshops (AID Priorities):

Group A - Agriculture/Rural Development

Moderator: Mr. Samuel Spann, NAFEO

Resource Specialist: Mr. Hunter Fitzgerald, USAID/S&T

Rapporteur: Dr. Bernard Crowell, Tennessee State University - LO

Group B - Education/Human Resources

Moderator: Dr. Marie D. Gadsden, NAFEO

Resource Specialist: Mr. Henry (Hank) Smith, USAID/Africa Bureau

Rapporteur: Dr. Samuel McClendon, Florida Memorial College - LO

- 4:00 - 5:00 p.m. -- 1. Presentation by Alabama A&M representatives:
Partners or Subordinates -- Consortia, Clusters, and Sub-contractor
Relationships: Pitfalls and Profits - Dr. Onuma Okezie, et. al. (BIFAD,
SECID, and other cooperative options)
2. Report on Yaounde AID Conference (Cameroon) July 23 - 27, 1984
"Agricultural Education: Catalyst for African Development"
Dr. Wilma Brady, Spelman College - LO
- 5:00 - 7:00 p.m. -- Tour of Campuses (Alabama A&M University and Oakwood College)
- 7:00 p.m. -- Banquet/Reception

Friday, August 10, 1984

9:00 - 9:45 a.m. -- Plenary Session:

"A Minority PVO - Exploring One Agency as a Model: Strategies, Planning/
Programming, Field Performance, Evaluation and Assessment"

Moderator: Dr. Joseph Anthony
Liaison Officer
Central State University

Presenter: Dr. Joseph Kennedy, Director,
International Development, AFRICARE
Washington, D.C.

Questions and Answers

9:45 - 10:30 a.m. -- The Case for Minority Participation in the Peace Corps:
Career Options, Professional Networking, Development Experience

Mr. Abdul Azeez, Area Manager
Peace Corps Recruiting Office
Atlanta, GA

10:45 - 12:15 p.m. -- Workshop Sessions: Exploring the USAID Mission Milieu

Group A - Moderator:
Rapporteur (to be assigned)
Resource Specialist: Mr. Henry L. Smith, AID/Africa Bureau

Group B - Moderator:
Dr. Onuma Okezie, LO, Alabama A&M University
Rapporteur (to be assigned)
Resource Specialist: Mr. Hunter Fitzgerald, AID/S&T

- 12:15 - 1:30 p.m. -- Working Lunch: Dr. Samuel Myers, President, NAFEO
"The International Development Field: Career Options, Academic Focus,
and Professional Network Opportunity"
- 1:30 - 2:30 p.m. -- Workshop Sessions: Individual Profile Instrument
Institutional Profile Instrument
Group A - Moderator: Dr. Tossie Taylor, Cheyney University, LO
Group B - Moderator: Dr. Samuel Donald, Alcorn State University, LO
- 2:45 - 4:30 p.m. -- Closing Plenary
Dr. Samuel Myers, Moderator
President, NAFEO, Director, NAFEO/AID Cooperative Agreement
Reports on Workshop Sessions/Discussion
Group A - Thursday
Group B - Thursday
Group A - Friday
Group B - Friday
Recommendations/Reaction Period

52

Institutional Liaison Officers in Attendance
Second NAFEO/AID Regional Conference
Huntsville, Alabama
August 9 - 10, 1984

1. Dr. Onuma Okezie - Alabama A&M University
2. Dr. Samuel Donald - Alcorn State University
3. Dr. George Breathett - Bennett College
4. Dr. Jack Miller - Bethune-Cookman College
5. Dr. Joseph Anthony - Central State University
6. Dr. Tossie Taylor - Cheney University
7. Dr. Jessye Smith - Fisk University
8. Dr. James I. Kirkwood - Fort Valley State College
9. Mr. Bobby Lee - Fort Valley State College
10. Dr. Lonnie Crosby - Jackson State University
11. Dr. Carl Webster - Jarvis Christian College
12. Dr. Ernest Campbell - Lane College
13. Dr. Jean Manning - Langston University
14. Mrs. Alma York - Oakwood College
15. Dr. Benjamin Lewis - Savannah State College
16. Dr. Wilma Brady - Spelman College
17. Dr. Addison Carey - Southern University (New Orleans)
18. Dr. Carl Marbury - Stillman College
19. Dr. Bernard Crowell - Tennessee State University
20. Dr. Joseph Jones - Texas Southern University
21. Dr. Adams - Tuskegee Institute
22. Dr. Carl Evans - University of Arkansas (Pine Bluff)

57

Institutions Represented - NAFEO/AID/Peace Corps Meeting
NAFEO Office
2243 Wisconsin Avenue, NW, Washington, DC
September 6, 1984

1. Bethune-Cookman College - Shirley B. Lee
2. Clark College - Om Puri
3. Central State University - Joseph L. Anthony
4. Edward Waters College - Ifekandu Umunna
5. Florida A&M University - Louis A. Murray
6. Howard University - Jerry L. Drew & Deloris James Hunter
7. Lincoln University - Colin Weir
8. Meharry Medical College - Fred Jones
9. Oakwood College - Alma Foggo York
10. Tuskegee Institute - Eugene Adams
11. Tennessee State University - Troy Wakefield
12. University of the District of Columbia - Mildred Ware Scott
13. Xavier University - Kofi Blay

- LIAISON OFFICER -
Responsibility Statement

The success of the NAFEO/AID Cooperative Agreement will be determined largely by the quality-quantity of commitment, competence, and cooperation of the member institutions of NAFEO as demonstrated through their designated representative, the Liaison Officer (LO). The AID project officer and the NAFEO project staff will have to rely upon each LO to initiate, implement and sustain the momentum of the agreement. The role, responsibility and relationship of the LO to the project is, therefore, crucial. The essential elements of LO performance are:

- a. promotional activities
- b. communications
- c. information collection/interpretation
- d. network development and strengthening
- e. resourceful and creative involvement in linking/integrating international potential and human resources among the institutional units of the college/university

In the implementation of the cooperative agreement for the benefit of the institution, the Liaison Officer must coordinate activities in at least four directions:

- a. to and from the NAFEO staff in Washington (Myers, Gadsden, Spann, Elam)
- b. to and from AID/S&T (Science & Technology) and regional bureaus in Washington (Fitzgerald, Smith, Cynthia Perry, et. al.)
- c. to and from departmental units within the college/university constituency
- d. to and from associated regional institutions and relevant public and private voluntary agencies

Each of these four areas of activity requires continuing attention, monitoring, planning, networking, and integration of efforts, mission, and energies. As a burgeoning responsibility which could evolve into a relatively vital development initiative, the role of the Liaison Officer offers both a challenge and a creative opportunity. It may also represent an additional responsibility for an already overtaxed academic officer. It is, therefore, useful to set the position in a clear perspective and to understand fully the implications of the assignment. To this end, the position is described here from the ideal or maximum possibility of development potential.

