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26 FEB 1985



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE 286200

CABLE: USAID/LIMA

December 28, 1984

Mr. Timothy Lavelle
Cooperative for American
Relief Everywhere
CARE - PERU
Los Laureles 485
San Isidro

Subject: Project 527-0277: CARE -- Housing Program in Flood Disaster Zones

Dear Mr. Lavelle:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Cooperative for American Relief Everywhere (hereinafter referred to as "CARE" or "Grantee"), the sum of \$300,000 to provide support for a program of housing construction for the homeless in flood disaster areas of the Departments of Tumbes and Piura, as described in Attachment 1, the Schedule of this Grant, and Attachment 2, entitled "Program Description,"

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending July 20, 1986.

This Grant is made to CARE on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2, entitled "Program Description", and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

Mr. Timothy Lavelle
CARE

Page 2

Please sign all seven (7) copies of this letter to acknowledge your receipt of the Grant, and return six (6) copies to A.I.D.

Sincerely yours,

George A. Hill
/s/ George A. Hill
Acting Director
USAID/Peru

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions
4. Certification for Advance of Funds
5. Quarterly Disbursement Projections
6. Cash Advance Status Report

A. Program Proposal and Budget

ACKNOWLEDGED:

CARE

By: *Timothy Lavelle*
/s/Timothy Lavelle

Title: Director in Peru

Date: December 28, 1984

Fiscal Data:

Appropriation Number : 72-114/51035
Budget Plan Code : LFD4-85-25527-HG43
Total Estimated Amount: \$ 300,000 ✓
Total Obligated Amount: \$ 300,000 ✓
Funding Source : Project 527-0277 ✓

2

SCHEDULEA. Purpose of Grant

The purpose of this Grant is to provide support for CARE's participation in a housing program in the flood-affected areas of northern Peru, as more specifically described in Attachment 2 of this Grant, entitled "Program Description".

B. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is July 20, 1986.

C. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$300,000 for purposes of this Grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Article 7B of Attachment 3, Standard Provisions: U.S. Grantees and U.S. Sub-Grantees -- Nonprofit Organizations other than Educational Institutions, entitled "Payment - Periodic advances."

D. Financial Plan

The following is the Financial Plan for this Grant, including local cost financing items, as authorized, Revisions to this Plan shall be made in accordance with Attachment 3, Standard Provision 6, entitled "Revision of Financial Plans."

| | <u>Obligated Amounts</u> <u>From December 28, 1984 to July 20, 1986</u> | |
|--------------------------------|--|---|
| | <u>Estimated Soles</u> <u>Costs in US Dhrs.</u> | <u>Estimated U.S.</u> <u>Dhrs. Costs</u> |
| A. Piura Subprogram | | |
| 1. Fund to guarantee Materials | | |
| Bank loans | \$ 53,680 | |
| 2. Construction of houses | | |
| - Rotating fund | 103,600 | |
| 3. Technical assistance and | | |
| direct administration | 29,500 | \$ 10,000 |
| B. Tumbes Subprogram | | |
| 1. Fund to guarantee Materials | | |
| Bank loans | \$ 40,000 | |
| 2. Technical assistance and | | |
| direct administration | 27,493 | 10,000 |
| C. CARE/NY Overhead (9.38%) | | \$ 25,727 |
| Totals | <u>\$ 254,273</u> | <u>\$ 45,727</u> |
| | <u>\$300,000</u> | |

.2.

In addition, CARE intends to contribute \$80,000 of its own funds, subject to availability of funds. These funds will purchase vehicles and help augment some of the line items in the above budget. Furthermore, CARE intends to enter into an agreement with the Materials Bank, under which the latter will make loans for approximately 806 houses in Piura and 200 in Tumbes, for a total of \$315,200. CARE also intends to enter into agreements with the Departmental Development Corporations of Tumbes (CORTUMBES) and Piura (CORPIURA). CORTUMBES is expected to agree to contribute S/. 1,500,000,000 from its 1985 Disaster Rehabilitation and Reconstruction budget. This will finance some construction and administration costs, including the costs of community buildings. CORPIURA is expected to agree to contribute approximately S/. 500,000,000, which will cover community buildings.

Cumulative shifts of more than 20% to or from A.I.D.-financed budget line items of the Financial Plan above cannot be made without prior written authorization of USAID.

E. Project Implementation and Responsibilities

CARE will assume overall responsibility for the administration of the funds provided under the Grant, and CARE will report to A.I.D. on the use of the funds, with appropriate documentation. CARE will coordinate with the Materials Bank, CORTUMBES, and CORPIURA in the planning and implementation of the activities and in the financing of certain aspects of the project as provided for in agreements CARE is expected to enter into with those entities,

F. Reporting and Evaluation

1. The fiscal reporting requirements of this Grant are set forth in Standard Provision 7B, entitled "Payment--Periodic Advance."
2. CARE shall monitor the performance under the Grant and ensure that time schedules and other performance goals as set forth in the Grantee's Program Proposal are being achieved.
3. CARE will submit to USAID a detailed Project Status Report on a quarterly basis to fulfill its formal evaluation requirement. These reports will describe the status of project activities, problems encountered in implementation, and use of grant funds expended, including financial reports stating the amounts of funds received, spent, and liquidated in accordance with the main items of the budget.

G. Special Provisions

1. The Standard Provisions in Attachment 3 for U.S. Grantees/A.I.D. Form 1420-52(2-82) are modified as follows: delete provisions 5A, 7A, 7C, 10A, 13B, and 13C.

11

.3,

2. To assist in the implementation of the project, A.I.D. from time to time may issue Project Implementation Letters furnishing additional information about matters or requirements stated in this Agreement.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 13A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

All goods and services procured under this Grant must have their source, origin, and nationality in the U.S. or Peru, unless specific written agreement is provided by A.I.D. Local cost financing up to the Grant total is authorized under this Grant, with the exception of the CARE/NY overhead costs, which will be paid in dollars.

62

Program DescriptionI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist CARE, the Materials Bank, and the Departmental Development Corporations of Tumbes and Piura to provide adequate shelter to poor families who fully or partially lost their homes during the floods of 1983.

II. Goals and ObjectivesA. Goals

1. Enable approximately 1,612 flood-affected poor families to build or rebuild their homes.
2. Provide a means whereby the above families can utilize credit as a mechanism for home construction, through both the formal institutional structure (Materials Bank) and informal structures (community rotating funds).
3. Create a cadre of skilled construction supervisors, and instruct participating families in improved construction techniques utilizing low-cost local materials.
4. Engender community support and participation, and assist communities in constructing community buildings.
5. Create a methodology which can be utilized in the future, by the Materials Bank and the Departmental Development Corporations, to serve poor families with low-cost housing solutions.

B. Objectives

1. Establish a guaranty fund so that some 806 families in four relocation sites in Piura and 200 families in six relocation sites in Tumbes can obtain Materials Bank loans. The loans will be in the form of materials, ranging in value from \$200 to \$500 per family.
2. Establish community level rotating funds to provide materials credits to families of such low income that Materials Bank loans would not be appropriate. These credits will serve some 485 families in Piura and 121 in Tumbes. The materials are expected to be supplied in part by the Materials Bank, under purchase arrangements with CARE.
3. Instruct participating families in the utilization of credit, and assist them in applying for their materials loans through one of the above mechanisms. Provide them with a small amount of additional materials free as incentives for participating and for paying promptly.

.2.

4. Train participating families in self-construction techniques utilizing the materials provided by the above arrangements and other local materials supplied by the families themselves. Train a cadre of construction supervisors who can continue to provide technical assistance in improved construction techniques.
5. Organize the communities so that they can construct common-use buildings and can manage the community level rotating funds.

III Project Implementation

CARE will implement the project, in conjunction with the Materials Bank, CORPIURA, and CORTUMBES. CARE will:

1. Survey families to determine income levels and interest in participation. With the CORDES, select the participants.
2. For those families with adequate incomes to obtain Materials Bank credits, assist them in filling out the requisite forms and obtaining the loans.
3. Establish a guaranty fund to guarantee the Materials Bank loans.
4. For those families with lesser incomes, help establish community level rotating funds to provide credits of materials.
5. Working with the Materials Bank, obtain appropriate materials packages for the various groups. Working with the CORDES, provide transportation for the materials.
6. Train participating families in improved self-construction techniques. Train a cadre of construction supervisors.
7. Help supervise the construction. Provide technical assistance as appropriate. Work with individuals and groups to assure payback of the credits.
8. Help communities organize themselves to construct common-use buildings and manage rotating funds. Provide materials, technical assistance, and supervision for the community buildings.

.3.

CARE expects to sign agreements with the Materials Bank, CORTUMBES, and CORPIURA, under which those institutions will provide credits, transportation, personnel, supervisory services, and funding. As indicated in the agreements, those institutions will have a role in selection of participants and other aspects of the program. Should any of those three institutions not participate as expected, for any reason, CARE shall contact A.I.D. to modify the Program Description or any other aspect of this Grant, as appropriate.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of approximately 17 months, not to exceed U.S. \$300,000. It is expected that except for overhead, there will be few U.S. dollar costs in this project. Purchase of construction materials will be done in Peru.

Release of Grant funds under this Agreement shall be in accordance with Article 7B of Attachment 3, "Standard Provisions." Shifts among A.I.D.-financed budget line items cited in Section D of Attachment 1 of more than 20% cannot be made without prior written authorization of A.I.D..

V. Convenants

CARE convenants:

1. To coordinate its activities with all relevant agencies of the Government of Peru and with international donor organizations or private Peruvian organizations engaged in similar developmental or educational activities in the program area;
2. Prior to contracting any non-Peruvian personnel from the Grant, to inform A.I.D. of the services required and the name, qualifications, and proposed salary, and to obtain A.I.D.'s prior written approval of that individual or individuals; and
3. To maintain sources donated by A.I.D. for activities under this Grant under separate accounting from those resources donated by A.I.D. or by other donors for any other activity, in accordance with Standard Provision 2 of Attachment 3 to this Agreement, and to obtain prior written approval from A.I.D. for any mixing or interchange of said resources.

VI. Reporting and Evaluation

CARE will submit to A.I.D. its detailed Project Implementation and Evaluation (PIE) Report on a quarterly basis to fulfill its formal reporting and evaluation requirements. The PIE Reports will describe the status of project activities, problems encountered in implementation, and use of OPG funds expended, including a financial report stating amounts of funds received, spent, and liquidated in accordance with the main items in the budget.

Unless A.I.D. indicates in writing to the contrary, all PIE Reports, fiscal reports, requests for advance of funds, liquidations, and other reports or communications concerning this Grant should be submitted by CARE to the Chief of A.I.D.'s Disaster Relief, Rehabilitation, and Reconstruction Division, Lima, Peru.

VII. Fiscal Provision

CARE will administer the Grant funds according to the budget included in Section D of the Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows:

A.I.D. will facilitate the execution of this project by making available to the Grantee periodic advances equivalent to the project's estimated disbursing needs for a period of up to 90 days. The advances must be deposited in a separate bank account which CARE maintains for this A.I.D. project and may be used only for eligible project costs.

The advances should be requested by the Grantee by submitting the following documentation.

- (1) An A.I.D. Public Voucher SF-1034, signed by the Grantee's authorized representative;
- (2) A Certification of Advance of Funds, in the format provided as Attachment 4, signed by the Grantee's authorized representative;
- (3) A Quarterly Disbursement Projection, showing monthly projected disbursements by project component, in the format provided as Attachment 5; and
- (4) A Cash Advance Status Report, in the format provided as Attachment 6.

Liquidation Procedures:

Liquidations should be made in accordance with Part (d) of Section 7B of Attachment 3, Standard Provisions.

CERTIFICATION FOR ADVANCE OF FUNDS
Project 527-0277
CARE -- Housing Program in Flood Disaster Zones

Serial No. _____

Pursuant to the Grant Letter Agreement dated December 28, 1984, for the Project indicated above, CARE del Peru, as implementing agency, hereby requests and certifies the following:

1. CARE requests that A.I.D. disburse S/. _____ Soles Oro for project implementation, as an advance to cover the cash needs for a 90-day period for purposes prescribed by the Agreement, and on the basis of such disbursement, to make a dollar charge against Grant 527-0277. This request for advance of funds is supported by A.I.D. Public Voucher, Form 1034.
2. CARE certifies that its receipt of such disbursement will be in Soles Oro and its use will be in compliance with the terms of the Grant Letter Agreement.
3. CARE certifies that the level of the advance requested is the best estimate of funds required to cover the disbursing needs for the next 90-day period.
4. CARE certifies that it will refund to A.I.D., as and when requested, the amount of the advance outstanding which cannot be cancelled with acceptable liquidation vouchers.

Lima, _____
For CARE del Peru

(Name)

Signature: _____
Title: _____
Authorized Representative

QUARTERLY DISBURSEMENT PROJECTIONS
Project 527-0277
CARE -- Housing Program in Flood Disaster Zones
For the Period to

| Project Component | Month 1 | Month 2 | Month 3 | Total |
|---|---------|---------|---------|-------|
| <hr/> | | | | |
| A. Piura Subprogram | | | | |
| 1. Fund to guarantee Materials | | | | |
| Bank loans | | | | |
| 2. Construction of houses | | | | |
| - Rotating fund | | | | |
| 3. Technical assistance and direct administration | | | | |
| B. Tumbes Subprogram | | | | |
| 1. Fund to guarantee Materials | | | | |
| Bank loans | | | | |
| 2. Technical assistance and direct administration | | | | |

TOTAL:

The Authorized Representative certifies that he has taken the necessary measures to insure that the activities programmed above are realized as planned so that the money requested will be disbursed within the next 90 days,

Signature

CASH ADVANCE STATUS REPORT
Project 527-0277
CARE -- Housing Program in Flood Disaster Zones
For the Period _____ to _____

Part I - Status of Current Advance

Cash on Hand at beginning of
quarter

Plus: Advances received during
quarter

Sub-Total

Less: Liquidation submitted during
the current quarter
(Check No. _____ to Check No. _____)

Difference(cash on hand at end of
quarter)

Part II - Request for Additional Funds

Cash Requirements for the next 90 days per
Attachment 5

Less: Cash on hand at end of quarter
(per Part I above)

Difference (Amount of advance requested
for the next 90 days)

PROJECT PROPOSALLOW-COST HOUSING - PIURA/TUMBESI. INTRODUCTION

One of the most pressing needs of the rural and urban poor in Peru in general and specifically in the northern, 1983 flood-stricken region of Piura and Tumbes departments is low-cost housing which meets basic hygienic and living-space requirements.

CARE, through various grants from the US Government and Departmental Development Corporations, has commenced activities in low-cost housing, and has singled out same as a program priority in the years ahead. Two of these projects - the construction of 150 homes in the rural town of Pueblo Nuevo de Colan using stabilized adobe and locally produced concrete block, and, secondly, the rehabilitation of 100 homes built from mud and coconut palm or bamboo in the urban slum of Villa Primavera (near Sullana) - have given CARE some experience using the principles of autoconstruction, revolving funds, low-cost materials, and better design use of living space. The present proposal hopes to build upon these experiences, with the intention of designing a housing "module" and complementary implementation criteria which can have widespread applicability for both rural and urban dwellings.

II. PROJECT IMPLEMENTATION

The present proposal aims to provide new homes to 321 families in Tumbes and 1,291 new or reconstructed homes to families in Piura. CARE will work in unison with the development corporations of each department and the Materials Bank (Banco de Materiales) in financing and implementing this project. Homes and community service centers will be constructed on those lot sites which previously have been provided with minimum services.

The "sites and services", funded by AID and executed by the development corporations, will be completed and ready for home construction in all towns

by February of 1985. Beneficiaries in most cases are poor farmers or fishermen whose homes have suffered extreme damage during the floods of 1983.

A. General Programming Criteria

Both projects are designed to conform to certain basic programming guidelines, giving latitude, however, to locale and project — specific differences. General programming criteria include the following:

1. Auto-cum-Communal Construction

Project beneficiaries will both provide manual, unskilled labor for the construction of their own homes as well as contribute to a communal work force to build other homes. Widespread community participation, which is an inherent Peruvian tradition, will help reduce cost.

2. Low-Cost Units

CARE will attempt to define reasonable loan ceilings, which is expected in turn to ensure prompt repayment of the proffered loan. CARE will foster use of locally available materials, principally quincha, stabilized adobe roofing material, bamboo doors, and where concrete block construction is used, ornamental concrete block windows will be promoted.

CARE will attempt to train large numbers of participants in low-cost housing construction skills.

B. Collaborating Institutions

1. CARE

CARE, through its regional office in Piura, will be responsible for overall administration and execution. CARE will receive and disburse project funds, select beneficiaries, assure community participation, recruit technical support personnel, and supervise day-to-day project implementation.

2. National Materials Bank (Banco de Materiales)

The Banco de Materiales, a commercial bank which makes relatively soft loans in basic construction materials to lower income families, will process and administer material loans up to a ceiling of \$ 500 for 1,006 individuals - 200 in Tumbes and 806 in Piura - of the most credit-worthy 1,611 participating families. Loan terms will normally reflect Bank procedures - downpayment, 3 month grace period, 22% interest, repayment in 30 equal monthly installments. These loans, due to the high risk of beneficiary default, will be guaranteed by CARE basically through an AID financed "guarantee fund" (cf. Addendum A, Draft Agreement between CARE and Banco de Materiales).

3. Development Corporation of Tumbes (CORTUMBES)

CORTUMBES, in addition to its role as a major funding source (cf. Addendum B, Agreement between CARE and CORTUMBES) will provide project supervision and technical back-stopping for the homes to be built in Tumbes.

4. Development Corporation of Piura (CORPIURA)

CORPIURA, although interested in participating as a funding source in calendar year 1985, awaits project definition before making a firm commitment. CORPIURA will be approached to provide funds for construction of community centers and other auxiliary services.

5. Beneficiaries

According to preliminary surveys conducted by CARE, beneficiaries are mostly farmers, and in those towns near the sea - Parachique and Chu-

llyiyachi in Piura and ~~Chulliyachi~~ Zorritos in Tumbes - fishermen. Many participants are day laborers paid minimum wages(\$1.40/day) for seasonal work. Very few individuals (less than 5%) are employees of a public or private entity, and, therefore, are extremely high risk for a normal Banco de Materiales loan. The large majority of beneficiaries have a monthly income of under \$ 60.00 (300,000 soles).

C. Guarantee Loan Fund .

Beneficiaries will be divided up into 4 categories, according to monthly income and other factors relating to their financial situation, to facilitate a repayment scheme to either the Banco de Materiales or CARE vis-a-vis local revolving fund committees.

Category (A) Will include those individuals capable of repaying directly the Banco de Materiales, without any guarantee from CARE.

Category (B) Includes those who are low risk but require CARE guarantee support (guarantee fund amount calculated at 10% of total loan amount).

Category (C) Is much higher risk and needs 40% guarantee fund support.

