

Agency for International Development
Washington, D.C. 20523

180-0002

PDFLO9107

MAR 12 1991

Ms. Peggy Curlin, President
The Centre for Development and
Population Activities
1717 Massachusetts Avenue, N.W.
Suite 202
Washington, D.C. 20036

Subject: Grant No. EUR-0002-G-00-1016-00

Dear Ms. Curlin:

Pursuant to the authority contained in the Foreign Assistance Act of 1961 and the Federal Grant and Cooperative Agreement Act of 1982, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby provides to The Centre for Development and Population Activities (hereinafter referred to as "CEDPA" or "Grantee") the sum set forth in Section 1C.2. of Attachment 1 of this Grant to provide financial support for the program described in Attachment 2 of this Grant entitled "Program Description."

This Grant is effective as of the date of this letter and funds obligated hereunder shall be used to reimburse the Grantee for allowable program expenditures for the period set forth in Section 1B. of Attachment 1 of this Grant.

This Grant is made to the Grantee on the condition that the funds will be administered in accordance with the terms and conditions as set forth in the attachments listed under my signature below, which together constitute the entire Grant document and have been agreed to by your organization.

Please acknowledge receipt and acceptance of this Grant by signing all copies of this Cover Letter, retaining one copy for your files, and returning the remaining copies to the undersigned.

Sincerely,



Judith D. Johnson
Grant Officer
Acting Chief, Overseas Division
Office of Procurement

Enclosures:

1. Schedule
2. Program Description
3. Standard Provisions
4. Special Provision entitled "Restrictions on Lobbying"

ACKNOWLEDGED:

CENTRE FOR DEVELOPMENT AND POPULATION ACTIVITIES

BY: *Peggy Curlin*

TYPED NAME: Peggy Curlin

TITLE: President

DATE: March 14, 1991

FISCAL DATA

A. GENERAL

- A.1. Total Estimated A.I.D. Amount: \$1,499,907
- A.2. Total Obligated A.I.D. Amount: \$1,499,907
- A.3. Cost-Sharing Amount: \$ N/A
- A.4. Project No.: 186-0002
- A.5. A.I.D. Project Office: ENE/TR, J. Norris
- A.6. Funding Source: A.I.D./W
- A.7. Tax I.D. No.: 52-1021663
- A.8. DUNS No.: 09-240-2064
- A.9. LOC No.: 72-00-1311

B. SPECIFIC

- B.1.(a) PIO/T No.: 186-0002-3-1633150
- B.1.(b) Appropriation: 72-1111021.4
- B.1.(c) BPC: QDPA-91-33186-IG-15
- B.1.(d) Amount: \$1,499,907

SCHEDULE

1A. PURPOSE OF GRANT

The purpose of this Grant is to provide financial support for the program described in Attachment 2 of this Grant entitled "Program Description."

1B. PERIOD OF GRANT

The effective date of this Grant is the date of the Cover Letter and the estimated completion date is September 30, 1992. Funds obligated hereunder (see Section 1C.2. below) shall be used to reimburse the Grantee for allowable program expenditures incurred by the Grantee in pursuit of program objectives during such period. Funds obligated hereunder are anticipated to be sufficient for completion by the Grantee of the program described in Attachment 2 of this Grant by the estimated completion date.

1C. AMOUNT OF GRANT AND PAYMENT

1C.1. The total estimated amount of this Grant for its full period, as set forth in Section 1B. above, is \$1,499,907.

1C.2. A.I.D. hereby obligates the amount of \$1,499,907 for the purposes of this Grant during the indicated period set forth in Section 1B. above, thereby fulfilling A.I.D.'s funding requirements. A.I.D. shall not be liable for reimbursing the Grantee for any costs in excess of the obligated amount, except as specified in paragraph (f) of the Standard Provision of this Grant entitled "Revision of Grant Budget."

1C.3. Payment shall be made to the Grantee in accordance with procedures set forth in the Standard Provision of this Grant entitled "Payment - Letter of Credit," as shown in Attachment 3.

1D. GRANT BUDGET

1D.1. The following is the Budget for the total estimated amount of this Grant (see Section 1C.1. above) for its full period (see Section 1B. above). The Grantee may not exceed the total estimated amount or the obligated amount of this Grant, whichever is less (see Sections 1C.1. and 1C.2., respectively, above). Except as specified in the Standard Provision of this Grant entitled "Revision of Grant Budget," as shown in Attachment 3, the Grantee may adjust line item amounts as may be reasonably necessary for the attainment of program objectives.

1D.2. Budget

<u>Cost Element</u>	<u>Amount</u>
Salaries and Wages	\$ 220,138
Fringe Benefits	92,701
*Consultants	40,443
Travel and Per Diem	79,233
*Subgrants/Subcontracts	716,000
Training	40,000
Other Direct Costs	12,797
Indirect Costs	<u>298,595</u>
Total	\$1,499,907

*Inclusion of this line item does not obviate the requirement for prior approval by the Grant Officer of Consultant Fees as designated in 1I.1.(b), "Consultant Fees" below.

*Inclusion of this line item does not obviate the requirement for prior approval by the Grant Officer pursuant to 1I.8., "Approval of Subgrants, subagreements, and subcontracts" below.

1D.3. Inclusion of any cost in the budget of this Grant does not obviate the requirement for prior approval by the Grant Officer of cost items designated as requiring prior approval by the applicable cost principles (see the Standard Provision of this Grant set forth in Attachment 3 entitled "Allowable Costs") and other terms and conditions of this Grant, unless specifically stated in Section 1I. below.

1E. REPORTING

1E.1. Financial Reporting

1E.1.(a) Financial reporting requirements shall be in accordance with the Standard Provision of this Grant entitled "Payment - Letter of Credit," as shown in Attachment 3.

1E.1.(b) All financial reports shall be submitted to A.I.D., Office of Financial Management, PFM/FM/CMPD/DCB, Room 700 SA-2, Washington, D.C. 20523-0209. In addition, three copies of all financial reports shall be submitted to the A.I.D. Project Office specified in the Cover Letter of this Grant, concurrently with submission of the Quarterly Technical Reports (See Section 1E.2. below).

1E.1.(c) The frequency of financial reporting and the due dates of reports shall be as specified in the Standard Provision of this Grant referred to in Section 1E.1.(a) above.

1E.2. Program Performance Planning and Reporting

1E.2.(a) Project Implementation Plan

Not later than sixty (60) days from the effective date of this Grant (see Section 1B. above), the Grantee shall prepare and submit to the A.I.D. Project Officer specified in the Cover Letter of this Grant five (5) copies of a project implementation plan, with critical path indicators (as described in A.I.D. Handbook 3), for the full term of this Grant. The Plan should also include a subgrant/subcontract plan.

