

PASA  
PARTICIPATING AGENCY SERVICE AGREEMENT  
BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT

PDFCU-679

AND

DEPARTMENT OF INTERIOR/NATIONAL PARK SERVICE

1. Initial Starting Date (Mo. Day, Yr.) October 15, 1991	2. Project Completion Date (Mo. Day, Yr.) October 15, 1996	3. Category <input checked="" type="checkbox"/> TDY <input checked="" type="checkbox"/> ASSIGNED	4. Duration of Funding <input checked="" type="checkbox"/> CURRENT YEAR <input checked="" type="checkbox"/> FORWARD FUNDING
5. Project Number and Title Training and Parks Development activities in the Environmental training project (180-0041)			6. <input checked="" type="checkbox"/> PASA ORIGINAL <input type="checkbox"/> PASA AMENDMENT
7. PASA Number EUR-0041-P-IP-1081	8. Country/AID/W Office Eastern Europe Regional	9. Type <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Country <input type="checkbox"/> Loan	10. Year FY 19 <u>91</u> -92
11. FUNDING			
A. CITATIONS	(1) Appropriation Number 72-11X1010	(2) Budget Plan Code QAIX 91-33180-IG12	(3) PIO/T/Obligation Number 180-0041-3-1183022
B. FOR PARTICIPATING AGENCY	(1) Initial or Current \$300,000.00	(2) Change (+ or -) -0-	(3) New Total \$300,000.00
C. FOR A.I.D. DIRECT DISBURSEMENT FOR IN-COUNTRY SUPPORT	(1) Initial or Current -0-	(2) Change (+ or -) -0-	(3) New Total -0-
D. TOTAL AMOUNT OBLIGATED (Lines B+C)	(1) Initial or Current \$300,000.00	(2) Change (+ or -) -0-	(3) New Total \$300,000.00
E. PRINCIPAL COST COMPONENTS OF (Block B (3))	(1) Salaries, Differential and Benefits \$78,926	(2) Transportation including Per Diem \$151,227	(3) Miscellaneous \$19,200
			(4) Overhead \$50,647

12. Statement of Purpose

I. The purpose of this PASA between The Agency for International Development and The National Park Service is for Technical Assistance and Training in Parks Development and related Conservation and Biodiversity activities, as described in the attached Scope of Work.

13. GOVERNING PROVISIONS: Pursuant to the General Agreement dated 04/05/67 between A.I.D. and the Department of Interior, the Agency named above agrees to provide the services outlined in Block 12 amplified as needed by Appendix A, unless otherwise authorized by A.I.D., all services shall be of U.S. origin. Any appendices attached hereto are considered part of this PASA.

14. Signatures

NAME [Signature]  
TITLE/OFFICE Director  
National Park Service  
DATE 9/21/91

NAME Diane Miller [Signature]  
TITLE/OFFICE Chief, Eastern Europe Branch  
Office of Procurement  
DATE 7/26/91

15. Appendices

- APPENDIX A-SCOPE OF WORK
- APPENDIX B-BUDGET PLAN
- APPENDIX C-STANDARD PROVISIONS
- Appendix Special Provisions

16. Negotiating Officers

A.I.D.: \_\_\_\_\_  
AGENCY: \_\_\_\_\_

APPENDIX A SCOPE OF WORK  PAGE <u>1</u> OF <u>4</u>	<b>PARTICIPATING AGENCY SERVICE AGREEMENT  BETWEEN  THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND  Department of Interior/National Park Serv.</b>	<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMEND NO.
		PASA NO. 20R-0041-P-IP-1081
		FISCAL YEAR 1991-1992

### Statement of Work

#### Purpose and Background:

The countries of Eastern Europe are experiencing persistent and critical environmental problems in the context of rapid political and economic reform and a serious deficiency of institutional capability. This is not least so for the identification, gazetting and management of parks and protected areas, both within and between nations. In the case of Eastern Europe, the history of the last forty-five years has witnessed a drastic degradation of settled environments and critical resource systems such as river basins but also the incidental preservation of important ecological habitats, particularly along border zones, due to the political isolation of the region's governments. With the opening of these countries to free passage and development, these fragile zones are threatened with uncontrolled development. Their protection is essential because of several unusual characteristics. One is their important role as pollution buffers ("green lungs") in a region of severe air and water pollution. A number of sites also include the habitats of rare and unique species requiring preservation. Finally, these sites are amongst the last remaining and scarce sources of recreation, environmental education and ecological/scientific research for the region.

A.I.D. has authorized a regional Environmental Training Project (ETP) (180-0041) for Eastern Europe. This project is intended to improve indigenous long-term capabilities to address environmental conditions and promote the efficient use of natural resources. This will be achieved through strengthening the human resource base of the region and modernizing regional centers of environmental excellence. It is crucial to focus on training in key areas that have been neglected over the past four decades and more and to strengthen the capacity to address environment and natural resource management in a market economy.

One of the components identified in the ETP project authorization for training focus is natural resources management and conservation. The overall objectives of this component are to support development of sustainable approaches to current public sector administration of agricultural lands, forests, and parks. The component will provide training in U.S. management approaches to improved land and forest management, conservation, national park development and financing, and improved agricultural practices. A.I.D.'s Bureau for Europe and the Near East proposes to address those parts of the component dealing with protected forest and national parks training needs through a participating agency service agreement (PASA) with the U.S. National Park Service, hereinafter known as USNPS.

Specifically, this agreement is intended to support the implementation by the USNPS of training activities with the countries of Eastern Europe in areas in which the USNPS has a unique and predominant capability. USNPS will carry out for A.I.D. training activities in the fields of identification, development and management of parks and protected areas; selected

APPENDIX A SCOPE OF WORK PAGE <u>2</u> OF <u>4</u>	<b>PARTICIPATING AGENCY SERVICE AGREEMENT  BETWEEN</b>	<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMEND NO. _____
	<b>THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND</b>	PASA NO. <b>BUR-0041-P-IP-1081</b>
	<b>Department of Interior/National Park Serv.</b>	FISCAL YEAR <b>1991-1992</b>

methods and techniques for the protection of flora and fauna, under various management regimes, and the management of multipurpose and, in some cases, transboundary parks and managed resource systems.

