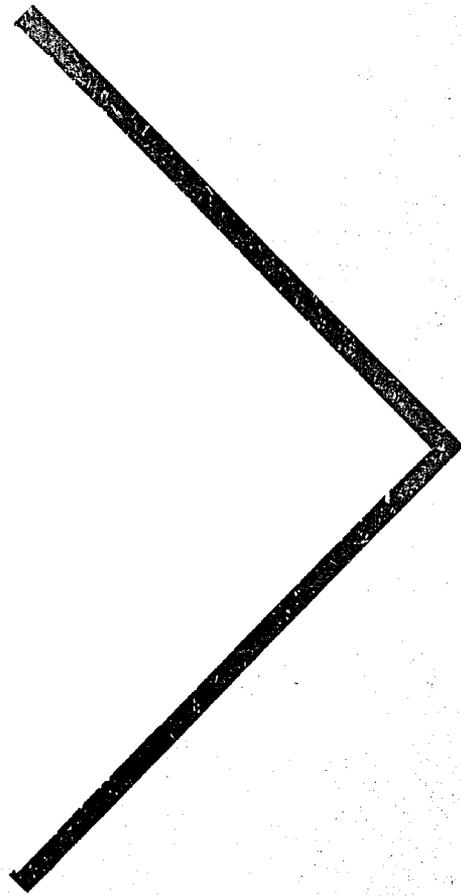


PA-ABW-719

GENESYS



THE
FUTURES
GROUP

PA-ABW-719

10/1/00

CONCEPTS, ANALYSIS, AND TOOLS

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5800.400C

The Futures Group International
1050 17th Street NW, Suite 1000
Washington, DC 20036

CONCEPTS, ANALYSIS, AND TOOLS

The activities under the CAT Strategic Objective are proceeding in a timely manner. Progress to-date towards the completion a wide range of products includes a number of different activities summarized below. **Updates are highlighted in bold type.**

Poverty Trap Paper (Nelly van den Oever/ John Jerome): This is an analytical paper that demonstrates interdependence among poverty, fertility, and percentage of GNP derived from agricultural production in the economies of some of the poorest African Countries. **Since the last progress report this paper has undergone a further edit. The next product will be a StrateGen Brief which will help to focus subsequent analysis.** [Population and Economic Growth]

Accessibility/Availability Tool (Nelly van den Oever/ John Jerome): A draft of the framework for the tool is now in draft. It was field tested in the Niger Gender and Strategic Planning Training (November 15-20). **The tool is currently being revised and refined based on feedback from the training. The final report will be available in February 1994.** [Cross-Sectoral]

Gender Issues and Unmet Need in Family Planning (Nelly van den Oever/ John Jerome): An abstract has been completed. The final draft will be completed in early March 1993. **There has been no change since the last reporting period.** [Population]

Review of Gender Activities in Sub-Saharan Africa (Nelly van den Oever): This activity was undertaken in preparation for the Niger Training and to document progress and impact of gender integration activities in Niger. GEN.SYS completed a review of Genesys activities and deliverables on Sub-Saharan Africa. **The entire set was delivered to the Mission and served as a basis for discussion about the relationship between earlier GENESYS activities and the Mission's current commitment to incorporating gender concerns into its program. GENESYS also prepared a Niger country profile of key sex-disaggregated statistics which accompanied the set of papers.** [Economic Growth, Democracy and Governance, Environment, Population]

Contractor Training Summary (Nelly van den Oever): This includes preparation of materials and approaches to be used in the contractor training on population and gender issues. **The activities continue to be ongoing.** [Population]

Monitoring and Evaluation Approach (Debbie Caro/Ginny Lambert): This activity is not scheduled to begin until February of next year. In preparation for developing a methodology for gender-sensitive project-level monitoring and evaluation plans, the background documents produced under GENESYS have been assembled and

issued as draft working documents. They have been disseminated to the G/R&D/WID Office, CDIE, and the relevant Missions. The reports include: a) M&E plans for the Natural Resource Management, Agriculture, and Trade and Investment Programmatic Strategic Objectives of USAID/Ecuador; b) a project-level M&E plan for the SUBIR Project in Ecuador; c) a programmatic review and specific guidelines for preparing an M&E plan for the Region Mission for Europe's program in Poland; d) a project-level M&E plan for the Cochabamba Regional Development Project for USAID/Bolivia. [Environment and Economic Growth]

Legitimacy of Gender Paper (Debbie Caro): This is conceptual paper which reviews and analyzes the latest thinking on gender and development issues and guiding operational definitions underlying current methodologies and approaches. The paper is currently being revised. It has been slightly delayed due to vacation and work on the annotated bibliography on gender-informed research methods. A final final draft will be available for review by mid-February. [Cross-cutting]

Who You Count Is not Who I Am (Debbie Caro/John Jerome): This paper presents an approach to integrating quantitative and qualitative data analysis to obtain a more dynamic analysis of gender relations in a form that is comprehensible and accessible to project managers. The point of departure for the study and development of the methodology (tool) is the Cochabamba Rural Household Survey. It has been circulated internally for comments and is currently being revised. Revision required some additional data analysis which is underway. A final draft will be available at the end of January. [Economic Growth].