1E.2.(b) Quarterly Reports

The Grantee shall submit five (5) copies of brief quarterly program performance reports, which coincide with the financial reporting periods described in Section 1E.1. above, to the A.I.D. Project Office specified in the Cover Letter of this Grant. In addition, two copies shall be submitted to A.I.D., PPC/CDIE/DI, Washington, DC 20523-1802. These reports shall be submitted within 30 days following the end of the reporting period, and shall briefly present the following information:

1E.2.(b)(1) A comparison of actual accomplishments with the goals established for the period, the findings of the investigator, or both. If the output of programs can be readily quantified, such quantitative data should be related to cost data for computation of unit costs.

1E.2.(b)(2) Reasons why established goals were not met, if applicable.

1E.2.(b)(3) Other pertinent information including the status of finances and expenditures (in a format to be provided by the A.I.D. Project Officer) and, when appropriate, analysis and explanation of cost overruns or high unit costs.

1E.2.(c) Special Reports

Between the required program performance reporting dates, events may occur that have significant impact upon the program. In such instances, the Grantee shall inform the A.I.D. Project Officer as soon as the following types of conditions become known:

1E.2.(c)(1) Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any A.I.D. assistance needed to resolve the situation.

1E.2.(c)(2) Favorable developments or events that enable time schedules to be met sooner than anticipated or more work units to be produced than originally projected.

1E.2.(c)(3) If any performance review conducted by the Grantee discloses the need for change in the budget estimates in accordance with the criteria established in the Standard Provision of this Grant entitled "Revision of Grant Budget," the Grantee shall submit a request for budget revision to the Grant Officer and the A.I.D. Project Officer specified in the Cover Letter of this Grant.

1E.2.(d) Trip Reports

Within 30 days following the completion of each international trip, the Grantee shall submit 3 copies of a trip report summarizing the accomplishments of the trip to the A.I.D. Project Officer specified in the cover letter of this Grant. If several individuals are travelling together to one site, a single report representing the group will suffice. The report shall include the purpose of the trip, technical observations, suggestions and recommendations, overall impressions of the site situation (if appropriate), and a list of persons visited with their title and organization affiliation.

1E.2.(e) Training Reports

1E.2.(e)(1) If the Standard Provision entitled "Participant Training" applies to this Grant (see Section 1K. for applicability), the Grantee shall comply with reporting and information requirements of the Standard Provision of this Grant entitled "Participant Training," as well as Chapters 5 and 24 of A.I.D. Handbook 10.

1E.2.(e)(2) The Grantee shall also provide five (5) copies of quarterly training reports to the A.I.D. Project Officer, covering this Grant. The report shall include the following information:

- Total number of new trainees during the period; and
- The following information for each LDC trainee:
 - name
 - citizenship
 - sex
 - training site
 - beginning and ending dates of training
 - purpose of training
 - type of training activities
 - source of funding

1E.2.(e)(3) The Grantee shall provide ten (10) copies of all training manuals produced under this Grant to the A.I.D. Project Officer.

1E.2.(f) Final Report

Within 90 days following the estimated completion date of this Grant (see Section 1B. above), the Grantee shall submit five (5) copies of a final report to the A.I.D. Project Office specified in the cover letter of this Grant. In addition, two copies shall be submitted to A.I.D., PPC/CDIE/DI, Washington, DC 20523-1802. It will cover the entire period of the Grant and include all information shown in Sections 1E.2.(b) through 1E.2.(f) above.

1F. TITLE TO PROPERTY

Title to property acquired hereunder shall vest in the Grantee, subject to the requirements of the Standard Provision of this Grant entitled "Title To and Use of Property (Grantee Title)" regarding use, accountability, and disposition of such property, except to the extent that disposition of property may be specified in Section 1I. below.

1G. PROCUREMENT AND (SUB)CONTRACTING

1G.1. Applicability

This Section 1G. applies to the procurement of goods and services by the Grantee (i.e., contracts, purchase orders, etc.) from a supplier of goods and services (see the Standard Provisions of this Grant entitled "Procurement of Goods and Services" and "AID Eligibility Rules for Goods and Services"), and not to assistance provided by the Grantee (i.e., a subgrant or [sub]agreement) to a subrecipient (see the Standard Provision of this Grant entitled "Subagreements").

1G.2. Requirements

In addition to other applicable provisions of this Grant, the Grantee shall comply with paragraph (b)(2) of the Standard Provision of this Grant entitled "AID Eligibility Rules for Goods and Services," concerning total procurement value of more than \$250,000 under this Grant. Further thereto, the following is (are) the Authorized Geographic Code(s):

1G.2.(a) Authorized Geographic Codes

1G.2.(a)(1) Source, Origin, and Componentry of Goods and Commodities

1G.2.(a)(1)(A) Source, Origin, and Componentry

Except as specified in Sections 1G.2.(a)(1)(B) and 1G.2.(a)(1)(D) below, all goods/commodities shall have their source and origin in The United States and the cooperating country, and shall meet A.I.D.'s componentry requirements, except as the Grant Officer may otherwise agree in writing (see also Section 1G.2.[a][4] below).

1G.2.(a)(1)(B) Exception for Purchase/Procurement Transactions not Exceeding \$5,000

If the proposed purchase/procurement transaction does not exceed \$5,000 excluding transportation costs, paragraph (b)(1) of the Standard Provision of this Grant entitled "AID Eligibility Rules for Goods and Services" shall apply in lieu of Section 1G.2.(a)(1)(A) above.

1G.2.(a)(1)(C) Local Cost Financing

If, pursuant to Sections 1G.2.(a)(1)(A) or 1G.2.(a)(1)(B) above, the cooperating country is authorized for source and origin purposes, the Standard Provision of this Grant entitled "Local Cost Financing" will apply. Pursuant to said Standard Provision, indigenous goods and imported shelf items provided by local suppliers are eligible for local cost financing in quantities up to the total estimated cost of this Grant, subject to the restrictions stated in said Standard Provision, and Chapter 18 of Supplement B to A.I.D. Handbook 1, which, as may from time to time be amended, is incorporated herein as a part of this Grant by reference.

1G.2.(a)(1)(D) Restricted Goods

Notwithstanding the foregoing, the restricted goods listed in paragraph (a)(3) of the Standard Provision of this Grant entitled "AID Eligibility Rules for Goods and Services," and, if applicable (see Section 1G.2.[a][1][C] above or Section 1K. below for applicability), paragraph (e) of the Standard Provision entitled "Local Cost Financing," must be specifically approved by the Grant Officer, except to the extent that such approval may be provided in Section 1I. below.

