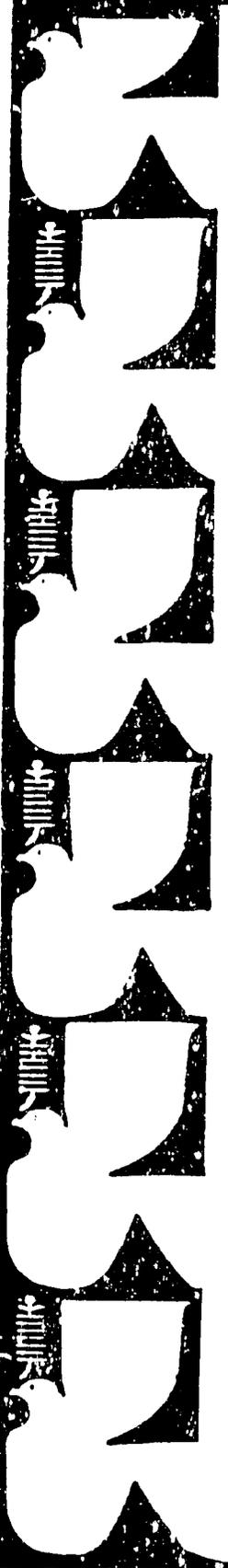


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1987



A
CATALOG
OF
MANUALS
REPRINTS
CASE STUDIES
AND
RESOURCE PACKETS

1987

Peace Corps
INFORMATION COLLECTION & EXCHANGE
RE-14

An introduction to ICE and publications from this office.

The office of Information Collection and Exchange is Peace Corps' central technical information resource in all program areas from agriculture to women in development. ICE's role is to support Volunteers and staff in the field with the most relevant, up-to-date technical materials available.

Much of this information has been generated in Peace Corps' 25 years of experience in development work at the community level. Thus ICE serves as a means of collecting the best results of Peace Corps programs in the field and sharing them both with Volunteers and staff and with others working in development outside the agency.

The ICE staff works closely with the office of Training and Program Support (OTAPS) and an expanding network of contacts in other organizations to develop new manuals and reprints based on their grassroots experience and to identify publications from other sources that best meet field program needs.

This catalog represents over 150 manuals, reprints, packets, and case studies that have been published by ICE to answer the technical needs of the field. Single review copies of up to 10 titles of these publications are available through the ICE office to non-Peace Corps organizations working in development.

As these documents are U.S. Government publications in the public domain they may be reprinted or photocopied without prior written permission. We ask only that these documents be shared widely so as to expand the network of resources available to development workers worldwide.

The technical information compiled here has been made possible through the generous efforts and insights of Volunteers and development workers throughout the developing world. Any contributions to this ICE networking effort would be greatly appreciated.

Please use the following address when requesting materials:

Peace Corps
Information Collection and Exchange
806 Connecticut Avenue
Washington, D.C. 20526

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Appropriate Technologies for Development

A series of publications reflecting the results of Peace Corps' best efforts in grassroots development.

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APPROPRIATE TECHNOLOGIES FOR DEVELOPMENT
INFORMATION COLLECTION & EXCHANGE PUBLICATIONS

MANUAL SERIES

Based on Peace Corps field experience in selected technical areas, the volumes in the Manual Series present complete "how-to" information from initial project planning in the community setting to project implementation using appropriate methods and locally available resources. ICE Manuals are written in a format and language appropriate for field workers without specialized technical training.

All titles are available free of charge through ICE to Peace Corps Volunteers, staff, host country counterparts, university libraries, and development agencies.

- M1A Freshwater Fisheries: Program Planning. Designed for policy-makers, program planners, trainers, and coordinators who are considering the potential contribution of freshwater fish pond projects. Topics include feasibility surveys, Peace Corps involvement in a number of fish culture programs, task analyses, recruitment, and evaluation criteria. 1977. 72pp. ED243648
- M1B * Freshwater Fish Pond Culture and Management. A guide to planning, constructing, and maintaining small-scale fish pond operations, with information on selecting warmwater fish, fish diseases, and fish preservation. Produced as a joint project with VITA. Copyrighted by VITA. 1976. 191pp. ED242565
- M1D Cultivo y Manejo de Estanques Pesqueros de Agua Fresca. Spanish version of M1B. 1983. 185 pp.
- M2 * Small Farm Grain Storage. A practical field manual covering aspects of small-scale grain storage, including plans for grain dryers and storage facilities, and techniques for controlling insects and rodents. Produced as a joint project with VITA. Copyrighted by VITA. 1976. 560pp. ED241766
- M2B Programming and Training for Small Farm Grain Storage. Designed for use by Peace Corps agriculture programmers, trainers and Volunteers as they plan projects and develop skill training programs. 1978. 110pp.
- M3A Resources for Development. Describes the role of the development worker, types of resources, how to design a project, guidelines for choosing appropriate resources, and basic steps in obtaining resources. Includes listings of U.S. and international organizations and periodicals which provide useful information and support for field workers in developing countries. Revised and up-dated version of former ICE Manual M3, Resources for Development: Organizations and Publications. 1981. 202pp. ED241768
- M4 The Photonovel: A Tool for Development. Outlines a step-by-step preparation process for creating this visual teaching tool, plus sample photonovel on sanitation. 1976. 105pp.
- M5 * Reforestation in Arid Lands. Provides guidelines for planning and carrying out a reforestation project from nursery to planting site, with extensive appendices on the trees, soil, climate, and vegetation of sub-Saharan West Africa. Produced as a joint project with VITA. Copyrighted by VITA. 1977. 248pp. ED242563

Manual Series cont'd

- M5A * Reboisement des Terres Arides. French version of M5. Copyrighted by VITA. 1980. 234pp.
- M6 Self-Help Construction of 1-Story Buildings. Designed for field workers with little or no construction experience. Assists families or communities in planning, designing, and constructing one-story buildings (schools, health clinics, homes, etc.) using locally available materials. 1977. 235pp. ED241769
- M7 Teaching Conservation in Developing Nations. Provides development workers with ideas, project possibilities, and resources for incorporating conservation education into their day-to-day community activities. Produced in conjunction with the National Audubon Society. 1977. 251pp. ED153838
- M8 * Community Health Education in Developing Countries. Provides an assessment outline, project planning guidelines, and suggested health education methods, including visual aids. Identifies common community health problems with recommended solutions. Copyrighted by American Public Health Association, Inc. 1979. 209pp. ED243819
- M9 Wells Construction: Hand Dug and Hand Drilled. Designed as a working and teaching tool for development workers in their field activities. Brings together the principles of wells construction and the practical techniques currently being used and tested around the world. 1980. 284pp. ED241770
- M10 Preserving Food by Drying: A Math-Science Teaching Manual. A step-by-step experiential approach to learning the scientific principles of solar food drying. The lessons teach construction and use of home food dryers as students are introduced to principles of conduction, evaporation, nutrition, etc. 1980. 150pp. ED242558
- M11 Practical Poultry Raising. Contains basic instruction on poultry raising, management, and marketing. Also includes information for experienced poultry workers on cultural considerations and additional resources. 1981. 225pp. ED241771
- M12 Animal Traction. An illustrated manual instructing extension workers and local farmers in the use of draft animals. Includes fundamental information on animal selection, training, hitches, and health, as well as animal-drawn equipment, farm planning assistance, and extension techniques. Also provides instruction forms, a glossary, and a list of resources for more specific information. 1981. 244pp. ED241772
- M13 Traditional Field Crops. Suggests improvement methods to increase small farmer yields of six crops traditionally grown by farmers in developing countries--maize, millet, sorghum, peanuts, beans, and cowpeas. Emphasis is on simple methods to improve traditional growing practices among small farmers, with specific up-to-date information on reference crop culture requirements, diseases, and pests. Extension techniques and the work of international research organizations for the reference crops are also discussed. 1981. 386pp. ED241773