A. The Liaison Officer and the NAFEO Project Staff

The effective launching of the NAFEO/AID Cooperative Agreement entails establishing an initial linkage between the Washington office of NAFEO and the coordinating LO as the representative and catalyst for the implementation of the agreement. This linkage requires the creation of lines of regular communication between the NAFEO project and the L.O.--particularly with the Deputy Director and the Research Officer. For specific activity (e.g. the profile instruments), this communication should include the consultants handling the individual and institutional profile data collection and management. The NAFEO project staff is as near as your telephone (202) 333-3855.

This LO-NAFEO linkage should develop through (1) a sequence of regional workshops, (2) a schedule of site visits, (3) a service of overseas familiarization

experiences, (4) the international development section of the National NAFEO Conference, (5) the periodic NAFEO program publications, (6) the use of the NAFEO office as a base when visiting Washington, (7) specific services (e.g. review of draft documents, location of information, assistance with networking, counsel about proposal/contract development), (8) ready access to AID/S&T and the regional bureaus, (9) research on project options and opportunities, and (10) development of cluster/-consortia activities which meld the strengths of one institution to the strengths of other institutions with comparable interests and commitments. The NAFEO project staff would like to be your Washington office staff and to assist you in whatever way possible which is consistent with the terms of the cooperative agreement. This may range from assistance with visa procurement for overseas travel to critiquing concept papers for potential proposals or contracts to introductions to appropriate U.S. agency officials whose guidance and support would enhance the chances for successful competition for project grant or contracts.

The NAFEO project staff is in daily contact with the AID operations. It would, therefore, welcome the role of your 'eyes' and 'ears' in the capital. This includes not only the AID-arena, but embraces other aspects of federal and non-federal activity which impact on the well-being of your institution. This leads to the obvious position that the international development thrust must be an integral element of various operations germane to institutional survival: curriculum planning and modification, recruitment and retention of students, research and new academic directions, professional orientation and training or retraining, alumni relations and constituency development, and political negotiation and strategy. The Cooperative Agreement can provide a viable resource which lends itself to impact, influence and importance in all of the aspects enumerated above.

Most of all, the LO has the opportunity of using the NAFEO project staff as institutional advocate, as project designer, as program evaluator, as development counselor, and as international staff trainer. The onus is on the institution through its LO to determine how much or how little demand is made of the NAFEO/AID Cooperative Agreement project staff. Some LO's are already making us their "HOT LINE" for international development matters. As we approach the end of year one of the agreement, the project staff wishes that every LO will know staff members and the AID/S&T and AID Africa Bureau Officers who have given unstinting support and cooperation thus far to this initiative.

B. The LO and the USAID Connection

One admirable feature of the Cooperative Agreement is the specific designation of an AID project officer to this arrangement. NAFEO and its LO's have, therefore, a direct link with AID through its division of Science and Technology. This professional access to the internal operations of the federal agency provides three advantages: (1) it is personal, (2) it is quick, and (3) it is continuous and reliable. In addition to this direct link with AID/S&T, NAFEO has strong professional and personal links within the regional bureaus, particularly in the Africa Bureau and in Latin America and the Caribbean. With us at the first regional workshop and now at this second regional, NAFEO has been fortunate to have representatives of S&T and the Africa Bureau on the workshop staff. At the Atlanta regional, the AID project officer indicated that like NAFEO, he too is as near to you as your telephone (703) 235-9037. LO's have the option of communicating with AID through the NAFEO project office or directly with the project officer or the appropriate regional bureau contact.

At its best the LO linkage with AID would result in a reliable, ready, and

responsive network embracing overseas AID mission personnel, Washington AID personnel, other AID contractors/or grantees. The comparable regional, desk and overseas mission officers of other federal agencies often supplement the programmatic, political, and fiscal realities which may have significant AID project impact (U.S. Department of State, U.S. Information, Service, and the Peace Corps often complement USAID project activity abroad). The enterprising LO will learn his/her way through AID and the related federal maze, understanding the role and resources of country desk officers, of regional officers (both in the U.S. and overseas), and of other agencies (multi-lateral and international, e.g. The World Bank, the UN agencies, etc.). The international development arena is a demanding, dynamic, and distinct career area. Institutions that wish to survive and succeed in this arena need to learn the structure, priorities, process, and players in the AID contract/grant milieu. The LO should be vital to the timing, the strategy, the negotiating, and the promotional activities which underpin efficient development involvement. The LO should also use the NAFEO resource which keeps track daily of legislation and funding implications on Capitol Hill. Many LO's do not know that NAFEO routinely provides a legislative update for its constituency. The savvy LO will be familiar with the AID Congressional Presentations for each fiscal year, and will appreciate the vicissitudes which accompany the lag between release of guidelines, the publication of requests for proposals (RFP's) and the spade work of panels, consultants, and conceptualizers who shape the course of project priorities.

No LO has the time, energy and resources to conquer the system alone. The smart LO will exploit the NAFEO project options and the opportunities made accessible through S&T to the maximum. Intelligent use of the cooperative agreement can be productive, exciting and enriching. The key word is COOPERATIVE.

C. The LO and the Regional NAFEO Network

If the HBCU's have one documented lesson from past cooperative experiences and regional educational networking, it is the lesson underscored by the TACTICS experience and its various cooperative arrangements. The excitement, the benefits, the enrichment, and the successes of the several TACTICS affiliates (e.g. ISE, MOTON, Phelps-Stokes, etc.) were those which were the product of genuine cooperation, intelligent coordination, and continuous self-reliance in the implementation of projects and ideas. The NAFEO/AID Agreement deserves longevity; however, its stability shall have to be built on effective regional networks of NAFEO member institutions. These networks can sustain the international development options after the modest AID agreement shall have expired. For this reason, NAFEO considers at the outset that some apparatus for regional coordination and cooperation not exclusively dependent on AID should be contemplated, should evolve, and should complement the present subsidized agreement.