1G.2.(a)(2) Eligibility of Commodity-Related Services

1G.2.(a)(2)(A) Ocean Transportation

The eligibility of ocean transportation services is determined by the flag registry of the vessel. Notwithstanding the Standard Provision of this Grant entitled "Ocean Shipment of Goods," ocean shipping financed hereunder shall, except as the Grant Officer may otherwise agree in writing, be financed only on flag vessels of the United States (A.I.D. Geographic Code 000). If the Grant Officer approves the use of non-U.S. flag vessels, the Standard Provision of this Grant entitled "Ocean Shipment of Goods" will apply. Notwithstanding any of the foregoing, commodities shipped by a transportation medium owned, operated, or under the control of any country not included in A.I.D. Geographic Code 935 (see Section 1G.2.[a][4][B] below) are ineligible for A.I.D. financing hereunder, regardless of whether such transportation costs are financed hereunder. Moreover, commodities are ineligible for A.I.D. financing hereunder if shipped on a vessel which A.I.D. has designated as ineligible, regardless of whether such transportation costs are financed hereunder. Commodities are

also ineligible for A.I.D. financing hereunder if shipped under an ocean charter that has not received prior approval of the Grant Officer, regardless of whether such transportation costs are financed hereunder.

1G.2.(a)(2)(B) Dead Freight

Transportation costs attributable to dead freight are not eligible for A.I.D. financing.

1G.2.(a)(2)(C) Despatch and Demurrage

If the Grantee finances the delivery costs beyond the port of loading, the Grantee must refund to A.I.D. all despatch earned at the port of unloading. Demurrage costs are ineligible for A.I.D. financing.

1G.2.(a)(2)(D) Air Transportation

The eligibility of air travel and transportation services is determined by the flag registry of the aircraft. The Standard Provision of this Grant entitled "Air Travel and Transportation" applies. Commodities are ineligible for A.I.D. financing hereunder if shipped under an air charter that has not received prior approval of the Grant Officer, regardless of whether such transportation costs are financed hereunder.

1G.2.(a)(2)(E) Marine Insurance

The Authorized Geographic Code for marine insurance is the same as is set forth in Section 1G.2.(a)(3)(B) below. Paragraph (c) of the Standard Provision of this Grant entitled "AID Eligibility Rules for Goods and Services" applies. If the Cooperating Country is authorized for the placement of marine insurance but discriminates against any marine insurance company authorized to do business in any state of the United States, failure to insure all A.I.D.-financed commodities with U.S. insurance companies shall render the commodities ineligible for A.I.D. financing hereunder.

1G.2.(a)(2)(F) Other Delivery Services

No special eligibility requirements pertain to other delivery services (such as export packing, loading, commodity inspection services, and services of a freight forwarder) except that citizens or firms of any country not included in Geographic Code 935 (see Section 1G.2.[a][4][B] below) are ineligible as suppliers of delivery services, and non-U.S. citizens lawfully admitted for permanent residence in the U.S. are eligible regardless of their citizenship.

1G.2.(a)(2)(G) Incidental Services

Incidental services are defined as installation or erection of A.I.D.-financed equipment or the training of personnel in the maintenance, operation, and use of such equipment. No special

eligibility requirements pertain to incidental services except that citizens or firms of any country not included in Geographic Code 935 (see Section 1G.2.[a][4][B] below) are ineligible as suppliers of incidental services, and non-U.S. citizens lawfully admitted for permanent residence in the U.S. are eligible regardless of their citizenship.

1G.2.(a)(2)(H) Local Cost Financing

If, pursuant to this Section 1G.2.(a)(2), the cooperating country is authorized for commodity-related services, the Standard Provision of this Grant entitled "Local Cost Financing" will apply. Pursuant to said Standard Provision, services provided by local suppliers are eligible for local cost financing in quantities up to the total estimated cost of this Grant, subject to the restrictions stated in said Standard Provision, and Chapter 18 of Supplement B to A.I.D. Handbook 1, which, as may from time to time be amended, is incorporated herein as a part of this Grant by reference.

1G.2.(a)(3) Nationality of Supplier

1G.2.(a)(3)(A) Suppliers of Goods and Commodities

Except as specified in Section 1G.2.(a)(3)(C) below, the suppliers of goods and commodities shall have their nationality in The United States and the cooperating country, except as the Grant Officer may otherwise agree in writing.

1G.2.(a)(3)(B) Suppliers of Services (Other Than Commodity-Related Services)

Except as specified in Section 1G.2.(a)(3)(C) below, the suppliers of services (other than commodity-related services, as described in Section 1G.2.[a][2] above) shall have their nationality in the United States and the cooperating country, except as the Grant Officer may otherwise agree in writing.

1G.2.(a)(3)(C) Government Owned Organizations

Notwithstanding the foregoing, a Government Owned Organization, i.e., a firm operated as a commercial company or other organizations (including nonprofit organizations other than public educational institutions) which are wholly or partially owned by governments or agencies thereof, are not eligible as suppliers of goods and commodities, commodity-related services, or services (other than commodity-related services), except as the Grant Officer may otherwise agree in writing.

1G.2.(a)(3)(D) Local Cost Financing

If, pursuant to this Section 1G.2.(a)(3), the cooperating country is authorized for supplier nationality purposes, the Standard Provision of this Grant entitled "Local Cost Financing" will apply. Pursuant to said Standard Provision, local suppliers are eligible for local cost financing of

indigenous goods, imported shelf items, and services in quantities up to the total estimated cost of this Grant, subject to the restrictions stated in said Standard Provision, and Chapter 18 of Supplement B to A.I.D. Handbook 1, which, as may from time to time be amended, is incorporated herein as a part of this Grant by reference.

1G.2.(a)(4) Definitions

1G.2.(a)(4)(A) Source, Origin, Componentry, and Nationality of Supplier

Source, origin, componentry requirements, and supplier nationality are defined in Chapter 5 of A.I.D. Handbook 1, Supplement B, which, as may be amended from time to time, is incorporated herein as a part of this Grant by reference (see also Attachment 5 of this Grant which reflects the substance of Chapter 5 of A.I.D. Handbook 1, Supplement B as of the effective date of this Grant).

1G.2.(a)(4)(B) A.I.D. Geographic Codes

A.I.D. Geographic Codes are defined in Appendix D of A.I.D. Handbook 18, which, as may be amended from time to time, is incorporated herein as a part of this Grant by reference (see also Attachment 5 of this Grant which reflects the substance of Appendix D of A.I.D. Handbook 18 as of the effective date of this Grant).

1G.3. Approvals

Inclusion of costs in the budget of this Grant for the purchase of nonexpendable equipment obviates neither the requirement of Section J.13. of OMB Circular A-21 (for educational institutions) or Section 13 of Attachment B of OMB Circular A-122 (for nonprofit organizations other than educational institutions) for prior approval of such purchases by the Grant Officer, nor any other terms and conditions of this Grant, unless specifically stated in Section 1I. below.

