

PDFC35.1 (938-0500)

AWARD/CONTRACT		1 THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)	RATING	PAGE OF PAGES 1 49
2. CONTRACT (Proc. Inst. Ident.) NO. OTR-0158-C-00-0143-00		3. EFFECTIVE DATE 9/30/90	4. REQUISITION/PURCHASE REQUEST/PROJECT NO. various	
5. ISSUED BY Agency for International Development Office of Procurement Management Services Branch - OP/W/MS Washington, D.C. 20523-1426		6. ADMINISTERED BY (If other than Item 5) Technical Office: FVA/PVC	CODE	

7. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, State and ZIP Code) Automation Research Systems, Limited 4480 King Street, Suite 500 Alexandria, Va. 22302 DUNS/CEC No.: 11-439-5494 TIN: 57-127-69-24		8. DELIVERY n/a <input type="checkbox"/> FOB ORIGIN <input type="checkbox"/> OTHER (See below)
		9. DISCOUNT FOR PROMPT PAYMENT n/a
		10. SUBMIT INVOICES (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN ITEM Section G.7.1 page 33

11. SHIP TO/MARK FOR n/a	12. PAYMENT WILL BE MADE BY See Section G.7.1. - page 33
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13. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: n/a <input type="checkbox"/> 10 U.S.C. 2304(c) <input type="checkbox"/> 41 U.S.C. 253(c)	14. ACCOUNTING AND APPROPRIATION DATA See Section G.8 - pages 34 & 35
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15A. ITEM NO.	15B. SUPPLIES/SERVICES	15C. QUANTITY	15D. UNIT	15E. UNIT PRICE	15F. AMOUNT
	The Contractor shall provide those services as described in Section C of this contract in accordance with all terms and conditions as specified herein.				
					Amount Obligated: See Section G.8 - page 35

Contract period: 9/30/90 to 9/29/93 15G. TOTAL AMOUNT OF CONTRACT \$3,796,472.37

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CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE

17. <input checked="" type="checkbox"/> CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return 3 copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)	18. <input type="checkbox"/> AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number _____ including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.
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19A. NAME AND TITLE OF SIGNER (Type or print) John F. Wooten VP, FINANCE	20A. NAME OF CONTRACTING OFFICER Carolyn R. Eldridge
19B. NAME OF CONTRACTOR BY <i>[Signature]</i> (Signature of person authorized to sign)	20B. UNITED STATES OF AMERICA BY <i>[Signature]</i> (Signature of Contracting Officer)
19C. DATE SIGNED 9/26/90	20C. DATE SIGNED 9/26/90

SECTION B

SUPPLIES OR SERVICES AND PRICE/COSTS

B.1. PURPOSE

The purpose of this contract is to provide program and technical support and performance of all services necessary to carry out the scope of work set forth in Section C - Description/Work Statement.

B.2. TYPE OF CONTRACT

This is a cost reimbursement level of effort contract.

B.3. SUPPLIES AND SERVICES

The Contractor shall furnish all necessary facilities, materials, personnel (estimated at not to exceed 86,832 person hours (p/h) for the life of this contract), and performance of all services to provide program and technical support as more fully described in Section C, Description/Work Statement.

B.4. TOTAL ESTIMATED COST, FIXED FEE AND LIMITATION OF FUNDS

- a. The total estimated cost of this contract, exclusive of fixed fee, is \$3,531,602.20. The fixed fee is \$264,870.17. The total estimated cost plus fixed fee is \$3,796,472.37.
- b. The funds presently available and obligated under this contract are limited to \$940,384, and the Contractor shall not exceed this amount unless approved in writing by the Contracting Officer as provided in the clause of this contract entitled "Limitation of Funds". It is estimated that the amount currently obligated will be sufficient to fund this contract through June 21, 1991.

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c. Source of Funds

The primary source of funding for this contract is the A.I.D. technical office, FVA/PVC. However, it is anticipated that other A.I.D./W Bureaus and Offices will also provide funding from time to time for specific activities which are within the scope of this contract.

B.5. LEVEL OF EFFORT

- a. Person-hours (p/h) are used herein as an estimate of what is required to perform the contract services. The following table, organized by Task Category, provides a maximum limitation for technical services to be rendered under this contract.
- b. The total life-of-contract effort is estimated at 37,440 person-hours for the Project Manager, Administrative Assistance, Administrative Support Staff, and 49,392 person hours for short term technical specialists as outlined in the following table:

PERSON HOURS LEVEL OF EFFORT BY TASK CATEGORY				
Task Category	Yr 1	Yr 2	Yr 3	Total Person Hours
Project Manager	2,080	2,080	2,080	6,240
Administrative Assistant	2,080	2,080	2,080	6,240
Administrative Support Staff (4)	8,320	8,320	8,320	24,960
Short-Term Technical Assistance	<u>16,464</u>	<u>16,464</u>	<u>16,464</u>	<u>49,392</u>
TOTAL	28,944	28,944	28,944	86,832

- c. In the event that the Contractor fails to furnish the level of effort set forth herein for the specified term, the Contracting Officer reserves the right to: (1) require the Contractor to continue performance of the work beyond the estimated completion date until the Contractor has furnished the specified level of effort or until the estimated cost of the work for such period shall have been expended, or (2) terminate that portion of the contract and renegotiate any fee for the unterminated portion of the work.
- d. It is understood and agreed that the rate of person-hours per year may fluctuate in pursuit of the technical objectives, provided such fluctuation does not result in the utilization of the total person-hours of services prior to the expiration of the term of this contract.
- e. The Contracting Officer may, by written order, direct the Contractor to increase the average annual rate of utilization of effort to such an extent that the total person-hours of effort, specified above, would be utilized prior to the expiration of the term hereof. Any such order shall specify the degree of acceleration required, and the revised term of this contract resulting therefrom.
- f. For the purpose of this contract, a person-month of effort is defined as 22 working days, 8 hours per day.
- g. The Contractor shall immediately notify the FVA/PVC Technical Officer and Contracting Officer in writing in the event that circumstances arise that have or may have an adverse impact on the timely performance of the contract or the incurrence of costs under this contract. This shall be construed to be applicable to subcontractors as well as the prime Contractor, except that notification by subcontractors will be provided to the prime Contractor.

B.6. BUDGET

The following itemized budget sets forth the fixed fee and estimates for reimbursement of dollar costs for individual line items of cost. Without the prior written approval of the Contracting Officer, the Contractor may not exceed the total estimated cost set forth in the budget hereunder, or the obligated amount, whichever is less (see Section B.4. of this section entitled "Total Estimated Cost, Fixed Fee, and Limitation of Funds"). Without the prior written approval of the Contracting Officer, the Contractor may not exceed the estimated dollar cost, or lesser proportionate amounts relative to available funding, for any individual line item of cost shown below by more than 15% of such line item, except for indirect costs, which are governed by Section B.7., below.

<u>LINE ITEM</u>	<u>TOTAL</u>
Salaries	\$ 549,907.20
Fringe Benefits	174,801.60
Overhead	32,323.69
Consultants/subcontracts	1,543,500.00
Travel/Transportation/ Per Diem	792,445.00
Other Direct Costs	27,882.00
G&A	<u>410,742.71</u>
SUBTOTAL EST. COST	\$3,531,602.20
FIXED FEE	<u>\$ 264,870.17</u>
TOTAL EST. COST PLUS FIXED FEE	\$3,796,472.37

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The Contractor agrees to furnish data which the Contracting Officer may request on costs expended or accrued under this Contract in support of budget information provided herein.

NOTE: The inclusion of a dollar amount for subcontract(s) and/or consultants in the above budget does not obviate the requirements of the clause of this contract entitled "Subcontracts under Cost Reimbursement and Letter Contracts", or Section B.10.b.1. of this contract, for prior written approval of the A.I.D. official indicated therein.

B.7. ESTABLISHMENT OF INDIRECT COST RATES

Pursuant to the clause of this contract entitled "Allowable Cost and Payment", a rate or rates shall be established for each of the Contractor's accounting periods which apply to this contract. In accordance with this clause, the Contractor shall, within 90 days after the expiration of each of its fiscal years, submit to the Contracting Officer proposed final indirect cost rates for that period and supporting cost data specifying the contract to which the rates apply. The Contractor's fiscal year ends on April 30.

Pending establishment of revised provisional or final indirect cost rates for each of the Contractor's accounting periods which apply to this contract, provisional payment on account of allowable indirect costs shall be made on the basis of the provisional billing rates established in the Defense Contract Audit Agency (DCAA) letter dated May 22, 1990 and Automation Research Systems, Limited (ARS) Certification of Indirect Costs dated April 11, 1990 which are Attachment J.2. to this contract.

B.8. ADVANCE UNDERSTANDING ON CEILING INDIRECT COST RATES AND FINAL REIMBURSEMENT FOR INDIRECT COSTS

- a. Notwithstanding any other clause of this contract to the contrary, for each of the Contractor's accounting periods during the term of this contract, the parties agree as follows:

1. The distribution base for establishment of final fringe benefit rates is:

Fringe Benefits (A) Total regular employees labor
Fringe Benefits (B) Total part-time employment labor
Fringe Benefits (C) Total professional help labor

2. The distribution base for establishment of final on-site overhead rates is total on-site direct labor.

The distribution base for establishment of final off-site overhead rates is total off-site labor.

3. The distribution base for establishment of final G&A rates is total cost input excluding G&A costs.

4. Reimbursement for indirect costs shall be at final negotiated rates, but not in excess of the following ceiling rates:

<u>For Accounting</u> <u>Period Ending</u>	<u>Overhead</u>		<u>Fringe</u> <u>Benefits</u>	<u>G&A</u> <u>Rate</u>
	<u>On-Site</u>	<u>Off-Site</u>		
Period of contract	41.16%	9.45%	36.76%	18.06%

5. The Government shall not be obligated to pay any additional amount on account of indirect costs above ceiling rates established in this contract. Other U.S. Government agreements shall not absorb these costs.
6. This advance understanding shall not change any monetary ceiling, cost limitation, or obligation established in this contract.

B.9. COSTS REIMBURSABLE TO THE CONTRACTOR

a. Costs Reimbursable

In accordance with the clauses of this contract entitled, "Allowable Cost and Payment" and "Documentation for Payment", the Contractor shall be reimbursed for reasonable, allowable, allocable, and necessary costs incurred during performance of this contract, subject to the clauses of this contract entitled "Limitation of Cost" and "Limitation of Funds", and other applicable terms and conditions of this contract.

b. Fixed Fee

In addition to reimbursement of costs, the Contractor, shall [if the clause entitled "Fixed Fee" is applicable] be paid a fixed fee in accordance with said clause. Payment of fee will be made at the time of each payment to the Contractor for allowable dollar costs, such that the Contractor shall be paid a dollar amount which is in the same ratio to the total fixed fee as the related payment being made for allowable dollar costs is to the total estimated cost, as amended from time to time; provided however, that whenever in the opinion of the Contracting Officer such payment would result in a percentage of fee in excess of the percentage of work completion, further payment of fee may be suspended until the Contractor has made sufficient progress, in the opinion of the Contracting Officer, to justify further payment of fee up to the agreed ratio; provided further, that after payment of eighty-five percent (85%) of the total fixed fee, the provisions of the clause of this contract entitled "Fixed Fee" (FAR 52.216-08) shall be followed.

B.10. PERSONNEL COMPENSATION

- a. Personnel compensation shall be in accordance with the AIDAR clause entitled "Personnel Compensation." Compensation of personnel which is charged as a direct cost under this contract, like other costs, will be reimbursable in accordance with Section B.9. of this contract, and the clause of this contract entitled, "Allowable Cost and Payment" and other applicable

provisions of this contract, but subject to the following additional specified understandings which set limits on items which otherwise might be reasonable, allocable and allowable.