Manual Series cont'd

- M14 Guidelines for Management Consulting Programs for Small-Scale Enterprise. Offers programmatic and technical guidelines designed to assist program planners and management consultants working with small-scale entrepreneurs in developing countries. Primary focus is on management assistance to small, owner-operated industrial firms. Includes discussion of applied techniques, how to organize and teach a seminar to SSE personnel, and advice for consulting on specific SSE-related problems. Appendices provide seminar audio-visual materials, classroom handouts and case studies, as well as forms useful in planning and executing a consultancy. Also included are an extensive annotated bibliography and directories of sources of additional information for the SSE consultant. 1981. 212pp. ED241774
- M17 Small Scale Beekeeping. An overview of beekeeping and its possibilities as a tool for development. Includes basics of beekeeping, project planning, management schemes, disease control, and a hard-to-find guide to intermediate technology beekeeping systems and methods. 1982. 212pp. ED241775
- M18 The Agricultural Extension Manual. A how-to manual covering techniques of extension work and community organization. Written for extension workers. Promotes recommended agricultural practices, training of counterparts, and a host of other related topics. 1983. 309 pp. ED241776
- M19 Supporting Women's Enterprise Development. Based on the assumption that, with guidance, women can identify entrepreneurial opportunities and resources in their communities and act on them. Part I provides a brief overview of women's changing economic situation, assistance for enterprise development, and the issues an individual development worker must consider. Part II surveys the resources needed for an enterprise and outlines a planning/decision-making process for developing a business. Part III presents a case study and Part IV lists available resources. Also includes activities and tools useful in developing an enterprise. 1986. 157 pp.
- M20 Audio-Visual Communication Handbook. Designed to help PCVs plan, produce, and use instructional materials in the classroom and the community. Emphasizes locally produced materials. Provides examples of and methods for producing and using a variety of audio-visual aids, including flip-charts, filmstrips, puppets, and silkscreen. 131 pp.
- M21 Peace Corps Literacy Handbook. Provides an introduction to literacy work for Volunteers and other development workers involved in either large- or small-scale literacy development programs. Gives straight forward information on planning and preparing for literacy work; offers guidance on program and materials development; and suggests strategies for evaluating and improving programs. Focuses on three specific literacy strategies and contains ideas for and examples of learning activities. Includes several case studies, an annotated bibliography, and suggestions for continuing and expanding a literacy program. 1984. 175 pp.
- M23 Conservation Education: A Planning Guide. Designed to help Volunteers develop and implement conservation education programs. Stresses the need to foster community appreciation of the environment and awareness of the forces that threaten it. Discusses how to choose appropriate methods of teaching and evaluation, and how to motivate individuals to become environmentally responsible. Supplements Teaching Conservation in Developing Nations (M7). 1985. 115 pp.

Manual Series cont'd

- M24 Crafts Development and Marketing Manual. Designed to help a group in choosing, producing, and marketing a product successfully. Examines crafting environments, organizing and managing, as well as production, marketing, and distribution. Includes guidelines for general business procedures with charts and exhibits. Also contains case studies, resource groups, and appendices. 1986. 260 pp.
- M25 La Apicultura de Pequena Escala. Spanish version of M17. 1986. 212 pp.
- M26 Apiculture de Petite Echelle. French version of M17. 1986. 212 pp.
- M27 Pautas para Programas de Asesoramiento Gestional para Microempresas. Spanish version of M14. 1986. 218 pp.
- M28 Manual de Alfabeticacion del Cuerpo de Paz. Spanish version of M21. 1986. 174 pp.
- M29 Directives Relatives a L'Elaboration de Programmes de Conseil en Gestion pour Petites Entreprises. French version of M14. 1986. 235 pp.
- M30 Elevage Practique de la Volaille. French version of M11. 1986. 289 pp.
- M31 ESP: Teaching English for Specific Purposes. Written specifically for PCVs teaching EFL. Provides step-by-step procedures for designing a program in English for specific purposes and for creating materials and activities in the classroom. Covers the necessary language skills (reading, writing, listening, and speaking). Includes teaching grammar and how to enhance study skills. General guidelines are presented for program and classroom management. 1986. 110 pp.
- M32 Manual D'Alphabetisation Du Peace Corps. French version of M21. 1986. 182 pp.
- M34 Crianza Practica de Aves. Spanish version of M11. 1987. 288 pp.
- M35 Cultivos Tradicionales. Spanish version of M13. 1987. 542 pp.
- M36 Secondary Projects. Written in response to the increasing number of secondary projects. Geared toward PCVs, but also of use to counterparts involved in community extension or working with PCVs on a community project. Useful, also, in pre-service and in-service training sessions on secondary projects. Serves as a guide for identifying, planning, implementing, evaluating, and documenting secondary projects. Provides ideas for secondary projects undertaken by Education PCVs. Includes case studies of three such projects. 1987. 88 pp.
- M37 Culture et Gestion d'Etangs a Poissons d'Eau Douce. French version of M1B. 1987. 213 pp.
- M38 Cultures Traditionnelles de Plein Champ. French version of M13. 1987. 497 pp.

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REPRINT SERIES

ICE Reprints are technical monographs selected from Information Collection & Exchange's Resource Center materials on the basis of potential wide usefulness in the field. They are published without re-editing or retyping, and users are expected to adapt techniques to local conditions and needs. Reprints frequently serve as primary resources in developing country-specific publications.

All titles are available free of charge through ICE to Peace Corps Volunteers, staff, host country counterparts, university libraries, and development agencies.