1G.4. Title to Property

See Section 1F. above.

1H. INDIRECT COST RATES

1H.1. Pursuant to the Standard Provision of this Grant entitled "Negotiated Indirect Cost Rates - Provisional," an indirect cost rate or rates shall be established for each of the Grantee's accounting periods which apply to this Grant. Pending establishment of final or revised provisional indirect cost rates, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate(s) applied to the base(s) which is (are) set forth below:

<u>Type</u>	<u>Rate</u>	<u>Base</u>
Fringe Benefits	42.11%	1/
Overhead	135.64%	2/

- 1/ Base of Application: Total labor costs
2/ Base of Application: Direct labor costs

II. SPECIAL PROVISIONS

II.1. Limitations on Reimbursement of Costs of Compensation for Personal Services and Professional Service Costs

II.1.(a) Employee Salaries

Except as the Grant Officer may otherwise agree in writing, A.I.D. shall not be liable for reimbursing the Grantee for any costs allocable to the salary portion of direct compensation paid by the Grantee to its employees for personal services which exceed the highest salary level for a Foreign Service Officer, Class 1 (FS-1), as periodically amended.

II.1.(b) Consultant Fees

Compensation for consultants retained by the Grantee hereunder shall not exceed, without specific approval of the rate by the Grant Officer: either the highest rate of annual compensation received by the consultant during any full year of the immediately preceding three years; or the maximum rate of a Foreign Service Officer, Class 1 (FS-1) (as periodically amended), whichever is less. A daily rate is derived by dividing the annual compensation by 2,087 and multiplying the result by 8.

II.2. Publications

II.2.(a) The Grantee agrees to provide one copy of the manuscript of any proposed publication to the A.I.D. Project Officer not later than submission to the publisher, and to give serious consideration to any comments received from the A.I.D. Project Officer.

II.2.(b) In the case of publication of any of the reports described in Section 1E.2. of this Grant, A.I.D. reserves the right to disclaim endorsement of the opinions expressed. For other publications, A.I.D. reserves the right to dissociate itself from sponsorship or publication. In both cases, the Grantee will consult with the A.I.D. Project Officer as to the nature and extent of any A.I.D. disclaimer of endorsement or dissociation from sponsorship or publication.

11.2.(c) If A.I.D. does not choose to disclaim endorsement or dissociate itself from sponsorship or publication, the Grantee shall, in accordance with the Standard Provision of this Grant entitled "Publications," acknowledge A.I.D. support as follows:

"This publication was made possible through support provided by the Office of Eastern Europe, Bureau for Europe and Near East, U.S. Agency for International Development, under Grant No. EUR-0002-G-00-1016-00."

11.2.(d) In addition to providing one copy of all published works and lists of other written work produced under this Grant to the A.I.D. Project Officer, as required by paragraph (b) of the Standard Provision of this Grant entitled "Publications," the Grantee shall also provide two copies of such publications and lists to A.I.D., PPC/CDIE/DI, Washington, D.C. 20523-1802.

11.3. Equipment Purchases

11.3.(a) Requirement for Prior Approval

Pursuant to Sections 1D.3. and 1G.3. above and the Standard Provisions of this Grant entitled "Allowable Costs" and "Revision of Grant Budget," and by extension, Section 13 of Attachment B of OMB Circular A-122, the Grantee must obtain A.I.D. Grant Officer approval for purchases of the following:

11.3.(a)(1) General Purpose Equipment, which is defined as an article of nonexpendable tangible personal property which is usable for other than research, medical, scientific or technical activities, whether or not special modifications are needed to make them suitable for a particular purpose (e.g., office equipment and furnishings, air conditioning equipment, reproduction and printing equipment, motor vehicles, and automatic data processing equipment), having a useful life of more than two years and an acquisition cost of \$500 or more per unit); and

11.3.(a)(2) Special Purpose Equipment, which is defined as an article of nonexpendable tangible personal property, which is used only for research, medical, scientific, or technical activities (e.g., microscopes, x-ray machines, surgical instruments, and spectrometers), and which has a useful life of more than two years and an acquisition cost of \$1,000 or more per unit).

11.3.(b) Approvals

In furtherance of the foregoing, the Grant Officer does hereby provide approval for the following purchases, which shall not be construed as authorization to exceed the total estimated amount or the obligated amount of this Grant, whichever is less (see Section 1C. above):

11.3.(c) Exception for Automation Equipment

Any approval for the purchase of automation equipment which may be provided in Section 11.4.(b) above or subsequently provided by the Grant Officer is not valid if the total cost of purchases of automation equipment (e.g., computers, word processors, etc.), software, or related services made hereunder will exceed \$100,000. The Grantee must, under such circumstances, obtain the approval of the Grant Officer for the total planned system of any automation equipment, software, or related services.

11.3.(d) Compliance with A.I.D. Eligibility Rules

Any approvals provided in Section 11.4.(b) above or subsequently provided by the Grant Officer shall not serve to waive the A.I.D. eligibility rules described in Section 1G. of this Grant, unless specifically stated.

11.4. Restricted Goods

Pursuant to Section 1G. above, paragraph (a)(3) of the Standard Provisions of this Grant entitled "AID Eligibility Rules for Goods and Services," and, if applicable (see Section 1K. below for applicability), paragraph (e) of the Standard Provision of this Grant entitled "Local Cost Financing," the Grant Officer's approval is required for purchase of the restricted goods described therein. In furtherance thereof, the Grant Officer does hereby provide such approval to the extent set forth below. The Grant Officer's approval is required for purchases of such restricted goods if all of the conditions set forth below are not met by the Grantee. Any approval provided below or subsequently provided by the Grant Officer shall not serve to waive any terms and conditions of this Grant unless specifically stated.

11.4.(a) Agricultural Commodities

Agricultural commodities may be purchased provided that they are of U.S. source (generally, the country from which the commodities are shipped) and origin (generally, the country in which the commodities are mined, grown, or produced) and purchased from a U.S. supplier, except that wheat, rice, corn, soybeans, sorghums, flour, meal, beans, peas, tobacco, hides and skins, cotton, vegetable oils, and animal fats and oils cannot be purchased under any circumstances without the prior written approval of the Grant Officer.

11.4.(b) Motor Vehicles

Motor vehicles, if approved for purchase under Section 11.4.(b) above or subsequently approved by the Grant Officer, must be of U.S. manufacture and must be of at least 51% U.S. componentry. The origin of the motor vehicles, and the nationality of the supplier of the vehicles, must be in accordance with Section 1G.2. above. Motor vehicles are defined as self-propelled

vehicles with passenger carriage capacity, such as highway trucks, passenger cars and busses, motorcycles, scooters, motorized bicycles, and utility vehicles. Excluded from this definition are industrial vehicles for materials handling and earthmoving, such as lift trucks, tractors, graders, scrapers, and off-the-highway trucks.

