

AGENCY FOR INTERNATIONAL DEVELOPMENT  
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## ADMINISTRATIVE REPORT

AR-1429-AID  
JULY 1976

SEMIANNUAL PROGRESS REPORT  
1 December 1975 - 31 May 1976

Rand prepares Administrative Reports to convey information to its clients on the status of work being done for them. They are not publications intended for distribution to other organizations.

Prepared for: Agency for International Development

Contract No.: AID/pha-C-1057



Semi-Annual Progress Report on:  
SURVEY OF ECONOMIC AND DEMOGRAPHIC  
FAMILY BEHAVIOR IN MALAYSIA  
(Contract AID/pha-C-1057:RCN-6166)

1 December 1975 - 31 May 1976

Principal Investigators:

William P. Butz  
Julie DaVanzo

Activities of December 1975 through May 1976

A contract with Survey Research Malaysia (SRM) to conduct our field work and preliminary data editing in Malaysia was signed and became effective on 24 May of this year. Delays in receipt of the AID audit of SRM's cost proposal as well as subsequent discussions between Rand, SRM, and the AID contract office concerning how best to operationalize the auditor's recommendations delayed the signing considerably beyond the planned date. The current schedule for the entire survey operation is attached; it is part of the Rand-AID contract.

During this period, SRM personnel have worked at a low level to finalize their operational plans, and preparation of computer programs for editing, linking, and retrieving the data has continued at Rand.

Plans for 1 June 1976 through 30 November 1976

According to the attached work schedule, three data delivery points fall during this period. The first ten complete cases, to be delivered in late August, are intended to provide tests of the complete data editing and correcting systems in Malaysia and Santa Monica. The next delivery of 200 cases in September will be used, after editing and cleaning, in

initial analysis. These analyses will focus on identifying changes in questionnaire content and design, survey field procedures, and editing and cleaning procedures that could be made in the second round in order to improve the data's relevance for the study's hypotheses. Analyses of these 200 cases will also be prepared for examination during the next meeting of the project's Advisory Committee.

Bill Butz will be in Malaysia during the first half of August, shortly after the beginning of round 1. Butz and SRM personnel will conduct complete on-site review of the operation of all field and office procedures in this critical early phase of the field work. Then in September, Nyle Spoelstra, a Director of SRM, will be at Rand for a week during machine cleaning, editing, and linking of the first 200 cases from round 1. Butz or Julie DaVanzo may visit SRM again during the round 2 briefing in early December if such a trip appears necessary on the basis of our and SRM's examination of the data from round 1.

Upon receipt of SRM's final changes in instruments and interviewer instructions in August, we will finally be able to publish our much delayed report containing these materials. We anticipate that the changes will be minor and publication rapid.

Finally, it would be very helpful to hold another Advisory Committee meeting as soon as sufficient data from the first round are cleaned and summarized. Butz will discuss this in Kuala Lumpur in August with SRM personnel and collaborators at the Government Department of Statistics. We will propose a schedule to our AID monitor after Butz returns.

SCHEDULE FOR MALAYSIAN FAMILY LIFE SURVEY (SRM 9338)

9 June, 1976

(Underlined entries are Contract Deliverables)

CALENDAR WEEK	CONTRACT WEEK	FIELD WEEK	FIELDWORK ACTIVITY	DATA PROCESSING ACTIVITY	ADMINISTRATIVE/OTHER	NOTES
MAY 24	1					
31	2					
JUNE 7	3					
14	4			* <u>Preliminary edit program</u>	* <u>Final version of q'aies</u>	
21	5		Training starts			
28	6					
JULY 5	7				* <u>Monthly status report</u>	
12	8					
19	9		Field trial			
26	10	1	ROUND 1 STARTS (18 weeks)			
AUG. 2	11	2		* <u>Pilot questionnaire data</u>	* <u>Interviewer instruments</u> * <u>Interviewer instructions</u> * <u>Monthly status report</u>	
9	12	3				
16	13	4				
23	14	5		* <u>10 completed Round 1 household cases</u>		
30	15	6	31st-NATIONAL DAY (Tues.)	(questionnaires & cards)		