- R1 Health Education: A Study Unit on Fecal-Borne Disease and Parasites. (PC/Philippines). Provides instructors with materials for teaching students how an individual's habits affect and determine his or her health. Materials for oral presentation include an explanation of the process of digestion, the digestive system, and fecal-borne diseases. 1976. 50 pp.
- R2 Visual Aids. (PC/Medical Program Division). Provides various examples of visual aid media including flashcards, pamphlets, posters, flannelgraphs, silkscreen printing, movies, photographs, blackboards, bulletin boards, puppets, and slides. Each visual aid includes not only suggestions for ensuring maximum effective usage but also for obtaining or developing materials locally. 1976. 21 pp.
- R3 Aids for Health and Home Extension Volunteers. A reprint of former R3, Health Training Resource Material for Peace Corps Volunteers. Contains material on the cultural and environmental aspects of health and sanitation, as well as "how-to" information on community and school health education projects. 1952. 313 pp. ED243820
- R4 Agricultural Mathematics for Peace Corps Volunteers. Practical guide for solving field problems which require mathematical calculations, with review materials; frequently used mathematical reference tables; problems related to water and irrigation, construction, land leveling, crop production, and agricultural machinery; and general agricultural information. 1968. 96 pp. ED242551
- R5 Small Scale Irrigation Systems. (Development and Resources Corp.) Basic irrigation principles and techniques, primarily in relation to soil, plants, and water. Presented in relatively non-technical language with illustrations and charts. Topics include irrigation principles, water measurement, irrigation, water control, drainage, irrigation planning, with additional information on crop production problems and irrigation implements. 1969. 11 pp. ED242880
- R6 Crop Production Handbook. (Development and Resources Corp.) Provides explanations, illustrations, and charts of soil, plant, and water relationships as they affect crop production. Entomology and insect control, cereal crops, pulse crops, sugar, fiber crops, and oil crops are also included. 1969. 147 pp. ED241777

Reprint Series cont'd

- R7 Preparation for Teaching: A Manual With Exercises in Curriculum Development. (H.A. Mattson). General guidelines to better prepare instructors in the area of curriculum development for industrial education. Designed for PCVs working at staff development in technical, vocational, or industrial education. Applicable to teacher's colleges, and technical and/or secondary schools. Includes an overview of curriculum development, development of a course of study, sample unit and lesson plans, project bibliography. 1985. 49 pp.
- R8 Soils, Crops and Fertilizer Use. (PC Training Center/Puerto Rico). Designed to give Volunteers the technical information about fertilizer use necessary for effective agricultural education programs. Concentrates on such topics as soils, different kinds of fertilizers, understanding and determining fertilizer needs, and using fertilizers. Revised 1986. 338 pp. ED241778
- R9 A glossary of Agriculture Terms: Spanish/English, English/Spanish. (American Language Center, American University, Washington, D.C.). Terms frequently used by agriculturalists. 1960. 107 pp.
- R10 Small-Scale Irrigation Systems. Intended as a handbook for understanding basic irrigation principles and practices. The manual should be used during training. Complements Irrigation Principles and Practices (R5) and should be ordered together. Subjects discussed are those most frequently concerning Volunteers in irrigation activities such as methods of measuring soil moisture, drainage, and health and safety precautions. Based on problems, exercises, and experiences of Volunteers in the field as well as observations by professionals with extensive irrigation experience in developing countries. Provides useful charts, drawings, and instructional diagrams. 1983. 133 pp.
- R12 An Expanded Collection of Language Informant Techniques. (PC/Regional Training Resource Office/Senegal). Presents practical "how-to" techniques, as well as a useful outline for an overall learning plan for continued language learning in the field without instructors 1975. 53 pp. ED144380
- R13 Tales of Wisdom in Folly: A Course in Controlled Composition. (PC/Afghanistan). Collection of the fables of Mullah Nasrudin with increasingly difficult structures, text, language, vocabulary, and assignments at the end of each story to improve students' English composition skills. 1976. 43 pp. ED144381
- R14 Guidelines for Development of a Home Industry. (PC/Ethiopia). Easily understandable, illustrated guidelines useful in considering marketing, production, training, and record keeping for home-industry projects. Sample instructions for some of the activities of the Ethiopia Volunteer Rehabilitation Project are also included. 1976. 59 pp. ED242879
- R15 L'Utilisation du Silo-Fosse et des Lecons Techniques. (PC/Mali/Chad). Uses and construction of pit silos for storing silage, with lessons suitable for teaching extension workers about ensilage and pit silos. (French) 1976. 41 pp.
- R15A Utilization and Construction of Pit Silos. (PC/Mali/Chad). Provides background information on ensilage crops, harvesting, and preservation, followed by instructions for construction of pit silos. A Peace Corps pit silo project in Mali is also evaluated. 1976. 41 pp.

Reprint Series cont'd

- R16 Combatting Hansen's Disease. (PC/Korea). Illustrated presentation of technical information on physiology and immunology, epidemiological-clinico-pathological and public health perspectives. Also includes PC/Korea experience establishing and implementing a leprosy program. 1976. 361 pp.
- R17 Glossary of Environmental Terms: Spanish/English, English/Spanish. (PC/Latin America Region). Terms used for discussion and work related to the environment. 1976. 202 pp.
- R18 Manual Didactico: Huertos Escolares y Nutricion. (PC/Guatemala). Prepared for Guatemalan nutrition teachers in rural areas, with information on nutrition and materials for planning and implementing school garden programs related to nutrition education.
- R19 Stimulation Activities: Age Birth to Five Years. A handbook of stimulation activities to encourage a child's physical and mental development from birth to age five. Emphasizes the making of low-cost, easily available developmental tools, and gives advice on how to carry out various activities.
- R20 Teaching Reading and Creative Writing: A Language Experience Approach. (PC/Belize). Method and complete illustrative materials for teaching reading and writing in adult literacy and TEFL/TESL classes, as well as in elementary school classes. 1977. 111 pp.
- R21 Conseils de Sante a la Famille Africaine. (PC/Togo). Illustrated manual in simple French which provides material for teaching about pregnancy and child-birth, infant nutrition, and basic health precautions, with recipes for infants' meals. 1977. 126 pp.
- R22 Extending Freshwater Fish Culture in Thailand. (PC/Thailand). Designed to help PCVs better understand fish culture in Thailand but is also adaptable to fish culture projects in other countries. Has broad technical applications for lay person as well as experienced PCVs. Includes guidelines for pond construction, fish/prawn cultivation, disease control, induced spawning, preservation, marketing, and record keeping. Replete with a variety of charts and an English/Thai word list. 1985. 154 pp.
- R23 Contabilidad para la Micro Empresa: Manual de Enseanza. (PC/Colombia). A teaching manual for small business accounting. (Spanish) 1977. 105 pp. ED241780
- R23A Accounting for the Micro-Business: A Teaching Manual. English version of R23. 1976. 76 pp. ED241779
- R24 Strings 'n' Things: A Teaching Manual for the Blind. (PC/Colombia). A guide to teaching macrame for those with little or no experience in working with the blind. 1977. 32 pp. ED215465
- R25 Intensive Vegetable Gardening for Profit and Self-Sufficiency. (PC/Jamaica). Provides step-by-step guidelines for cultivating vegetables under many agricultural and climatic conditions, organically or with chemical fertilizers. 1978. 159 pp.
- R26 Resources for TESOL Teaching. (Peace Corps). Compilation of techniques for teaching English to speakers of other languages; includes pronunciation, grammar, linguistic information, verb list, rules, etc. 1978. 211 pp. ED171119

