

CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS)

DIRECT ACTION DATA FORM

(For awards to U S Individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-F of the form need to be completed)

NOV - 6 1991 *RPB*

SECTION 1: GENERAL AWARD INFORMATION (All Actions)

1a Basic Award Number 518-0095-G-0C-1100-00
 1b. Basic Mod Number
 1c. Order Number
 1d Order Mod Number

AWARD NUMBER COMPONENTS [Items 2-6] NOTE For modifications and orders — these items refer to the Basic Award.

2. Country/Office (Award Prefix) 518
 3 Project Number 0095

4. Procurement Instrument. Report one of the following codes to identify the type of action. For a work order or a modification to a contract or work order, indicate the category of the basic contract

- | | | | |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/> | A - Cooperative Agreement | <input type="checkbox"/> | N - Other Federal Schedule Order |
| <input type="checkbox"/> | B - Basic Ordering Agreement (BOA) | <input type="checkbox"/> | O - Purchase Order (PO) |
| <input type="checkbox"/> | C - Contract (Other than BOA, DQC, IQC, PC, RC, PSC) | <input type="checkbox"/> | P - Participating Agency Service Agreement (PASA) |
| <input type="checkbox"/> | D - Definite Quantity Contract (DQC) | <input type="checkbox"/> | Q - Requirements Contract (RC) |
| <input type="checkbox"/> | E - Blanket Purchase Agreement (BPA) | <input type="checkbox"/> | R - Resources Support Services Agreement (RSSA) |
| <input checked="" type="checkbox"/> | G - Grant | <input type="checkbox"/> | S - Personal Services Contract (PSC) |
| <input type="checkbox"/> | I - Indefinite Quantity Contract (IQC) | <input type="checkbox"/> | X - Ribbon PASA |
| <input type="checkbox"/> | M - GSA Schedule Order | <input type="checkbox"/> | Z - Ribbon Contract (Buy-In) |

5 Participating Agency (PASA/RSSA only)
 6. FY of Award 1991

7. Award Description
 Grantee will participate in the RTAC II textbook program. Grant funds operational expenses during project start-up.

8 Principal Place of Performance
 a A I D Country Code or Name 518
 U.S ONLY b. City
 c. State d. Zip Code

9 Benefiting Country (A I D Country Code or Name)
 518

10 Project Officer
 Cntry Code/Org Symbol or A I D /W Org Symbol Last Name First MI
 518/GDO Singer Derek

11 Requirement Received by Procuring Office (MMIDDIYY) 08/07/91
 12 Date Award Signed by A I D (MMIDDIYY) 08/23/91
 13 Effective Date of Award (MMIDDIYY) 08/23/91
 14 Estimated Completion Date (MMIDDIYY) 08/31/92

BASIC AWARDS ONLY

15a SIC Code 8221
 15b Is This Vendor a Small Business for the SIC of Award? Yes No
 16 Product/Service Code 4004

BASIC AWARDS AND ORDERS ONLY

17. Procurement Type
 A - Technical Services To A I D
 B - Technical Services to Host Country
 C - Commodities
 D - Training Services to A.I D
 E - Training Services to Host Country
 F - Participant Training
 G - Procurement Service Agent (PSA)
 H - Research
 I - Architect and Engineering Services
 J - Construction

18. Negotiator (Last, First, MI) Maria C. Andrade
 Country Code & Org Symbol or A.I D /W Org. Symbol RC0/Quito
 Signature *Maria C. Andrade*

19 Contract Officer (Last, First, MI) Dunlap, James J.
 Country Code & Org Symbol or A I D /W Org Symbol
 Signature *James J. Dunlap*

X

CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS) DIRECT ACTION DATA FORM

GENERAL INSTRUCTIONS

Use this data form for reporting all contracts, DQCs, RCs, GSA and other Federal Schedule Orders, POs, PSCs and Ribbon Contracts with a total estimated cost (TEC) greater than \$25,000. Use this form to report all BOAs, BPAs, IQCs, Cooperative Agreements, Grants, PASAs, RSSAs, and Ribbon PASAs, regardless of dollar amount. Use this form to report all awards to U S individuals and Third Country Nationals (not FSNs), including PSCs and POs, regardless of the dollar amount. It should also be used to report any orders or modifications to all of the above awards, regardless of the dollar amount of the modification or order. Complete the appropriately labeled sections for different types of awards.

For awards to U S individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed. If the TEC is greater than \$25,000, all of the items pertaining to awards must be completed.

When all parts of this form have been completed send one copy, along with the requirement document(s) and the award to

CIMS Section
MS/OP/PS/SUP
Room 1472, SA-14
Agency For International Development
Washington, DC 20523-1418

For detailed instructions, consult the Contract Information Management System (CIMS) Data Form Instruction Manual.

SECTION 1 - INSTRUCTIONS

1a. **Basic Award Number:** Enter the award number of the award. For a modification, report the basic award number in block 1a and the modification number in block 1b. For actions such as IQC delivery orders, report the award number of the basic contract in block 1a and the order number in block 1c. For a modification to an order, report the basic award number in block 1a., the order number in block 1c and the order modification number in block 1d.

For item numbers 2 through 6, see the latest version of the Contract Information Bulletin (CIB) on the Uniform Numbering System for A I D -Direct Procurement Documents, for instructions and a list of codes. A list of codes is also provided in the CIMS Data Form Instruction Manual. **NOTE:** For modifications or orders issued after the basic award

2. **Country/Office (Award Prefix):** Report the Country or A.I.D /W Procurement Office Code as specified in the CIB

3. **Project Number:** Enter the last four digits of the seven-digit project number funding the award. For awards funded by operating expense money or money other than project funds, enter "0000" (zeros).

5. **Participating Agency (PASA/RSSA only):** For PASA/RSSA type actions, report the code of the participating U S Government Agency providing services under the agreement. A list of codes is provided in the CIMS Data Form Instruction Manual and in the CIB on Uniform Numbering Systems.

7. **Award Description.** The award description shall consist of a brief one-sentence description of the products or services being procured. The sentence shall start with the phrase "Contractor/Grantee/Recipient shall provide/assist/support". Fill in the Award Description for all basic Awards, Orders, and modifications to PASA/RSSA awards.

8. **Principal Place of Performance (Country).** Report the A I D country code, if available, or the name of the area where the work for this award will be primarily performed. For products, report the code for the country where the product is manufactured. If the place of performance cannot be determined, report the vendor's billing location.