1. Salaries and wages may not exceed the Contractor's established policy and practice, including the Contractor's established pay scale for equivalent classifications of employees, which will be certified to by the Contractor, nor may any individual salary or wage, without approval of the Contracting Officer, exceed the employee's current salary or wage or the highest rate of annual salary or wage received during any full year of the immediately preceding three years. There is a ceiling on reimbursable salaries and wages paid to a person employed directly under the contract of the maximum salary rate of FS-1 (or the equivalent daily rate of the maximum FS-1 salary, if compensation is not on an annual basis), unless advance written approval is given by the Contracting Officer.
2. Salaries and wages paid while in travel status will not be reimbursed for a travel period greater than the time required for travel by the most direct and expeditious air route.
3. Salaries and wages paid to an employee serving overseas who is discharged by the Contractor for misconduct, inexcusable nonperformance, or security reasons will in no event be reimbursed for a period which extends beyond the time required to return him promptly to his point of origin by the most direct and expeditious air route.
4. Annual salary increases may not exceed those provided by the Contractor's established policy and practice. With respect to employees performing work directly under this contract, ONE ANNUAL SALARY INCREASE (TO INCLUDE MERIT PROMOTION AND COST OF LIVING INCREASES) OF NOT MORE THAN 3.5 PERCENT (3.5%) OF THE EMPLOYEE'S BASE SALARY may, subject to the Contractor's established policy and practice, be

granted either after the employee's completion of each twelve-month period of satisfactory services under this contract (if the individual was not a regular employee of the Contractor prior to award of this contract) or after the employee's completion of each twelve-month period of satisfactory job performance as a regular employee of the Contractor (if the individual was a regular employee of the Contractor prior to award of this contract). Annual salary increases of any kind exceeding these limitations or which cause the employee's salary to exceed the maximum salary of FS-1 may be granted only with the advance written approval of the Contracting Officer.

- b. In addition to the requirements set forth above, the following criteria shall be met:

1. Consultants

The use of consultants is authorized under this contract, subject to the advance written approval of the FVA/PVC Technical Officer that the proposed consultant is suitable for the task assigned. Fees paid to consultants and reimbursed hereunder shall be reasonable in accordance with the FAR cost principle entitled "Professional and Consultant Service Costs," and shall not exceed, without the specific prior approval of the Contracting Officer, 1) a daily rate based on current compensation or the highest rate of annual compensation received by the consultant during any full year of the immediately preceding three years, or 2) the maximum daily salary rate of a Foreign Service Officer Class 1 (FS-1), whichever is less. The Contractor shall ensure that no individual receives dual compensation with regard to State and Federal funds. (NOTE: Daily rates are determined by dividing the consultant's annual compensation by 260 days).

2. Work Week

U.S. Employees. The work week for the Contractor's employees shall not be less than the established practice of the Contractor.

c. Definitions

As used herein, the terms "Salaries," "Wages," and "Compensation" mean the periodic remuneration received for professional or technical services rendered exclusive of overseas differential or other allowances associated with overseas service unless otherwise stated. The term "Compensation" includes payments for personal services (including fees and honoraria). It excludes earnings from sources other than the individual's professional or technical work, overhead, or other charges.

END OF SECTION B

SECTION C

STATEMENT OF WORK

- A. **OBJECTIVE:** The purpose of this contract is to provide program and technical support to the Office of Private and Voluntary Cooperation (PVC) within the Bureau for Food for Peace and Voluntary Assistance. These support services are specifically intended to:
1. improve the technical capacity of PVC to select, monitor and evaluate activities funded through the Matching Grant, Cooperative Development, Development Education/Advisory Committee on Voluntary Foreign Assistance (ACVFA), and Private Freight/Commodity Transport programs (123 Ocean Freight Reimbursement Program and Denton Amendment);
 2. improve the technical, sector-related capacity of PVC programs in the sectoral areas of small enterprise/credit development, agriculture/farming systems, natural resource management/environmental protection, cooperative/international trade, and development education; and,
 3. facilitate the identification and delivery of external technical assistance and sector-related expertise to PVC-supported grant activities conducted by private and voluntary organizations (PVOs).
- B. **Specific Statement:** The contractor shall provide services necessary to support the above stated objectives as follows:
1. **PROJECT MANAGER:** The Project Manager will be a full-time position and will receive direction from the PVC-designated technical officer. The Project Manager shall have responsibility for the successful implementation of all contract activities through

supervision of the overall technical and administrative support provided by contract employees and consultants.

This will include the development of a mechanism to identify specific PVO needs for external technical, sector-related assistance initiated either by the PVO or the PVC project officer. The Project Manager will identify the range of technical resources available to respond to specific technical and sector-related support needs of PVC and the PVOs and assist in brokering the appropriate technical and sector-related competence required in the specific requests by a PVO or by a PVC project officer. This will include identifying, hiring, supervising, and providing logistical support for part-time consultants, as necessary, in support of PVC's varied project portfolios. Also included will be headquarters and field visits to the PVO projects to assist in assessing their technical implementation plans and in meeting specific technical assistance needs.

This supervision includes day-to-day monitoring of activities of the Administrative Assistant, Administrative Support Staff, and short-term consultants, as later described herein. It is estimated three (3) continental U.S. trips will be required for this activity over the contract period.

The project manager should possess a substantial degree of knowledge about A.I.D. programs, policies and procedures as they apply to private, voluntary organizations (PVOs). Prior experience in developing and maintaining a system for securing outside technical resource personnel is required. Extensive experience in management support assistance in PVO international development projects is highly desirable. The individual should have particular skills related to identifying a full range of technical resources available to respond to specific support needs of PVC and the PVOs. The individual should have particular skills related to managing a team of contractor and consultant personnel providing a wide variety of program and office support assistance, including, but not limited to:

- (1) technical/management support to the PVC project portfolio
 - (2) technical assistance to PVOs
 - (3) conferences and workshops
 - (4) ad hoc reports
 - (5) special activities
 - (6) project monitoring and evaluation
2. Administrative Assistant: The Administrative Assistant (AA) position will be a full-time position and will provide administrative assistance to the Project Manager. In this capacity the AA, under the supervision of the Project Manager, will provide direct administrative support (i.e. travel arrangements, cable drafting, etc.) for the provision of services as outlined hereinafter. It is estimated that one (1) continental U.S. trip will be required for this activity annually.
 3. Administrative Support Staff: Four (4) Administrative Support Staff positions will be full-time and will provide assistance to the program to which they are assigned. In this capacity, Administrative Support Staff incumbents, under the supervision of the Project Manager, will provide support for the provision of services as outlined hereinafter.
 4. Short-term consultants will provide specifically targeted technical assistance for improving institutional capacity and sectoral performance of the PVC-funded PVO portfolio. The consultants will serve as technical advisors to PVC project officers. They will provide state-of-the-art sectoral assistance to PVC project officers in the conduct of their day-to-day responsibilities for planning, selecting, monitoring, and evaluating the PVC portfolio.
 5. Specific assistance to the PVC program by the Contractor will include, but not be limited to, the following:

a. Development Education/Advisory Committee for Voluntary Foreign Assistance (ACVFA):

- (1) Administrative Support Staff: Provide administrative support services by organizing and maintaining unit files; assist with correspondence to development education and ACVFA members, Agency personnel and the PVO community. Assist with planning and implementing all logistical arrangements for development education meetings, coordinating travel arrangements for ACFVA committee members and consultants; and assist with answering public inquiries about the Development Education Program and ACVFA. Assist also in planning and implementing all aspects of each full ACFVA meeting (at least three annually) and ACFVA planning session (at least six annually). This will include logistical support for the ACFVA members, arranging room rental and catering services.

The level of experience requires complete working knowledge of word processing, typing and general services. 40 hours per week annually should sufficiently cover these requirements.

- (2) Conferences: Provide logistical and technical support to conduct an annual development education conference for the purpose of grantees or potential grantees; 1) evaluating the effectiveness of specific project initiatives; and, 2) discussing relevant program issues. Assistance will include, but not be limited to, logistics and technical support for a three-day conference at a location in the continental U.S. (not the Washington, D. C. area) to be attended by an estimated 250 people. Travel of participants will not be funded under this contract, but administrative and logistical costs for arranging, agenda preparation and mailing, copying and

preparation of a final summary report will be covered under this contract. Scopes of work and performance schedules will be developed and assigned by the PVC project officer prior to the initiation of any conferences, meetings, or workshops. At least 100 days of support will be required annually.

- (3) Technical reviews: Three consultants will be required for approximately 25 days each, (totalling up to 75 days) annually. The level of expertise requires knowledge of the Development Education Program, and the development education efforts of the PVO community. The consultants should possess good writing and analytical skills and have familiarity with A.I.D grant programs. Compliance will be measured against the following deliverables: 1) attendance at requested proposal reviews for new grants; 2) written summaries of each proposal; and the written summary of the review committee's comments and recommendations. In no instance will any of these individuals head or sit as a member of the committee or make final decisions on grantee selection or level of funding. Deadlines for these deliverables will be determined by PVC. It is estimated that three (3) continental U.S. trips to Washington, D. C. will be required for this activity annually.
- (4) Strategic Planning Studies: One consultant will be required for up to 77 days annually. Level of expertise required will be knowledge of A.I.D.'s development education program; thorough familiarity with A.I.D.'s policies and procedures relative to the development education program; indepth knowledge of the state-of-the-art theories

and methodologies for development education and the general trends and directions for this emerging program area; analytical and writing skills; and, knowledge of program design. Compliance will be measured against the following deliverables: 1) Preparation of on-site consultations with PVC staff and grantees; 2) written reports which summarize findings and make recommendations. Deadlines for these deliverables will be determined by PVC. It is estimated that three (3) continental U.S. trips to Washington, D. C. will be required for this activity over the contract period.

- (5) Annual reviews: Annual reviews will be performed in accordance with a schedule prepared by PVC. Consultants may be required for approximately sixty (60) working days annually. Level of expertise requires knowledge and experience in measuring attitudinal change; familiarity with evaluation development, design and implementation; knowledge of A.I.D.'s Development Education Program; and excellent verbal and writing skills. Compliance will be measured against the following deliverables: 1) submission of a detailed evaluation plan, including a scope of work and performance schedule, for approval by the assigned PVC project officer prior to performance of the evaluation; 2) an interim report detailing progress approximately halfway through the evaluation (after first 30 days); and 3) a fully written report, in format developed by PVC Project Officer, prepared and ready for distribution at submission. Deadlines for these deliverables will be determined by PVC. It is estimated that twelve (12) continental U.S. trips to Washington, D. C. will be required for this activity.

(6) Expert Consultants for ACVFA:

(a) One primary consultant to work closely with the ACVFA coordinator on strategic planning, agenda setting, discussion papers, executive summaries and final reports. Activities related to this will include, but are not limited to: assist in the design of the ACVFA strategy for the discussion cycle; conduct background interviews with experts in the field; research and summarize relevant available literature; produce background, discussion and technical papers; select and brief participants; prepare agendas; produce executive summaries; and write and produce a final report. The level of expertise requires a thorough familiarity with ACVFA and its objectives; familiarity with development trends and directions; knowledge of PVO initiatives; an understanding of A.I.D.'s policies and procedures; and excellent verbal and writing skills. It is anticipated that the primary consultant should be available for at least 21 days (7 days for at least 3 ACVFA meetings) annually. It is estimated that three (3) continental U.S. trips to Washington, D. C. will be required for this activity annually.

(b) A variety of short-term consultants (no less than eight (8)) will be required to draft technical papers, provide special focus presentations, and assist with the drafting of executive summaries and the final report. The level of experience requires an expert knowledge of specific development trends and proposed new initiatives. These short-term consultants are expected to be available for five to six days each annually. It is estimated that eight (8) continental U.S. trips to Washington, D. C. will be required for this activity annually.

(c) Compliance will be measured against the following deliverables:

(1) submission of scope of work and performance schedule for the primary consultant for approval by the ACVFA coordinator;

(2) submission of a draft and finished discussion paper for each ACVFA meeting to be used by the membership at the meeting;

(3) written reports on each meeting in a mutually agreed upon format, prepared ready for distribution;

(Documents outlined in numbers 2 & 3 will fully detail meeting preparation, the substance of full committee sessions, substance of break-out and working group sessions, participant and member comments and recommendations resulting from the meetings.)

