

Client Assessment Survey - Bosnia and Herzegovina

Interviewer: Fill out the information below before the survey begins. Do not ask the respondent for this information.

Date of Interview:

Interviewer (code):

Branch (code):

Location/Region:

Federation of BiH1 Republika Srpska2

Client Location: Urban=0; Rural=1

Time in Program: Months

Client or ID #:

Quality Control Checks	
<i>Field Supervisor</i>	
Date _____	Initials _____
<i>Headquarters</i>	
Date _____	Initials _____
<i>Data Processor</i>	
Date _____	Initials _____

Interviewer: Introduce the survey to the respondent. Say: "Hello. My name is _____. I work for the organization _____. We are trying to learn a little bit more about the clients we work with, and so I have a few questions I would like to ask today. It should only take us about 20 minutes, and the answers you provide will be put together with answers from other households. All of your answers are completely confidential and your name will not be given with your answers. Are you willing to take some time to answer these questions today?" After he/she agrees, proceed with the dialogue below.

Interviewer: "I would like to ask you some questions about the people in your household. Let me tell you a little bit about what we mean by 'household.' For our purposes today, members of a household are those that live together and eat from the "same pot." Each person contributes to and benefits from the household. It should include anyone who has lived in your house for 6 of the last 12 months, but it does not include anyone who lives here but eats separately. Do you have any questions about that?" Answer any questions the respondent has before proceeding.

Interviewer: Ask the respondent to list all members of the household, using the definition above. After completing Column A, then ask for the information in Columns B-G, filling out each row completely before moving to the next household member. Write the information down in the chart as he/she relays it to you. Say to the respondent: "Now I would like you to identify each person in your household and then answer some basic questions about each person."

A. Household Member	B. Sex	C. Relation to household head	D. Age	E. What is [NAME]'s present marital status? .. (If under age 12, write zero 0)	F. Has [NAME] ever attended school?	G. What is the highest diploma [NAME] has obtained? .. (If under age 5, write 0)
1.	Female.....0 Male.....1	Head.....1 Spouse.....2 Child.....3 Parent.....4 Grandchild.....5 Grandparent...6 Other.....7	(complete years)	Monogamous married or non-formal union1 Polygamous married or non-formal union2 Separated3 Divorced.....4 Widow or widower5 Never married6	No0 Yes1 (If no, write 0 for column G and move to the next respondent)	No diploma1 Primary school certificate2 Secondary school certificate3 Junior college4 Undergraduate diploma (include master or doctor of science)5
1) Respondent						
2)						
3)						
4)						
5)						
6)						
7)						
8)						
9)						
10)						
11)						
12)						
13)						
14)						
15)						

Interviewer: Skip this section and return to fill in the answers after the interview. Do not ask the respondent these questions; fill in the answers from the information in the table above.

- 2. Number of people living in household (record number of members from column A above):
- 3. Sex of person identified as the head of household (record sex from column B of person identified as household head in Column C):
- 4. Age of household head (record age from Column D of person identified as household head in Column C):
- 5. Marital status of household head (record the marital status from column E of person identified as household head in Column C):
- 6. Highest diploma obtained by the household head (record response from Column G for person identified as household head or enter 0 if Column F is 0 for that person):

Interviewer: "Now I would like to ask you a few questions about your home."

Interviewer: For questions with multiple choice answers, **do not read the answers.** Ask respondent the question and match the answer to the option most similar on the survey. If respondent's answer is unclear, probe until you find an adequate answer.

- 7. Do you have a balcony or terrace in your dwelling?
no=0, yes=1
- 8. Do you have an attic in your dwelling?
no=0, yes=1
- 9. What is the main source of heating for your dwelling?
 District heating by utility/Boiler house1 Own central heating system2
 Separate heating devices3 Other4
- 10. Do you have access to a telephone (excluding mobile phones)?
 Yes, own phone.....1 Yes, shared phone2 No3

Interviewer: "Now I would like to ask you about a few items that members of your household may own."

- 11. Does your household own a washer?
no=0, yes=1
- 12. Does your household own a microwave ?
no=0, yes=1
- 13. Does your household own a vacuum cleaner?
no=0, yes=1
- 14. Does your household own a TV?
no=0, yes=1
- 15. Does your household own a stereo or a CD player?
no=0, yes=1
- 16. Does your household own a car?
no=0, yes=1

Interviewer: "Now I would like to ask you about any livestock you may own."

- 17. Did any of your household members have livestock, poultry, bees, or fish during the last 12 months?
 (**Interviewer:** If yes, ask question 18. If no, enter 0 for questions 17 and 18 and conclude the interview.)
no=0, yes=1
- 18. Did your household own calves during the last 12 months?
no=0, yes=1

Interviewer: Look over the survey to see if you have missed any questions. If you have, please ask those questions of the respondent. If not, it is the end of the interview. Remember to thank the respondent for his/her time in helping you answer these questions!

Now return to the questions in the box at the top of this page and fill in the answers.