### General Tasks:

1. USNPS will develop, in cooperation with AID and the Department of State and its Embassy staff memoranda of understanding with appropriate institutions in the Eastern Europe countries to implement the tasks agreed to amongst the Parties in Specific tasks No. 1 below.
2. USNPS will carry out technical assistance and training activities in Eastern Europe within this framework. The technical assistance and training components will be stand-alone, i.e. all relevant costs, including logistical needs, will come from the PASA funds. The life of this PASA is five years.
3. USNPS will provide in writing to A.I.D. the name of the official designated as the project officer for this PASA and the names of the responsible manager for each of the tasks described below.
4. USNPS will develop detailed workplans for each task that will be reviewed and approved by the A.I.D. project manager and will report on a quarterly basis on the progress in implementation and funding disbursement.
5. USNPS will complete the required forms for participant training in the U.S. (PIO/P) that cover insurance and other important items.

### Specific Tasks:

1. **Parks and Protected Area Assessments and Action Plans.** Prior to the development of training programs, it would be useful to undertake assessments of existing and proposed sites and institutional capabilities. It is expected that this task will be carried out in coordination with the World Wildlife Fund, the funding for which is under another project. The purpose of the assessments is to assist A.I.D. in providing recommendations to the governments of Eastern Europe on general park and conservation management policy, planning, institutional development and human resources development. Such recommendations should include short and long-term training plans in the region and/or the U.S. Some areas for technical assistance and investigation might include:

- a) methodologies and planning frameworks for identifying and ranking sites by various uses (e.g. core restricted, wilderness, multipurpose uses, etc.);
- b) review of legislation, agency regulations, customary practices and laws, international treaties and regional programs to identify problems and opportunities in each participating country for change and improvements to protected areas management and the feasibility of inter-governmental coordination;

3.

APPENDIX A SCOPE OF WORK PAGE 3 OF 4	<b>PARTICIPATING AGENCY SERVICE AGREEMENT  BETWEEN  THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND  Department of Interior/National Park Serv.</b>	<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMEND NO. _____
		PASA NO. <b>EUR-0041-P-IP-1081</b>
		FISCAL YEAR <b>1991-1992</b>

c) assessment of the adequacy of databases on location and estimated populations of rare and endangered species; critical habitats; use intensity of parks and proposed protected areas, and other relevant carrying capacity planning and management information needs, along with recommendations for the improvement of these databases;

d) assessment of existing training courses/programs for parks and other protected areas personnel, including volunteers, where appropriate, and recommendations for improvements or new programs (e.g. for researchers, guides, veterinary services, landscape architects, etc.);

e) preparation of country action plans for institutional development of parks and protected areas with particular emphasis on human resources development through training.

The country action plans should identify, to the extent feasible, opportunities for a variety of types of training including: degree programs; in-service training and information services; professional exchanges; regional training programs; environmental education services by government agencies and other tasks which may emerge from consultations with A.I.D. and host country governments.

**2. Pilot Parks and Protected Areas Management Sites.** This task involves visiting and evaluating the initial proposed sites for conservation efforts in the Eastern Europe region, i.e. the international Natural Park Low Beskydy between CSFR and Poland and specific sites on the Danube River floodplain (to be determined later) with the objective of providing host country governments and A.I.D. with recommendations on priority programming and training needs for the proposed parks. This may include the use of the proposed parks as training demonstration sites, where appropriate. USNPS will coordinate its efforts and consult with World Wildlife Fund, where appropriate, in this activity, since they will have the lead role in technical assistance in these areas and have made several field trips to proposed parks and protected areas in Eastern Europe.

**3. Program for Human Resources Development in Parks and Conservation.** Based upon the evaluation of the initial sites and the recommendations and agreements contained in the Assessment and Action Plans, USNPS will develop and carry out a specific training program for Eastern European government officials involved in national parks and other protected areas management and environmental protection agencies (where these are different) in:

- a) concept and process of parks management and facility planning;
- b) general parks and protected area management planning;
- c) multipurpose use of parks for scientific research, habitat protection, watershed and wetlands protection, recreational uses and cultural and historical purposes;

4.

<b>APPENDIX A</b> <b>SCOPE OF WORK</b> PAGE <u>4</u> OF <u>4</u>	<b>PARTICIPATING AGENCY SERVICE AGREEMENT</b> <b>BETWEEN</b> <b>THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND</b> <b>Department of Interior/National Park Serv.</b>	<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMEND NO. _____
		<b>PASA NO.</b> <b>EUR-0041-P-IP-1081</b>
		<b>FISCAL YEAR</b> <b>1991-1992</b>

d) techniques for negotiation of conflicts and co-management techniques for transboundary protected areas and parks;

e) cost-recovery and financial sustainability mechanisms: user fees; guides and other interpretation instruments; selective concessions and services, etc.

**4. Training Program Management and Support.** The USNPS will provide program coordination, management and support to implement training activities. Under the terms of the PASA, USNPS will design, coordinate and/or deliver:

- a) Workshops in the U.S. as agreed to in the Assessment and Action Plan;
- b) Workshops in participating countries in the region as agreed to in the Assessment and Action Plan;
- c) Materials, training manuals, equipment and resource persons for the workshops;
- d) Necessary field equipment and products as indicated under each workshop activity;
- e) Fund all PASA and training project-related foreign and U.S. domestic travel arrangements including reservations, rental vans, and per diems for USNPS participants only;
- f) Additional USNPS or Non-USNPS purchasing services, and arrangements by PASA amendment(s);
- g) Suitable and qualified technical advisors;
- h) Tickets, travels arrangements, visas, passports, etc. for USNPS personnel;
- i) Normally, host country governments can provide translators for interviews, short courses, etc. where these are necessary. If documents need to be translated or if special oral translators are needed and are not otherwise available from host country governments, USNPS will provide such services from within its PASA budget.

USNPS will acknowledge receipt of, and progress on, all fax and cable communications from A.I.D. within 15 work days, unless A.I.D. indicates communication needs no response.

**5. Workplans and Reports.** USNPS will formulate and annual workplan for all activities related to this PASA. This workplan must be approved by A.I.D. prior to its implementation.

USNPS will provide progress reports on its PASA activities on a regular basis. OMB Circular 76 recommends that these be filed on a quarterly basis. In the event that these reports fall due at the time of completion of discrete modules or trips, trip reports and quarterly reports can be combined. Normally, these reports will include discussion of the results of the activity, contacts and itinerary, and financial accounting and other activities related to the PASA.

