

**CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS)**

**DIRECT ACTION DATA FORM**

(For awards to U.S. Individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed.)

**SECTION 1: GENERAL AWARD INFORMATION (All Actions)**

1a. Basic Award Number <b>674-0302-6-SS-0015</b>	1b. Basic Mod Number <b>00</b>	1c. Order Number	1d. Order Mod Number
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**AWARD NUMBER COMPONENTS [Items 2-6] NOTE: For modifications and orders - these items refer to the Basic Award.**

2. Country/Office (Award Prefix) <b>USAID / S.A.</b>	3. Project Number <b>674-0302</b>
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4. Procurement Instrument: Report one of the following codes to identify the type of action. For a work order or a modification to a contract or work order, indicate the category of the basic contract.

<input type="checkbox"/> A - Cooperative Agreement	<input type="checkbox"/> N - Other Federal Schedule Order
<input type="checkbox"/> B - Basic Ordering Agreement (BOA)	<input type="checkbox"/> O - Purchase Order (PO)
<input type="checkbox"/> C - Contract (Other than BOA, DQC, IQC, PO, RC, PSC)	<input type="checkbox"/> P - Participating Agency Service Agreement (PASA)
<input type="checkbox"/> D - Definite Quantity Contract (DQC)	<input type="checkbox"/> Q - Requirements Contract (RC)
<input type="checkbox"/> E - Blanket Purchase Agreement (BPA)	<input type="checkbox"/> R - Resources Support Services Agreement (RSSA)
<input checked="" type="checkbox"/> G - Grant	<input type="checkbox"/> S - Personal Services Contract (PSC)
<input type="checkbox"/> I - Indefinite Quantity Contract (IQC)	<input type="checkbox"/> X - Ribbon PASA
<input type="checkbox"/> M - GSA Schedule Order	<input type="checkbox"/> Z - Ribbon Contract (Buy-in)

5. Participating Agency (PASA/RSSA only)	6. FY of Award <b>1990</b>
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7. Award Description  
**Funding the development of a textbook on African Music History and its role in S.A.**

8. Principal Place of Performance a. A.I.D. Country Code or Name <b>674 S. Africa</b>	U.S. ONLY <input type="checkbox"/>	b. City <b>ENTERED</b> <b>SEP 13 1991</b>	c. State	d. Zip Code
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9. Benefiting Country (A.I.D. Country Code or Name)  
**674**      **275 Section 52**

10. Project Officer Entry Code/Org. Symbol or A.I.D./W Org. Symbol <b>674</b>	Last Name <b>BISGARD</b>	First <b>JENNIFER</b>	MI <b>L</b>
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11. Requirement Received by Procuring Office (MMDDYY) <b>N/A.</b>	12. Date Award Signed by A.I.D. (MMDDYY) <b>8/27/90</b>	13. Effective Date of Award (MMDDYY) <b>8/31/90</b>	14. Estimated Completion Date (MMDDYY) <b>12/31/91</b>
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**BASIC AWARDS ONLY**

15a. SIC Code	15b. Is This Vendor a Small Business for the SIC of Award? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	16. Product/Service Code
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**BASIC AWARDS AND ORDERS ONLY**

17. Procurement Type

<input checked="" type="checkbox"/> A - Technical Services To A.I.D.	<input type="checkbox"/> F - Participant Training
<input type="checkbox"/> B - Technical Services to Host Country	<input type="checkbox"/> G - Procurement Service Agent (PSA)
<input type="checkbox"/> C - Commodities	<input type="checkbox"/> H - Research
<input type="checkbox"/> D - Training Services to A.I.D.	<input type="checkbox"/> I - Architect and Engineering Services
<input type="checkbox"/> E - Training Services to Host Country	<input type="checkbox"/> J - Construction

18. Negotiator (Last, First, MI) <b>BISGARD, Jennifer L.</b>	Country Code & Org. Symbol or A.I.D./W Org. Symbol <b>674 USAID/Personnel</b>	Signature <i>J. Bisgard</i>
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19. Contract Officer (Last, First, MI) <b>WEDER, JANICE M.</b>	Country Code & Org. Symbol or A.I.D./W Org. Symbol <b>USAID/SA 674</b>	Signature <i>J. Weder</i>
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# CONTRACT INFORMATION MANAGEMENT SYSTEM (CIMS) DIRECT ACTION DATA FORM

## GENERAL INSTRUCTIONS

Use this data form for reporting all contracts, DQCs, RCs, GSA and other Federal Schedule Orders, POs, PSCs and Ribbon Contracts with a total estimated cost (TEC) greater than \$25,000. Use this form to report all BOAs, BPAs, IQCs, Cooperative Agreements, Grants, PASAs, RSSAs, and Ribbon PASAs, regardless of dollar amount. Use this form to report all awards to U.S. individuals and Third Country Nationals (not FSNs), including PSCs and POs, regardless of the dollar amount. It should also be used to report any orders or modifications to all of the above awards, regardless of the dollar amount of the modification or order. Complete the appropriately labeled sections for different types of awards.

For awards to U.S. individuals and Third Country Nationals (not FSNs) with a TEC less than or equal to \$25,000, only the shaded items on pages 1-5 of the form need to be completed. If the TEC is greater than \$25,000, all of the items pertaining to awards must be completed.

When all parts of this form have been completed send one copy, along with the requirement document(s) and the award to:

CIMS Section  
MS/OP/PS/SUP  
Room 1472, SA-14  
Agency For International Development  
Washington, DC 20523-1418

For detailed instructions, consult the Contract Information Management System (CIMS) Data Form Instruction Manual.

## SECTION 1 - INSTRUCTIONS

1a. **Basic Award Number:** Enter the award number of the award. For a modification, report the basic award number in block 1a. and the modification number in block 1b. For actions such as IQC delivery orders, report the award number of the basic contract in block 1a. and the order number in block 1c. For a modification to an order, report the basic award number in block 1a., the order number in block 1c. and the order modification number in block 1d.

For item numbers 2 through 6, see the latest version of the Contract Information Bulletin (CIB) on the Uniform Numbering System for A.I.D.-Direct Procurement Documents, for instructions and a list of codes. A list of codes is also provided in the CIMS Data Form Instruction Manual.  
**NOTE:** For modifications or orders these items refer to the basic award.

2. **Country/Office (Award Prefix):** Report the Country or A.I.D./W Procurement Office Code as specified in the CIB.

