

AID 1880-121
48-701

PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country Central & West Africa Reg. Affairs
2. PIO/T No. 625-116-2-6125001
3. Original or Amendment No. _____
4. Project/Activity No. and Title
625-11-510-116
Measles Control/Smallpox Eradication

DISTRIBUTION

5. Appropriation Symbol 72-1121004
6.A. Allotment Symbol and Charge 254-61-625-00-69-21
6.B. Funds Allotted to: A.I.D./w Mission
7. Obligation Status Administrative Reservation Subobligation
8. Funding Period (Mo., Day, Yr.) From 7-1-71 to 12-31-71
9.A. Service to Start (Mo., Day, Yr.) Between 7-1-71 and _____
9.B. Completion date of Services (Mo., Day, Yr.) 12-31-71
10.A. Type of Action A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other: _____

10.B. Authorized Agent
AID/W through U.S. Public Health Service

Estimated Financing		(1)	(2)	(3)	(4)
		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars		\$830,266		\$830,266
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other		\$1,250,000		\$1,250,000

13. Mission References

14. Instructions to Authorized Agent
Plan and carry out an orderly phase-out of the Measles Control and Smallpox Eradication Program and reduce the PASA financed personnel (U.S. and local) to zero by December 31, 1971.

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
AFR/TAC: EHilborn *EH*

B. Funds for the services requested are available
C/ACC/WAB: FEChaney *FE* 8/18/71

C. The scope of work lies within the purview of the initiating office and approved Agency Programs
AFR/CWR: HOMarshall *HOM*

D.
A/MP: GJLodato *GJL* 8/15/71
AFR/MGT/FOD: HRosenbaum - Draft *HR*

E.
AFR/CWR: MLWigby *MLW* 8/17/71

F.
AFR/CWR: FJSpencer *FJ* 8/18/71

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature and date:

Title:

17. For the Agency for International Development
Murray Gray
Signature
Title: Dep. Director, AFR/MGT/CI

18. Date of issuance
Aug. 19, 1971

AID 1380-1X (9-70)	Cooperating Country Central & West Africa Regional Affairs	PIO/T No. 625-116-2-6125001	Page 2 of 6 Pages
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SCOPE OF WORK

12. Scope of Technical Services

A. Objective for which the Technical Services are to be Used This PASA provides the services of CDC in carry out in an orderly manner the phase-out and transfer of responsibilities for the Smallpox Eradication and Measles Control Program to the 20 Ministries of Health in Central and West African participating countries and two Regional Organizations (OCGE and OCEAC).

B. Description These services under this PASA will terminate on December 31, 1971.

USAID assistance to the Smallpox Eradication in West and Central Africa was a part of the U. S. Government's efforts in the global program of WHO to eliminate smallpox. An evaluation of the Smallpox/Measles program in 1971 by an outstanding Consultant Team gives the project an overall successful rating, i.e., achievements emphasized the political and social success as well as eliminating smallpox and reducing morbidity and mortality from measles."

The purpose of this PIO/T is to finance a PASA which will continue the technical and administrative services provided by U.S. Public Health Service, Center for Disease Control (CDC), to the Smallpox Eradication and Measles Control Project entering transition in 20 Central and West African Ministries and two Regional Organizations (OCGE and OCEAC), from July 1, 1971 to December 31, 1971. Under this PASA

(Continued)

C. Technicians

(1) (e) <u>Number</u>	(b) <u>Specialized Field</u>	(c) <u>Grade and/or Salary</u>	(d) <u>Duration of Assignment (Man-Months)</u>
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See attached budget.

(2) Duty Post and Duration of Technicians' Services

See attached budget

(3) Language requirements

As designated in position description

(4) Access to Classified Information

All personnel will be cleared for access to classified information in conformance with AID regulations.

(5) Dependents will Will Not Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 830,266

(2) By Cooperating Country - \$1,250,000

AID 1330-1X (9-30)	Cooperating Country Central & West Africa Regional Affairs	PIO/T No. 625-116-2-6125001	Page 4 of 6 Pages
PIO/T	Project/Activity No. and Title 625-11-510-116 Measles Control/Smallpox Eradication		

22. Reports by Contractor or Participating Agency (Indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

Appendix B as applicable to phase out and final evaluation.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

Background information made available to CDC includes the original Technical Assistance Paper and subsequent memoranda bearing upon this project, original E-1s, Project and Grant Agreements and amendments, Consultant Report, End of Evaluation of Smallpox/Measles Program, and all reports submitted on this program.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities: CDC is responsible for successfully carrying out the phase-out and transition services described herein. Relations at individual posts overseas are described in Section VII, B, parts 3 and 5 of the General Agreement between DHEW and AID, and these apply except in situations where country mission resolution of technical assistance is required.

B. Cooperating Country Liaison Official

(Continued)

C. AID Liaison Officials: AID liaison official is the Director, AFR/CWR and his designated Health and Population Officer, AID/W, and AID RDOs in the field continue to be the senior AID representative or his designee (or where no AID representation exists, the US Ambassador or his designee). For the Regional Office in Lagos, the USAID Director for Nigeria or his designee.

AID 7350-1X (9-70) PIO/T	Cooperating Country Central & West Africa Regional Affairs	PIO/T No. 625-116-2-6125001	Page 5 of 6 Pages
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LOGISTIC SUPPORT

25. Provisions for Logistic Support As under previous PASA arrangements. <i>A. Specific Items (Insert "X" in applicable column at right. If entry needs qualification, insert asterisk and explain below in C. "Comments")</i>	In Kind Supplied By		From Local Currency Supplied By	
	AID	Cooperating Country	AID	Cooperating Country
(1) Office Space				
(2) Office Equipment				
(3) Housing and Utilities				
(4) Furniture				
(5) Household Equipment (Stoves, Refrig., etc.)				
(6) Transportation in Cooperating Country				
(7) Interpreter Services				
Other: (Specify)				
(8)				
(9)				
(10)				
(11)				
(12)				
(13)				
(14)				
(15)				

B. Additional Facilities Available From Other Sources

C. Comments

CONTINUATION SHEET

FORM SYMBOL

PIO/T

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

Worksheet Issuance PAGE 6 OF 6 PAGES

1. Cooperating Country Central & West Africa Reg. Affairs 2.a. Code No.

2.b. Effective Date 2.c. Original OR Amendment Not

3. Project/Activity No. and Title
625-11-510-116
Measles Control/Smallpox Eradication

Indicate block numbers.

Use this form to complete the information required in any block of a PIO or PA/PR form.

19.

CDC is required to follow an agreed schedule for reducing personnel input to zero by December 31, 1971 in a manner that will assure the transfer of program responsibilities to local personnel of Ministries and OCCGE and OCEAC, and that training objectives agreed on in the Accra Conference in July 1971 will be met. See Appendix A.

CDC will also prepare a comprehensive report on program status for each country. The report will include:

1. Information on smallpox immunity in the program area with identification of areas where smallpox immunity is low and where smallpox importation is likely.
2. Information on measles immunity and the identification of problem areas.
3. An analysis of the surveillance system indicating the completeness and consistency of reporting.
4. An evaluation of the vaccination teams using a standard evaluation form.
5. An analysis of the administrative support system, especially the commodity support system.

A manual of operations will be developed by CDC which will provide practical directions on carrying out essential aspects of the program.

24. A.

Relationships and Responsibilities (Continued):

or substantive considerations would have regional implications resulting in final resolution at the AID/W/CDC level.

* OCCGE - Organization for Coordination and Cooperation in the Fight Against the Major Endemic Disease.

OCEAC - Organization of Coordination for the Fight Against Endemic Disease of Central Africa.

Project: Measles Control/Smallpox Eradication
625-11-510-116

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APPENDIX A - Technical Services

In implementing this project, CDC will provide and assume responsibility for the following technical support services:

A. Atlanta Headquarters: Maintain a US-based staff at CDC, Atlanta, Georgia, consisting of necessary professional and management services to provide technical direction and supervision for operation and overall coordination for the transition.

B. Regional Office: Continue to maintain a Regional Office in Lagos, Nigeria, to be responsible for providing coordination of intercountry transfer of excess equipment, vaccine and other supplies within the 20-country region.

C. Country and Regional US Technicians: Assign, support, and supervise management and medical advisors that work in each country participating in the Regional Project for Smallpox Eradication and Measles Control for the effective development and operation during the phase-out of the current project.

D. Liaison: In cooperation with AID, maintain appropriate liaison with WHO, UNICEF, OCCGE, OCEAC, and such other national and international agencies and institutions as are necessary to carry out the transition in the most effective manner. AID and CDC will keep each other informed on matters of concern and which affect the respective responsibilities of each for policy, program, and operations with respect to this project.

