

P0005100

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D C 20523

JUN 28 1990

Ms. Winifred B. Hill
Director of Finance and Administration
National Association of the Partners of the Americas, Inc.
1424 K Street, N.W., Suite 700
Washington, D.C. 20005

Subject: Grant No.: LAC-0305-G-00-0028-00

Dear Ms. Hill:

Pursuant to the authority of the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby grants to the National Association of the Partners of the Americas (hereinafter referred to as "NAPA" or "Grantee") the sum of \$1,400,000 to provide support to NAPA's development program as described in the Schedule of this grant and in Attachment 2 entitled "Program Description."

This grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives for the estimated period July 2, 1990 to July 1, 1991. Funds dispensed by A.I.D., but uncommitted by the Grantee at the expiration of this period shall be refunded to A.I.D.

This grant is made to NAPA on condition that the funds will be administered in accordance with the terms and conditions set forth in Attachment 1, entitled the "Schedule," Attachment 2, entitled "Program Description," and Attachment 3, entitled "Index of Mandatory Standard Provisions and Optional Standard Provisions," which have been agreed to by your organization.

Please acknowledge receipt and acceptance of the grant by signing all copies of this cover letter, retain one copy for your files, and return the remaining copies to this office, being sure to return all copies marked "Funds Available."

Sincerely,



Morton Darvin
Grant Officer
Overseas Division, Chief
Office of Procurement

ACKNOWLEDGED:

THE National Association of the Partner of the Americas

By: Winifred B. Hill

Typed Name: WINIFRED B. HILL

Title: DIRECTOR OF FINANCIAL ADMIN.

Date: June 29, 1990

FUNDS AVAILABLE
Initials: K.C. Evans
6/29/90
FPM/PM/A/PTP
OFFICE OF FINANCIAL MANAGEMENT

Fiscal Data

PIO/T No:	524-0305-0653607
Appropriation Symbol:	72-1101021.8
Allotment Symbol:	048-65-524-00-69-01
Budget Plan Code:	LDHA-90-35524-IG15
Project No.:	524-0305
Obligated Amount:	\$1,400,000
Cumulative Obligation:	\$1,400,000
Total Estimated Amount:	\$1,400,000
DUNS No.:	040531808
E.I. No:	52-0848769
Project Office:	LAC/DR/HPN

Attachments:

1. Schedule
2. Program Description
3. Index of Mandatory Standard Provisions and Optional Standard Provisions

Schedule

A. Purpose of Grant

The purpose of this grant is to provide support to the grantee's development program as described in Attachment 2 to this grant, entitled "Program Description."

B. Period of Grant

1. The effective date of this grant is indicated on the Cover Letter. The estimated expiration date of this grant is July 1, 1991.
2. Funds obligated hereunder are available for program expenditures for the estimated period July 2, 1990 to July 1, 1991.

C. Amount of Grant and Payment

1. The total amount of this grant for the period shown in B.2., above, is \$1,400,000.
2. A.I.D. hereby obligates the amount of \$1,400,000 for U.S. Dollar program expenditures during the period set forth in B.2., above, as shown in the Financial Plan below. None of this assistance may be provided to or through the Government of Nicaragua.
3. Payment shall be made to the Grantee in accordance with procedures set forth in Attachment 3 - Optional Standard Provision No. 1 entitled "Payment - Letter of Credit."
4. Documentation required by the payment provision noted above shall be submitted to:

Cash Management & Payments Division
Office of Financial Management
Agency for International Development
PFM/FM/CMPD/DCB
Room 700, SA-2
Washington, D.C. 20523

D. Financial Plan

The following is the financial plan for this grant, including local cost financing items, if authorized. Revisions to this Plan shall be made in accordance with the Standard Provision of this grant entitled "Revision of Grant Budget." A more detailed breakdown of individual line items is included in the Grantee's proposal which is incorporated herein by reference.