The potential of one hundred fourteen NAFEO institutions presents an array of different colleges and universities with varying strengths and experiences, with varying missions and methodologies, and with diverse groups of human resources. This reservoir of human potential does not need to rely solely on an external impetus to coalesce as an effective force in international development. Our group today

represents twenty-six institutions with varying degrees of commitment to and interests in development--national and international. The most apparent role we can play here is that of sharing among ourselves and establishing our own linkages with each other. Our outreach need not always be in the direction of Washington. Those of us in Mississippi can communicate often and purposefully with other Mississippi NAFEO members. We can also extend contact to our colleagues in Louisiana and Alabama. In these three contiguous states, there are 29 NAFEO institutions, eight of which are represented here. This nucleus is sufficient to implement a regional network. We should share our institutional profile data, our individual profile data and our international faculty and student resources. We should promote a NAFEO alumni model for graduates of our institutions in the Caribbean and in Africa, for example. We should explore joint research projects under the AID Small Research Grants program for HBCU's. Most of all, we should promote our regional network, as a nearby resource and as an easy contact for encouragement, reassurance, and provocative exchange.

We have a built-in UNCF network which lies untapped in relationship to this agreement. It is a natural strength. How can we use it? We have built-in denominational structures with established mission activities overseas. How can we productively exploit them to the mutual benefit of ourselves, our educational institutions, our denominations or churches? We have national sororities and fraternities with international chapters and memberships. How can we best bring these community links together in support of development for our brothers and sisters overseas, or for our students and faculty? The challenge lies before us.

D. The LO and Integration of International Development within the University or College Structure

The liaison officer as an individual force within the institution is limited in influence and policy implementation. Some have more experience and credibility than others in promoting international development as curriculum, research, recruitment and project activity focus. The major hurdle in the effective implementation of the NAFEO/AID Cooperative Agreement will be the effective institutionalizing of the commitment to and integration of international development as a substantive, viable career option.

Perception about international development may lead to quite different positions about the place and the definition of international development as an academic discipline. It is not at all surprising, therefore, that some chief executives have placed liaison responsibility in very different administrative segments of the college or university. The LO's in the NAFEO/AID Cooperative Agreement document a wide spectrum of professional disciplines. Using them as indicators, international development is perceived of as belonging in (1) the School of Education, (2) the Office of Student Counseling and Career Guidance, (3) the Department of International Studies, (4) the Office of Federal Relations, (5) the Office of Institutional Development, (6) Office of the President, (7) the Office of Academic Planning, and (8) the Office of the Academic Dean or Vice President for Academic Affairs. Obviously, the implementation of a viable international development component requires (1) careful rethinking of the traditional institutional mission, (2) bold support for the human/material/fiscal requirement implicit in such a commitment, (3) creative approaches to the integration of international development elements into the basic curriculum, the research program, the academic cadre of professional trainers/professors/administrators, and

58

finally investment of human resources and administrative support in international student recruitment, in participant training, in short-term release for faculty experiences overseas, and in basic and experimental research at the home institutional and overseas. A combination of such factors will lead to a global approach to education and career development and will facilitate responses to the opportunities made available through the Cooperative Agreement.

The liaison officer has, therefore, to be the broker, the counsel and advocate, the conceptualizer, the promoter, and the diplomat within his/her institution. The executive, the fiscal, the academic, the development, the research and the governance or administrative arms of the college or university must all be team players in any effective international development venture. The LO will be challenged to operate across the spectrum of academic turfs. If the ultimate commitment and goal are to the strengthening of the institutions, then the cooperation among these several units will be assured. Much will depend on how clearly and forcefully the role is defined and reinforced by the chief executive. Equally important will be the establishing of a process or methodology which channels all relevant international development initiatives centrally so that the liaison officer is aware of all such activity and so that all such initiators of projects use the resources available through the NAFEO project staff.

Six months into the AID Agreement, it is clear that the appointment and responsibility of some LO's have been well publicized throughout the institution; it is equally clear that some LO's have appointments by title only and that few colleagues know who the LO is or what his/her function is. One task of the liaison officer is to communicate across all divisions and departments. The NAFEO project staff is prepared to assist the LO in every way possible to define the role, to publicize the agreement, and to stimulate commitment to the project.

Specific tasks of the LO will be (1) the distribution, collection and monitoring of the data collection instruments: institutional and individual, (2) the participation in overseas field familiarization experiences, (3) representation at regional workshops, (4) identification of potential projects and participants for AID involvement, (5) requests for and organization of site visits, (6) review of the literature and the information re grant/contract opportunities, (7) dissemination of information to appropriate offices/-individuals at the institution, (8) regular communications with the NAFEO project staff and the AID project officer, and (9) networking on regional, federal and international levels.

The role, responsibility and relationship of the liaison officer at the home base will determine the quality and quantity of activity generated between the institution and the NAFEO/AID staff personnel. The collective potential of the 82 liaison officers currently designated will develop into a powerful group of advocates for new career options for future black graduates, for enlarged professional experience for minority faculty, for greater significance in research essential to the welfare of developed and less-developed nations, and for equality of access and opportunity to perform competently and fully in the grants/contracts process of our government agencies. Most of all, the LO can provide a vital service in effective linkages with universities and institutes in Third World Nations whose conditions most realistically parallel the community conditions of minority citizens in our own nation.

SECOND REGIONAL/TECHNICAL WORKSHOP
and
Planning Conference for Liaison Officers (LOs)
NAFEO/AID Cooperative Agreement for International Development Activity
Oakwood College/Alabama A&M University
Huntsville, Alabama

DAY ONE
THURSDAY-August 9, 1984

WORKSHOP EVALUATION

Please complete this form as a means of assisting NAFEO/AID project staff to improve workshop design, content and process, and to provide feedback/assessment data.

Directions: For each item, mark an "X" at the point along the continuum which most accurately reflects your judgement about the item.