9. **Benefiting Country:** Report the A.I.D Country Code, if available, or the name of the country receiving technical assistance from this award.

12. **Date award signed by A.I.D.** Enter the date on which this action (basic award, order or modification) was signed by A I D.

15a. **SIC Code:** Enter the Standard Industrial Classification (SIC) code that best describes the product or service acquired in this basic award. See FAR 19.102 for codes. A short list containing the codes most often used in A I D is also provided in the CIMS Data Form Instruction Manual.

15b. **Small Business (Y/N)?** Check "Yes" if the vendor is classified as "small" for the SIC of the award.

16. **Product or Service Code:** Enter the Principal Product or Service code that best describes the product or service acquired in the basic award. A short list containing the codes most often used in A I D is provided in the CIMS Data Form Instruction Manual. See the FPDS Product and Service Codes Manual for a complete listing, if necessary.

17. **Procurement Type.** Check the box next to the code which best describes the category of service or commodity being procured under this award.

SECTION 2: DATA REQUIRED FOR SPECIFIC TYPES OF ACTIONS

1100

GRANTS AND COOPERATIVE AGREEMENTS ONLY

20 Grant/Agreement Type

- A - Disaster Assistance
 B - American Schools and Hospitals Abroad (ASHA)
 C - Other Specific Support Programs
 D - Title XII Authority
 E - Other than A, B, C, or D

21. Total Amount of Non-Federal Funds pledged to this Grant/Agreement

\$

GSA & OTHER FEDERAL SCHEDULE ORDERS

22. Schedule Contract Number

23. Name of Federal Agency Awarding Schedule

IQC BASIC ONLY

24 IQC Service Area

25. Minimum

26. Maximum (life of contract)

ORDERS AND CONTRACTS ONLY

27 Advisory & Assistance Services?

- Yes No

BASIC CONTRACTS ONLY

28a Contract Type

- A - Cost-Plus (Fixed Fee) F - Cost (No Fee) K - Fixed Price with Economic Price Adjustment
 B - Firm Fixed Price G - Cost-Plus (Award Fee)
 C - Time and Materials H - Cost-Plus (Incentive Fee)
 D - Labor Hour I - Fixed-Price Incentive
 E - Cost Sharing J - Fixed-Price Redetermination

28b If Cost-type Contract, is this a level of effort (term) contract?

- Yes No

29a Is this a Letter Contract?

- Yes No

29b Is this a Definitization of a Letter Contract?

- Yes No

30 Preference Program

- A - No Preference Program or Not Listed E - Tie-bid Preference
 B - 8(a) Program F - Labor Surplus Area (LSA) Set-aside
 C - Small Business (SB) Set-aside G - Combined LSA/SB Set-aside
 D - Sheltered Workshop

31 Subject To Labor Statute

- A - Walsh-Healey Act, Manufacturer
 B - Walsh-Healey Act, Regular Dealer
 C - Service Contract Act
 D - Davis-Bacon Act
 E - Not Subject to the Above (include PSCs)

32 Country of Manufacture/Origin of Services (A I D Country Code or Name)

33. Subcontract Plan Required?

- Yes No

34. Date Solicitation Notice Published in CBD (MM/ID/YY)

35 Date Solicitation Issued (MM/ID/YY)

Handwritten mark

SECTION 2 - INSTRUCTIONS

20 **Grant/Agreement Type:** For Grants and Cooperative Agreements, check the box next to the code which best describes the award. Code C- "Other Specific Support Programs" refers to Chapters 4 and 6 of Handbook 13 Use Code E- "Other than A, B, C, or D," for unusual types which are not covered in codes A, B, C or D

21 **Total Amount of Non-Federal Funds pledged to this Grant/Agreement** Enter the total amount of matching (non-federal) funds pledged to this Grant or Cooperative Agreement

22 **Schedule Contract No.** Enter the schedule contract number assigned by GSA or other Federal Agency which awarded the basic schedule contract Do not use dashes in the schedule contract number

23 **Name of Federal Agency Awarding Schedule:** Enter the name of the Federal Agency which awarded the basic schedule contract

24 **IQC Service Area.** For IQC basic awards, enter the code which best describes the services rendered by the vendor See listing provided in the CIMS Data Form Instruction Manual

27 **Advisory & Assistance Services? (Y/N)** Check "Yes" if the award is for advisory and assistance services. See FAR 37.2 for definitions and examples

28a **Contract Type.** Check the box next to the code for the type of contract Use code C- "Time and materials" for

IQCs Most PSCs are usually code C or D.

28b **If Cost-Type Contract, is this a level of effort (term) contract? (Y/N):** If this is a Cost-Type Contract, check the box to indicate whether the award is a level of effort or completion (See FAR 16.306)

Y - Yes, Level of effort (term)

N - No, Completion

30 **Preference Program** Check the box next to the code which best describes the preference program used in making this award Check A if no preference program

31 **Subject to Labor Statute** Select the Labor Statute which applies to this award by checking the appropriate box Most A I D contracts, including PSCs, are code E

32 **Country of Manufacture/Origin of Services (Country Code or Name)** Enter the A I D country code, if available, or the name of the country where the product is manufactured For services, report the code for the nationality of the vendor If there are multiple sources, enter the code of the country that supplies the greatest portion

33 **Subcontract Plan required (Y/N)?** Check "Yes" if the vendor for this award is required to submit a plan for using small business concerns and small disadvantaged business concerns as subcontractors (See FAR 19.702(a))

34 **Date Solicitation Notice Published in CBD:** If applicable, enter the date that a synopsis of the solicitation appeared in the Commerce Business Daily (CBD)

BASIC CONTRACTS AND NON-COMPETITIVE CONTRACT MODIFICATIONS ONLY

36 CICA Applicability

1100

- | | |
|---|---|
| <input type="checkbox"/> A - CICA Applicable (Include 8(a)) | <input type="checkbox"/> C - Subject to a Statute other than CICA (use for FAA) |
| <input type="checkbox"/> B - Small Purchase Procedure | <input type="checkbox"/> D - Pre-CICA |

37. Extent Completed

- | | |
|---|---|
| <input type="checkbox"/> A - Competed Action (Include Small Business set-aside) | <input type="checkbox"/> C - Follow-on to Competed Action |
| <input type="checkbox"/> B - Not Available for Competition (use for sole-source 8(a)) | <input type="checkbox"/> D - Not Completed |