4

BUDGET PLAN APPENDIX PAGE <u>1</u> OF <u>10</u>	PARTICIPATING AGENCY SERVICE AGREEMENT BETWEEN THE AGENCY FOR INTERNATIONAL DEVELOPMENT AND <b>National Park Service</b>		1. PASA NUMBER <b>EUR-0041-P-IP-1001-00</b>	2. AMENDMENT NO <b>Basic</b>	3. FISCAL YEAR <b>1991-1992</b>	
			4. APPROPRIATION <b>72-11X1010</b>	5. ALLOTMENT <b>184-63-180-01-69-11</b>	6. AMOUNT CURRENTLY FUNDED <b>\$300,000</b>	
7. FUNDED BY	PIOT/OBLIG. NO.	AMOUNT	PIOT/OBLIG. NO.	AMOUNT	PIOT/OBLIG. NO.	AMOUNT
	<b>180-0041-3-1183022</b>	<b>\$300,000</b>				

8. PASA BUDGET PLAN - FUNDING		9. STAFFING			
DESCRIPTION	AMOUNT	NAME AND TITLE	GRADE	PERIOD (PEOPLE-DAYS/MONTHS)	AMOUNT
SALARIES (1)	\$78,926				
BENEFITS (_____ % OF SALARIES)					
DIFFERENTIAL (_____ % OF SALARIES)					
LEAVE FACTOR (TDYs ONLY) (_____ % OF SALARIES AND BENEFITS)					
TRAVEL (EXPLAIN BELOW) (1)	\$75,200				
PER DIEM (EXPLAIN BELOW) (1)	\$76,027				
MOVEMENT EFFECTS (INTERNATIONAL) (NORMALLY ONLY MOVEMENT TO POST)					
MOVEMENTS/STORAGE OF EFFECTS (DOMESTIC)					
OTHER (SPECIFY BELOW) (1)	\$19,200				
OVERHEAD <input type="checkbox"/> SALARIES & BENEFITS 20 % <input type="checkbox"/> PERSONNEL COSTS <input checked="" type="checkbox"/> ALL COSTS	\$50,647				
IN-COUNTRY SUPPORT PROVIDED DIRECTLY BY AID (EXPLAIN BELOW)*					
TOTAL (INCLUDES _____ TO BE FUNDED BY FUTURE PASA AMENDMENTS)	\$300,000				

EXPLANATORY COMMENTS

1). See Attached

\*NOTE: This should include housing and other allowances to be paid at post, administrative support, local travel, and international travel and shipments for which A.I.D. is responsible (see ICJa(2) of H.B. 12 - Ch. 1).

	Salaries & Benefits		Salaries & Benefits		TRAVEL			OTHER		TOTALS	
	Program Coordinator	Project Assistant Secretary	Technical Advisors	SUBTOTAL	Foreign	Domestic	Per Diem	Equipment/Supplies	Training Weeks		
RECONNAISSANCE TEAM VISIT			\$151,831.60	\$51,831.60	\$17,500.00			\$23,065.00	\$3,000.00	2	\$43,565.00
EXECUTIVE GROUP STUDY TOUR	\$5,102.00	\$3,942.40	\$2,601.60	\$11,644.00	\$21,600.00	\$6,000.00	\$12,108.00	\$3,000.00		2	\$54,352.00
MANAGEMENT PLANNING WORKSHOP	\$850.00	\$985.60	\$975.60	\$17,096.00	\$19,907.20	\$7,000.00		\$9,620.00	\$4,900.00	3	\$40,527.20
MANAGEMENT PLANNING WORKSHOP II	\$850.00	\$985.60	\$975.60	\$17,096.00	\$19,907.20	\$7,000.00		\$14,880.00	\$4,000.00	3	\$45,787.20
BASIC INTERPRETIVE SKILLS & TRAINING OF TRAINERS	\$1,700.00	\$1,971.20	\$1,951.20	\$12,198.80	\$17,821.20	\$7,000.00		\$9,440.00	\$4,000.00	4	\$38,261.20
INTERPRETIVE PLANNING COURSE	\$425.00	\$492.80	\$325.20	\$1,243.00	\$3,100.00			\$2,212.00	\$1,200.00	2	\$7,755.00
CONSULTANCIES											
Czechoslovakia	\$850.00	\$492.80	\$325.20	\$1,700.00	\$3,368.00	\$2,000.00		\$2,080.00		2	\$7,448.00
Poland		\$492.80	\$325.20	\$1,700.00	\$2,518.00	\$2,000.00		\$1,325.00		2	\$5,843.00
Hungary		\$492.80	\$325.20	\$1,700.00	\$2,518.00	\$2,000.00		\$1,297.00		2	\$5,815.00
GRAND TOTALS	\$9,775.00	\$9,856.00	\$7,804.00	\$52,440.00	\$78,926.60	\$49,200.00	\$4,000.00	\$76,027.00	\$19,200.00		\$249,353
OVERHEAD											\$50,647
PASA TOTAL											\$300,000

EASTERN EUROPEAN TRAINING  
PROJECT

ILLUSTRATIVE GLOBAL BUDGET

SALARIES & BENEFITS	\$78,925.00	
TRAVEL	\$151,227.00	
MISCELLANEOUS	\$19,200.00	
OVERHEAD	\$50,647.00	
GRAND TOTAL		\$300,000.00

RECONNAISSANCE TEAM VISIT  
 INCOUNTRY  
 ESTIMATED BUDGET  
 FOUR WEEKS

SALARIES & BENEFITS

	Grade	Weeks	Salary/wk	
Team Leader	GM 15	9.00	\$1,536.00	\$13,824.00
Pk Spr/Assoc or Reg Dir	GM15	8.00	\$1,536.00	\$9,216.00
Pk Planner	GS 14	9.00	\$1,138.40	\$10,245.60
Trainer	GS 13	6.00	\$850.00	\$5,100.00
Res Mgmt Spec	GS 13	6.00	\$850.00	\$5,100.00
AID Proj Coord	GS 13	9.00	\$850.00	\$7,650.00
Admin Asst	GS 7	9.00	\$456.80	\$4,111.20
TOTAL TO BE CONTRIBUTED BY NPS				\$51,831.60

TRAVEL

DAYS AMOUNT NO. PEOPLE

AIRFARE		\$1,500.00	7.00	\$10,500.00
PER DIEM				
Hungary	3.00	\$149.00	7.00	\$3,129.00
	4.00	\$79.00	7.00	\$2,212.00
Poland	3.00	\$135.00	7.00	\$2,835.00
	4.00	\$77.00	7.00	\$2,156.00
Czechoslovakia	3.00	\$210.00	7.00	\$4,410.00
	4.00	\$130.00	7.00	\$3,640.00
Austria	3.00	\$173.00	7.00	\$3,633.00
SUBTOTAL				\$22,015.00
MISCELLANEOUS		\$150.00	7.00	\$1,050.00
LOCAL TRANSPORT				\$7,000.00
EQUIPMENT & SUPPLIES				\$3,000.00
TOTAL EXPENSES TO BE COVERED BY USAID				\$43,565.00