E. Training CDC Staff: Provide necessary language and operational training for the CDC staff at Headquarters, Regional, or Country level to enable them to carry out their duties and responsibilities under (A), (B), (C), (D). No new training of CDC staff to be undertaken during this period.

F. Participant Training: Continue training courses for Ministry of Health personnel involved in the Smallpox/Measles Program in each country to assure successful continuation of the project.

G. Training Manuals: Continue to provide in English and French, operational and training manuals for appropriate technical areas in the project.

H. Operational Evaluation Studies: Investigative study beyond normal program evaluation and operational testing should be considered as a sub-project for review and approval by AID/W.

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Appendix A - Page 2

I. Procurement: CDC will be responsible for Supply Management of the Measles Control and Smallpox Eradication project commodities through the Afro-American Purchasing Center (AAPC) in conformance with AID procurement procedures, Regulation I, and the Federal Procurement procedures as applicable. (See Appendix D for detailed requirements.)

J. Communications: All communications with the exceptions noted below may be directed among CDC, Atlanta, Regional Office and the field personnel, with information copies provided to AID. The exceptions which must go through AID communications channels, with AID clearance as appropriate, are communications relating to the following:

1. Project Agreements
2. Grant Agreements
3. Major changes in plan of operation
4. Major shifts in personnel
5. Emergency personnel problems such as illness, accidents, etc.
6. CDC Headquarters messages to obtain USAID/country concurrence for field visits.

CDC may use the communication facilities of AID/State for all messages. When these facilities are used, messages must be authorized by an approved official.

Project: Measles Control/Smallpox Eradication
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APPENDIX B - Reporting and Evaluation

A. Reports to AID/W from CDC

Necessary technical and final reports will be submitted to AID/W.

B. Reports to CDC from AID/Washington

The AID/Washington will provide semi-annual briefing session to Smallpox Program Director during which the following items will be covered:

1. Summary of overall program impact.
2. General appraisal of relationships of CDC personnel to USAID/Embassy personnel.
3. General appraisal of relationships of CDC personnel to host country personnel in each post, including an appraisal of language abilities where pertinent.
4. AID/W will immediately apprise Director, Smallpox Eradication Program, CDC of any developments in host countries likely to materially affect the operations and/or personnel of the Measles/Smallpox Program. Where indicated, AID/W will arrange full briefings of appropriate Smallpox Eradication staff on such matters.

APPENDIX C - Special Provisions: Overseas Administration

A. U.S. Personnel

CDC will pay its overseas personnel salaries and applicable differential. It will also arrange and pay for international travel and per diem. However, at CDC's option, arrangements may be made for Embassies to assume responsibility for such travel which originates overseas (e.g., home leave, consultation, separation). (See Appendix E, Financing.)

B. Administrative Support - Regional Headquarters, Lagos, Nigeria

Administrative support will be provided CDC by USAID/Nigeria to the extent this can be done within present USAID staffing limitations.

C. Physical Facilities

CDC will be responsible for (a) determining what physical facilities it requires for the operation of the Regional Office in Lagos and the individual country teams i.e., office space, housing, furniture and supplies; (b) obtaining approval for and procurement of such facilities through the USAID (for Nigeria and Liberia) and the Embassy (for individual countries); and (c) maintaining such facilities in accordance with AID applicable regulations and practices. Agreements for office space or housing as required in the individual countries will be executed for CDC by USAID and/or Embassy and such additional funds as are required through December 1971 are provided in the PIO/T.

In countries where the cooperating government normally provides such facilities for AID-financed projects as part of the country contribution, such contribution will also be expected for this project and should be included in individual country Project Agreements. Any exception must be approved by AID/W.

No further construction of facilities requiring measles control/smallpox project funds will be approved by AID/W.

D. Local Personnel

All local hire overseas personnel for this project are covered under HEW position ceilings and employment limitations or as negotiated.

The Embassy will administer such local personnel in accordance with applicable State regulations. However, they will be under the direct technical direction and supervision of CDC personnel.

E. Shared Administrative Support (SAS) Services

Listed below are the types of services normally provided AID which Embassies are prepared to furnish CDC under SAS:

1. PERSONNEL SERVICES:

1.1 American Personnel Management -- includes recruitment, personnel actions, career guidance, counseling, allowances review, leave records, staffing patterns and positions schedules, and related reports and files. (CDC pays salary and differential directly to its U.S. personnel.)

1.2 Local Personnel Management -- includes recruitment, position classification, evaluation, efficiency reports, personnel actions (including dismissed notices), wage administration, staffing patterns and position schedules, leave records, career guidance and counseling, and related reports and files.

1.3 Welfare and Health Services -- includes diplomatic list matters, post reports and orientation, identity cards and licenses, assistance in traffic violations and accidents, commissary certification, staffing and operation of health room, first aid, immunizations, dispensary, evacuation and medical reports and analysis.

1.4 Travel Services -- includes preparation of travel orders, issuance of GTR's assistance in arrival and departure, reservations, ticket purchases, hotel accommodations, itineraries, obtaining foreign visas.

2. BUDGET AND FISCAL SERVICES:

2.1 Accounts and Records -- includes allotment accounts, ledgers, obligation reports.

2.2 Payrolling -- includes maintenance of pay cards, computation of salaries and allowances, pay check issuance.

2.3 Vouchering -- includes voucher preparation, certification, assistance in travel vouchering audit.

2.4 Cashier and D.O. Operations -- includes check issuances in voucher payment, accommodations exchange, petty cash disbursing related reports.

2.5 Budgeting and Financial Planning -- includes preparation of budget financial plans, other related budgetary processes.

3. GENERAL SERVICES:

3.1 Vehicle Operations (Pooled) -- includes dispatching, driving, garaging, maintenance, records, reports. (Pooled Vehicles)

3.2 Vehicle Maintenance (Non-Pooled) -- includes maintenance, repair servicing, records and reports. (Vehicles not in Pool)

3.3 Administrative Supply -- includes requisitioning, stock control, supply issuances, accountability records and inventories of non-expendable administrative equipment, warehousing.

3.4 Procurement -- includes purchase order preparation, market survey contracting.

3.5 Reproduction -- includes operation of central reproduction service such as thermofax, mimeograph, etc.

3.6 Shipment and Customs -- includes packing and crating, forwarding, customs clearance (including negotiations with host government officials) for incoming and outgoing official supplies, equipment, personal effects, and POV (Privately Owned Vehicles).

3.7 Building Operations - Office -- includes space planning and utilization, leasing, utilities, maintenance, custodial.

3.8 Building Operations - Residential -- includes space planning and utilization, leasing, utilities, maintenance, custodial.

4. COMMUNICATION SERVICES:

4.1 Telegraphic Traffic -- includes encrypting and decrypting, processing of incoming and outgoing telegrams, maintenance of lines of communications.

4.2 Pouching -- includes receipt and distribution of incoming pouches preparation and forwarding outgoing pouches, both classified and unclassified.

4.3 Files and Records -- includes chron files of incoming and outgoing messages, record files of subjects.

4.4 Mail and Messenger Services -- includes pouch transport, mail sorting, routing, delivery.

4.5 Reception and Switchboard Services -- includes central receptionists, telephone switchboard operators and servicing of telephone instrument and secretarial systems.

5. SECURITY AND GUARD SERVICES:

5.1 Personnel Investigations -- includes security orientation, interviews, name-checks, investigations (including police liaison on special cases), evaluations.

5.2 Physical Security -- includes safe-combination control, penetration control, technical surveys.

5.3 Marine Guard Service -- includes supervision, assignment and activities of Marine Guards.

5.4 Watchman Service -- includes supervision, assignment and activities of local employee guards.

F. USAID Administrative Support

In Nigeria and Liberia administrative support for CDC assignees will continue to be provided by the USAID Mission.

APPENDIX D - Procurement

The procurement of country commodities will be done through the AAPC, as the country representative, through the issuance of AID Letter of Commitment type PIO/Cs which identify the major types and quantities of commodities to be financed, and in accordance with Grant Agreements with OCCGE and NEAC and the Nigeria Project Agreement.