11.4.(c) Pharmaceuticals

Pharmaceuticals may be purchased provided that all of the following conditions are met: (1) the pharmaceuticals must be safe and efficacious; (2) the pharmaceuticals must be of U.S. source and origin (see Section 1G. above); (3) the pharmaceuticals must be of at least 51% U.S. componentry (see Section 1G. above); (4) the pharmaceuticals must be purchased from a supplier whose nationality is in the U.S. (see Section 1G. above); (5) the pharmaceuticals must be in compliance with U.S. Food and Drug Administration (FDA) (or other controlling U.S. authority) regulations governing United States interstate shipment of pharmaceuticals; (6) the manufacturer of the pharmaceuticals must not infringe on U.S. patents; and (7) the pharmaceuticals must be competitively procured in accordance with the procurement policies and procedures of the Grantee and the Standard Provision of this Grant entitled "Procurement of Goods and Services."

11.4.(d) Pesticides

Pesticides may only be purchased if the purchase and/or use of such pesticides is for research or limited field evaluation by or under the supervision of project personnel. Pesticides are defined as substances or mixtures of substances: intended for preventing destroying, repelling, or mitigating any unwanted insects, rodents, nematodes, fungi, weeds, and other forms of plant or animal life or viruses, bacteria, or other micro-organisms (except viruses, bacteria, or other micro-organisms on or living in man or other living animals); or intended for use as a plant regulator, defoliant, or dessicant.

11.4.(e) Rubber Compounding Chemicals and Plasticizers

Rubber compounding chemicals and plasticizers may only be purchased with the prior written approval of the Grant Officer.

11.4.(f) Used Equipment

Used equipment may only be purchased with the prior written approval of the Grant Officer.

11.4.(g) Fertilizer

Fertilizer may only be purchased with the prior written approval of the Grant Officer.

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1I.5. Disposition of Property

With reference to Sections 1F., 1G.4., and 1I.3.(b) above, disposition of nonexpendable property acquired hereunder shall be as follows:

N/A

1I.6. Defense Base Act (DBA) and/or Medical Evacuation Insurance

Pursuant to Section J.16. of OMB Circular A-21 (for educational institutions) or Section 18 of Attachment B of OMB Circular A-122 (for nonprofit organizations other than educational institutions), the Grantee is authorized to purchase DBA and/or medical evacuation insurance under this Grant.

1I.7. Closeout Procedures (OMB Circular A-110)

This paragraph prescribes uniform closeout procedures for A.I.D. grants and cooperative agreements.

The following definitions shall apply for the purpose of this paragraph:

Closeout - The closeout of a grant is the process by which A.I.D. determines that all applicable administrative actions and all required work of the grant have been completed by the Grantee and A.I.D.

Date of Completion - The date of completion is the date on which all work under grants is completed or the date on the award document, or any supplement or amendment thereto, on which A.I.D. sponsorship end.

Disallowed Costs - Disallowed costs are those charges to a grant that A.I.D. or its representative determines to be unallowable, in accordance with the applicable Federal cost principles or other conditions contained in the grant.

A.I.D. closeout procedures include the following requirements:

- Upon request, A.I.D. shall make prompt payments to a recipient for allowable reimbursable costs under the grant being closed out.

- The grantee shall immediately refund any balance of unobligated (unencumbered) case that A.I.D. has advanced or paid and that is not authorized to be retained by the grantee for use in other grants.

- A.I.D. shall obtain from the grantee within ninety (90) calendar days after the date of completion of the grant all financial, performance, and other reports required as the condition of the grant. A.I.D. may make grant extensions when requested by the grantee.

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- When authorized by the grant, A.I.D. shall make a settlement for any upward or downward adjustments to A.I.D.'s share of costs after these reports are received.

- The grantee shall account for any property acquired with A.I.D. funds, or received from the Government in accordance with any provisions of this agreement.

- In the event a final audit has not been performed prior to the closeout of the grant, A.I.D. shall retain the right to recover an appropriate amount after fully considering the recommendations on questioned costs resulting from the final audit.

1I.8. Approval of Subgrants, subagreements, and subcontracts

The grantee shall not enter into any subgrants, subagreements, or subcontracts involving the expenditure of A.I.D. funds under this grant without prior written approval of the Project Office and the Grant Officer.

1J. RESOLUTION OF CONFLICTS

Conflicts between any of the Attachments of this Grant shall be resolved by applying the following descending order of precedence:

- Attachment 1 - Schedule
- Attachment 3 - Standard Provisions
- Attachment 2 - Program Description

1K. STANDARD PROVISIONS

The Standard Provisions set forth as Attachment 3 of this Grant consist of the following Standard Provisions denoted by an "X", which are attached hereto and made a part of this Grant:

1K.1. Mandatory Standard Provisions For U.S. Nongovernmental Grantees

- (X) Allowable Costs (November 1985)
- (X) Accounting, Audit, and Records (January 1988)
- (X) Refunds (January 1988)
- (X) Revision of Grant Budget (November 1985)
- (X) Termination and Suspension (May 1986)
- (X) Disputes (November 1989)
- (X) Ineligible Countries (May 1986)
- (X) Debarment, Suspension, and Other Responsibility Matters (March 1989)
- (X) Nondiscrimination (May 1986)
- (X) U.S. Officials Not to Benefit (November 1985)
- (X) Nonliability (November 1985)
- (X) Amendment (November 1985)
- (X) Notices (November 1985)

1K.2. Additional Standard Provisions For U.S. Nongovernmental Grantees

- (X) Payment - Letter of Credit (November 1985)
- () Payment - Periodic Advance (January 1988)
- () Payment - Cost Reimbursement (November 1985)
- (X) Air Travel and Transportation (November 1985)
- (X) Ocean Shipment of Goods (May 1986)
- (X) Procurement of Goods and Services (November 1985)
- (X) AID Eligibility Rules for Goods and Services (November 1985)
- (X) Subagreements (November 1985)
- (X) Local Cost Financing (November 1988)
- (X) Patent Rights (November 1985)
- (X) Publications (November 1985)
- () Negotiated Indirect Cost Rates - Predetermined (May 1986)
- (X) Negotiated Indirect Cost Rates - Provisional (May 1986)
- (X) Regulations Governing Employees (November 1985)
- (X) Participant Training (May 1986)
- (X) Voluntary Population Planning (August 1986)
- () Protection of the Individual as a Research Subject (November 1985)
- () Care of Laboratory Animals (November 1985)
- () Government Furnished Excess Personal Property (November 1985)
- (X) Title To and Use of Property (Grantee Title) (November 1985)
- () Title To and Care of Property (U.S. Government Title) (November 1985)
- () Title To and Care of Property (Cooperating Country Title) (November 1985)
- () Cost Sharing (Matching) (November 1985)
- (X) Use of Pouch Facilities (November 1985)
- (X) Conversion of United States Dollars to Local Currency (November 1985)

PROGRAM DESCRIPTION

The Grantee's proposal is attached hereto as the Program Description (Attachment 2) and is made a part of this Grant.