Category (D) Are those incapable of meeting the minimal loan standards set by the Banco de Materiales. The individuals will be organized and supported by CARE. Revolving funds will be set up to provide a mechanism for repayment of materials.

will
All groups sign formal loan agreements with the Banco de Materiales and/or CARE. Property titles will be retained until loan repayment is complete. Graphically, the breakdown of families, loan amounts and agency financial liability can be depicted as follows:

PIURA

| LOCATION | # FAMILIES | LOAN AMOUNTS\$ | FINANCED BMATERIAL. | FINANCED CARE |
|----------------|------------|----------------|--------------------------|-------------------------|
| Arena | 572 | 200 | 286famx200=57,200 | 286fam x200=57,200 |
| Pozo los Ramos | 416 | 200 | 250famx200=50,000 | 166famx200=33,200 |
| Parachique | 101 | 400 | 90famx400=36,000 | 11famx400= 4,400 |
| Chulliyachi | <u>202</u> | <u>400</u> | <u>180famx400=72,000</u> | <u>22famx400 .8,800</u> |
| TOTALS: | 1,291 | -.- | 806fam \$ 215,200 | 485fam \$ 103,600 |

| <u>TUMBES</u> | | | | | |
|-----------------------|------------|---------------|-------------------------|-------------------------|------------|
| LOCATION | # FAMILIES | LOAN AMOUNT\$ | FINANCED MATERIAL. | FINANCED CARE | |
| San Juan de la Virgen | 53 | 500 | 30famx500=12,500 | 28famx500=14,000 | |
| Pampas de Hospital | 52 | 500 | 20famx500=12,500 | 27famx500=13,500 | |
| Zarumilla | 50 | 500 | 40famx500=20,000 | 10famx500= 5,000 | |
| Corrales | 62 | 500 | 35famx500=20,000 | 22famx500=11,000 | |
| San Isidro | 54 | 500 | 35famx500=17,500 | 19famx500= 9,500 | |
| Zorritos | <u>50</u> | <u>500</u> | <u>40famx500=17,500</u> | <u>15famx500= 7,500</u> | |
| TOTALS | 321 | | 200 | 100,000 | 121 60,500 |

D. Tumbes Project

In Tumbes 321 new homes will be built using mud and bamboo (quincha mejorada) in six sites - San Juan de la Virgen, Pampas de Hospital, Zarumilla, Corrales, San Isidro and Zorritos.

Each house to be built will include a bedroom, livingroom, bathroom and kitchen space with an estimated minimum area of 38 mts. A community complex will be constructed at each site which may include a health post, schoolroom, workshop, a multiple-service room, and ample space for recreational and garden purposes.

Before construction begins (the sites and services should be ready for construction by February '85) CARE, the National Housing Institute (ININVI) the Center for Audio-visual Training (CESPAC) and the United Nations will sponsor a training course for 35 participants in the use of mud and bamboo construction. 24 trainees - 4 from each of the six project sites - will attend this course and later be employed as project foremen.

E. Piura project

In Piura 1,291 new or reconstructed homes will be built using mud and bamboo or cement blocks. Mud and bamboo will be used in the inland towns of Arena and Pozo Los Ramos, whereas blocks, using a traditional mixture of earth, cement, stone and sand, will be utilized in the coastal fishing villages of Parachique and Chulliyachi.

Homes to be built will be less sophisticated than those in Tumbes where significant counterpart funds have been available of the outset. In most cases, unlike Tumbes, sites already are occupied by makeshift dwellings of mud and bamboo. Wherever possible these homes will be upgraded rather than dismantled.

No prototypic modules for either the new or old homes have been decided upon yet; however a number of modules will be designed from which the beneficiaries may choose, with an eye to standardizing certain structural considerations and material purchases.

III. PROJECT OBJETIVES

CARE's main objectives are:

- (1) To significantly upgrade the quality of housing among the rural (small town) poor of Piura and Tumbes departments.
- (2) To design and develop a low-cost housing "module" with its respective programming criteria which can be replicated throughout the country.
- (3) To investigate and promote the use of new and traditional low-cost building materials found locally, enabling sizable reductions in unit cost, and
- (4) To improve the ability of the Banco de Materiales in serving the housing needs of the rural poor.

IV. TIMETABLE

It is estimated that all sites and services will be prepared for construction by February 1985, at which time it is also hoped that the training course in Tumbes using quincha mejorada will be well in progress.

Although CARE-Piura has a small pool of well-qualified engineers and support personnel which may become available for reassignment with the completion of its school construction program, CARE-Piura will undoubtedly need to recruit additional personnel. Recruitment will begin immediately and should be completed by February 1985.

By early February work will begin in Tumbes, where counterpart funding

available, beneficiaries have been identified and much promotional ground-work has occurred. Commencement in Piura should begin earliest late February or early March.

Sites in Piura, where 80% of the 1,612 homes will be built, will begin at a rate which will correspond in part to how quickly the Banco de Materiales can process such a voluminous number of loan request - a process which may take 3 or 4 months.

Home completion targets are as follows:

| | | | | |
|-----|----------------|---|-------------|--------------|
| (a) | January 1, '85 | - | June 30, 85 | 100 |
| (b) | July 1, 85 | - | Dec. 31, 85 | 512 |
| (c) | January 1, 86 | - | July 20, 86 | <u>1,000</u> |
| | | | | 1,612 |

V. PROJECT BUDGET (US DOLLARS)

TUMBES: 321 HOMES

| | | |
|----|---|------------------------|
| 1. | Loan Guarantee Fund | |
| | a) 40% of 200 homes x \$ 500/home | 40,000 |
| 2. | Materials and Equipment | |
| | a) 121 homes + 6 community centers (built from CARE and CORTUMBES funds) | |
| 3. | Administrative costs (Salaries and personnel expenses, vehicle maintenance, office expenses, etc.) | <u>35,720</u> |
| | SUB-TOTAL (A): | <u>75,720</u> ----- |

PIURA: 1,291 HOMES

| | | |
|----|---|-------------------------|
| 1. | Loan Guarantee Fund | |
| | a) 40% of 536 homes x \$ 200/home | 42,880 |
| | b) 10% of 270 homes x \$ 400/home | 10,800 |
| 2. | Materials and Equipment | |
| | a) 452 homes x \$ 200/home | 90,400 |
| | b) 33 homes x \$ 400/home | 13,200 |
| 3. | Administrative costs (Salaries and personnel expenses, vehicle maintenance, office expenses, etc.) | <u>40,000</u> |
| | SUB-TOTAL (B) | <u>197,280</u> ----- |

SUMMARY:

| | |
|------------------------------|------------------|
| 1. Sub-Total (A) | 75,720 |
| 2. Sub-Total (B) | 197,280 |
| 3. CARE-New York overhead 9% | <u>27,000</u> |
| GRAND TOTAL: | 300,000 ===== |

HA/pu

Timothy Lovell
20 Dec 1984

527-6277 6 FEB 1985



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

December 27, 1984

Mr. Dwight Taylor
Director
OFASA del Peru
Av. Angamos 770
Miraflores

Subject: OFASA--Emergency Feeding Program

Dear Mr. Taylor:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Obra Filantropica y Asistencia Social Adventista (hereinafter referred to as "OFASA" or "Grantee"), the additional amount of \$100,000 to support the Grantee in a program of emergency food assistance, through Food for Work and Maternal-Child Health activities, and sub-projects designed to improve agricultural infrastructure in the disaster-affected regions of Peru, as described in the Revised Schedule as amended (Attachment 1) of this grant and Attachment 2 as amended, entitled "Revised Program Description." This additional amount of \$100,000 supplements the \$283,000 previously granted with the Letters of Agreement dated April 27, 1984 and August 2, 1984 for a total cumulative amount granted to date of \$383,000 (the "Grant").

This additional grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the date of this letter and ending December 31, 1985.

This grant is made to OFASA on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Revised Schedule, Attachment 2 entitled "Revised Program Description," and Attachment 3, "the Index of "Standard Provisions for Non-U.S. Grantees and Non-U.S. subgrantees, Non-profit Organizations other than Educational Institutions," AID 1420-54 (2-82), which have been agreed to by your organization.

Mr. Dwight Taylor

2.

Please sign the original and six (6) copies of this letter to acknowledge your receipt of the grant, and return the original and five (5) copies to A.I.D.

Sincerely yours,

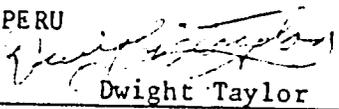

George A Hill
Acting Director

Attachments:

- A. Project Proposal
 - 1. Revised Schedule, as amended
 - 2. Revised Program Description, as amended
 - 3. Standard Provisions

ACKNOWLEDGED:

OFASA DEL PERU

By : 
Dwight Taylor

Title: Director

Date : December 27, 1984

FISCAL DATA:

Appropriation Number : 72-114/51035
Budget Plan Code : LFD485-25527-HG43
Total Estimated Amount: \$ 383,000
Amount this Obligation: \$ 100,000
Project : 527-0277

REVISED SCHEDULEA. Purpose of Grant

The purpose of this Grant is to provide support for the OFASA Emergency Food for Work and Maternal-Child Health activities in the disaster-affected regions of Peru as more specifically described in Attachment 2 of this Grant entitled "Revised Program Description."

B. Period of the Grant

1. The effective date of this Grant is April 27, 1984. The expiration date of this Grant is December 31, 1985.

2. Funds obligated hereunder are available for expenditures for an estimated 20 month period from the effective date of the Grant as shown below in Section D, "Financial Plan."

C. Amount of Grant and Payment

1. The total amount of this Grant for the period shown in B.1 above is \$383,000.

2. A.I.D. by Letter of Agreement dated April 27, 1984 obligated \$85,000, by Letter of Agreement dated August 2, 1984 obligated \$198,000 and hereby obligates the additional amount of \$100,000 for program expenditures during the period set forth in B.2 above and as shown in Section D, "Financial Plan."

3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Standard Provision 9A, entitled "Payment--Periodic Advances."

D. Financial Plan

The following is the Financial Plan for this Grant for the period April 27, 1984 through December 31, 1985, including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 4, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | |
|---|------------------|
| 1. Salaries and Personnel Expenses | \$ 36,500 |
| 2. Inland Transportation of Foods | \$ 49,000 |
| 3. Fuel and Lubricants | \$ 8,500 |
| 4. Construction Materials for Community and Agriculture Development Projects | \$208,000 |
| 5. Customs Costs | \$ 4,500 |
| 6. Warehousing and Office Expenses | \$ 3,000 |
| 7. Vehicle Maintenance and Insurance | \$ 59,500 |
| 8. Contingency | <u>\$ 14,000</u> |
| TOTAL: | \$383,000 |

E. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of two years and three months, not to exceed US\$ 383,000. Purchase of any materials for construction will be done locally.

Release of grant funds under this Agreement shall be in accordance with Article 9A of Attachment 3, "Standard Provisions". Shifts among AID-financed budget line items of more than 20% cannot be made without prior written authorization of AID.

E. Reporting and Evaluation

1. The fiscal reporting requirements of this grant are set forth in Standard Provision 9A entitled "Payment--Periodic Advance."

2. OFASA shall monitor the performance under the Grant and ensure that time schedules are being met, projected work units by time periods are being accomplished and other performance goals as set forth in the Grantee's Project Proposal dated March 6, 1984 are being achieved.

3. On a quarterly basis, OFASA will submit to USAID a detailed Project Status Report to fulfill its formal evaluation requirement. The reports will describe the status of project activities, problems encountered in implementation, use of OPG funds expended, i.e., financial reports stating amounts of funds received, spent and liquidated in accordance with the main items in the budget. OFASA will also provide the USAID/Food for Development Office with reports of OFASA supervisors' field inspections, and quarterly status reports of commodities and number of recipients.

G. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees and Non-U.S. Subgrantees, Non-profit Organizations other than Educational Institutions, AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, 15B, and 15C.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

I. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Seventh Day Adventist World Service, Inc. support activities will be charged to this Grant.

J. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

K. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is the U.S. and Peru. Local cost financing up to the Grant total is also authorized under this Grant.

85

REVISED PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist the Obra Filantropica y Asistencia Social Adventista (OFASA) to expand their Food for Work (FFW) and Maternal-Child Health (MCH) feeding programs to assist those suffering the effects of the severe drought and flooding in the southern regions of Peru, especially in the Departments of Puno and Arequipa. This additional amount of \$100,000 will be used primarily to cover the cost of securing and transporting construction and agricultural materials for community and agricultural rehabilitation projects (reservoirs, irrigation canals and potable water systems) to be extended to all disaster regions of the country.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 8,500 affected families in the disaster-stricken south of the country.

2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work and Maternal/Child Health activities.

3. To assist in the rehabilitation of basic community infrastructure through FFW sub-projects designed primarily to construct and repair small-scale irrigation works, potable water and sewerage systems, and other basic community works to alleviate the effects of future drought in the affected areas.

4. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW or MCH programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide AID Grant funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See illustrative Financial Plan, Attachment 1.)

2. Meet the urgent food needs of approximately 8,000 families seriously affected by natural disasters in the South of the country through a series of Food for Work and Maternal/Child Health activities.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future flooding or drought through FFW small-scale irrigation, potable water, well-digging, and community garden projects.

4. Provide funds for the purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects. Emphasis will be put on development impact and agricultural recovery.

5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

OFASA will implement the project over a period of approximately twenty months, beginning April 27, 1984. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by OFASA of the participating community's capacity for self-financing of any necessary commodities.

The Departmental Development Corporations (CORDEs) will be consulted regarding sub-project selection. Sub-projects designed to improve agricultural production (such as small-scale irrigation and well-digging sub-projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition and health problems (i.e. potable water, sewerage systems) will be given priority along with projects to meet urgent malnutrition problems (i.e. maternal/child feeding and community kitchens).

OFASA will coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area.

The full monthly numerical targets for sub-projects in active implementation and for recipients will be reached within an estimated two months of the signing of the Letter of Agreement.

OFASA will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;

2. Securing adequate warehousing for Title II commodities used in connection with the Project;

3. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;

4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW and MCH project development/implementation. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID;

5. Conducting nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.

6. Maintaining resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the OFASA Regular Program and the Expanded Urban Food for Work Program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources; and

7. Insuring that AID Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs (Regular and Expanded). Exception to this provision is subject to prior written approval from AID.

IV. Fiscal Provisions

See Attachment 3, Standard Provisions for Non-U.S. Grantees and Non-U.S. Subgrantees, Non-profit Organizations other than Educational Institutions, AID 1420-54 (2-82), Article 9A.

28

30 SEP 1995

0277



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

December 21, 1984

Reverend Father
Enrique León Palomino
Secretary General
Cáritas del Perú
Calles Gamma y Omicrón 492
Callao

Subject: CARITAS--Emergency Feeding Program

Dear Father León:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CARITAS del Peru (hereinafter referred to as "CARITAS" or "Grantee"), the additional sum of \$200,000 to provide support the Grantee in a program of Emergency Food Assistance through Food for Work and Maternal-Child Health activities in the drought-affected areas of southern Peru, as described in Attachment 1, the "Revised Schedule" as amended of this Grant, and Attachment 2, entitled "Revised Program Description, as amended. This additional amount of \$200,000 supplements the \$475,000 previously granted with the Letters of Agreement dated April 27, 1984 and August 2, 1984 for a total cumulative amount granted to date of \$675,000 (the "Grant").

This additional grant of \$200,000 is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the date of this letter and ending December 31, 1985.

This grant is made to CARITAS on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2 entitled "Program Description," and Attachment 3, "the Index of Standard Organizations Other than Educational Institutions," AID 1420-54 (2-82), which have been agreed to by your organization.

29

Father Enrique León Palomino

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,


George A. Hill
Acting Director

Attachments:

1. Revised Schedule
2. Revised Program Description
3. Standard Provisions

ACKNOWLEDGED:

CARITAS DEL PERU

By: _____
/s/ Father Enrique León P.

Title: _____ Secretary General

Date: _____ December 11, 1984

FISCAL DATA:

Appropriation : 72-114/51035
Budget Plan Code : LFD485-25527-HG43
Amount this Obligation: \$200,000
Total Estimated Amount: \$675,000
Funding Source : Project 527-0277

REVISED SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide support for the CARITAS Emergency Food for Work and Maternal-Child Health activities in the drought affected southern regions and flood-damaged northern departments of Peru as more specifically described in Attachment 2 of this Grant entitled "Revised Program Description."

B. Period of the Grant

1. The effective date of this Grant is April 27, 1984. The expiration date of this Grant is December 31, 1985.

2. Funds obligated hereunder are available for program expenditures for the estimated period of one year and eight months, as shown in the Financial Plan below.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in B.1 above is \$675,000.

2. USAID by Letter of Agreement of April 27, 1984 obligated \$375,000, by Letter of Agreement dated August 2, 1984 obligated \$100,000 and hereby obligates the additional amount of \$200,000 for program expenditures during the period set forth in B.2 above and as shown in Section D, Financial Plan.

D. Financial Plan

The following is the Financial Plan for this Grant for the period April 27, 1984 through December 31, 1985 including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 4, entitled "Revision of Financial Plans."

| <u>PART A</u> | <u>U.S. Dollars</u> |
|------------------------------------|---------------------|
| 1. CARITAS Central Office Expenses | \$ 80,000 |
| 2. Printing Expenses | 10,000 |
| 3. Contingency | <u>5,000</u> |
| SUB-TOTAL | \$ 95,000 |

| <u>PART B</u> | |
|--|------------|
| 4. Local Transportation of Foods (Diocesan warehouses to communities) | \$ 150,000 |
| 5. Diocesan Salaries and Personnel Expenses | \$ 53,320 |
| 6. Construction Materials for Community Development Projects | \$ 315,680 |
| 7. Local Warehousing and Office Expenses | \$ 61,000 |
| SUB-TOTAL | \$ 580,000 |
| TOTAL | \$ 675,000 |

PART C

Breakdown of Distribution of Funds to Regional Dioceses (see next page)

1. Items 1, 2 and 3 (Part A) will be implemented directly by CARITAS del Peru, while Items 4 through 7 (Part B) will be implemented by the regional dioceses. CARITAS del Peru hereby agrees to provide the money for the implementation of Items 4 through 7, above with all deliberate celerity, as requested by the Bishops of the various dioceses, according to the breakdown in the following page:

BREAKDOWN OF DISTRIBUTION OF FUNDS TO REGIONAL DIOCESES

U.S. DOLLARS (THOUSANDS)

Item No.

| | <u>Puno</u> | <u>Juli</u> | <u>Ayaviri</u> | <u>Sicuani</u> | <u>Cuzco</u> | <u>Arequipa</u> | <u>Tacna</u> | <u>Moquegua</u> | <u>Abancay</u> | <u>Chuqui.</u> | <u>Chuluc.</u> | <u>Piura</u> | <u>Tumbes</u> | <u>TOTAL</u> |
|------------------------------|-------------|-------------|----------------|----------------|--------------|-----------------|--------------|-----------------|----------------|----------------|----------------|--------------|---------------|--------------|
| 4. Local Trans. of Food | 50 | 50 | 5 | 10 | 7 | 6 | 4 | 4 | 7 | 7 | - | - | - | 150 |
| 5. Diocesan Salaries | 9.72 | 5 | 4.36 | 5.36 | 5.72 | 5.36 | 3.86 | 3.86 | 3.86 | 3.86 | 2.36 | - | - | 53.32 |
| 6. Construction Materials | 88 | 43 | 21.5 | 23.5 | 28.68 | 30 | 13 | 13 | 9.5 | 15.5 | 9 | 10 | 11 | 315.68 |
| 7. Local Warehousing | 16.5 | 15 | 2 | 3 | 3 | 4.5 | 7 | 5 | 1.5 | 3.5 | | - | - | 61 |
| TOTALS | 164.22 | 113 | 32.86 | 41.86 | 44.40 | 45.86 | 27.86 | 25.86 | 21.86 | 29.86 | 11.36 | 10 | 11 | 580 |

63

E. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), CARITAS agrees to provide to A.I.D. all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance" in accord with Sections 1M or 1N of AID Handbook 13.

F. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees and Non-U.S. Sub-Grantees, Non-Profit Organizations other than Educational Institutions/AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, 15B and 15C.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

G. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Catholic Relief Services support activities will be charged to this Grant.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is the U.S. and Peru. Local cost financing up to the Grant total is also authorized under this Grant.

REVISED PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist the CARITAS del Peru (CARITAS) and the Diocese of Puno, Juli, Ayaviri, Sicuani, Cuzco, Arequipa, Tacna, Moquegua, Abancay, Chuquibambilla, Chulucanas, Piura and Tumbes in supporting their Title II emergency Food for Work (FFW) and Maternal Child Health (MCH) feeding program activities to assist the victims in the drought-stricken southern and flood-damaged northern regions. This additional increment of \$200,000 will cover the cost of materials, as well as supervision and technical assistance for all ongoing CARITAS emergency projects.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 700,000 people in the disaster-stricken areas of the country.

2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work and Maternal/Child Health activities.

3. To assist in the rehabilitation of basic community infrastructure through FFW designed primarily to construct and repair small-scale irrigation works, seed banks (other than potato), communal gardens, potable water and sewerage systems, and other basic community works to lessen the negative impact of future drought in the affected areas.

4. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW and MCH programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See Financial Plan, Attachment 1.)

2. Meet the urgent food needs of approximately 700,000 people seriously affected by natural disasters in the south and north of the country through a series of Food for Work and Maternal/Child Health activities.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future drought through small-scale irrigation, potable water, well-digging, and community garden FFW projects.

4. To provide funds for purchase of materials, project supervision and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects. Emphasis will be put on long-term development impact and agricultural recovery.

5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

CARITAS and the Bishops of Puno, Juli, Ayaviri, and Sicuani will implement the project over a period of approximately one year and eight months, beginning April 27, 1984. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by the local implementing groups of the participating community's capacity for self-financing of any necessary commodities.

The Departmental Development Corporations (CORDEs) will be consulted regarding sub-project selection. Sub-projects designed to improve agricultural production (such as small-scale irrigation, seed banks and well-digging projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition and health problems (i.e. potable water, sewerage systems) and possible hunger (through maternal/child feeding and community kitchens).

CARITAS will coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area.

The full monthly numerical targets for sub-projects in active implementation and for recipients will be reached within an estimated two months of the signing of the Letter of Agreement.

CARITAS will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;

2. Securing adequate warehousing for Title II commodities used in connection with the Project;

3. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;
4. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform AID whenever an irregularity is identified;
5. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW and MCH project development/implementation. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID;
6. Conducting nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.
7. Maintaining resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the CARITAS Regular and Expanded Feeding Program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;
8. Insuring that AID Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs (Regular and Expanded). Exception to this provision is subject to prior written approval from AID.

IV. Fiscal Provisions

See Attachment 3 entitled "Standard Provisions for Non-U.S. Grantees and Non-U.S. Sub-Grantees, Non-profit Organizations other than Educational Institutions," AID 1420-54 (2-82).

527-0277



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

16 JUL 1984

TELEPHONE: 286200

CABLE: USAID/LIMA

April 27, 1984

Mr. Dwight Taylor
Director
OFASA del Peru
Av. Angamos 770
Miraflores

Subject: OFASA--Emergency Feeding Program

Dear Mr. Taylor:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Obra Filantropica y Asistencia Social Adventista (hereinafter referred to as "OFASA" or "Grantee"), the sum of \$ 85,000 to support the Grantee in a program of emergency food assistance, through Food for Work and Maternal-Child Health activities, and sub-projects designed to improve agricultural infrastructure in the disaster-affected southern region of Peru, particularly the Department of Puno, as described in the Schedule of this grant and Attachment 2, entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning April 27, 1984 and ending December 31, 1984.

This grant is made to OFASA on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2 entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

38

Mr. Dwight Taylor

2.

Please sign the original and seven (7) copies of this letter to acknowledge your receipt of the grant, and return the original and six (6) copies to A.I.D.

Sincerely yours,

/s/John A. Sanbrailo
Director, USAID/Peru

Attachments:

- A. Project Proposal
 - 1. Schedule
 - 2. Program Description
 - 3. Standard Provisions
 - 4. Cash Advance Status Report

ACKNOWLEDGED:

OFASA DEL PERU

By : /s/Dwight Taylor

Title: Director

Date : April 30, 1984

FISCAL DATA:

Appropriation Number : 72-11X1012
Budget Plan Code : LFD384-25527-HG43
Total Estimated Amount: \$ 85,000
Total Obligated Amount: \$ 85,000
Funding Source : Project 527-0277

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide support for the OFASA Emergency Food for Work and Maternal-Child Health activities in the disaster-affected regions of Peru as more specifically described in Attachment 2 of this Grant entitled "Program Description."

B. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is December 31, 1984.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of U.S. \$ 85,000 for purposes of this Grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Standard Provision 9A, entitled "Payment--Periodic Advance."

3. Cumulative shifts among AID-financed budget line items of more than \$2,000 or 20% of each line item (whichever is higher) cannot be made without prior written authorization of AID.

D. Financial Plan

The following is the Financial Plan for this Grant for the period April 27, 1984 through December 31, 1984, including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 4, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | |
|---|-----------------|
| 1. Salaries and Personnel Expenses | \$ 11,500 |
| 2. Inland Transportation of Foods | \$ 39,000 |
| 3. Fuel and Lubricants | \$ 3,500 |
| 4. Construction Materials for Community Development Projects | \$ 15,000 |
| 5. Customs Costs | \$ 4,500 |
| 6. Warehousing and Office Expenses | \$ 3,000 |
| 7. Vehicle Maintenance and Insurance | \$ 4,500 |
| 8. Contingency | <u>\$ 4,000</u> |
| TOTAL: | \$ 85,000 |

E. Reporting and Evaluation

1. The fiscal reporting requirements of this grant are set forth in Standard Provision 9A entitled "Payment--Periodic Advance."

2. OFASA shall monitor the performance under the Grant and ensure that time schedules are being met, projected work units by time periods are being accomplished and other performance goals as set forth in the Grantee's Project Proposal dated March 6, 1984 (Attachment A) are being achieved.

3. On a quarterly basis, OFASA will submit to USAID a detailed Project Status Report to fulfill its formal evaluation requirement. The reports will describe the status of project activities, problems encountered in implementation, use of OPG funds expended, i.e., financial reports stating amounts of funds received, spent and liquidated in accordance with the main items in the budget. OFASA will also provide the USAID/Food for Development Office with reports of OFASA supervisors' field inspections, and quarterly status reports of commodities and number of recipients.

41

F. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees/AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, 15B, and 15C.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

G. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Seventh Day Adventist World Service, Inc. support activities will be charged to this Grant.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

All goods and services procured under this Grant must have their source, origin and nationality in the U.S. or Peru. Local cost financing up to the Grant total is also authorized under this Grant.

PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist the Obra Filantropica y Asistencia Social Adventista (OFASA) to expand their Food for Work (FFW) and Maternal-Child Health (MCH) feeding programs to assist those suffering the effects of the severe drought and recent flooding in the southern regions of Peru, especially in the Departments of Puno and Arequipa.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 8,000 affected families in the disaster-stricken south of the country.
2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work and Maternal/Child Health activities.
3. To assist in the rehabilitation of basic community infrastructure through FFW sub-projects designed primarily to construct and repair small-scale irrigation works, potable water and sewerage systems, and other basic community works to alleviate the effects of future drought in the affected areas.
4. To contribute to the improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW or MCH programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide AID Grant funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See Financial Plan, Attachment 1.)
2. Meet the urgent food needs of approximately 8,000 families seriously affected by natural disasters in the South of the country through a series of Food for Work and Maternal/Child Health activities.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future drought through small-scale irrigation, potable water, well-digging, and community garden FFW projects.

4. Provide funds for the purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects, emphasizing development impact and agricultural recovery.

5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

OFASA will implement the project over a period of approximately six months, beginning April 27, 1984. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by OFASA of the participating community's capacity for self-financing of any necessary commodities.

The Departmental Development Corporations (CORDEs) will be consulted regarding sub-project selection. Sub-projects designed to improve agricultural production (such as small-scale irrigation and well-digging sub-projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition and health problems (i.e. potable water, sewerage systems) and possible hunger (through maternal/child feeding and community kitchens).

OFASA will coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area.

The full monthly numerical targets for sub-projects in active implementation and for recipients will be reached within an estimated two months of the signing of the Letter of Agreement.

OFASA will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;

2. Securing adequate warehousing for Title II commodities used in connection with the Project;

3. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;

4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW and MCH project development/implementation; maintain a record of all end-use inspections and reports relating to project supervision and food distribution; and inform AID whenever an irregularity is identified. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID;
5. Conducting nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.
6. Maintaining resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the OFASA Regular Program and the Expanded Urban Food for Work Program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;
7. Insuring that AID Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs (Regular and Expanded). Exception to this provision is subject to prior written approval from AID.

30 SEP 1985



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

December 20, 1984

Pastor Marco Ochoa
Director General
Servicio Evangelico Peruano
de Accion Social
Mayta Capac 1348
Jesus Maria

Subject: SEPAS -- EMERGENCY FEEDING PROGRAM - Project 527-0277

Dear Pastor Ochoa:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Servicio Evangelico Peruano de Accion Social (hereinafter referred to as "SEPAS" or "Grantee"), the additional amount of \$70,000 to support the Grantee in a program of Emergency Food Assistance through Food for Work activities in the drought-affected areas of the Departments of Puno, Arequipa, Tacna, and Moquegua, and flood-affected areas of the north, as described in the Revised Schedule as amended (Attachment 1) of this Grant and in Attachment 2, entitled "Revised Program Description," as amended. This additional amount of \$70,000 supplements the \$250,000 granted with the Letters of Agreement dated August 31, 1983 and August 2, 1984, for a total cumulative amount granted to date of \$320,000 (the "Grant").

This additional grant of \$70,000 is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the date of this letter and ending October 1, 1985.

This grant is made to the Servicio Evangelico Peruano de Accion Social on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Revised Schedule, Attachment 2, entitled "Revised Program Description," and Attachment 3, entitled "Standard Provisions for Non-U.S. Grantees and Non-U.S. Subgrantees" which have been agreed to by your organization.

Pastor Marco Ochoa

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the Grant, and return five (5) copies to A.I.D.

Sincerely yours,

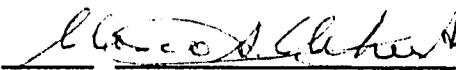

George A. Hill
Acting Director

Attachments:

1. Revised Schedule
2. Revised Program Description
3. Standard Provisions

ACKNOWLEDGED:

Servicio Evangelico Peruano
de Accion Social

By : 
Marco Ochoa

Title: Director

Date : December 20, 1984

FISCAL DATA:

Appropriation : 72-114/51035
Budget Plan Code : LFD 4-85-25527-HG43
Project : 527-0277
Total Estimated Amount : \$320,000
Amount this Obligation : \$ 70,000

REVISED SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide support for the SEPAS Emergency Food for Work Projects in the disaster affected regions of Peru as more specifically described in Attachment 2 of this Grant entitled "Revised Program Description."

B. Period of the Grant

1. The effective date of this Grant is August 31, 1983. The expiration date of this Grant is October 1, 1985.
2. Funds obligated hereunder are available for expenditures for an estimated twenty-five month period from August 31, 1983, as shown below in Section D, "Financial Plan."

C. Amount of Grant and Payment

1. The total amount of this Grant for the period shown in B.1 above is \$320,000.
2. A.I.D. by Letter of Agreement dated August 31, 1983, obligated \$100,000, by Letter of Agreement dated August 2, 1984 obligated \$150,000 and hereby obligates the additional amount of \$70,000 for program expenditures during the period set forth in B.2 above and as shown in Section D, "Financial Plan."
3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Standard Provision 9A, entitled "Payment --Periodic Advances."

D. Financial Plan

The following is the Financial Plan for this Grant for the period June 17, 1983 through October 1, 1985 including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 4, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | |
|---|---------------|
| 1. Salaries and Personnel Expenses | \$ 30,349 |
| 2. Inland Transportation of Foods | 39,846 |
| 3. Fuel and Lubricants | 8,000 |
| 4. Construction Materials for Community Development Projects | 168,205 |
| 5. Customs Costs | 1,500 |
| 6. Warehousing and Office Expenses | 14,500 |
| 7. Vehicle Purchase, Maintenance and Insurance | 17,500 |
| 8. Rotating Fund for Agricultural Production | 25,000 |
| 9. Contingency | <u>15,100</u> |
| TOTAL: | \$ 320,000 |
| | ===== |

E. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Revised Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), SEPAS agrees to provide to A.I.D. all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance" in accordance with Attachment II Section VI.

F. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees and Non-U.S. Subgrantees and Non-Profit Organizations other than Educational Institutions AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, and 15B and 15C.
2. To assist in the implementation of the Project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

G. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Church World Service or SEPAS support activities will be charged to this Grant.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is the U. S. and Peru. Local cost financing up to the Grant total except for the purchase of the vehicle is also authorized under this Grant.

REVISED PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist the Servicio Evangelico Peruano de Accion Social (SEPAS) in expanding their Food for Work (FFW) feeding programs to assist the victims of r c t floods in northern Peru and those suffering the effects of the severe drought in the southern part of the country. This additional \$70,000 will primarily cover the cost of construction materials in the Departments of Arequipa and Moquegua, reinforcement of the existing rotating fund for livestock and agricultural production and payment for emergency project personnel not previously covered.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 3,400 affected families in the flood-damaged northern zones of Peru and 600 affected families in the drought-stricken south of the country.
2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work activities.
3. To assist in the rehabilitation of basic community infrastructure through FFW sub-projects designed primarily to construct, repair or improve small-scale irrigation works, potable water systems, reforestation plantation infrastructure (access roads, fire breaks, protective walls) and engage in other basic community works to alleviate the effects of future flooding or drought in the affected areas. The existing rotating fund for improving agricultural and livestock projects will be reinforced from this additional increment.
4. To contribute to the improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See illustrative Financial Plan, Attachment 1.)

2. Meet the urgent food needs of approximately 4,000 families seriously affected by natural disasters in both the North and the South of the country through a series of Food for Work projects.
3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future flooding or drought through FFW small-scale irrigation, potable water, well-digging, and reforestation projects.
4. To provide funds for purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects. Emphasis will be placed on development impact, agricultural recovery, and reforestation support projects.
5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

SEPAS will implement the Project over a period of approximately two years and one month beginning August 31, 1983. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by SEPAS of the participating community's capacity for self-financing of any necessary commodities.

Sub-project selection will be done in coordination with the departmental development corporations (CORDEs). Sub-projects designed to improve agricultural production (such as small-scale irrigation and well-digging projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition problems (i.e. potable water, sewerage systems) and possible hunger (community kitchens).

SEPAS will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;
2. Securing adequate warehousing for Title II commodities used in connection with the Project;
3. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform AID whenever an irregularity is identified;

52

4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW project development/implementation. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID.
5. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;
6. To conduct nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of twenty-five months, not to exceed U.S. \$320,000. Purchase of any materials for construction will be done locally. See Section D of the Schedule, Attachment 1 for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 9A of Attachment 3, "Standard Provisions." Shifts among AID-financed budget line items of more than \$2,000 or 20% (whichever is higher) cannot be made without prior written authorization of AID.

V. Covenants

SEPAS covenants:

1. To coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area or new program areas;
2. To insure appropriate and agreed upon disposition of PL 480 Title II food commodities used in the project in accordance with AID regulations;
3. Prior to contracting any additional personnel, to inform AID of the services required and the name, qualifications, and proposed salary, and to obtain AID prior written approval of that individual or individuals.
4. To maintain resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the SEPAS regular FFW program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;

5. To insure that AID Grant funds provided for transportation, customs, warehousing, e.c.c., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs. Exception to this covenant is subject to prior written approval from AID.

VI. Reporting and Evaluation

SEPAS hereby agrees to provide the AID Food for Development Division in Lima, Peru with copies of the following reports and any other reports normally required of VolAgs distributing PL 480, Title II commodities:

1. On a quarterly basis, a summary report of SEPAS supervisory field inspections.
2. On a quarterly basis, a summary report of project implementation progress for the Emergency FFW projects to include information on:
 - a. projects completed; and
 - b. nutritional status of recipients.

VII. Fiscal Provisions

SEPAS will administer the Grant funds according to the budget included in section D of the Revised Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows:

AID will facilitate the execution of this project by making available to the Grantee an initial advance equivalent to the project's estimated disbursing needs for a 30 day period.

Documentation required for advances is described in paragraph 9A of the Standard Provisions, Attachment 3. All advances must be deposited in a separate AID project bank account where they are held in trust until used for eligible project costs.

57

0277



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

16 JUL 1984

TELEPHONE: 286200

CABLE: USAID/LIMA

April 27, 1984

Reverend Father
Enrique Leon Palomino
Secretary General
CARITAS del Peru
Calles Gamma y Omicron, 492
Callao

Subject: CARITAS--Emergency Feeding Program

Dear Father León:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CARITAS del Peru (hereinafter referred to as "CARITAS" or "Grantee"), the sum of \$375,000 to provide support for a program of Emergency Food Assistance through Food for Work and Maternal-Child Health activities in the drought-affected areas of southern Peru, especially the Departments of Puno, Cuzco, and Arequipa, as described in Attachment 1, the Schedule of this Grant, and Attachment 2, entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning April 27, 1984 and ending December 31, 1984.

This grant is made to CARITAS del Peru on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2 entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

SS

Father Enrique León Palomino

2.

Please sign the original and seven (7) copies of this letter to acknowledge your receipt of the grant, and return the original and six (6) copies to A.I.D.

Sincerely yours,

/s/John A. Sanbrailo
Director, USAID/Peru

Attachments:

- A. Program Proposal and Budget
 1. Schedule
 2. Program Description
 3. Standard Provisions
 4. Cash Advance Status Report

ACKNOWLEDGED:

CARITAS del PERU

By : /s/Father Enrique León P.