ELECTIVE GROUP STUDY TOUR  
 U.S. BASED  
 ILLUSTRATIVE BUDGET  
 TWO WEEK VISIT

SALARIES & BENEFITS

	Grade	Weeks	Salary/wk	
Project Coordinator	GS 13	6.00	\$850.00	\$5,100.00
Project Assistant	GS 9	8.00	\$492.80	\$3,942.40
Secretary	GS 5	8.00	\$325.20	\$2,601.60

SUBTOTAL \$11,644.00

TRAVEL DAYS AMOUNT NO. PEOPLE

U.S. PARTICIPANTS

Local Transport		\$1,500.00	2.00	\$3,000.00
Per Diem	14.00	\$66.00	2.00	\$1,948.00
Miscellaneous		\$50.00	2.00	\$100.00
SUBTOTAL				\$4,948.00

FOREIGN PARTICIPANTS

AIRFARE		\$2,700.00	8.00	\$21,600.00
PER DIEM				
Glacier N.P.	3.00	\$66.00	8.00	\$1,984.00
Everglades N.P.	3.00	\$96.00	8.00	\$2,304.00
Harpers Ferry	1.00	\$78.00	8.00	\$624.00
Shenandoah N.P.	2.00	\$66.00	8.00	\$1,056.00
Washington, D.C.	4.00	\$131.00	8.00	\$4,192.00
SUBTOTAL				\$9,760.00

MISCELLANEOUS		\$50.00	8.00	\$400.00
LOCAL TRANSPORT				\$3,000.00
EQUIPMENT & SUPPLIES				\$4,000.00

TOTAL \$35,352.00

OVERHEAD \$11,070.40

GRAND TOTAL \$66,422.40

MANAGEMENT PLANNING WORKSHOP  
 INCOUNTRY - HUNGARY  
 ILLUSTRATIVE BUDGET  
 THREE WEEK COURSE

SALARIES & BENEFITS

	Grade	Weeks	Salary/wk	
Project Coordinator	GS 13	1.00	\$850.00	\$850.00
Project Assistant	GS 9	2.00	\$492.80	\$985.60
Secretary	GS 5	3.00	\$325.20	\$975.60
Park Planner	GS 13	6.00	\$850.00	\$4,250.00
Park Planner	GS 13	5.00	\$850.00	\$4,250.00
Landscape Architect	GS 14	5.00	\$1,138.40	\$5,022.00
Trainer	GS 12	6.00	\$714.80	\$3,574.00

SUBTOTAL \$19,907.20

TRAVEL

	DAYS	AMOUNT	NO. PEOPLE	
AIRFARE		\$1,500.00	4.00	\$6,000.00
PER DIEM				
Hungary	4.00	\$149.00?	4.00	\$2,384.00
	21.00	\$79.00	4.00	\$6,636.00
SUBTOTAL				\$9,020.00
MISCELLANEOUS		\$150.00	4.00	\$600.00
LOCAL TRANSPORT				\$1,000.00
EQUIPMENT & SUPPLIES				\$5,000.00

TOTAL \$41,527.20

OVERHEAD \$8,305.44

GRAND TOTAL \$49,832.64

MANAGEMENT PLANNING WORKSHOP II  
 IN-COUNTRY - CZECHOSLOVAKIA  
 ILLUSTRATIVE BUDGET  
 THREE WEEK COURSE

SALARIES & BENEFITS

	Grade	Weeks	Salary/Wk	
Project Coordinator	GS 13	1.00	\$850.00	\$850.00
Project Assistant	GS 9	2.00	\$492.80	\$985.60
Secretary	GS 5	3.00	\$325.20	\$975.60
Part Planner	GS 13	6.00	\$850.00	\$4,250.00
Part Planner	GS 13	5.00	\$850.00	\$4,250.00
Landscape Architect	GS 14	5.00	\$1,138.40	\$5,022.00
Trainer	GS 12	6.00	\$714.80	\$3,574.00
SUBTOTAL				\$19,907.20

TRAVEL

	DAYS	AMOUNT	NO. PEOPLE	
AIRFARE		\$1,500.00	4.00	\$6,000.00
PER DIEM				
Czechoslovakia	4.00	\$210.00	4.00	\$3,360.00
	21.00	\$130.00	4.00	\$10,920.00
SUBTOTAL				\$14,280.00
MISCELLANEOUS		\$150.00	4.00	\$600.00
LOCAL TRANSPORT				\$1,000.00
EQUIPMENT & SUPPLIES				\$5,000.00
TOTAL				\$46,797.20
OVERHEAD				\$9,357.44

GRAND TOTAL

\$56,144.64

BASIC INTERPRETIVE SKILLS AND TRAINING OF TRAINERS COURSE  
 IN COUNTRY - POLAND  
 ILLUSTRATIVE BUDGET  
 FOUR WEEK COURSE

SALARIES & BENEFITS

	Grade	Weeks	Salary/wk	
Project Coordinator	GS 13	2.00	\$250.00	\$1,700.00
Project Assistant	GS 9	4.00	\$492.80	\$1,971.20
Secretary	GS 5	6.00	\$325.20	\$1,951.20
Project Leader/Trainer	GS 12	6.00	\$714.80	\$4,288.80
Chf Pk Interpreter	GS 11	5.00	\$596.40	\$2,982.00
AV Production Spec	GS 9	5.00	\$492.80	\$2,464.00
Interpreter Writ/Design	GS 9	5.00	\$492.80	\$2,464.00
	SUBTOTAL			117,921.20

TRAVEL

	DAYS	AMOUNT	NO. PEOPLE	
AIRFARE		\$1,500.00	4.00	\$6,000.00
PER DIEM				
Poland	30.00	\$77.00 <i>OK</i>	4.00	\$9,240.00
MISCELLANEOUS		\$50.00	4.00	\$200.00
LOCAL TRANSPORT				\$1,000.00
EQUIPMENT & SUPPLIES				\$5,000.00

TOTAL \$39,261.20

OVERHEAD \$7,652.24

GRAND TOTAL \$47,113.44

INTERPRETIVE PLANNING COURSE  
 U.S. BASED AT NPS TRAINING FACILITY  
 ILLUSTRATIVE BUDGET  
 TWO WEEK COURSE

SALARIES & BENEFITS

	Grade	Weeks	Salary/wk	
Project Coordinator	GS 13	0.50	\$850.00	\$425.00
Project Assistant	GS 9	1.00	\$492.80	\$492.80
Secretary	GS 5	1.00	\$325.20	\$325.20
SUBTOTAL				\$1,243.00