CDC, on behalf of the regional organizations and country governments, will:

1. Determine requirements for commodities to be used in the program, including preparation of detailed specifications in final form. Specifications must meet AID criteria of commodity eligibility. Any deviations must be approved by AID/W.
2. On issuance of AID Letter of Commitment for procurement, prepare detailed procurement requisition with specifications, shipping, documentation, and all other instructions as required by AID regulations including provisions for procurement costs and bank charges and submit these to AAPC. Any deviations from AID regulations must be approved by AID/W.
3. The need for waivers of statutory or administrative requirements or other provisions of AID Regulations I will be determined by CDC and submitted to AID/W for approval. Determinations and waiver requests pertaining to proprietary procurement and non U.S. source requirements will be made simultaneously with requirements determination (para. 1. above) so that procurement will not be delayed.
4. Arrange for proper receipt at destination, storage and distribution of commodities and spare parts in Africa. This will include warehousing and stock control systems (stocks, records, requisition forms, receiving reports, etc.).
5. Assume responsibility for vehicle and equipment maintenance for vehicles supplied CDC personnel.
6. As required, train CDC field staff and local African personnel in vehicle and equipment maintenance, storage and maintenance of inventory and property records and controls.
7. Prepare prompt reports, surveys or claims on short, damaged or substandard equipment so that CDC headquarters, the purchasing agent, or AID, as appropriate, may take effective and timely action.
8. Provide liaison with the purchasing agent (AAPC) including, where necessary, advice on technical matters, relevant to evaluating bids. The CDC liaison officials will systematically review AAPC's progress reports and establish procurement and delivery priorities.

9. Monitor and backstop procurement and shipment of AID-financed commodities. This will include responding to and taking direct action upon messages from the field concerning project commodities in accordance with AID regulations. Any response or action representing a deviation from AID regulations must be approved and/or concurred in by AID/W.

10. Monitor the final contribution dates on program documentation (e.g., PIO/C, recommending amendment if required.

11. In addition, CDC will work with AAPC in the development of improved procedures for the purchase, inspection, shipment and management of the commodities provided under this project. Any recommendations for major changes in present procedures or exceptions to those procedures will be given prompt AID consideration.

12. CDC will submit to the OCCOE, OCEAC and countries as appropriate quarterly reports covering procurement, shipment, distribution and costs of commodities, as required by the OCCOE and OCEAC grants and country ProAgs.

APPENDIX E - FinancingA. General

CDC is authorized to incur expenditures not to exceed the total amount authorized in PAGA Budget. This amount is the total of the budgets for the operation of CDC Headquarters in Atlanta, Georgia, Regional Office and Country Programs.

B. Funding

The Center for Disease Control, USPHS, will continue to fund expenditures of the Smallpox Eradication and Measles Control Program, through an DHEW advance of funds, and be reimbursed for expenses incurred by USAID through a transfer of monies authorized by an SF-1081. The statement will be addressed as follows:

Office of the Controller
Agency for International Development
Room 525 Building SA-12
Washington, D. C. 20523
Attention: C/ACC/CAD

An Embassy or USAID which makes disbursements (excluding SAS, see paragraph D) on behalf of CDC in implementing this PIO/T will bill CDC directly for those costs. Such expenditures may include:

Overseas Operations Only: Contractual Services
Rent, Utilities, Communications
Allowances, U. S. Personnel
Local personnel salaries
Local travel and per diem
Logistic Supplies and Office Equipment
Printing
Training
(At CDC's option, international travel originating overseas--e.g., home leave consultation, separation--for which the Embassy would be expected to make arrangements, may be included in these direct expenditures by Embassy/USAID portion of each country budget)

C. Shared Administrative Support (SAS)

The SAS budget covers the additive general administrative expense, if any, incurred by Embassies in providing CDC personnel with support service as outlined in Appendix C. It does not cover costs specifically and exclusively identifiable chargeable as CDC costs.

APPENDIX E

-2-

Based on the SAS Budget agreed to by State and AID, AID will reimburse State directly for this cost and charge the Measles Control/Smallpox Eradication project. AID will provide to CDC a final report of such transactions covering the period July 1, 1971 to December 31, 1971.

PIO/T No.: 625-116-2-6125001

Project No. & Title: 625-11-510-116
Measles Control/Smallpox Eradication

APPENDIX F - SCOPE OF WORK FOR PERIOD

Included as part of this appendix for background information are the Grant Agreements with OCCGE and OCEAC, as well as phase-out Plan Ops for each of the countries in which the program operates.

PIO/T No.: 625-116-2-6125001
Project No. & Title: 625-11-510-116
Measles Control/Smallpox Eradication

APPENDIX G - BUDGETS

A budget for PASA costs, July 1, 1971 to December 31, 1971, to be financed by reimbursement of expenditures to Department of Health, Education and Welfare prepared separately for the Headquarters (Atlanta), Regional Office (Lagos) and countries in accordance with format furnished by AID is attached.

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

1. Cooperating Country **Central &
West Africa Regional**

Page 1 of 2 Pages

PIO/T

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

2. PIO/T No. **4**
625-116-2-6115003

3. Original or
Amendment No. _____

4. Project/Activity No. and Title
625-11-510-116
Measles Control/Smallpox Eradication

DISTRIBUTION

5. Appropriation Symbol
72-1111004

6.A. Allotment Symbol and Charge
154-61-625-00-69-11

6.B. Funds Allotted to:
 A.I.D./W Mission

7. Obligation Status
 Administrative Reservation Subobligation

8. Funding Period (Mo., Day, Yr.)
From **7-1-70** to **6-30-71**

9.A. Service to Start (Mo., Day, Yr.)
Between **7-1-70** and _____

9.B. Completion date of Services
(Mo., Day, Yr.)
6-30-71

10.A. Type of Action
 A.I.D. Contract Cooperating Country Contract Participating Agency Service Agreement Other: _____

10.B. Authorized Agent
AID/W through U. S. Public Health Service

Estimated Financing		(1)	(2)	(3)	(4)
\$1.00 =		Previous Total	Increase	Decrease	Total to Date
11. Maximum A.I.D. Financing	A. Dollars		1,900,000		1,900,000
	B. U.S.-Owned Local Currency				
12. Cooperating Country Contributions	A. Counterpart				
	B. Other		2,546,000		2,546,000

13. Mission References

14. Instructions to Authorized Agent

15. Clearances - Show Office Symbol, Signature and Date for all Necessary Clearances.

A. The specifications in the scope of work are technically adequate
AFR/TAC: JPrince (phone)

B. Funds for the services requested are available
C/ACC/WAB: FEChaney
~~BY ACC: KBY~~ *FE Chaney*

C. The scope of work lies within the purview of the initiating office and approved Agency Programs
AFR/CWR: VBurati V.B. 4/15/71

D. **AFR/MGT/FO: HRosenbaum** *HR*

E. **AFR/CWR: MLWigby** *MLW*

F. **AFR/CWR: FJSpencer** *FJ*

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

17. For the Agency for International Development

18. Date of issuance

Signature and date: _____

Signature: *Murray Gray*

April 16, 1971

Title: _____

Title: Deputy Director, AFR/MGT/CD

PIO/T

Project/Activity No. and Title
**625-11-510-116
Measles Control/Smallpox Eradication**

SCOPE OF WORK

19. Scope of Technical Services

A. Objective for which the Technical Services are to be Used

This PIO/T provides details whereby the Center for Disease Control (CDC) of the USPHS will carry out for AID the fifth year of operation of the Regional
(Continued)

B. Description

CDC, on behalf of AID, will assume operational and administrative responsibility for this multi-country regional project. CDC will provide technical advice, supervision, and coordination to the overall project including travel of headquarters personnel of the field to inspect, evaluate, and report status of on-going activities and to assure that all segments of the program scheduled to be implemented in each country are carried out in conformance with the work plans and provisions contained in the Grant Agreements with OCCGE and OCEAC and the Project Agreements signed with each participating country. During fiscal year 1971 and continuing through December of calendar year 1971, CDC will provide technical support services, as outlined in Appendix A to this PIO/T, when implementing plans specified in individual country Project Agreements between AID and the participating countries and the Grant Agreements with OCCGE and OCEAC. This project will continue to be implemented in accordance with the special
(Continued)

C. Technicians

(1) (a) <u>Number</u>	(b) <u>Specialized Field</u>	(c) <u>Grade and/or Salary</u>	(d) <u>Duration of Assignment (Man-Months)</u>
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See attached budget.

(2) Duty Post and Duration of Technicians' Services

See attached budget.

(3) Language requirements

S-2; R-2

(4) Access to Classified Information

All U.S. personnel will be cleared for access to classified information in conformance with AID regulations.

