

PDFCH322

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

Mr. Paul B. Thompson
Executive Director
World Vision Relief and Development, Inc.
919 West Huntington Drive
Monrovia, California 91016

SEP 27 1989

Subject: Grant No. AFR-0474-G-SS-9097-00

Dear Mr. Thompson:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to World Vision Relief and Development, Inc. (hereinafter referred to as "WRD" or "Grantee") the sum of three hundred thirty-four thousand U.S. Dollars (\$334,000) in support of a project entitled: "HIV/AIDS Prevention in Africa (HAPA)" as more fully described in the Attachment 1 of this Grant entitled "Schedule" and the Attachment 2, entitled "Program Description."

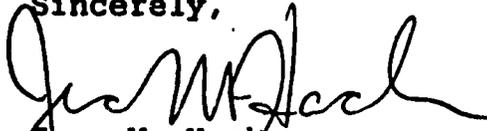
This Grant is effective and obligation is made as of the date of this cover letter and shall apply to commitments made by the Grantee in furtherance of program objectives through the estimated completion date of October 30, 1991. Funds disbursed by A.I.D. but uncommitted by the Grantee at the expiration of this period shall be refunded to A.I.D.

The total estimated amount of the program is \$652,000 of which \$334,000 is hereby obligated. A.I.D. shall not be liable for reimbursing the Grantee for any costs in excess of the obligated amount. However, subject to the availability of funds and project priorities at the time, A.I.D. may provide additional funds during the grant period up to a maximum of \$652,000. It is anticipated that the obligated amount will be sufficient through October 30, 1990.

This Grant is made to the Grantee on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2, the Program Description, and Attachment 3, the Standard Provisions, which have been agreed to by your organization.

Please acknowledge receipt of this Grant by signing all copies of this cover letter, retaining one set for your files, and returning the remaining copies to the undersigned, being sure to return all copies marked "Funds Available".

Sincerely,

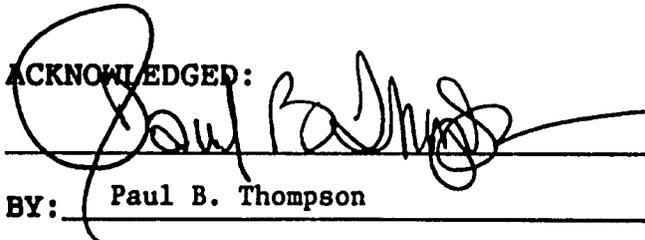


Jean M. Hacken
Grant Officer
Overseas Division-Africa
Office of Procurement

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED:



BY: Paul B. Thompson

TYPED NAME: _____

TITLE: Executive Director

DATE: October 24, 1989

FISCAL DATA

PIO/T No.	:	698-0474-3-9611704
Appropriation NO.	:	72-1191021.2
Budget Plan Code	:	GDGA-89-31698-KG12
Allotment No.	:	942-61-698-00-69-91
Total Estimated Amount	:	\$652,000
Total Obligated Amount	:	\$334,000
Technical Office	:	AFR/TR/HPN, William Lyerly
Funding Source	:	AID/W
Duns No.	:	014-825-894
Method of Payment	:	Letter of Credit 72001466
Project No.	:	698-0474
Employer I.D. No.	:	95-0059-300

FUNDS AVAILABLE
Glavin Craig
SEP 28 1989
o/c 4190
Program Acctg Division
Office of Financial Management

SCHEDULE

A. Purpose of Grant

The purpose of this Grant is to reduce the spread and impact of HIV infection through intense AIDS education and training of counselors in WVRD project areas.

B. Period of Grant

1. The effective date of this grant is the date of the Grant cover letter and the estimated completion date is October 30, 1991.
2. Funds obligated hereunder are available for project expenditures for the estimated period as of the date of the Cover Letter to October 30, 1990 as shown in the Grant Budget in Section D.

C. Amount of Grant and Payment

1. The total estimated amount of this Grant for the period shown in Section B.1 above is \$652,000.
2. A.I.D. hereby obligates the amount of \$334,000 for program expenditures during the period set forth in Section B.2. above and as shown in the Grant budget in Section D.
3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - the Optional Standard Provision, entitled "Payment - Letter of Credit".