PROGRAM DESCRIPTION

The following is an illustrative approach to improving family planning service delivery in Romania. The strategies attempt to be relevant to a situation where contraceptive prevalence and knowledge of modern methods of contraception are low. The view point of Romanian women is critical to the success of family planning and will be a major focus of this project. Multilateral donors and several private organizations operating in Romania have now been contacted, and as the project design progresses, maximum emphasis will be placed on coordination and collaboration with them.

I. GOAL

To improve the health and well-being of the women of Romania through family planning service delivery.

II. PURPOSE

To establish a pilot family planning service delivery system in the private sector.

III. KEY OBJECTIVES

The following objectives will ensure that the goal and purpose of this program are reached. This program is designed to:

1. Demonstrate the feasibility of delivering sustainable quality family planning services through private sector initiatives.
2. Train physicians, nurses and other health care professionals to provide quality family planning and reproductive health services through private sector delivery systems.
3. Initiate a prototype monitoring system to provide rapid feedback on program performance, clinical safety, user preference and compliances.
4. Promote the health benefits of sound methods of contraception as an integral component of reproductive health care.
5. Collect baseline data on provider (clinical personnel) and user knowledge and perceptions of family planning methods.
6. Improve access to the full range of modern contraceptives.

IV. GUIDING PRINCIPLES

CEDPA will follow four guiding principles in all aspects of its program implementation. These are:

Quality of care: all services will be of the highest quality and conform to international standards; counselling, informed consent and voluntary family planning will be stressed.

Women-to-Women: CEDPA will implement the program on the basis of women-to-women education, motivation, and service delivery.

Ownership: program design will be done in collaboration with Romanian counterparts who will be responsible for implementation. Emphasis will be placed on management design leading to sustainability.

Empowerment: this family planning service delivery program will enhance the process of enabling the women of Romania to take control of their own lives.

V. PROGRAM STRATEGIES:

In order to implement the key objectives, CEDPA has identified the following strategies which are carefully designed to provide access to quality family planning services, to change knowledge, attitudes and behaviors associated with contraception, and to stimulate private sector involvement in family planning service delivery. Data on client participation will be carefully monitored at every key point in the service delivery process.

The primary focus of these strategies is on creating access to quality family planning services through the private sector. Two additional foci to be discussed might include a survey of existing knowledge and attitudes of users and providers, and marketing of contraceptives. These strategies will:

SERVICE DELIVERY

- 1. Establish a model women's reproductive health clinic to provide quality services on a sustainable basis.**
- 2. Train physicians and clinical staff, counselors, and community outreach workers in methods and motivation.**
- 3. Initiate a prototype monitoring system to provide rapid feedback on program performance, clinical safety, user preference and compliance.**
- 4. Explore the feasibility of establishing additional satellite counseling and/or service centers.**

5. Develop women-to-women community-based private initiatives through management training for women with a strong emphasis on institution building.

6. Establish a reliable resupply system for contraceptives for trained providers. (If necessary, supply contraceptives in the short-term through the Ministry of Health.)

POSSIBLE ADDITIONAL STRATEGIES

7. Collect baseline data on the knowledge and willingness of health personnel to provide contraception, and on the knowledge, attitudes and practices of fertility regulation among potential clients.

8. Teach promotion, inventory and marketing skills for contraceptives, particularly condoms, and establish a supply, stocking and distribution system.

Each of these strategies can be further defined as follows:

1. Establish a model women's reproductive health clinic to provide quality services on a sustainable basis.

CEDPA will assist a private sector counterpart to establish a model family planning clinic. This clinic will be located near a medical school or teaching hospital in Bucharest and be readily accessible to women. Options for fee-for-service programs will be explored. Technical assistance will be given on efficient clinic management.

The model clinic will provide a variety of clinical and non-clinical contraceptive services. The services will be of the highest quality. Particular attention will be given to client counselling.

A patient record system will be instituted to ensure quality of care and, at an aggregate level, provide rapid feedback on compliance, continuation and discontinuation rates.

2. Train physicians and clinical staff, counselors, and community outreach workers in methods and motivation.

a. Clinical

Clinicians will be trained as specialists in reproductive health care. This group will then become trainers, to train under supervision, additional clinicians so that within one year, a cadre of Romanian physicians and nurses will be skilled as trainers of other clinicians.

b. Counseling

To increase knowledge, change attitudes and maximize use-effectiveness of contraceptives, client counseling will be emphasized. Counselors will be trained to discuss sexuality, reproductive behavior, and contraceptive methods. Training materials and audio-visual supplies will be supplied as necessary to facilitate this transfer of knowledge. These counselors, female nurses or social workers, preferably married with children and currently contracepting, will be trained as trainers of other counsellors.

c. Outreach

Once the service delivery system is well established, volunteers will be trained to educate women in the community, both in groups and individually. The importance of counselling in the context of Romania cannot be overemphasized.

3. Initiate a prototype monitoring system to provide rapid feedback on program performance, clinical safety, user preference and compliance.

CEDPA will help develop a simple, comprehensive system of recording and analyzing service statistics. This system will be designed to be easily expanded to all additional service sites. It will be relatively simple so as not to be unduly burdensome to clinic staff. These data will be integrated into other data collection systems, as appropriate. It will be designed to provide immediate feedback to service providers.

In addition, CEDPA will explore the feasibility of establishing sentinel data sites where KAP information will be collected. This system may remain in place until such time as other surveys supersede this need.

4. Explore the feasibility of establishing additional satellite counseling and/or service centers.

In addition to the model clinic, CEDPA will explore the feasibility of establishing satellite counselling/service centers. CEDPA will also seek to identify those women's organizations that could be a locus for family planning information and counseling. In addition, factory managers may wish to have counseling and services delivered through their existing polyclinics.

5. Develop women-to-women community-based private initiatives through management training for women which has a strong emphasis on institution building.

CEDPA will train a cadre of volunteers to promote family planning in the community. CEDPA will assist with the development of written materials presenting factual information

on contraception. Particular attention will be paid to presenting this material in a culturally sensitive manner.

While the primary focus will be to reach women, a special effort will be made to reach men, through male counselors, to help them modify their customary attitudes toward family planning.

CEDPA's "Women in Management" training program may be used to develop the vision and skills of selected women, enabling them to establish their own counselling and/or service delivery organizations.

6. Establish a reliable resupply system for contraceptives for trained providers. (If necessary, supply contraceptives in the short-term through the Ministry of Health.)