(5) Dependents Will Will Not Be Permitted to Accompany Technician

D. Financing of Technical Services

(1) By AID - \$ 1,900,000

(2) By Cooperating Country - \$2,546,000

AID 1250-1X (9-70)	Cooperating Country Central & West Africa Regional	PIO/T No. 625-116-2-611500	Page 4 of 5 Pages
PIO/T	Project/Activity No. and Title 625-11-510-116 Measles Control/Smallpox Eradication		

22. Reports by Contractor or Participating Agency (indicate type, content and format of reports required, including language to be used if other than English, frequency or timing of reports, and any special requirements)

See Appendix B for reporting and evaluation.

23. Background Information (Additional information useful to Authorized Agent and Prospective Contractors or Participating Agency; if necessary cross reference Block 19.C(4) above.)

Background information made available to CDC includes the original Technical Assistance Paper and subsequent memoranda bearing upon this project, original E-1s, Project and Grant Agreements and amendments, and all reports submitted on this program.

24. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

- A. Relationships and Responsibilities : CDC is responsible for successfully carrying out the services described herein. Relations at individual posts overseas are described in Section VII, B, parts 3 and 5 of the General Agreement between DHEW and AID, and these apply except in situations where country mission resolution of technical or
- B. Cooperating Country Liaison Official : AID liaison official is the Director, CWR. AID liaison officials in the field continue to be the senior AID representative or his designee (or where no AID representation exists, the US Ambassador or his designee). For the Regional Office in Lagos, the USAID Director for Nigeria or his designee.
- C. AID Liaison Officials

(Continued)

CONTINUATION SHEET

FORM SYMBOL
AID 1350-IX

DEPARTMENT OF STATE
AGENCY FOR
INTERNATIONAL DEVELOPMENT

TITLE OF FORM
PIO/T

<input checked="" type="checkbox"/> Worksheet	<input type="checkbox"/> Issuance	PAGE 5 OF 5 PAGES
1. Cooperating Country & West Africa Regional		2.a. Code No.
2.b. Effective Date		2.c. <input checked="" type="checkbox"/> Original OR <input type="checkbox"/> Amendment No.
3. Project/Activity No. and Title 625-11-510-116 Measles Control/Smallpox Eradication		

Indicate block numbers.
19.A.

Use this form to complete the information required in any block of a PIO or PAA form.

Objective for which the Technical Services are to be Used: (Continued)

Smallpox Eradication and Measles Control Project. Twenty African countries: Cameroon, Central African Republic, Chad, Congo (B), Dahomey, Equatorial Guinea, Gabon, Gambia, Ghana, Guinea, Ivory Coast, Liberia, Mali, Mauritania, Niger, Nigeria, Senegal, Sierra Leone, Togo, and Upper Volta, and two Regional Organizations (OCCGE and OCEAC)* are participating in this regional project. That part of the project directed toward the eradication of smallpox in these countries represents the AID contribution for Africa toward the WHO global international eradication program with WHO providing assistance in financing short-falls of local operating costs requested by the countries.

Such assistance as is provided to Congo (B) will be commodity assistance through OCEAC and this organization will assure the provision of the requisite technical assistance and the effective administration of the program in this country. As stated in the Technical Assistance paper and subsequent documents, AID has agreed, subject to the annual availability of funds, to continue to participate in a vaccinating program lasting through December 31, 1971. The principle objectives of the on-going maintenance vaccinating programs (Phase II)**: to achieve smallpox eradication and the control of measles, remain unaltered.

19.B.

Description: (Continued)

provisions governing report, administration, procurement and financing requirements outlined in Appendices B, C, D, and E; and annual scope of work specifications in Appendix F. SAS Services will be paid directly to State by AID per Appendix E, item C. CDC will continue to develop plans of operations in coordination with the countries and with the OCCGE and OCEAC.

24.A.

Relationships and Responsibilities: (Continued)

substantive considerations would have regional implications resulting in final resolution at the AID/W CDC level.

* OCCGE - Organization for Coordination and Cooperation in the Fight Against the Major Endemic Disease.

OCEAC - Organization of Coordination for the Fight Against Endemic Disease of Central Africa.

** Defined in AID's Memorandum of Approval of Phase II Activities, January 5, 1970.

APPENDIX A - Technical Services

In implementing this project, CDC will provide and assume responsibility for the following technical support services:

A. Atlanta Headquarters: Maintain a US-based staff at CDC, Atlanta, Georgia, consisting of medical, virological, statistical, and management services to provide technical direction and supervision for each country operation and overall coordination for the region.

B. Regional Office: Continue to maintain a Regional Office in Lagos, Nigeria, to be responsible for providing coordination of intercountry transfer of excess equipment, vaccine and other supplies within the 20-country region.

C. Country and Regional US Technicians: Assign, support, and supervise management and medical advisors that work in each country participating in the Regional Project for Smallpox Eradication and Measles Control for the effective development and operation of all programs. CDC will pay or arrange to pay its assignees all personnel compensation and benefits (including cost-of-living allowances, quarters, temporary lodging and educational allowances), local travel, and travel for R&R and education. (See Block 21, Special Provisions.)

D. Liaison: In cooperation with AID, ~~WHO, UNICEF, OCCGE, OCEAC~~ maintain appropriate liaison with WHO, UNICEF, OCCGE, OCEAC, and such other national and international agencies and institutions as are necessary to carry out the project in the most effective manner. AID and CDC will keep each other informed on matters of concern and which affect the respective responsibilities of each for policy, program, and operations with respect to this project.

E. Training CDC Staff: Provide necessary language and operational training for the CDC staff at Headquarters, Regional, or Country level to enable them to carry out their duties and responsibilities under (A), (B), (C), (D).

F. Participant Training: Continue training courses for Ministry of Health personnel involved in the Smallpox/Measles Program in each country to assure successful continuation of the project. CDC will provide AID/W with a draft PIO/P for AID issuance for any U.S. and/or third country training necessary for successful program implementation.

G. Training Manuals: Continue to provide in English and French, operational and training manuals for appropriate technical areas in the project.

H. Operational Evaluation Studies: Investigative study beyond normal program evaluation and operational testing should be considered as a subproject for review and approval by AID/W.

I. Procurement: CDC will be responsible for Supply Management of the Measles Control and Smallpox Eradication project commodities through the Afro-American Purchasing Center (AAPC) in conformance with AID procurement procedures, Regulation I, and the Federal Procurement procedures as applicable. (See Appendix D for detailed requirements.)

J. Communications: All communications with the exceptions noted below may be directed among CDC, Atlanta, Regional Office and the field personnel, with information copies provided to AID. The exceptions which must go through AID communications channels, with AID clearance as appropriate, are communications relating to the following:

1. Project agreements
2. Grant agreements
3. Major changes in plan of operation
4. Major shifts in personnel
5. Emergency personnel problems such as illness, accidents, etc.
6. CDC Headquarters messages to obtain USAID/country concurrence for field visits.

CDC may use the communication facilities of AID/State for all messages. When these facilities are used, messages must be authorized by an approved AID official. AID will authorize and transmit those messages submitted by CDC, which do not require AID clearance. For those messages which require AID concurrence, the necessary clearances will be obtained prior to transmission.

APPENDIX B - Reporting and Evaluation

A. Reports to AID/W from CDC

In accordance with the provisions of Section V of Appendix I of the General Agreement between DHEW and AID, CDC shall submit to AID, in addition to such other reports as may from time to time be necessary, the following:

1. Plan of Operations - CDC will submit to AID Washington Liaison Officer copies of annual Plan of Operations for each country containing summaries of Program Progress to date and specific objectives for the current year.
2. Progress Report - Semi-annual progress report toward meeting these objectives will be provided to the Liaison Officer for each country with a summary document for the entire region.
3. Fiscal Report - A quarterly report delineating fiscal obligation by major object class, separated as PASA budget, i.e. Atlanta Headquarters, Regional Office, and country, will be provided AID Washington Liaison Officer.
4. Statistical Summary - Monthly Statistical Summary of Program operations will be provided AID Washington Liaison Officer.
5. Technical Reports - Periodically narrative technical reports on Program Information are published. Copies of this series "SEP Report" will be provided Liaison Officer.

B. Reports to CDC from AID/Washington

The AID/Washington Liaison Officer will provide semi-annual briefing session to Smallpox Program Director during which the following items will be covered:

1. Summary of overall program impact.
2. General appraisal of relationships of CDC personnel to USAID/
Embassy personnel.
3. General appraisal of relationships of CDC personnel to host country personnel in each post, including an appraisal of language abilities where pertinent.
4. AID/W will immediately apprise Director, Smallpox Eradication Program, CDC of any developments in host countries likely to materially affect the operations and/or personnel of the Measles/Smallpox Program. Where indicated, AID/W will arrange full briefings of appropriate Smallpox Eradication staff on such matters.