TRAVEL	DAYS	AMOUNT	NO. PEOPLE	
AIRFARE		\$1,500.00	2.00	\$3,000.00
PER DIEM	16.00	\$66.00	2.00	\$2,112.00
MISCELLANEOUS		\$50.00	2.00	\$100.00
LOCAL TRANSPORT				\$100.00
TUITION, EQUIPMENT & SUPPLIES		\$600.00	2.00	\$1,200.00

TOTAL \$7,735.00

OVERHEAD \$1,551.00

GRAND TOTAL \$9,306.00

CONSULTANCIES  
INCOUNTRY  
ILLUSTRATIVE BUDGET  
TWO WEEK VISITS

Czechoslovakia

SALARIES & BENEFITS	\$3,368.00
TRAVEL	
U.S. Participant	\$4,090.00

Poland

SALARIES & BENEFITS	\$2,518.00
TRAVEL	
U.S. Participant	\$3,325.00

Hungary

SALARIES & BENEFITS	\$2,518.00
TRAVEL	
U.S. Participant	\$3,297.00

TOTAL	\$19,106.00
-------	-------------

OVERHEAD	\$3,821.20
----------	------------

GRAND TOTAL	\$22,927.20
-------------	-------------

STANDARD PROVISIONS.1. GOVERNING PRINCIPLES

- A. Participating Agency (PA) Selection - AID looks to other PA's for technical assistance in their fields of competence only in cases where AID direct-hire staff are not available and where the PA has unique or particularly suited resources available to carry out the technical assistance and can do so without unduly interfering with its domestic program.
- B. Reimbursed Technical Assistance - Any technical assistance for which a PA is to be reimbursed must be authorized prior to the performance of the technical assistance by an agreement signed by the AID agreement officer on PASA Form AID 2-2 or RSSA Form AID 240-1, regardless of whether it is for the long-term service of a team or short-term for an individual. This requirement is applicable to increments of new work for which funding is necessary. Continuation of services by a PA beyond the expiration date of the PASA/RSSA or incurrence of costs beyond available funds requires the prior specific authorization by the AID agreement officer. Until such time as the PASA/RSSA is amended to provide additional funds, the PA is not authorized to expend funds in excess of the current obligation.
- C. Authority to Execute PASA/RSSAs - AID contracting officers (hereafter designated as agreement officers) have the authority to execute a PASA or RSSA and amendments thereto. When PASA/RSSAs are executed by AID's Office of Procurement (MS/OP) and subsequently transferred to the field for administration, all responsibilities of the MS/OP agreement officer, as set forth in these Standard Provision, are transferred to the field agreement officer who is responsible for procurement in the Mission having responsibility of the requirement.
- D. Responsibility for Project Performance - The PA assumes technical responsibility for project performance, including staffing, supervision, backstopping, and reporting--subject to general guidance from AID.
- E. PA Personnel - PASA/RSSA personnel working for AID remain on their parent-agency's employment rolls and position ceilings. The PA personnel utilized in the United States operate in accordance with the rules and regulations of their parent agency unless otherwise required by AID legislation or regulations. When overseas, they are subject to AID regulations and entitled, to the extent regulations permit, to the same support and privileges as AID direct-hire staff.
- F. Responsibility for Administrative Arrangements - The AID Operations Manual for Participating Agencies, as set forth in AID Handbook 12, Use of Federal Agencies, is applicable to PA employees serving under this agreement. Before the employee undertakes an overseas assignment, the PASA or RSSA employee's own agency is responsible for making the administrative arrangements required, including arranging all predeparture clearances (i.e. health (including medical waivers), security, language training and testing, orientation, etc.).

G. Official Communications with the field on technical matters are the responsibility of the AID project officer if the PASA is being administered in Washington. The project officer will obtain appropriate clearances and authorize transmission. Messages pertaining to staffing and budgetary matters should be cleared with the agreement officer and the project office prior to transmission.

H. Participant Training - All participant training required in conjunction with this agreement will be implemented through Mission-generated and funded PIO/Ps in accordance with policies, allowances, guidance, and reporting requirements stated in AID Handbook 10, Participant Training.

I. Restrictions on PASA and RSSA Personnel - Except as specifically provided in writing by AID, PASA and RSSA personnel shall not: officially represent AID at any function; approve policy documents; supervise AID employees; negotiate, review, or sign contracts on behalf of AID; certify vouchers; select or recruit AID employees; or prepare AID funding or budget documents.

2. CONTRACTING UNDER A PASA/RSSA

A. This provision applies to contracts, purchase orders, grants, cooperative agreements, Intergovernmental Personnel Act assignments, and the employment of experts and consultants hired under authority of 5 U.S.C. 3109 when these instruments are specifically in support of a PASA/RSSA effort. For the purposes of this provision, the term "contract" is deemed to include these instruments--with the exception that grants, cooperative agreements, and appointments covered by the Federal Employee Compensation Act are not included in reference to the requirement for Defense Base Act (DBA) insurance and grants and cooperative agreements are not subject to the FS-1 ceiling on compensation.

B. The terms of this provision do not apply to contracts with the DOE affiliated energy agencies, such as PETC and METC, nor to existing relationships with Government-Owned-Contractor-Operated entities, but do apply to subcontracts thereunder with private sector organizations or individuals.

C. Contracting by a PA must be specifically authorized in advance by the AID agreement officer. Specific contracts must be identified in the PA's Budget submission.

D. The PA will obtain the AID agreement officer's approval of the subcontract prior to execution. The following documentation will be submitted in support of the request to contract, and is required prior to executing the contract, even if the contract was identified in the PASA/RSSA:

(1) Documentation describing the selection methodology, including any non-competitive justifications necessitated by the FAR. Small and disadvantaged business subcontractors shall be identified.

(2) The contract statement of work, the general provisions and a negotiation memorandum setting forth the cost and price analysis with special consideration to type of contract, indirect cost, personnel compensation, including documentation such as salary history and fee, if any.

E. It is the responsibility of the PA to make the required OMB Circular A-76 determinations and to follow the Federal Acquisition Regulations (or the OMB Circular A-110, as applicable), as implemented by the PA. When AID authorized contracting is performed under a PA's own contracting authority, such authority must be cited in the contract or purchase order. The PA shall also follow the AID Acquisition Regulations provisions with respect to source/origin, nationality and commodity eligibility. (Pertinent AIDAR regulations are obtainable from the AID agreement officer.) The PA agrees to require the contractor to insert these requirements in any subcontract at any tier.