Title: Secretary General

Date : April 30, 1984

FISCAL DATA:

Appropriation Number : 72-11X1012
Budget Plan Code : LFD384-25527-HG43
Total Estimated Amount: \$ 375,000
Total Obligated Amount: \$ 375,000
Funding Source : Project 527-0277 ✓

576

SCHEDULEA. Purpose of Grant

The purpose of this Grant is to provide support for the CARITAS Emergency Food for Work and Maternal-Child Health activities in the drought-affected regions of southern Peru as more specifically described in Attachment 2 of this Grant entitled "Program Description."

B. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is December 31, 1984.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of \$375,000 for purposes of this Grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Standard Provision 9A, entitled "Payment--Periodic Advance."

D. Financial Plan

The following is the Financial Plan for this Grant for the period April 27, 1984 through December 31, 1984, including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Attachment 3, Standard Provision 4, entitled "Revision of Financial Plans."

(U.S. Dollars)

Part A

| | |
|------------------------------------|----------------------|
| 1. Caritas Central Office Expenses | \$ 80,000 |
| 2. Printing Expenses | \$ 10,000 |
| 3. Contingency | \$ <u>5,000</u> |
| | SUB-TOTAL: \$ 95,000 |

Part B

| | |
|--|-----------------------|
| 4. Local Transportation of Foods (Diocesan warehouses to communities) | \$ 150,000 |
| 5. Diocesan Salaries and Personnel Expenses | \$ 25,000 |
| 6. Construction Materials for Community Development Projects | \$ 65,000 |
| 7. Local Warehousing and Office Expenses | \$ 40,000 |
| | SUB-TOTAL: \$ 280,000 |
| | TOTAL: \$ 375,000 |

Part C -- BREAKDOWN OF DISTRIBUTION OF FUNDS TO REGIONAL DIOCESES

1. Items 1, 2, and 3 (Part A) will be implemented directly by CARITAS del Peru, while Items 4 through 7 (Part B) will be implemented by the regional dioceses. CARITAS del Peru hereby agrees to provide the money for the implementation of Items 4 through 7, with all deliberate celerity, as requested by the Bishops of the various dioceses, according to the following breakdown:

U.S. Dollars (Thousands)

| <u>Item No</u> | <u>Puno</u> | <u>Juli</u> | <u>Ayav.</u> | <u>Sic.</u> | <u>Cusco</u> | <u>Areq.</u> | <u>Tacna</u> | <u>Moque.</u> | <u>Abanc.</u> | <u>Chuq.</u> | <u>TOTAL</u> |
|----------------|-------------|-------------|--------------|-------------|--------------|--------------|--------------|---------------|---------------|--------------|--------------|
| 4.Loc.Tr.: | 50 | 50 | 5 | 10 | 7 | 6 | 4 | 4 | 7 | 7 | 150 |
| 5.Salaries: | 5 | 5 | 2 | 3 | 1 | 3 | 1.5 | 1.5 | 1.5 | 1.5 | 25 |
| 6.Materials: | 17 | 17 | 4 | 6 | 5 | 6 | 2.5 | 2.5 | 2.5 | 2.5 | 65 |
| 7.Wh/Office: | 9 | 15 | 2 | 3 | 3 | 2 | 1.5 | 1.5 | 1.5 | 1.5 | 40 |
| Totals: | 81 | 87 | 13 | 22 | 16 | 17 | 9.5 | 9.5 | 12.5 | 12.5 | 280 |

2. Cumulative shifts of more than 20% to or from AID-financed budget line items 1 and 2 in Part A of the Financial Plan above cannot be made without prior written authorization of USAID. Cumulative shifts among budget line items 4 through 7 of more than 20% of each line item allocated for each diocese (as shown in Part C) cannot be made without prior written authorization of USAID.

E. Reporting and Evaluation

1. The fiscal reporting requirements of this grant are set forth in Standard Provision 9A entitled "Payment--Periodic Advance."

2. CARITAS shall monitor the performance under the Grant and ensure that time schedules for food distribution are being met, projected work units are being accomplished and other performance goals as set forth in the Grantee's Program Proposal (Attachment A) are being achieved.

3. CARITAS will submit to USAID a detailed Project Status Report on a quarterly basis to fulfill its formal evaluation requirement. These reports will describe the status of project activities, problems encountered in implementation, and use of OPG funds expended, i.e., financial reports stating amounts of funds received, spent and liquidated in accordance with the main items in the budget. CARITAS will also provide the USAID/Food for Development Office with reports of CARITAS supervisors' field inspections, and quarterly status reports of commodities and number of recipients.

F. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees/AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, 15B and 15C.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

G. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Catholic Relief Services support activities will be charged to this Grant.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

All goods and services procured under this Grant must have their source, origin, and nationality in the U.S. or Peru. Local cost financing up to the Grant total is also authorized under this Grant.

PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist CARITAS del Peru and the Dioceses of Puno, Juli, Ayaviri, Sicuani, Cusco, Arequipa, Tacna, Moquegua, Abancay and Chuquibambilla to support their Title II emergency Food for Work (FFW) and Maternal Child Health (MCH) feeding program activities to assist the victims of the severe drought in the southern part of the country.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 550,000 people in the drought-stricken south of the country.
2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work and Maternal/Child Health activities.
3. To assist in the rehabilitation of basic community infrastructure through FFW designed primarily to construct and repair small-scale irrigation works, potable water and sewerage systems, and other basic community works to lessen the negative impact of future drought in the affected areas.
4. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW and MCH programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide AID Grant funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See Financial Plan in Attachment 1.)
2. Meet the urgent food needs of approximately 550,000 people seriously affected by natural disasters in the South of the country through the provision of a supplementary feeding program implemented through a series of Food for Work and Maternal/Child Health activities.
3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future drought through small-scale irrigation, potable water, well-digging, and community garden FFW projects.

4. Provide funds for purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects that emphasize development impact and agricultural recovery.

5. Provide participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

CARITAS and the Bishops of the various dioceses cited above will implement the project over a period of approximately eight months, beginning April 27, 1984. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by the local implementing groups of the participating community's capacity for self-financing of any necessary commodities.

The Departmental Development Corporations (CORDEs) will be consulted regarding sub-project selection. Sub-projects designed to improve agricultural production (such as small-scale irrigation and well-digging projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition and health problems (i.e. potable water, sewerage systems) and possible hunger (through maternal/child feeding and community kitchens).

CARITAS will coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area.

The full monthly numerical targets for sub-projects in active implementation and for recipients will be reached within an estimated two months of the signing of the Letter of Agreement.

CARITAS will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;
2. Securing adequate warehousing for Title II commodities used in connection with the Project;
3. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;
4. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform AID whenever an irregularity is identified;

61

5. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW and MCH sub-project development/implementation. Contracts for additional outside project supervisory services will be, in form and substance, satisfactory to AID;
6. Conducting nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants;
7. Maintaining resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the CARITAS Regular and Expanded Feeding Program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;
8. Insuring that AID Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs (Regular and Expanded). Exception to this provision is subject to prior written approval from AID.



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

November 16, 1983

Mr. Lynn Renner
Director
Catholic Relief Services
Calles Gamma y Omicron, 492
Callao

Subject: OPG--Catholic Relief Services--Emergency Recovery Program

Dear Mr. Renner:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Catholic Relief Services (hereinafter referred to as "CRS" or "Grantee"), the sum of \$400,000 (hereinafter referred to as the "Grant") to support the Grantee in a program of emergency assistance and recovery sub-projects in the drought-stricken and flood-damaged regions of Peru as described in Attachment 1, the Schedule of this Grant, and Attachment 2, entitled "Program Description" and as detailed in Attachment A, "CRS Project Profiles."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the date of this letter and ending June 30, 1985.

This grant is made to CRS on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2 entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

63

Mr. Lynn Renner

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director USAID/Perú

Attachments:

- A. CRS Project Profiles
 1. Schedule
 2. Program Description
 3. Standard Provisions
 4. Certification for Advance of Funds
 5. Quarterly Disbursement Projections
 6. Cash Advance Status Report
 7. Certification for Liquidation
 8. Summary of Local Expenditures for the Month
 9. Monthly Listing of Disbursements

ACKNOWLEDGED.

Catholic Relief Services

By : /s/ Lynn Renne:

Title: Director

Date : November 16, 1983

FISCAL DATA:

| | | |
|------------------------|---|--------------------|
| Appropriation | : | 72-113/41035 |
| Budget Plan Code | : | LFD3-84-25527-HG43 |
| Total Estimated Amount | : | \$400,000 |
| Total Obligated Amount | : | \$400,000 |
| Funding Source | : | Project 527-0277 |

64

SCHEDULEA. Purpose of Grant

The purpose of this Grant is to allow CRS to respond to requests for immediate relief and rehabilitation activities in the drought-stricken southern region and the flood-damaged northern region of Peru, particularly the Departments of Puno, Cuzco, Piura, and Tumbes, by implementing an emergency program of rehabilitation and reconstruction sub-projects in the zones most affected by the recent drought and heavy rains.

B. Specific Objectives

To provide emergency food relief to the Puno/Cuzco and Piura/Tumbes areas, and other areas affected by the recent natural disasters, by allowing CRS to begin the emergency rehabilitation projects planned for those areas and to continue its support for agricultural and community development activities in the affected areas.

C. Project Implementation and Responsibilities

CRS will assume overall responsibility for the administration of the funds provided under this Grant. For coordination purposes, CRS will encourage local implementing agencies to share information of emergency project activities with the local development corporations (CORDEs). CRS will submit to A.I.D. a report on the use of the funds, with appropriate documentation.

D. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is September 30, 1985.

E. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of U.S. \$400,000 for purposes of this Grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Article 7B of Attachment 3, Standard Provisions: U.S. Grantees and U.S. Sub-grantees -- Nonprofit Organizations - Other than Educational Institutions, entitled "Payment - Periodic Advances."

F. Financial Plan

The following is the Financial Plan for this Grant for the period November 16, 1983 through June 30, 1985, including local cost financing items, as authorized. Details of sub-project activities are contained in the CRS Project Profiles, Attachment A. Revisions to this Plan shall be made in accordance with Standard Provision 6, entitled "Revision of Financial Plans," of Attachment 3.

(U.S. Dollars)

| | |
|--|---------------|
| 1. Sub-Project PE 3E026 B--Prelature of Juli Emergency Response | \$ 40,000 |
| 2. Sub-Project PE 3E027 B--Diocese of Puno Emergency Response | 60,000 |
| 3. Sub-Project PE 3E029--Prelature of Ayaviri Emergency Response | 27,500 |
| 4. Sub-Project PE 3E030 B--Prelature of Sicuani Emergency Response | 83,200 |
| 5. Sub-Project PE 3E034--Rehabilitation of Irrigation Canals-CIPCA | 108,200 |
| 6. Sub-Project PE 3E035--Cattle Rehabilitation-CIPCA | 12,400 |
| 7. Small Emergency Projects | 20,000 |
| 8. CRS/Peru Administrative Expenses | 14,700 |
| 9. CRS/New York Overhead (provisional rate 8.5%) | <u>34,000</u> |
| TOTAL | \$400,000 |

G. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), CRS agrees to provide to A.I.D. all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance."

H. Special Provisions

1. The Standard Provisions in Attachment 3 for U.S. Grantees/AID Form 1420-52 (2-82) are modified as follows. delete provisions 5A, 7A, 7C, 10A, 13B and 13C.
2. To assist in the implementation of the Grant, A.I.D., from time to time, will issue Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

I. Authorized Geographic Code

All goods and services procured under this Grant must have their source and origin in the U.S. or Peru. Local cost financing up to the Grant total is also authorized under this Grant.

PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Grant is to allow CRS to respond to requests for immediate relief and rehabilitation activities in the drought-stricken southern region and the flood-damaged northern region of Peru, particularly the Departments of Puno, Cuzco, Piura, and Tumbes, by implementing an emergency program of rehabilitation and reconstruction sub-projects in the zones most affected by the recent drought and heavy rains.

II. Goals and ObjectivesA. Goals

1. To assist in the rehabilitation of basic community infrastructure through disaster recovery sub-projects designed primarily to reconstruct and repair housing, assist with agricultural and animal rehabilitation (through providing seeds and fertilizer to farmers engaged in immediate planting activities and start-up costs for community animal raising activities), and to support other basic community works which will help to alleviate the damage of any future drought or flooding in the affected regions (such as wells, irrigation canals, secondary roads, warehousing and logistic support for food assistance programs, training in drought prevention, the organization of community stores. etc.).

2. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of implementing disaster recovery activities, in addition to the general program of small-scale infrastructure sub-projects designed to improve health and agricultural production.

3. To strengthen local intermediary organizations and infrastructure in order that they may more quickly and effectively respond to and encourage local initiatives aimed at disaster recovery and reconstruction.

B. Objectives

1. Provide A.I.D. grant funds to defray certain costs related to ongoing supervision, technical assistance (as needed), inspection, and evaluation of program activities. (See the Financial Plan, Attachment 1.)

2. Meet the urgent rehabilitation needs of approximately 200,000 people seriously affected by natural disasters in the South and North of the country through a series of reconstruction and agricultural rehabilitation sub-projects.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future drought or flooding, through community rehabilitation and reconstruction sub-projects.

4. To provide funds for the purchase of materials and technical assistance to be used in basic community rehabilitation activities. Emphasis will be put on development impact and agricultural recovery.

5. Provide sub-project beneficiaries with basic education as to sound health and environmental sanitation practices.

6. To strengthen the human resource base of the intermediary organizations working on sub-projects by training staff and organizers to prepare for and respond to any future emergencies which may occur.

III. Project Implementation

CRS will implement the program over a period of approximately two years, beginning with the effective date of this Grant. Purchase of any materials necessary for construction sub-projects will take place following a determination by CRS that the participating community is making an appropriate contribution towards financing local recovery programs.

Whenever possible, information regarding sub-project selection will be shared for coordination purposes with the departmental development corporations (CORDEs). Sub-projects designed to improve agricultural and animal production (such as purchase and distribution of seeds and fertilizers) and community health/sanitation conditions (such as reconstruction of basic housing and potable water systems) will be given priority, along with projects to meet urgent malnutrition and health problems .

Implementation of all sub-projects will be initiated within an estimated nine months of the signing of the Letter of Agreement.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of two years, not to exceed U.S. \$400,000. It is expected that, except for vehicle purchase and CRS- New York office overhead, there will be few U.S. dollar costs in this Grant. Purchase of any materials for construction will be done locally. See Section F of the Schedule, Attachment 1, for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 7B of Attachment 3, "Standard Provisions." Shifts among A.I.D.-financed budget line items cited in Section F of the Schedule of more than \$ 5,000 or 20% (whichever is higher) cannot be made without prior written authorization of A.I.D.

V. Covenants

CRS covenants:

1. For coordination purposes, to share information regarding its activities with all relevant agencies of the Government of Peru and with international donor organizations and private Peruvian organizations engaged in similar developmental or educational activities in the program area or new program areas;

2. Prior to contracting any additional personnel for CRS-Peru, to inform A.I.D. of the services required and the name, qualifications, and proposed salary, and to obtain A.I.D.'s prior written approval of that individual or individuals.

3. To maintain resources donated by A.I.D. for activities under this Grant under separate accounting from any other resources donated by A.I.D. in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to obtain prior written approval from A.I.D. for any mixing or interchange of said resources;

4. To insure that A.I.D. funds will be used only for recovery and rehabilitation program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going programs. Exceptions to this covenant require prior written approval from A.I.D.

VI. Reporting and Evaluation

CRS hereby agrees to provide A.I.D.:

1. On a quarterly basis, a summary report of CRS supervisory field inspections.
2. On a quarterly basis, a summary report of sub-project implementation progress for the Emergency reconstruction sub-projects, as well as information on sub-projects completed.

VII. Fiscal Provisions

CRS will administer the Grant according to the budget included in section F of the Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows:

A.I.D. will facilitate the execution of this project by making available to the Grantee periodic advances equivalent to the project's estimated disbursing needs for a period of up to 90 days.

The advances must be deposited in a separate bank account which CRS will maintain for its rehabilitation program with A.I.D. funds, and may be used only for eligible project costs.

The advances should be requested by the Grantee by submitting the following documentation:

- (1) An AID Public Voucher SF-1034 signed by the Grantee's authorized representative
- (2) An advance request certificate in the format shown in Attachment 4, signed by the Grantee's authorized representative.
- (3) A 90-day disbursement plan showing monthly projected disbursement by project component in the format prescribed in Attachment 5.
- (4) A Cash Advance Status Report in the format prescribed in Attachment 6

Following the initial advance the Grantee shall present on a monthly basis a claim for liquidation to be applied against the outstanding advance. This claim for liquidation should be submitted in accordance with the instructions contained in paragraph 7B of the Standard Provisions and in accordance with the Liquidation Instructions outlined below, as well as any other instructions as may, from time to time be communicated to the Grantee by A I D

Liquidation Instructions

Beginning 30 days after the first advance is made and each month thereafter, the grantee should submit to AID a liquidation voucher which shall consist of the following

- a. AID Public Voucher SF-1034 (original and two copies). (Liquidation Format 1)
- b. Request for Liquidation and Certification from the authorized grantee representative (Liquidation Format 2 -- Attachment 7)
- c. A summary of Project costs by component. (Liquidation Format 3 -- Attachment 8)
- d. A list of disbursements effected during the reporting period (Liquidation Format 4 -- Attachment 9). Format 4 should be accompanied by the grantee's supporting original invoices or receipts. (These original documents will be returned to the grantee after they have been reviewed by A.I.D)
- e. A photocopy of the latest bank statement for the project bank account and its respective reconciliation.



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

November 18, 1983

Mr. Timothy Lavelle
Director
CARE Peru
Av. Los Laureles 485
San Isidro

Subject: CARE--OPG for Emergency Feeding and Rehabilitation Program

Dear Mr. Lavelle:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CARE Peru (hereinafter referred to as "CARE" or "Grantee"), the additional amount of \$535,000 to continue to support the Grantee in its program of emergency assistance, reconstruction, and Other Child Feeding activities, in the flood-damaged region of Peru as described in Attachment 1, the Revised Schedule of this Grant and Attachment 2, entitled "Revised Program Description," and more fully detailed in Attachment A, CARE's Project Proposal and Revised Budget. This additional \$535,000 supplements the \$175,000 previously granted by Letter of Agreement dated August 31, 1983 for a total cumulative amount granted to date of \$710,000 (the "Grant").

This additional grant of \$535,000 is effective and obligation is made as of the date of this letter. The Grant shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning June 17, 1983 and ending March 31, 1985.