APPENDIX C - Special Provisions: Overseas Administration

A. U.S. Personnel

CDC will pay its overseas personnel salaries and applicable differential. It will also arrange and pay for international travel and per diem. However, at CDC's option, arrangements may be made for Embassies to assume responsibility for such travel which originates overseas (e.g., home leave, consultation, separation). (See Appendix E, Financing.)

B. Administrative Support - Regional Headquarters, Lagos, Nigeria

Administrative support will be provided CDC by USAID/Nigeria to the extent this can be done within present USAID staffing limitations.

C. Physical Facilities

CDC will be responsible for (a) determining what physical facilities it requires for the operation of the Regional Office in Lagos and the individual country teams i.e., office space, housing, furniture and supplies; (b) obtaining approval for and procurement of such facilities through the USAID (for Nigeria and Liberia) and the Embassy (for individual countries); and (c) maintaining such facilities in accordance with AID applicable regulations and practices. Office space for the Regional Office in Lagos, and housing for staff of the Regional Office will be obtained and negotiated directly by CDC with concurrence of USAID and/or Embassy in the agreements entered into by CDC. Agreements for office space or housing as required in the individual countries will be executed for CDC by USAID and/or Embassy and such additional funds as are required will be provided in the PIO/T.

In countries where the cooperating government normally provides such facilities for AID-financed projects as part of the country contribution, such contribution will also be expected for this project and should be included in individual country Project Agreements. Any exception must be approved by AID/W.

Construction of facilities requiring measles control/smallpox project funds must be approved by AID/W.

D. Local Personnel

CDC is responsible for determining the extent to which local support personnel are required for its operations in all countries and of obtaining the services of such personnel (clerical, drivers, mechanics, interpreters, watchmen, etc.) through the facilities of the USAID or Embassy provided under the terms of the Shared Administrative Support (SAS) agreement between AID and the Department of State.

All local hire overseas personnel for this project are covered under HEW position ceilings and employment limitations. It is the responsibility of the PASA agency to report these employees to OMB.

The Embassy will administer such local personnel in accordance with applicable State regulations. However, they will be under the direct technical direction and supervision of CDC personnel.

E. Shared Administrative Support (SAS) Services

Listed below are the types of services normally provided AID which Embassies are prepared to furnish CDC under SAS:

1. PERSONNEL SERVICES:

1.1 American Personnel Management -- includes recruitment, personnel actions, career guidance, counseling, allowances review, leave records, staffing patterns and positions schedules, and related reports and files. (CDC pays salary and differential directly to its U.S. personnel.)

1.2 Local Personnel Management -- includes recruitment, position classification, evaluation, efficiency reports, personnel actions, wage administration, staffing patterns and position schedules, leave records, career guidance and counseling, and related reports and files.

1.3 Welfare and Health Services -- includes diplomatic list matters post reports and orientation, identity cards and licenses, assistance in traffic violations and accidents, commissary certification, staffing and operation of health room, first aid, immunizations, dispensary, evacuation and medical reports and analysis.

1.4 Travel Services -- includes preparation of travel orders, issuance of GTR's assistance in arrival and departure, reservations, ticket purchases, hotel accommodations, itineraries, obtaining foreign visas.

2. BUDGET AND FISCAL SERVICES:

2.1 Accounts and Records -- includes allotment accounts, ledgers, obligation reports.

2.2 Payrolling -- includes maintenance of pay cards, computation of salaries and allowances, pay check issuance.

2.3 Vouchering -- includes voucher preparation, certification, assistance in travel vouchering audit.

2.4 Cashier and D.O. Operations -- includes check issuances in voucher payment, accommodations exchange, petty cash disbursing related reports.

2.5 Budgeting and Financial Planning -- includes preparation of budget financial plans, other related budgetary processes.

3. GENERAL SERVICES:

3.1 Vehicle Operations (Pooled) -- includes dispatching, driving, garaging, maintenance, records, reports. (Pooled Vehicles.)

3.2 Vehicle Maintenance (Non-Pooled) -- includes maintenance, repair servicing, records and reports. (Vehicles not in Pool.)

3.3 Administrative Supply -- includes requisitioning, stock control, supply issuances, accountability records and inventories of non-expendable administrative equipment, warehousing.

3.4 Procurement -- includes purchase order preparation, market survey contracting.

3.5 Reproduction -- includes operation of central reproduction service such as thermofax, mimeograph, etc.

3.6 Shipment and Customs -- includes packing and crating, forwarding, customs clearance (including negotiations with host government officials) for incoming and outgoing official supplies, equipment, personal effects, and POV (Privately Owned Vehicles).

3.7 Building Operations - Office -- includes space planning and utilization, leasing, utilities, maintenance, custodial.

3.8 Building Operations-Residential -- includes space planning and utilization, leasing, utilities, maintenance, custodial.

4. COMMUNICATION SERVICES:

4.1 Telegraphic Traffic -- includes encrypting and decrypting, processing of incoming and outgoing telegrams, maintenance of lines of communications.

4.2 Pouching -- includes receipt and distribution of incoming pouches preparation and forwarding outgoing pouches, both classified and unclassified.

4.3 Files and Records -- includes chron files of incoming and outgoing messages, record files of subjects.

APPENDIX C

- 4 -

4.4 Mail and Messenger Services -- includes pouch transport, mail sorting, routing, delivery.

4.5 Reception and Switchboard Services -- includes central receptionists, telephone switchboard operators and servicing of telephone instrument and secretarial systems.

5. SECURITY AND GUARD SERVICES:

5.1 Personnel Investigations -- includes security orientation, interviews, name-checks, investigations (including police liaison on special cases), evaluations.

5.2 Physical Security -- includes safe-combination control, penetration control, technical surveys.

5.3 Marine Guard Service -- includes supervision, assignment and activities of Marine Guards.

5.4 Watchman Service -- includes supervision, assignment and activities of local employee guards.

F. USAID Administrative Support

In Nigeria & Liberia administrative support for CDC assignees will continue to be provided by the USAID Mission.

APPENDIX D - Procurement

The procurement of country commodities will be done through the AAPC, as the country representative, through the issuance of AID Letter of Commitment type PIO/Cs which identify the major types and quantities of commodities to be financed, and in accordance with Grant Agreements with OCCGE and OCEAC and the Nigeria Project Agreement.

CDC, on behalf of the regional organizations and country governments, will:

1. Determine requirements for commodities to be used in the program, including preparation of detailed specifications in final form. Specifications must meet AID criteria of commodity eligibility. Any deviations must be approved by AID/W.

2. On issuance of AID Letter of Commitment for procurement, prepare detailed procurement requisition with specifications, shipping, documentation, and all other instructions as required by AID regulations including provisions for procurement costs and bank charges and submit these to AAPC. Any deviations from AID regulations must be approved by AID/W.

3. The need for waivers of statutory or administrative requirements or other provisions of AID Regulations I will be determined by CDC and submitted to AID/W for approval. Determinations and waiver requests pertaining to proprietary procurement and non U.S. source requirements will be made simultaneously with requirements determination (para. 1. above) so that procurement will not be delayed.

4. Arrange for proper receipt at destination, storage and distribution of commodities and spare parts in Africa. This will include warehousing and stock control systems (stocks, records, requisition forms, receiving reports, etc.).

5. Assume responsibility for vehicle and equipment maintenance for vehicles supplied CDC personnel.

6. As required, train CDC field staff and local African personnel in vehicle and equipment maintenance, storage and maintenance of inventory and property records and controls.

7. Prepare prompt reports, surveys or claims on short, damaged or substandard equipment so that CDC headquarters, the purchasing agent, or AID, as appropriate, may take effective and timely action.

8. Provide liaison with the purchasing agent (AAPC) including, where necessary, advice on technical matters, relevant to evaluating bids. The CDC liaison officials will systematically review AAPC's progress reports and establish procurement and delivery priorities.

9. Monitor and backstop procurement and shipment of AID-financed commodities. This will include responding to and taking direct action upon messages from the field concerning project commodities in accordance with AID regulations. Any response or action representing a deviation from AID regulations must be approved and/or concurred in by AID/W.

10. Monitor the final contribution dates on program documentation (e.g., PIO/C, recommending amendment if required.

11. In addition, CDC will work with AAPC in the development of improved procedures for the purchase, inspection, shipment and management of the commodities provided under this project. Any recommendations for major changes in present procedures or exceptions to those procedures will be given prompt AID consideration.

12. CDC will submit to the OCCGE, OCEAC and countries as appropriate quarterly reports covering procurement, shipment, distribution and costs of commodities, as required by the OCCGE and OCEAC grants and country ProAgs.

APPENDIX E - Financing

A. General

CDC is authorized to incur expenditures not to exceed the total amount authorized in PASA Budget. This amount is the total of the budgets for the operation of CDC Headquarters in Atlanta, Georgia, Regional Office and Country Programs.

B. Funding

The Center for Disease Control, USPHS, will continue to fund expenditures of the Smallpox Eradication and Measles Control Program, through an DHEW advance of funds, and be reimbursed for expenses incurred by USAID through a transfer of monies authorized by an SF-1081. The statement will be addressed as follows:

Office of the Controller
Agency for International Development
Room 525 Building SA-12
Washington, D. C. 20523
Attention: C/ACC/CAB

An Embassy or USAID which makes disbursements (excluding SAS, see paragraph C) on behalf of CDC in implementing this PIO/T will bill CDC directly for those costs. Such expenditures may include:

Overseas Operations Only: Contractural Services
Rent, Utilities, Communications
Allowances, U. S. Personnel
Local personnel salaries
Local travel and per diem
Logistic Supplies and Office Equipment
Printing
Training
(At CDC's option, international travel originating overseas--e.g., home leave consultation, separation--for which the Embassy would be expected to make arrangements, may be included in these direct expenditures by Embassy/USAID portion of each country budget)

C. Shared Administrative Support (SAS)

The SAS budget covers the additive general administrative expense, if any, incurred by Embassies in providing CDC personnel with support service as outlined in Appendix C. It does not cover costs specifically and exclusively identifiable chargeable as CDC costs.

Based on the SAS Budget agreed to by State and AID, AID will reimburse State directly for this cost and charge the Measles Control/Smallpox Eradication project. AID will provide to CDC a report of such transactions on an annual basis.

D. Annual Budget Projection

- (1) To be submitted to the AID/W Liaison Officer in 8 copies.
- (2) To be submitted March 31 of each year, unless requested sooner.
- (3) To consist of proposed PASA Budget sheets ~~_____~~
~~_____~~

The Annual Budget Projection shall narratively explain reasons for deviation of future estimates from the experience levels of the current year and give position by position estimates for the personal services line.

The commodity table shall list by country and commodity item the quantity of program commodities required to supplement or replace current stocks in order to carry operations through the succeeding 15 months. Narrative explanation as appropriate shall be supplied.

APPENDIX F - Scope of Work for Period

Included as part of this appendix for background information are the Grant Agreements with OCCGE and OCEAC, as well as current Plan Ops for each of the countries in which the program operates.

~~_____~~
~~_____~~

APPENDIX G - Budgets

An annual budget for FASA costs to be financed by reimbursement of expenditures to Department of Health, Education and Welfare will be prepared separately for the Headquarters (Atlanta), Regional Office (Lagos) and countries in accordance with format furnished by AID.

~~_____~~

~~_____~~

UNITED STATES GOVERNMENT

Memorandum

TO : Acting AA/AFR, Mr. Edward B. Hogan
THRU : AFR/DP, Charles D. Parker
FROM : AFR/DP, Dave Garms

DATE: February 2, 1972

SUBJECT: Measles/Smallpox Eradication Project (116)

REF : Your Question Regarding Forward Funding for FY 73

The Measles/Smallpox project terminated on December 31, 1971. However, an agreement was reached by AID and CDC to extend the surveillance aspect of Phase II through December 31, 1972. In order to effect adequate commodity surveillance, CDC has agreed to fund personnel costs of 12 field technicians from January 1, 1972 until December 31, 1972. For its part, AID has agreed to provide the OPRED ceiling and support costs for the 12 field technicians for the same period of time. In addition, AID has agreed to fund personnel and support costs for 4 Operations Officers in Africa and 2 Supply Assistants in Atlanta for the six months ending June 30, 1972. The total cost of AID's commitment through June 30, 1972 is \$197,000, for which a PASA has been signed. It is estimated that the PASA for the remainder of CY 72 (the first 6 months of Fiscal 73) may run between \$150,000 and \$200,000.

The new add-on project is Strengthening of Public Health Delivery Systems (998) for which \$2 million is programmed for FY 73. The add-on project is in the formative stages. The PPP was received in August, 1971. At this time, a feasibility study costing \$100,000 is in progress to determine how: 1) Past gains made in the Measles/Smallpox project can be best maintained and 2) What direction the new add-on project should take in controlling endemic diseases in Central and West Africa. Herman Marshall informed me that the PROP should be submitted by the 4th quarter of FY 72 and approved by July 1, 1972.

There are two alternative solutions to the funding problem for the Measles/Smallpox project for the first half of FY 73. They are discussed as follows:

1. Forward Funding - To forward fund, a project agreement (s) would be needed. At present AID has a project agreement with only Nigeria. Pertinent Manual Orders 1099.2 and 1333.1 both state: ". . . forward funding of the services of employees of another U.S. Government agency through a PASA, i.e., that the services are for a specific project with funds obligated through a signed project agreement." Mary Lou Wigby informed me that based on the time it took for the last one, it would take from 2 to 3 months to get an amended project agreement with Nigeria; and in



UNITED STATES GOVERNMENT

Memorandum

TO : The Files

DATE: May 8, 1972

FROM : *David J. Garms*
AFR/DP, David J. Garms

SUBJECT: Measles/Smallpox Eradication 116

DP PROP files currently contain a PA for Measles/Smallpox for 1966-1971. No PA exists for 1972 and CWR was informed of this in December 1971. Assistance was requested by CWR in preparing the proper documentation to amend the PA. Ref. A and B were drafted by this Office in response to this request. In February 1972, Ref. C was given to CWR, after which it was mutually agreed that the necessary funds for FY 73 would be forward funded.

C.C. HERMAN MARSHALL



I. PROJECT IDENTIFICATION

<p>1. PROJECT TITLE</p> <p style="text-align: center;">Measles Control/Smallpox Eradication</p>	<p>APPENDIX ATTACHED</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p>
<p>3. RECIPIENT (specify)</p> <p><input type="checkbox"/> COUNTRY _____</p> <p><input checked="" type="checkbox"/> REGIONAL _____ <input type="checkbox"/> INTERREGIONAL _____</p>	<p>4. LIFE OF PROJECT</p> <p>BEGINS FY <u>66</u></p> <p>ENDS FY <u>72</u></p>
<p>2. PROJECT NO. (N.O. 10)</p> <p style="text-align: center;">625-11-510-116</p>	
<p>5. SUBMISSION</p> <p><input type="checkbox"/> ORIGINAL _____ DATE _____</p> <p><input checked="" type="checkbox"/> REV. NO. <u>2</u> _____ DATE _____</p> <p>CONTR./PASA NO. _____</p>	

II. FUNDING (\$000) AND MAN MONTHS (MM) REQUIREMENTS

A. FUNDING BY FISCAL YEAR	B. TOTAL \$	C. PERSONNEL		D. PARTICIPANTS		E. COMMOD- ITIES \$	F. OTHER COSTS \$	G. PASA/CONTR.		H. LOCAL EXCHANGE CURRENCY RATE: \$ US (U.S. OWNED)		
		(1) \$	(2) MM	(1) \$	(2) MM			(1) \$	(2) MM	(1) U.S. GRANT LOAN	(2) C/COP COUNTRY	
											(A) JOINT	(B) BUD
1. PRIOR THRU ACTUAL FY	29,380							29,380				
2. OPRN FY	1,150 1,150							1,150 1,150				
3. BUDGET FY												
4. BUDGET +1 FY												
5. BUDGET +2 FY												
6. BUDGET +3 FY												
7. ALL SUBQ. FY												
8. GRAND TOTAL												

9. OTHER DONOR CONTRIBUTIONS

(A) NAME OF DONOR	(B) KIND OF GOODS/SERVICES	(C) AMOUNT

III. ORIGINATING OFFICE CLEARANCE

1. DRAFTER	TITLE	DATE
AFR/CWR, H. Marshall	Population and Health Officer, CWR	
2. CLEARANCE OFFICER	TITLE	DATE
AFR/CWR, F.J. Spencer	Director, CWR	

IV. PROJECT AUTHORIZATION

1. CONDITIONS OF APPROVAL

This PA is to reflect prior approval given in Action Memorandum dated 4/16/71 and 10/7/71, and also in AIDTO CIRC A-1813.

2. CLEARANCES

BUR/OFF.	SIGNATURE	DATE	BUR/OFF	SIGNATURE	DATE
AFR/CWR	M. L. Wigby				
AFR/DP	J. Govan				
AFR/DP	E. Hogan				

3. APPROVAL AAS OR OFFICE DIRECTORS

SIGNATURE	DATE
TITLE	
AA/AFR, Acting Assistant Admin. for Africa	

4. APPROVAL A/AID (See N.O. 1025.1 VI C)

SIGNATURE	DATE
ADMINISTRATOR, AGENCY FOR INTERNATIONAL DEVELOPMENT	

ACTION MEMORANDUM FOR THE ASSISTANT ADMINISTRATOR FOR AFRICA**THRU:** AFR/DP, Mr. Edward B. Hogan**FROM:** AFR/CWR, Fermino J. Spencer

PROBLEM: To approve revision number 2 of the Project Authorization for the Measles/Smallpox project, number 625-11-510-116, which is to reflect prior approval given in Action Memoranda dated 4/16/71 and 10/7/71, and in AIDTO CIRC A- 1813.

DISCUSSION: The Measles/Smallpox Eradication project terminated on December 31, 1971. However, an agreement was reached between A.I.D. and the Communicable Diseases Center (CDC) whereby CDC would insure surveillance of the project through December 31, 1972. CDC has agreed to fund personnel costs of 12 field technicians from January 1, 1972 until December 31, 1973. A.I.D. has agreed to fund the Support Costs for the 12 field technicians for the same period of time, plus the personnel and support costs for 4 Operations Officers in Africa and 2 Supply Assistants in Atlanta for 6 months to June 30, 1972.

RECOMMENDATION: That you approve the PA revision to reflect prior Agreements and subsequent Approvals.

HMarshall/DGarms

addition, initial project agreements with OCEAC and OCCGE would be required. It could be requested that CWR draft the three required project agreements necessary for forward funding of the PASA with CDC for the remainder of CY 72.

2. Include in the Add-On Project - The FY 73 support costs for the 12 technicians could be included in the new project. However, this raises the question of whether we want CDC to gain an entry into the new add-on project in this way. Taking into consideration the problems that AID had with CDC in implementation of the Measles/Smallpox project, it might be prudent to maintain the recent momentum towards disassociation.

AIRGRAM

DEPARTMENT OF STATE

PD-AAS-611

XEROX 450p

UNCLASSIFIED
CLASSIFICATION

1813

For each address check one ACTION | INFO

DATE RECD.

TO - AIDTO CIRC A- 1813

JOINT STATE/AID MESSAGE

Best Available Copy

DATE SENT

9/1/71

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FROM . AID/W

SUBJECT . Smallpox/Measles

- REFERENCE .
- (A) AIDTO CIRC A-433 dated February 20, 1970
 - (B) STATE 95692 dated June 12, 1971
 - (C) STATE 114118 dated June 25, 1971
 - (D) ABIDJAN 3823 (NOTAL)
 - (E) NLAMEY 1530 (NOTAL)

1. Summary: We are pleased to report that an agreement has been reached with the Center for Disease Control (Atlanta) to insure coverage of the surveillance component of the Measles/Smallpox program through December 31, 1972. CDC has agreed to fund personnel costs of 12 field technicians from January 1, 1972 until December 31, 1972. AID has also agreed extend four operations officers until June 30, 1972 for purpose of insuring commodity flow. AID/CDC anticipates ordering balance all commodities by end September 1971. AID will fund both personnel costs and support costs of these four operations officers. Planning for the follow-on project is also progressing well. Encouraging discussions have been held with UNDP officials and WHO representatives in New York. AID/W public health officers have visited Geneva and Paris for technical discussions with WHO and FAC. END SUMMARY.

2. CDC recently submitted a phaseout plan to AID/W. This plan was discussed in a meeting held August 3, 1971 between Dr. Adams, AA/AFR, and Dr. Sencer, Director, CDC. Copies of 1972 plans of operation including specifics on phaseout have been pouched to the field.

CDC Plan proposes:

A. Consolidate post activities and transfer of responsibilities from CDC to appropriate local personnel.

DRAFTED BY <i>HOM</i> Hermon O. Marshall		OFFICE AFR/CWR	PHONE NO. 22928	DATE 9/1/71	APPROVED BY: <i>FJ Spencer</i> DIR. AFR/CWR FJ Spencer
NO AND OTHER CLEARANCES AF/W:ORAggrey (draft) AF/C:RJCohen (info) AF/C:JAParker (draft)		AF:RSSmith (info) AF/NI:BAStokes (draft)	AF/NI:JWFoley (info) MP:NLodata (info)	AF/NI:JWFoley (info) AF/NI:JWFoley (info)	TA/H:JLHaward (su) TA/H:JLander (su) (more clear) AFR/CWA:STBaron (draft) AFR/NA:JFieder (draft) on last p

CONTINUATION

POST	AIDTO CIRC 4-	CLASSIFICATION UNCLASSIFIED	PAGE 2 OF 5
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B. Evaluate response capabilities in suspected smallpox cases. To assure this capability, ministry personnel will continue receive necessary training from CDC.

C. Prepare comprehensive program status report to include smallpox immunity levels and likely importation points; measles immunity and identification of problem areas; analysis of surveillance and reporting systems; evaluation of vaccination teams using standardized forms, procedures and analysis of administrative support system, especially commodity support.

D. Develop practical operations manual for each country.

3. To protect gains and assure successful phaseout and transition, AID/CDC agreed to following:

A. AID will finance PASA for second half calendar year 1971.

B. CDC will assign and pay personnel costs of 12 technicians (at least 5 senior physicians and the remainder experienced public health advisors) to program from January 1, 1972 through December 1972. AID would provide OPRED ceiling and support costs. Main duties of team would be to improve national and regional systems of disease surveillance and epidemic control during the transition. While details not complete, AID planning extension of four Operation Officers in Africa and two Supply Assistants in Atlanta for six months to June 30, 1972. Purpose this group would be to insure that commodity input would be properly and expeditiously distributed. Tentative distribution of the 16 assignees: Nigeria 7; OCEAC (Yaounde) 2; Ivory Coast 1; Ghana 1; Liberia 1; OCCGE (Bobo) 1; Upper Volta 1; Senegal 1 and Niger 1.

4. Follow-on program is developing along following lines: AID/W health staff and outside consultants are preparing talking paper prior to making a preliminary proposal to governments and regional organizations. UNDP and WHO rep NYC briefed and favorable reactions assure their collaboration. AID/CWR health officer visited Geneva and Paris to assure coordinating planning and development of this activity with WHO and FAC.

5. Following info will help posts understand present thinking.

A. Introduction: To preserve gains achieved in control of specific diseases and to further development of capabilities of countries to deal with other endemic and related disease problems, it is necessary to (1) strengthen the organization and management of Ministries of Health in individual countries, and (2) strengthen and extend the capabilities of established Regional Organizations which are also concerned with these problems. By coordinating our efforts with those of individual countries and regional organizations it should be possible to achieve an effective

CONTINUATION

NO. AIDTO R CIRC A- 1813

CLASSIFICATION
UNCLASSIFIEDPAGE
5 OF 5

ROGERS

Additional Clearances:SEND TO:

Amenbassy ABIDJAN
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 YAOUNDE

TA/POP: WHBoynton (info)
 IO/HDC: JHagan (info)
 AFR/DP: EHogan *BH*
 AFR/MGT/FOD: HRosenbaum (draft)
 AFR/TAC: EHilborn (info)
 AFR/CWA: CMiracle (draft)
 AFR/CWR: VBurati (draft)
 AFR/CWR: JEllis (draft)
 AFR/CWR: JWilson (draft)
 AFR/CWR: MLWigby (draft)
 CDC: BGriggs (phone)
 AA/AFR: PBirnbaum (draft)

U.S. MISSION GENEVA, PASS TO WHO

USUN MISSION NEW YORK, PASS TO UNDP, Mr. Saunders.

UNITED STATES GOVERNMENT

Memorandum

TO : AFR/DP, Mr. Edward Donoghue

DATE: February 28, 1972

FROM : AFR/CWR, *F. J. Spencer*
F. J. Spencer

SUBJECT: Request for Increased FY 1972 Allotment 254-61-625-00-69-21

Per AIDTO CIRC A-1813, the Agency is committed to provide the support costs of 12 CDC technicians (salaries will be paid by CDC) to insure coverage of the surveillance component of the Measles Control/Smallpox Eradication program through December 31, 1972.