F. The PA must obtain advance approval from the AID agreement officer to authorize personal compensation in excess of the FS-1 level for other than grants and cooperative agreements. This requirement extends to the personal compensation elements of negotiated fixed-price or lump-sum contracts, when personal compensation elements are specifically identified in the proposal and are specifically discussed when negotiating the contract amount. PA's are expected to establish reasonable levels of compensation. Personal compensation paid shall not exceed the highest such compensation received in the past three years, or the daily rate of an FS-1, whichever is lower, without the prior written approval of the AID agreement officer. Requests for approval of compensation levels shall be accompanied by Form AID 1420-17, "Employee Biographical Data Sheet", which is obtainable from the agreement officer.

G. All contracts issued specifically in support of the PASA/RSSA effort shall include a requirement that lower-tier subcontracting and consultant services require the prior approval of the AID agreement officer.

H. The Defense Base Act requires employees working overseas under contracts to be provided with worker's compensation insurance. This requirement applies to all contracts (other than grants, cooperative agreements, and appointments covered by the Federal Employees Compensation Act) that involve overseas performance which are awarded by PA's under PASA's or RSSA's. The PA will include the following language in all such contracts:

(1) The Contractor agrees to procure Defense Base Act (DBA) insurance pursuant to the terms of the contract between AID and AID's DBA insurance carrier unless the Contractor has a DBA self insurance program approved by the Department of Labor or has an approved retrospective rating agreement for DBA.

(2) If AID or the Contractor has secured a waiver of DBA coverage for Contractor's employees who are not citizens of, residents of, or hired in the United States, the Contractor agrees to provide such employees with worker's compensation benefits as required by the laws of the country in which the employees are working, or by the laws of the employees native country, whichever offers greater benefit. The list of countries for which AID has secured waiver of DBA coverage is shown in AIDAR 728.305-70(a)(2) (48 CFR 728.305-70(a)(2)).

(3) The Contractor further agrees to insert in all subcontracts hereunder to which the DBA is applicable, a provision similar to this standard provision including this sentence, imposing on all subcontractors a like requirement to provide overseas workmen's compensation insurance coverage and obtain DBA coverage under the AID requirements contract."

I. The PA will be responsible for the approval and reporting requirements of contracted advisory and assistance services that are subject to OMB Circular A-120.

Alternate 1: For PASA/RSSAs with OIH/DHHS, use the following in lieu of Paragraph B.:

B. The terms of this standard provision do not apply to agreements with PHS-related federal health agencies, but do apply to contracts thereunder with private sector organizations.

Alternate 2: For PASA/RSSAs with OICD/USDA, use the following in lieu of Paragraph B.:

B. The terms of this standard provision do not apply to pre-existing agreements with land-grant universities provided the agreement utilizes the university in the capacity covered by the pre-existing agreement. For example, if the pre-existing agreement is a cooperative agreement with the university to support the Extension Service, and if the agreement is to utilize the capacity of the Extension Service, the terms of this standard provision would not apply. If however, another department of the university is being accessed, the provision would apply. USDA will submit to the AID agreement officer a copy of the pre-existing agreement when a land-grant agreement is considered exempt from this provision.

3. REPORTS

A. Unless otherwise provided in the schedule of this agreement, the PA shall prepare:

(1) Semi-annual reports, within 45 days following the end of the period being covered, which shall include the following:

(a) Substantive reports--covering the status of the work under the agreement, indicating progress made with respect thereto, setting forth plans for the ensuing period, including recommendations covering the current needs in the fields of activity that are covered under the terms of this agreement--to be submitted as follows:

1. Agreement officer--3 copies
2. Project office--4 copies
3. PPC/CDIE/DI--2 copies (See Paragraph C.)

(b) An administrative report--covering expenditures, foreign country national trainees, and personnel employed under the agreement, including the AID-funded, full-time employees stationed in the United States--to be submitted as follows:

1. Agreement officer--3 copies
2. Project office--4 copies

(2) Quarterly reports within 15 days after the end of the quarter, which shall include the following:

(a) The number of both assigned and temporary duty personnel who have been assigned to AID during that quarter, including those who started and completed an assignment during the quarter, those who began before the quarter and terminated during the quarter, and those who will continue beyond the end of the quarter.

(b) Billing notices (see Provision No. 5.)

(3) Other reports, within 15 days after generation, which shall include the following:

(a) one copy of all personnel actions involving FC personnel appointments, transfers, promotions, and terminations during the period of AID funding to be sent to the agreement officer--1 copy

(b) One copy of time and attendance records--which are the responsibility of the employee serving overseas to forward to the appropriate PA for record keeping and processing salary checks--when required by the project officer.

B. Unless otherwise provided in the schedule of this agreement, within 60 days of the conclusion of the work hereunder, the PA shall prepare a final report which summarizes the accomplishments of the assignment, methods of work used and recommendations regarding unfinished work and/or program continuation--to be submitted as follows:

1. Agreement officer--3 copies
2. Project office--4 copies
3. PPC/CDIE/DI--2 copies

C. When PPC/CDIE/DI is indicated in the distribution of reports, the reports should be submitted to it at the following address:

PPC/CDIE/DI, ACQUISITIONS  
Agency for International Development  
Room 209, SA-18  
Washington, D.C. 20523-1802.

D. The title page of all reports submitted pursuant to this standard provision shall include a descriptive title, the author's name(s), agreement number, project number and title, PA's name, name of the AID project office, and the publication or issuance date of the report.

E. When preparing reports, the PA shall refrain from using elaborate art work, multicolor printing and expensive paper/binding, unless it is specifically authorized to do so in the schedule of this agreement. Wherever possible, pages should be printed on both sides using single spaced type.

F. The metric system of measurements shall be used for specifications that are contained in reports unless AID determines in writing that such use is impractical or is likely to cause significant inefficiencies or the loss of markets to U.S. firms.

#### 4. AID FACILITIES

The use of AID facilities (office space, equipment, vehicles, etc) and AID clerical/technical personnel hereunder must be specifically authorized in this PASA.

#### 5. BILLING PROCEDURES

A. The PA will use one of various procedures specified below to submit monthly or quarterly billings to:

(The agreement officer will insert the name and address of designated AID paying office. When the paying office is AID/W, the Agency Location Code, 72-00-0001, will also be inserted.)

B. If the paying office specified in the agreement is AID/Washington, the On-line Payment and Collection (OPAC) system is AID's preferred method of being billed. However, the PA may also bill AID/Washington using the Simplified Intra-governmental Billing and Collection (SIBAC) system (if authorized by the Department of the Treasury) or using Standard Forms 1080 or 1081.