This grant is made to CARE on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Revised Schedule, Attachment 2 entitled "Revised Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

Mr. Timothy Lavelle

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director, USAID/Peru

Attachments:

- A. CARE's Project Proposal and Revised Budget
 1. Revised Schedule
 2. Revised Program Description
 3. Standard Provisions
 4. Certification for Advance of Funds
 5. Quarterly Disbursement Projections
 6. Cash Advance Status Report
 7. Certification for Liquidation
 8. Summary of Local Expenditures for the Month
 9. Monthly Listing of Disbursements

ACKNOWLEDGED:

CARE PERU

By : Timothy Lavelle

Title: Director

Date : November 18, 1983

FISCAL DATA for additional increment (\$535,000):

| | | |
|------------------------|---|--------------------|
| Appropriation | : | 72-113/41035 |
| Budget Plan Code | : | LFD3-84-25527-HG43 |
| Total Estimated Amount | : | \$535,000 |
| Total Obligated Amount | : | \$535,000 |
| Funding Source | : | Project 527-0277 |

REVISED SCHEDULEA. Purpose of Grant

The purpose of this Grant is to allow CARE to respond to the immediate relief and rehabilitation needs in the flood-damaged northern region of Peru, particularly the Departments of Piura and Tumbes, by implementing an emergency program of rehabilitation and reconstruction, and Other Child Feeding (OCF) activities in the zones most affected by the recent heavy rains.

B. Specific Objectives

To allow CARE to expand the flood-emergency rehabilitation activities which are planned and being implemented in the Piura/Tumbes area and to continue its support for emergency OCF programs.

C. Project Implementation and Responsibilities

CARE will assume overall responsibility for the administration of the funds provided under this grant. CARE will coordinate with the local development corporations (CORDES) in the planning and selection of certain reconstruction works and with the Comité de Damas de Piura and other organizations regarding its support for OCF operations (Comedores Infantiles) in the region. CARE will report to A.I.D. on the use of the funds, with appropriate documentation, as well as submit a monthly report on the distribution of the Public Law 480, Title II food commodities utilized in furtherance of the purpose of this Grant.

D. Period of the Grant

1. The effective date of this Grant is June 17, 1983. The expiration date of this Grant is June 30, 1985.

2. Funds obligated hereunder are available for expenditures for an estimated two years from the effective date of the Grant as shown below in Section F, "Financial Plan."

E. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in D.1 above is \$710,000.

2. A.I.D. by the Letter of Agreement dated August 31, 1983 obligated \$175,000 and hereby obligates the additional amount of \$535,000 for program expenditures during the period set forth in D.1 above and as shown in Section F, "Financial Plan."

3. Payment shall be made to the Grantee in accordance with procedures set forth in Article 7B of Attachment 3, Standard Provisions: U.S. Grantees and U.S. Sub-grantees -- Nonprofit Organizations - Other than Educational Institutions, entitled "Payment - Periodic Advances."

F. Financial Plan

The following is the revised Financial Plan for this Grant for the period June 17, 1983 through June 30, 1985, including local cost financing items, as authorized. Details of project activities are contained in Attachment A, CARE's Project Proposal and Revised Budget. Revisions to this Plan shall be made in accordance with Standard Provision 6 of Attachment 3, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | |
|---|---------------|
| 1. Salaries and Personnel Expenses | \$ 55,000 |
| 2. Vehicle Purchase, Maintenance, Gasoline | 20,000 |
| 3. Office Expenses | 10,000 |
| 4. Inland Transportation of Food and Supplies | 10,000 |
| 5. Seeds, Fertilizers, Agricultural Inputs, and Small Animals to plant approx. 900 hectares and 1,000 family vegetable gardens | 171,000 |
| 6. Equipment for Child Feeding Centers and Family Garden Projects | 30,000 |
| 7. Feeding Center Construction/Modification (5 centers) | 25,000 |
| 8. Roofing Sheeting, Tools, and Construction Materials for Low-Cost Housing (approx. 1,500 homes) | 170,000 |
| 9. Rehabilitation/Construction of approx. 50 Education Centers | 110,000 |
| 10. Rehabilitation/Construction of approx. 12 Health Posts | 60,000 |
| 11. CARE-New York Overhead (provisional rate 7.42%) | <u>49,000</u> |
| TOTAL: | \$710,000 |

G. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Revised Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), CARE agrees to provide to A.I.D. all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance."

H. Special Provisions

1. The Standard Provisions in Attachment 3 for U.S. Grantees/AID Form 1420-52 (2-82) are modified as follows: delete provisions 5A, 7A, 7C, 10A, 13B and 13C.
2. To assist in the implementation of the project, A.I.D., from time to time, will issue Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

I. Authorized Geographic Code

All goods and services procured under this Grant must have their source and origin in the U.S. or Peru. Local cost financing up to the Grant total is also authorized under this Grant.

REVISED PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Grant is to allow CARE to respond to the immediate relief and rehabilitation needs in the flood-damaged northern region of Peru, particularly the Departments of Piura and Tumbes, by implementing an emergency program of rehabilitation and reconstruction, and Other Child Feeding (OCF) activities in the zones most affected by the recent heavy rains.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 50,000 children in the flood-damaged northern zones of Peru.

2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Other Child Feeding programs.

3. To assist in the rehabilitation of basic community infrastructure by reconstructing and repairing housing, assisting with agricultural rehabilitation (by providing seeds, fertilizers, and small animals to farmers engaged in immediate planting activities), and by reconstructing school rooms, health posts, and other basic infrastructure.

B. Objectives

1. Meet the urgent food needs of approximately 4,000 families and 50,000 children ages 0-10 years who are seriously affected by natural disasters in the North of the country through a series of Other Child Feeding activities.

2. Assist selected poorer communities to plant quickly corn and sorgum crops on an estimated 2,000 hectares in the emergency zone to reestablish local food crop production.

3. Reconstruct community schools and health posts and repair damaged agricultural infrastructure to alleviate the worst effects of the floods.

4. Purchase materials and technical assistance for community rehabilitation activities.

5. As a complement to the feeding activities, provide the beneficiaries with basic education materials on health and nutrition practices, and environmental sanitation.

III. Project Implementation

CARE will implement the program over a period of approximately two years, beginning June 17, 1983. Purchase of materials necessary for construction will take place following a determination by CARE that the participating community is making an appropriate contribution towards financing local recovery programs.

The criteria which will be utilized for selection of local recipient communities will be the identification of responsible groups of disaster victims with the following general characteristics:

small landholders (0-5 hectares);

no access to agricultural or housing credit;

high motivation and interest in participating in other integrated development/rehabilitation projects such as stabilized soil construction, child feeding centers, etc.

These groups must satisfactorily define their own needs and be deemed capable by CARE of responding in an opportune manner to project implementation requirements. It is understood that local communities are the best determinants of the needs to be addressed and are most cognizant of those members of the community adjudged most needy.

Wherever possible, CARE will coordinate with the departmental development corporations (CORDEs) and the respective Education and Health Ministries in selecting the most appropriate communities in which to work. An effort will be made to assist the counterparts to strengthen their site selection and implementation processes to ensure opportune project progress and efficient use of resources. Emphasis will be placed on works designed to improve agricultural production (such as purchase and distribution of seeds, fertilizers, and small animals) and community health/sanitation conditions (such as reconstruction of basic housing), along with activities to meet urgent malnutrition and health problems (through Other Child Feeding and, if needed, community kitchens).

The full target level of OCF program recipients will be reached within an estimated two months of the signing of the original Letter of Agreement. Other community development and rehabilitation activities will be implemented as rapidly as possible within the first year of programming.

CARE will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by A.I.D. with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.,
2. Securing adequate warehousing for Title II commodities used in connection with the program;
3. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform A.I.D. whenever an irregularity is identified;
4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and project development/implementation. Contracts for additional outside full-time supervisory services will be, in form and substance, satisfactory to A.I.D.,
5. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of two years, not to exceed U.S. \$710,000. It is expected that except for overhead, there will be few U.S. dollar costs in this project. Purchase of any construction materials will be done locally. See Section F of the Revised Schedule, Attachment 1, for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 7B of Attachment 3, "Standard Provisions." Shifts among A.I.D.-financed budget line items of more than \$ 3,000 or 20% (whichever is higher) cannot be made without prior written authorization of A.I.D.

V. Covenants

CARE covenants.

1. To coordinate its activities with all relevant agencies of the Government of Peru and with international donor organizations or private Peruvian organizations engaged in similar developmental or educational activities in the program area or new program areas;
2. To insure appropriate and agreed upon disposition of PL 480 Title II food commodities used in the project in accordance with A.I.D. regulations;

3. Prior to contracting any additional personnel, to inform A.I.D. of the services required and the name, qualifications, and proposed salary, and to obtain A.I.D.'s prior written approval of that individual or individuals;

4. To maintain resources donated by A.I.D. for activities under this Grant under separate accounting from those resources donated by A.I.D. for the CARE's Urban Food For Work Program or by other donors in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to obtain prior written approval from A.I.D. for any mixing or interchange of said resources;

5 To insure that A.I.D. Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs. Exception to this covenant is subject to prior written approval from A I D.

VI. Reporting and Evaluation

CARE will submit to USAID its detailed Project Implementation and Evaluation (PIE) report on a four-month basis to fulfill its formal evaluation requirement. The PIE reports will describe the status of project activities, problems encountered in implementation, use of OPG funds expended, i.e., financial reports stating amounts of funds received, spent and liquidated in accordance with the main items in the budget. CARE will also provide the USAID/Food for Development Office with reports of CARE supervisors' field inspections, and quarterly status reports of commodities and number of recipients.

VII. Fiscal Provisions

CARE will administer the Grant funds according to the budget included in section F of the Revised Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows.

A.I.D. will facilitate the execution of this project by making available to the Grantee periodic advances equivalent to the project's estimated disbursing needs for a period of up to 90 days.

The advances must be deposited in the separate bank account which CARE maintains for this A.I.D. project and may be used only for eligible project costs

The advances should be requested by the Grantee by submitting the following documentation:

- (1) An AID Public Voucher SF-1034 signed by the Grantee's authorized representative;
- (2) An advance request certificate in the format shown in Attachment 4, signed by the Grantee's authorized representative;
- (3) A 90-day disbursement plan showing monthly projected disbursement by project component in the format prescribed in Attachment 5;
- (4) A Cash Advance Status Report in the format prescribed in Attachment 6.

Liquidation Procedures:

Following the initial advance the Grantee shall present on a monthly basis a claim for liquidation to be applied against the outstanding advance. This claim for liquidation should be submitted in accordance with the instructions contained in paragraph 7B of the Standard Provisions and in accordance with the Liquidation Instructions outlined below as well as any other instructions as may, from time to time, be communicated to the Grantee by A.I.D.

Subsequent advances may be requested by the Grantee whenever 66% of the total advances requested by the Grantee have been liquidated.

Beginning 30 days after the first advance is made and each month thereafter, the grantee should submit to AID a liquidation voucher which shall consist of the following:

- a. AID Public Voucher SF-1034 (original and two copies); (Liquidation Format 1)
- b. Request for Liquidation and Certification from the authorized grantee representative; (Liquidation Format 2)
- c. A summary of Project costs by component; (Liquidation Format 3).
- d. A list of disbursements effected during the reporting period. (Liquidation Format 4). Format 4 should be accompanied by the grantee's supporting original invoices or receipts; (These original documents will be returned to the grantee after they have been reviewed by A.I.D.)
- e. A photocopy of the latest bank statement for the project bank account and its respective reconciliation.



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

October 14, 1983

Mr Lynn Renner
Director
Catholic Relief Services
Calles Gamma y Omicron, 492
Callao

Subject: CRS-Purchase and Transportation of Seed Potatoes--

Dear Mr Renner:

Attached is a Revised Schedule and Program Description for the Grant Agreement dated July 1, 1983 for \$75,000 in OFDA funds for the Purchase and Transportation of Seed Potatoes. This letter is to amend the original Letter of Agreement by deleting the Schedule and Program Description (Attachment A) and substituting in lieu thereof the Revised Schedule and Program Description (Attachment A) attached hereto.

Please acknowledge your agreement to the above by signing in the place indicated below and return this letter to A.I.D. We will then furnish a copy to CRS for your files.

Sincerely,

/s/ John A. Sanbrailo
Director AID/Peru

Accepted by

/s/ Mr. Lynn Renner, Director
Catholic Relief Services

RECORD COPY

81

REVISED SCHEDULE AND PROGRAM DESCRIPTION

A. Purpose of the Grant

The purpose of this Grant is to try to maximize the prospects for agricultural recovery and in the drought area of southern Peru, in conjunction with a program of immediate emergency feeding of the population

B. Specific Objectives

1 To assist CRS in its program to counter the effects of the drought by making available to CRS a grant for the purchase of seeds and other agricultural inputs for use by farmers in the drought area and the transportation of these seeds and agricultural inputs from the area of production to the area of use. In this regard, A.I.D. is supporting an effort to which CRS has already contributed \$40,000 and the Catholic bishops have contributed \$/ 35 million

C. Project Implementation and Responsibilities

CRS will assume overall responsibility for the administration of the funds provided under this Grant and will submit to A.I.D. no later than November 30, 1983, a report on the use given to the commodities financed hereunder by the communities and organizations which have received them. If the commodities have not been used in plantings by that date CRS will submit further reports every two months until these commodities have been so used

D. Period of the Grant

1 This Grant is effective upon signature. The expiration date of this Grant is October 31, 1983

E. Amount of Grant and Payment

1. A.I.D hereby obligates the amount of \$75,000 for purposes of this Grant.

2 Payment shall be made to CRS in accordance with the procedures set forth in Article 7B of Attachment B - Standard Provisions: U.S. Grantees and Sub-grantees - Nonprofit Organizations - Other than Educational Institutions, entitled "Payment - Periodic Advances."

5

F Financial Plan and Reporting

The following is the Financial Plan for the Grant for the period July 1, 1983 through October 31, 1983, including local cost financing items. Revisions to this Plan shall be made in accordance with Standard Provision 6, entitled "Revision of Financial Plans."

| | |
|--|---------------|
| Purchase of seeds and agricultural inputs: | \$ 65,000 |
| Transportation | <u>10,000</u> |
| TOTAL | \$ 75,000 |

CRS hereby agrees to maintain accounting records for the funds of this Grant, separate and apart from records kept by CRS for any other funds held for similar projects or for other purposes.

G. Standard Provisions

Standard Provisions, Attachment B, are modified as follows: delete provisions 5A, 5B, 7A, 7C, 10B, 13B, and 13C.

85



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

September 30, 1983

Mr. Lynn Renner
Director
Catholic Relief Services
Calles Gamma y Omicrón, 492
Callao

Subject: CRS -- OPG for Emergency Relief Program

Dear Mr. Renner:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Catholic Relief Services (hereinafter referred to as "CRS" or "Grantee") the sum of U.S. \$90,000 to support the Grantee in the purchase of construction materials for agricultural and community rehabilitation programs and the provision of food-related infrastructure and services, as described in Attachment A, entitled "Schedule and Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending March 31, 1984.

This Grant is made to CRS on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A, the Schedule and Program Description, and Attachment B, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

824

Mr. Lynn Renner

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

- A. Schedule and Program Description
- B. Standard Provisions
 1. Certification for Advance of Funds
 2. Quarterly Disbursement Projections
 3. Cash Advance Status Report
 4. Certification for Liquidation
 5. Summary of Local Expenditures for the Month
 6. Monthly Listing of Disbursements

ACKNOWLEDGED:

CATHOLIC RELIEF SERVICES

By: _____
/s/ Lynn Renner

Title: _____
Director

Date: _____
September 30, 1983

FISCAL DATA.

Appropriation : 72-11X1025
Budget Plan Code : JEHX-83-29527-EG41
Total Estimated Amount: \$ 90,000
Total Obligated Amount: \$ 90,000
Funding Source : AID/OFDA

85

SCHEDULE AND PROGRAM DESCRIPTION

A. Purpose of the Grant

The purpose of this Grant is to try to maximize the prospects for agricultural recovery and in the drought area of southern Peru and in the rural communities affected by recent floods in the Chimbote area, in conjunction with a program of immediate emergency feeding of the population and general rehabilitation efforts.

B. Specific Objectives

1. To assist CRS in its program to counter the effects of the drought by making available to CRS a grant for the purchase of materials and the provision of transportation to support sub-projects involving the construction of irrigation and potable water systems, and the provision of food-related infrastructure and services, in the drought areas.

2. To assist CRS in a program of agricultural recovery and emergency nutritional support in the rural areas near Chimbote in the Department of Ancash.

C. Project Implementation and Responsibilities

CRS will assume overall responsibility for the administration of the funds provided under this grant and will submit to A.I.D. a quarterly report on sub-project implementation status.

D. Period of the Grant

1. The effective date of this Grant is September 30, 1983. The expiration date of this Grant is March 31, 1984.

2. Funds obligated hereunder are available for expenditure for an estimated six months from the effective date of the Grant as shown below in Section F, "Financial Plan."

E. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$90,000 for purposes of this Grant.

2. Payment shall be made to CRS in accordance with the procedures set forth in Article 7B of Attachment B - Standard Provisions: U.S. Grantees and Sub-grantees - Nonprofit Organizations - Other than Educational Institutions, entitled "Payment - Periodic Advances."

F. Financial Plan and Reporting

The following is the Financial Plan for the Grant for the period September 30, 1983 through March 31, 1984, including local cost financing items. Revisions to this Plan shall be made in accordance with Standard Provision 6, entitled "Revision of Financial Plans."

| | |
|---|--------------|
| 1. Sub-project PE-3E-015 -- Puno Diocese | \$ 43,000 |
| 2. Sub-project PE-3E-016 -- Sicuani Diocese | 43,000 |
| 3. Sub-project PE-3E-018 -- Chimbote region | <u>4,000</u> |
| TOTAL | \$ 90,000 |

G. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of six months, not to exceed U.S. \$ 90,000. It is expected that there will be few U.S. dollar costs in this project. Purchase of any materials for construction will be done locally. See Section H. for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 9A of Attachment 3, "Standard Provisions." Shifts among the A.I.D.-financed budget line items in Section F. above of more than \$2,000 or 20%, whichever is higher, cannot be made without prior written authorization of A.I.D.

CRS hereby agrees to maintain accounting records for the funds of this Grant, separate and apart from records kept by CRS for any other funds held for similar projects or for other purposes.

H. Illustrative Budget by Sub-Projects

1. Sub-Project PE-3E-015-- Drought Emergency Puno Diocese:

| | |
|-------------------|---------------|
| a) Reservoirs | 22,000 |
| b) Wells | 12,000 |
| c) Terrace Repair | 9,000 |
| TOTAL: | <u>43,000</u> |

2. Sub-Project PE-3E-016--Drought Emergency Sicuani Diocese:

| | |
|----------------------------|---------------|
| a) Warehouse Construction | 25,000 |
| b) Transportation Services | 18,000 |
| TOTAL: | <u>43,000</u> |

3. Sub-Project PE-3E-018--Emergency Aid to Rural Communities--Chimbote:

| | |
|---|--------------|
| a) Salary and per diem for nutritionist | 2,400 |
| b) Construction Materials and Equipment for Housing Reconstruction Projects | 1,600 |
| TOTAL: | <u>4,000</u> |

I. Standard Provisions

Standard Provisions, Attachment B, are modified as follows: delete provisions 5A, 5B, 7A, 7C, 10B, 13B, and 13C.

J. Fiscal Provisions

CRS will administer the Grant funds according to the budget included in Sections F and H of this Schedule and Program Description to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows.

A.I.D. will facilitate the execution of this project by making available to the Grantee a periodic advance equivalent to project's estimated disbursing needs for a 90-day period.

This advance must be deposited in a separate bank account which CRS will maintain for its rehabilitation program with A.I.D. funds, and may be used only for eligible project costs.

This advance should be requested by the Grantee by submitting the following documentation:

- (1) An AID Public Voucher SF-1034 signed by the Grantee's authorized representative.
- (2) An advance request certificate in the format shown in Attachment 1, signed by the Grantee's authorized representative.
- (3) A 90-day disbursement plan showing monthly projected disbursement by project component in the format prescribed in Attachment 2.
- (4) A Cash Advance Status Report in the format prescribed in Attachment 3.

Following the initial advance the Grantee shall present on a monthly basis a claim for liquidation to be applied against the outstanding advance. This claim for liquidation should be submitted in accordance with the instructions contained in paragraph 7B of the Standard Provisions and in accordance with the Liquidation Instructions outlined below, as well as any other instructions as may, from time to time, be communicated to the Grantee by A.I.D.

Liquidation Instructions

Beginning 30 days after the first advance is made and each month thereafter, the grantee should submit to AID a liquidation voucher which shall consist of the following:

- a. AID Public Voucher SF-1034 (original and two copies). (Liquidation Format 1)
- b. Request for Liquidation and Certification from the authorized grantee representative. (Liquidation Format 2 -- Attachment 4)
- c. A summary of Project costs by component. (Liquidation Format 3 -- Attachment 5).
- d. A list of disbursements effected during the reporting period. (Liquidation Format 4 -- Attachment 6). Format 4 should be accompanied by the grantee's supporting original invoices or receipts. (These original documents will be returned to the grantee after they have been reviewed by A.I.D.)
- e. A photocopy of the latest bank statement for the project bank account and its respective reconciliation.



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

c/o AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

August 31, 1983

Reverend Father
Enrique León Palomino
Secretary General
Cáritas del Perú
Calles Gamma y Omicrón 492
Callao

Subject: CARITAS--Emergency Feeding Program

Dear Father León:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to Cáritas del Perú (hereinafter referred to as "CARITAS" or "Grantee"), the sum of \$625,000 to support the Grantee in a program of Emergency Food Assistance through Food for Work and Maternal-Child Health activities in the drought-affected areas of southern Peru as described in the Schedule of this Grant and Attachment 2, entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning June 17, 1983 and ending February 28, 1984.

This grant is made to CARITAS on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2 entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

Father Enrique León Palomino

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions
4. Certification for Advance of Funds
5. Quarterly Disbursement Projections
6. Cash Advance Status Report

ACKNOWLEDGED:

CARITAS DEL PERU

By: _____
/s/ Father Enrique León P.

Title: Secretary General

Date: August 31, 1983

FISCAL DATA:

Appropriation : 72-11X1023
Budget Plan Code : LFNX-83-25527-AG13
Total Estimated Amount: \$625,000
Total Obligated Amount: \$625,000
Funding Source : Project 527-0277

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide support for the CARITAS Emergency Food for Work and Maternal-Child Health activities in the drought affected regions of southern Peru as more specifically described in Attachment 2 of this Grant entitled "Program Description."

B. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is February 28, 1984.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of U.S. \$625,000 for purposes of this Grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 Standard Provisions 9A entitled "Payment -- Periodic Advances."

D. Financial Plan

The following is the Financial Plan for this Grant, including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 4, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | |
|--|--------------|
| 1. Inland Transportation of Foods (Matarani to warehouses in four Dioceses) | \$ 265,000 |
| 2. Caritas Central Office Expenses | 150,000 |
| 3. Printing Expenses | 7,000 |
| 4. Local Transportation of Foods (Diocesan warehouses to communities) | 100,000 |
| 5. Diocesan Salaries and Personnel Expenses | 13,000 |
| 6. Construction Materials for Community Development Projects | 55,000 |
| 7. Local Warehousing and Office Expenses | 32,000 |
| 8. Contingency | <u>3,000</u> |

TOTAL: \$625,000.

Items 1 through 3 and Item 8 will be implemented directly by CARITAS del Peru, while Items 4 through 7 will be implemented by the four dioceses. CARITAS del Peru hereby agrees to forward the monies represented in Items 4 through 7 above with all deliberate celerity, as requested by the Bishops of the dioceses of Puno, Juli, Ayaviri, and Sicuani, according to the following breakdown:

| | <u>Puno</u> | <u>Juli</u> | <u>Ayaviri</u> | <u>Sicuani</u> |
|---|--------------|---------------|----------------|----------------|
| 1. Local Transportation of Foods (Diocesan warehouses to communities): | \$ 50,000 | \$ 37,000 | \$ 3,000 | \$ 10,000 |
| 2. Diocesan Salaries and Personnel Expenses | 4,000 | 5,000 | 1,000 | 3,000 |
| 3. Construction Materials for Community Development Projects | 20,000 | 20,000 | 4,000 | 11,000 |
| 4. Local Warehousing and Office Expenses | <u>7,000</u> | <u>13,000</u> | <u>4,000</u> | <u>8,000</u> |
| | \$ 81,000 | \$ 75,000 | \$ 12,000 | \$ 32,000 |

TOTAL: \$200,000

E. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), CARITAS agrees to provide to A.I.D. all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance" in accord with Sections 1M or 1N of AID Handbook 13.

F. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees/AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, and 15B.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

G. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Catholic Relief Services support activities will be charged to this Grant.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is the U.S. and Peru. Local cost financing up to the Grant total is also authorized under this Grant.

PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist the Caritas del Perú (CARITAS) and the Diocese of Puno, Juli, Ayaviri and Sicuani to establish emergency Food for Work (FFW) and Maternal-Child Health (MCH) feeding programs to assist the victims of the severe drought in the southern part of the country.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 400,000 people in the drought-stricken south of the country.

2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work and Maternal/Child Health activities.

3. To assist in the rehabilitation of basic community infrastructure through FFW designed primarily to construct and repair small-scale irrigation works, potable water and sewerage systems, and other basic community works to lessen the negative impact of future drought in the affected areas.

4. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW and MCH programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide AID Grant funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See illustrative Financial Plan, Attachment 1.)

2. Meet the urgent food needs of approximately 400,000 people seriously affected by natural disasters in the South of the country through a series of Food for Work and Maternal/Child Health Projects.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future drought through FFW small-scale irrigation, potable water, well-digging, and community garden projects.

4. To provide funds for purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects. Emphasis will be put on development impact and agricultural recovery.

5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

CARITAS and the Bishops of Puno, Juli, Ayaviri, and Sicuani will implement the project over a period of approximately six months, beginning June 17, 1983. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by the local implementing groups of the participating community's capacity for self-financing of any necessary commodities.

Sub-project selection will be done in coordination with the departmental development corporations (CORDEs). Sub-projects designed to improve agricultural production (such as small-scale irrigation and well-digging projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition and health problems (i.e. potable water, sewerage systems) and possible hunger (through maternal/child feeding and community kitchens).

The full target of sub-project activities and quantity of recipients will be reached and in active implementation within an estimated two months of the signing of the Letter of Agreement.

CARITAS will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;
2. Securing adequate warehousing for Title II commodities used in connection with the Project;
3. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform AID whenever an irregularity is identified;
4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW and MCH project development/implementation. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID.

9/6

5. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;

6. To conduct nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of six months, not to exceed U.S. \$625,000. It is not expected that there will be any U.S. dollar costs in this project. Purchase of any materials for construction will be done locally. See Section D of the schedule, Attachment 1, for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 9A of Attachment 3, "Standard Provisions." Shifts among AID-financed budget line items of more than \$ 5,000 or 20% (whichever is higher) cannot be made without prior written authorization of AID.

V. Covenants

CARITAS covenants:

1. To coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area or new program areas;
2. To insure appropriate and agreed upon disposition of PL 480 Title II food commodities used in the project in accordance with AID regulations
3. Prior to contracting any additional personnel, to inform AID of the services required and the name, qualifications, and proposed salary, and to obtain AID prior written approval of that individual or individuals.
4. To maintain resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the CARITAS Regular and Expanded Programs in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;
5. To insure that AID Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs (Regular and Expanded). Exception to this covenant is subject to prior written approval from AID.

VI. Reporting and Evaluation

CARITAS hereby agrees to provide the AID Food for Development Division in Lima, Peru with copies of the following reports and any other reports normally required of VolAgs distributing PL 480, Title II commodities:

1. On a quarterly basis, a summary report of CARITAS supervisory field inspections.
2. On a quarterly basis, a summary report of project implementation progress for the Emergency FFW and MCH projects to include information on:
 - a. projects completed; and
 - b. nutritional status of recipients.

VII. Fiscal Provisions

CARITAS will administer the Grant funds according to the budget included in section D of the Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows:

AID will facilitate the execution of this project by making available to the Grantee a periodic advance equivalent to project's estimated disbursing needs for a 90-day period.

This advance must be deposited in the separate bank account which CARITAS maintains for its regular program AID funds and may be used only for eligible project costs.

This advance should be requested by the Grantee by submitting the following documentation:

- (1) An AID Public Voucher SF-1034 signed by the Grantee's authorized representative.
- (2) An advance request certificate in the format shown in Attachment 4, signed by the Grantee's authorized representative.
- (3) A 90-day disbursement plan showing monthly projected disbursement by project component in the format prescribed in Attachment 5.
- (4) A Cash Advance Status Report in the format prescribed in Attachment 6.

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Following the initial advance the Grantee shall present on a monthly basis a claim for liquidation to be applied against the outstanding advance. This claim for liquidation should be submitted in accordance with the instructions contained in paragraph 9A of the Standard Provisions and in accordance with such other instruction as may, from time to time, be communicated to the Grantee by AID. The Grantee's claim for liquidation, submitted in accordance with the Standard Provisions, should be accompanied by complete supporting documentation including such things as original cancelled receipts. Supporting documentation will be returned to Grantee after review by AID.

Subsequent advances may be requested by the Grantee whenever 66% of the total advances requested by the Grantee have been liquidated.



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

August 31, 1983

Mr. Timothy Lavelle
Director
CARE Perú
Av. Los Laureles 485
San Isidro

Subject: CARE--OPG for Emergency Feeding Program

Dear Mr. Lavelle:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CARE Perú (hereinafter referred to as "CARE" or "Grantee"), the sum of \$175,000 to support the Grantee in a program of emergency assistance, reconstruction projects, and Other Child Feeding activities, in the flood-damaged region of Peru as described in Attachment 1, the Schedule of this Grant and Attachment 2, entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning June 17, 1983 and ending February 28, 1984.

This grant is made to CARE on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2 entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

107

Mr. Timothy Lavelle

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions
4. Certification for Advance of Funds
5. Quarterly Disbursement Projections
6. Cash Advance Status Report

ACKNOWLEDGED:

CARE PERU

By : _____
/s/ Timothy Lavelle

Title: _____
Director

Date : _____
August 31, 1983

FISCAL DATA:

Appropriation : 72-11X1023
Budget Plan Code : LFNX-83-25527-AG13
Total Estimated Amount: \$175,000
Total Obligated Amount: \$175,000
Funding Source : Project 527-0277

10'

SCHEDULEA. Purpose of Grant

The purpose of this Grant is to allow CARE to respond to the immediate relief and rehabilitation needs in the flood-damaged northern region of the country, particularly the Departments of Piura and Tumbes, by implementing an emergency program of rehabilitation and reconstruction projects, and Other Child Feeding (OCF) activities in the zones most affected by the recent heavy rains.

B. Specific Objectives

To provide emergency food relief to the Piura/Tumbes area by allowing CARE to begin the flood-emergency rehabilitation projects planned for those areas and to continue its support for OCF programs.

C. Project Implementation and Responsibilities

CARE will assume overall responsibility for the administration of the funds provided under this grant. CARE will coordinate with the local development corporations (CORDEs) in the planning and selection of certain reconstruction projects and with the Comite de Damas de Piura regarding its support for OCF operations (Comedores Infantiles) in the region. CARE will submit to AID a report on the use of the funds, with appropriate documentation, as well as a monthly report on the distribution of the food.

D. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is February 28, 1984.

E. Amount of Grant and Payment

1. AID hereby obligates the amount of U.S. \$175,000 for purposes of this Grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Article 7B of Attachment 3, Standard Provisions U.S. Grantees and U.S. Sub-grantees -- Nonprofit Organizations - Other than Educational Institutions, entitled "Payment - Periodic Advances."

F. Financial Plan

The following is the Financial Plan for this Grant for the period June 17, 1983 through February 28, 1984, including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 6, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | |
|--|---------------|
| 1. Salaries and Personnel Expenses | \$ 9,175 |
| 2. Vehicle Maintenance/Gasoline | 2,000 |
| 3. Office Expenses | 1,000 |
| 4. Inland Transportation of Food and Supplies | 2,737 |
| 5. Seeds and Fertilizers | 73,000 |
| 6. Equipment for Child Feeding Centers and Family Garden projects | 25,000 |
| 7. Feeding Center Construction/Modification | 25,000 |
| 8. Roofing Sheeting and Construction Materials | 25,000 |
| 9. CARE-New York Overhead (7.42%) | <u>12,088</u> |
| TOTAL: \$175,000. | |

G. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), CARE agrees to provide to A.I.D. all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance" in accord with Sections 1M or 1N of AID Handbook 13.

H. Special Provisions

1. The Standard Provisions in Attachment 3 for U.S. Grantees/AID Form 1420-52 (2-82) are modified as follows: delete provisions 5A, 7A, 7C, 10A (b) (1), and 10B.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

I. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 13A of Attachment 3, Standard Provisions.

J. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is the U.S. and Peru. Local cost financing up to the Grant total is also authorized under this Grant.

104

PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist CARE to expand emergency rehabilitation projects and Other Child Feeding (OCF) programs designed to assist the victims of recent floods in northern Peru.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 50,000 children in the flood-damaged northern zones of Peru.

2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Other Child Feeding programs.

3. To assist in the rehabilitation of basic community infrastructure through disaster recovery sub-projects designed primarily to reconstruct and repair housing, assist with agricultural rehabilitation (through providing seeds and fertilizer to farmers engaged in immediate planting activities), and to support other basic community works such as the reconstruction of school rooms and basic infrastructure which may help to alleviate the damage of any future flooding in the region.

4. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of OCF programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide AID Grant funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection, and evaluation of project activities. (See illustrative Financial Plan, Attachment 1.)

2. Meet the urgent food needs of approximately 4,000 families seriously affected by natural disasters in the North of the country through a series of reconstruction and Other Child Feeding projects.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future flooding through community reconstruction projects.

4. To provide funds for purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities. Emphasis will be put on development impact and agricultural recovery.

5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

CARE will implement the project over a period of approximately six months, beginning June 17, 1983. Purchase of any materials necessary for construction projects will take place following a determination by CARE of the participating community's capacity for self-financing of any necessary commodities.

Sub-project selection will be done in coordination with the departmental development corporations (CORDEs). Sub-projects designed to improve agricultural production (such as purchase and distribution of seeds and fertilizers) and community health/sanitation conditions (such as reconstruction of basic housing) will be given priority, along with projects to meet urgent malnutrition and health problems (through Other Child Feeding and if need be, community kitchens).

The full target of sub-project activities and quantity of recipients will be reached and in active implementation within an estimated two months of the signing of the Letter of Agreement.

CARE will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;
2. Securing adequate warehousing for Title II commodities used in connection with the Project;
3. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform AID whenever an irregularity is identified;

106

4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and project development/implementation. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID.

5. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;

6. To conduct nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of six months, not to exceed U.S. \$175,000. It is not expected that there will be any U.S. dollar costs in this project, except for overhead. Purchase of any materials for construction will be done locally. See Section F of the schedule, Attachment 1, for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 7B of Attachment 3, "Standard Provisions." Shifts among AID-financed budget line items of more than \$ 2,000 or 20% (whichever is higher) cannot be made without prior written authorization of AID.

V. Covenants

CARE covenants:

1. To coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area or new program areas;

2. To insure appropriate and agreed upon disposition of PL 480 Title II food commodities used in the project in accordance with AID regulations;

3. Prior to contracting any additional personnel, to inform AID of the services required and the name, qualifications, and proposed salary, and to obtain AID prior written approval of that individual or individuals.

4. To maintain resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the CARE's Urban Food For Work Program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;

5. To insure that AID Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs. Exception to this covenant is subject to prior written approval from AID.

6. To give priority in its Other Child Feeding program to the establishment and equipping of new feeding centers wherever possible.

VI. Reporting and Evaluation

CARE hereby agrees to provide the AID Food for Development Division in Lima, Peru with copies of the following reports and any other reports normally required of VolAgs distributing PL 480, Title II commodities:

1. On a quarterly basis, a summary report of CARE supervisory field inspections.
2. On a quarterly basis, a summary report of project implementation progress for the Emergency reconstruction and OCF projects to include information on:
 - a. projects completed; and
 - b. nutritional status of recipients.

VII. Fiscal Provisions

CARE will administer the Grant funds according to the budget included in section F of the Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows:

AID will facilitate the execution of this project by making available to the Grantee a periodic advance equivalent to project's estimated disbursing needs for a 90-day period.

This advance must be deposited in the separate bank account which CARE maintains for its regular program AID funds and may be used only for eligible project costs.

This advance should be requested by the Grantee by submitting the following documentation:

- (1) An AID Public Voucher SF-1034 signed by the Grantee's authorized representative.

(2) An advance request certificate in the format shown in Attachment 4, signed by the Grantee's authorized representative.

(3) A 90-day disbursement plan showing monthly projected disbursement by project component in the format prescribed in Attachment 5.

(4) A Cash Advance Status Report in the format prescribed in Attachment 6.

Following the initial advance the Grantee shall present on a monthly basis a claim for liquidation to be applied against the outstanding advance. This claim for liquidation should be submitted in accordance with the instructions contained in paragraph 7B of the Standard Provisions and in accordance with such other instruction as may, from time to time, be communicated to the Grantee by AID. The Grantee's claim for liquidation, submitted in accordance with the Standard Provisions, should be accompanied by complete supporting documentation including such things as original cancelled receipts. Supporting documentation will be returned to Grantee after review by AID.

Subsequent advances may be requested by the Grantee whenever 66% of the total advances requested by the Grantee have been liquidated.



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

August 31, 1983

Mr. Edwin Montenegro Rivas
Assistant Director
OFASA del Peru
Av. Angamos 770
Miraflores

Subject: OFASA --Emergency Feeding Program

Dear Mr. Montenegro:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Obra Filantropica y Asistencia Social Adventista (hereinafter referred to as "OFASA" or "Grantee"), the sum of \$100,000 to support the Grantee in a program of Emergency Food Assistance through Food for Work and Maternal-Child Health activities in the drought-affected areas of the Department of Puno and in the flood-damaged zones of Lambayeque in the north, as described in the Schedule of this Grant and Attachment 2, entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning June 17, 1983 and ending February 28, 1984.