Accordingly, it is requested that the above allotment be increased by \$121,778, for a new total of \$1,150,000 to enable AID to fulfill its agreement with CDC to pay these support costs from July 1, 1972 through December 31, 1972. C/ACC and GC concur in forward funding in this instance.

Sent to C/BUD 3/30



FD-423-611
AFR/CWR Files
3325 NS
TAB-A
29

MAY 7 1971

Dr. David J. Sencer
Assistant Surgeon General
Director
Communicable Disease Center
Atlanta, Georgia 30333

Dear Dr. Sencer:

Apparently your letter dated April 23 and mine dated April 26 crossed in the mail. I believe that my letter was responsive to certain points in yours, but other points such as your suggestion for a planning session of CDC personnel in West Africa were not touched upon. Concerning this latter point, it will not be possible to arrange a meeting in Accra from May 11-14. Mr. Fermino Spencer, Director of Office of Regional Affairs Central and West Africa, is presently on a field trip in Africa during which he is considering the measles/smallpox project, among others, and will not return until probably the last week in May. Furthermore, the evaluation team of the American Public Health Association, of which you have been informed, is only now considering its final recommendations. We would prefer to have its final report in hand, as well as Mr. Spencer's observations, before proceeding with a planning session.

You will have noticed in my letter of April 26 that a decision has been reached to terminate the current measles/smallpox program by December 31, 1971, and that we recommended that both the operating staff of AID and CDC involved in this project begin immediate discussions for a phase-out plan for the six months between July 1 and December 31. As we see it, therefore, the most pressing need at the moment is the development of this orderly close-out plan for the current program rather than long-range planning as suggested in your letter. I would, therefore, like to suggest that CDC submit for our joint consideration a plan that will smoothly terminate the current program by December 31. This should include a budget for the six months - July 1 to December 31 - so that we may sign the corresponding FASA for that period as early in July as possible. I suggest that this plan be drawn up now and that AID and CDC should hold a joint meeting to discuss it as soon as possible.

In the meantime, I suggest that travel by CDC officers to the field be held to an absolute minimum. It seems to us that the schedule of

Dr. David J. Sencer

Page 2

trips proposed in Dr. Foegen's letter to AFR/CWR dated April 23, 1971, is somewhat excessive for the present time. It seems to me that travel should be reserved for the period following the agreement between our two agencies on the phase-out plan in order that the details of that plan may be explained to the staff in the field.

I would be very pleased to have your reactions to this letter as soon as possible. I have alerted my staff to be prepared to meet with yours in working out these problems.

Sincerely yours,

TS Samuel C. Adams, Jr.

Samuel C. Adams, Jr.
Assistant Administrator, Africa

CC: Dr. William H. Foegen, CDC/Atlanta

VB.
AFR/CWR:VBurati:cm:5/5/71

Clearance: AFR/MGT/FO:HRosenbaum
AA/AFR:FBirnbaum



UNITED STATES GOVERNMENT

2.

Memorandum

TO : AFR/MGT, Mr. Frederick W. Hahne

DATE: November 10, 1969

FROM : AFR/MGT/ME, N. J. Pappas

SUBJECT: Internal Issued Audit Report No. 70-86, Examination of the Field Operations of the West African Smallpox Eradication/Measles Control Project

The examination of subject project included a review of pertinent records and procedures at AID/W, and field visits from June 30 through September 2, 1969, of the Regional Smallpox Eradication Office in Lagos, and to selected country operation offices. The principle objectives of the examination were to determine the effectiveness of project implementation and financial and administrative management, as well as degree of compliance with applicable laws, policies, and procedures.

Background Information

The primary goal of this regional project is toward the eradication of smallpox from, and the establishment of measles control programs in, 19 geographically contiguous countries in West Africa. The smallpox eradication measles control project is funded by AID and administered and operated by the National Communicable Disease Center, Public Health Services, under an agreement dated May 25, 1967, with the Department of Health, Education and Welfare. The project began between January and March of 1967, and has a completion date of June 30, 1971.

A regional office was established in Lagos, Nigeria, to assist in the development of program goals and procedures and to coordinate plans and activities among the different countries. Overall direction and guidance is provided by the headquarters group in Atlanta, Georgia.

Programs have been carried out through bilateral arrangements with each of the individual countries and in direct collaboration with two African regional health organizations which serve most of the countries. Programs were coordinated through these two African regional health organizations. Commodities were provided through grants to these organizations and for Nigeria through a separate Project Agreement. Commodities provided were to be interchangeable among the countries as necessary to meet program requirements according to each of the project agreements. As of June 30, 1969, \$25 million had been allotted the project.

11-28-69
talked with
audit group - they
working on recommendations
of audit.



Summary of Audit Findings

1. AFR/ID/PH had not complied with reporting requirements as set forth in M.C.s 1025.1 through 1026.1.
2. The smallpox maintenance program was being established inconsistently by the various countries.
3. The measles control program could not be achieved under the existing plan of operations and that there was a need to re-evaluate the objectives and costs.
4. The host countries' capability to maintain and repair the large AID-financed vehicle fleets and other equipment cannot be evaluated because they assume this responsibility only after the departure of U.S. advisors.
5. The adequacy of record keeping and reporting is dubious indicating the need for establishing an effective record and reports system.
6. Air shipment of commodities was still being made, resulting in unnecessary project costs.
7. PED-O-JETS and motorbikes were being ordered when those on hand were not satisfactorily utilized. Also, AID-financed vaccination certificates were still being provided in some countries while large unused quantities were available in other countries, and certificates were available locally.
8. Procedures had not been established to minimize distressed cargo, nor to adequately mark AID-financed equipment.

There are 14 recommendations contained in this report with action on all 14 assigned to AFR/ID/PH.

12/12/69 deadline established for return.

Measles Control/Smallpox Eradication

OBJECT AND COURSE OF ACTION: To provide for the orderly phase-out of AID assistance to 20 Central and West African countries in the measles control/smallpox eradication program. A major point in the phase-out program is to transfer responsibility and residual facilities to the participating countries and two regional organizations--Organization for Cooperation and Coordination in the Fight Against Major Endemic Diseases (CCCGE) in West Africa and the Organization for Coordination for the Fight Against Endemic Diseases in Central Africa (OCEAC). AID made a commitment to support the current program for a five-year period beginning in FY 1966. The smallpox portion of the program was the U.S. contribution to the objective of WHO to eradicate smallpox worldwide. Action against measles was included in the program at the request of African governments on the basis of several pilot measles vaccination programs supported by AID in the region in FY 1963, 1964 and 1965. The term of the combined measles/smallpox program ends June 30, 1971. An additional six months to December 31, 1971 has been found to be necessary to work out the shift of responsibilities to the African ministries and regional organizations from U.S. public health officials who have been directing the program under a PASA with AID.

PROGRESS TO DATE: As of March 15, 1971, 121,851,000 smallpox and 20,504,000 measles vaccinations have been performed in the region. The mass vaccination phase has been completed in all countries except Mauritania, Liberia, areas of Eastern Nigeria disturbed by the recent war and a small area in Eastern Chad. Incidents of smallpox have steadily declined as the program progressed. The five countries having the highest case rates in the world in 1967 were within the region. In 1968, 5,402 cases were reported, 464 in 1969 and 75 in 1970. All 75 cases in 1970 were in Nigeria in large areas where vaccination was impossible during the recent war. Measles incidence has also been reduced. Maintenance programs with the objective of reaching new borns and other

PROJECT NO. 625-11-510-116		PRIOR REFERENCE: P. 35, FY 71 AFR PDB				
OBLIGATIONS (000's U.S. \$)	FY 71 in FY 71 CP	Estimated FY 1971			Proposed	
		Direct	Other	Total	Direct	
U. S. Technicians	2,400	-	2,000	2,000	-	
Participants	25	-	-	-	-	
Commodities	-	-	-	-	-	
Other Costs	75	-	-	-	-	
TOTAL	2,500	-	2,000	2,000	-	

Direct	U.S. Technicians			Partial	
	6/30/70	6/30/71	6/30/72	FY 70	FY 71
PASA	64	52	-	17	28
Contract	-	-	-	-	-

new susceptibles have been initiated in all countries. About 4,000 Africans have been trained in the various activities of mass vaccination programs. Their presence along with equipment provided for the measles/smallpox program helped in combatting other severe public health problems such as outbreaks of meningitis, yellow fever, and cholera which occurred in several countries during the past twelve months.

PURPOSE OF FY 72 FUNDING: FY 1972 funds (\$500,000) finance a PASA with the Communicable Diseases Center to provide gradually diminishing technical services during the phase-out period from June 30 to December 31, 1971.

FD-448-111