C. If an AID overseas mission is designated as the paying office, the PA must use Standard Forms 1080 or 1081 procedures because the missions can not process OPAC or SIBAC billings.

D. A Financial Status Report will be submitted to the paying office with each billing to itemize expenditures to the level of detail specified in the PASA Budget Plan (Appendix B) or the RSSA Budget Agreement (Appendix A). The Financial Status Report will, substantially follow the format in Attachment A of this Appendix.

E. Amounts determined to be unallowable under the agreement will not be reimbursed or will be charged-back to the PA if payment was made prior to such a determination.

F. Additional details of PA-specific billing procedures may be included in a supplemental memorandum of understanding between the two agencies, which is attached or referenced in the schedule if applicable.

6. DISPOSITION OF RECORDS AND PROPERTY WHEN AN AID-FUNDED ACTIVITY TERMINATES

A. Records (Other Than Property)

Responsibility for maintenance of records and their final disposition rests with the PA. Upon written request, a Mission will arrange for destruction of records without any screening of their contents or significance.

B. Property

(1) Overseas

All AID-funded commodities unexpended and on hand on termination of a PASA project procured by and under the control of the PASA technicians are to be turned over to the cooperating country and/or the AID Mission, as determined by AID.

(2) Domestic

When there is no longer an AID need for equipment or termination of AID support, the PA, as mutually agreed with AID, will:

- credit AID the depreciated value of the commodities, or
- return the items to AID, or
- otherwise dispose of them.

C. Disposition of Property Records

The PA will see that itemized property records will be maintained on all nonexpendable items costing more than \$50 each. The records will include, at a minimum, the description, date acquired, from whom, cost, and present location.

7. PASA (FC) EMPLOYEES' PRIVILEGES AND IMMUNITIES

A. Overseas Employees

All PA direct-hire employees stationed overseas and funded under PASA's and are entitled to the same privileges and immunities as an equivalent AID direct-hire employee at the same post.

Note: This does not mean that the PASA technician is necessarily entitled to obtain support from the same source as AID direct-hire staff. For example, in some instances, housing may be provided by a country institution for a PASA employee and by the Mission or Embassy for a direct-hire person. However, the quality of the PASA employee's housing and facilities are to be equivalent with that provided a direct-hire employee at the same grade.

B. APO, Commissary, PX and Club Privileges

PASA employees under AID agreements will receive the same APO, Commissary, PX, and club privileges as AID direct-hire employees when allowed by the regulations of the organization to which the facility is attached. PASA employees and their dependents are entitled to the same health benefits as AID direct-hire employees.

8. STANDARDS OF CONDUCT

PASA personnel and their dependents are required to maintain high standards of personal conduct expected of U.S. Government officials representing the United States overseas. Failure to do so can lead to disciplinary action.

9. TERMINATION OF SERVICE BEFORE SCHEDULED DATE

When a program is curtailed or terminated, AID determines which categories of employees (AID direct-hire, PASA, or contract) are to be retained. If a PASA employee's appointment is to be terminated, the PA will be given adequate advance notice of termination plans.

Note: There is no reduction-in-force competition between AID direct-hire and PASA staff.

10. REMOVAL OF PA EMPLOYEES FROM AID FUNDING

An assigned employee, on completion of his/her assignment, where he/she is not entitled to home leave, shall cease having his/her salary and benefits attributable to AID under a Foreign Service Assignment not later than the next regular pay period ending after the employee's return to the United States. Exceptions may be made to this rule with the concurrence of the agreement officer.

SPECIAL PROVISIONS

1. Definition

If this agreement is identified on the Cover Page hereof as a Resources Support Services Agreement, then all references in Appendix C, Standard Provisions, to "PASA" shall mean "RSSA."

2. Payment Office

With reference to the Standard Provision set forth in Appendix C of this agreement entitled "Billing Procedures," the A.I.D. payment office is as follows:

Agency for International Development  
Office of Financial Management  
Central Accounting and Reporting Division  
FM/CARD, Interagency Billing Unit  
Room 603, SA-2  
Washington, DC 20523-0208

3. Use of A.I.D. Facilities

With reference to the Standard Provision set forth in Appendix C of this agreement entitled "AID Facilities," the Participating Agency (PA) is hereby authorized to use A.I.D. facilities if this agreement is a RSSA. If authorized by the cognizant A.I.D. Project Officer identified on the Cover Page of this agreement, the PA may use A.I.D. clerical/technical personnel.

4. Equipment Purchases

The PA may not purchase nonexpendable personal property under this agreement unless specifically approved in advance and in writing by the A.I.D. Agreement Officer.

5. Reports

With reference to the Standard Provision set forth in Appendix C of this agreement entitled "Reports," the PA may submit one (1) copy to the Agreement Officer of reports required to be submitted to the Agreement Officer, rather than the three (3) copies specified in the aforementioned Standard Provision.

#### 6. Grants and Cooperative Agreements

With reference to the Standard Provision set forth in Appendix C of this agreement entitled "Contracting Under a PASA/RSSA," the PA shall comply with A.I.D. Handbook 13, in addition to OMB Circular A-110 as specified in paragraph E of the aforementioned Standard Provision. A.I.D. Handbook 13, or pertinent sections thereof, are obtainable from the A.I.D. Agreement Officer.

#### 7. Advisory and Assistance (A&A) Services

With reference to the Standard Provision set forth in Appendix C of this agreement entitled "Contracting Under a PASA/RSSA," the PA shall comply with subpart 37.2 of the Federal Acquisition Regulation (and the corresponding subsection of the PA's supplement to the FAR, if any), in addition to OMB Circular A-120 as specified in paragraph I of the aforementioned Standard Provision.

#### 8. Transfer of Equipment

If this agreement is a follow-on to an earlier PASA or RSSA, any nonexpendable personal property acquired by the PA under that earlier PASA or RSSA is hereby transferred to this agreement for use, accountability, and disposition hereunder.

#### 9. Restrictions on PASA and RSSA Personnel

With reference to paragraph I of the Standard Provision set forth in Appendix C of this agreement entitled "Governing Principles," the PA's personnel who are career or career-conditional civil service employees of the PA may, if this agreement is a RSSA, and subject to the terms and conditions of this agreement and the prior written approval (including any limitations contained in such approval) of the cognizant A.I.D. Project Officer identified on the Cover Page of this agreement, serve as an A.I.D. Project Officer by representing A.I.D. at project-related functions, providing administrative approval of A.I.D. contractor and grantee/recipient vouchers and financial reports, and preparing A.I.D. funding or budget documents. However, to the extent that the PA's personnel who are career or career-conditional civil service employees of the PA are authorized to perform these functions, such personnel may not perform those functions for any matters which involve, or may potentially involve, the PA itself. Thus, for example, the PA's personnel may not serve as

25

an A.I.D. Project Officer for this agreement or any other agreement between A.I.D. and the PA, nor may such personnel be involved in the development or preparation of, or have access to, an A.I.D. Project Paper or related project documentation if the PA may or will be involved in implementing all or part of that project. If the PA's personnel who are career or career-conditional civil service employees of the PA are authorized to perform these functions, such personnel may not redelegate such authority. If the PA's personnel who are career or career-conditional civil service employees of the PA are authorized to perform these functions, such personnel must comply with all A.I.D. regulations, guidance, procedures, and limitations pertaining to the exercising of an A.I.D. Project Officer's functions, authorities, and responsibilities. If the PA's personnel who are career or career-conditional civil service employees of the PA are authorized to serve as an A.I.D. Project Officer, such personnel may not, without the prior written approval of the A.I.D. Agreement Officer, approve A.I.D. policy documents; supervise or direct A.I.D. employees; negotiate, review, or sign contracts, grants, or cooperative agreements on behalf of A.I.D.; certify (as distinct from providing administrative approval for) vouchers; or select or recruit A.I.D. employees. Without the prior written approval of the A.I.D. Agreement Officer, PA personnel may not perform any of the foregoing functions if this agreement is a PASA.

#### 10. Changes to Level of Effort and Personnel

If this agreement is a RSSA, the PA shall not make any changes to the level of effort set forth in Appendix A, Budget Agreement, of this agreement without the prior written approval of the A.I.D. Agreement Officer. If this agreement is a PASA, the PA shall not make any changes to the level of effort set forth in Appendix B, Budget Plan, of this agreement without the prior written approval of the cognizant A.I.D. Project Officer; provided, however, that such approval must be within the terms and conditions of this agreement, and shall not be construed as authorizing the PA to exceed the total estimated amount, or the obligated amount, of this agreement (whichever is less), which may only be authorized by the A.I.D. Agreement Officer (see paragraph B of the Standard Provision set forth in Appendix C of this agreement entitled "Governing Principles"). Any changes in, or appointments of, specific personnel must be approved, in advance and in writing, by the cognizant A.I.D. Project Officer and, if required by Special Provision No. 11 entitled "Short-Term Technical Assistance," below, by the A.I.D. Agreement Officer.

**11. Short-Term Technical Assistance**

With reference to Special Provision No. 10 entitled "Changes to Level of Effort and Personnel," above, and notwithstanding any other provision of this agreement to the contrary, the PA must obtain the advance written approval of the A.I.D. Agreement Officer for the use of all personnel for short-term technical assistance under this agreement if such personnel are not career or career-conditional civil service employees of the PA.

**12. Term and Funding of Contracts**

With reference to paragraphs C and D of the Standard Provision set forth in Appendix C of this agreement entitled "Contracting Under a PASA/RSSA," whereby the A.I.D. Agreement Officer must authorize or approve all contracts, purchase orders, grants, and cooperative agreements to be awarded by the PA under this agreement, the PA shall not, in any circumstances, award any contracts, purchase orders, grants, or cooperative agreements which extend beyond the term of this agreement or which commit the PA to pay the contractor or grantee/recipient any amount in excess of the amount available under this agreement for reimbursement to the PA (considering all costs and commitments incurred or anticipated to be incurred by the PA), as may, from time to time, be amended, unless specifically authorized, in advance and in writing, by the A.I.D. Agreement Officer.

27

AID 155 (3-97)

1 Cooperating Country  
Eastern Europe-Regional

2. PIOT No  
180-0041-3-1183022

3  Original or Amendment No. \_\_\_\_\_

4 Project Activity No. and Title  
Eastern Europe Conservation and Biodiversity; PASA Agreement with U.S. National Park Service for Training and and Parks Development Activities in the Environmental Training Project (No. 180-0041).

AGENCY FOR INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES

Page 1 of \_\_\_\_\_ Pages

DISTRIBUTION

5 Appropriation Symbol  
72-11X1010 (184-63-180-01-69-11)

6 Budget Plan Code  
QAIX-91-33180-IG-12

7. Obligation Status  
 Administrative Reservation  Implementing Document

8 Project Assistance Completion Date (Mo., Day, Yr.) 5/16/96

9 Authorized Agent  
MS/OP/W/R

10 This PIOT is in full conformance with PRO:AG No. N/A Date \_\_\_\_\_

11a Type of Action and Governing AID Handbook  
 AID Contract (HB 14)  AID Grant or Cooperative Agreement (HB 13)  PASA/RSSA (HB-12)  Other

11b Contract/Grant/Cooperative Agreement/PASA/RSSA Reference Number (if this is an Amendment)  
EUR-0041-P-IP-1081-

12 Estimated Financing - A detailed budget in support of column (2) is attached as Attachment No. \_\_\_\_\_

Maximum AID Financing Available	A Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					300,000
	B U.S. Owned Local Currency				0

13 Match References

14A Instructions to Authorized Agent  
MS/OP/W/R is requested to negotiate, with the Dept. of Interior's National Park Service, a PASA agreement amounting to 300,000 for activities with Eastern Europe governments in the areas of Technical assistance and training in parks development and related conservation and biodiversity activities, as specified in an accompanying scope of work (Attachment A). A proposal from the NPS is attached (Attachment C).

14B Address of Voucher Paying Office FM/WOAD

15 Clearances - include typed name, office symbol, telephone number, and date for all clearances

A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. Ronald J. Greenberg	Phone No 647-7315 Date 8-21-91	B The statement of work or program description lies within the purview of the initiating office and approved by the agency. Ron Redman ENE/PD/EUR:Ron Redman	Date 8-19-91
C ENE/RME/C: Danton Larson Janet Rudasill-Bey, PD/F	Date 8/22/91 8/23/91	D Funds for the services requested are available M/FM/PA/FD, Rose Anderson	Date
E ENE/RME: Donald Pressley ENE/EUR, Tom Mahoney	Date 8/23/91 8/27/91		

16 For the Cooperating Country. The terms and conditions set forth herein are hereby agreed to

Signature \_\_\_\_\_ Date \_\_\_\_\_

17 For the Agency for International Development

Signature Donald Pressley Date 8/30/91

Title DAA/ENE, Donald Pressley (acting)

\*See HB 3 Sub A App C Att B for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.