3. **Project Number:** Enter the last four digits of the seven-digit project number funding the award. For awards funded by operating expense money or money other than project funds, enter "0000" (zeros).

5. **Participating Agency (PASA/RSSA only):** For PASA/RSSA type actions, report the code of the participating U.S. Government Agency providing services under the agreement. A list of codes is provided in the CIMS Data Form Instruction Manual and in the CIB on Uniform Numbering Systems.

7. **Award Description:** The award description shall consist of a brief one-sentence description of the products or services being procured. The sentence shall start with the phrase "Contractor/Grantee/Recipient shall provide/assist/support..." Fill in the Award Description for all basic Awards, Orders, and modifications to PASA/RSSA awards.

8. **Principal Place of Performance (Country):** Report the A.I.D. country code, if available, or the name of the area where the work for this award will be primarily performed. For products, report the code for the country where the product is manufactured. If the place of performance cannot be determined, report the vendor's billing location.

9. **Benefiting Country:** Report the A.I.D. Country Code, if available, or the name of the country receiving technical assistance from this award.

12. **Date award signed by A.I.D.:** Enter the date on which this action (basic award, order or modification) was signed by A.I.D.

15a. **SIC Code:** Enter the Standard Industrial Classification (SIC) code that best describes the product or service acquired in this basic award. See FAR 19.102 for codes. A short list containing the codes most often used in A.I.D. is also provided in the CIMS Data Form Instruction Manual.

15b. **Small Business (Y/N)?:** Check "Yes" if the vendor is classified as "small" for the SIC of the award.

16. **Product or Service Code:** Enter the Principal Product or Service code that best describes the product or service acquired in the basic award. A short list containing the codes most often used in A.I.D. is provided in the CIMS Data Form Instruction Manual. See the FPDS Product and Service Codes Manual for a complete listing, if necessary.

17. **Procurement Type:** Check the box next to the code which best describes the category of service or commodity being procured under this award.

**SECTION 2: DATA REQUIRED FOR SPECIFIC TYPES OF ACTIONS**

**GRANTS AND COOPERATIVE AGREEMENTS ONLY**

20. Grant/Agreement Type

A - Disaster Assistance

B - American Schools and Hospitals Abroad (ASHA)

C - Other Specific Support Programs

D - Title XII Authority

E - Other than A, B, C, or D

21. Total Amount of Non-Federal Funds pledged to this Grant/Agreement

\$ 30,000

**GSA & OTHER FEDERAL SCHEDULE ORDERS**

22. Schedule Contract Number

23. Name of Federal Agency Awarding Schedule

**IQC BASIC ONLY**

24. IQC Service Area

25. Minimum

26. Maximum (life of contract)

**ORDERS AND CONTRACTS ONLY**

27. Advisory & Assistance Services?

 Yes

 No

**BASIC CONTRACTS ONLY**

28a. Contract Type


A - Cost-Plus (Fixed Fee)

B - Firm Fixed Price

C - Time and Materials

D - Labor Hour

E - Cost Sharing


F - Cost (No Fee)

G - Cost-Plus (Award Fee)

H - Cost-Plus (Incentive Fee)

I - Fixed-Price Incentive

J - Fixed-Price Redetermination

K - Fixed Price with Economic Price Adjustment

28b. If Cost-type Contract, is this a level of effort (term) contract?

 Yes

 No

29a. Is this a Letter Contract?

 Yes

 No

29b. Is this a Definitization of a Letter Contract?

 Yes

 No

30. Preference Program


A - No Preference Program or Not Listed

B - 8(a) Program

C - Small Business (SB) Set-aside

D - Sheltered Workshop


E - Tie-bid Preference

F - Labor Surplus Area (LSA) Set-aside

G - Combined LSA/SB Set-aside

31. Subject To Labor Statute

A - Walsh-Healey Act, Manufacturer

B - Walsh-Healey Act, Regular Dealer

C - Service Contract Act

D - Davis-Bacon Act

E - Not Subject to the Above ( Include PSCs)

32. Country of Manufacture/Origin of Services (A.I.D. Country Code or Name)

33. Subcontract Plan Required?

 Yes

 No

34. Date Solicitation Notice Published in CBD (MM/DD/YY)

35. Date Solicitation Issued (MM/DD/YY)

## SECTION 2 - INSTRUCTIONS

20. **Grant/Agreement Type:** For Grants and Cooperative Agreements, check the box next to the code which best describes the award. Code C- "Other Specific Support Programs" refers to Chapters 4 and 6 of Handbook 13. Use Code E- "Other than A, B, C, or D," for unusual types which are not covered in codes A, B, C or D.
21. **Total Amount of Non-Federal Funds pledged to this Grant/Agreement:** Enter the total amount of matching (non-federal) funds pledged to this Grant or Cooperative Agreement.
22. **Schedule Contract No:** Enter the schedule contract number assigned by GSA or other Federal Agency which awarded the basic schedule contract. Do not use dashes in the schedule contract number.
23. **Name of Federal Agency Awarding Schedule:** Enter the name of the Federal Agency which awarded the basic schedule contract.
24. **IQC Service Area:** For IQC basic awards, enter the code which best describes the services rendered by the vendor. See listing provided in the CIMS Data Form Instruction Manual.
27. **Advisory & Assistance Services? (Y/N):** Check "Yes" if the award is for advisory and assistance services. See FAR 37.2 for definitions and examples.
- 28a. **Contract Type:** Check the box next to the code for the type of contract. Use code C- "Time and materials" for IQCs. Most FSCs are usually code C or D.
- 28b. **If Cost-Type Contract, is this a level of effort (term) contract? (Y/N):** If this is a Cost-Type Contract, check the box to indicate whether the award is a level of effort or completion. (See FAR 16.306)  
Y - Yes, Level of effort (term)  
N - No, Completion
30. **Preference Program:** Check the box next to the code which best describes the preference program used in making this award. Check A if no preference program.
31. **Subject to Labor Statute:** Select the Labor Statute which applies to this award by checking the appropriate box. Most A.I.D. contracts, including PSCs, are code E.
32. **Country of Manufacture/Origin of Services (Country Code or Name):** Enter the A.I.D. country code, if available, or the name of the country where the product is manufactured. For services, report the code for the nationality of the vendor. If there are multiple sources, enter the code of the country that supplies the greatest portion.
33. **Subcontract Plan required (Y/N)?:** Check "Yes" if the vendor for this award is required to submit a plan for using small business concerns and small disadvantaged business concerns as subcontractors. (See FAR 19.702(a)).
34. **Date Solicitation Notice Published in CBD:** If applicable, enter the date that a synopsis of the solicitation appeared in the Commerce Business Daily (CBD).