(4) submission of technical papers in a mutually agreed upon format, prepared ready for distribution;

(5) submission of comprehensive interim briefing documents as requested by the ACVFA coordinator;

(6) any additional meeting preparation and or follow-up activities as described by the ACVFA coordinator.

b. Private Freight/Commodity Transport Programs:

- (1) Administrative Support Staff: Provide administrative support services by: (a) organizing and maintaining unit files for each program and assisting with answering public inquiries about the Ocean Freight and Denton Programs; (b) assisting with the proposal review process for the Ocean Freight Program through typing, monitoring, and mailings; assisting in the preparation of and mailings related to procurement authorizations; collecting, monitoring, and formatting data for entry into the PVO-MIS; and, preparing and distributing quarterly reports and one end-of-year summary report; (c) assisting in the donor application process for the Denton Program through typing, monitoring, and mailings related to quarterly reports and one end-of-year summary report; and collecting, monitoring, and formatting data. The level of experience requires complete working knowledge of word processing, typing and general services. 40 hours per week annually should sufficiently cover these requirements.

- (2) Technical reviews: One consultant will be required for approximately 30 days annually during the period September - October. The level of expertise requires knowledge of PVO commodity freight transport programs, A.I.D.'s policies and procedures and the PVO community. The consultant should possess good writing and analytical skills and have familiarity with A.I.D grant programs. Compliance will be measured against the following deliverables: 1) attendance at requested proposal reviews for new grants; 2) written summaries of each proposal and the review committee's comments and recommendations. In no instance will the consultant head or sit on the committee or make the final decision on grant award or level of funding. Deadlines for these deliverables will be determined by PVC. It is estimated that one (1) continental U.S. trip to Washington, D. C. will be required for this activity annually.

c. Matching Grants:

- (1) Administrative Support Staff: Provide administrative support services by organizing and maintaining unit files; assisting with correspondence to program grantees, Agency personnel and the PVO community; assisting with planning and implementing of all logistical arrangements for meetings; and assisting with answering public inquiries about the Matching Grant Program. Responsible for preparation of the annual grant solicitation packages; review of proposal submissions, annual reports and evaluations; communication with field missions and support to the proposal review process. The level of expertise requires complete working knowledge of word processing, typing and general services. 40 hours per week should sufficiently cover these requirements annually.
- (2) Conferences, Meetings, Workshops and Training: Provide logistic and technical support for the conduct of various meetings, workshops and training sessions related to implementing the Matching Grant Program. Scopes of work and performance schedules will be developed and assigned by the PVC project officer prior to the initiation of any conferences, meetings, workshops, or training. At least 700 days of support will be required annually. It is anticipated that three (3) continental U.S. trips to Washington, D.C. will be required for this activity annually.
- (3) Technical reviews: Four consultants will be required for approximately 25 days each, (totalling up to 100 days) annually. The level of expertise requires knowledge of development programs and development efforts of the PVO community. The consultants should possess good writing and analytical skills and have familiarity with A.I.D grant programs.

Compliance will be measured against the following deliverables: 1) attendance at requested proposal reviews for new grants; 2) written summaries of each proposal, its review, and the review committee's comments and recommendations. In no instance will any of these individuals head the committee or make final decisions on grantee selection or level of funding. Deadlines for these deliverables will be determined by PVC. It is estimated that twenty (20) continental U.S. trips to Washington, D.C. will be required for this activity annually.

- (4) Program evaluations: Grant evaluation will be performed in accordance with a schedule prepared by PVC. Consultants will be required annually for approximately 540 working days. Level of expertise requires knowledge and experience in measuring attitudinal change; familiarity with evaluation, design and implementation; knowledge of A.I.D.'s Matching Grant Program; and excellent verbal and writing skills. Compliance shall be measured against the following deliverables: 1) submission of a detailed evaluation plan, including a scope of work and performance schedule, for approval by the assigned PVC project officer prior to performance of the evaluation, 2) an interim report detailing progress approximately half way through the evaluation (after first 30 days); and 3) a fully written report, in an approved PVC format, prepared ready for distribution at submission. Deadlines for these deliverables will be determined by PVC. It is estimated that eighteen (18) international trips will be required for this activity annually.

d. Cooperative Development Program:

- (1) Conferences, Meetings, and Workshops:
Provide logistical and technical support for the conduct of various meetings and workshops related to implementing the Cooperative Development Program. Scopes of work and performance schedules will be developed and assigned by the PVC project officer prior to the initiation of any conferences, meetings, workshops. At least seven (7) days of support will be required annually. It is estimated that two (2) continental U.S. trips to Washington, D. C. will be required for this activity annually.

- (2) Program evaluations: Grant evaluations will be performed in accordance with a schedule prepared by PVC. A consultant will be required annually for approximately 180 working days. Level of expertise requires knowledge and experience measuring attitudinal change; familiarity with cooperative development, design and implementation; knowledge of A.I.D.'s Cooperative Development program; and excellent verbal and writing skills. Compliance will be measured against the following deliverables: 1) submission of a detailed evaluation plan, including a scope of work and performance schedule, for approval by the assigned PVC project officer prior to performance of the evaluation, 2) an interim report detailing progress approximately half way through the evaluation (after first 30 days); and 3) a fully written report, in a mutually agreed upon format, prepared ready for distribution at submission. Deadlines for these deliverables will be determined by PVC. It is estimated that six (6) international trips will be required for this activity annually.

e. Child Survival Program:

(1) Administrative Support Staff: Provide administrative support services by organizing and maintaining unit files; assist with correspondence to Child Survival Program grantees, Agency personnel and the PVO community; assist with planning and implementing all logistical arrangements for meetings; and assist with answering public inquiries about the Child Survival Program. The level of experience requires complete working knowledge of word processing, typing and general services. 40 hours per week annually should sufficiently cover these requirements.

(2) Strategic Planning/Studies: One consultant will be required for up to 60 days annually. Level of expertise required is knowledge of A.I.D.'s development program; thorough familiarity with A.I.D.'s policies and procedures relative to the Child Survival Program; indepth knowledge of the state-of-the-art theories and methodologies for economic development and the general trends and directions for this emerging program area; analytical and writing skills; and knowledge of program design. Compliance will be measured against the following deliverables: 1) Preparation of on-site consultations with PVC staff and grantees; 2) written reports which summarize findings and make recommendations. Deadlines for these deliverables will be determined by PVC. It is estimated that five (5) continental U.S. trips to Washington, D. C. will be required for this activity annually.

(3) Program evaluation: Grant evaluation will be performed in accordance with a schedule prepared by PVC. A consultant will be required for approximately (60) working days annually. Level of expertise requires knowledge and experience in measuring attitudinal change; familiarity with child survival activities, design and implementation; knowledge of A.I.D.'s Child Survival Program; and excellent verbal and writing skills. Compliance will be measured against the following deliverables: 1) submission of a detailed evaluation plan and a scope of work and performance schedule for approval by the assigned PVC project officer prior to performance of the evaluation, 2) an interim report detailing progress approximately half way through the evaluation (after first 30 days), and 3) a fully written report, in a mutually agreed upon format, prepared and ready for distribution at submission. Deadlines for these deliverables will be determined by PVC. It is estimated that five (5) continental U.S. trips to Washington, D. C. will be required for this activity annually.

END OF SECTION C

SECTION D

PACKAGING AND MARKING

This section is not applicable to this contract.

SECTION E

INSPECTION AND ACCEPTANCE

E.1. RESPONSIBLE OFFICIAL

Inspection and acceptance of all services and reports and other deliverables required hereunder shall be made by the FVA/PVC Technical Officer/Contracting Officer's Technical Representative (COTR) (see Section G.1. of this contract). Acceptance of services and reports and other deliverables by the FVA/PVC Technical Officer/COTR shall form the basis for payments to the Contractor.

E.2. PLACE OF INSPECTION AND ACCEPTANCE

A.I.D. inspection and testing of services and reports and other deliverables required hereunder, if any, shall take place in the Washington, D.C. metropolitan area or at any other location where the services are provided/performed and reports and other deliverables are produced or submitted/delivered. Acceptance of services and reports and other deliverables required hereunder shall take place in the Washington, D.C. metropolitan area or at any other location where the services are provided/performed and reports and other deliverables are produced or submitted/delivered.

E.3. 52.252-2 CLAUSES INCORPORATED BY REFERENCE (JUN 1988)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request the Contracting Officer will make their full text available.

Federal Acquisition Regulation (48 CFR Chapter 1) Clauses

52.246-5 Inspection of Services - Cost-Reimbursement (APR 1984)

END OF SECTION E

SECTION F

DELIVERIES OR PERFORMANCE

F.1. PERIOD OF PERFORMANCE

The effective date of this contract is September 30, 1990 and the estimated completion date is September 29, 1993.

F.2. REPORTS/DELIVERABLES

- a. In addition to reporting requirements as set forth in contract clauses contained in Section I, the Contractor shall submit the following reports. The precise format of these reports and the number to be submitted (if not specified herein) will be determined jointly by the FVA/PVC Technical Officer/COTR and the Contractor.
- b. Central Reports
 - (1) Five copies of a monthly report within ten (10) working days after the end of each month during the term of this contract. The report shall include a summary of activities conducted, complete financial analysis of activities, and outstanding issues to be resolved.
 - (2) Financial reports and vouchers. All financial reports and vouchers for payment and reporting of expenditures shall conform to standard A.I.D. regulations and procedures. Advance copies of vouchers shall be sent to the FVA/PVC Technical Officer. As required, the Contractor shall also provide other financial data and program reports.

- (3) The contractor shall maintain an automated reporting system that will report the status of the contract budget at any time at the request of the FVA/PVC Technical Officer by each program support category (see format below):

Program Category	Amount Obligated	Expended	Pipeline	Project	Remaining
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- (4) The Contractor shall provide the FVA/PVC Technical Officer/COTR with copies of any correspondence pertaining to substantive project matters between the Contractor and outside organizations.

- c. Two copies of all reports shall be submitted to the Center for Development Information and Evaluation, Bureau for Program and Policy Coordination (PPC/CDIE/DI), Agency for International Development, Washington, D.C., 20523. The title page of each report shall include the contract, task order (if applicable), and project numbers.

F.3. SCHEDULE OF WORK

All tasks set forth in the Statement of Work shall be performed in accordance with a work plan and schedule which shall be negotiated with the Contracting Officer's Technical Representative (COTR). Performance shall begin on the effective date of this contract.

F.4. WORK ASSIGNMENTS

Tasks required under this contract will be established through Task Orders issued by the FVA/PVC Technical Officer/COTR. Each Task Order will include a specific task order number, which will be cited on each invoice placed against the contract; a Statement of Work; delivery schedule and other performance specifications. Contractor shall respond to each Task Order with a technical proposal (Work Plan) and cost proposal for review and final approval by the FVA/PVC Technical Officer/COTR.

F.5. 52.252-2 CLAUSES INCORPORATED BY REFERENCE (JUN 1988)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request the Contracting Officer will make their full text available.

Federal Acquisition Regulation (48 CFR Chapter 1) Clause

52.212-13 Stop-Work Order (AUG 1989) & Alternate I (APR 1984)

END OF SECTION F

SECTION G

CONTRACT ADMINISTRATION DATA

G.1. COGNIZANT A.I.D. CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

G.1.1. AUTHORITY

The Contracting Officer's Technical Representative (COTR) or his designee is responsible for the day-to-day technical management of the contract and is responsible for ensuring that the terms and conditions of this contract fully support the technical requirements specified herein. In no event, will any understanding or agreement, modification, change order, or other matter which modifies the terms of the contract between the Contractor and any person other than the Contracting Officer be effective or binding upon the Government, unless delegated in writing by the Contracting Officer. The Contractor shall contact the COTR regarding problems or questions of a technical nature only.

When, in the opinion of the Contractor, the COTR requests efforts outside the scope of the contract, the Contractor will promptly notify the Contracting Officer in writing. No action will be taken by the Contractor under such technical instructions until the Contracting Officer has determined if such effort is within the contract scope.