I. PANEL Presentations Role, Responsibility and Relationships of Liaison Officers

A.	LO with NAFEO		Moderately Relevant	Extremely Relevant
(i)	relevance of content to topic	Irrelevant		
(ii)	quality of presentation	Poor	Good	Excellent
B.	LO with USAID		Moderately Relevant	Extremely Relevant
(i)	relevance of content to topic	Irrelevant		
(ii)	quality of presentation	Poor	Good	Excellent
C.	LO within Institution		Moderately Relevant	Extremely Relevant
(i)	relevance of content to topic	Irrelevant		
(ii)	quality of presentation	Poor	Good	Excellent
D.	LO within region		Moderately Relevant	Extremely Relevant
(i)	relevance of content to topic	Irrelevant		
(ii)	quality of presentation	Poor	Good	Excellent
E.	Logistics			
(i)	How effective was the role of moderator executed?	Too Much Input	Just Right	Not Enough
(ii)	Was the time allocation reasonable and appropriate for presentations?	Too Much	Just Right	Not Enough
(iii)	Was time allocation for questions adequate? Efficiently used?	Too Much	Just Right	Not Enough
(iv)	Were the questions relevant, timely, to the point?	Entirely	More or Less	Not Enough
(v)	Was the workshop location/arrangement satisfactory?	More Than	Adequate	Less Than

Comments/reactions _____

II. WORKSHOPS - Group Sessions - Thursday, August 9, 1984

Group A: Agricultural and Rural Development

Group B: Education/Human Resources

(i)	How relevant are the workshops <u>areas</u> discussed?	Irrelevant	Relevant	Extremely Relevant
(ii)	Was the time allocated adequate?	Too Much	On Target	Too Little
(iii)	How effective was the Moderator?	Ineffective	Effective	Extremely Effective
(iv)	Was the physical setting appropriate for small group activity?	Inappropriate	Adequate	Excellent
(v)	Did the report of the small group(s) capture the group experience in content, tone and emphasis?	Not At All	Moderately Well	Exceptionally Well

Comments _____

III. REPORTS:

A. Status Report On Research Grants

(i)	relevance of item to HBCU constituents	Little Relevance	Moderate Relevance	Extreme Relevance
(ii)	quality of presentation	Poor	Solid/Good	Excellent

B. Report on Alabama A&M Consortial Experiences

(i)	relevance of item to HBCU constituents	Little Relevance	Moderate Relevance	Extreme Relevance
(ii)	quality of presentation	Poor	Solid/Good	Excellent

C. Report on Yaoundé AID Conference on Agricultural Education

(i)	relevance of item to HBCU constituents	Little Relevance	Moderate Relevance	Extreme Relevance
(ii)	quality of presentation	Poor	Solid/Good	Excellent

Comments _____

DAY TWO
FRIDAY-August 10, 1984

III. Plenary Session - "A Minority PVO--Exploring One Agency as a Model"
AFRICARE

(i) relevance of content to NAFEO/AID Cooperative initiative	Irrelevant	Moderately Relevant	Extremely Relevant
(ii) quality of presentation	Below Average	Average	Excellent
(iii) value of contact for networking	Poor	Average	Exceptional

IV. Peace Corps Case for Minority Participation

(i) relevance of content to NAFEO/AID Cooperative initiative	Irrelevant	Moderately Relevant	Extremely Relevant
(ii) quality of presentation	Below Average	Average	Excellent
(iii) value of contact for networking	Poor	Average	Exceptional

V. Luncheon Presentation: The International Development Field: Career Options, Academic Focus, Professional Network Opportunity."

(i) quality of presentation	Poor	Average	Exceptional
(ii) relevance etc.	Poor	Average	Exceptional
(iii) facilitation of understanding of NAFEO mission/projects	Poor	Average	Exceptional

VI. Workshops: (45 min. for each instrument)

Group A - Individual Profile/Institutional Profile
Group B - Institutional Profile/Individual Profile

(i) relevance of session to NAFEO/AID Agreement	Irrelevant	Relevant	Extremely
(ii) quality of information	Poor	Average	Exceptional
(iii) value of data to <u>LO</u>	Poor	Average	Exceptional

Comments: _____

62

FRIDAY-August 10, 1984 - EVALUATION

VII. Closing Plenary - Reports on Workshop Sessions

(i) Were the reports reliable, useful and cogent?	Not Very	Satisfactory	Very
(ii) Were the rapporteurs effective in their presentation?	Not Very	Satisfactory	Very
(iii) Were the discussions useful, interesting, relevant?	Not Very	Satisfactory	Very
(iv) Was the reaction/recommendations element adequate?	Barely	Adequate	More Than

Comments: _____

Site Information:

1. Was this your first contact with Oakwood College? Yes No
 Was this your first contact with Alabama A&M? Yes No
2. Were the host institutions an interesting feature of the regional meeting? Yes No
3. Did you establish any new contacts of value to you as an LO? Yes No
4. Were the hotel accommodations satisfactory? Yes No
5. Were the transport arrangements satisfactory? Yes No
6. How would you rate the hospitality/amenities accorded you? Superior Average Poor

Comments: _____

7. What was the highlight of the two-day regional, in your opinion? _____

Thank you for your careful, candid, objective evaluation!

63

FRIDAY-August 10, 1984 - EVALUATION

VII. Closing Plenary - Reports on Workshop Sessions

(i) Were the reports reliable, useful and cogent?	Not Very	Satisfactory	Very
(ii) Were the rapporteurs effective in their presentation?	Not Very	Satisfactory	Very
(iii) Were the discussions useful, interesting, relevant?	Not Very	Satisfactory	Very
(iv) Was the reaction/recommendations element adequate?	Barely	Adequate	More Than

Comments: _____

Site Information:

1. Was this your first contact with Oakwood College? Yes No
 Was this your first contact with Alabama A&M? Yes No
2. Were the host institutions an interesting feature of the regional meeting? Yes No
3. Did you establish any new contacts of value to you as an LO? Yes No
4. Were the hotel accommodations satisfactory? Yes No
5. Were the transport arrangements satisfactory? Yes No
6. How would you rate the hospitality/amenities accorded you? Superior Average Poor

Comments: _____

7. What was the highlight of the two-day regional, in your opinion? _____

Thank you for your careful, candid, objective evaluation!

64

APPENDIX IV

- Resources: Agencies, Organizations, Firms

NAFEO has begun the process of identifying those private consultant firms and agencies that have development expertise which may contribute to or supplement the resources of the HBCUs. Contact has been made with the agencies/organizations listed below. Subsequent reports will detail the development expertise of those relevant agencies/organizations.