Reprint Series cont'd

- R27 Health and Sanitation Lessons (Africa). (PC/Niger/Gambia). This is the English translation of R27a, Fiches D'Education Sanitaire, French-language materials developed in Niger and updated for use in The Gambia. It describes presentation techniques and outlines step-by-step health presentations, nearly all directed toward women with children. 1979. 94 pp. ED243818
- R27A Fiches D'Education Sanitaire. Adapted by PC/Niger from R21, Conseils de Sante a la Famille Africaine, which was originally produced by PC/Togo. 1971. 160 pp.
- R278 Health and Sanitation Lessons (Africa): Visual Aids. This set of illustrations is intended as an example to assist with the development of health aids for local use. It can accompany either R27 or R27A. 80 pp.
- R28 A Glossary of Agricultural Terms: English/French, French/English. (American Language Center, American University, Washington, D.C.). Practical vocabulary for agriculturalists in French-speaking areas. 1979. 59 pp. ED148159
- R29 Water Purification, Distribution and Sewage Disposal. (VITA) Designed both as a field reference and an instructor's manual for technical training in water sanitation for rural communities. 1969. 243 pp. ED243656
- R31 Orchard Management. (Development and Resources Corp.) Prepared as a training resource. Brief discussion of soils, botany, insects and disease, fruit and nut propagation, and grafting. Curricula and experiments included to teach photosynthesis, plant reproduction and transpiration. 1969. 108 pp. ED242882
- R32 Lesson Plans for Beekeeping. (PC/Philippines). Step-by-step procedures and basic technical information for starting small-scale beekeeping projects. 1978. 62 pp. ED241781
- R33 Bamboo as a Building Material. (USDA, Foreign Agricultural Service). The suitability of bamboo is discussed and presented in diagrams and pictures. Lists the best species and their geographic distribution. 1953. 52 pp. ED242878
- R34 Handbook for Building Homes of Earth. (HUD, Office of International Affairs). Techniques of soil mechanics used in building construction are presented in step-by-step processes. Kinds of soils, what to expect of them, and types of earth construction are analyzed to aid in adaptation to local climate and use of available materials. 159 pp. ED242877
- R35 How to Make Tools. (Peace Corps). A manual for making rudimentary tools from locally available materials. Tools include saws, hammers, screwdrivers, and weights. Also included is a section on working with tin. 1980. 51 pp.
- R36 Remote Areas Development Manual. (Community Development Counselling Service, Inc.). A useful guide to assessing community needs and developing self-help projects to meet those needs. Many designs for equipment. Useful techniques for homecrafts (e.g. candlemaking, dyeing, etc.). Special emphasis on agronomy, horticulture, animal husbandry, and home industries. Covers most of the subjects in VITA's Village Technology Handbook. 1964. 546 pp. ED242881

Reprint Series cont'd

- R37 Primary School Arts and Crafts. (Peace Corps). A step-by-step lesson plan manual for primary school teachers with little or no training in arts and crafts. Designed to help children develop creativity and manual dexterity. 1969. 137 pp.
- R38 A Manual on Soil and Water Conservation. (U.S. Department of Agriculture, Soil Conservation Service, Agriculture Handbook, No.61). A basic handbook for professional agricultural workers, covering soil erosion, land capability, terracing, stripcropping, pasture and rangeland improvement, irrigation techniques, farm drainage, and other related areas. Contains many photographs and illustrations. 1954. 208 pp.
- R39 Homemaking Handbook. (USDA Extension Service; AID). Contains information on how to organize a community-level home extension program with reference to various teaching methods and aids. Subject areas include nutrition, child care, health, and housekeeping. 1971. 237 pp.
- R40 Rice Production. (PC/Sierra Leone). A step-by-step training manual describing irrigated rice production in Sierra Leone. Developed for PCVs without formal training in agriculture. Provides simplified technical explanations on seed selection, fertilizers, pesticides, and harvesting. 1980. 107 pp. ED241782
- R41 A Complete Handbook on Backyard and Commercial Rabbit Production. (CARE/Philippines). Covers all aspects of rabbit raising, with particular attention to the environmental conditions of tropical climates. Techniques for use of by-products such as manure and hides and meat recipes are also included. Contains many illustrations and photographs. 93 pp. ED241783
- R42 Child Nutrition in Developing Countries. (Derrick B. Jelliffe, M.D.) Designed to provide background information on malnutrition and related diseases. Written as a handbook so that non-technical workers might recognize the significance of malnutrition, its symptoms, and how to use locally appropriate preventive and curative measures. 1983. 200 pp.
- R43 Manual de Salud. (PC/Paraguay). Spanish only. A manual for training primary health care workers. Discusses first aid, including treatment for shock, convulsions, choking, fever, and administration of artificial respiration. Describes common illnesses including diarrhea, dehydration, bronchitis, and their treatment. Stresses the relationship between sanitation and health. Includes a guide for nutrition, discussing basic nutrition as well as specific problems in Paraguay. 1983. 160 pp.
- R44A Systematic Project Design: A Handbook for Volunteers. (Center for Educational Development in Health, Boston, Massachusetts). Describes how to plan, implement, and evaluate health projects, with easy to follow methodology and a selective bibliography of how-to manuals in social service program areas. Provides outlines of useful forms and checklists. The health project design format presented could also be used with other types of projects. 1980. 174pp. ED242867
- R44B Diseno Sistemico De Proyectos: Manual Para Voluntarios. Spanish of R44A. 1982. 193 pp. ED242868

Reprint Series cont'd

- R45 Volunteer Notes on Reforestation. (formerly Niger Forestry Conference) Compiled by Steve Seedfeldt. Covers the 1978 Peace Corps Forestry Conference in Niamey, Niger, and reproduces several reports of forestry Volunteers who worked in Niger, Chad, and Upper Volta. Also includes selected reports prepared for the 1977 Niger conference. 1979. ED242564
- R46 Vocational Education Manual. (Peace Corps/Tunisia) by Howard Oppen. Based on the Peace Corps/Tunisia Vocational Education Program, with specifics on the preparation of Volunteers for their assignments. Though based on the Tunisian effort, it may be useful for other countries with technical school programs and for those creating new programs or redirecting existing ones. Covers teaching skills; school procedures; programs for metals, wood-working, plumbing-heating; and auto mechanics. References to French terms. 1979. 230pp. ED241784
- R47 Grazing and Rangeland Development for Livestock Production. (Agriculture Technology for Developing Countries). (AID). Three technical papers from AID's Agriculture Technology for Development series, covering basic rangeland management, leucaena leucocephala as livestock feed, and combined crop/livestock farming systems in the tropics and subtropics. Illustrated with charts, maps, and photographs. Lists sources of seed for tropical legumes. ED241785
- R48 The Biogas/Biofertilizer Business Handbook: A Handbook for Volunteers. (Michael Arnott, PCV/Philippines). Covers biogas systems, including raw material preparation, digesters, separate gas storage tanks, use of gas to run engines, and the use of sludge as fertilizer. Also covers secondary projects such as flat-plate solar collector water heaters, composting, and bio-insecticides. Illustrated with a vocabulary listing. 1982. 171 pp.
- R49 The Role of the Peace Corps in Education in Developing Countries. (Peace Corps Office of Planning and Evaluation). Provides a general overview and historical perspective of the role played by the Peace Corps Education Sector in developing countries. Discusses the role of education in development. Describes PC policy on education and gives future policy recommendations. Also reviews education programs by sector and by country. 1981. 258 pp.
- R50 Science Teacher's Handbook. (PC/India). Written by Peace Corps Volunteers serving as science teachers/teacher trainers in India. Suggests activities and designs to help science teachers to improvise or build pieces of laboratory apparatus and make instruction effective and interesting. Includes chapters on investigation, demonstration, science clubs, and laboratory techniques. 1968. 308 pp.
- R51 Chinese Biogas Digester: A Potential Model for Small Scale, Rural Applications. (Charles H. Nakagawa and Q.L. Honquillada). Thorough description of a Philippine biogas project. Provides basic knowledge and guidance for the construction and operation of a small-scale family size biogas unit. Includes benefits of installation and a general overview of the construction process: structural features/considerations, planning/preparation, site consideration and operation, and maintenance provisions. Contains numerous sketches, design diagrams, appendices, and a reference bibliography. 1981. 92 pp.