38 Solicitation Procedure

- | | |
|---|--|
| <input type="checkbox"/> A - Full and Open Competition (Sealed Bid) | <input type="checkbox"/> G - Alternate Source (Reduced Cost) |
| <input type="checkbox"/> B - Full and Open Competition (Competitive Proposal) | <input type="checkbox"/> H - Alternate Source (Mobilization) |
| <input type="checkbox"/> C - Full and Open Competition (Combination) | <input type="checkbox"/> J - Alternate Source (Engineering/R&D) |
| <input type="checkbox"/> D - Architect - Engineer | <input type="checkbox"/> K - Set Aside (Include competitive 8(a)) |
| <input type="checkbox"/> E - Basic Research | <input type="checkbox"/> L - Other Than Full & Open Competition (Include sole-source 8(a), FAA.) |
| <input type="checkbox"/> F - Multiple Award Schedule | |

39 Authority — Other than Full & Open Competition (Complete Only if No. 38 = L)

- | | |
|---|--|
| <input type="checkbox"/> A - Unique Source | <input type="checkbox"/> J - Mobilization |
| <input type="checkbox"/> B - Follow-on Contract | <input type="checkbox"/> K - Essential R&D Capability |
| <input type="checkbox"/> C - Unsolicited Research Proposal | <input type="checkbox"/> L - International Agreement |
| <input type="checkbox"/> D - Patent/Data Rights | <input type="checkbox"/> M - Authorized by Statute (inc. sole-source 8(a), FAA.) |
| <input type="checkbox"/> E - Utilities | <input type="checkbox"/> N - Authorized Resale |
| <input type="checkbox"/> F - Standardization | <input type="checkbox"/> P - National Security |
| <input type="checkbox"/> G - Only One Source - Other than A-F above | <input type="checkbox"/> Q - Public Interest |
| <input type="checkbox"/> H - Urgency | |

40 A.I.D. Special Authorities — Other than Full & Open Competition (Complete only if No.39 = M)

- | | |
|--|---|
| <input type="checkbox"/> A - Impairment of Foreign Aid Programs: All Personal Services Contracts (PSCs). (See AIDAR 708.302-70) | <input type="checkbox"/> E - Impairment of Foreign Aid Programs: Title XII Selection Procedure-Collaborative Assistance. (See AIDAR 708.302-70) |
| <input type="checkbox"/> B - Impairment of Foreign Aid Programs: Award of \$100,000 or less by an overseas contracting activity. (See AIDAR 708.302-70) | <input type="checkbox"/> F - Disaster Relief (See Handbook 8, Chapter 2) |
| <input type="checkbox"/> C - Impairment of Foreign Aid Programs: Written Determination by Assistant Administrator or Administrator. (see AIDAR 708.302-70) | <input type="checkbox"/> G - None of the Above Special Authorities |
| <input type="checkbox"/> D - Impairment of Foreign Aid Programs: Title XII Selection Procedure-General. (See AIDAR 708.302-70) | |

41. Synopses of Procurement

- | |
|---|
| <input type="checkbox"/> A - Synopsized prior to award |
| <input type="checkbox"/> B - Not synopsized due to urgency (use only if No. 39 = H) |
| <input type="checkbox"/> C - Not synopsized for other reason |

42. No. of Offers

43. No. of Offers of Non-U.S. Item(s)

MODIFICATIONS ONLY

44. Modification purpose (Mark all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Incremental Funding | <input type="checkbox"/> Exercise of Option |
| <input type="checkbox"/> Administrative Change | <input type="checkbox"/> Transfer Administrative Responsibility |
| <input type="checkbox"/> Extension of Term | <input type="checkbox"/> Novation Agreement |
| <input type="checkbox"/> New/Revise Scope of Work | <input type="checkbox"/> Termination for Convenience |
| <input type="checkbox"/> Increase in T&C | <input type="checkbox"/> Termination for Default |
| <input type="checkbox"/> Decrease in TEC | Other: _____ |
| <input type="checkbox"/> Overhead Rate Adjustment | _____ |

5x

SECTION 2 - INSTRUCTIONS

For a modification which was non-competitive (i.e., which required a non-competitive justification and was outside of the scope of work of the original contract) complete Items 36 thru 43 See FAR 6 302 and 6 303.

36. CICA Applicability Check the box next to the code which describes the applicability of CICA or other statutes to this award. Select code B - "Small Purchase Procedure" if this action is a small purchase pursuant to the procedures in FAR Part 13. Select Code C - "Subject to a Statute other than CICA" if this action is pursuant to the procurement procedures authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief. Select code A - "CICA Applicable" for all other procurement actions resulting from a solicitation issued on or after April 1, 1985 and codes B or C do not apply. 8(a) awards are coded as A. Non-competitive modifications are coded as A. Select code D - "Pre-CICA" for new procurements resulting from a solicitation issued prior to April 1, 1985.

37. Extent Competed Check the box next to the code which describes the extent to which this award was competed. Select code A - "Competed Action" for Small Business set-asides and competitive 8(a) awards. Competed actions also include procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief, where more than one offer was received. Select Code B - "Not Available for Competition" for sole-source 8(a) awards. Select Code C for procurements authorized under the Foreign Assistance Act (FAA), where only one offer was received.

38. Solicitation Procedure Check the box next to the code which describes the method by which this award was competed. (See FAR Part 6.) Select Code K - "Set-Aside" for small business set-asides and competitive 8(a) awards. Code L - "Other Than Full & Open Competition" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of

Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

39. Authority - Other Than Full & Open Competition: Complete only if Item No. 38 is equal to "L". For awards exercising other than full and open competition, check the box next to the code which describes the authority by which the award was not fully competed. (See FAR Part 6.) Code M - "Authorized by Statute" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

40. A.I.D. Special Authorities - Other Than Full & Open Competition: Complete only if Item No. 39 is equal to "M". For those awards authorized by the Foreign Assistance Act (FAA) for other than full and open competition, check the box next to the code which describes the authority. Select Code G - "None of the Above Special Authorities" for sole-source 8(a) awards.

41. Synopsis of Procurement. Check the box next to the appropriate code based on the Commerce Business Daily synopsis requirements of FAR 5.2. Code B - "Not synopsisized due to urgency" may be used only if Item 39 is equal to "H".

43. No. of Offers of Non-U.S. Item(s): Enter the number of bidders offering non-U.S. foreign end items worth 51% or more of the contract value. If the contract is exclusively for services, enter "0".

44. Modification Purpose (Mark all that apply). If this action is a Modification to a Basic Award or a Modification to an Order, check all of the Modification Purposes that apply to this action. If the purpose is other than those listed on the form, check "Other" and provide a brief description.

SECTION 4: FINANCIAL INFORMATION (All Actions)

1100

58 Total Estimated Cost (TEC)

a. Previous TEC

b. (Increase/Decrease) This Action

c. Current TEC

\$

\$82,000

\$82,000

OBLIGATION DATA

59.

a. Budget Plan Code

b. Project Number

c. Amount Obligated/Deobligated
(This Action)

d. Funds Type*

LDEA-91-25518-KG13

\$82,000

USD

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

e. TOTAL 

\$82,000

* Funds Type Codes

USD: U.S. Dollars

USL: U.S. Owned Local Currency

60 Paying Office: Identify the Office responsible for paying vendor invoices.

For Mission Payments, enter:

USAID/ (country) Ecuador

For A.I.D /W Payments, check either:

PFM/FM/A/OE

PFM/FM/CMPD/DCB

61a. Incrementally Funded?

YES

NO

61b. If Incrementally Funded;

Date Funded through: (MMDDYY)



SECTION 4 - INSTRUCTIONS

NOTE All financial information must be in U.S. dollars or U.S. dollar equivalents. All local currency amounts must be converted to the U.S. dollar equivalent. "U.S. dollar equivalent" is the dollar value of the local currency at the time of the action signature

58a Previous Total Estimated Cost (TEC): Enter the total estimated cost to be incurred during the expected life of this award, as of the previous action.

58b Total Estimated Cost (TEC) (Increase/Decrease) This Action: Enter the amount of change in the total estimated cost as a result of this action. Use a minus sign to indicate a decrease. If there is no change, enter "0"

58c Current Total Estimated Cost (TEC): Enter the current total estimated cost to be incurred during the expected life of this award.

59a Budget Plan Code (BPC): Enter each Budget Plan Code associated with this action.

59b. Project Number: Enter the Project Number associated with each BPC.

59c. Amount Obligated/Deobligated (This Action): Enter the obligation amount associated with each BPC. Use a minus sign to indicate a deobligation.

59d. Funds Type: Enter the Funds Type Code associated with each BPC. "USD" = U.S. Dollars "USL" = U.S. Owned Local Currency.

59e TOTAL Obligation/Deobligation: Enter the sum of all BPC amounts found in item 59 c. Use a minus sign to indicate a deobligation.

61a Incrementally Funded (Y/N)?: An award which is not fully funded but will be funded in increments. The award states the amount presently available for payment by the government and allotted to the award, and the period of performance it is estimated the allotted amount will cover.

8

SECTION 3: VENDOR INFORMATION (All Actions)

1100

45. Prime Vendor (Full Name and Address) Corporación para el Desarrollo de la Educación Universitaria (CODEU) Rumipamba y Atahualpa Quito - Ecuador	46. DUNS or CEC Number 47. Taxpayer ID No (TIN)
---	--

BASIC AWARDS AND NOVATIONS ONLY

48. Economic Sector

<input checked="" type="checkbox"/> A - Private	<input type="checkbox"/> C - Federal Government
<input type="checkbox"/> B - International Public Sector	<input type="checkbox"/> D - State/Local Government

49. Business Organization Type

<input type="checkbox"/> A - Corporation	<input type="checkbox"/> H - Voluntary Organization
<input type="checkbox"/> B - Individual	<input type="checkbox"/> I - Foundation
<input type="checkbox"/> C - University or College	<input type="checkbox"/> J - Hospital
<input type="checkbox"/> D - Historically Black College or University	<input type="checkbox"/> K - Partnership
<input type="checkbox"/> E - Educational Organization other than University or College	<input type="checkbox"/> L - Proprietorship
<input type="checkbox"/> F - International Center	<input type="checkbox"/> M - Sheltered Workshop
<input type="checkbox"/> G - Research Organization other than International Center	<input checked="" type="checkbox"/> Z - Other

50. For Profit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	51. U.S. Nationality? (If U.S. Nationality, then answer Items 52-53) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	--

52. Ownership Type (Complete only if Item No. 51 = Yes) <input type="checkbox"/> A - Asian-Indian American <input type="checkbox"/> E - Native American <input type="checkbox"/> B - Asian-Pacific American <input type="checkbox"/> F - Other Minority <input type="checkbox"/> C - Black American <input type="checkbox"/> Z - Non-Minority <input type="checkbox"/> D - Hispanic American	53. Woman/Woman-Owned? (Complete only if Item No 51 = Yes) <input type="checkbox"/> Yes <input type="checkbox"/> No
---	---

54. If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder?
 Yes No

55. If U.S. University, Host Country Counterpart Institution:

56a. Common Parent Organization (tax purposes) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	56c. DUNS or CEC Number
--	--------------------------------

56b. Parent Vendor (Full Name)	56d. Taxpayer ID No. (TIN)
---------------------------------------	-----------------------------------

57a. Joint Venture?
 Yes No

57b. Participant Vendor (Full Name)	57c. DUNS or CEC No.	57d. Taxpayer ID No. (TIN)

SECTION 3 - INSTRUCTIONS

45. **Prime Vendor:** Record the vendor's full name and address in the space provided. For U S Universities include participating School/Center/Institute. For PASA/RSSAs include participating Agency and Department. For Individuals, record the name as last, first and middle initial.

46. **DUNS or CEC No.** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the vendor of this action.

47. **Taxpayer ID No (TIN)** Enter the 9-digit Taxpayer Identification Number used by the IRS for the vendor of this action. (Note for Individuals, the TIN is the individual's Social Security Number.) Foreign vendors which do not do business in the U S do not have a TIN. See FAR 4.9.

48. **Economic Sector** Check the box next to the code which best applies to the sector in which the vendor of this action participates.

49. **Business Organization Type** Check the box next to the code which best describes the vendor of this action.

50. **For Profit (Y/N)?** Check "Yes" if the vendor is a profit organization. Check "No" if the vendor is a non-profit organization. (Even if a non-profit organization charges a fee, it is still considered to be non-profit.)

51. **U.S. Nationality (Y/N)?** Check "Yes" if the vendor is a U S citizen, is a corporation or partnership organized under the laws of the U S, is a U S - controlled foreign corporation (per 957 et seq. of the U S Internal Revenue Service Code), or is a joint venture consisting entirely of individuals, corporations, or partnerships falling into one of the three foregoing categories.

52. **Ownership Type:** Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U.S. Nationality, check the box next to the code which best describes the ownership type of the vendor of this action.

53. **Woman/Woman-Owned (Y/N)?:** Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U S Nationality, indicate whether or not the vendor is a woman or woman-owned. A woman-owned business is a business that is at least 51% owned, controlled, and operated by women who are U S citizens.

54. **If the Vendor is an Individual who is not a U.S. Citizen, is he/she a Green Card holder? (Y/N):** Answer "Yes" if the individual has a green card, even if they are not currently residing in the U S.

55. **Host Country Counterpart Institution:** If the vendor is a U S University, enter the name of the host-country institution receiving technical assistance.

56a. **Common Parent Organization (Tax Purposes)** Answer "Yes" if the firm is a member of an affiliated group of corporations that files Federal Income Tax returns on a consolidated basis. If "Yes", complete Items 56b - 56d related to the parent firm.

56c. **Common Parent DUNS or CEC No.** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the common parent (tax filing) organization.

56d. **Common Parent Taxpayer ID Number (TIN):** Enter the 9-digit Taxpayer Identification Number used by the IRS for the common parent organization. See FAR 4.9.

57a. **Joint Venture?** Answer "Yes" if the awardee is a joint venture. If "yes", complete Items 57b, 57c and 57d for each participant in the joint venture.

57c. **Participant DUNS or CEC No.** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for each joint venture participant.

57d. **Participant Taxpayer ID Number (TIN).** Enter the 9-digit Taxpayer Identification Number used by the IRS for each joint venture participant.

United States Agency for
International Development (AID)
Quito, Ecuador



Agencia de los Estados Unidos para
el Desarrollo Internacional (AID)
Quito, Ecuador

August 29, 1991

Dr. Alvaro Trueba
President
CORPORACION PARA EL DESARROLLO DE LA
EDUCACION UNIVERSITARIA - CODEU
Rumipamba y Atahualpa
Quito, Ecuador

SUBJECT: Grant No. 518-0095-G-00-1100-00

Dear Mr. Trueba:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to CORPORACION PARA EL DESSARROLLO DE LA EDUCACION UNIVERSITARIA (hereby referred to as "CODEU" or "Grantee"), the sum of \$82,000 to support a program concerning textbooks and related to RTAC II, as more fully described in the Schedule of this Grant and in Attachment 2, entitled "Program Description."

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period beginning with the effective date and ending August 31, 1992.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled the "Schedule", Attachment 2, entitled "Program Description," and Attachment 3 entitled "Standard Provisions," which have been agreed to by your organization.

**DUPLICATE
ORIGINAL**

Please sign the original and each copy of this letter to acknowledge your receipt of the Grant, and return the original and all but one copy to my office.

Sincerely yours,


James J. Dunlap
Regional Grant Officer

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED:

CORPORACION PARA EL DESARROLLO DE LA
EDUCACION UNIVERSITARIA (CODEU)

BY: _____


Signature

NAME: _____

Dr. ALVARO TRUEBA BARAHONA

Title: _____

PRESIDENTE DEL CODEU

Date: _____

91-08-29

FISCAL DATA

PIO/T No : 518-0095-3-09164
Project No : 518-0095
Appropriation : 72-1111021
Budget Plan Code : LDEA-91-25518-KG13
Total Estimated Amount : \$82,000
Total Obligated Amount : \$82,000
Technical Office : USAID/Ecuador, GDO

Funding Source:

A.I.D./W _____

USAID X

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to support CODEU initial operations related the Regional Technical Aid Center, RTAC II, textbook project, as more specifically described in Attachment 2 to this Grant entitled "Program Description."

B. Period of Grant

Funds obligated hereunder are available for program expenditures from the date of the cover letter of this grant until August 31, 1992, as shown in the grant budget below.

C. Amount of Grant and Payment

1. A.I.D. hereby obligates the amount of \$82,000 for the purposes of this Grant.
2. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3, Optional Standard Provision, No. 1 entitled "Payment - Periodic Advance." Most disbursements will be made in local currency. Local cost financing is therefore authorized.

D. Financial Plan

1. The grant budget as presented on the following page contemplates all local cost financing items. Revisions to this budget shall be made in accordance with Standard Provisions of this Grant, entitled "Revision of Grant Budget."
2. Initial AID disbursement will be contingent upon the grantee successfully addressing any administrative and financial management recommendations resulting from the USAID/ECUADOR Controller's Office review of the related systems and procedures currently in place.

BUDGET (US\$)

	<u>AID</u>	<u>CODEU</u>	<u>TOTAL</u>
<u>OFFICE OPERATION</u>			
Salaries	55,244	2,172	57,416
Rent	9,529	5,846	15,375
Equipment	-	12,821	12,821
Supplies, Communications, Insur., Legal	4,017	513	4,530
Travel	4,823	-	4,823
<u>BOOK DISTRIBUTION</u>			
Exhibits	1,282	-	1,282
Shipping	4,103	-	4,103
Advertising	513	-	513
CONTINGENCIES (3%)	2,489	-	2,489

TOTAL	82,000	21,352	103,352

(NOTE: All project costs are in sucres; exchange rate utilized S/1,170 to US\$1.00)

E. Reporting

1. Financial Reporting

- a. Financial reporting requirements shall be in accordance with the Standard Provision of this grant entitled "Payment-Periodic Advance (November 1985)" as shown in Attachment 3.
- b. The original and two copies of all financial reports shall be submitted to USAID, Office of the Controller. In addition, one copy of all financial reports shall be submitted to the Technical Office, USAID/Ecuador - GDO.
- c. Original supporting documents will be required to liquidate AID advances, until such time as the AID Controller authorizes the use of disbursement reports as provided for in l.a. above.

- d. The grantee will provide AID with copies of bank statements supporting the deposit of US\$13,667 to a separate dollar account every six months. These funds will be destined for the purchase of additional textbooks pursuant to the Memorandum of Understanding between USAID/Ecuador and CODEU, dated August 15, 1991.

2. Program Performance Reporting

- a. The Grantee shall submit quarterly program performance reports, and a final report which briefly presents the following information:

- (a) A comparison of actual accomplishments with the goals established for the period.

- (b) Between the required performance reporting dates, events may occur that have significant impact upon the program. In such instances, the Grantee shall inform USAID as soon as the following types of conditions become known:

Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, or prevent the meeting of time schedules and goals. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any USAID assistance needed to resolve the situation.

Favorable developments or events.

Other pertinent information, including when appropriate, analysis and explanation of cost overruns or high unit costs.

- b. If performance reviews conducted by the grantee disclose the need for change in the budget estimates, the Grantee shall submit a request for budget revision in accordance with the criteria established in the Standard Provision of this Grant entitled "Revision of Grant Budget".

- c. Three copies of each performance report shall be submitted to USAID/Ecuador, Attention: GDO.

F. SPECIAL PROVISIONS

1. Local Cost Financing

- a. Costs qualifying as local costs are eligible for financing under the grant in accordance with the terms of this special provision. Local costs are defined as (i) indigenous goods, (ii) imported shelf items, and (iii) services provided by suppliers meeting the requirements contained in subparagraph b. Indigenous goods are those that have been mined, grown or produced in the cooperating country through manufacture, processing or assembly. In the case of produced goods containing imported components, to qualify as indigenous a commercially recognized new commodity must result that is substantially different in basic characteristics or in purpose or utility from its components. Imported items are eligible for financing under the following situation:

- (1) All locally financed procurements must be covered by source/and nationality waivers as set forth in Chapter 5 of Handbook 1, Sup. B, with the following exceptions:
- (a) Locally available commodities of U.S. origin, which are otherwise eligible for financing, if the value of the transaction is estimated not to exceed the local currency equivalent of \$100,000 (exclusive of transportation costs).
 - (b) Commodities of geographic code 935 origin if the value of the transaction does not exceed \$5,000.
 - (c) Professional services contracts estimated not to exceed \$250,000.
 - (d) Construction services contracts estimated not to exceed \$5,000,000.

(e) The following commodities and services which are available only locally:

-Utilities including fuel for heating and cooking, waste disposal and trash collection;

-Communications --telephone, telex, fax, postal and courier services;

-Rental costs for housing and office space;

-Petroleum, oils and lubricants for operating vehicles and equipment;

-Newspapers, periodicals and books published in the cooperating country;

-Other commodities and services (and related expenses) that, by their nature or as a practical matter, can only be acquired, performed, or incurred in the cooperating country, e.g., vehicle maintenance, hotel accommodations, etc.

(2) When local procurement of U.S. origin commodities is planned under a project, such a decision should be supported by an analysis of the prices of goods expected to be procured, and a determination that the prices are reasonable, taking into account comparable delivery terms and prices from the United States, and the implementation schedule of the project.

b. To qualify as local costs, goods and services must also meet the following additional requirements:

(1) They must be paid for in local currency.

- (2) The supplier must be located in the cooperating country and must be of cooperating country nationality as defined in AID Handbook 1B, Chapter 5.
 - (3) Any component from a country not included in AID geographic code 935 renders a commodity ineligible for financing.
2. Optional Standard Provisions applicable to this grant are shown in Attachment No. 3.
 3. CODEU - RTAC II MOU

A Memorandum Of Understanding (MOU) was executed on August 15, 1991 between USAID and CODEU which sets forth in detail project understandings under RTAC II. This grant is understood to relate to the MOU as it involves assistance to CODEU to prepare for full project implementation under the MOU.

G. Title to Property

Title to property purchased under this Grant shall vest in the Grantee.

H. Close-Out Procedures

This section prescribes uniform closeout procedures for this grant.

1. The following definitions shall apply for the purpose of this section:
 - a. Closeout: The closeout of a grant is the process by which AID determines that all applicable administrative actions and all required work of the grant have been completed by the Grantee and AID.
 - b. Date of Completion: The date of completion is the date on which all work under grants is completed or the date on the award document, or any supplement or amendment thereto, on which sponsorship ends.

- c. Disallowed Costs: Disallowed costs are those charges to a grant that AID or its representative determines to be unallowable in accordance with the applicable Federal cost principles or other conditions contained in the grant.
2. AID closeout procedures include the following requirements:
 - a. Upon request, AID shall make prompt payments to a Grantee for allowable reimbursable costs under the grant being closed out.
 - b. The Grantee shall immediately refund any balance or unobligated (unencumbered) cash that AID has advanced or paid and that is not authorized to be retained by the Grantee for use in other grants.
 - c. AID shall obtain from the Grantee within 90 calendar days after the expiration of the Grant all financial, performance and other reports required as a condition of the grant. AID may grant extensions when requested by the Grantee.
 - d. AID requires that a financial and compliance audit of the grant be performed by a U.S. affiliated independent accounting firm, in accordance with GAO standards. Funding for this audit will be provided through the RTAC II regional project. All material recommendations must be resolved to the satisfaction of USAID/Ecuador, and any costs determined to be ineligible under the terms of this grant must be promptly refunded to the U.S. Government.

PLAN OPERATIVO DEL PROGRAMA RTAC II EN ECUADOR

Auspiciante internacional: AID

Contraparte nacional: Corporación para el Desarrollo de la Educación Universitaria CODEU (Anexo 1)

Alcance del programa: A nivel nacional, todas las universidades del Ecuador.

Duración del programa: Septiembre 1991 - Septiembre 1996.

Descripción:

El Programa RTAC II patrocinado por AID y orientado al suministro de libros de texto para estudiantes y profesores de todas las universidades ecuatorianas, en su ejecución en el Ecuador, a cargo de CODEU, ha previsto el siguiente plan operativo:

1.- Estructura nacional

Para atender el mercado nacional del Ecuador conformado por 25 universidades distribuidas en un gran número de provincias del país, con un total de 200 mil estudiantes y 12 mil profesores, CODEU ha previsto, en base a la zonificación de las universidades y tomando como centros ejes las ciudades de Quito, Guayaquil, Cuenca-Loja y Santo Domingo de los Colorados (Costa Norte), la siguiente estructura

1.1. Zonificación de las Universidades ecuatorianas.

REGIMEN DE ESTUDIOS DE LAS UNIVERSIDADES ECUATORIANAS (SISTEMAS: SEMESTRAL - ANUAL)

ZONAS 1 Y 3 (REGIMEN DE COSTA) Guayaquil - Santo Domingo de los Colorados

Representan el 53% del total del mercado nacional.

Inician clases: abril - mayo

Terminan clases: diciembre - enero

Se ha considerado períodos anuales, sin embargo, en varias de las universidades de estas zonas funciona el sistema semestral

Fecha de adopción para el programa RTAC II: julio y agosto

Los libros que se soliciten en estas fechas, serán comercializados a partir de los meses de abril - mayo del año siguiente

Nota: En las universidades que han adoptado la modalidad semestral, los pedidos que se receipten en esta fecha y puedan llegar en octubre, con el pedido del régimen de sierra serán comercializados a partir de octubre del mismo año para la iniciación del segundo semestre

Zona 1

Universidad	Nº estudiantes
U. de Guayaquil	50.985
U Nacional de Loja	7.385
U. Técnica de Babahoyo	5.748
U Técnica de Machala	6.694
Escuela Politécnica del Litoral	3.285
U Laica Vicente Rocafuerte	9.901
U. Católica Santiago de Guayaquil	4.404
U Técnica Particular de Loja	2.350
TOTAL	90.752

Zona 3

Universidad	Nº estudiantes
Universidad Eloy Alfaro	3.993
Universidad Técnica de Esmeraldas	2.587
Universidad Técnica de Manabí	5 814
Universidad Técnica de Quevedo	802
TOTAL. 13 196	

**REGIMEN DE ESTUDIOS DE LAS UNIVERSIDADES ECUATORIANAS
(SISTEMAS: SEMESTRAL - ANUAL)**

ZONA 2 (REGIMEN DE SIERRA)

Quito

Representa el 47% del total del mercado nacional.

Inician clases: octubre - noviembre

Terminan clases: julio - agosto

Se ha considerado períodos anuales, sin embargo, en varias de las universidades de esta zona funciona el sistema semestral

Fecha de adopción para el programa RTAC II: mayo y junio.

Los libros que se soliciten en estas fechas serán comercializados a partir de los meses de octubre y noviembre del mismo año.

Zona 2

Universidad	Nº estudiantes
Universidad Central	38.112
U. Técnica del Norte	2.140
U. Técnica de Ambato	4 837

21

Escuela Politécnica Nacional	6.606
Escuela Politécnica del Chimborazo	3.747
P Universidad Católica del Ecuador	10.281
Universidad Tecnológica Equinoccial	5.003
Universidad San Francisco de Quito	500
Escuela Superior Politécnica del Ejército	4.000
Universidad de Bolívar	2.000
U Católica de Cuenca	2.208
U de Cuenca	9.336
U del Azuay	2.000
TOTAL:	90.770

1.2. Sede matriz del Centro de Distribución RTAC II - Quito

La sede matriz del Centro de Distribución del Programa RTAC II, esta ubicada en Quito.

Además de la Gerencia General cuenta con una estructura de personal para atender las necesidades de la zona 2.

a) Gerencia General

Con ámbito de acción nacional para atender las 25 entidades de educación superior existentes en el país y sus numerosas extensiones universitarias (más de 30), ubicadas en todas las provincias del Ecuador (según lista anexa)

- Encargado de la elaboración y ejecución del plan operativo anual
- Fijación de las metas de venta
- Recomendación de las estrategias y sistemas para el logro de estos objetivos
- Encargado de la administración general del programa a nivel nacional en todas sus facetas, desde la formulación del pedido, el retiro de aduanas, la distribución a bodegas, facturación, ventas y formulación de nuevos pedidos
- Encargado de la distribución nacional de textos del Programa.
- Encargado de las relaciones con AID para la evaluación del Programa.
- Encargado de las relaciones comerciales con el agente.

b) Coordinador General

Igualmente con sede en Quito y con ámbito de acción nacional para atender todos los aspectos operativos del programa en cada una de sus fases.

c) Asistente de Gerencia

Soporte a las actividades de la Gerencia General.

d) Promotor del Programa Zona 2

Encargado de atender los requerimientos de mercado de la zona a través de visitas a las universidades, librerías universitarias, librerías particulares, encargado de la recaudación de las ventas del Programa en esta zona

Adicionalmente, tendrá a su cargo la supervisión de la sala de exhibición permanente del programa, a ser instalado en Quito con apoyo de todas las editoriales participantes en el Programa Hito cultural de la ciudad para reuniones y visitas promovidas por el Centro de Distribución a autoridades, directores, catedráticos universitarios y alumnos

e) Jefe de Bodega y Distribución de la Zona 2

Encargado de la custodia, selección, ordenamiento y distribución de los textos solicitados por las universidades de esta zona

f) Chofer-mensajero Zona 2

Encargado del transporte de los libros desde la bodega de la zona 2 hasta las librerías universitarias y librerías particulares para su comercialización

g) Secretaria oficina de la Zona 2

Para asistir en los trabajos de registro y facturación de la zona 2.

h) Contador General

Con ámbito de acción nacional para la contabilización de las operaciones de ventas del programa en cada una de las zonas y la preparación de reportes contables y financieros quincenales, así como la preparación del balance y situación económica del programa a nivel nacional.

23

1.3 Centro de Distribución, Programa RTAC II, Zona 1 - Guayaquil .

El Centro de Distribución destinado a atender las necesidades del Programa en la zona 1 tiene su sede en la ciudad de Guayaquil, y cuenta con la siguiente estructura de personal:

a) Representante del Programa zona 1

Con sede en Guayaquil y con ámbito de acción regional para atender las necesidades de las universidades agrupadas en esta zona, promoviendo el programa y acercando vínculos con autoridades universitarias, catedráticos y estudiantes, coordinando la participación del mayor número de canales de distribución y venta de los textos universitarios, a través de librerías universitarias y librerías particulares, atendiendo las consultas que con relación a las adopciones realicen los profesores universitarios, coordinando las actividades de los promotores de las editoriales en sus visitas a esta zona y encargado de la recaudación de las ventas del programa

b) Promotor del Programa Zona 1

Encargado de atender los requerimientos de mercado de la zona a través de visitas a las universidades

Adicionalmente, tendrá a su cargo la supervisión de la sala de exhibición permanente del programa, a ser instalado en Guayaquil con apoyo de todas las editoriales participantes en el Programa Hito cultural de la ciudad para reuniones y visitas promovidas por el Centro de Distribución a autoridades, directores, catedráticos universitarios y alumnos.

c) Bodeguero zona 1

Encargado de la custodia, selección, ordenamiento y distribución de los textos solicitados por las universidades de esta zona.

d) Chofer-mensajero zona 1

Encargado del transporte de los libros desde la bodega de la zona 1 hasta las librerías universitarias y librerías particulares para su comercialización.

g) Secretaria oficina de la Zona 1

Para asistir en los trabajos de registro y facturación de la zona 1.