**BASIC CONTRACTS AND NON-COMPETITIVE CONTRACT MODIFICATIONS ONLY**

**36. CICA Applicability**

- |   |   |
|---|---|
| <input type="checkbox"/> A - CICA Applicable (Include 8(a)) | <input type="checkbox"/> C - Subject to a Statute other than CICA (use for FAA) |
| <input type="checkbox"/> B - Small Purchase Procedure       | <input type="checkbox"/> D - Pre-CICA   |

**37. Extent Competed**

- |   |   |
|---|---|
| <input type="checkbox"/> A - Competed Action (Include Small Business set-aside)       | <input type="checkbox"/> C - Follow-on to Competed Action |
| <input type="checkbox"/> B - Not Available for Competition (use for sole-source 8(a)) | <input type="checkbox"/> D - Not Competed                 |

**38. Solicitation Procedure**

- |   |  |
|---|--|
| <input type="checkbox"/> A - Full and Open Competition (Sealed Bid)           | <input type="checkbox"/> G - Alternate Source (Reduced Cost)                                     |
| <input type="checkbox"/> B - Full and Open Competition (Competitive Proposal) | <input type="checkbox"/> H - Alternate Source (Mobilization)                                     |
| <input type="checkbox"/> C - Full and Open Competition (Combination)          | <input type="checkbox"/> J - Alternate Source (Engineering/R&D)                                  |
| <input type="checkbox"/> D - Architect - Engineer                             | <input type="checkbox"/> K - Set Aside ( Include competitive 8(a))                               |
| <input type="checkbox"/> E - Basic Research                                   | <input type="checkbox"/> L - Other Than Full & Open Competition (Include sole-source 8(a), FAA.) |
| <input type="checkbox"/> F - Multiple Award Schedule                          |  |

**39. Authority — Other than Full & Open Competition (Complete Only if No. 38 = L)**

- |   |  |
|---|--|
| <input type="checkbox"/> A - Unique Source                          | <input type="checkbox"/> J - Mobilization  |
| <input type="checkbox"/> B - Follow-on Contract                     | <input type="checkbox"/> K - Essential R&D Capability                            |
| <input type="checkbox"/> C - Unsolicited Research Proposal          | <input type="checkbox"/> L - International Agreement                             |
| <input type="checkbox"/> D - Patent/Data Rights                     | <input type="checkbox"/> M - Authorized by Statute (Inc. sole-source 8(a), FAA.) |
| <input type="checkbox"/> E - Utilities                              | <input type="checkbox"/> N - Authorized Resale                                   |
| <input type="checkbox"/> F - Standardization                        | <input type="checkbox"/> P - National Security                                   |
| <input type="checkbox"/> G - Only One Source - Other than A-F above | <input type="checkbox"/> Q - Public Interest                                     |
| <input type="checkbox"/> H - Urgency                                |  |

**40. A.I.D. Special Authorities — Other than Full & Open Competition (Complete only if No.39 = M)**

- |  |   |
|--|---|
| <input type="checkbox"/> A - Impairment of Foreign Aid Programs: All Personal Services Contracts (PSCs). (See AIDAR 706.302-70)                            | <input type="checkbox"/> E - Impairment of Foreign Aid Programs: Title XII Selection Procedure-Collaborative Assistance. (See AIDAR 706.302-70) |
| <input type="checkbox"/> B - Impairment of Foreign Aid Programs: Award of \$100,000 or less by an overseas contracting activity. (See AIDAR 706.302-70)    | <input type="checkbox"/> F - Disaster Relief (See Handbook 8, Chapter 2)  |
| <input type="checkbox"/> C - Impairment of Foreign Aid Programs: Written Determination by Assistant Administrator or Administrator. (see AIDAR 706.302-70) | <input type="checkbox"/> G - None of the Above Special Authorities  |
| <input type="checkbox"/> D - Impairment of Foreign Aid Programs: Title XII Selection Procedure-General. (See AIDAR 706.302-70)                             |   |

**41. Synopsis of Procurement**

- |   |
|---|
| <input type="checkbox"/> A - Synopsized prior to award                              |
| <input type="checkbox"/> B - Not synopsized due to urgency (use only if No. 39 = H) |
| <input type="checkbox"/> C - Not synopsized for other reason                        |

**42. No. of Offers**

**43. No. of Offers of Non-U.S. Item(s)**

**MODIFICATIONS ONLY**

**44. Modification purpose (Mark all that apply)**

- |  |   |
|--|---|
| <input type="checkbox"/> Incremental Funding       | <input type="checkbox"/> Exercise of Option                     |
| <input type="checkbox"/> Administrative Change     | <input type="checkbox"/> Transfer Administrative Responsibility |
| <input type="checkbox"/> Extension of Term         | <input type="checkbox"/> Novation Agreement                     |
| <input type="checkbox"/> New/Revised Scope of Work | <input type="checkbox"/> Termination for Convenience            |
| <input type="checkbox"/> Increase in TEC           | <input type="checkbox"/> Termination for Default                |
| <input type="checkbox"/> Decrease in TEC           | <input type="checkbox"/> Other: _____                           |
| <input type="checkbox"/> Overhead Rate Adjustment  | _____   |

## SECTION 2 - INSTRUCTIONS

*For a modification which was non-competitive (i.e., which required a non-competitive justification and was outside of the scope of work of the original contract) complete items 36 thru 43. See FAR 6.302 and 6.303.*

36. **CICA Applicability:** Check the box next to the code which describes the applicability of CICA or other statutes to this award. Select code B - "Small Purchase Procedure" if this action is a small purchase pursuant to the procedures in FAR Part 13. Select Code C - "Subject to a Statute other than CICA" if this action is pursuant to the procurement procedures authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief. Select code A - "CICA Applicable" for all other procurement actions resulting from a solicitation issued on or after April 1, 1985 and codes B or C do not apply. 8(a) awards are coded as A. Non-competitive modifications are coded as A. Select code D - "Pre-CICA" for new procurements resulting from a solicitation issued prior to April 1, 1985.
37. **Extent Competed:** Check the box next to the code which describes the extent to which this award was competed. Select code A - "Competed Action" for Small Business set-asides and competitive 8(a) awards. Competed actions also include procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief, where more than one offer was received. Select Code B - "Not Available for Competition" for sole-source 8(a) awards. Select Code B for procurements authorized under the Foreign Assistance Act (FAA), where only one offer was received.
38. **Solicitation Procedure:** Check the box next to the code which describes the method by which this award was competed. (See FAR Part 6.) Select Code K - "Set-Aside" for small business set-asides and competitive 8(a) awards. Code L - "Other Than Full & Open Competition" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of

Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

39. **Authority - Other Than Full & Open Competition:** Complete only if item No. 38 is equal to "L". For awards exercising other than full and open competition, check the box next to the code which describes the authority by which the award was not fully competed. (See FAR Part 6.) Code M - "Authorized by Statute" includes sole-source 8(a) awards and procurements authorized under the Foreign Assistance Act (FAA) for Impairment of Foreign Aid Programs, Title XII Selection Procedures, or Disaster Relief.