Trained clinicians will be provided with contraceptives until such time as they are obtainable through the MOH or from other sources.

POSSIBLE ADDITIONAL STRATEGIES

7. Collect baseline data on the knowledge and willingness of health personnel to provide contraception, and on the knowledge, attitudes and practices of fertility regulation among potential clients.

This survey would provide basic data on the Bucharest population only. It would, however, be one of the first baseline studies in family planning for this population.

8. Teach promotion, inventory and marketing skills of contraceptives and establish a supply, stocking and distribution system.

CEDPA may support the establishment of a private sector contraceptive logistics system to provide reliable, reasonably priced contraceptives.

VI. PROGRAM IMPLEMENTATION

The following is an illustrative approach to implementation of the above strategies. Actual implementation will be highly responsive to circumstances as they exist at the time.

Phase I: Months 1 to 6

In the first six months of project implementation, or Phase I, CEDPA will assign a team of family planning specialists with experience in designing and implementing community-based, private sector service delivery programs. The team will concentrate on: (1) identifying counterpart individuals and organizations, (2) establishing a private-sector model family planning clinic, (3) training clinical and counseling personnel, (4) providing quality services, and (5) determining the need for supplying contraceptives to previously trained medical personnel, if necessary.

CEDPA will continue to expand and strengthen these program components while implementing other activities designed to increase impact and promote sustainability.

CEDPA may also design and implement a survey of providers and users on family planning.

In Phase II, CEDPA will explore and implement, as feasible: (1) the development of family planning education materials, (2) the establishment of additional satellite clinic centers, and expanding outreach.

1. Identify Counterparts

The CEDPA team will make an initial site visit to Romania as soon as the project is funded. The primary task of this team will be to identify potential counterparts to initiate this private sector program. Every effort will be made to institutionalize the programs so that, at the end of 18 months, the program will continue without additional CEDPA participation.

One potential counterpart organization is the Society for Contraceptive and Sexual Information (SECS), a Romanian family planning association. IPPF has already committed \$40,000 to SECS to support a limited level of activity and IEC materials development. CEDPA will also explore other possibilities for developing counterpart relationships such as private practice physicians, women's organizations, etc.

CEDPA will mold its program support to build on and complement the input of others. CEDPA will encourage other funding agencies to support activities which enhance and expand this private sector program.

2. Establish A Model Clinic

Working with private sector counterparts, CEDPA will move immediately to establish a model family planning clinic in Bucharest. CEDPA will endeavor to train a skilled clinical staff to provide highest quality of care and offer a variety of contraceptive services. Clinical staff will be supported by counselors who will work carefully with each patient to ensure that each client is fully and accurately informed about methods which are available and appropriate. CEDPA will provide

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technical assistance in clinic design, operation, patient management, and follow-up. Opportunities for establishing a fee-for-service system will be explored.

3. Training

CEDPA will move immediately to train clinicians and counsellors to become the basic cadre for developing a private sector family planning program. A Training of Trainers (TOT) will be conducted first for clinicians. From this initial group, a cadre of trainers will be selected to initiate training under supervision of additional clinicians. Counsellors will also be trained in specific counselling skills. CEDPA anticipates that by the completion of the project there will be in place a cadre of skilled trainers who will continue to train their colleagues and increase the pool of private sector practitioners offering quality family planning services.

PHASE II: Months 4 to 18

In addition to the above priorities, CEDPA will explore the feasibility of initiating other strategies to support the development of a private sector service delivery system.

1. Education Materials

Existing family planning education materials, will be reviewed, to evaluate their relevance for this program. If necessary, culturally appropriate materials will be translated into Romanian to serve as prototype materials.

CEDPA will assemble a small, expert group of Romanians to review materials for accuracy and cultural appropriateness. Following field trials and further revisions, the materials will then be distributed on a limited basis. By the end of the project, a core of family planning education materials will have been developed, tested, revised and distributed to clients.

2. Satellite Women's Centers

When service delivery is assured through the model clinic, CEDPA will explore the feasibility of establishing satellite women's centers possibly in cooperation with SECS. These may initially be primarily counseling and referral centers which direct clients to the model clinic. When well established they may begin to offer some non-clinical contraceptives, as advisable.

3. Community Outreach

Once the supply of quality services is established and accessible to users, CEDPA will develop strategies to increase demand for services. CEDPA will train volunteers to promote family planning at the community level and educate potential consumers about the services that are available.

As with clinical and counseling personnel, CEDPA will conduct a TOT to create a cadre of skilled trainers who will then train others in the community.

4. Expanded Data System

A data collection system will be established to monitor compliance, continuation and discontinuation rates. The data system will also provide feedback on program performance and clinical safety. If possible, CEDPA will conduct surveys to collect data on current family planning practices, beliefs and attitudes.

CEDPA will coordinate this strategy with those of the Romanian Government and other donors including WHO, the World Bank, IPPF, and UNFPA. Data will be shared with, and compared to, other data sources. Encouragement will be given to other organizations to initiate activities outside the scope of CEDPA activities.

VII. COLLABORATION WITH OTHER COOPERATING AGENCIES

In order to meet the prime objective of quality service delivery, CEDPA will work closely with the Johns Hopkins Program for International Education in Gynecology and Obstetrics (JHPEIGO). Preliminary discussions indicate the JHPEIGO is highly qualified to assist in establishing a reproductive health clinic; to train clinicians and to write service delivery protocols, thereby institutionalizing a quality service delivery program in the private sector. Other donors have indicated similar intentions for training and protocol development. The scope of work will therefore be adjusted accordingly following an initial team visit.

Population Communications Services (PCS) may be asked to give limited technical assistance in the development and printing of brochures on family planning to be used at the clinic level by clinicians and counselors. They may consult on a TOT for counselor training.

Population Services International (PSI) may be asked to develop and implement the initial strategies for the marketing of condoms. They will develop their own proposed scope of work more fully in the course of their current trip to Romania.

The Association for Voluntary Surgical Contraception (AVSC) may provide training in surgical contraception, including information, clinician training, and equipment and equipment repair, at some point in this program depending on clinicians and clients requests for services.

A survey of the knowledge, attitudes and perception of clinical health care providers, and potential male and female contraceptors may be implemented within the first six months of the project by CEDPA staff in conjunction with Family Health International (FHI).

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CEDPA will work closely with The HUMANA Foundation to ensure that quality services are provided in the most culturally acceptable way, and that this program builds on the Foundation's current training efforts with the Ministry of Health.

CEDPA will also collaborate with WVRO and Case Western University at every opportunity.

SECS itself is making a major contribution to this program through its 205 volunteers, the family planning materials it has developed, including pamphlets and videos, and contraceptives it has received. SECS will be the major provider of information and education to the public and be a major training resource for medical professionals and for providing training in sexuality and sex education for teachers, counsellors, etc.