CALENDAR WEEK	CONTRACT WEEK	FIELD WEEK	FIELDWORK ACTIVITY	DATA PROCESSING ACTIVITY	ADMINISTRATIVE/OTHER	NOTES
SEPT. 6	16	7			* <u>Monthly status report</u>	
13	17	8		* <u>200 Round 1 household cases edited &amp; cleaned</u>		
20	18	9				
27	19	10	25th & 26th-HARI RAYA (Sat., Sun., Mon.)			
OCT. 4	20	11			* <u>Monthly status report</u>	
11	21	12			* <u>Quarterly financial &amp; administrative reports</u>	
18	22	13				
25	23	14	22nd-DEEPAVALI (Fri.)			
NOV. 1	24	15				
8	25	16			* <u>Monthly status report</u>	
15	26	17				
22	27	18	ROUND 1 ENDS	* <u>200 Round 1 household cases edited &amp; cleaned</u>		
29	28	19	BRIEFING FOR ROUND 2 2nd-HARI RAYA HAJI (Thurs.)			
DEC. 6	29	20	ROUND 2 STARTS (19 weeks)		* <u>Monthly status report</u>	
13	30	21				
20	31	22				
27	32	23	25th-CHRISTMAS (Sat.)			

CALENDAR WEEK	CONTRACT WEEK	FIELD WEEK	FIELDWORK ACTIVITY	DATA PROCESSING ACTIVITY	ADMINISTRATIVE/OTHER	NOTES
JAN. 3	33	24	1st-NEW YEAR (Sat.)		* <u>Monthly status reports</u>	
10	34	25		* <u>All remaining Round 1 cases edited and cleaned</u>	* <u>Quarterly financial &amp; administrative reports</u>	
17	35	26				
24	36	27				
31	37	28		* <u>200 Round 2 household cases edited and cleaned; 5 community questionnaires</u>		
FEB. 7	38	29			* <u>Monthly status report</u>	
14	39	30				
21	40	31	19th, 20th, 21st- CHINESE NEW YEAR (Sat., Sun., Mon.)			
28	41	32				
MAR. 7	42	33			* <u>Monthly status report</u>	
14	43	34				
21	44	35				
28	45	36				
APR. 4	46	37		* <u>200 Round 2 household cases edited &amp; cleaned; 5 community questionnaires</u>	* <u>Monthly status report</u>	
11	47	38	ROUND 2 ENDS		* <u>Quarterly financial &amp; administrative reports</u>	
18	48	39	BRIEFING FOR ROUND 3			
25	49	40	ROUND 3 STARTS (17 weeks)			

CALENDAR WEEK	CONTRACT WEEK	FIELD WEEK	FIELDWORK ACTIVITY	DATA PROCESSING ACTIVITY	ADMINISTRATIVE/OTHER	NOTES	
MAY	2	50	1st-LABOUR DAY (Sun., Mon.)				
	9	51				* <u>Monthly status report</u>	
	16	52					
	23	53			* <u>All remaining Round 2 household cases edited &amp; cleaned</u>		
	30	54					
JUNE	6	55	2nd-AGONG'S BIRTHDAY (Thurs.)				
	13	56			* <u>200 Round 3 household cases edited &amp; cleaned</u>	* <u>Monthly status report</u>	
	20	57				* <u>Quarterly financial &amp; administrative reports</u>	
	27	58					
JULY	4	59					
	11	60			* <u>Monthly status report</u>		
	18	61					
	25	62					
AUG.	1	63					
	8	64			* <u>Monthly status report</u>		
	15	65	ROUND 3 ENDS	* <u>200 Round 3 household cases edited &amp; cleaned</u>			
	22	66					
	29	67					

CALENDAR WEEK	CONTRACT WEEK	FIELD WEEK	FIELDWORK ACTIVITY	DATA PROCESSING ACTIVITY	ADMINISTRATIVE/OTHER	NOTES
SEPT. 5	68	59	31st-NATIONAL DAY (Wed.)		* <u>Monthly status report</u>	
12	69	60				
19	70	61				
26	71	62		* <u>All remaining Round 3 household cases edited &amp; cleaned</u>		