1. Center for International Educational Exchange
2. Council on Economic Development & Empowerment for Black People
3. Council on International Cultural Exchange
4. Council on International Education Exchange
5. Council for Intercultural Studies and Programs
6. The Council on Foreign Relations
7. Council on International & Public Affairs
8. Institute for Asian Study
9. Institute for East West Securities Study
10. Institute for Intercultural Studies
11. Institute for International Education
12. International Appraisal and Research Group
13. International Associate for World Peace
14. International Christian Education Association
15. International Development Associate, Inc.
16. International Enterprise Associates
17. International Foundation, Inc.
18. International Institute Latin American Project
19. International Research Group
20. International Talent Network
21. World Policy Institute

APPENDIX V

- Institutional Profile Forms
- Individual Profile Forms



National Association For Equal Opportunity In Higher Education

2243 Wisconsin Ave., N.W. • Washington, D.C. 20007 • Telephone (202) 333-3855

Institutional
ID Number _____

OMB No. _____
Exp. Date _____

NAFEO/U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT COOPERATIVE AGREEMENT HISTORICALLY BLACK COLLEGES AND UNIVERSITIES INTERNATIONAL RESOURCES INVENTORY (IRI)

INSTITUTIONAL PROFILE

The information being collected on this survey form is to be used in the assessment of the capabilities and interest of Historically Black Colleges and Universities (HBCUs) in AID's priority development sector. The information will be used to make data available to HBCUs and AID regarding AID's acquisition and assistance programs. The responses being requested are voluntary.

INSTRUCTION: Please complete this form and return to NAFEO, 2243 Wisconsin Avenue, N.W., Washington, DC 20007 no later than August 31, 1984. Any questions should be directed to: Samuel Spann, NAFEO, (202) 333-3855.

I. GENERAL INFORMATION

1. Name of Institution _____ Telephone () _____

Address _____
(Street) (City) (State) (Zip Code)

2. Date Established _____

3. Control Public Private

4. Type of Institution:

(a) 2 year 4 year Graduate Degree Program

(b) Professional School(s)

Agriculture Engineering Pharmacy Other(Specify): _____

Business Law Social Work

Dentistry Medicine Veterinary Science

5. Enrollment: (a) Total Student Enrollment _____ (b) Student/Faculty Ratio _____

(c) Non-U.S. Student Enrollment by Region:

_____ Africa _____ Asia _____ Near East

_____ Latin America/Caribbean _____ Other: _____

6. President/ Chancellor: _____
(Last) (First) (Middle)

Telephone Office () _____ Home () _____

7. Liaison Person for NAFEO/AID Agreement:

_____ (Last) (First) (Middle) Title

Telephone Office () _____ Home () _____

108

II. INSTITUTIONAL COMMITMENT TO INTERNATIONAL PROGRAMS IN U.S. AID PRIORITY SECTORS

For each subject matter area listed below, please check only if you are both interested in it and are able to commit your institutional and academic capabilities. Indicate the number of persons, according to degree held, who have expertise in in these areas. Annotate faculty or staff who are counted in more than one area.

AREA OF INTEREST	Number According to Degree Held			
	Doctorate	Masters	Bachelors	TOTAL (Persons)
<input type="checkbox"/> <u>Agriculture & Rural Development</u>				
<input type="checkbox"/> <u>Crops</u>				
<input type="checkbox"/> <u>Livestock</u>				
<input type="checkbox"/> <u>Agro-Chemical Production</u>				
<input type="checkbox"/> <u>Land Reclamation & Improvement</u>				
<input type="checkbox"/> <u>Forestry</u>				
<input type="checkbox"/> <u>Nutrition/Food Processing</u>				
<input type="checkbox"/> <u>Water Uses, Resources & Conservation</u>				
<input type="checkbox"/> <u>Human Ecology</u>				
<input type="checkbox"/> <u>Other (Specify)</u>				
TOTAL PERSONS =				

AREA OF INTEREST	Number According to Degree Held			
	Doctorate	Masters	Bachelors	TOTAL (Persons)
<input type="checkbox"/> <u>Urban Affairs</u>				
<input type="checkbox"/> <u>Public Management</u>				
<input type="checkbox"/> <u>Housing</u>				
<input type="checkbox"/> <u>City/Regional Planning</u>				
<input type="checkbox"/> <u>Transportation Modes</u>				
<input type="checkbox"/> <u>Vehicle/Vehicle Maintenance</u>				
<input type="checkbox"/> <u>Water Supply and Sanitation Equipment</u>				
<input type="checkbox"/> <u>Other (Specify)</u>				
TOTAL PERSONS =				

<input type="checkbox"/> <u>Economics</u>				
<input type="checkbox"/> <u>Labor and Employment</u>				
<input type="checkbox"/> <u>International Economics</u>				
<input type="checkbox"/> <u>Trade & Balance of Payments</u>				
<input type="checkbox"/> <u>Economic Development</u>				
<input type="checkbox"/> <u>Industrialization</u>				
<input type="checkbox"/> <u>Marketing & Consumer Economics</u>				
<input type="checkbox"/> <u>Other (Specify)</u>				
TOTAL PERSONS =				

AREA OF INTEREST	Number According to Degree Held			
	Doctorate	Masters	Bachelors	TOTAL (Persons)
<input type="checkbox"/> <u>Health/Nutrition</u>				
<input type="checkbox"/> <u>Community/Family Practice Medicine</u>				
<input type="checkbox"/> <u>Emergency Medicine</u>				
<input type="checkbox"/> <u>Pharmacy/Essential Drugs</u>				
<input type="checkbox"/> <u>Tropical Disease Research</u>				
<input type="checkbox"/> <u>Nursing</u>				
<input type="checkbox"/> <u>Health Education</u>				
<input type="checkbox"/> <u>Public Health</u>				
<input type="checkbox"/> <u>Health Economics</u>				
<input type="checkbox"/> <u>Epidemiology and Biostatistics</u>				
<input type="checkbox"/> <u>Allied Health</u>				
<input type="checkbox"/> <u>Sanitation Systems</u>				
<input type="checkbox"/> <u>Bio-Medical Engineering(i.e. X-ray)</u>				
<input type="checkbox"/> <u>Other (Specify)</u>				
TOTAL PERSONS =				

71

AREA OF INTEREST	Number According to Degree Held			
	Doctorate	Masters	Bachelors	TOTAL (Persons)
<input type="checkbox"/> <u>Education & Human Resources</u>				
<input type="checkbox"/> <u>Teacher Training</u>				
<input type="checkbox"/> <u>Curriculum Development</u>				
<input type="checkbox"/> <u>Educational Planning and Policy</u>				
<input type="checkbox"/> <u>Educational Administration</u>				
<input type="checkbox"/> <u>Material Design and Development</u>				
<input type="checkbox"/> <u>Educational Tech./Teaching</u>				
<input type="checkbox"/> <u>Adult Education</u>				
<input type="checkbox"/> <u>Literacy Training</u>				
<input type="checkbox"/> <u>Economics of Education</u>				
<input type="checkbox"/> <u>Agricultural Education</u>				
<input type="checkbox"/> <u>Vocational Educ./Skills Training</u>				
<input type="checkbox"/> <u>Multi-cultural Education</u>				
<input type="checkbox"/> <u>Other (Specify)</u>				
TOTAL PERSONS =				

72

AREA OF INTEREST	Number According to Degree Held			
	Doctorate	Masters	Bachelors	TOTAL (Persons)
<input type="checkbox"/> <u>Population</u>				
<input type="checkbox"/> <u>Family Planning</u>				
<input type="checkbox"/> <u>Health Facilities</u>				
<input type="checkbox"/> <u>Other (Specify)</u>				
TOTAL PERSONS =				
<input type="checkbox"/> <u>Developmental Administration</u>				
<input type="checkbox"/> <u>Financial Management</u>				
<input type="checkbox"/> <u>Public Administration</u>				
<input type="checkbox"/> <u>Small Enterprise Management</u>				
<input type="checkbox"/> <u>Administrative/Management Training</u>				
<input type="checkbox"/> <u>Other (Specify)</u>				
TOTAL PERSONS =				

AREA OF INTEREST	Number According to Degree Held			
	Doctorate	Masters	Bachelors	TOTAL (Persons)
<input type="checkbox"/> Energy Development				
<input type="checkbox"/> Energy Uses				
<input type="checkbox"/> Energy Resources				
<input type="checkbox"/> Energy Technology/Environment				
<input type="checkbox"/> Other (Specify)				
TOTAL PERSONS =				

<input type="checkbox"/> Other (Specify)				
<input type="checkbox"/>				
TOTAL PERSONS =				

III. AREA STUDIES/INTERNATIONAL PROGRAMS

(A) Area Studies Programs

Please rank those Countries/Regions included in your area studies programs in order of perceived excellence with number '1' having the highest rank, number '2' the second highest rank, etc. Then include the number of students enrolled, the number of teaching faculty, and the number of courses specifically related to international study in each area.

<input type="checkbox"/> Region/Country	Number of Students	Number of Teaching Faculty	Number of International Courses
Rank _____ Africa			
_____ Latin America/Caribbean			
_____ Asia			
_____ Near East			
_____ Other (Specify)			

(B) International Programs

If you offer a degree program in international studies (i.e. international business, international economics, etc.), please rank those Countries/Regions focused on in your program according to the degree of emphasis given to them in each program with number '1' having the highest rank and number '2' the second highest rank, etc. Then include the number of students enrolled in the program, the number of teaching faculty, and the number of courses specifically related to international study in each program.

<input type="checkbox"/> Program	Number of Students	Number of Teaching Faculty	Number of International Courses
Rank _____ International Agriculture			
_____ Africa			
_____ Latin America/Caribbean			
_____ Asia			
_____ Near East			
_____ Other (Specify)			

75

	Program	Number of Students	Number of Teaching Faculty	Number of International Courses
<input type="checkbox"/>	<u>International Business</u>			
Rank	Africa			
	Latin America/Caribbean			
	Asia			
	Near East			
	Other(Specify)			

<input type="checkbox"/>	<u>International Economics</u>			
Rank	Africa			
	Latin America/Caribbean			
	Asia			
	Near East			
	Other(Specify)			

<input type="checkbox"/>	<u>International Law</u>			
Rank	Africa			
	Latin America/Caribbean			
	Asia			
	Near East			
	Other(Specify)			

<input type="checkbox"/>	<u>International Relations/Studies</u>			
Rank	Africa			
	Latin America/Caribbean			
	Asia			
	Near East			
	Other(Specify)			

Program		Number of Students	Number of Teaching Faculty	Number of International Courses
<input type="checkbox"/>	Other			
Rank	Africa			
	Latin America/Caribbean			
	Asia			
	Near East			
	Other(Specify)			

IV. CURRENT INSTITUTIONAL LINKAGES WITH DEVELOPING COUNTRIES

Check all types of institutions/agencies in U.S. AID Priority Regions (or others) with which you have some formal linkage. Then specify the nature of those arrangements.

Institutions/Agencies	Region					Type of Arrangement			
	Africa	Latin America and the Caribbean	Asia	Near East	Other: _____ Specify	Contract	Cooperative Agreement	Memorandum of Understanding	Other: _____ Specify
<input type="checkbox"/> Educational Institution									
<input type="checkbox"/> Business/Cooperatives									
<input type="checkbox"/> Private Voluntary/ Non-Profit Organizations									
<input type="checkbox"/> Government									
<input type="checkbox"/> Religious Affiliations									
<input type="checkbox"/> Other(Specify)									

V. U.S. COLLABORATIVE EXPERIENCE/CONSORTIA ARRANGEMENTS

Check all collaborative efforts related to the specified U.S. AID Priority Regions (or others); indicate the affiliated U.S. educational institutions and/or private agencies, and check the scope of each arrangement.

Program	Region					Scope			
	Africa	Latin America and the Caribbean	Asia	Near East	Other: _____ Specify	Contract	Cooperative Agreement	Memorandum of Understanding	Other: _____ Specify
<input type="checkbox"/> Faculty Exchange College/Agency 1. _____ 2. _____									
<input type="checkbox"/> Faculty Exchange College/Agency 1. _____ 2. _____									
<input type="checkbox"/> Faculty/Exchange College Agency 1. _____ 2. _____									
<input type="checkbox"/> Faculty Exchange College/Agency 1. _____ 2. _____									
<input type="checkbox"/> Faculty/Exchange College Agency 1. _____ 2. _____									

78

VI. MISSION/FUTURE DIRECTIONS

Describe your Institution's mission with respect to U.S. AID priority sector programs by checking those applicable areas. Then include a narrative statement pertaining to your Institution's commitment to the future direction of the international program areas checked (Use 8 1/2 " x 11" paper). If already documented, attach copy.

U.S. AID PRIORITY SECTOR PROGRAM

- | | |
|--|--|
| <input type="checkbox"/> Agriculture and Rural Development | <input type="checkbox"/> Health |
| <input type="checkbox"/> Urban Affairs | <input type="checkbox"/> Economics |
| <input type="checkbox"/> Education and Human Resources | <input type="checkbox"/> Population |
| <input type="checkbox"/> Development Administration | <input type="checkbox"/> Environment/
Natural Resources |
| <input type="checkbox"/> Energy Development | <input type="checkbox"/> Other(Specify) |

VII. PHYSICAL FACILITIES AND EQUIPMENT

Check those institutional facilities and equipment that specifically support international programs which you checked under Section II. Then, list all other special facilities and equipment not included. Please include satellite facilities (i.e. buildings, etc.) to which you have access. If descriptive documents are already available, please attach copy.

Facilities

Equipment

- | | |
|---|--|
| <input type="checkbox"/> Agricultural Research Stations/Farms | <input type="checkbox"/> Data Base |
| <input type="checkbox"/> Special Libraries | <input type="checkbox"/> Computer
a. Model _____
b. Type _____ |
| <input type="checkbox"/> Laboratories | <input type="checkbox"/> Greenhouse |
| <input type="checkbox"/> Foreign Language Training Facilities | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

VII. COLLEGE PUBLICATIONS

Please check and enclose publications which document your international courses, programs, research, and outreach or community service activities.

Publications

- Undergraduate Catalog
- Graduate Catalog
- Special Report
- Brochure
- Other(Specify) _____

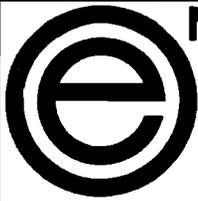
The completion and signing of this form release the information provided herein for public uses designed to promote U.S. foreign assistance efforts.

Signature (President/Chancellor)

Date

ADDITIONAL INSTRUCTIONS: The Individual Profile forms should be compiled, verified, and returned together with the Institutional Profile to NAFEO. THANK YOU.

88



National Association For Equal Opportunity In Higher Education

2243 Wisconsin Ave., N.W. • Washington, D.C. 20007 • Telephone (202) 333-3855

Institutional
ID Number

OMB No. _____
Exp. Date _____

NAFEO/U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT COOPERATIVE AGREEMENT HISTORICALLY BLACK COLLEGES AND UNIVERSITIES INTERNATIONAL RESOURCES INVENTORY (IRI)

INDIVIDUAL PROFILE

The information being collected on this survey form is to be used in the assessment of the capabilities and interest of Historically Black Colleges and Universities (HBCUs) in AID's priority development sector. The information will be used to make data available to HBCUs and AID regarding AID's acquisition and assistance programs. The responses being requested are voluntary.

INSTRUCTION: Please complete this form and return to your Institutional Liaison person no later than August 17, 1984.

I. GENERAL INFORMATION

A. Name _____
(Last) (First) (Middle)

B. Bus. Address _____
(Institution's Name) (City) (State) (Zip Code)

Department _____

Telephone () _____

C. Home Address _____
(Street) (City) (State) (Zip Code)

Telephone () _____

D. Personal Data (Shaded areas are optional)

(a) Date of Birth _____ / _____ / _____
mo day yr

(b) Sex Male
 Female

(c) Race/Ethnicity Black, Non-Hispanic
 White, Non-Hispanic
 Hispanic
 American Indian/
Alaskan Native
 Asian/Pacific Islander

(d) Citizenship Status
 U.S. Citizen
 Resident Alien
 Non-Resident

(e) Marital Status Married
 Single

81

(f) Dependent Children _____
Give number and years of birth. Example 2-'68,'72)

(g) Health Status Excellent Good Fair

(h) Special Health Needs

Medicine

Handicapped Facilities

Other(Specify) _____

E. International Activity Interest

a. Indicate your interest in an international experience on a short-term or long-term basis, and your availability for an assignment. Example: 09/85-06/87

	<u>Availability</u> from - to
<input type="checkbox"/> Short-Term(4-12 weeks)	_____ - _____
<input type="checkbox"/> Long-Term(1-2 years)	_____ - _____

b. Indicate your interest in these international activities and your availability for an assignment. Example: 06/85-07/85.

<input type="checkbox"/> Working with Foreign Students on Campus	_____ - _____
<input type="checkbox"/> Hosting Activities for Foreign Visitors	_____ - _____

92

II. INDIVIDUAL INTEREST IN INTERNATIONAL PROGRAMS IN U.S. AID PRIORITY SECTORS

Check those areas which reflect your interest and experience and indicate the major type of program assistance which you are willing to provide.

AREA OF INTEREST	TYPE OF ASSISTANCE				
	Participant Training	Research	Technical Assistance- Host Country	Technical Assistance- AID Mission	Other: _____ (Specify)
<input type="checkbox"/> <u>Agriculture & Rural Development</u>					
<input type="checkbox"/> <u>Crops</u>					
<input type="checkbox"/> <u>Livestock</u>					
<input type="checkbox"/> <u>Agro-Chemical Production</u>					
<input type="checkbox"/> <u>Land Reclamation & Improvement</u>					
<input type="checkbox"/> <u>Forestry</u>					
<input type="checkbox"/> <u>Nutrition/Food Processing</u>					
<input type="checkbox"/> <u>Water Uses, Resources & Conservation</u>					
<input type="checkbox"/> <u>Home Economics</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					

87

AREA OF INTEREST	TYPE OF ASSISTANCE				
	Participant Training	Research	Technical Assistance- Host Country	Technical Assistance- AID Mission	Other: (Specify)
<input type="checkbox"/> <u>Health/Nutrition</u>					
<input type="checkbox"/> <u>Community/Family Practice Medicine</u>					
<input type="checkbox"/> <u>Emergency Medicine</u>					
<input type="checkbox"/> <u>Pharmacy/Essential Drugs</u>					
<input type="checkbox"/> <u>Tropical Disease Research</u>					
<input type="checkbox"/> <u>Nursing</u>					
<input type="checkbox"/> <u>Health Education</u>					
<input type="checkbox"/> <u>Public Health</u>					
<input type="checkbox"/> <u>Health Economics</u>					
<input type="checkbox"/> <u>Epidemiology and Biostatistics</u>					
<input type="checkbox"/> <u>Allied Health</u>					
<input type="checkbox"/> <u>Sanitation Systems</u>					
<input type="checkbox"/> <u>Bio-Medical Engineering(e.g. X ray)</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					

AREA OF INTEREST	TYPE OF ASSISTANCE				
	Participant Training	Research	Technical Assistance- Host Country	Technical Assistance- AID Mission	Other: (Specify)
<input type="checkbox"/> <u>Urban Affairs</u>					
<input type="checkbox"/> <u>Public Management</u>					
<input type="checkbox"/> <u>Housing</u>					
<input type="checkbox"/> <u>City/Regional Planning</u>					
<input type="checkbox"/> <u>Transportation Modes</u>					
<input type="checkbox"/> <u>Vehicle/Vehicle Maintenance</u>					
<input type="checkbox"/> <u>Water Supply and Sanitation Equipment</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					
<input type="checkbox"/> <u>Economics</u>					
<input type="checkbox"/> <u>Labor and Employment</u>					
<input type="checkbox"/> <u>International Economics</u>					
<input type="checkbox"/> <u>Trade & Balance of Payments</u>					
<input type="checkbox"/> <u>Economic Development</u>					
<input type="checkbox"/> <u>Industrialization</u>					
<input type="checkbox"/> <u>Marketing & Consumer Economics</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					

85

AREA OF INTEREST	TYPE OF ASSISTANCE				
	Participant Training	Research	Technical Assistance- Host Country	Technical Assistance- AID Mission	Other: (Specify)
<input type="checkbox"/> <u>Education & Human Resources</u>					
<input type="checkbox"/> <u>Teacher Training</u>					
<input type="checkbox"/> <u>Curriculum Development</u>					
<input type="checkbox"/> <u>Educational Planning and Policy</u>					
<input type="checkbox"/> <u>Educational Administration</u>					
<input type="checkbox"/> <u>Material Design and Development</u>					
<input type="checkbox"/> <u>Educational Tech./Teaching</u>					
<input type="checkbox"/> <u>Adult Education</u>					
<input type="checkbox"/> <u>Literacy Training</u>					
<input type="checkbox"/> <u>Economics of Education</u>					
<input type="checkbox"/> <u>Agricultural Education</u>					
<input type="checkbox"/> <u>Vocational Educ./Skills Training</u>					
<input type="checkbox"/> <u>Multi-cultural Education</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					
<input type="checkbox"/> <u>Population</u>					
<input type="checkbox"/> <u>Family Planning</u>					
<input type="checkbox"/> <u>Health Facilities</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					

86

AREA OF INTEREST	TYPE OF ASSISTANCE				
	Participant Training	Research	Technical Assistance- Host Country	Technical Assistance- AID Mission	Other: (Specify)
<input type="checkbox"/> <u>Developmental Administration</u>					
<input type="checkbox"/> <u>Public Administration</u>					
<input type="checkbox"/> <u>Administrative/Management Training</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					
<input type="checkbox"/> <u>Environment/Natural Resources</u>					
<input type="checkbox"/> <u>Natural Hazards</u>					
<input type="checkbox"/> <u>Pollution</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					
<input type="checkbox"/> <u>Energy Development</u>					
<input type="checkbox"/> <u>Energy Uses</u>					
<input type="checkbox"/> <u>Energy Resources</u>					
<input type="checkbox"/> <u>Energy Technology/Environment</u>					
<input type="checkbox"/> <u>Other (Specify)</u>					

AREA OF INTEREST	TYPE OF ASSISTANCE				
	Participant Training	Research	Technical Assistance- Host Country	Technical Assistance- AID Mission	Other: (Specify)
<input type="checkbox"/> Other (Specify)					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					

SS

III. CAREER INTEREST

Include a brief narrative statement pertaining to your interest in International Development emphasizing those areas checked in number II. This statement should include references to US AID priority sector programs as well as other Federal government programs. (Use 8 1/2" x 11" paper)

IV. EDUCATION/EXPERIENCE

A. Formal Education: List most recent degree or experience first.

Institution	Discipline		Degree/Year
	Major	Minor	
_____	_____	_____	_____/____
_____	_____	_____	_____/____
_____	_____	_____	_____/____

B. Professional Experience: List most recent position first.

Employer	Position	Dates From-To
_____	_____	____-____
_____	_____	____-____
_____	_____	____-____

C. Research and Publications Related to International Studies: List a maximum of three of your most significant research publications.

Title of Publication	Journal	Date(s) of Publication(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____

89

(D) Experience in long-term International Program Development (at least one year of continuous residence).

List lesser developed and developed countries/regions in which you resided for one year or more and which have prepared you to provide program assistance in lesser developed countries. List your four most significant experiences.

	<u>Country/Region</u>	<u>Type of Experience</u>	<u>Length of Experience</u>	
			Months	Dates
(1)	_____	_____		
(2)	_____	_____		
(3)	_____	_____		
(4)	_____	_____		

(E) Experience of less than one year in International Program Development.

Please indicate workshops, conferences, consultative experiences, etc. List your four most significant experiences.

<u>Country/Region</u>	<u>Type of Experience</u>							<u>Length of Experience</u>		
	Conference	Workshop	Consultation	Research	Study	General Travel	Instruction	Other: (Specify)	Days	Dates

F. Experiences in Developmental Projects (e.g., minority and/or economically disadvantaged communities) in the United States which have relevance to international programs. Please include the length, scope and dates of the experiences.

Type of Experience	Length of Experience (in months)	Scope				Dates	
		Local	Regional	State	National	From	To
<input type="checkbox"/> Instruction							-
<input type="checkbox"/> Research							-
<input type="checkbox"/> Public Service							-
<input type="checkbox"/> Administration							-
<input type="checkbox"/> Other (Specify)							-

V. LANGUAGE PROFICIENCY

A. Level of Proficiency - Check your estimate of language proficiency according to the following scale: a) Poor, b) Fair, c) Good, d) Fluent, e) Native. If your ability has been tested at the Foreign Service Institute, please indicate:

Yes No

SKILLS	Spanish	French	Portuguese	Arabic	Other (Specify)
<input type="checkbox"/> Reading	Poor				
	Fair				
	Good				
	Fluent				
	Native				
<input type="checkbox"/> Writing	Poor				
	Fair				
	Good				
	Fluent				
	Native				
<input type="checkbox"/> Speaking	Poor				
	Fair				
	Good				
	Fluent				
	Native				

(B) Type of Language Experience - Indicate whether your experience was only academic (i.e. acquired in a formal academic setting) and/or practical (i.e. living in an international country). If you checked 'practical,' please indicate the country or region.

Academic

Practical _____
Country/Region

VI. CURRICULUM VITA

Please include a copy of your vita with this form.

The completion and signing of this form release the information provided herein for public use designed to promote U.S. foreign assistance efforts.

Signature

Date

ADDITIONAL INSTRUCTIONS: Please return your completed form to your Institution's Liaison person together with your Curriculum Vita. THANK YOU.

93