This grant is made to OFASA on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2 entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

Mr. Edwin Montenegro

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions
4. Certification for Advance of Funds
5. Quarterly Disbursement Projections
6. Cash Advance Status Report

ACKNOWLEDGED:

OFASA del PERU

By : _____
/s/ Edwin Montenegro Rivas

Title: Assistant Director

Date : August 31, 1983

FISCAL DATA:

Appropriation : 72-11X1023
Budget Plan Code : LFNX-83-25527-AG13
Total Estimated Amount: \$100,000
Total Obligated Amount: \$100,000
Funding Source : Project 527-0277

111

SCHEDULEA. Purpose of Grant

The purpose of this Grant is to provide support for the OFASA Emergency Food for Work and Maternal-Child Health activities in the disaster affected regions of Peru as more specifically described in Attachment 2 of this Grant entitled "Program Description."

B. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is February 28, 1984.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of U.S. \$100,000 for purposes of this Grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Standard Provisions 9A, entitled "Payment -- Periodic Advances."

D. Financial Plan

The following is the Financial Plan for this Grant for the period June 17, 1983 through February 28, 1984, including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 4, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | <u>North</u> | <u>South</u> | <u>TOTAL</u> |
|---|-----------------|-----------------|------------------|
| 1. Salaries and Personnel Expenses | \$4,500 | \$12,000 | \$16,500 |
| 2. Inland Transportation of Foods | 6,500 | 27,000 | 33,500 |
| 3. Fuel and Lubricants | 2,000 | 2,000 | 4,000 |
| 4. Construction Materials for Community Development Projects | 8,000 | 15,500 | 23,500 |
| 5. Customs Costs | 2,500 | 3,500 | 6,000 |
| 6. Warehousing and Office Expenses | 1,500 | 4,000 | 5,500 |
| 7. Vehicle Maintenance and Insurance | 1,500 | 2,000 | 3,500 |
| 8. Contingency | 3,500 | 4,000 | 7,500 |
| | <u>\$30,000</u> | <u>\$70,000</u> | <u>\$100,000</u> |

TOTAL: \$100,000

E. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), OFASA agrees to provide to AID all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance" in accord with Sections 1M or 1N of AID Handbook 13.

F. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees/AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, and 15B.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

G. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Seventh Day Adventist World Service, Inc. support activities will be charged to this Grant.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is the U.S. and Peru. Local cost financing up to the Grant total is also authorized under this Grant.

1/1

PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist the Obra Filantropica y Asistencia Social Adventista (OFASA) to expand their Food for Work (FFW) and Maternal-Child Health (MCH) feeding programs to assist the victims of recent floods in northern Peru and those suffering the effects of the severe drought in the southern part of the country.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 1,000 affected families in the flood-damaged northern zones of Peru and 6,500 affected families in the drought-stricken south of the country.

2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work and Maternal/Child Health activities.

3. To assist in the rehabilitation of basic community infrastructure through FFW sub-projects designed primarily to construct and repair small-scale irrigation works, potable water and sewerage systems, and other basic community works to alleviate the effects of future flooding or drought in the affected areas.

4. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW or MCH programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide AID Grant funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See illustrative Financial Plan, Attachment 1.)

2. Meet the urgent food needs of approximately 7,500 families seriously affected by natural disasters in both the North and the South of the country through a series of Food for Work and Maternal/Child Health Projects.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future flooding or drought through FFW small-scale irrigation, potable water, well-digging, and community garden projects.

4. To provide funds for purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects. Emphasis will be put on development impact and agricultural recovery.

5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

OFASA will implement the project over a period of approximately six months, beginning June 17, 1983. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by OFASA of the participating community's capacity for self-financing of any necessary commodities.

Sub-project selection will be done in coordination with the departmental development corporations (CORDEs). Sub-projects designed to improve agricultural production (such as small-scale irrigation and well-digging projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition problems (i.e. potable water, sewerage systems) and possible hunger (maternal/child feeding, community kitchens).

The full target of sub-project activities and quantity of recipients will be reached and in active implementation within an estimated two months of the signing of the Letter of Agreement.

OFASA will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;

2. Securing adequate warehousing for Title II commodities used in connection with the Project,

3. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform AID whenever an irregularity is identified;

4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW and MCH project development/implementation. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID.

5. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;

6. To conduct nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of six months, not to exceed U.S. \$100,000. It is not expected that there will be any U.S. dollar costs in this project. Purchase of any materials for construction will be done locally. See Section D of the Schedule, Attachment 1, for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 9A of Attachment 3, "Standard Provisions." Shifts among AID-financed budget line items of more than \$2,000 or 20%, whichever is higher, cannot be made without prior written authorization of AID.

V. Covenants

OFASA covenants:

1. To coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area or new program areas;

2. To insure appropriate and agreed upon disposition of PL 480 Title II food commodities used in the project in accordance with AID regulations;

3. Prior to contracting any additional personnel, to inform AID of the services required and the name, qualifications, and proposed salary, and to obtain AID prior written approval of that individual or individuals.

4. To maintain resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the OFASA Regular Program and the Expanded Urban Food for Work Program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;

5. To insure that AID Grant funds provided for transportation, customs, warehousing, etc., will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs (Regular and Expanded). Exception to this covenant is subject to prior written approval from AID.

VI. Reporting and Evaluation

OFASA hereby agrees to provide the AID Food for Development Division in Lima, Peru with copies of the following reports and any other reports normally required of VolAgs distributing PL 480, Title II commodities:

1. On a quarterly basis, a summary report of OFASA supervisory field inspections.

2. On a quarterly basis, a summary report of project implementation progress for the Emergency FFW and MCH projects to include information on:

- a. projects completed, and
- b. nutritional status of recipients.

VII. Fiscal Provisions

OFASA will administer the Grant funds according to the budget included in section D of the Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows.

AID will facilitate the execution of this project by making available to the Grantee a periodic advance equivalent to project's estimated disbursing needs for a 90-day period.

This advance must be deposited in the separate bank account which OFASA maintains for AID funds used in OFASA's regular AID-funded projects and may be used only for eligible project costs.

This advance should be requested by the Grantee by submitting the following documentation:

(1) An AID Public Voucher SF-1034 signed by the Grantee's authorized representative.

(2) An advance request certificate in the format shown in Attachment 4, signed by the Grantee's authorized representative.

(3) A 90-day disbursement plan showing monthly projected disbursement by project component in the format prescribed in Attachment 5.

(4) A Cash Advance Status Report in the format prescribed in Attachment 6.

Following the initial advance the Grantee shall present on a monthly basis a claim for liquidation to be applied against the outstanding advance. This claim for liquidation should be submitted in accordance with the instructions contained in paragraph 9A of the Standard Provisions, Attachment 3, and in accordance with such other instruction as may, from time to time, be communicated to the Grantee by AID. The Grantee's claim for liquidation, submitted in accordance with the Standard Provisions, should be accompanied by complete supporting documentation including such things as original cancelled receipts. Supporting documentation will be returned to Grantee after review by AID.

Subsequent advances may be requested by the Grantee whenever 66% of the total advances requested by the Grantee have been liquidated.



AGENCIA PARA EL DESARROLLO INTERNACIONAL
DE LOS ESTADOS UNIDOS EN EL PERU (USAID/PERU)
C/O EMBAJADA AMERICANA
LIMA - PERU

TELEFONO 288200

August 31, 1983

Mr. Benjamin Bocanegra
Director General
Servicio Evangelico Peruano
de Accion Social
Mayta Capac 1348
Jesus Maria

Subject: SEPAS -- EMERGENCY FEEDING PROGRAM

Dear Mr. Bocanegra:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Servicio Evangelico Peruano de Accion Social (hereinafter referred to as "SEPAS" or "Grantee"), the sum of \$100,000 to support the Grantee in a program of Emergency Food Assistance through Food for Work activities in the drought-affected areas of the Departments of Puno, Arequipa and Tacna and in the flood-damaged northern Sierra zones as described in the Schedule of the Grant and in Attachment 2, entitled " Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning June 17, 1983 and ending February 28, 1984.

This grant is made to the Servicio Evangelico Peruano de Accion Social on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2, entitled "Program Description," and Attachment 3, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

Mr. Benjamin Bocanegra

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions
4. Certification for Advance of Funds
5. Quarterly Disbursement Projections
6. Cash Advance Status Report

ACKNOWLEDGED:

Servicio Evangelico Peruano
de Accion Social

By : _____
/s/ Benjamin Bocanegra

Title : _____
Director

Date : _____
August 31, 1983

FISCAL DATA:

Appropriation : 72-11X1023
Budget Plan Code : LFNX-83-25527-AG13
Total Estimated Amount: \$100,000
Total Obligated Amount: \$100,000
Funding Source : Project 527-0277

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to provide support for the SEPAS Emergency Food for Work Projects in the disaster affected regions of Peru as more specifically described in Attachment 2 of this Grant entitled "Program Descripton."

B. Period of the Grant

The effective date of this Grant is the date of the Letter of Agreement. The expiration date of this Grant is February 28, 1984.

C. Amount of Grant and Payment

1. AID hereby obligates the amount of U.S. \$100,000 for purposes of this Grant.

2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Standard Provision 9A, entitled "Payment -- Periodic Advances."

D. Financial Plan

The following is the Financial Plan for this Grant for the period June 17, 1983 through February 28, 1984, including local cost financing items, as authorized. Revisions to this Plan shall be made in accordance with Standard Provision 4, entitled "Revision of Financial Plans."

(U.S. Dollars)

| | |
|---|--------------|
| 1. Salaries and Personnel Expenses | \$ 15,000 |
| 2. Inland Transportation of Foods | 28,500 |
| 3. Fuel and Lubricants | 4,000 |
| 4. Construction Materials for Community Development Projects | 10,000 |
| 5. Customs Costs | 1,500 |
| 6. Warehousing and Office Expenses | 6,000 |
| 7. Vehicle Purchase, Maintenance and Insurance | 17,500 |
| 8. Rotating Fund for Agricultural Production | 10,000 |
| 9. Contingency | <u>7,500</u> |
| | \$ 100,000. |

TOTAL: \$100,000.

E. Reporting and Evaluation

As more fully described in Attachment 2, entitled "Program Description," in Sections on Covenants (V), Reporting and Evaluation (VI), Project Budget and Release of Funds (IV) and Fiscal Provisions (VII), SEPAS agrees to provide to A.I.D. all required documentation relating to "Financial Reporting Requirements" and "Monitoring and Reporting Program Performance" in accord with Sections 1M or 1N of AID Handbook 13.

F. Special Provisions

1. The Standard Provisions in Attachment 3 for Non-U.S. Grantees/AID Form 1420-54 (2-82) are modified as follows: delete provisions 8A, 8B, 9B, 12B, and 15B.

2. To assist in the implementation of the project, AID, from time to time, will issue Project Implementation Letters furnishing additional information about matters or requirements stated in this agreement.

G. Overhead Rate

It is agreed between the Grantor and Grantee that no overhead costs associated with Church World Service or SEPAS support activities will be charged to this Grant.

H. Title to Property

Title to any property purchased under this Grant will be vested in the Grantee, in accordance with Standard Provision 15A of Attachment 3, Standard Provisions.

I. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this Grant is the U. S. and Peru. Local cost financing up to the Grant total is also authorized under this Grant.

12/1

PROGRAM DESCRIPTIONI. Purpose of the Grant

The purpose of this Emergency Assistance Grant (henceforth, the "Grant") is to assist the Servicio Evangelico Peruano de Accion Social (SEPAS) to expand their Food for Work (FFW) feeding programs to assist the victims of recent floods in northern Peru and those suffering the effects of the severe drought in the southern part of the country.

II. Goals and ObjectivesA. Goals

1. To respond to the immediate nutritional needs of approximately 3,400 affected families in the flood-damaged northern zones of Peru and 600 affected families in the drought-stricken south of the country.

2. Specifically to alleviate malnutrition and hunger in these areas through the contribution of PL 480 Title II food commodities as dietary supplements in Food for Work activities.

3. To assist in the rehabilitation of basic community infrastructure through FFW sub-projects designed primarily to construct, repair or improve small-scale irrigation works, potable water systems, reforestation plantation infrastructure (access roads, fire breaks, protective walls) and engage in other basic community works to alleviate the effects of future flooding or drought in the affected areas.

4. To contribute to improvement of the human resource base in participating communities through basic health and nutrition education provided in the context of FFW programs, in addition to the general program of small-scale infrastructure projects to improve health and agricultural production.

B. Objectives

1. Provide AID Grant funds to defray certain costs related to in-country transportation and handling of Title II commodities, as well as costs related to ongoing supervision, technical assistance (as needed), inspection and evaluation of project activities. (See illustrative Financial Plan, Attachment 1.)

125

2. Meet the urgent food need of approximately 4,000 families seriously affected by natural disasters in both the North and the South of the country through a series of Food for Work projects.

3. Provide improved community and agricultural infrastructure to alleviate the worst effects of future flooding or drought through FFW small-scale irrigation, potable water, well-digging, and reforestation projects.

4. To provide funds for purchase of materials and technical assistance (as needed) to be used in basic community rehabilitation activities through Food for Work sub-projects. Emphasis will be put on development impact, agricultural recovery, and reforestation support projects

5. Provide project participants with basic education as to sound health and nutrition practices, environmental sanitation, and the integration of Title II foods into the family diet.

III. Project Implementation

SEPAS will implement the project over a period of approximately six months, beginning June 17, 1983. Purchase of any materials necessary for construction in FFW sub-projects will take place following a determination by SEPAS of the participating community's capacity for self-financing of any necessary commodities.

Sub-project selection will be done in coordination with the departmental development corporations (CORDEs). Sub-projects designed to improve agricultural production (such as small-scale irrigation and well-digging projects) and community health/sanitation conditions will be given priority, along with projects to meet urgent malnutrition problems (i.e. potable water, sewerage systems) and possible hunger (community kitchens).

The full target of sub-project activities and quantity of recipients will be reached and in active implementation within an estimated two months of the signing of the Letter of Agreement.

SEPAS will assume responsibility for the following actions:

1. Maintaining separate records and appropriate documentation required by AID with respect to Title II commodities, commodity and recipient status reports, reports on inland losses, etc.;
2. Securing adequate warehousing for Title II commodities used in connection with the Project,
3. Maintaining a record of all end-use inspections and reports relating to project supervision and food distribution and inform AID whenever an irregularity is identified;
4. Providing adequate end-use checkers and project promoters/managers to supervise end-use distribution of Title II commodities and FFW project development/implementation. Contracts for additional outside full-time project supervisory services will be, in form and substance, satisfactory to AID
5. Performing necessary rebagging of foods on a timely basis to assure proper handling and reduced loss;
6. To conduct nutrition, health, and sanitation promotion as well as necessary basic skills training for project participants.

IV. Project Budget and Release of Funds

The proposed project budget calls for grant financing over a period of six months, not to exceed U.S. \$100,000. It is not expected that there will be any U.S. dollar costs in this project. Purchase of any materials for construction will be done locally. See Section D of the schedule, Attachment 1 for an illustrative budget.

Release of Grant funds under this Agreement shall be in accordance with Article 9A of Attachment 3, "Standard Provisions." Shifts among AID-financed budget line items of more than \$2,000 or 20% (whichever is higher) cannot be made without prior written authorization of AID.

V. Covenants

SEPAS covenants:

1. To coordinate its activities with all relevant agencies of the Government of Peru, international donor organizations, or private Peruvian organizations engaged in similar developmental or educational activities in the project area or new program areas;
2. To insure appropriate and agreed upon disposition of PL 480 Title II food commodities used in the project in accordance with AID regulations;
3. Prior to contracting any additional personnel, to inform AID of the services required and the name, qualifications, and proposed salary, and to obtain AID prior written approval of that individual or individuals.
4. To maintain resources donated by AID for activities under this Grant under separate accounting from those resources donated by AID for the SEPAS regular FFW program in accordance with Standard Provision 2 of Attachment 3 to the Agreement, and to acquire prior written approval from AID for any mixing or interchange of said resources;
5. To insure that AID Grant funds provided for transportation, customs, warehousing, etc , will be used for such costs only as they relate to Title II foods under the feeding program activities contemplated by this Grant, and will not be used to substitute for funds provided the Grantee by the Government of Peru or other source for such expenses under the already approved, on-going feeding programs. Exception to this covenant is subject to prior written approval from AID.

VI. Reporting and Evaluation

SEPAS hereby agrees to provide the AID Food for Development Division in Lima, Peru with copies of the following reports and any other reports normally required of VolAgs distributing PL 480, Title II commodities:

1. On a quarterly basis, a summary report of SEPAS supervisory field inspections.
2. On a quarterly basis, a summary report of project implementation progress for the Emergency FFW projects to include information on:
 - a. projects completed; and
 - b. nutritional status of recipients.

VII. Fiscal Provisions

SEPAS will administer the Grant funds according to the budget included in section D of the Schedule, Attachment 1, to defray costs incurred in carrying out the project and within the maximum limitations set forth within this Agreement. Disbursement procedures will be as follows:

AID will facilitate the execution of this project by making available to the Grantee a periodic advance equivalent to project's estimated disbursing needs for a 90-day period.

This advance must be deposited in the separate bank account which SEPAS maintains for its regular program AID funds and may be used only for eligible project costs.

This advance should be requested by the Grantee by submitting the following documentation:

- (1) An AID Public Voucher SF-1034 signed by the Grantee's authorized representative.
- (2) An advance request certificate in the format shown in Attachment 4, signed by the Grantee's authorized representative.
- (3) A 90-day disbursement plan showing monthly projected disbursement by project component in the format prescribed in Attachment 5.
- (4) A Cash Advance Status Report in the format prescribed in Attachment 6.

Following the initial advance the Grantee shall present on a monthly basis a claim for liquidation to be applied against the outstanding advance. This claim for liquidation should be submitted in accordance with the instructions contained in paragraph 9A of the Standard Provisions, Attachment 3, and in accordance with such other instruction as may, from time to time, be communicated to the Grantee by AID. The Grantee's claim for liquidation, submitted in accordance with the Standard Provisions, should be accompanied by complete supporting documentation including such things as original cancelled receipts. Supporting documentation will be returned to Grantee after review by AID.

Subsequent advances may be requested by the Grantee whenever 66% of the total advances requested by the Grantee have been liquidated.

1200

QUARTERLY DISBURSEMENT PROJECTIONS
 Project 527-0277
 Emergency Feeding Program
 For the Period to

| Project Component | Month 1 | Month 2 | Month 3 | Total |
|---|---------|---------|---------|-------|
| 1. Salaries and Personnel Expenses | | | | |
| 2. Inland Transportation of Foods | | | | |
| 3. Fuel and Lubricants | | | | |
| 4. Construction Materials for Community Development Projects | | | | |
| 5. Customs Costs | | | | |
| 6. Warehousing and Office Expenses | | | | |
| 7. Vehicle Purchase, Maintenance and Insurance | | | | |
| 8. Contingency | | | | |
| <hr/> | | | | |
| TOTAL: | | | | |

The project coordinator certifies that he/she has taken the necessary measures to insure that the activities programmed above are realized as planned so that the money requested will be disbursed within the next 90 days.

Signature

DESEMBOLSO TRIMESTRALES PARA LA REMESA DE FONDOS

Proyecto 527-0277

Programa de Alimentación de Emergencia

Para el Período de a

| <u>Componente del Proyecto</u> | <u>Mes 1</u> | <u>Mes 2</u> | <u>Mes 3</u> | <u>Total</u> |
|--|--------------|--------------|--------------|--------------|
| 1. Salarios y Gastos del Personal | | | | |
| 2. Transporte terrestre de los víveres | | | | |
| 3. Combustible y Lubricantes | | | | |
| 4. Materiales de Construcción para los Proyectos de Desarrollo de la Comunidad | | | | |
| 5. Gastos de Aduana y Seguridad | | | | |
| 6. Gastos de Almacenaje, Reempaque, y Oficinas Locales | | | | |
| 7. Compra de Vehículos, Mantenimiento, y Gastos de Seguro | | | | |
| 8. Fondo Rotativo para la Producción Agrícola | | | | |
| 9. Imprevistos | | | | |

TOTAL

El coordinador responsable del proyecto certifica que se han adoptado las medidas necesarias para realizar las acciones técnicas y ejecución del gasto dentro del período trimestral programado.

 Firma

INFORME DEL ESTADO DE ADELANTOS (REMESAS)
 Proyecto 527-0277
 Program de Alimentacion de Emergencia
 Para el Período de al

| | TOTAL |
|---|-------|
| <u>Parte I - Estado del Adelanto Pendiente</u> | |
| Adelanto en efectivo al comienzo del trimestre | _____ |
| <u>Mas</u> : Adelantos recibidos durante el trimestre | _____ |
| Sub-Total | _____ |
| <u>Menos</u> : Liquidaciones presentadas durante el trimestre (Cheque No. _____ al Cheque No. _____) | _____ |
| Diferencia (dinero en caja al fin del trimestre) | _____ |
| <u>Parte II - Solicitud de Fondos Adicionales</u> | |
| Requisitos de efectivo para los próximos 90 días según Anexo No. 5 | _____ |
| <u>Menos</u> : Dinero en caja al fin de trimestre (de acuerdo con la Ira. parte de este informe) | _____ |
| Diferencia (Monto de adelanto solicitado para los proximos 90 dias) | _____ |



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

August 26, 1983

Reverend Father
Enrique León Palomino
General Secretary
CARITAS del Perú
Calles Gamma y Omicrón 492
Lima

Subject: CARITAS OPG - Expanded and Improved
Feeding Program, Project No. 527-0196

Dear Father León:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CARITAS del Perú (hereby referred to as "CARITAS" or "Grantee") the additional amount of \$125,000 in accordance with the Project Budget indicated below, to support the Grantee in the purchase and transportation of potato barley, and other seeds, as well as other necessary agricultural inputs, as described in Attachment A entitled "Schedule and Program Description - Agricultural Recovery." This additional \$125,000 supplements \$300,000 previously granted for a total cumulative amount granted to date of \$425,000 (the "Grant") in accordance with the Illustrative Life of Project Budget (Attachment B).

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives from the date of this letter through December 31, 1983

This Grant is made to CARITAS on condition that funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled "Program Description," Attachment 2, entitled "Standard Provisions" of the Letter of Agreement dated September 24, 1980,

RECORD COPY

135

Rev. Enrique León Palomino

2.

as amended, plus Attachment A, entitled "Schedule and Program Description - Agricultural Recovery," which have been agreed to by your organization.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely,

/s/ John A. Sanbrailo
Director

Attachments:

- A. Schedule and Program Description - Agricultural Recovery
- B. Illustrative Life of Project Budget
 - 1. Program Description
 - 2. Standard Provisions

ACCEPTED:

CARITAS DEL PERU

By: _____
/s/ Rev. Father Enrique León Palomino

Title: _____
General Secretary

Date: _____
August 26, 1983

Fiscal Data:

Appropriation: 72-1131021
Budget Allowance: LDAA-83-25527-AG13
Project: 527-0196
Grant Amount: \$125,000
Expected Life of Project: \$425,000

SCHEDULE AND PROGRAM DESCRIPTION - Agricultural RecoveryA. Purpose of the Agricultural Recovery Activities Program

The purpose of the Agricultural Recovery Activities Program is to maximize the prospects for increasing agricultural production in the drought area of southern Peru, in conjunction with a program of immediate emergency feeding of the population.

B. Specific Objectives of the Agricultural Recovery Program

To assist CARITAS in its program to counter the effects of the drought by making available a grant for the purchase of seed, fertilizer and other agricultural inputs for use by farmers in the drought area and for the transportation of such inputs to the area of use.

C. Program Implementation and Responsibilities

CARITAS will assume overall responsibility for the administration of the funds provided for these activities and will submit to A.I.D. a monthly report on the location and physical condition of stored inputs and, when distribution starts, on the communities and organizations which have received these supplies.

D. Period of Grant

This Grant is effective upon signature. The expiration date of this Grant is March 31, 1984.

E. Amount of Grant and Payment

- 1 A.I.D. hereby obligates the amount of \$125,000 for purposes of this Grant.
- 2 Payment shall be made to CARITAS in accordance with the procedures set forth in Article 2A of Attachment 2 - Standard Provisions (Non-U.S. Grantees and Non-U.S. Sub-grantees - Non-profit Organizations - Other than Educational Institutions) entitled "Payment-Periodic Advances."

F. Financial Plan and Reporting

The following is the Financial Plan for the Agricultural Recovery Activities Program, including local cost financing items. Revisions to this Plan shall be made in accordance with Standard Provision 4 of this Grant, entitled "Revision of Financial Plans."

| | |
|---|---------------------------|
| Purchase of seeds, fertilizers and other agricultural inputs | \$105,000 |
| Transportation | 20,000 |
| TOTAL | <u>\$125,000</u> ===== |

This Financial Plan forms part of the Illustrative Life of Project Budget attached.

CARITAS hereby agrees to maintain accounting records for the funds to carry out the Agricultural Recovery activities, separate and apart from records kept by CARITAS for other activities carried out under the Grant and for any other records held for similar projects or for other purposes.

- G. Notwithstanding the provisions of Article E of Attachment 1 - Program Description, dealing with the Project Budget, the funds provided herein for the Agricultural Recovery Activities Program may not be shifted to other budget items. The shift of other budget items to expand the Agricultural Recovery Activities Program will be subject to the provisions of Article E of Attachment 1.
- H. Standard Provisions, Attachment 2, is modified as follows: delete provisions 8A, 8B, 9B, 12A (b) (1) and (8), 12B, 15B, and 15C.

ILLUSTRATIVE LIFE OF PROJECT BUDGET

| | <u>Local Currency</u> | <u>US\$ Dollar Cost</u> |
|---|---------------------------|-----------------------------|
| <u>A. USAID CONTRIBUTION</u> | | |
| 1. Program Supervision | 139,000 | |
| 2. CARITAS Central Office Expenses | 4,200 | |
| 3. Office Materials and Supplies | 16,994 | |
| 4. Office Equipment | 14,906 | 21,900 |
| 5. Health, Sanitation and Nutritional Promotion Expenses | 103,000 | |
| 6. Purchase of Agricultural Inputs | 105,000 | |
| 7. Transportation of Agricultural Inputs | <u>20,000</u> | |
| | <u>403,100</u> | <u>21,900</u> |
| TOTAL | ===== | ===== |
| <u>B. CARITAS CONTRIBUTION</u> | | |
| 1. Central Office Expenses | 42,000 | |
| 2. Additional Warehouse and Central Office Personnel | 57,300 | |
| 3. Freight Costs (from Diocesan Warehouses to Communities) | <u>1,416,450</u> | |
| TOTAL | <u>1,515,750</u> | |
| | ===== | |
| <u>C. DIOCESAN AND COMMUNITY CONTRIBUTION</u> | | |
| 1. Diocesan Warehousing | 112,200 | |
| 2. Local Office Personnel and Project Administration | <u>448,050</u> | |
| TOTAL | 560,250 | |
| | ===== | |
| GRAND TOTAL | <u>\$2,479,100</u> | <u>\$21,900</u> |
| | ===== | ===== |



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

August 26, 1983

Reverend Father
Enrique Leon Palomino
Secretary General
CARITAS del Peru
Calles Gamma y Omicrón 492
Callao

Subject. CARITAS--Emergency Food Purchases

Dear Father Leon:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CARITAS del Peru (hereinafter referred to as "CARITAS" or "Grantee"), the sum of \$40,000 to support the Grantee in the purchase and transport of emergency foods to drought-affected areas of the Departments of Puno and Cuzco as described in Attachment A, "Schedule and Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending November 30, 1983.

This grant is made to CARITAS on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A, "Schedule and Program Description," and Attachment B, entitled "Standard Provisions," which you have agreed to.

RECORD COPY

Father Enrique Leon Palomino

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

- A. Schedule and Program Description
- B. Standard Provisions

ACKNOWLEDGED:

CARITAS del Peru

Honorary Witness

By : _____
/s/ Father Enrique Leon Palomino

/s/ Mons. Albert Koenigsknecht

Title: Secretary General

Prelate of Juli

Date : August 26, 1983

August 26, 1983

FISCAL DATA:

Appropriation : 72-1131021.3
 Budget Plan Code : JDAA-83-29527-AG41
 Total Estimated Amount: \$40,000
 Total Obligated Amount: \$40,000
 Funding Source : AID/OFDA

SCHEDULE AND PROGRAM DESCRIPTION

A. Purpose of the Grant

The purpose of this Grant is to allow the Diocese of Puno and the Prelatures of Juli, Ayaviri, and Sicuani to respond to the immediate food needs in the drought-stricken southern region of the country, particularly the Departments of Puno and Cuzco, by purchasing food in regions not affected by the drought and transporting the food to emergency feeding sites in those Departments. The foods will be used in conjunction with a program of immediate emergency feeding activities, including Food for Work (FFW) and Maternal-Child Health (MCH) programs, in areas most affected by the drought.

B. Specific Objectives

To provide emergency food relief to the Puno area by enabling CARITAS to pay for the emergency purchase and transfer of local foods for the Diocese of Puno and to the three prelatures cited above, to allow them to begin immediately the drought-emergency FFW and MCH feeding programs planned for those areas. Emergency PL 480 Title II food supplies are now reported to be scheduled to arrive in late September. Immediate food aid is needed, however, to assist the most at-risk groups in the more seriously affected regions.

C. Project Implementation and Responsibilities

The CARITAS will assume overall responsibility for the administration of the funds provided under this grant. CARITAS will coordinate with the bishops of Puno, Juli, Ayaviri, and Sicuani to purchase and transport the food to FFW and MCH feeding sites in those areas. The CARITAS will submit to USAID a report on the use of the funds, with appropriate documentation, as well as a monthly report on the disposition of the food for as long as food purchased under this Grant is not distributed to the final recipients.

D. Period of Grant

This Grant is effective upon signature. The expiration date of this Grant is December 31, 1983.

E. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$40,000 for purposes of this Grant.
2. Payment shall be made to the Grantee in accordance with the procedures set forth in Article 9A of Attachment B - Standard Provisions --Non-U.S. Grantees and Non-U.S. Sub-grantees- Nonprofit Organizations - Other than Educational Institutions, entitled "Payment-Periodic Advances."

F. Financial Plan and Reporting

The following is the Financial Plan for the Grant, including local cost financing items. Revisions to this Plan shall be made in accordance with the Standard Provision of this Grant, entitled "Revision of Financial Plan."

| | |
|--|----------|
| Purchase and transportation of emergency foods: | \$40,000 |
| TOTAL. | \$40,000 |

CARITAS del Peru hereby agrees to maintain accounting records for the funds of this Grant, separate and apart from records kept by CARITAS for any other funds held for similar projects or for other purposes.

G. Standard Provisions, Attachment B is modified as follows: delete provisions 8A, 8B, 9B, 12A (b) (1), and 12B.

143



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

August 24, 1983

Mr. Dwight Taylor
Director
OFASA del Peru
Av. Angamos 770
Miraflores

Subject. OFASA -- Transportation of Emergency Foods to Puno

Dear Mr. Taylor:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the Obra Filantropica y Asistencia Social Adventista (hereinafter referred to as "OFASA" or "Grantee"), the sum of \$17,000 to support the Grantee in the transportation of approximately 300 metric tons of emergency foods to drought-affected areas of the Department of Puno as described in Attachment A, "Schedule and Program Description".

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending September 30, 1983.

This grant is made to OFASA on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A, "Schedule and Program Description," and Attachment B, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

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Mr. Dwight Taylor

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

- A. Schedule and Program Description
- B. Standard Provisions

ACKNOWLEDGED.

OFASA del PERU

By : _____
/s/ Edwin Montenegro

Title: Acting Director

Date : September 24, 1983

FISCAL DATA:

Appropriation . 72-1131021.3
Budget Plan Code . JDAA-83-29527-AG41
Total Estimated Amount: \$17,000
Total Obligated Amount: \$17,000
Funding Source . AID/OFDA

MS

SCHEDULE AND PROGRAM DESCRIPTION

A. Purpose of the Grant

The purpose of this Grant is to allow OFASA to respond to the immediate food needs in the drought-stricken Southern region of the country, particularly the Department of Puno, by transferring a minimum of 300 metric tons of food stocks currently in Lima to the Puno area. The foods will be used in conjunction with a program of immediate emergency Food for Work projects and/or Mother-Child feeding programs in areas most affected by the drought.

B. Specific Objectives

To transfer food from Lima to the Puno area so as to begin drought-emergency feeding programs. Emergency PL 480 Title II food supplies are now reported to be scheduled to arrive in late September. Immediate food aid is needed, however, to assist the most at-risk groups in the worst affected regions. OFASA is reprogramming 300 metric tons of food from its regular program which will be shipped from Lima to Puno immediately. It will be distributed through Food for Work projects or MCH programs in the zones of Juliaca, Lampa, Puno, and Pilcuyo.

Project Implementation and Responsibilities

OFASA will assume overall responsibility for the administration of the funds provided under this grant and will submit to AID a report on the use of the funds, with appropriate documentation, as well as reports on the distribution of the food.

D. Period of Grant

This Grant is effective upon signature. The expiration date of this Grant is September 30, 1983.

E. Amount of Grant and Payment

1. A.I D. hereby obligates the amount of \$17,000 for purposes of this Grant.
2. Payment shall be made to OFASA del Peru in accordance with the procedures set forth in Article 9A of Attachment B - Standard Provision Non-U.S. Grantees and Non-U.S. Sub-grantees - Nonprofit Organizations - Other than Educational Institutions, entitled "Payment-Periodic Advances".

146

F. Financial Plan and Reporting

The following is the Financial Plan for the Grant, including local cost financing items. Revisions to this Plan shall be made in accordance with Standard Provisions of this Grant, entitled "Revision of Financial Plan".

| | |
|---|----------|
| Transportation of a minimum of 300 metric tons of food | \$17,000 |
| TOTAL: | \$17,000 |

OFASA del Peru hereby agrees to maintain accounting records for the funds of this Grant, separate and apart from records kept by OFASA for any other funds held for similar projects or for other purposes.

- G. Standard Provisions, Attachment B is modified as follows: delete provisions 8A, 8B, 9B, 12B.



AGENCY FOR INTERNATIONAL DEVELOPMENT

UNITED STATES AID MISSION TO PERU

C/O AMERICAN EMBASSY

LIMA, 1 PERU

TELEPHONE: 286200

CABLE: USAID/LIMA

August 17, 1983

Father Enrique Leon Palomino
Secretary General
Caritas del Peru
Calles Gamma y Omicron 492
Callao

Subject: CARITAS -- Transportation of Emergency Foods to Puno

Dear Father Leon:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CARITAS del Peru (hereinafter referred to as "CARITAS" or "Grantee"), the sum of \$6,000 to support the Grantee in the transportation of approximately 100 metric tons of emergency foods to drought-affected areas of the Department of Puno as described in Attachment A, "Schedule and Program Description".

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending September 30, 1983.

This grant is made to CARITAS on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment A "Schedule and Program Description," and Attachment B, entitled "Standard Provisions," which have been agreed to by your organization.

RECORD COPY

148

Father Enrique León Palomino

2.

Please sign all six (6) copies of this letter to acknowledge your receipt of the grant, and return five (5) copies to A.I.D.

Sincerely yours,

/s/ John A. Sanbrailo
Director

Attachments:

- A. Schedule and Program Description
- B. Standard Provisions

ACKNOWLEDGED:

CARITAS del PERU

By : _____
/s/ Father Enrique Leon Palomino

Title: Secretary General

Date : August 17, 1983

FISCAL DATA:

Appropriation : 72-1131021.3
Budget Plan Code : JDAA-83-29527-AG41
Total Estimated Amount: \$6,000
Total Obligated Amount: \$6,000
Funding Source : AID/OFDA

149

SCHEDULE AND PROGRAM DESCRIPTION

A. Purpose of the Grant

The purpose of this Grant is to allow CARITAS to respond to the immediate food needs in the drought-stricken Southern region of the country, particularly the Department of Puno, by transferring a minimum of 100 metric tons of food stocks currently in Lima to the Puno area. The foods will be used in conjunction with a program of immediate emergency Food for Work projects and/or Mother-Child feeding programs in areas most affected by the drought.

B. Specific Objectives

To transfer food from Lima to the Puno area so as to begin drought-emergency feeding programs. Emergency PL 480 Title II food supplies are now reported to be scheduled to arrive in late September. Immediate food aid is needed, however, to assist the most at-risk groups in the worst affected regions. CARITAS is reprogramming 100 metric tons of food from its regular program which will be shipped from Lima to Puno immediately. It will be distributed through Food for Work projects or MCH programs in the diocese of Ayaviri, Puno and Juli, including the communities of Ilave, Moho, and Huancane.

C. Project Implementation and Responsibilities

CARITAS will assume overall responsibility for the administration of the funds provided under this grant and will submit to AID a report on the use of the funds, with appropriate documentation, as well as reports on the distribution of the food.

D. Period of Grant

This Grant is effective upon signature. The expiration date of this Grant is September 30, 1983.

E. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$6,000 for purposes of this Grant.
2. Payment shall be made to CARITAS del Peru in accordance with the procedures set forth in Article 9A of Attachment B - Standard Provision Non-U.S. Grantees and Non-U.S. Sub-grantees - Nonprofit Organizations - Other than Educational Institutions, entitled "Payment-Periodic Advances."

F. Financial Plan and Reporting

The following is the Financial Plan for the Grant, including local cost financing items. Revisions to this Plan shall be made in accordance with Standard Provisions of this Grant, entitled "Revision of Financial Plan".

| | |
|--|-------------|
| Transportation of a minimum of 100 metric tons of food: | \$6,000 |
| TOTAL: | \$6,000 |

Caritas del Peru hereby agrees to maintain accounting records for the funds of this Grant, separate and apart from records kept by CARITAS for any other funds held for similar projects or for other purposes.

G. Standard Provisions, Attachment B is modified as follows: delete provisions 8A, 8B, 9B, 12B.