- 24 -

1.4 Centro de Distribución, Programa RTAC II, Zona 3 - Santo Domingo de los Colorados

El Centro de Distribución destinado a atender las necesidades del Programa en la zona 3 tiene su sede en la ciudad de Santo Domingo de los Colorados, y cuenta con la siguiente estructura de personal:

a) Promotor Costa Norte

Con sede en Santo Domingo de los Colorados, y con ámbito de acción regional para atender a las universidades de la costa norte, así como las extensiones universitarias.

Cuenta con una oficina, una bodega y una secretaria.

1.5 Promotor para las ciudades de Cuenca y Loja.

CODEU ha previsto la contratación de un promotor con sede en Cuenca y con ámbito de acción en esta ciudad y en Loja, bajo la supervisión de la oficina de la Zona 1.

Encargado de atender los requerimientos de mercado de esta área, a través de visitas a las universidades, librerías universitarias, librerías particulares, encargado de la recaudación de las ventas del Programa en estas ciudades.

2.- Infraestructura

Cada una de las sedes descritas en el acápite anterior disponen de la siguiente infraestructura y apoyo logístico.

- Oficina Matriz del Programa RTAC II en Quito, Renta.
- Almacén más bodega para exhibición de los libros del catálogo RTAC II, donados a CODEU por las Editoriales participantes
- 1 Bodega para Distribución Zona 2, Renta
- 1 Bodega para Distribución Zona 1, Renta
- 1 Oficina, más Sala de Exhibición, Guayaquil
- 1 Oficina, más bodega, Costa Norte Santo Domingo de los Colorados, Renta
- Transporte de libros Zona 2, arriendo vehículo de carga
- Transporte de libros Zona 1, arriendo vehículo de carga
- Pago de guías de transporte aéreo, terrestre entre las diferentes provincias.
- Implementación salas de exhibición Quito y Guayaquil
- Implementación bodegas, adecuaciones varias
- Seguro de computadores y bodegas
- Papelería-formularios

- Publicidad, exclusivamente lista de precios
- Asesoría Legal Permanente
- Oficina Quito
- Oficina Guayaquil
- Oficina Santo Domingo
- Comunicaciones: correo, fax, teléf.
- Imprevistos
- Viajes, estadía y alimentación.

Nota la valoración de estos rubros y los que figuran en los acápite anteriores constan en el presupuesto remitido por CODEU a AID.

13-08-91

MANDATORY AND OPTIONAL STANDARD PROVISIONS
(Appendix 4D, AID Handbook 13)

The following Mandatory and Optional Standard Provisions for Non U.S., Non-Governmental Grantees 1/ in effect as of the effective date of this Grant are incorporated herein by reference with full force and effect as though fully set forth herein:

A. Mandatory Standard Provisions

1. Allowable Costs (May 1986)
2. Accounting, Audit, and Records (May 1991)
3. Refunds (September 1990)
4. Revision of Grant Budget (May 1986)
5. Termination and Suspension (May 1986)
6. Disputes (November 1985)
7. Ineligible Countries (May 1986)
8. Debarment Suspension and Other Responsibility Matters (March 1989)
9. U.S. Officials Not to Benefit (November 1985)
10. Nonliability (November 1985)
11. Amendment (November 1985)
12. Notices (November 1985)

B. Optional Standard Provisions

1. Payment - Periodic Advance (November 1985)
3. Air Travel and Transportation (May 1986)
5. Procurement of Goods and Services (May 1986)
6. AID Eligibility Rules for Goods and Services (May 1986)
10. Publications (May 1986)
18. Title To and Use of Property (Grantee Title) (May 1986)
21. Cost Sharing (Matching) (May 1986)

1/ When these Standard Provisions are used for Cooperative Agreements, the following terms apply: "Grantee" means "Recipient," "Grant" means "Cooperative Agreement," and "AID Grant Officer" means "AID Agreement Officer."

27-

AID 1350 1 (3 87) PROJECT	AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1 Cooperating Country ECUADOR	Page 1 of Pages
		2 PIO/T No 518-0095-09165	<input type="checkbox"/> Original or Amendment is
		4 Project/Activity No and Title 518-0095 Regional Technical Aid Center (RTAC II)	

DISTRIBUTION	5 Appropriation Symbol 72-1111021 P091118	6 Budget Plan Code LDEA-91-25518-KG13
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	8 Project Assistance Completion Date (Mo., Day, Yr) 09-24-86
	9 Authorized Agent RCO USAID/Ecuador	10 This PIO/T is in full conformance with PRO/AG No N/A Date
	11a Type of Action and Governing AID Handbook <input type="checkbox"/> AID Contract (HB 14) <input checked="" type="checkbox"/> AID Grant or Cooperative Agreement (HB 13) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> Other	11b Contract/Grant/Cooperative Agreement/ PASA/RSSA Reference Number (if this is an Amendment)
	12 Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No <u>2</u>)	

Maximum AID Financing Available	A Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
			-0-	82,000	-0-
	B U.S. Owned Local Currency				

13 Mission References	14A Instructions to Authorized Agent RCO is requested to prepare a HB13 Grant Agreement with Corporación para el Desarrollo de la Educación Universitaria (CODEU) to obligate the above amount under project 518-0095 to cover the first year of operations of CODEU as the National Distribution Center for RTAC II. The scope of work is attached in the Memorandum of Understanding (Annex 1), and the budget in Annex 2. The MOU will be signed with CODEU after the Grant Agreement is in place. (See also PIO/T 418-0095-3-09165)
	14B Address of Voucher Paying Office Controller's Office, USAID/Ecuador

15 References—Include typed name, office symbol, telephone number and date for all clearances			
A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate	Phone No	B The statement of work or program description lies within the purview of the initiating office and approved agency programs.	Date
Derek S. Singer, GLO		Patricio Maldonado, PPD	6-15-87
Paula Goddard, PPD	Date 6/13/91		
James Dunlap, RCO	Date 6/15/91	C Funds or the services requested are available	Date
H. Robert Kramer, DDIR	Date 8/6/91	Richard Goughnour, CONT	8-5-91
16 For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to		17 For the Agency for International Development	
Signature _____ Date _____	Signature Charles E. Costello	Date 8/6/91	
Title _____	Title Mission Director		

See HB 3, Sub A App. C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.