Reprint Series cont'd

- R52 Education Sanitaire: Cours Elementaire et Cours Moyen. (Ministere de l'Education Nationale, Togo). A collection of health lesson plans for the instruction of elementary and junior secondary school children. Deals with such topics as latrines, cleanliness, general hygiene, microbes, and drinking water. Each lesson plan provides motivational topics, materials needed, lesson outlines and questions for review. 1974. 122 pp.
- R53 Simon Eleve Des Poissons. (Developed by Peace Corps in collaboration with the FAO, and OTC). A simple picture book describing the raising of fish. A how-to of fish pond construction. Includes tips on agriculture/aquaculture projects, feeding and harvesting of fish, cleaning and draining the pond. Well illustrated, easy to understand. 1985. 40 pp.
- R54 English/Spanish Glossary of Health and Nutrition Terms. (Susan Hewes, APCD/Guatemala). For improving language proficiency in areas of health and nutrition. Includes slang terms to adapt language for regional variations. 1985. 64 pp.
- R55 Preparation for Childbirth. (Miriam Hansen, Daren King, and Barbara Lee, PC/Colombia). Manual designed to teach health workers how to prepare women for childbirth. Discusses educating women on the physical aspects of childbearing, assisting them in dealing with common pains and discomfort, and encouraging them to develop a positive attitude toward pregnancy and childbirth. Guides health workers in planning and conducting three or four prenatal classes with expectant mothers and how to incorporate the skills learned in these meetings into the childbirth experience. Includes suggestions for teaching aids. 1985. 88 pp.
- R56 Comment Elever le Tilapia Nilotica. (PC/Zaire). Guide to starting a fishpond for raising tilapia nilotica. Discusses the fundamentals of choosing an appropriate site, building and maintaining the pond, and preparing the pond for fish culture. Details the procedures involved in caring for tilapia, optimizing their growth, and managing their harvest and transport. Includes a chapter on integrated agriculture/aquaculture systems. 1985. 73 pp.
- R57 Le Sechage Solaire des Aliments. (PC/Niger). An introduction to food drying as a measure to avoid the loss of consumption. Discusses the basic rules of food drying, and gives an overview of various methods and appropriate dryer constructions. Provides detailed explanations on how to process vegetables, fruits, and meats, and gives advice on storage and cooking. 1985. 37 pp.
- R58 Early Stimulation Manual for Parents of Deaf Infants. (St. Lucia School for the Deaf). Simple advice and ideas to help parents teach deaf children new concepts, words, and sentences. Discusses briefly the most common causes of deafness, and the importance of its early detection. Emphasizes the child's special educational needs at home and in school. Includes a glossary of elementary sign language and finger spelling. 1985. 52 pp.
- R59 Horticultura Intensiva de Vegetables para Ganancia y Autosuficiencia. Spanish version of R25. 1986. 215 pp.
- R60 Culture Maraichere Intensive Destinee a la Vente et a la Consommation Domestique. French version of R25. 1986. 227 pp.

Reprint Series cont'd

- R61 Guia Practica: Como Manejar Abejas Africanizadas. (Robert Bailey and Douglas Anderson). Discusses beekeeping equipment and methods, including beehive construction and dismantling. Covers characteristics of African bees as compared with European types. Addresses various disease symptoms and general management. Illustrated. 1986. 55 pp.
- R62 Soil Conservation Techniques for Hillside Farms. (Carl Crozier). A guide for PCVs in agriculture extension. Basic information to help design plans for the conservation of soils and the management of water runoff in small hillside plots. Based on experiences in Honduras, but can be used by other PCVs worldwide working in the same program area. Takes into account the unavailability of resources as well as constraints commonly encountered. Suggests various crops and types of compost piles to use. 1986. 96 pp.

TRAINING

- T1 An Integrated Training System: Policy and Plans, Office of Training and Program Support, Peace Corps. States the Peace Corps philosophy and goals of training, and the agency's training policies. Describes the initial steps toward implementation and the current status of training. 1983.
- T2 Standards for Peace Corps Trainings, Office of Training and Program Support, Peace Corps. Covers all aspects of the trainer's role in Volunteer training. Includes the preparation required of the trainer, delegation of responsibilities, content of training, trainee assessment, and trainer evaluation. 1983.
- T3 Personal Safety in Cross-Cultural Transition, Training Division, Office of Training and Program Support, Peace Corps. Contains both pre-departure and in-country session plans which help trainees focus on personal safety issues, including rape. Includes a one-and-a-half day Volunteer Workshop on handling different situations and peer counseling. 1984. 174 pp.
- T4 In-Service Training Manual, Information Collection and Exchange, Peace Corps. For PC staff involved with in-service training of PCVs in areas outside of traditional language and technical skill enhancement. Four subject areas include assessing Volunteers' current situations, working with community leaders, mobilizing resources and Volunteer personal support. Designed so that programs can be presented by themselves, or integrated with other training programs. Well structured, with session rationales, objectives, and trainer preparations clearly delineated. Suitable for PC trainers with nominal training experience. 1985. 150 pp.
- T5 The New Role of the Volunteer in Development, by Jan Elster, Steven Joyce, and Linda Spink. Designed to provide Peace Corps Trainees with extensive insights into their role as Volunteers in developing countries. Seeks to bring about an integral understanding of the development process at the national, community, and individual levels, and to derive from this a definition of the role of the PCV and his/her potential impact. Focuses on the process of identification and implementation of the skills and resources necessary to progress from a theoretical standpoint to the level of project development. Defines the PCV's specific responsibilities (revision of TR005 and TR006). 1985. 377 pp.
- T6 Working as Counterparts, by Dick Vittitow and Jan Elster. Program designed to assist Volunteers in dealing more effectively with host country bureaucracies, and in developing successful and constructive relationships with their project counterparts. Emphasizes understanding the role of bureaucracies, and the particular characteristics and dynamics of the host country system. Focuses on counterpart management, feedback, and theories of motivation. Intended primarily for in-service training, although the material may be adapted for pre-service sessions by more experienced trainers. 1985. 137 pp.