The Grantee shall submit the required documentation to the following address:

Agency for International Development
Office of Financial Management, PFM/FM/CMPD/DCB
Room 700, SA-2
Washington, DC 20523-0209

4. Additional funds up to the total amount of the Grant shown in Section C.1. above may be obligated by A.I.D. subject to the availability of funds, project priorities at the time, and the requirements of the Mandatory Standard Provision of this Grant, entitled "Revision of Grant Budget".

D. Grant Budget

1. The following is the Grant Budget. The Grantee may not exceed the total estimated amount or the obligated amount, whichever is less (see Section C). Except as specified in the Mandatory Standard Provision of this Grant entitled "Revision of Grant Budget", as shown in Attachment 3, the Grantee may adjust line item amounts within the grand total as may be reasonably necessary for the attainment of project objectives.

	Budget		
	Year 1	Year 2	Total
HEADQUARTERS			
A. Technical Supervision & Backstopping	42,857	50,893	93,750
B. Indirect Costs - 12%	<u>5,143</u>	<u>6,107</u>	<u>11,250</u>
Total	48,000	57,000	105,000
KENYA			
A. Counseling	36,161	37,723	73,884
B. Information/Education/ Communication	50,625	52,812	103,437
C. Training/Evaluation Workshops	36,161	37,723	73,884
D. Other Direct Costs	21,696	22,634	44,330
E. Indirect Costs - 12%	<u>17,357</u>	<u>18,108</u>	<u>35,465</u>
Total	\$162,000	169,000	331,000
ZIMBABWE			
A. Counseling	16,607	12,321	28,928
B. Information/Education/ Communication	38,750	28,750	67,500
C. Training/Evaluation Workshops	33,214	24,643	57,857
D. Condom Distribution	11,071	8,214	19,285
E. Other Direct Costs	11,071	8,214	19,285
F. Indirect Costs - 12%	<u>13,287</u>	<u>9,858</u>	<u>23,145</u>
Total	\$124,000	92,000	216,000
Total A.I.D. Funds	\$334,000	318,000	652,000
WVRD Contribution			196,442
Total Program Amount			\$848,442

E. Financial Reporting

1. Financial reporting requirements shall be in accordance with the Optional Standard Provision of this grant entitled "Payment - Letter of Credit", as shown in Attachment 3.
2. The original and two (2) copies of all financial reports shall be submitted to:

Agency for International Development
Office of Financial Management, PFM/FM/CMPD/DCB
Room 700, SA-2
Washington, DC 20523-0209

In addition, three (3) copies of all financial reports shall be submitted to the Technical Office listed below:

William Lyerly AFR/TR/HPN
1515 Wilson Blvd., Room 313
Agency for International Development
Washington, DC 20523-1515

F. Program Performance Reporting

1. The Grantee shall submit quarterly program performance reports, and a final report, which briefly presents the following information:

- (a) A comparison of actual accomplishments with the goals established for the period, the findings of the investigator, or both. If the output of programs or projects can be readily quantified, such quantitative data should be related to cost data for computation of unit costs.
 - (b) Reasons why established goals were not met.
 - (c) Other pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.
2. Between the required performance reporting dates, events may occur that have significant impact upon the program. In such instances, the Grantee shall inform A.I.D. as soon as the following types of conditions become known:
- (a) Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any A.I.D. assistance needed to resolve the situation.
 - (b) Favorable developments or events that enable time schedules to be met sooner than anticipated or more work units to be produced than originally projected.
3. If any performance review conducted by the Grantee discloses the need for change in the budget estimates in accordance with the criteria established in Standard Provision of this Grant entitled "Revision of Grant Budget", the Grantee shall submit a request for budget revision.
4. Five (5) copies of each program performance report shall be submitted to the Technical Office specified in the Schedule of this Grant.

G. Title to Property

Title to and use of property financed by A.I.D. shall vest in the Grantee subject to those conditions in Optional Standard Provision of this Grant entitled "Title and Use of Property (Grantee Title)."

H. Indirect Cost Rates

Pursuant to the Optional Standard Provision of this Grant entitled "Negotiated Indirect Cost Rates - Provisional", a rate or rates shall be established for each of the Grantee's accounting periods which apply to this Grant. Pending establishment of revised provisional or final indirect cost rates for each of the Grantee's accounting periods which apply to this Grant, provisional payments on account of allowable indirect costs shall be made on the basis of the following negotiated provisional rate applied to the base which is set forth below:

Type of rate:	Provisional
Name of rate:	Indirect
Period:	From: 10/01/87 To: Until Amended
Rate:	12%
Base of Application:	Total direct cost excluding equipment and capital expenditure.

I. Special Provision

A summary of the Grantee's project is stated in Attachment 2 of the Grant entitled "Project Description". A more in-depth discussion of the project description is provided by the Grantee's proposal entitled "World Vision Relief & Development, Inc. Headquarters Program Description 1989 HAPA Grants Program For Africa For Kenya and Zimbabwe " dated March 3, 1989. The Grantee's proposal is incorporated herein by reference.

Attachment 2

Program Description

WVRD - KENYA

- Purpose:** To reduce the spread and impact of HIV infection through intense AIDS education and training of counselors in 40 WVRD project areas in two years.
- Target area:** Initially targeted will be 10 pilot urban and peri-urban areas in the greater Nairobi area, with ongoing WVRD child care and community development projects. In the second year, the project will be expanded to include 30 other communities in the larger towns along major highways where AIDS and HIV infection have a high prevalence.
- Target Pop.:** Mainly the youth, men, and women below 50 years of age and health workers in WVRD project communities. The estimated number of the targeted population is 23,000 in the first two years.
- Objectives:**
- 1) Training of at least 20 trainers and project supervisors.
 - 2) Training of at least 8 persons in each project community in AIDS education and/or counseling.
 - 3) Baseline, mid-term, and final KAP surveys.
 - 4) Reaching 95% of households with printed or illustrated educational materials.
 - 5) Encouragement of amateur youth drama groups to establish regional and national contests on AIDS related presentations.
 - 6) Development of AIDS educational materials for health workers.
 - 7) Regional AIDS workshops for health workers.
 - 8) Facilitating two national PVO meetings to foster collaboration in AIDS control.

Approach: The AIDS prevention and control project will be based in ongoing WVRD child care and community development projects, taking advantage of project infrastructures and relationships. At the community level, the project will collaborate closely with MOH units and WVRD's indigenous partner agencies, local churches, and schools.

Key Interventions:

Key interventions will consist of educational and counseling strategies based on the results of the KAP surveys. These will include:

- 1) Education of WVRD staff, partner agencies and community leaders on AIDS and on their role in prevention and control.
- 2) Education of health workers in health institutions serving project communities, on their role in AIDS prevention and control.
- 3) Counseling of HIV infected/AIDS victims and their families through trained counselors.
- 4) AIDS education of people identified "at risk".
- 5) Assistance to AIDS Hotline and counseling centers in Nairobi.

Counterpart MOH, National AIDS Committee, and indigenous partner agencies including churches and schools.

Evaluation: Evaluation of the project will be done annually by the project staff together with WVRD health professional staff and representatives of the NAC. The evaluation will be based on progress in achieving project objectives. The results of the KAP surveys done at the beginning and end of second year of the project will be considered and used in project evaluations.

WVRD - ZIMBABWE

Purpose: To assist the MOH in the prevention and control of AIDS/HIV infection through a strategy of comprehensive information, education, communication campaign and counseling on AIDS for a two year period.

Target area: Karoi, the administrative and business center of Urungwe District of Mashonaland West Province of northern Zimbabwe.

Target pop.: Ninety-nine thousand people consisting of the sexually active segment of the population. Special focus will be directed toward migrant mine and farm workers, long haul truck drivers and their mistresses, military personnel in barracks, youths in and out of school, families with HIV/AIDS victims, and women of child-bearing age.

Objectives:

- 1) Three project staff, 4 provincial MOH personnel, 8 MCH/FP Unit staff, 25 health/extension workers, 20 individuals from high risk groups, and 20 key community members to be trained for specific skills and tasks on AIDS prevention.
- 2) Fifteen AIDS prevention and control messages developed and disseminated to specific groups.
- 3) Forty percent of identified high risk groups using barrier methods of contraception.
- 4) Sixty percent of households in catchment area receive project-generated materials and/or attended a seminar on AIDS prevention.
- 5) Fifty percent of AIDS victims and their families receive counselling at least once.