The Ministry of Health of Romania is planning to extend this family planning initiative further through its own mass communication program.

VIII. PROGRAM MANAGEMENT

A. With the oversight of CEDPA's President and Program Director, the Project Director will be directly responsible for project implementation and monitoring. The Project Director, the key staff position, will be a skilled family planning manager, with extensive international experience and fully familiar with all A.I.D. procedures and reporting requirements. The Director will be assisted by a physician/epidemiologist and one expert in maternal health and women's affairs. A bilingual technical assistant, fully familiar with A.I.D. requirements will provide the necessary support to the above project team.

The Project Director will be responsible for implementing all major strategies efficiently and effectively. The Gantt Chart attached indicates project development implementation dates.

B. CEDPA has developed administrative systems that are simple, effective and meet A.I.D. requirements.

CEDPA's computing systems consist of microcomputers for word processing, financial management and planning, internal accounting and project management.

CEDPA's computerized accounting system allocates costs by subproject, subcontract and category, providing continuous accounting of the financial status of the project.

Progress reports on program implementation will be made to A.I.D. on a quarterly basis. Subcontractor reports and all trip reports will also be submitted to A.I.D. within 15 days of completion.

Audits are conducted annually by an independent public auditor in accordance with government auditing standards. All subcontractors are audited annually.

IX. MONITORING, EVALUATION AND DOCUMENTATION

The project will be continuously monitored for relevance, progress, efficiency, effectiveness and impact.

Relevance: Programs will be monitored and evaluated to assure relevance to the stated project goal and purpose, and to assure that activities are adequate and appropriate.

Progress will be monitored and evaluated in relation to program activities and timeliness of implementation.

Efficiency will be included in all monitoring and evaluation processes to ensure that resources are appropriately allocated to achieve optimal impact.

Effectiveness will be used to measure achieved project results against state project objectives.

Impact will identify the effects of the project on appropriate contraceptive knowledge and use in the pilot area among both clinicians and clients.

Ongoing monitoring will be done through analyses of subproject user data, monitoring trips, financial audit reports, consultant reports, training reports and other field level reports.

Progress reports and financial reports will be submitted quarterly. Progress reports will include service statistics and a narrative description of activities, including problems encountered and remedial actions taken, for the quarter. Financial reports will show the status of quarterly expenditures against the approved budget.

Baseline data will be collected on the knowledge and willingness to prescribe modern methods of contraception of physicians, and also on the knowledge, attitudes and practices of potential male and female clients. In this pilot stage of the project, sampling will be done among the population of Bucharest only.

This information will be supplemented, at the clinic level, by key informant interviews, focus group interviews, community interviews and direct observation.

The evaluation process will be continuous. This will be supplemented by an evaluation of the entire project immediately prior to the update of the detailed implementation plan in Month 9. A second comprehensive evaluation will take place in the penultimate month of the project. To supplement these two

comprehensive evaluations, each discreet project component will be evaluated every three months with the degree of rigor warranted by the intervention and prevailing circumstances.

Special reports on the KAP studies will be written as soon as possible and published as recommended by A.I.D.

The clinical database, will provide full information on the characteristics of the users, methods used, continuation rates, parity, etc. Additional data will be collected on the cultural and socio-economic context, efficacy of alternative methods of client counselling (women to women, physician to client, nurse to client, group or individual, etc.) In addition, other determinants of quality of care that affect subproject performance including staff skills, training needs, staff turnover, transportation constraints, adequacy of reporting procedures, and supervision requirements will be tracked and recorded.

The final evaluation will include careful reviews of changes in levels of contraceptive use; strengths and limitations of alternative approaches to service delivery; and factors influencing acceptance and continuation of contraceptives.

Based upon the detailed implementation plan written in months 3 and 4, additional criteria for evaluation will be identified, and measured to facilitate their incorporation into the final evaluation document.

Documentation will receive a major significant emphasis throughout this entire project, because of its unique characteristics. Studies and reports may be written in collaboration with Romanian counterparts. Findings will be published only following full approval from Romanian counterparts and A.I.D.

STANDARD PROVISIONS

Note: Only those Standard Provisions indicated in Section 1K.
of this Grant apply to this Grant.

AID 13
(3-87)

*PIO/

APPROVED
(b) (5) GPO

AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
ENE/EUR (Romania)

2. PIO/T No.
186-0002-3-1633150

3. Original or Amendment No. _____

4. Project/Activity No. and Title
**186-0002
Romania Family Planning Assistance**

Page 1 of 3 Pages

DISTRIBUTION

5. Appropriation Symbol **72-1111021.4**

6. Budget Plan Code **QDPA-91-33186-IG-15**

7. Obligation Status
 Administrative Reservation Implementing Document

8. Project Assistance Completion Date (Mo., Day, Yr.) **9/30/92**

9. Authorized Agent
MS/OP/EUR

10. This PIO/T is in full conformance with PRO/AG No. _____
Date _____

11a. Type of Action and Governing AID Handbook
 AID Contract (HB 14) AID Grant or Cooperative Agreement (HB 13) PASA/RSSA (HB 12) Other

11b. Contract/Grant/Cooperative Agreement/PASA/RSSA Reference Number (if this is an Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No. _____)

Maximum AID Financing Available	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
				-0-	1,500,000
	B. U.S.-Owned Local Currency				

14A. Instructions to Authorized Agent
MS/OP/EUR is requested to negotiate a grant with the Centre for Development and Population Activities (CEDPA) to carry out the scope of work described in Attachment 1. An illustrative budget is provided in Attachment 2. Attachments 3 and 4 are the non-competitive justification and project authorization memoranda. Travel authorization is provided in Attachment 5. The Congressional Notification expires on March 9, 1991.

14B. Address of Voucher Paying Office **FM/CMP Room 700, SA-02
Agency for International Development
Washington, DC 20523-0209**

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. ENE/TR/HPN:JTerry	Phone No. 7-8694	B. The statement of work or program description lies within the purview of the initiating office and approved agency programs. ENE/EUR:DPressley	Date 3/5/91
	Date 3/4/91		
C. ENE/TR/HPN:JNorris ENE/TR:KSchwartz	Date 3/4/91	D. Funds for the services requested are available FM/A/PNP:RAnderson	Date
E. ENE/DP/F:MCrawford	Date 3/6/91		

16. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to

Signature _____ Date _____

Title _____

17. For the Agency for International Development

Signature **[Signature]** Date **3/5/91**

Title **Director, ENE/PD: RNachtrieb**

OFFICE OF FINANCIAL MANAGEMENT

FUNDS RESERVED BY:
W

Date Posted: **3/6/91**
PFM/FM/A/PNP

*See HB 3, Sup. A, App. C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

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