40. **A.I.D. Special Authorities - Other Than Full & Open Competition:** Complete only if item No. 39 is equal to "M". For those awards authorized by the Foreign Assistance Act (FAA) for other than full and open competition, check the box next to the code which describes the authority. Select Code G - "None of the Above Special Authorities" for sole-source 8(a) awards.

41. **Synopsis of Procurement:** Check the box next to the appropriate code based on the Commerce Business Daily synopsis requirements of FAR 5.2. Code B - "Not synopsisized due to urgency" may be used only if item 39 is equal to "H".

43. **No. of Offers of Non-U.S. Item(s):** Enter the number of bidders offering non-U.S. foreign end items worth 51% or more of the contract value. If the contract is exclusively for services, enter "0".

44. **Modification Purpose (Mark all that apply):** If this action is a Modification to a Basic Award or a Modification to an Order, check all of the Modification Purposes that apply to this action. If the purpose is other than those listed on the form, check "Other" and provide a brief description.

**SECTION 3: VENDOR INFORMATION (All Actions)**

45. Prime Vendor: (Full Name and Address) Fuba Academy P.O. Box 4202 Johannesburg, 2000	46. DUNS or CEC Number  47. Taxpayer ID No. (TIN) N/A
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**BASIC AWARDS AND NOVIATIONS ONLY**

48. Economic Sector

<input checked="" type="checkbox"/> A - Private	<input type="checkbox"/> C - Federal Government
<input type="checkbox"/> B - International Public Sector	<input type="checkbox"/> D - State/Local Government

49. Business Organization Type

<input type="checkbox"/> A - Corporation <input type="checkbox"/> B - Individual <input type="checkbox"/> C - University or College <input checked="" type="checkbox"/> D - Historically Black College or University <input type="checkbox"/> E - Educational Organization other than University or College <input type="checkbox"/> F - International Center <input type="checkbox"/> G - Research Organization other than International Center	<input type="checkbox"/> H - Voluntary Organization <input type="checkbox"/> I - Foundation <input type="checkbox"/> J - Hospital <input type="checkbox"/> K - Partnership <input type="checkbox"/> L - Proprietorship <input type="checkbox"/> M - Sheltered Workshop <input type="checkbox"/> Z - Other
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50. For Profit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	51. U.S. Nationality? (If U.S. Nationality, then answer Items 52-53) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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52. Ownership Type (Complete only if Item No. 51 = Yes) <input type="checkbox"/> A - Asian-Indian American <input type="checkbox"/> B - Asian-Pacific American <input type="checkbox"/> C - Black American <input type="checkbox"/> D - Hispanic American	<input type="checkbox"/> E - Native American <input type="checkbox"/> F - Other Minority <input type="checkbox"/> Z - Non-Minority	53. Woman/Woman-Owned? (Complete only if Item No. 51 = Yes) <input type="checkbox"/> Yes <input type="checkbox"/> No
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54. If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder?

Yes       No

55. If U.S. University, Host Country Counterpart Institution:

56a. Common Parent Organization (tax purposes) <input type="checkbox"/> Yes <input type="checkbox"/> No	56c. DUNS or CEC Number
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56b. Parent Vendor (Full Name)	56d. Taxpayer ID No. (TIN)
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57a. Joint Venture?

Yes       No

57b. Participant Vendor (Full Name)	57c. DUNS or CEC No.	57d. Taxpayer ID No. (TIN)

### SECTION 3 - INSTRUCTIONS

45. **Prime Vendor:** Record the vendor's full name and address in the space provided. For U.S. Universities include participating School/Center/Institute. For PASA/RSSAs include participating Agency and Department. For individuals, record the name as last, first and middle initial.
46. **DUNS or CEC No.:** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the vendor of this action.
47. **Taxpayer ID No. (TIN):** Enter the 9-digit Taxpayer Identification Number used by the IRS for the vendor of this action. (Note: for individuals, the TIN is the individual's Social Security Number.) Foreign vendors which do not do business in the U.S. do not have a TIN. See FAR 4.9.
48. **Economic Sector:** Check the box next to the code which best applies to the sector in which the vendor of this action participates.
49. **Business Organization Type:** Check the box next to the code which best describes the vendor of this action.
50. **For Profit (Y/N)?:** Check "Yes" if the vendor is a profit organization. Check "No" if the vendor is a non-profit organization. ( Even if a non-profit organization charges a fee, it is still considered to be non-profit).
51. **U.S. Nationality (Y/N)?:** Check "Yes" if the vendor is a U.S. citizen; is a corporation or partnership organized under the laws of the U.S.; is a U.S.- controlled foreign corporation (per 957 et seq. of the U.S. Internal Revenue Service Code); or is a joint venture consisting entirely of individuals, corporations, or partnerships falling into one of the three foregoing categories.
52. **Ownership Type:** Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U.S. Nationality, check the box next to the code which best describes the ownership type of the vendor of this action.
53. **Woman/Woman-Owned (Y/N)?:** Complete only if Item No. 51 is equal to "Yes". If the vendor is a firm or individual of U.S. Nationality, indicate whether or not the vendor is a woman or woman-owned. A woman-owned business is a business that is at least 51% owned, controlled, and operated by women who are U.S. citizens.
54. If the Vendor is an individual who is not a U.S. Citizen, is he/she a Green Card holder? (Y/N): Answer "Yes" if the individual has a green card, even if they are not currently residing in the U.S.
55. **Host Country Counterpart Institution:** If the vendor is a U.S. University, enter the name of the host-country institution receiving technical assistance.
- 56a. **Common Parent Organization (Tax Purposes):** Answer "Yes" if the firm is a member of an affiliated group of corporations that files Federal Income Tax returns on a consolidated basis. If "Yes", complete Items 56b. - 56d. related to the parent firm.
- 56c. **Common Parent DUNS or CEC No.:** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for the common parent (tax filing) organization.
- 56d. **Common Parent Taxpayer ID Number (TIN):** Enter the 9-digit Taxpayer Identification Number used by the IRS for the common parent organization. See FAR 4.9.
- 57a. **Joint Venture?:** Answer "Yes" if the awardee is a joint venture. If "yes", complete Items 57b, 57c and 57d for each participant in the joint venture.
- 57c. **Participant DUNS or CEC No.:** Enter the 9-digit Dun & Bradstreet number or Contractor Establishment Code for each joint venture participant.
- 57d. **Participant Taxpayer ID Number (TIN):** Enter the 9-digit Taxpayer Identification Number used by the IRS for each joint venture participant.