Approach: Determine the level of knowledge, attitudes, beliefs, and practices on HIV/AIDS among various target groups in the project area through a baseline survey and plan project activities and strategies based on survey results. The project is to serve as a catalyst, a source of appropriate and relevant AIDS material and strategy for integrating AIDS education into health and community development projects in adjoining districts in order to contain the spread of HIV/AIDS in those districts. The project will be jointly shared with the National AIDS Committee of the MOH.

Key Interventions:

- 1) Behavior modification of high-risk groups, such as migrant workers and long-haul truck drivers, through the training of representatives of each identified group who are then expected to teach their peers about AIDS and encourage their peers to adopt preventive measures against the spread of HIV infection.
- 2) Development and dissemination of appropriate AIDS education messages through appropriate channels: activities to include identification of target population, needs assessment vis-a-vis appropriate messages for target groups, message formulation, pre-testing, modification, and adaption to appropriate media, and monitoring and evaluating coverage and effectiveness of message.
- 3) Development of a community-based support system to inform and educate communities on AIDS: Key community members, such as traditional healers, TBAs, health workers, school teachers, and village headmen, will be identified to organize discussions and map out intervention strategies to combat AIDS in their communities. This might include a strategy to assist and support AIDS victims and their families.
- 4) Supply and distribution of condoms at strategic points for high risk groups with eventual linkage to the nearest health facility.

Counterpart: The National AIDS Control Program (NACP) of the MOH.

Evaluation: KAP baseline survey, an annual evaluation at end of year 1 and final evaluation.

AID 1350-1
(3-87)

*PIO/T

AGENCY FOR
INTERNATIONAL DEVELOPMENT

PROJECT IMPLEMENTATION
ORDER/TECHNICAL
SERVICES

1. Cooperating Country
Kenya, Zimbabwe

2. PIO/T No.
698-0474-3-9611704

3. Original or
Amendment No. _____

4. Project/Activity No. and Title
**HIV/AIDS Prevention in Africa (HAPA)
Project
698-0474**

(FY 89 Grant Program - WVRD)

Page 1 of 4 Pages

DISTRIBUTION

FUNDS RESERVED BY

5/19/89

W. Lyerly

5. Appropriation Symbol
72-1191021.2

6. Budget Plan Code **GDGA-89-31698-KG12**
(942-61-698-00-69-91)

7. Obligation Status
 Administrative Reservation Implementing Document

8. Project Assistance Completion Date
(Mo., Day, Yr.) **6/30/91**

9. Authorized Agent
SER/OP/AFR

10. This PIO/T is in full conformance with PRO/AG No.
N/A Date _____

11a. Type of Action and Governing AID Handbook
 AID Contract (HB 14) AID Grant or Cooperative Agreement (HB 13) PASA/RSSA (HB 12) Other

11b. Contract/Grant/Cooperative Agreement/
PASA/RSSA Reference Number (If this is
an Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No. _____)

Maximum AID Financing Available	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
					334,000
	B. U.S.-Owned Local Currency				

13. Mission References

14A. Instructions to Authorized Agent

The purpose of this grant is to enable WVRD to develop a comprehensive information, education and communication campaign and counselling services in Mashonaland, West Province, Zimbabwe and in and around Nairobi, Kenya. These activities are described in the attached proposals and budgets.

14B. Address of Voucher Paying Office

**Office of Financial Management
Washington D.C. 20523**

**W. Lyerly
Rm. 310, 1515 Wilson Blv**

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The Project Officer certifies that the specifications in the statement of work or program description are technically adequate. <i>[Signature]</i> AFR/TR/HPN W. Lyerly	Phone No. 235-0836 Date 10 MAY 89	B. The statement of work or program description lies within the purview of the initiating office and approved agency programs. <i>[Signature]</i> AFR/TR/HPN G. Merritt	Date 11 May 89
C. AFR/PD M. June	Date 5/18/89	D. Funds for the services requested are available AFR/TR/HPN C. Burks / T. Williams AFR/DP G. Cauvin AFRM/FM/PAD G. Craig	Date 5/18/89 5/19/89

16. For the Cooperating Country: The terms and conditions set forth herein are hereby agreed to

Signature _____ Date _____

Title _____

17. For the Agency for International Development

Signature *[Signature]* Date **5/15/89**

Title **AFR/TR Keith Sherper, Director.**

*See HB 3, Sup. A, App. C, Att B, for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.