COST ELEMENT

1. PROGRAM COSTS

a. Program A - Health Professional Training	\$94,490
b. Program B - Institution Building	\$745,772
c. Regional Center - Nicaragua	\$151,100
d. Regional Center = Wisconsin	\$74,927

Total Program Costs \$1,066,289

2. NAPA MANAGEMENT COSTS \$109,490

3. INDIRECT COSTS at 19.07% \$224,221

Grand Total \$1,400,000

E. Overhead Rate

Pursuant to the Standard Provision of this grant entitled "Negotiated Indirect Cost Rates - Provisional," an indirect cost rate is established. A Fringe Benefit rate is also established. The cost rates, included in the Negotiated Indirect Cost Rate Agreement dated July 24, 1989 between NAPA and USAID, are as follows:

<u>Rates</u>	<u>Base</u>	<u>Period</u>
(a) G&A 19/07%	(b) Fringe Benefits 19%	1/1/90 until amended

- (a) Total direct costs
- (b) Total salaries

F. Title to Property

Title to property procured under this grant will vest in the grantee in accordance with Optional Standard Provision 20 of this grant.

G. Special Provisions

Fund-raising expense or "Resource Development Costs" will not be reimbursed either as direct or indirect costs under this grant.

H. Authorized Geographic Code

The authorized geographic code for procurement of goods and services under this grant is "935," Special Free World. This includes any area or country in the Free World and the cooperating country itself.

I. Closeout Procedures

This section prescribes uniform closeout procedures for this grant.

1. The following definitions shall apply for the purpose of this section:
 - a. Closeout. The closeout of a grant is the process by which A.I.D. determines that all applicable administrative actions and all required work of the grant have been completed by the grantee and A.I.D.
 - b. Date of Completion. The date of completion is the date on which the work under the grant is completed or the date on the award document, or any supplement or amendment thereto, on which A.I.D. sponsorship ends.
 - c. Disallowed Costs. Disallowed costs are those charges to a grant that A.I.D. or its representative determines to be unallowable in accordance with the applicable Federal cost principles or other conditions contained in the grant.
2. A.I.D. closeout procedures include the following requirements:
 - a. Upon request, A.I.D. shall make prompt payments to a grantee for allowable reimbursable costs under the grant being closed out.

- b. The grantee shall immediately refund any balance or unobligated (Unencumbered) cash that A.I.D. has advanced or paid and that is not authorized to be retained by the grantee for use in other grants or agreements.
- c. A.I.D. shall obtain from the grantee within 90 calendar days after the grant expires all financial, performance, and other reports required as a condition of the grant. A.I.D. may grant extensions when requested by the grantee.
- d. The grantee shall account for any property acquired with A.I.D. funds or received from the Government in accordance with Attachment N of OMB Circular A-110 entitled "Property Management Standards."
- e. In the event a final audit has not been performed prior to the closeout of the grant, A.I.D. shall retain the right to recover an appropriate amount after fully considering the recommendations on questioned costs resulting from the final audit.

MSS/OP/OS:LKelly:ah:2318r:6/26/90

Executive Summary

As an amendment to the proposal presented to USAID responding to Invitation for Application (No. OS-90-003), Partners of the Americas requests a grant of \$1,700,000 to implement a 12 month assistance program to address the needs of children who have been orphaned as a result of the civil strife in Nicaragua.

It is conservatively estimated that over 15,000 children have been orphaned in Nicaragua. Existing orphanages, both private and public, are not adequately equipped to address their needs. These children have been without adequate medical attention and psychological support for over a decade. They have been traumatized by witnessing the long term violence of war. They have seen entire families displaced. Their schooling has been poor and often interrupted. They have not been able to exercise each child's right to play, nor enjoy even a brief childhood.

Partners of the Americas, in conjunction with the Nicaragua-Wisconsin partnership, proposes to:

- (1) Combat the major causes of child mortality in Nicaragua -- diarrhea, malnutrition and lack of childhood immunizations -- by supplying orphanages with adequate amounts of immunizations, and providing basic food staples, such as milk, to orphanages.
- (2) Strengthen the health care provided to orphans by providing basic medicines and medical supplies to orphanages.
- (3) Improve medical attention provided to orphans by upgrading the skills of primary health providers at a selected number of orphanages and the local clinics which serve the orphanages.
- (4) Increase the support and attention provided to orphans by upgrading orphanage facilities, supplying child development toys, equipping outside recreational facilities and making available basic educational materials and supplies.
- (5) Strengthen the psychological services available to orphans with psychological problems by training staff in trauma identification and treatment.

Proposed Project

Project Definition and Scope

The country of Nicaragua has been engaged in a civil war for over a decade. As a result of the conflict, the availability of medical supplies, vaccines and basic foodstuffs has been severely limited and allied health professionals have received little, if any, training in the most current technologies. This situation has had especially devastating consequences for orphans -- a population which, even in the best of times, is marginal. These children have been denied adequate medical, psychological and nutritional care.

Project Purpose

Partners of the Americas is proposing to provide immediate attention to the medical, psychological and nutritional needs of approximately 15,000 Nicaraguan orphans and to strengthen the institutions responsible for providing for their ongoing care.

Project Outputs

Training

- Approximately 10 Nicaraguan physicians and nurses will participate in one to three month training programs in the United States in such areas as child trauma, pediatrics, gastroenterology, and emergency response.
- Approximately 50 Nicaraguan mental health professionals and orphanage staff members will participate in a three week training program in Nicaragua which will include trauma identification, treatment, general counselling skills and recreational therapy.

Institution Building

- Partners will purchase, ship and distribute supplies to a minimum of 15 private orphanages. Supplies will include medicine, powdered milk, vaccines and medical supplies. Appropriate storage for supplies, especially vaccines, will be provided.
- Partners will design and equip recreational areas at a minimum of 15 orphanages. The equipment will be designed to stimulate mobility and dexterity while at the same time providing youthful enjoyment.
- In collaboration with each of the 15 orphanages, Partners will establish community vegetable gardens to guarantee the provision of fresh fruits and vegetables for the children.

Project Management

Organization

The National Association of the Partners of the Americas (NAPA), located in Washington, DC, will be responsible for overall management of the program as it was for CSAP. The staff responsible for the program have extensive experience working in Nicaragua, Central America, and in the areas of health, rehabilitation and emergency response.

There will also be two project coordination points outside of Washington: (1) Madison, Wisconsin, and (2) Managua, Nicaragua. The key staff in each of these offices have experience with the programs and people of Nicaragua.

Washington, DC

Project Director

Barbara Bloch - Barbara Bloch joined Partners three years ago to serve as the Partnership Representative for the Nicaragua-Wisconsin Partners. In this capacity, Barbara provides the daily organizational support to Partner volunteers in Nicaragua and Wisconsin. Barbara has been in Nicaragua recently and maintains open lines of communications with all the committees. Barbara is fluent in Spanish and has spent 20 years working overseas.

Technical Advisors

Frederick Krause - Fred Krause came to Partners from the U.S. Department of Health and Human Services to fill the position of Director of Health Services. This program is responsible for developing and supporting health programs and assisting in special projects for handicapped people. Fred served as Executive Director of the President's Committee on Employment for the Handicapped.

Jim Feaster - Jim Feaster will join Partners in July 1990 as Director of the Emergency Preparedness Program. Jim has over ten years of experience in project management, training, administration and technical assistance. He comes to Partners from Computer Data Systems, Inc., where he managed a computer technology contract for the Department of Energy. Previously, he spent four years implementing a Technical Support Group for the Agency for International Development's IRM Technical Support Division. Jim has extensive experience in procurement support, budget preparation and contract negotiation.

Nicaragua

Project Director

Nini de Lopez - Nini de Lopez is president of the Nicaragua Partners and has been active in several community service organizations. She is on the board of Planned Parenthood and the Nicaraguan Red Cross Blood Bank. Nini was the program coordinator for USAID's Children Assistance Program (CSAP) and responsible for assisting in the activities of all PVOs working in Nicaragua in 1988.

Project Assistant

José Antonio Canton - José Canton has served as the Executive Director of the Nicaragua-Wisconsin Partners for over seven years. He was one of the founders of the Nicaragua Partners and has been an active member of the committee for over 25 years. Dr. Canton is a pediatrician and received a Masters degree from John Hopkins University in public health. He assisted in the establishment of the "Partner Cities" program and the development of a public health network throughout the country.

Reporting/Monitoring:

1. Monthly/Quarterly Reporting: Reports on project implementation are due monthly for the first three months of program activity and quarterly thereafter. Ten copies of the "Monthly/Quarterly Report on Program Implementation" should be submitted to the A.I.D. Project Officer not later than five working days after the last day of the month on which they are due.

The monthly/quarterly reports will be used by A.I.D. to redirect project emphasis when appropriate. Specific questions that these reports should address include the following:

- Is staffing in Nicaragua adequate?
 - What quantitative information is there about orphans (served and unmet demand for services)?
 - What activities proposed are relevant to these needs; what activities are more appropriate based on the needs assessment?
 - What is the donation/projected cost mix (estimates only) for specific activities?
2. Final Report: A final, end-of-project report will be required via a format to be provided to the recipient at a later date.
 3. Interim Reports: Prior to the required final performance reporting date, events may occur that have significant impact upon the project. In such instances, the recipient shall inform the Grant and Project Officers as soon as the following types of conditions become known:
 - a. Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work activities by the scheduled time period. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.

b. Favorable developments or events that enable time schedules to be met sooner than anticipated or more work activities to be performed than originally projected.

4. Site Monitoring:

From time-to-time A.I.D. officers and/or their representatives will, with prior notification to the recipient, visit selected project sites.

5. Activities Initiation

Under previous CSAP activities in Nicaragua, NAPA demonstrated their capacity to organize rapidly and efficiently. USAID expects NAPA to initiate program activities in Nicaragua within 30 days or less of the execution of the grant.

6. Audits:

An end of project financial audit is required in order to assure proper expenditures of funds in accordance with the grant agreement.

AID 1350 1 (3 87)	AGENCY FOR INTERNATIONAL DEVELOPMENT	1 Cooperating Country NICARAGUA	Page 1 of 3 Pages
		2. PIO/T No 524-0305- 0653607	3 <input checked="" type="checkbox"/> Original or Amendment No _____
		4 Project/Activity No and Title Assistance for Displaced Children (Orphans): National Association of Partners of the Americas (NAPA)	

DISTRIBUTION <i>6/12/90</i> <i>S. A. Schieck</i> <i>6/12/90</i>	5 Appropriation Symbol 72-1101021.8 (048-65-524-00-69-01)		6 Budget Plan Code LDHA-90-35524-IG15			
	7 <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8 Project Assistance Completion Date (Mo., Day, Yr) N/A			
	9 Authorized Agent MS/OP/OS		10 This PIO/T is in full conformance with PRO'AG No Date			
	11a Type of Action and Governing AID Handbook <input type="checkbox"/> AID Contract (HB 14) <input checked="" type="checkbox"/> AID Grant or Cooperative Agreement (HB 13) <input type="checkbox"/> PASA RSSA (HB 12) <input type="checkbox"/> Other		11b Contract Grant Cooperative Agreement PASA-RSSA Reference Number (If this is an Amendment) N/A			
	12 Estimated Financing (A detailed budget in support of column (2) is attached as Attachment No 2)					
Maximum AID Financing Available		A Dollar	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
				1,400,000		1,400,000
		B U.S. Owned Local Currency				
13 Mission References	14A Instructions to Authorized Agent MS/OP/OS is requested to execute a grant with the National Association of Partners of the Americas (NAPA) to carry out approved activities under the Assistance for Displaced Children (Orphans) Program as outlined in the Program Description, Attachment 1. FUNDS NOT AUTHORIZED FOR OBLIGATION UNTIL CN HAS EXPIRED WITHOUT OBJECTION.					
14B Address of Voucher Paying Office	FM					

Invitation for Application (IA) No. OS-90-003
Auth. Memo Brown/Schieck td. 4/11/90

15 Clearances—Include typed name, office symbol, telephone number and date for all clearances			
A The Project Officer certifies that the specifications in the statement of work or program description are technically adequate LAC/DR/HPN: J. Klement LAC/DR/HPN: T. Park	Phone No 647-9484	B The statement of work or program description lies within the purview of the initiating office and approved agency programs LAC/DP: J. Francis LAC/DP: C. Williams	Date 4/13/90
	Date 4/13/90		Date 4/11/90
C LAC/DR: L. Odle EC/LAC: K. Hansen LAC/DR: E. Brineman	Date 4/13/90	D Funds for the services requested are available FM	Date
	Date 4/16/90		Date
16 For the Cooperating Country. The terms and conditions set forth herein are hereby agreed to		17 For the Agency for International Development	
Signature _____ Date _____		Signature Terrence J. Brown, Director 5-21-90 Title LAC/DR	

*See HB 3, Sub A App C Att B for preparation instructions. Note: The completed form contains sensitive information whose unauthorized disclosure may subject an employee to disciplinary action.

14