Training cont'd

- T7 Close of Service Workshop: Trainer Guidelines and Workshop Materials, Information Collection and Exchange, Peace Corps. Designed for use by PC staff and trainers who facilitate Close-of-Service Workshops. Provides many resources to assist novice and more experienced trainers in preparing for and conducting a successful workshop. Gives an overview, guidelines for planning, preparation and implementation of a COS workshop. Contains reference materials for a trainer's understanding of adult learning, experiential training methods, and a detailed training design for a three or four day workshop. Includes a variety of additional materials for lectures. 1986. 318 pp.
- T8 Close of Service Workshop: Participant's Handbook, Information Collection and Exchange, Peace Corps. This handbook was developed for use during Close-of-Service Workshops. Contains a variety of worksheets and articles to assist the PCV in examining needs and expectations about leaving the host country and returning home. Includes valuable information on job searching, resume writing, and resources for careers. 1986. 106 pp.
- T12 A Trainer's Resource Guide, Office of Program Development. Designed to give trainers an equal level of knowledge about Peace Corps training philosophy, its goals and expectations, and training skills required by Peace Corps. Intended as a resource for planning, preparing, and conducting a responsive training program. Includes a pre-training checklist, a sample training plan, and a sample training report. 1983. 189 pp.
- T13 Small Scale Irrigation Systems: A Training Manual, by Development Planning and Research Associates, Inc. Designed for a 2-week in-service training program, gives PCVs a basic understanding of irrigation principles and the skills involved. Does not expect any prior knowledge of irrigation. Specific time allotments are included in each day's schedule. 1983. 82 pp.
- T14 Forestry Training Manual for Africa Region-U.S. Peace Corps, prepared by George Mahaffey, Jacob Fillion, and Julius Weeks, Forestry/Natural Resources Sector, Office of Training and Program Support, Peace Corps. Designed to prepare PCVs in forestry for service in Africa. Besides skill building, also includes sessions in communication, cultural awareness, and community development designed to improve interaction skills. 1984. 381 pp.
- T15 A Trainer's Guide to Andragogy, by John D. Ingalls. Gives an overview of a process for adult learning including identifying needs, developing objectives, and designing and conducting adult learning activities. Discusses the role of the trainer, and provides guidelines for conducting a 5-day trainer's workshop in andragogy. Includes sample designs for developing process skills and conducting an organizational development program. 1973. 241 pp. (ICE Reprint, 1984)

Training cont'd

- T16 Agroforestry In-Service Training, prepared by Jacob Fillion and Julius Weeks, Forestry/Natural Resources Sector, Office of Training and Program Support, Peace Corps. To train counterpart teams of PCVs and HCNs in agroforestry and strengthen their personal working relationship. Recommends guidelines for planning and implementing in-service training. Includes a 6-day training program. 1984. 223 pp.
- T17 Solar and Energy Conserving Food Technologies: A Training Manual, by Judith Elliot and Laura Goldman. Designed to help plan and implement in-service trainings in solar and other energy conserving food technologies. Focuses on design, construction, and use of solar dryers for fruits, vegetables, meat, fish and herbs, along with fireless cookery. Emphasizes integrating technical and non-technical information.
- T18 Disasters and Development: A Training Module, by INTERACT for the Peace Corps Training Unit, Office of Training and Program Support. Introduces trainees to natural hazards and how natural disasters can affect development. Prepares trainees to make decisions on appropriate actions, integrated with their primary development assignments, that can mitigate the effects of future disasters. States what activities should be carried out but not how to do them, such as how to build a hurricane resistant house or how to run a health surveillance program. Written for pre-service or in-service training. Trainers are strongly encouraged to conduct research and interviews that will enable them to make this training country specific. 1984. 220 pp.
- T19 Nutrition Improvement Through Mixed Gardening - A Training Manual, prepared by Paul Sommers for U.S. Agency for International Development and U.S. Peace Corps. Contains training schedule divided into 23 sessions. Includes information on soil management and land preparation, selection of crops and livestock, plant nutrition, and water, pest and weed management. Includes extensive appendix and list of references. Should be used with other texts for reference. 1984. 142 pp.
- T19A Technical Guidelines from: Nutrition Improvement Through Mixed Gardening, by Paul Sommers. Excerpt from T19 to be used as a handout for Volunteers in PST and IST gardening/nutrition training programs. Covers characteristics and functions of multi-layer mixed gardens. Includes how to determine household nutritional needs and what crops fulfill those needs. Contains information on units of measure, pest and disease control, and a trouble-shooting guide for common crop problems. 1984. 69 pp.
- T20 Improved Food Drying and Storage Training Manual, CHP International, Inc. Presents detailed session designs and handouts for a 2-week or 1-week training program in food preservation. Drying and storage techniques for grains, fruits, vegetables, and fish are addressed. 1982. 276 pp.
- T21 Basic Techniques of Blacksmithing, by the Farallones Institute and CHP International, Inc. Presents detailed session designs and handouts for a 1-week training program in the development of skills and techniques related to basic blacksmithing and the production of simple agricultural tools. 1983. 100 pp. ED241755

Training cont'd

- T22 Small-Scale Charcoal Making: A Manual for Trainers, by the Farallones Institute and CHP International, Inc. Presents detailed session designs and handouts for a 1-week training program in improved charcoal production techniques. 1982. ED243687
- T23 Personal Health Training Manual, by Gregory Miles, Wilbur Hoff, et al., Office of Program Development, Peace Corps. Presents a series of training sessions dealing with basic health concepts and practices. Designed to be used by PCMOs and trainers to help Peace Corps trainees acquire the skills and motivation necessary to keep themselves healthy in a new environment and, when possible, to promote "positive health" in the host country. Contains six sessions on Volunteer personal health that can be interspersed throughout pre-service training; four sessions on health promotion that can be in a block during pre-service or in-service. 1982. ED243821
- T24 Small-Scale Marine Fisheries: An Extension Training Manual, by the Technos Corporation. A 631-page, session-by-session manual for skill training individuals in marine fisheries extension. Based upon an 8-week stateside training in Puerto Real, Puerto Rico, in 1982. Covers outboard and diesel engines, fishing gear and techniques, extension, fish processing, marketing, navigation, boat repair and construction, Peace Corps goals and the role of the PCV, etc. Can be used as is for training general marine fisheries extension workers or as a source of basic self-contained sessions for training people with more narrowly defined job descriptions. 1983. 631 pp. ED243658
- T25 Wind Systems for Pumping Water: A Training Manual, prepared by Willis Eschenbach in collaboration with Domestic Technology International, Inc. and Denver Research Institute. Contains information on design and construction of wind systems. Divided into 21 training sessions with schedule of activities and approximate time required for each. Includes many illustrations and tables plus descriptive bibliography of other sources. Use with other texts. 1984. 93 pp.
- T26 Hydrams: A Training Manual, Perennial Energy, Inc. Presents detailed session designs and handouts for training development workers in hydraulic ram technology. 1981.
- T27 Rural Energy Survey and Profiles: Senegal, A Training Manual, Energy Sector, Office of Training and Program Support, Peace Corps. Part one describes a survey undertaken as part of a renewable energy program by the Peace Corps. Aimed at assisting developing countries in identifying energy needs in rural areas and implementing alternative, renewable energy projects at the community level. Survey designed to obtain detailed information about energy resources in rural villages, combining social, cultural, and economic issues. Part two provides detailed energy use information for several Senegalese villages included in the survey. 1982. 181 pp.
- T28 Appropriate Community Technology: A Training Manual, by the Farallones Institute and CHP International, Inc. Presents detailed session designs for training of development workers in the following technical areas: earthen construction and fuel-saving cookstoves, pedal/treadle power, solar water heaters, solar agricultural dryers, health and nutrition, and the role of the Volunteer and development. 1982.

Training cont'd

- T29 A Manual for Trainers of Small-Scale Beekeeping Development Workers, by CHP International. Guide for planning, designing, and implementing pre-service and in-service beekeeping skill training. Includes sample training designs, guidelines for training preparation, detailed sessions and handouts, follow-up questionnaire, and recommendations for evaluation. Manual covers basic bee management and biology, and construction of intermediate technology hives, swarm boxes, honey extractors, etc. 1983. ED242921
- T31 Agricultural Marketing Principles, prepared by Soil and Land Use Technology, Inc. Holistic approach examines commodity flow from producer to consumer. Emphasizes variety of means in content presentation, and contains numerous examples and demonstration suggestions. Many praxis learning activities distributed over 11-day format, each outlined with objectives, techniques, and materials needed. Topics include market familiarization, commodity marketing systems, and information collection. Visuals, bibliography, appendices, and other supporting materials enumerated. 100 pp.
- T32 Water and Sanitation Technologies, by Bradley D. Hanson. Contains the basic curriculum for a Peace Corps Water and Sanitation Pre-Service Training Program. Integrates technical training with community organization techniques. Consists of 222 total hours of training for a 6- to 8-week training program. Adaptable according to training needs. Useful as the principal training guide or in conjunction with The New Role of the Volunteer in Development, for a complete PST. 1985. 369 pp.
- T33 Peace Corps Training and Older Volunteers, Training Division, Office of Training and Program Support, Peace Corps. Addresses special needs of the older volunteer. Makes suggestions to trainers on how to modify training design and site to address those needs. 1985. 12 pp.
- T34 Oral Rehydration Therapy and the Control of Diarrheal Diseases, by CHP International. A comprehensive, integrative training approach to the prevention and treatment of diarrhea through primary health care and the implementation of Oral Rehydration Therapy. For in-service training of Volunteers and their counterparts. Designed to be adapted to the specific community setting. Seeks to provide PCVs with a working knowledge of ORI/CDD and with the skills necessary to apply what they have learned to the development of health education programs and the training of community health workers. 1985. 567 pp.
- T35-
T35A Technical Health Training Manual, prepared by CHP International. Designed as a resource to trainers primarily for pre-service training of health specialists and generalists who work on the community and clinical levels. Provides an integrative approach to primary health care, encompassing health education, maternal and child health, nutrition, disease control, and community health. Emphasizes the need for PCVs to develop complementary skills that will enable them to work cooperatively with their counterparts and community members in designing successful health education strategies. 1985. 2 Vols.

Training cont'd

- T36 The Peace Corps Rider, compiled by Peace Corps/Ghana. A booklet about motorcycle safety and maintenance. An outgrowth of suggestions from Peace Corps Volunteers in West Africa, but also applicable to other areas. Especially useful for training programs. 1975. 42 pp.
- T37-
T37A TEFL/Crossover Agricultural Training Manual, Prepared by Carl R. Franck, Buddy Larson, Pattana Aviphant, and Randy Reitz. An in-country, tropical agriculture training manual produced to facilitate TEFL/Crossover agriculture training in Thailand. Can be easily adapted to train TEFL/Crossover trainees in tropical agriculture throughout the world. Emphasizes the PCV's primary involvement in working with students and teachers at local schools and in their homes, and introduces extension work as a continuation of this work. Volume II is the trainee edition which includes the first page of each training session as well as all handouts. 1985.
- T38-
T38C Agricultural Development Workers' Training Manual, by A.L. Nellum and Associates, Inc., Office of Program Development, Peace Corps. Comprehensive guide for planning, designing, and implementing pre-service agricultural training for generalists and other Volunteers. Developed as a resource for tailoring agricultural training programs of varying lengths and technical emphasis to country-specific needs. Four-volume manual consists of: detailed guidelines for training preparation; sample designs for intensive 6- and 12-week programs; individual sessions; accompanying technical guidelines and handouts. 1982.
- Volume I: Orientation for Trainers
Volume II: Extension Skills
Volume III: Crops
Volume IV: Small Livestock
- T38D Technical Guidelines and References: Crops Training Component, Information Collection and Exchange, Peace Corps. To be used in conjunction with T38, Agricultural Development Workers' Training Manual, Volume III, Crops. A handout for pre-service trainees, very useful after training has been completed. Contains information on units of measure and conversion, surveying and interpreting the agricultural environment, troubleshooting common crop problems, guidelines for growing vegetables, insect and pest control. Includes a bibliography of crop production references. 1985. 164 pp.
- T38E Guidelines and References: Livestock Training Component (Small Animal Husbandry), Information Collection and Exchange, Peace Corps. To be used in conjunction with T38, Agricultural Development Workers' Training Manual, Volume IV, Livestock. A handout for pre-service trainees, very useful after training has been completed. Contains food, nutrition, reproduction, and disease information on swine, rabbits, poultry, and goats. Includes a record keeping/field notebook guide. 1985. 308 pp.
- T39
T39A Combatting Childhood Communicable Diseases, prepared by CHP International. An integrative approach to the study of primary health care. Discusses in depth the elements of climate assessment, community analysis, community involvement, health education and nutrition, and how these factors influence community health and the spread of diseases among children. Stresses prevention and rehabilitation measures, focusing on proper sanitation methods, breastfeeding, and oral rehydration therapy. Emphasizes the importance of parallelism between training and community-based development work. For pre-service and in-service training. 1985. 2 Vols.

Training cont'd

- T40 Improved Cookstoves: A Training Manual, edited by Lynda Lillywhite, Domestic Technology International, Inc. A pre-service training manual for the construction, testing and maintenance of earthen, ceramic, and metal cookstoves. Designed primarily for trainers with experience in cookstove technology, metal working and ceramics. May be adapted by less experienced trainers by enlisting the collaboration of local experts. Emphasizes the socio-cultural and technological considerations involved in stove construction and the importance of increased efficiency in the context of a worsening fuel crisis. 1984. 245 pp.
- T41 Forestry Training Manual: Inter-American Region, by Joan Boardman and Bruce Burwell. Developed for pre-service training in the countries of the Inter-America Region. Lends itself to use with both single- and multi-country training groups. Emphasis is on "hands-on" forest technology for trainees who have already had 10 weeks of cross-cultural and language training in the host country. Each of 64 sessions builds on the lessons of the previous session. 1982. 390 pp.
- T42 Small Enterprise Development: Pre-Service Training Manual, by Pragma Corporation. Produced as a pre-service manual for staff providing training in small enterprise development. Applicable to trainees who work with host-country small business/income-generating projects as well as those who will be involved in the establishment of new entities. Activities are laid out explicitly to follow the sessions with relative ease. 1986. 429 pp.
- T43 Small Enterprise Development: In-Service Training Manual, by Pragma Corporation. Provides in-service technical training in small enterprise development. Targeted for participants with limited academic backgrounds in business. Training sessions have both a theoretical and practical basis, in that they review important business principles and apply them specifically to host country situations. Written for trainers with little training background, although technical background/experience is assumed. 1986. 231 pp.
- T44 Planning and Conducting All Volunteer Conferences, prepared by Sarah Hall Goodwin. Designed for use by Peace Corps field staff and Volunteers planning an All Volunteers Conference in country. Provides an in-service event with objectives, designs, and themes for a conference. Deals with how to organize committees, plan agendas, and handle logistical details. Includes suggestions for social events. Materials can be used with minor modifications in planning other in-service workshops and meetings. 1986. 91 pp.
- T45 Teacher Training: A Reference Manual, by The Center for International Education. Developed for PCVs involved in teacher training in a wide variety of subject areas. Designed to be used with the Teacher Training Guide that accompanies it. Gives a model for a complete training program broken down into daily sessions. The aim of the book is to upgrade a teacher's understanding and practical application of basic educational theory. Covers everything from lesson planning and materials development, to classroom management and assessment of student progress. 1986. 176 pp.
- T46 Teacher Training: A Training Guide, by The Center for International Education. Accompanies the Teacher Reference Manual. May be used for training PCVs as well as for training host country teachers. Proposes an adaptable, intensive training session to develop effectiveness and understanding of educational principles. Covers objectives, lesson planning, techniques, materials development, classroom management, and assessment. 1986. 249 pp.

Training cont'd

- T48 Incountry Resource Center Workshop: A Training Manual, by CHES and Associates, Inc. and PADCO, Inc. Workshop session schedule. Lists materials needed, overview, preparation, objectives, and procedures for each session. Designed to help PCVs and staff establish, expand, or improve resource centers appropriate to needs and conditions in their country. Includes master copies of necessary handouts, as well as an evaluation form. 1986.
- T50 Small Projects Design and Management, A Training Manual for Volunteers and Counterparts, by Carol Wzorek for PADCO. Two-and-a-half day 8-session workshop designed to foster more community involvement in the design, implementation, and evaluation of projects by training PCVs and community members in project development. Though sponsored by the Small Projects Assistance (SPA) program, the workshop is relevant for any type of community project, whether or not outside funding is utilized. Covers characteristics of successful projects, problem analysis/project identification, setting objectives, identifying resource needs, testing feasibility, determining roles and responsibilities, and monitoring and evaluating small community projects. 1987. 91 pp.
- TR007 Cross-Cultural Training for PCVs, Core Curriculum Resource Materials, prepared by Dan Edwards & Jim McCaffery, Office of Program Development, Peace Corps. Contains 11 structured training sessions for a total of 20 hours of sequential session designs. Intended for a comprehensive, integrated pre-service training program. Sessions approach cross-cultural training from a skill-training as opposed to an information-based approach to cross-cultural training. Materials cover transition skills, communication skills, and information gathering and resource skills. Materials are integrated with other core curriculum manuals and follow-up staging models. Requires an experienced trainer.
- TR018 Nursing and Midwifery: A Guide for Trainers, African Health Training Institutions Project. Topical coverage of a broad spectrum of nursing and health related areas. Arranged sequentially by topic module, each enumerating both specific training objectives and content organization suggestions. Subjects include pregnancy and weaning, family planning, growth and development from birth through adulthood, as well as community/family structure assessment and evaluation. Includes two appendices with bibliographies at end of each module. 1985. 284 pp.
- TR043 Small and Medium Scale Agribusiness Assessment, edited by Luis R. del Rio, Director, Inter-American Operations, Peace Corps. Written in view of the role PCVs play in helping discern where resources for development can be directed most productively. Examines the Peace Corps function in agribusiness, and has numerous project assessment checklists, including governmental relations and project socio-economic analysis. Contains guidelines for market, technical and financial examination of livestock, fisheries, and agricultural plant projects as well. Good training and assessment tool. 1983. 61 pp.
- PR002 Integrated Programming System, Office of Training and Program Support, Peace Corps. An updated, condensed version of the Peace Corps Programming Systems Handbook. Assists PC programmers in planning, developing, implementing, supporting, and evaluating projects. Deals with PC development philosophy and mission, programming standards, steps required in thorough project planning and evaluation, roles and responsibilities of PC staff and collaborating personnel, and an explanation of required program documentation. 1986. 142 pp.

CASE STUDIES SERIES

This series is designed to help document Peace Corps' programming experience in specific project areas. The Case Studies provide historical background of special interest to Peace Corps programmers designing new projects in these fields.

All titles are available free of charge to Peace Corps Volunteers, staff, host country counterparts, university libraries, and development agencies.

- CS1 Marine Fisheries Case Studies. Developed as a guide for programmers interested in setting up marine fisheries projects. Outlines all past marine fisheries projects initiated by Peace Corps, examines five country programs in depth (Chile, El Salvador, the Philippines, Togo and Western Samoa), and identifies general criteria for the success of future marine fisheries programming. 1981. 122pp. ED243660
- CS2 Peace Corps in Special Education and Rehabilitation. Discusses factors influencing the success of special education/rehabilitation programs and suggests models for future efforts. Includes country reviews of programs in Brazil, Colombia, Costa Rica, Ghana, Jamaica, the Philippines, and the Seychelles, as well as 1-page overviews of special education/rehabilitation activities in all Peace Corps countries, past and present. Also provides alternative programming considerations. 1981. 167pp. ED214340
- CS4 Peace Corps Water/Sanitation Case Studies and Analyses. Compiled by Diana E. Talbert. Provides an in-depth overview and analysis of Peace Corps water and sanitation projects from 1970 to 1984. Gives case studies of projects in Thailand, Yemen, Paraguay, Sierra Leone, and Togo. Identifies factors that contributed to success or failure of projects. Concludes with analysis and programming guidelines for successful projects in a variety of environments and cultures. Primarily of interest to PC staff. 1984. 390 pp. ED243659
- CS5 Peace Corps Programming in Small Enterprise Development: Three Case Studies and Analysis. Compiled by Clare Humphrey and Chris Meyer. Preliminary survey of Peace Corps' activities in small enterprise development. Identifies common approaches and problems leading to success/failure in SED programs. In-depth case studies of experiences in Cameroon, Ecuador, and the Philippines. Covers country background, PC programming in SED, project experiences, training and program notes. Includes list of suggested program criteria drawn from successful PC participation, appendices, and bibliography. 1985. 100 pp.

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- P5 Cooperatives. Series of booklets covering cooperative principles, financial management, coop education, and organizations providing assistance in cooperatives. 1978.
- P7 Special Education/Rehabilitation Resource Packet. Contains a Directory of Organizations which alphabetically lists groups working in special education/rehabilitation activities worldwide, and an Annotated Bibliography which includes reviews and ordering information for various publications dealing with problems requiring special education or rehabilitation. 1981.
- P8 Audio-Visual/Communications Teaching Aids. Collection of audio-visual teaching aids and communications materials oriented toward the Volunteer working in an extension or non-formal education setting. Includes information on how to make a variety of audio-visual supplies and teaching aids from locally available resources. Also covers the utilization of audio-visual aids to stimulate interest and discussion and to foster better learning and retention of material covered. Includes R2, Visual Aids; please do not order both R2 and this Packet. 1982. ED044018
- P12 Breastfeeding and Weaning Teaching Aids. Includes suggested illustrations and storytelling techniques for educating African mothers in breastfeeding and proper weaning of their infants. Concepts may be adapted to other cultures. 1983.
- P15 Cooperativas. Series of booklets written in Spanish covering cooperative principles, financial management, coop education, and organizations providing assistance in cooperatives. (Spanish of P5 packet, Cooperatives). 1986.

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