The COTR is appointed by the Contracting Officer in writing. The following individual is hereby designated as the COTR:

Mr. David Reinmund
Agency for International Development (A.I.D.)
Bureau for Food for Peace and Voluntary Assistance
Office of Private and Voluntary Cooperation (FVA/PVC)
Rm. 103, SA-2
Washington, D.C. 20523-0220
(202) 663-2613

G.1.2. RESPONSIBILITIES

Specific COTR responsibilities include, but are not necessarily limited to, the following:

1. Issuing task orders against this contract.
2. Alerting the Contracting Officer of any potential problems which might affect price, performance, schedules, etc.
3. Issuing requests to Contracting Officer to redirect the contract effort, pursue inquiries, and perform liaison between users, the Contracting Officer, and the Contractor.
4. Assuming responsibility for the inspection and acceptance of services in accordance with Section E.
5. Providing information to the Contractor to assist in the interpretation of specifications or technical portions of the statement of work.
6. Monitoring services being performed to insure that the Contractor utilizes personnel meeting the qualifications specified in Section C.
7. Serving as a point of contact through which the Contractor may relay questions or problems of a technical nature to the Contracting Officer.
8. Providing the Contracting Officer with a copy of all correspondence which is or may be related to contractual matters.
9. Resolving discrepancies resulting from the invoicing process.

G.1.3. LIMITATIONS

Technical direction must be within the general scope of this contract. The COTR does not have the authority to issue any technical direction which:

- a. Constitutes an assignment of additional work outside the general scope of this contract;
- b. In any manner, causes an increase or decrease in the total estimated contract performance.
- c. Changes any of the expressed terms, conditions, or specifications of this contract.

G.2. TECHNICAL DIRECTIONS

Performance of the work hereunder shall be subject to the "Technical Directions" of the FVA/PVC Technical Officer/COTR. As used herein, "Technical Directions" are instructions to the Contractor which fill in details, suggest possible lines of inquiry, or otherwise complete the general Scope of Work. "Technical Directions" must be within the terms and conditions of this contract, shall not change or modify the Scope of Work in any way, and shall not constitute changes within the meaning of the contract clause entitled "Changes - Cost Reimbursement," Alternate II (APR 1984). The Contractor shall immediately notify the Contracting Officer in writing of any Technical Direction which is considered to constitute a change in the Scope of Work prior to implementing any such change.

G.3. POST-AWARD CONTRACT ADMINISTRATION OFFICE

The post-award contract administration office is MS/OP/W/MS, A.I.D., Washington, D.C. 20523-1426.

G.4. POST-AWARD ORIENTATION MEETING

Within thirty days after the award of this contract, the Contractor's key personnel shall meet with the Contracting Officer and the COTR at 15th floor reception area, 1100 Wilson Boulevard, Rosslyn, Va. for a post-award orientation meeting which will cover the terms of this contract and the respective roles of all parties. This meeting shall be in accordance with FAR 42.503-2.

G.5. MONTHLY STATUS MEETING

At 9 a.m., on the first Wednesday of each month, a monthly status meeting will be held between selected Contractor personnel, the COTR, and the Contracting Officer at the address shown in G.4 above. The purpose of this meeting will be to discuss the current status of all terms of the contract. This will be an ideal time to discuss any potential problems or approvals needed under the contract. The day and time may be changed based upon holidays and emergencies.

G.6. SMALL BUSINESS AND SMALL DISADVANTAGED BUSINESS SUBCONTRACTING

The Director of the Office of Small and Disadvantaged Business Utilization (OSDBU/MRC), A.I.D., Washington, D.C. 20523-1414 is hereby designated as the Contracting Officer's representative responsible for assisting the Contracting Officer in monitoring, evaluating, and documenting the Contractor's performance under the clause of this contract entitled "Small Business and Small Disadvantaged Business Subcontracting Plan."

G.7. PAYMENT PROCEDURES

G.7.1. INVOICE SUBMISSION

An invoice is the Contractor's bill or written request for payment under this contract for services accepted by the Government in accordance with Section E. The Contractor shall prepare invoices and shall render a hardcopy original plus (4) four copies for all charges during the month immediately following the month in which the services are formally accepted by the Government. Invoices shall be submitted to the following addresses:

ORIGINAL & 3 Copies
A.I.D./PFM/FM/CMP/DCB
Room 700, SA-2
Washington, D. C. 20523-0209

One Copy
A.I.D. FVA/PVC, David Reinmund
Room 103, SA-2
Washington, D.C. 20523-0020

NOTE: Each invoice will cite the specific Task Order Numbers for which payment is being requested. Under the prompt payment Act, receipt by the Agency is considered to be performed upon receipt of invoice by PFM/FM/CMP/DCB.

G.7.2. INVOICE CERTIFICATION

The Contractor shall submit invoices for services formally accepted under this contract to the address specified above. The COTR will check the invoices for correctness and appropriateness of the charges and will ensure that chargeable items appearing on the invoices have been formally accepted by

the Government. In the event that the COTR discovers any discrepancies in the invoice, the COTR will, in addition to following the requirements of the Prompt Payment Act, inform the Contracting Officer of such discrepancies. Under the advisement of the Contracting Officer, the COTR will take steps as necessary to resolve the discrepancy with the Contractor and secure a corrected invoice from the Contractor. Upon certification that the charges are correct and appropriate, the COTR will forward the approved invoices to the paying office specified above.

G.7.3. INVOICE PAYMENT

For the purposes of this Section, "invoice payment" is a Government disbursement of monies to the Contractor under this contract for services which are formally accepted by the Government. Invoices are payable in accordance with the requirements of the Prompt Payment Act. Payment will be processed upon the approval of a proper invoice by the COTR and financial voucher examiner. Payment shall be considered as being made on the day a check is dated or an electronic funds transfer is made.

Payment shall be made in accordance with the clauses of this contract entitled "Allowable Cost and Payment", "Prompt Payment", "Electronic Funds Transfer", "Documentation for Payment", and if applicable, "Fixed Fee" and "Letter of Credit Advance Payments".

G.8 ACCOUNTING AND APPROPRIATION DATA

DUNS No.:	11-439-5494
PIO/T No.	0381402
Project No.:	938-0230
Appropriation No.:	72-1101021.3
Allotment No.:	043-38-099-00-69-01
Budget Plan Code :	EDNA-90 13800 KG11
Amount Obligated:	\$115,102

PIO/T No. 0385001
Project No.: 938-0500
Appropriation No.: 72-1101021.7
Allotment No.: 047-38-099-00-76-01
Budget Plan Code : EDCA-90 13810 KG11
Amount Obligated: \$93,745

PIO/T No. 0384001
Project No.: 938-0158
Appropriation No.: 72-1101021.6
Allotment No.: 046-38-099-00-76-01
Budget Plan Code : EDSA-90 13810 KG11
Amount Obligated: \$466,000

PIO/T No. 0381017 & A. #1
Project No.: 938-0158
Appropriation No.: 72-1101021.3
Allotment No.: 043-38-099-00-76-01
Budget Plan Code : EDNA-90 13810 KG11
Amount Obligated: \$200,000

PIO/T No. 0384123
Project No.: 938-0238
Appropriation No.: 72-1101021.6
Allotment No.: 046-38-099-00-56-01
Budget Plan Code : EDSA-90 13810 KG33
Amount Obligated: \$65,537

Total Obligated Amount: \$940,384
Ceiling Price: \$3,796,472.37
Technical Office: FVA/PVC

G.9. ACCOUNTING FOR COSTS

All expenditures under this contract must be attributed to the appropriate A.I.D. funding source and be represented by an accounting system to reflect this. Invoices are to be submitted for reimbursement according to the A.I.D. project number under which the expenses were incurred. For each invoice submission (SF 1034 or like format), the following data must appear on the face of the submittal:

Contract No:
Project No:
Project Office: ()

Each Task Order will contain a specific task order number, which will be cited on each invoice placed against the contract.

END OF SECTION G

SECTION H

SPECIAL CONTRACT REQUIREMENTS

H.1. GENERAL REQUIREMENTS

a. Logistic Support

A.I.D. will provide five (5) desks with desk top computers in the offices of A.I.D./FVA/PVC for contract staff use while they are providing assistance on site. A.I.D. will also provide office supplies for these individuals. Contractor shall be responsible for providing or arranging all other necessary logistic support.

H.2. SECURITY REQUIREMENTS/PROPRIETARY INFORMATION

a. The Contractor shall not have access to classified information during the term of this contract.

b. The Contractor shall not have access to information proprietary to the Government. If such information is received by the Contractor, the Contractor must immediately inform the Contracting Officer and shall not undertake the provision of services without the prior consent of the Contracting Officer.

H.3. CONTRACTOR WORK FORCE AND KEY PERSONNEL

a. The key personnel which the Contractor shall furnish for the performance of this contract are as follows:

Key Personnel

Project Manager	Ada Jo Mann
Administrative Support Staff	Phillip McFerrin
	Mishawn Cole
	Winarti Soenarja
	Rick Zemlin

b. The personnel specified above are considered to be essential to the work being performed hereunder. Prior to diverting any of the specified individuals to other programs, the Contractor shall notify the Contracting Officer reasonably in advance and shall submit

justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on the program. No diversion shall be made by the Contractor without written consent of the Contracting Officer. The Contracting Officer may ratify in writing such diversion not later than 30 days after the diversion of any of the specified individuals, and such ratification shall constitute the consent of the Contracting Officer and the FVA/PVC Technical Officer. Failure to comply with these terms may be considered nonperformance by the Contractor. The listing of key personnel may, with the consent of the contracting parties, be amended from time to time during the course of this contract to either add or delete personnel, as appropriate.

H.4. DEFENSE BASE ACT (DBA) INSURANCE

Pursuant to applicable clauses of this contract entitled "Workers' Compensation Insurance (Defense Base Act)", A.I.D.'s current insurance carrier for, and from which the Contractor shall purchase, DBA insurance is Wright & Co., 1400 I Street, N.W. - Suite 1100, Washington, D.C. 20005; telex 440508; telephone (202) 289-0200, or (800) 424-9801 outside the Washington area (toll-free).

H.5. SPECIAL PROVISION REGARDING THE CLAUSES ENTITLED "TRAVEL AND TRANSPORTATION" (AIDAR 752.7002) AND "PERSONNEL" (AIDAR 752.7027, Alternate 71)

- a. In accordance with each of the above clauses of this contract, whereunder the Contractor must obtain the Contracting Officer's prior written approval for all international travel under this contract, the Contracting Officer does, hereby, provide said approval for those individuals required to travel outside the United States; provided, however, that concurrence with the assignment of any and all said individuals outside the United States is obtained by the Contractor, in writing, from the FVA/PVC Technical Officer prior to their assignment abroad. Such concurrence must be within the terms of this contract, is subject to availability of funds, and shall not be construed as authorization to increase the total estimated cost of this contract or to exceed the obligated amount, whichever is less. A copy of each concurrence issued pursuant to this paragraph shall be retained by the Contractor for audit purposes.

- b. After approval of the proposed international travel, the Contractor shall notify the U.S.A.I.D. Mission and the FVA/PVC Technical Officer of the arrival date and time and flight identification of A.I.D.-financed travellers.
- c. The Contractor shall obtain the FVA/PVC Technical Officer's prior written concurrence for travel within the United States. Such concurrence must be within the terms of this contract, is subject to availability of funds, and shall not be construed as authorization to increase the total estimated cost of this contract or to exceed the obligated amount, whichever is less.

H.6. TRAVEL EXPENSES

Notwithstanding any other provision of this contract, if any of the personnel utilized hereunder are discharged by the Contractor for misconduct or inexcusable nonperformance, travel and transportation costs associated with the assignment of substitute personnel therefore shall not be an allowable cost under this contract. Misconduct shall be defined as the deliberate and/or repeated disregard for the laws and regulations of the Cooperating Country or of A.I.D., the continued existence of conflict of interest after advice that such conflict exists, or general behavior unbecoming a professional serving as a part of the U.S. foreign assistance program (see also the clause of this contract entitled, "Personnel"). Inexcusable nonperformance shall be defined as unauthorized absences or failure to undertake and/or complete assigned tasks which are within the scope of this contract, when such absences or failures are within the control of the individual.