**SECTION 4: FINANCIAL INFORMATION (All Actions)**

**58. Total Estimated Cost (TEC)**

a. Previous TEC

b. (Increase/Decrease) This Action

c. Current TEC

\$ \_\_\_\_\_

\$ 25,000

\$ 25,000

**OBLIGATION DATA**

59.

a. Budget Plan Code

b. Project Number

c. Amount Obligated/Deobligated  
(This Action)

d. Funds Type\*

GSSA-90-21674-K613

674-0302

\$ 25,000

DFA

e. TOTAL 

\$ 25,000

\* Funds Type Codes

USD: U.S. Dollars

USL: U.S. Owned Local Currency

**60. Paying Office: Identify the Office responsible for paying vendor invoices.**

For Mission Payments, enter:

USAID/ (country) Perthia

For A.I.D./W Payments, check either:

PFM/FM/A/OE

PFM/FM/CMPD/DCB

**61a. Incrementally Funded?**

YES

NO

**61b. If Incrementally Funded;**

Date Funded through: (MMDDYY)

## SECTION 4 - INSTRUCTIONS

**NOTE:** All financial information must be in U.S. dollars or U.S. dollar equivalents. All local currency amounts must be converted to the U.S. dollar equivalent. "U.S. dollar equivalent" is the dollar value of the local currency at the time of the action signature.

**58a. Previous Total Estimated Cost (TEC):** Enter the total estimated cost to be incurred during the expected life of this award, as of the previous action.

**58b. Total Estimated Cost (TEC): (Increase/Decrease) This Action:** Enter the amount of change in the total estimated cost as a result of this action. Use a minus sign to indicate a decrease. If there is no change, enter "0".

**58c. Current Total Estimated Cost (TEC):** Enter the current total estimated cost to be incurred during the expected life of this award.

**58a. Budget Plan Code (BPC):** Enter each Budget Plan Code associated with this action.

**59b. Project Number:** Enter the Project Number associated with each BPC.

**59c. Amount Obligated/Deobligated (This Action):** Enter the obligation amount associated with each BPC. Use a minus sign to indicate a deobligation.

**59d. Funds Type:** Enter the Funds Type Code associated with each BPC. "USD" = U.S. Dollars. "USL" = U.S.-Owned Local Currency.

**59e. TOTAL Obligation/Deobligation:** Enter the sum of all BPC amounts found in Item 59.c. Use a minus sign to indicate a deobligation.

**61a. Incrementally Funded (Y/N)?:** An award which is not fully funded but will be funded in increments. The award states the amount presently available for payment by the government and allotted to the award, and the period of performance it is estimated the allotted amount will cover.

**ACTION MEMORANDUM FOR THE DIRECTOR, USAID/SOUTH AFRICA**

**FROM :**  Denny F. Robertson, Acting Supervisory Project Development Officer

**SUBJECT :** South Africa Educational Support and Training Project (674-0302); Fuba Agreement 674-0302-G-SS-0015-00

I. Problem: Your approval is required to obligate US\$25,000 of FY 1990 funds under the Educational Support and Training Project (674-0302) through a grant agreement with the Fuba Academy, as described herein.

II. Authority: Pursuant to Redelelegation of Authority No. 452, the Director, USAID/SA, has authority to authorize and execute grants with indigenous non-governmental organizations (NGOs) in an amount not to exceed \$5 million.

III. Discussion: Based upon discussions and contacts with a wide range of community leaders and educators, USAID has received and reviewed numerous unsolicited proposals from educational organizations throughout the country for activities which far exceed the FY 1990 ESAT budget. Based on the Mission's review of these proposals, an Agreement with Fuba is recommended.

Fuba, as described in the Agreement, is an innovative project devoted to promotion of arts education in a post-apartheid education system. USAID has been conducting on-going discussions with Fuba for the last three years and, while Fuba was thought to be an excellent potential grantee, concern was expressed within the Mission over the possible implications of supporting a "cultural" grantee. There are scores of organizations with "cultural" objectives which have been categorically denied USAID funding, and some members of Mission management were concerned that funding an organization like Fuba may set a precedent leading to innumerable proposals. However, it was established during the November 1989 ESAT Action Plan, that this activity is fully consistent with both the ESAT Project Paper and the Education Sector Strategy emphasis on community-based, innovative basic education. Fuba is the only school in South Africa which combines the performing arts with academic subjects, and with this unique experience is now pursuing strategies to share its expertise, which will ultimately allow it to impact on curriculum as well as the culture of a post-apartheid education system.

The ESAT evaluation recommended that particularly innovative projects or programs should be funded on an experimental basis as a "Level One Grantee," and upon success, should graduate to a "Level Two Grantee." Fuba's proposal, to enter the field of curriculum development, was considered exciting but also slightly risky. Therefore, the grant has been structured in phases, with funds made available based on performance. If successful, we plan to amend the Agreement in FY91 to fund other textbook projects: e.g. fine arts, theater, etc.

OPMD conducted oral and written negotiations with Fuba to establish its priorities for funding and to look for a wider impact of a potential grant. Costing included the researcher's salary which, according to our consultations, is similar to that of equivalent positions in other non-governmental educational organizations. The special provisions regarding travel in the Agreement ensure that per diem and transportation costs do not exceed official USG rates. Finally, other direct costs include advertising for the position of researcher, purchase of a tape recorder for research purposes, photocopying, telephone, fax, and other related costs. Based upon this review, OPMD determines that these costs are fair and reasonable.

This Agreement obligates US\$25,000 to the Fuba Academy which brings total FY90 obligations to \$3,115,063 and total ESAT obligations to date (FY86 to present) to \$10,768,024. The expiration date of December 31, 1991, is well within the ESAT PACD of September 24, 1996.

IV. Issues - Through the development of this Agreement, the following issues have been identified and resolved as presented below:

A. Financial Management Capability - On July 30, 1990, a financial review concluded that Fuba's financial management systems are adequate for the receipt, handling and accounting of AID funds.

B. Noncompetitive Justification - Although competition is to be encouraged in the award of grants and cooperative agreements to NGOs (Handbook 13, Chapter 2B), Chapter 2B3a permits exceptions to competition where the proposal "is not solicited by AID" and where the proposal is "unique, innovative, or proprietary and acceptance would be fair, reasonable, and would represent appropriate use of AID funds to support or stimulate a public purpose." Fuba has submitted an unsolicited proposal, and it is the determination of OPMD that the activity is "unique" as it is the first academic arts oriented secondary school in South Africa and its proposed projects could make a positive impact on a post-apartheid education system. Because this activity is consistent with USAID program objectives and is so unique, acceptance of the Fuba proposal would be fair and reasonable and would represent appropriate use of USAID funds.

C. Implementation Issues - The following implementation issues were raised and resolved, as described below.

1. Conditions - This Agreement is phased in the program description, so that funds will be processed on the basis of performance on the textbook project.

2. Payment Verification and Section 611(a) Requirements - As required by Section 611(a), adequate technical and financial planning undergird the proposed Agreement. Such planning is evidenced by the Agreement program itself, as described in Attachment 2 of the proposed Agreement, which contains a detailed methodology for implementing Agreement activities and attaining specified Agreement outputs.

Payment verification requirements for Fuba are satisfied by: (a) the specification of financial management and reporting procedures in the proposed Agreement; (b) the certification by the USAID EXO/Controller of the recipient organization's ability to handle initial Agreement disbursements; and (c) provision in the proposed Agreement for periodic audits of use of Agreement funds.

3. PVO Registration Determination - Fuba does not qualify as a Private Voluntary Organization, as defined in AID Handbook 3, Appendix 4C and State 402756, because it is an educational institution and does not possess tax exempt status.

4. Key Policy and Implementation Issues - This Agreement presents no unusual policy or implementation issues.

5. Recurrent Costs - Donor financing of recurrent costs, such as salaries, allows Fuba to provide an essential service that is unmet by the public sector and, due to the limited income of the beneficiaries, cannot be met through normal market channels. Recurrent cost assistance in such cases is justified under category 2 of USAID's Recurrent Cost Policy. The "design considerations" outlined in this policy paper have been reviewed for consistency with this Agreement.

6. Selection of Grant as Assistance Instrument - It is the determination of OPMD that, in accordance with Handbook 13, Chapter 2, a grant is the appropriate assistance mode to be utilized, as AID is not procuring goods or services and does not require a substantial degree of operational control or involvement in project implementation. The attached document is, in form and substance, a grant as defined by AID. However, for AID's internal purposes and to standardize project documentation, it is called an Agreement.

7. Financial, Technical and Management Capability - It is OPMD's determination that the subject organization possesses suitable policies to ensure adequate management of USAID funds supplied under this Agreement. A Financial Review has been conducted which certifies that Fuba possesses adequate accounting systems, books and records for the administration of this Agreement.

V. Recommendation: It is recommended that, pursuant to your authority under Redelegation of Authority No. 452, you: (1) approve noncompetitive selection in accordance with the justification provided above; (2) authorize the proposed Agreement to Fuba Academy by signing below; and (3) execute said Agreement, as attached, by signing on the appropriate page and line as indicated.

Approve Jenice M. Weber  
Jenice M. Weber  
Acting Director, USAID/SA

Disapprove \_\_\_\_\_

Date Aug 24, 1990

<sup>AB</sup>  
Drafted: JBisgard:PDO:0116I

Clearance:  
FMangera:A/PROG JK  
DKeene:RLA JK  
MVanDoren:CONT MW  
MJohnson:A/AD AJ

FUNDS AVAILABLE  
ACA



*Embassy of the United States of America*

August 27, 1990

Office of Development Affairs

Mr. Sipho Sepamla, Director  
Fuba Academy  
P.O. Box 4202  
Johannesburg, 2000

Subject: Educational Support and Training Project (674-0302);  
Fuba Academy Agreement 674-0302-G-SS-0015-00

Dear Mr. Sepamla:

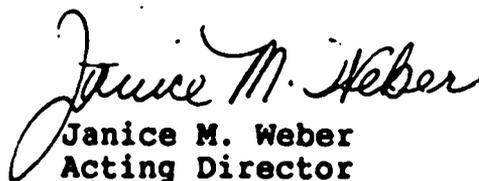
Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter "USAID") hereby enters into this Agreement with the Fuba Academy (hereinafter "the Recipient" or "Fuba"), and obligates the sum of US \$25,000 (twenty-five thousand United States Dollars) to provide support for a program described in Attachment No. 1, entitled "Schedule," and Attachment No. 2, entitled "Program Description," of this Agreement.

This Agreement is effective and obligation is made as of the date of this letter. The Agreement and obligation shall apply to commitments made by the Recipient in furtherance of program objectives during the period beginning August 31, 1990 and ending December 31, 1991.

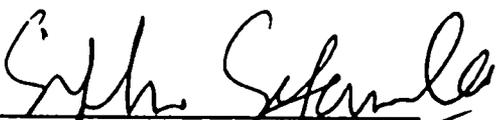
This Agreement is entered into with Fuba on condition that the funds will be administered in accordance with the terms and conditions set forth in Attachment 1, "the Schedule," Attachment 2, "Program Description," and Attachment 3, "Standard Provisions." This letter, and the three attachments just described, which have been agreed to by your organization, constitutes the Agreement.

Please sign the original and copy of this letter, and return the original to USAID/Pretoria.

Sincerely,

  
Janice M. Weber  
Acting Director

**ACKNOWLEDGED AND ACCEPTED**  
Fuba Academy

  
By: Mr. Siphon Sepamla  
Title: Director

  
By: Prof. E. Mphahlele  
Title: Patron

  
By: Prof. J. Khumalo  
Title: Member, Board of Trustees

**Attachments:**

1. Schedule
2. Program Description
3. Standard Provisions

Agreement No. 674-0302-G-SS-0015-00

ATTACHMENT NO. 1

SCHEDULE

I. OVERVIEW OF AGREEMENT

Funds under this Agreement are to be used to support the development of alternative curriculum resources by Fuba Academy as further described in the attached Program Description.

II. PERIOD OF AGREEMENT

The effective date of this Agreement is August 31, 1990. The expiration date is December 31, 1991, meaning that no USAID funds under this Agreement shall be applicable to goods not furnished or services not performed for the program by this date.

III. AGREEMENT FUNDING AND PAYMENT

The total amount of USAID funds hereby obligated under this Agreement for the estimated period beginning August 31, 1990, through December 31, 1991, is US\$25,000.

IV. FINANCIAL MANAGEMENT

A. Fuba shall be responsible for accounting for all funds provided under this Agreement. Fuba shall open a separate bank account to be used solely for funds provided under this Agreement. Fuba shall deposit all USAID cash advances into this separate account and shall make all disbursements for goods and services from this account. Execution of this Agreement constitutes USAID approval of the advance, and for A.I.D.'s internal purposes, earmarks and commits all funds obligated under the Agreement. Any interest earned from funds provided under this Agreement must be returned to USAID.

Each month after the initial advance, Fuba will submit to the USAID Controller's Office a voucher for reimbursement based on expenses incurred during the previous month. The voucher will consist of two parts:

1. Disbursement Report. A detailed report of disbursements by budget line item. Each report will include:

- (a) a summary sheet listing, in a format compatible with the budget, the purpose and amount of all individual expenses incurred with a sub-total for each budget line-item and a grand total for the current reporting period;

- (b) the cumulative amount of Rands received under the Agreement by budget line item; and
- (c) copies of paid invoices (not proforma invoices), checks, or other documentary evidence showing that funds were expended and the payee received such funds; e.g. an invoice stamped "paid," a cancelled check, a payroll sheet signed by the employee.

2. Cash Advance Status Report in the following format:

USAID CASH ADVANCE STATUS REPORT  
Fuba Academy Agreement  
674-0302-G-SS-0015-00

A. Period covered by this report:

From (Month, day, year) \_\_\_\_\_  
To (Month, day, year) \_\_\_\_\_

Period covered by next report:

From (Month, day, year) \_\_\_\_\_  
To (Month, day, year) \_\_\_\_\_

B. Cash Advance and Needs:

1. Cash advance on hand at the beginning of this reporting period  
R \_\_\_\_\_

2. USAID check advances received during this reporting period  
R \_\_\_\_\_

3. Interest earned on cash advance during this reporting period  
R \_\_\_\_\_

4. GROSS cash advance available during this reporting period  
(add lines 1,2+3) R \_\_\_\_\_

5. LESS, interest remitted to USAID during this reporting period  
R \_\_\_\_\_

6. NET cash advance available during this reporting period  
R \_\_\_\_\_

7. Total disbursements during this reporting period  
R \_\_\_\_\_

8. Amount of cash advances available at the end of this reporting period (line 6 minus line 7)  
R \_\_\_\_\_

9. Projected disbursements for the next reporting period

R \_\_\_\_\_

10. Additional cash advance requested for the next reporting period (line 9 minus line 8) R \_\_\_\_\_

11. Total interest earned on cash advance from the start of the grant to the end of this reporting period, but not remitted to USAID R \_\_\_\_\_

12. Total cash advances to subgrantees, if any, as of the end of this reporting period R \_\_\_\_\_

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C. Certification

The undersigned hereby certifies: (1) that the amount in paragraph B.9 above represents the best estimate of funds needed for the disbursements to be incurred over the period described, (2) that appropriate refund or credit to the Agreement will be made in the event of a disallowance in accordance with the terms of the Agreement, (3) that appropriate refund or credit to the Agreement will be made in the event funds are not expended, and (4) that any interest accrued on the funds made available herein will be refunded to USAID.

Date \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Attachments:

Disbursement Report

V. FINANCIAL PLAN

A. The Illustrative Financial Plan for this Agreement is set forth in Table I below. Revisions of this Plan shall be made in accordance with Standard Provision 4 of this Agreement, located in Attachment 3 and entitled "Revision of Agreement Budget." The Recipient is authorized a 15% deviation between line items. However, any deviation above this amount, or any increase in the total Grant, must be approved in advance in writing by the Counselor for Development Affairs.

Table 1

Illustrative Financial Plan (SAR)

Salaries.....	52,700
Travel and Per Diem.....	4,200
Other Direct Costs.....	<u>8,100</u>
TOTAL.....	R65,000

B. Level of Assistance

The total Rand amount in the Illustrative Financial Plan (Table I) above is the maximum Rand available under this Agreement. The conversion rate from U.S. dollars will be the prevailing rate at the time of conversion by the Controller, USAID/South Africa. To determine the U.S. dollar amount of the Agreement, an exchange rate of R2.6 was used. Notwithstanding the above, in no event will the total level exceed the obligated dollar amount.

Due to exchange rate fluctuations, South African Rands available under any individual line item financed under this Agreement may exceed levels budgeted for by Fuba and, thus, allow additional program expenses to be financed as well. In such an event, Fuba may request in writing its proposed priority uses of such funds. If USAID is in agreement with Fuba's proposal, the Agreement will be amended to provide for the authorized expenditures. USAID reserves the right to deobligate any dollars in excess of those needed to fund the Rand budget. However, should changes in the exchange rate result in fewer South African Rands being available than budgeted for, Fuba must finance the shortfall as the U.S. dollar amount prevails.

VI. REPORTING

Fuba will submit semi-annual progress reports in a format to be agreed to by the Parties at a later date.

VII. OVERHEAD RATE

Not Applicable.

VIII. TITLE OF PROPERTY

Title to all property purchased under this Agreement shall vest in the Recipient in accordance with the terms of Attachment 3, Additional Standard Provision 19, entitled "Title to and Use of Property."

**IX. AUTHORIZED GEOGRAPHIC CODE**

The authorized geographic code for all procurement with A.I.D. funds under the Agreement is the United States and Republic of South Africa, meaning that all goods and services financed by this Agreement shall have, with respect to goods, their source and origin and, with respect to services, their nationality in the United States or the Republic of South Africa.

**X. LOCAL COST FINANCING**

It is hereby specified that the amount of U.S. dollars authorized to be used for local cost financing is the entire amount obligated under this Agreement.