Annotated Bibliography on Gender-focussed Research Methods (Debbie Caro/Amé Stormer/ Ed Comstock): The bibliography will pull together and assess a wide variety of existing methodologies and tools developed for collecting and analyzing information on gender issues in Agricultural and Environment and Natural Resource Management. The final product will be used in the contractor trainings on E/NRM and Economic Growth. It will also be disseminated to all USAID Agricultural and Environmental Officers. The activity began slightly off-schedule. The annotations are now well underway. A draft version will be available for the E/NRM training on January 19-21. A final version will be available in mid-February along with a critical overview paper which assesses the state of the art in gender-informed research and analytical methods. [Economic Growth and Environment]

Gender Analysis Methods Synthesis (Ed Comstock/Debbie Caro): This is an ongoing collaborative activity under the CAT and Training Strategic Objectives. It will lead to a compendium of the best gender research and training methods. The bibliography summarized above is an initial stage of this activity. This is an ongoing activity which will be completed at the end of the contractor training series. See Training SO write up. [Cross-cutting]

Lessons Learned from Working with NGOs in Brazil (Eileen Muirraqui): This will be a short 2-3 page paper organized around four lessons learned from our Global Climate Change Component in Brazil. Information gathering is currently underway. There will be a write up in January and final production in early February. This activity is on schedule. The evaluation of the GENESYS GCC Brazil component will provide an opportunity to gather the information and focus the write up. [Environment]

Brazil Special Study (Eileen Muirraqui): This is a more indepth analysis of what lessons can be learned from the approach we have developed working with Brazilian NGOs in the Amazon. The Special Study will be researched and written between March and May. No change. [Environment]

Quantitative Data as a Catalyst for Gender Analysis (John Jerome): This is a two-part product which includes a computer-based presentation on the use of quantitative data for gender analysis and a summary report which lays the arguments out in a more indepth format. To-date, an computer presentation has been completed and presented to the G/R&D/POP Office. A final version of Alison Meares' Paper titled "The Use of Sex-disaggregated Data and Social Mapping for Gender Analysis in USAID Mission Programs" will be available for review by January 17. [Population]

Country Gender Profiles (John Jerome): These are sex-disaggregated country-specific profiles which pull together quantitative information on men and women. The information is organized around the four USAID Focus Areas. A profile on Niger has been prepared and has been used in training. A profile was also prepared on Malawi. They will both be revised and disseminated. Three more (Yemen, Jordan, Egypt) are being prepared under a buy-in from the Asia/Near East Bureau. The profile for Egypt is almost complete.

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MEMORANDUM

January 7, 1994

To: Nelly van den Oever
From: Valerie Estes
Re: Documentation & Dissemination (D&D) Responsibilities
cc: Debbie Caro

The following is a draft of what I see as the primary Documentation & Dissemination responsibilities between now and EOP, October 4, 1994. (This file can also be accessed in g:\share\genesys\ve\d&d.)

DOCUMENTATION & DISSEMINATION RESPONSIBILITIES

I. *StrateGen Deliverables*

- A. Write copy for individual StrateGen Briefs, based on "parent" deliverables. E.g.,
 - new deliverables outlined under CAT work plan (e.g., issues papers, lessons learned, tools, bibliographies, etc.);
 - previous deliverables that have been selected for "recycling" by you and Debbie (e.g., *The Role of Women in Agriculture in ANE* and *The Cochabamba Rural Household Survey*); and
 - any other documents that may fit within the series.
- B. Work with graphics consultant to finalize copy in appropriate format.
- C. Work with appropriate duplication entity (in-house or contracted) to turn out documents.
- D. Work with USAID/WID (Publications or Communications), DISC (Documentation and Information Service Clearinghouse), and GENESYS staff to develop individualized mailing list for each brief.
- E. Organize mailing process (labels, postage, envelopes [if necessary], etc.) for each mailing and supervise its completion.

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II. *CAT Deliverables (e.g., ^{Special² Studies} ~~issues papers, lessons learned, tools, bibliographies,~~ ^{Training Manuals} etc.)*

- A. Work with graphics consultant, editorial consultant, and production assistant to produce document in appropriate template with appropriate cover and binding.
- B. Work with appropriate duplication entity (in-house or contracted) to turn out documents.
- C. Work with USAID/WID (Publications or Communications), DISC (Documentation and Information Service Clearinghouse), and GENESYS staff to develop individualized mailing list for each document.
- D. Organize mailing process (labels, postage, envelopes [if necessary], etc.) for each mailing and supervise its completion.

III. *Publications List*

- A. Work with Graphics Consultant and Editorial Consultant to develop a new GENESYS Publications List which includes the documents described above, as well as past documents which GENESYS wishes to promote (e.g., Special Studies, Niger studies, etc.).
- B. Ensure that List is sent out with dissemination of new deliverables and as a part of response to requests for GENESYS documents (along with cover letter?).

IV. *Document Requests*

- A. Supervise document inventory.
- B. Supervise response to mail, fax, and telephone document requests, including keeping record of number of requests and position and institution of person requesting by document. For both inventory and M&E purposes.
- C. Supervise response to E-mail requests.

NOTE: I have set up an E-mail address especially for GENESYS Publications requests. It is called, "genpub-tfgi@cgnet.com." The person responsible for filling document requests should have access to this and respond to e-mail messages. See Jeff Dooley for more details.

V. *Reporting on D&D (Strategic Objective IV) for SAR*

?

MEMORANDUM

December 21, 1993

To: Nelly van den Oever
From: Valerie Estes *VE*
Re: StrateGen Brief No. 1

Attached is a hard copy of the first StrateGen Brief. In writing Martin for his approval, I would also ask:

- Do we have to submit every deliverable of the series for approval or is this first one enough? (There will approximately 2-3 a month.)
- Can we work directly with Jeff Franklin and/or DISC (Documentation and Information Services Clearinghouse) in order to generate a tailor-made mailing list and labels rather than going through Martin?

I would also check out mailing. Perhaps we can send those to AID through the WID office. Is it worth the hassle?

Also attached is a matrix of the StrateGen outputs, based on the earlier matrix of CAT deliverables that Debbie did, as well as a brief analysis (last page) by sector and region.

The StrateGen draft is in the file: G:\SHARE\GENESYS\VE\STRAT.1.

Please let me know if you have any questions or comments.

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**Strategic Objective IV: Documentation & Dissemination (D&D)
OUTPUTS**

A. Dissemination to USAID: StrateGen Series

USAID's new *Strategy for Sustainable Development* concentrates on four core sectors: *Democracy, Economic Growth, Environment, and Population and Health*. The GENESYS StrateGen briefing series highlights effective strategies for integrating gender into these areas.

= lead author * = region

DATE OUT ¹	SECTORS (NGO is cross-cutting)			
	<i>Democracy</i>	<i>Economic Growth</i>	<i>Environment</i>	<i>Population & Health</i>
Nov. 1993			<i>Gender & NRM in ANE</i> # past document * ANE	
Dec. 1993		<i>Gender Impact Guidelines</i> # PM * LAC		
		<i>Rural HH Survey Methodology</i> # DC * LAC		
Jan. 1994	<i>NIS Legal Report</i> # WW * NIS	<i>Legitimacy of Gender</i> # DC * ?	<i>Environment Bib</i> # DC * x-regional	<i>Uganda NGO AIDS Workshop</i> # JG * AFR
	<i>Policy & Diag. Inventory</i> # WW * x-regional	<i>Who You Count</i> # DC * ?		
		<i>Quantitative Data as Catalyst</i> # JJ * x-regional		

¹ Out 2-4 weeks after receipt of completed document in D&D. (Time for synthesizing document into StrateGen format, organizing dissemination process, and receiving approval from AID/R&D/WID.)

DATE OUT	SECTORS (NGO is cross-cutting)			
	<i>Democracy</i>	<i>Economic Growth</i>	<i>Environment</i>	<i>Population & Health</i>
Feb. 1994		<i>Poverty Trap</i> # NvdO * AFR		
March 1994		<i>Availability/ Accessibility</i> # NvdO * AFR		
April 1994			<i>NGO/M&E Brazil Case Study</i> # EM * LAC	<i>Gender Issues & Unmet Needs</i> # NvdO * ?
May 1994		<i>M&E Tool</i> # DC * ?		
		<i>Gender Analysis Success Stories</i> # EC * x-regional		
June 1994				
July 1994		<i>Gender Analysis Methods Synth</i> # EC * x-regional		
Aug. 1994				
Sept. 1994	<i>Dem. Workshop Manual</i> # JG * x-regional	<i>Econ Workshop Manual</i> # JG * x-regional	<i>Env. Workshop Manual</i> # JG * x-regional	<i>P&H Workshop Manual</i> # JG * x-regional

pte: Previous GENESYS documents (e.g., Niger studies) will also be produced and disseminated as a part of the Strategen Series to fill in sectoral, regional, and/or chronological holes.

StrateGen BREAKDOWN BY SECTOR AND REGION

N = 21

SECTORS (NGO is cross-cutting)					
	<i>Democracy</i>	<i>Economic Growth</i>	<i>Environment</i>	<i>Population & Health</i>	<i>GRAND TOTALS</i>
Totals	3	11	4	3	21
% of Total	14%	52%	19%	14%	99%

REGIONS							
	<i>AFR</i>	<i>ANE</i>	<i>LAC</i>	<i>NIS</i>	<i>Cross-Regional</i>	<i>?</i>	<i>GRAND TOTALS</i>
Totals	3	1	2	1	9	5	21
% of Total	14%	5%	10%	5%	43%	24%	101%

PROGRESS REPORT
Concepts, Analysis, and Tools
 January 1994

PRODUCT	STATUS	COMMENTS / NEXT STEP
Poverty Trap Paper (Nelly, John) <i>- Pop. & Economic Growth -</i>	Paper has undergone a further edit.	Next product will be a StrateGen Brief which will help to focus subsequent analysis.
Accessibility/Availability Tool (Nelly, John) <i>- Cross Sectoral -</i>	The tool is currently being revised and refined based on feedback from the training unit. A draft of the framework is available.	The final report will be available in February 1994.
Gender Issues and Unmet Need in Family Planning (Nelly, John) <i>- Population -</i>	An abstract has been completed.	The final draft will be completed in early March 1994.
Review of Gender Activities in Sub-Saharan Africa (Nelly) <i>- Economic Growth, Democracy & Governance, Environment, Pop. -</i>	Completed the review of GENESYS activities and deliverables on Sub-Saharan Africa. Delivered set of papers to the Niger Mission; papers served as a basis for discussion about the relationship between earlier GENESYS activities and the Mission's current commitment to incorporating gender concerns into its program.	GENESYS also prepared a Niger country profile of key sex-disaggregated statistics which accompanied the set of papers.
Contractor Training Summary (Nelly) <i>- Population -</i>	Compiling materials and approaches to be used in the contractor training on Pop. and Gender Issues.	Ongoing
Legitimacy of Gender Paper (Debbie) <i>- Cross-cutting -</i>	The final draft has been delayed and is still being revised.	Final draft expected in mid-February.

PRODUCT	STATUS	COMMENTS / NEXT STEP
Monitoring and Evaluation Approach (Debbie, Ginny Lambert) <i>- Environment and Economic Growth</i>	Assembling initial background documents and drafting working documents in preparation for development a methodology for gender-sensitive project-level monitoring and evaluation plans. • Scheduled to begin February 1994	<u>Working Documents:</u> 1. M&E plans for Natural Resource Management, Agriculture, and Trade and Investment Programmatic Strategic Objectives of USAID/Ecuador 2. A programmatic review and specific guidelines for preparing an M&E plan for the region Mission for Europe's program in Poland 3. A project-level M&E plan for the Cochabamba Regional Development Project for USAID/Bolivia
Who You Count Is Not Who I Am (Debbie, John) <i>- Economic Growth -</i>	Current revisions require additional data analysis.	Final draft expected at the end of January.
Annotated Bibliography on Gender-focused Research Mthds (Debbie, Amé Stormer, Ed) <i>- Economic Growth and Environment</i>	Annotations are well underway with draft version available.	Final version expected in mid-February in addition to a critical overview paper.
Gender Analysis Mthds Synthesis (Ed, Debbie) <i>- Cross-cutting -</i>	On-going activity in conjunction with Contractor Training Summary.	To be completed at the conclusion of the contractor training series.
Lessons Learned from Working with NGOs in Brazil (Eileen) <i>- Environment -</i>	On-going on schedule.	Brazil GCC evaluation will provide information and ideas for the write up.
Brazil Special Study (Eileen) <i>- Environment -</i>	Not yet started.	Work to be done between March and May.
Quantitative Data as a Catalyst for Gender Analysis (John) <i>- Population -</i>	Computer presentation completed. Associated paper by Alison Meares is available for review and comment.	Additional presentations and review expected.
Country Gender Profiles (John)	Profile on Niger prepared and used in training. Malawi profile completed. Yemen, Jordan, and Egypt profiles being prepared.	The two finished profiles are available for dissemination, review, and revisions.