H.7. PROCUREMENT AND SUBCONTRACTING

For the purposes of this contract, the following A.I.D. eligibility rules apply (see also AIDAR 752.7004):

a. Authorized Geographic Code

All services/goods/commodities funded under this contract shall have their source and origin in the United States and shall meet A.I.D.'s componentry requirements, except as the Contracting Officer may otherwise agree in writing.

b. Automation Equipment

In addition to the requirements of Section H.7.c. and d. below, the Contractor must obtain the specific approval of the Contracting Officer for any purchases of automation equipment (e.g., computers, word processors, etc.), software, or related services made hereunder, if the total cost of such purchases will exceed \$100,000.

c. Anticipated Purchases

It is anticipated that the Contractor shall purchase the following items of nonexpendable equipment:

[NONE]

Notwithstanding the foregoing, prior to purchasing any nonexpendable equipment, the Contractor shall perform an analysis of the cost of purchasing such equipment vs. the cost of leasing such equipment, and shall submit such analyses to the Contracting Officer, together with the request to lease or purchase. The Contracting Officer must approve each purchase or lease.

d. Government Property

With respect to nonexpendable equipment purchased by the Contractor hereunder, the Contractor shall comply with all requirements of the clauses of this contract entitled "Government Property (Cost Reimbursement, Time-and-Material, or Labor-Hour Contracts)" (FAR 52.245-05) and "Government Property -- AID Reporting Requirements" (AIDAR 752.245-70).

e. Small Business and Small Disadvantaged Business Subcontracting

The Contractor shall comply with the requirements of the clauses of this contract entitled, "Utilization of Small Business Concerns and Small Disadvantaged Business Concerns" (FAR 52.219-08 and AIDAR 752.219-08) and "Small Business and Small Disadvantaged Business Subcontracting Plan" (FAR 52.219-09). The Contractor's Small Business and Small Disadvantaged Business Subcontracting Plan is at Attachment J.3. to this contract. The Contractor shall submit Standard Form (SF) 295 to the A.I.D. Office of Small and Disadvantaged Business Utilization for review.

H.8. ORDINARY COURSE OF BUSINESS

With respect to the clauses of this contract entitled, "Allowable Cost and Payment" (FAR 52.216-07) and "Documentation for Payment" (AIDAR 752.7003), it is understood and agreed that the Contractor may, in some circumstances, invoice and be paid for recorded costs for items or services purchased directly for this contract, even though the Contractor has not yet paid for those items or services; provided, that such costs are paid in the ordinary course of business. "The ordinary course of business" is defined in accordance with the principles established by the Prompt Payment Act, Public Law 97-177 (96 Stat. 85, 31 USC 1801), i.e. within 30 days after the Contractor's receipt of payment from A.I.D. for such costs. In those instances where the Contractor properly invoices and is paid for recorded costs which have not yet been paid by the Contractor, the Contractor agrees to pay all such costs, and especially employee compensation, consultants, subcontractors, suppliers, in the ordinary course of business. Failure to do so may be considered nonperformance by the Contractor.

H.9. CONTRACTOR LOCATION

Because of the need for frequent interaction (developing of plans, coordination, communications, briefing, debriefing, information requests, etc.) the Contractor shall maintain an operations center within the Washington metropolitan area, conveniently located to A.I.D./Washington staff.

H.10. GOVERNMENT-CONTRACTOR RELATIONSHIPS

- a. The Government and the Contractor understand and agree that the services to be delivered under this contract by the Contractor to the Government are non-personal services and the parties recognize and agree that no employer-employee or master-servant relationships exist or will exist under the contract between the Government and the Contractor and/or between the Government and the Contractor's employees. It is, therefore, in the best interest of the Government to afford the parties a full and complete understanding of their respective obligations.

- b. Contractor personnel under this contract shall not:
- (1) be placed in a position where they are appointed or employed by an A.I.D. official, or are under the supervision, direction, or evaluation of an A.I.D. official.
 - (2) be placed in a staff or policy making position.
 - (3) be placed in a position of command, supervision, administration or control over A.I.D. employees, or personnel of other contractors, or become a part of the Government organization.
 - (4) be used for the purpose of avoiding manpower ceilings or other personnel rules and regulations of A.I.D. or the Federal Office of Personnel Management.
 - (5) be used in administration or supervision of A.I.D. procurement activities.
- c. Employee Relationship: The services to be performed under this contract do not require the Contractor or its employees to exercise personal judgment and discretion on behalf of the Government, but rather the Contractor's employees will act and exercise personal judgment and discretion on behalf of the Contractor.

H.11. RECORDS/DOCUMENTS/MATERIALS

- a. Except as specifically authorized by this contract, or as otherwise approved by the Contracting Officer, records or other information, documents and material furnished by the Agency to the Contractor in the performance of this contract or information developed by the Contractor in the course of the work hereunder, will be used only in connection with the work performed under this contract. The Contractor will, upon completion or termination of this contract transmit to the Agency all records or other information, documents and materials, and copies thereof, furnished by the Agency to the contractor or developed by the contractor in the performance of this contract.

- b. The Contractor will be held responsible for safeguarding from unauthorized disclosure any information or other documents and material exempt from public disclosure by the Agency's regulations and made available to the Contractor in connection with the performance of work under this contract. The Contractor agrees to conform to all regulations, requirements, and directions of the Agency with respect to such material. The Contractor's duties under this clause will not be construed to limit or affect in any way the Contractor's obligations to conform to all security regulations and requirements of the Agency pertaining to classified information material.

END OF SECTION H

SECTION I

CONTRACT CLAUSES

I.1. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

52.252.04 Alterations in Contract (APR 1984)

Portions of this contract are altered as follows:

- (a) In the clause entitled "Payment for Overtime Premiums" (FAR 52.222-02), insert "zero" in the blank in paragraph (a).
- (b) In the clause entitled "Notification of Changes" (FAR 52.243-07), insert "7 days" in the blank in paragraph (b).
- (c) In the FAR clause entitled "Officials Not to Benefit" (FAR 52.203-1), Officials not to Benefit refers to United States Officials (AIDAR 752.203-1).
- (d) In the FAR clause entitled "Security Requirements" (52.204-2), paragraph (a) of the clause is revised as follows:

"(a) This clause applies to the extent that this contract involves access to classified ('Confidential', 'Secret', 'Top Secret'), or administratively controlled ('Limited Official Use') information" (AIDAR 752.204-2).

52.252-02 Clauses Incorporated by Reference (JUN 1988)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

- 52.202-01 Definitions (APR 1984)
- 52.203-01 Officials Not to Benefit (APR 1984)
- 52.203-03 Gratuities (APR 1984)
- 52.203-05 Covenant Against Contingent Fees (APR 1984)
- 52.203-06 Restrictions on Subcontractor Sales to the Government (JUL 1985)
- 52.203-07 Anti-Kickback Procedures (OCT 1988)
- 52.203-12 Limitation on Payments To Influence Certain Federal Transactions (JAN 1990)
- 52.204-2 Security Requirements (APR 1984)
- 52.207-3 Right of First Refusal of Employment (APR 1984)
- 52.209-06 Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment (May 1989)
- 52.215-01 Examination of Records by Comptroller General (APR 1984)
- 52.215-02 Audit-Negotiation (DEC 1989)
- 52.215-22 Price Reduction for Defective Cost or Pricing Data (APR 1988)
- 52.215-24 Subcontractor Cost or Pricing Data (APR 1985)
- 52.215-26 Integrity of Unit Prices & Alt. 1 (APR 1987)
- 52.215-30 Facilities Capital Cost of Money (SEP 1987)
- 52.215-31 Waiver of Facilities Capital Cost of Money (SEP 1987)
- 52.215-33 Order of Precedence (JAN 1986)
- 52.216-07 Allowable Cost and Payment (APR 1984)
- 52.216-08 Fixed Fee (APR 1984)
- 52.219-04 Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (FEB 1990)
- 52.219-09 Small Business and Small Disadvantaged Business Subcontracting Plan (FEB 1990)
- 52.219-10 Incentive Subcontracting Program for Small and Small Disadvantaged Business Concerns (APR 1984)

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- 52.219-13 Utilization of Women-Owned Small Businesses (AUG 1986)
- 52.219-14 Limitations on Subcontracting (OCT 1987)
- 52.219-16 Liquidated Damages-Small Business Subcontracting Plan (AUG 1989)
- 52.220-01 Preference for Labor Surplus Area Concerns (APR 1984)
- 52.220-03 Utilization of Labor Surplus Area Concerns (APR 1984)
- 52.220-04 Labor Surplus Area Subcontracting Program (APR 1984)
- 52.222-01 Notice to the Government of Labor Disputes (APR 1984)
- 52.222-02 Payment for Overtime Premiums (APR 1984)
- 52.222-03 Convict Labor (APR 1984)
- 52.222-26 Equal Opportunity (APR 1984)
- 52.222-28 Equal Opportunity Preaward Clearance of Subcontracts (APR 1984)
- 52.222-35 Affirmative Action for Special Disabled and Vietnam Era Veterans (APR 1984)
- 52.222-36 Affirmative Action for Handicapped Workers (APR 1984)
- 52.222-37 Employment Reports on Special Disabled Veterans and Veterans of the Vietnam Era (JAN 1988)
- 52.223-02 Clean Air and Water (APR 1984)
- 52.223-06 Drug-Free Workplace (JUL 1990)
- 52.224-01 Privacy Act Notification (APR 1984)
- 52.224-02 Privacy Act (APR 1984)
- 52.225-11 Certain Communist Areas (APR 1984)
- 52.225-13 Restrictions on Contracting with Sanctioned Persons (MAY 1989)
- 52.227-01 Authorization and Consent (APR 1984)
- 52.227-02 Notice and Assistance Regarding Patent and Copyright Infringement (APR 1984)
- 52.227-03 Patent Indemnity (APR 1984)
- 52.227-08 Reporting of Royalties (Foreign) (APR 1984)
- 52.227-09 Refund of Royalties (APR 1984)
- 52.227-11 Patent Rights-Retention by the Contractor (Short Form) (JUN 1989)
- 52.227-14 Rights in Data - General (JUN 1987)
- 52.228-03 Workers' Compensation Insurance (Defense Base Act) (APR 1984)
- 52.228-07 Insurance-Liability to Third Persons (APR 1984)
- 52.229-08 Taxes-Foreign Cost-Reimbursement Contracts (APR 1984)
- 52.232-09 Limitation on Withholding of Payments (APR 1984)
- 52.232-17 Interest (APR 1984)
- 52.232-18 Availability of Funds (APR 1984)
- 52.232-20 Limitation of Cost (APR 1984)

- 52.232-22 Limitation of Funds (APR 1984)
- 52.232-23 Assignment of Claims (JAN 1986)
- 52.232-25 Prompt Payment (APR 1989)
- 52.232-28 Electronic Funds Transfer Payment Methods (APR 1989)
- 52.233-01 Disputes & Alternate I (APR 1984)
- 52.233-03 Protest After Award (AUG 1989) & Alternate I (JUN 1985)
- 52.237-03 Continuity of Services (APR 1984)
- 52.242-01 Notice of Intent to Disallow Costs (APR 1984)
- 52.243-02 Changes-Cost Reimbursement (AUG 1987) & Alternate I (APR 1984)
- 52.243-07 Notification of Changes (APR 1984)
- 52.244-02 Subcontracts under Cost-Reimbursement and Letter Contracts (JUL 1985)
- 52.244-05 Competition in Subcontracting (APR 1984)
- 52.245-05 Government Property (Cost Reimbursement, Time-and-Material, or Labor-Hour Contracts) (JAN 1986)
- 52.246-03 Inspection of Supplies-Cost Reimbursement (APR 1984)
- 52.246-05 Inspection of Services-Cost-Reimbursement (APR 1984)
- 52.246-23 Limitation of Liability (APR 1984)
- 52.246-25 Limitation of Liability-Services (APR 1984)
- 52.247-63 Preference for U.S.-Flag Air Carriers (APR 1984)
- 52.247-64 Preference for Privately Owned U.S.-Flag Commercial Vessels (APR 1984)
- 52.249-06 Termination (Cost-Reimbursement) (MAY 1986)
- 52.249-14 Excusable Delays (APR 1984)
- 52.251-01 Government Supply Sources (APR 1984)
- 52.252-06 Authorized Deviations in Clauses (APR 1984)