**XI. SPECIAL PROVISIONS**

**1. Procurement**

(a) Scope. This provision is applicable to the extent that local cost financing is otherwise authorized by the Agreement. It does not require procurement in South Africa where off-shore procurement could otherwise occur.

(b) Policy. In the procurement of goods and services in South Africa, the Recipient shall, to the maximum extent practicable, award contracts to individuals or organizations which are disadvantaged by apartheid and which are responsive and appropriate providers of goods and services.

(c) Definitions. Individuals and organizations disadvantaged by apartheid shall mean (1) South African individuals of black, "colored" or Asian descent whose principal place of business is in the Republic of South Africa; and (2) private partnerships or commercial firms which are incorporated in or organized under the laws of the Republic of South Africa, whose principal place of business is in the Republic of South Africa, and which are more than 50 percent beneficially owned by South African persons of black, "colored" or Asian descent. The Republic of South Africa includes the so-called "independent" and "self-governing" homelands.

2. Except as provided in Section XI.1. above, all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, free and open competition.

3. Fuba shall continue efforts to identify a variety of funding organizations and to avoid, wherever possible, dependence on any one organization for funding.

4. Fuba will provide for USAID approval a copy of its travel and per diem policy covering domestic travel for its staff not to exceed U.S. official rates. In the event Fuba does not establish a policy, U.S. Government regulations governing travel and per diem will be applied.

5. Fuba salary levels will be established by Fuba's Board of Directors in accordance with levels for comparable non-profit, community-based organizations.

**XII      STANDARD PROVISIONS**

The Standard Provisions applicable to this Agreement are contained in Attachment 3, Standard Provisions.

Attachment 2

Program Description

I. SUMMARY

This Agreement supports an effort proposed by Fuba Academy to expand and consolidate the arts in the education system of a post-apartheid South Africa. Funds under this Agreement are to develop a secondary school textbook on South African music which will emphasize the importance of black musicians and their culture.

II. BACKGROUND

A. Educational Support and Training Project

This Agreement is financed under USAID's Educational Support and Training Project (ESAT). The purpose of ESAT is to support indigenous, nongovernmental initiatives which demonstrate improved models for basic education for disadvantaged South Africans and confront the waste of human resources victimized by the apartheid education system. Based on extensive consultations with educationists, community leaders, parents, students, and non-governmental organizations, priority is given to projects which: help disadvantaged South Africans cope with and overcome the inadequacies of apartheid education; are nonracial yet affirm black culture and history; promote community involvement in education; or provide a foundation for nonracial education in a post-apartheid South Africa.

B. Fuba Academy

In 1978 a group of black performing artists and academics came together to discuss strategies to overcome racial discrimination in the arts. Three strategies emerged: 1) forming a trade union (this, however, was illegal); 2) promoting an umbrella arts organization; or 3) starting a school modeled after Performing Arts High Schools in the U.S.. The latter was chosen as the most viable project, particularly since one of the key problems identified was a lack of training available for black artists.

Initially Fuba Academy classes were taught in community halls in Soweto. After experiencing numerous logistical problems, Fuba moved to permanent quarters in the Market Theater Complex in downtown Johannesburg. Originally, concentrating only on the arts, it soon became apparent that academic skills were necessary as well. In 1985, Fuba became the first Arts Academy which also prepared their students to matriculate.

Today, Fuba is a thriving school with 250 fee paying students. The students are interviewed upon applying for places, and examined for talent in the fields offered which include, for instance: theater/drama; art/graphics; music; or dance. In these fields they take the Joint Matriculation Board (JMB) technical examination for matric, and have a 90% average pass rate.

### III. PROBLEM

There is general agreement among black educationists that "apartheid" education has seriously undermined and undervalued black culture in South Africa. There are few opportunities for black children in today's DET school system to grasp their own rich cultural and social history. Efforts at meaningful change within the formal education system are in progress through many channels but tend to focus almost exclusively on the set DET curriculum which is very narrow in scope, still fostering an attitude that education is not meant to enrich a student, but merely to teach them subjects necessary to pass matric.

Fuba is embarking on a pioneering effort to design a series of culturally related textbooks which are based upon black experience and can be used throughout South Africa. Above all this effort represents a credible step towards developing a quality model which is culturally relevant for a post-apartheid education system.

### IV. PURPOSE

The purpose of this Agreement is to support the first of a series of textbooks on black South African culture and history by Fuba Academy. Specifically, this agreement funds the research and writing of a textbook on black South African music.

### V. PROGRAM DESCRIPTION

This agreement has been set up in stages, as each stage is completed the next tranche of funds will be provided. The Agreement is devoted to the development of a culturally relevant, South African music textbook.

#### Stage I

Fuba will advertise for a researcher with an interest in the history of black music and research experience. R1,500 is provided as an advance for advertising costs. At least 3 individuals will be interviewed by a panel made up of Fuba trustees, patrons or governors. A letter will be provided to USAID to explain the procedure used to hire the individual and attach the C.V. of the selected individual. It is anticipated that this individual will be employed by December 1, 1990.

### Stage II

The researcher, with assistance of Fuba personnel and advisors, will lay out the scope of the Music History project and a list of the individuals/groups to be contacted. Preliminarily, it has been proposed that the textbook will cover the following topics:

1. a brief history of black South African music with substantive discussion of traditional and choral music;
2. a strong focus of black South African music and its political roots/impact in the 1950's when Afro-jazz became influential; and
3. Black South African music of the 1960's to the present; including the revival of traditional music forms and the growth of 'pop' music.

Upon receipt of this documentation, R12,700 will be made available. It is expected that this information will be provided to USAID by January 15, 1991.

### Stage III

The researcher will begin research and wide ranging consultations with musicians, experts on curriculum development and others. S/he will provide a report on the results of the first three months consultations and research. Upon receipt of this report, the second tranche of R12,700 will be made available. The target date for this report is March 31, 1991.

### Stage IV

The research and consultations will continue and the second three-month progress report will be provided to USAID by June 30, 1991. Based upon this report, the third tranche of R12,700 will be provided.

### Stage V

The research will culminate with this stage and it is expected that the researcher will provide the final progress report by October 31, 1991, for the fourth tranche of R12,700.

### Stage VI

Prior to the completion date of the Agreement, December 31, 1991, Fuba will submit the final draft to USAID for the last tranche of R12,700. At the same time, the draft will be provided to a number of publishers (publishing costs are not included in this Agreement, as we believe this textbook will be commercially viable).