I.2. A.I.D. ACQUISITION REGULATION (48 CFR CHAPTER 7) CLAUSES

- 752.202-1
Alt. 70 AID Definitions Clause -- General Supplement for Use in All AID Contracts (JAN 1990)
- 752.202-1
Alt. 72 AID Definitions Clause -- Supplement for AID Contracts Involving Performance Overseas (DEC 1986)
- 752.219-8 Utilization of Small Business Concerns and Small Disadvantaged Business Concerns
- 752.228-3 Worker's Compensation Insurance (Defense Base Act)
- 752.228-7 Insurance-Liability to Third Persons

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752.229-70 Federal, State and Local Taxes
752.245-70 Government Property-AID Reporting Requirements
752.245-71 Title to and Care of Property (APR 1984)
752.7001 Biographical Data (DEC 1988)
752.7002 Travel and Transportation (JAN 1990)
752.7003 Documentation for Payment (APR 1984)
752.7004 Source and Nationality Requirements for Procurement
of Goods and Services (APR 1989)
752.7005 Language, Weights, and Measures (APR 1984)
752.7006 Notices (APR 1984)
752.7007 Personnel Compensation (AUG 1984)
752.7008 Use of Government Facilities or Personnel (APR 1984)
752.7009 Marking (APR 1984)
752.7010 Conversion of U.S. Dollars to Local Currency (APR
1984)
752.7011 Orientation and Language Training (APR 1984)
752.7013
Alt. 70 Contractor-Mission Relationships (APR 1984)
752.7014 Notice of Changes in Travel Regulations (JAN 1990)
752.7015 Use of Pouch Facilities (APR 1984)
752.7020 Organizational Conflicts of Interest (MAR 1985)
752.7025 Approvals (APR 1984)
752.7026 Reports (OCT 1989)
752.7027
Alt. 71 Personnel (APR 1984)
752.7028 Differentials and Allowances (DEC 1988)
752.7029 Post Privileges (APR 1984)
752.7031 Leave and Holidays (OCT 1989)
752.7032 International Travel Approval and Notification
Requirements (JAN 1990)

END OF SECTION I

SECTION J

LIST OF ATTACHMENTS

- J.1. Contractor Employee Biographical Data Sheet (Form AID 1420-17) (one page, front and back)
- J.2. Defense Contract Audit Agency (DCAA) letter dated May 22, 1990 determining Automation Research Systems, Limited (ARS) provisional billing rates for FY 1991, 1992, and 1993 and ARS April 11, 1990 Certification of Indirect Costs (3 pages)
- J.3. Small Business and Small Disadvantaged Business Subcontracting Plan (6 pages)

END OF SECTION J

SECTION K

REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF CONTRACTOR

Completed representations, certifications and other statements of contractor are incorporated herein by reference.

END OF SECTION K

CONTRACTOR EMPLOYEE BIOGRAPHICAL DATA SHEET

(SEE PRIVACY ACT STATEMENT ON REVERSE)

INSTRUCTIONS:
Submit in triplicate to contracting officer. See reverse for Contractor Certification.

1. Name (Last, First, Middle) <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms.		2. Contractor's Name	
3. Address (include ZIP Code)		4. Contract No.	5. Position Under Contract
9. Telephone Number (include area code)		6. Proposed Salary	7. Country of Assignment
10. Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Other (specify) _____		8. Duration of Assignment	
12. Date of Birth	13. Place of Birth	11. Names and Ages of Dependents to Accompany Individual (if applicable)	
14. Citizenship (if non-U.S. citizen, give visa status)			

15. EDUCATION (include all secondary, business college or university training)

NAME AND LOCATION OF INSTITUTION	MAJOR SUBJECTS	Credits Completed		Type of Degree	Date of Degree
		Semester Hours	Quarter Hours		

16. EMPLOYMENT HISTORY

1. Give last three (3) years. Continue on reverse to list all employment related to duties of proposed assignment.
2. Salary definition - basic periodic payment for services rendered. Exclude bonuses, profit-sharing arrangements, commissions, consultant fees, extra or overtime work payments, overseas differential, or quarters, cost of living or dependent education allowances.

POSITION TITLE	EMPLOYER'S NAME AND ADDRESS	Dates of Employment (Mo., Yr.)		Salary	
		From	To	Dollars	Pcr.

17. SPECIFIC CONSULTANT SERVICES (give last three (3) years)

SERVICE PERFORMED	EMPLOYER'S NAME AND ADDRESS	Dates of Employment (Mo., Yr.)		DAILY RATE
		From	To	

18. LANGUAGE PROFICIENCY

LANGUAGE	Speaking			Reading			Writing			Understanding		
	Fair	Good	Excl.	Fair	Good	Excl.	Fair	Good	Excl.	Fair	Good	Excl.

19. Special Qualifications (honors, professional societies, special licenses, publications, research, special skills, and relevant education not previously mentioned; use reverse side of form, if necessary)

20. CERTIFICATION: To the best of my knowledge, the above facts as stated are true and correct.

Signature of Employee

Date

SOT

CONTRACTOR'S CERTIFICATION (To be completed by responsible representative of Contractor)

A. I hereby certify that ('X' appropriate box):

- The initial salary proposed herein meets the salary standards prescribed in the contract.
- The salary increase proposed herein conforms to the customary policy and practice for this organization for periodic salary increases.

B. Justification or Remarks

Signature	Title	Date
-----------	-------	------

PRIVACY ACT STATEMENT

The following statement is required by the Privacy Act of 1974 (Public Law 93-579; 88 Statute 1896).

The information requested on this form is needed by AID to evaluate your suitability for the position for which you have been nominated as a contract employee. It is necessary that you provide the information for AID to consider your nomination. The Foreign Assistance Act of 1961, as amended, constitutes authority for its collection.

Employers and educational institutions you list may be contacted for verification of the information provided. Disclosure may otherwise be made in whole or in part to any (a) foreign government concerned if required by that government in connection with their review of your nomination and (b) pursuant to any other applicable routine use listed under AID's Civil Service Employee Office Personnel Record System, AID-2 in AID's Notice of Systems of Records for implementing the Privacy Act as published in the Federal Register, or (c) when disclosure without the employee's consent is authorized by the Privacy Act and provided for in AID Regulation 15. (A copy of the Regulation and Notice of System of Records is available from AID Distribution on request.)



0121-0E230001

DEFENSE CONTRACT AUDIT AGENCY
MID-ATLANTIC REGION
ALEXANDRIA BRANCH OFFICE
6800 VERSAR CENTER, SUITE 371
SPRINGFIELD, VA 22151-4147
(202) 756-7512 • (202) 756-7788 (FAX)



22 May 1990

IN REPLY REFER TO

Mr. John Wootten
Vice-President, Finance
Automation Research Systems, Limited
4480 King Street Suite 500
Alexandria, VA 22302

Dear Mr. Wootten:

In accordance with Federal Acquisition Regulation (FAR) 42.704, we have determined Automation Research Systems, Limited's provisional billing rates for FY 1991, 1992, and 1993 as follows:

	<u>Segment Name</u>	<u>Proposed Rate</u>	<u>Recommended Rate</u>	<u>Allocation Base</u>
FY 1991	Fringe Benefits (A)	31.79	31.79	(A)
	Fringe Benefits (B)	8.70	8.70	(B)
	Fringe Benefits (C)	16.55	16.55	(C)
	On-Site Overhead	36.16	36.16	(D)
	Transit Overhead	18.29	18.29	(E)
	Off-Site Overhead	7.29	4.45	(F)
	G&A	13.19	13.05	(G)
FY 1992	Fringe Benefits (A)	31.72	31.72	(A)
	Fringe Benefits (B)	8.70	8.70	(B)
	Fringe Benefits (C)	16.76	16.76	(C)
	On-Site Overhead	36.04	36.04	(D)
	Transit Overhead	18.28	18.28	(E)
	Off-Site Overhead	7.29	4.45	(F)
	G&A	13.25	13.07	(G)
FY 1993	Fringe Benefits (A)	31.83	31.83	(A)
	Fringe Benefits (B)	8.70	8.70	(B)
	Fringe Benefits (C)	16.89	16.89	(C)
	On-Site Overhead	36.70	36.70	(D)
	Transit Overhead	18.20	18.20	(E)
	Off-Site Overhead	7.32	4.47	(F)
	G&A	13.56	13.27	(G)

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22 May 1990

Allocation Bases:

- (A) Total regular employees labor
- (B) Total part-time employment labor
- (C) Total professional help labor
- (D) Total on-site direct labor
- (E) Total facility support labor at various locations
- (F) Total off-site labor
- (G) Total cost input excluding G&A costs

All contracts, both active and inactive, should be adjusted to reflect these provisional rates.

The rates approved hereby, shall not be used for any purpose other than for provisional billings and do not apply to contracts which contain ceiling rates unless said ceiling rates are higher than the rates approved herein.

Once established, billing rates may be prospectively or retroactively revised by mutual agreement of the contracting officer or auditor and the contractor at either party's request, to prevent substantial overpayment or underpayment.

The rates, as approved, are subject to periodic review by the government at any time their use is deemed to be improper or unreasonable. Automation Research Systems, Limited is requested to advise the government promptly of any circumstances which could effect the applicability of approved rates.

The elements of indirect cost and the base or bases used in computing billing rates shall not be construed as determinative of the indirect costs to be distributed or of the bases of distribution to be used in the final settlement.

Inquiries should be directed to Mr. Herman W. Sweenk, Supervisory Auditor, at (202) 756-7512.

Sincerely,


for Mary A. Larson
Branch Manager

Copy furnished:
DCASMA Baltimore
ATTN: Ms. Leisa Bodway
Code DCASR PHI GBACG 8-S

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CERTIFICATION OF INDIRECT COSTS

This is to certify that to the best of my knowledge and belief:

1. I have reviewed the indirect cost proposal submitted herewith;
2. All costs included in this proposal to include Direct Labor, Other Direct Cost's, Overhead, and General and Administrative expenses to establish billing or final indirect cost rates for Fiscal Years 1991 through 1993 (May 1, 1990 - April 30, 1993) are allowable in accordance with the requirements of contracts to which they apply and with the cost principles for the Department of Defense applicable to those contracts;
3. This proposal does not include any costs which are unallowable under applicable cost principles of the Department of Defense, such as (without limitation): advertising and public relations costs, contributions and donations, entertainment costs, fines and penalties, lobbying costs, defense of fraud proceedings, and goodwill; and
4. All costs included in this proposal are properly allocable to Defense contracts on the basis of a beneficial or causal relationship between the expenses incurred and the contracts to which they are allocated in accordance with applicable acquisition regulations.

I declare under penalty of perjury that the foregoing is true and correct.

FIRM: AUTOMATION RESEARCH SYSTEMS, LIMITED

SIGNATURE:

NAME OF CORPORATE OFFICIAL: John F. Wootten

TITLE: Vice President of Finance

DATE OF EXECUTION: April 11, 1990



CORPORATE HEADQUARTERS
4480 King Street • Suite 500 • Alexandria, Virginia 22302
(703) 820-9000 • FAX (703) 820-9108

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This information is restricted as confidential and proprietary as provided under the Trade Secrets Act and is subject to the restrictions herein.

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**SMALL BUSINESS
AND
SMALL DISADVANTAGED BUSINESS
SUBCONTRACTING PLAN**

SUBMITTED FOR THE CONSIDERATION OF:

**Agency for International Development (A.I.D.)
Bureau for Food for Peace and Voluntary Assistance (FVA)
Office of Private and Voluntary Cooperation (PVC)**

BY:

Automation Research Systems, Limited (ARS)

Pursuant to Section 579 of Public Law 101-167 (the "Gray Amendment"), Federal Acquisition Regulations (FAR) Clause 52.219-08 and A.I.D. Acquisition Regulations (AIDAR) 752.219-08 entitled "Utilization of Small Business Concerns and Small Disadvantaged Business Concerns" and FAR 52.219-09 entitled "Small Business and Small Disadvantaged Business Subcontracting Plan" and Solicitation No. A.I.D./W/MS-90-16.

I. PURPOSE

- A. This subcontracting plan (hereinafter called the "Plan") is submitted in compliance with the policy of the United States Government that Small Businesses and Small Disadvantaged Businesses (to include Women-Owned Businesses) be given the maximum practicable opportunity to participate as subcontractors in the performance of contracts awarded by any Federal agency, and in compliance with the requirements of the above-numbered solicitation.
- B. This Plan covers all of the services of ARS which are to be provided to the A.I.D. PVC during the period of October 1, 1990 through September 30, 1993.

II. DEFINITIONS

A. Small Business Concern

The term "Small Business Concern" shall mean a small business as defined pursuant to Section 3 of the Small Business Act and relevant regulations promulgated pursuant thereto. Generally, a small business concern, as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government subcontracts, and qualifies as a small business under the size standards in the above-mentioned solicitation--Standard Industrial Classification (SIC) Code 8741, Management Services, which has an established size standard that limits concerns to average annual receipts of not more than \$3.5 million for the preceding 3 fiscal years.

B. Small Disadvantaged Business Concern

The terms "Small Business Concern owned and controlled by socially disadvantaged individuals" or "Small Disadvantaged Business Concern" shall mean a small business concern:

1. Which is at least 51 percent owned and controlled by one or more socially or economically disadvantaged individuals; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more socially and economically disadvantaged individuals; and
2. Whose management and daily business operations are controlled by one or more of such individuals.

Socially and economically disadvantaged individuals include Black Americans, Hispanic Americans, Native Americans, Asia-Pacific Americans, Asian-Indian Americans, and other minorities or any individual found to be disadvantaged by the Small Business Administration pursuant to Section 8(a) of the Small Business Act.

"Native American," as used in this provision, means American Indians, Eskimos, Aleuts, and native Hawaiians.

"Asian-Pacific American," as used in this provision, means a United States citizen whose origins are in Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territory of the Pacific Islands, the Northern Mariana Islands, Laos, Cambodia, or Taiwan.

"Asian-Indian American," as used in this provision, means a United States citizen whose origins are in India, Pakistan, or Bangladesh.

C. Women-Owned Business Concern

The term "Women-Owned Business Concern" means a business that is at least 51 percent owned by a woman or women who also control and operate it. "Control" in this context means exercising the power to make policy decisions. "Operate" in this context means being actively involved in the daily management.

D. Subcontract

The term "subcontract" shall mean any agreement (other than one involving an employer-employee relationship) entered into by ARS with a non-affiliated company or individual calling for the direct and indirect purchase of materials, components, supplies, and services needed to support ARS operations.

III. GOALS

ARS constantly seeks new sources of supply for materials, components, and services from small business, small disadvantaged business, and women-owned business concerns able to provide quality products and services in a timely and competitive fashion. Because of the varying mix of products and services provided to various Federal Government and commercial customers, only a percentage of total contract awards may reasonably be set as goals for ARS.

The subcontracting goals noted below are expressed in terms of a percentage of the anticipated total value of the contract awarded to ARS by A.I.D. to provide program and technical support to PVC.

	PERCENT	ESTIMATED VALUE
Total Subcontracts	49%	\$1.83 million
Small Business Concerns	37%	\$1.37 million
Small Disadvantaged Businesses (Gray Amendment Entities)	12%	\$.46 million

The principal services that ARS anticipates to be subcontracted are consulting services with acknowledged and qualified experts in their respective fields to provide needed services to PVC.

The development of these goals, as well as the identification of the type(s) of consultants or business concerns, was based on a pool of consultants established in the performance of A.I.D. Contract No. OTR-025-0000-C-7237 by ARS. The consultants selected for inclusion in this pool meet the qualifications anticipated as required for this effort. Each consultant has demonstrated experience in performing federal work of a similar nature. This pool has been and will continue to be updated on a continuous basis in order to maintain a sufficient number of available, well-qualified consultants to provide needed support to PVC under this contract.

ARS has included indirect costs in establishing the subcontracting goals noted above in this Plan. All direct costs (direct labor and other direct costs to include travel, consultants/subcontractors, conference facilities, etc) are "burdened" proportionately through application of applicable indirect rates.

IV. SUBCONTRACTING PLAN ADMINISTRATION

- A. The administration of the Plan will be under the direction of (hereinafter call the "Administrator"):**

Name: Robert J. Ramseth

Title: Director of Contracting

**Address: 4480 King Street, Suite 500
Alexandria, Virginia 22302**

Telephone: (703) 820-9000

- B. The duties of the Administrator are, among others:**

- 1. To develop policies and procedures to assure success of the Plan;**
- 2. To keep current a Plan acceptable to the Government;**
- 3. To establish and maintain a database and records in support of the Plan pursuant to the requirements of PL 101-167, FAR, and AIDAR;**
- 4. To search diligently for qualified small business, small disadvantaged business, and women-owned business concerns;**

5. To prepare and submit such forms as may be approved by the Office of Federal Procurement Policy, the Small Business Administration (SBA), or the Defense Contract Administration Service;
6. To maintain liaison and cooperation with the SBA, DCAS, and other agencies of the Federal Government to find and utilize qualified business concerns defined in Article II;
7. To conduct training sessions and support activities in finding and qualifying the business concerns defined in Article II;
8. To provide required records and reports and to cooperate in any authorized surveys by SBA, DCAS, or the Federal Procuring Agency; and
9. To retain and monitor subcontractors' plans for compliance with such plans.

V. PLAN TO ASSURE SUBCONTRACTING OPPORTUNITIES

The efforts to assure equitable opportunities to the business concerns defined in Article II, above, are primarily encompassed by the Administrator's duties noted above. Outreach efforts will include offering qualified firms managerial assistance, technical assistance, relaxation of deadlines, production, and quality control assistance when appropriate.

VI. FLOW DOWN OF SUBCONTRACTING CLAUSES AND SECOND TIER SUBCONTRACTING PLAN REQUIREMENTS

- A. ARS typically renders services of a standard commercial nature purchased by commercial and government customers. Subcontracts for goods or services which exceed \$500,000 require the subcontractor to adopt and comply with a subcontracting plan similar to this Plan. Such second-tier subcontracting plans will be monitored periodically for compliance by the Administrator.
- B. The clause entitled "Utilization of Small Business Concerns and Small Business Concerns Owned and Controlled by Socially or Economically Disadvantaged Individuals" and the clause entitled "Utilization of Women-Owned Business Concerns (over \$10,000)" will be included in all subcontracts which offer further subcontracting opportunities.

VII. COMPLIANCE REPORTS

ARS will submit either Standard Form 294 or 295, in accordance with the instructions on the forms and as instructed by the Contracting Officer, to the responsible DCAS Officer or Procurement activity and the SBA. ARS will cooperate fully with all reasonable and appropriate surveys and studies required by the contracting agency or the SBA in determining program compliance, provided that ARS expressly reserves the right to designate as confidential appropriate portions of any information submitted in or pursuant to all such reports, surveys, and studies.

VIII. RECORD KEEPING

ARS will maintain records of qualified small businesses, small disadvantaged businesses, and women-owned businesses as suppliers or potential suppliers. Other records will include meetings of minority purchasing council activities, educational activities attended or conducted, trade shows attended, approved supplier lists from cooperating companies, and records of internal procurement procedures designed to foster compliance with this Plan. These records will be maintained on a company-wide basis.

The following records will be maintained on all subcontract solicitations over \$100,000:

1. Whether small business was solicited; and, if not, why not;
2. Whether small disadvantaged business was solicited; and, if not, why not;
3. Whether women-owned business was solicited; and if, if not, why not; and
4. Reasons for the failure of solicited small business, small disadvantaged, or women-owned business to receive the subcontract award.

SUBMITTED BY: Automation Research Systems, Limited (ARS)

**NAME AND TITLE
OF PERSON AUTHORIZED
TO SIGN:**



John F. Wooten
Vice President, Finance

DATE: July 26, 1990

AID 1350 1
(3 87)

*PIO/T

AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1 Cooperating Country
Centrally Funded

Page 1 of Pages

2. PIO/T No
See Attached

3 Original or
Amendment No

4 Project/Activity No and Title
**Office of Private and Voluntary Cooperation
Program and Technical Support**

DISTRIBUTION

OFFICE OF FINANCIAL MANAGEMENT
Date Posted: 4-13-90
Initials: *L. Anderson*
FONDS RESERVED BY:
PFM/PM/A/PNP

5 Appropriation Symbol
See attached

6. Budget Plan Code
See attached

7. Obligation Status

Administrative Reservation

Implementing Document

8 Project Assistance Completion Date
(Mo., Day, Yr.)

9 Authorized Agent
MS/OP/W/MS

10 This PIO/T is in full conformance with PRO/AG No
Date

11a Type of Action and Governing AID Handbook

AID Contract
(HB 14)

AID Grant or
Cooperative Agreement
(HB 13)

PASA/RSSA
(HB 12)

Other

11b Contract/Grant/Cooperative Agreement/
PASA/RSSA Reference Number (if this is
an Amendment)

12 Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No

Maximum AID Financing Available	A Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		-	-0-	1,218,952	-0-
	B U.S. Owned Local Currency				

13 Mission
References

14A Instructions to Authorized Agent **MS/OP/W/MS** is requested to execute a competitive contract for the period October 1, 1990 thru September 30, 1991. Initial funding of \$1,218,952, is provided for expenditures during the first 12 months. Depending upon availability of funds and progress in the execution of the contract satisfactory to A.I.D., additional increments of funding will be added periodically. The purpose of this contract is to provide program and technical support to the Office of Private and Voluntary Cooperation (PVC) in the FVA Bureau. These services are described in the attached scope of work.

14B Address of Voucher Paying Office

A.I.D./FM/PAFD, Washington, D.C. 20523

15 Clearances—Include typed name, office symbol telephone number and date for all clearances

A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate	Phone No	B The statement of work or program description lies within the purview of the initiating office and approved agency programs	Date
	Date		
FVA/PVC, Larry Tanner <i>LW</i>		FVA/PVC, Larry Tanner <i>LW</i>	3/30/90
C FVA/PVC, Harry Wing <i>HW</i> FVA/PVC, Lenora Watlington <i>LW</i>	Date 3/30/90	D Funds for the services requested are available	Date
	3/30/90		
E FVA/PPM, Emmalita Jefferson <i>EF</i>	Date 4.2.90		

16. For the Cooperating Country The terms and conditions set forth herein are hereby agreed to

Signature _____ Date _____

Title _____

17 For the Agency for International Development

Signature *Robert H. Shuck* Date 4/2/90

Title **J O'Rourke, FVA/PPM, Acting Director**

*See HB 3, Sup A, App. C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action

Handwritten note: 4-24-90

Handwritten note: IN COPY

Handwritten number: 61

Grantee:

~~Project No.: 938-0238 (Ocean Freight/Denton)
Appropriation No.: 72-1101021.6
Allotment: 046-38-099-00-56-01
Budget Plan Code: EDSA-90-13810-KG 33
Amount: \$ 85,537
Obligation No.: 0384123~~

DELETE
DELETE
DELETE

Project No.: 938-0230 (Development Education)
Appropriation No.: 72-1101021.3
Allotment: 043-38-099-00-69-01
Budget Plan Code: EDNA 90-13800-KG 11
Amount: \$ 115,102
Obligation No.: 0381402

Project No.: 938-0500 (Child Survival)
Appropriation No.: 72-1101021.7
Allotment: 047-38-099-00-76-01
Budget Plan Code: EDCA 90-13810-KG 11
Amount: \$ 93,745
Obligation No.: 0385001

Project No.: 938-0158 (Matching Grant)
Appropriation No.: 72-1101021.3
Allotment: 043-38-099-00-76-01
Budget Plan Code: EDNA 90-13810-KG 11
Amount: \$ 544,105

Obligation No.: 0381300 - Replaced by P10/T No. 0381017 + A # 1

Project No.: 938-0158 (Matching Grant)
Appropriation No.: 72-1101021.6
Allotment: 046-38-099-00-76-01
Budget Plan Code: EDSA 90 13810 KG 11
Amount: \$ 466,000
Obligation No.: 0384001

Project No.:
Appropriation No.:
Allotment:
Budget Plan Code:
Amount: \$
Obligation No.:

Project No.:
Appropriation No.:
Allotment:
Budget Plan Code:
Amount: \$
Obligation No.:

Project No.:
Appropriation No.:
Allotment:
Budget Plan Code:
Amount: \$
Obligation No.:

099E004123

AID 1350-1 (3 87) *PIO/T	AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1. Cooperating Country Centrally Funded	Page 1 of _____ Pages
		2. PIO/T No 0384123	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
		4. Project/Activity No and Title Office of Private and Voluntary Cooperation Program and Technical Support	

FUNDS RESERVED BY:
 Initials: *[Handwritten]*
 Date Posted: *4-18-90*
 PPM/FM/A/PPM
 OFFICE OF FINANCIAL MANAGEMENTS

5. Appropriation Symbol 72-1101021.6	6. Budget Plan Code EDSA-90 13810 KG33 046-38-099-00-56-01
7. Obligation Status <input type="checkbox"/> Administrative Reservation <input checked="" type="checkbox"/> Implementing Document	8. Project Assistance Completion Date (Mo., Day, Yr.)
9. Authorized Agent	10. This PIO/T is in full conformance with PRO/AG No Date
11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14); <input type="checkbox"/> AID Grant or Cooperative Agreement (HB 13); <input type="checkbox"/> PASA/RSSA (HB 12); <input type="checkbox"/> Other	11b. Contract/Grant/Cooperative Agreement/ PASA/RSSA Reference Number (if this is an Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No _____)					
Maximum AID Financing Available	A Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		-0-	65,537	-0-	65,537
	B U S Owned Local Currency				

13 Mission References

14A Instructions to Authorized Agent **MS/OP/W/MS** is requested to execute a competitive contract for the period October 1, 1990 thru September 30, 1991. Initial funding of \$65,537 is provided for expenditures during the first 12 months. Depending upon availability of funds and progress in the execution of the contract satisfactory to A.I.D., additional increments of funding will be added periodically. The purpose of this contract is to provide program and technical support to the Office of Private and Voluntary Cooperation (PVC) in the FVA Bureau. These services are described in the attached scope of work.

14B Address of Voucher Paying Office
A.I.D./FM/PAFD, Washington, D.C. 20523

15 Clearances—Include typed name, office symbol, telephone number and date for all clearances

A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. FVA/PVC, Larry Tanner	Phone No	B The statement of work or program description lies within the purview of the initiating office and approved agency programs FVA/PVC, Larry Tanner	Date
	Date		
C FVA/PVC, Harry Wing FVA/PVC, Lenora Watlington	Date	D Funds for the services requested are available	Date
	Date		
E FVA/PPM, Emmalita Jefferson	Date 4.2.90		

16 For the Cooperating Country The terms and conditions set forth herein are hereby agreed to

Signature _____ Date _____

Title _____

17 For the Agency for International Development

Signature *[Handwritten Signature]* Date **4.2.90**

Title **J. O'Rourke, FVA/PPM, Acting Director**

*See HB 2 Sup A, App C, Att B, for preparation instructions Note. The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action

[Handwritten]
4-24-90

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AID 1350 1 387 *PIO T	AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1 Cooperating Country Centrally funded	Page 1 of 1 Pages
		2 PIO/T No 0381017-A	3 <input type="checkbox"/> Original or Amendment No <u>1</u>
		4 Project Activity No and Title 938-0158 Office of Private and Voluntary Cooperation Program and Technical Support	

DISTRIBUTION OFFICE OF FINANCIAL MANAGEMENT FUNDS DECREASED BY: Initials: <i>Handwritten</i> Date Posted: <u>6-27-90</u> PFM/FLA/A/RNP	5 Appropriation Symbol 72-1101021.3	6 Budget Plan Code EDNA-90 13810 KG11 043-38-099-00-76-01				
	7 Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	8. Project Assistance Completion Date (Mo., Day, Yr)				
	9 Authorized Agent SER/OP/W	10 This PIO T is in full conformance with PRO/AG No _____ Date _____				
	11a Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> AID Grant or Cooperative Agreement (HB 13) <input type="checkbox"/> PASA RSSA (HB 12) <input type="checkbox"/> Other	11b Contract/Grant/Cooperative Agreement/PASA/RSSA Reference Number (if this is an Amendment)				
	12 Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No _____)					
	Maximum AID Financing Available	A Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		B U.S. Owned Local Currency				
			544,105	-0-	344,105	200,000
	13 Mission References	14A Instructions to Authorized Agent The purpose of this PIO/T is to reduce the amount of funds available for this activity.				
	14B Address of Voucher Paying Office A.I.D./FM/PAFD, Washington, D. C. 20523					

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances			
A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate	Phone No 32614	B The statement of work or program description lies within the purview of the initiating office and approved agency programs	Date
Lenora Watlington, FVA/PVC <i>JW</i>	Date 6/20/90	Lenora Watlington, FVA/PVC <i>JW</i>	6/20/90
C FVA/PVC, Harry Wing <i>H.Wing</i>	Date 6/20/90	D Funds for the services requested are available	Date
E FVA/PPM, Emmalita Jefferson <i>eljo</i>	Date 6-25-90		
16 For the Cooperating Country The terms and conditions set forth herein are hereby agreed to		17 For the Agency for International Development	
Signature _____ Date _____		Signature <i>Robert A. Stark</i> Date 6/25/90	
Title _____		Title Carlos Quiros, Director, FVA/PPM	

*See HB 3, Sup A App C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

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Replaces PIOT No. 0381300

AID 1350 1 (3 87) *PIOT/T AGENCY FOR INTERNATIONAL DEVELOPMENT PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1 Cooperating Country Centrally Funded	Page 1 of _____ Pages
	2 PIOT No 0381017	3 <input checked="" type="checkbox"/> Original or Amendment No _____
	4 Project/Activity No and Title 938-0158 Office of Private and Voluntary Cooperation Program and Technical Support	

DISTRIBUTION OFFICE OF FINANCIAL MANAGEMENT I. _____ Approved by: <u>A. N. Barnett</u> 5/9/90 FUNDED BY: _____	5 Appropriation Symbol 72-1101021.3	6. Budget Plan Code EDNA-90 13810 KG11 043-38-099-00-76-01			
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8 Project Assistance Completion Date (Mo., Day, Yr)		
	9 Authorized Agent		10 This PIOT is in full conformance with PRO/AG No Date		
	11a Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> AID Grant or Cooperative Agreement (HB 13) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> Other			11b Contract/Grant/Cooperative Agreement/ PASA/RSSA Reference Number (If this is an Amendment)	
	12 Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No _____)				
	Maximum AID Financing Available		(1) Previous Total	(2) Increase	(3) Decrease
A Dollars		-0-	544,105	-0-	544,105
B U S Owned Local Currency					
13 Mission References		14A Instructions to Authorized Agent MS/OP/W/MS is requested to execute a competitive contract for the period October 1, 1990 thru September 30, 1991. Initial funding of \$544,105 is provided for expenditures during the first 12 months. Depending upon availability of funds and progress in the execution of the contract satisfactory to A.I.D., additional increments of funding will be added periodically. The purpose of this contract is to provide program and technical support to the Office of Private and Voluntary Cooperation (PVC) in the FVA Bureau. These services are described in the attached scope of work.			
14B Address of Voucher Paying Office A.I.D./FM/PAFD, Washington, D.C. 20523					

15 Clearances - Include typed name, office symbol, telephone number and date for all clearances			
A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate	Phone No	B The statement of work or program description lies within the purview of the initiating office and approved agency programs.	Date
Lenora Watlington, FVA/PVC <i>RW</i>	Date 4.27.90	FVA/PVC, Lenora Watlington <i>RW (eg)</i>	4.27.90
C FVA/PVC, Harry Wing <i>RW</i>	Date 4.27.90	D Funds for the services requested are available	Date
E FVA/PPM, Emmalita L. Jefferson <i>ely</i>	Date 4.27.90		
16 For the Cooperating Country The terms and conditions set forth herein are hereby agreed to		17. For the Agency for International Development	
Signature _____ Date _____	Signature <u>Robert A. Ward</u> Date 4/30/90		
Title _____	Title FVA/PPM, Admin. Ofcr., Robert A. Ward		

*See HB 3, Sup. A, App. C, A.1 B. for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action

for need of 5-11-90

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AGENCY FOR INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES

1 Cooperating Country
Centrally Funded

Page 1 of Pages

2. PIO/T No.
0381300

3. Original or Amendment No. _____

4. Project/Activity No and Title
938-0158
Office of Private and Voluntary Cooperation Program and Technical Support

DISTRIBUTION

5 Appropriation Symbol **72-1101021.3**

6. Budget Plan Code **EDNA-90 13810 KG11 046-38-099-00-76-01**

7. Obligation Status
 Administrative Reservation Implementing Document

8. Project Assistance Completion Date (Mo., Day, Yr.)

9 Authorized Agent

10 This PIO/T is in full conformance with PRO/AG No Date

11a Type of Action and Governing AID Handbook
 AID Contract (HB 14) AID Grant or Cooperative Agreement (HB 13) PASA/RSSA (HB 12) Other

11b Contract/Grant/Cooperative Agreement/PASA/RSSA Reference Number (If this is an Amendment)

12 Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No _____)

Maximum AID Financing Available	A Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
			544,105	-0-	544,105
	B U S Owned Local Currency				

13 Mission References

14A Instructions to Authorized Agent **The purpose of this PIO/T is to CANCEL PIO/T No. 0381300 in its entirety.**

14B Address of Voucher Paying Office
A.I.D./FM/PAFD, Washington, D.C. 20523

15 Clearances - Include typed name, office symbol, telephone number and date for all clearances

A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate Lenora Watlington, FVA/PVC	Phone No Date	B The statement of work or program description lies within the purview of the initiating office and approved agency programs FVA/PVC, Lenora Watlington	Date 4.27.90
C FVA/PVC, Harry Wing	Date	D Funds for the services requested are available	Date
E FVA/PPM, Emmalita Jefferson	Date 4.27.90		

16 For the Cooperating Country The terms and conditions set forth herein are hereby agreed to

Signature _____ Date _____

17 For the Agency for International Development

Signature **Robert A. Ward** Date **4/30/90**

Title **FVA/PPM, Admin. Ofcr., Robert A. Ward**

*See HB 3, Sup A, App C, Att B, for preparation instructions Note. The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action

CONTRACT MANAGEMENT
 5/19/90
 S. N. Barrett

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Antee:

~~Project No.: 938-0238 (Ocean Freight/Denton) DELETED
Appropriation No.: 72-1101021.6 DELETED
Allotment: 046-38-099-00-56-01 DELETED
Budget Plan Code: EDSA-90-13810-KG 33
Amount: \$ 65,537
Obligation No.: 0384123~~

Project No.: 938-0230 (Development Education)
Appropriation No.: 72-1101021.3
Allotment: 043-38-099-00-69-01
Budget Plan Code: EDNA 90-13800-KG 11
Amount: \$ 115,102
Obligation No.: 0381402

Project No.: 938-0500 (Child Survival)
Appropriation No.: 72-1101021.7
Allotment: 047-38-099-00-76-01
Budget Plan Code: EDCA 90-13810-KG 11
Amount: \$ 93,745
Obligation No.: 0385001

Project No.: 938-0158 (Matching Grant)
Appropriation No.: 72-1101021.3
Allotment: 043-38-099-00-76-01
Budget Plan Code: EDNA 90-13810-KG 11
Amount: \$ 544,105
Obligation No.: 0381300

replaced by PIOT No. 0381017

Project No.: 938-0158 (Matching Grant)
Appropriation No.: 72-1101021.6
Allotment: 046-38-099-00-76-01
Budget Plan Code: EDSA 90 13810 KG 11
Amount: \$ 466,000
Obligation No.: 0384001

Project No.:
Appropriation No.:
Allotment:
Budget Plan Code:
Amount: \$
Obligation No.:

Project No.:
Appropriation No.:
Allotment:
Budget Plan Code:
Amount: \$
Obligation No.:

Project No.:
Appropriation No.:
Allotment:
Budget Plan Code:
Amount: \$
Obligation No.: