

PO-FAI-949

# CONTRACT AMENDMENT

CONTRACT/AGREEMENT  
DATA SHEET

**B** 2754

1.M/SER/CM/SD/SS  
Action Monitor: L.B.

2. Date PIO/T Received:  
7 / 17 / 84

PART ONE: COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS

3. Contract/Agreement Number:  
PDC-0100-I-00-2071-05

*100*

4. Contractor/Recipient Name:  
National Rural Electric Cooperative Association

5. Organization Symbol:  
NRECA

6. Project Title:

7. Project Officer's Name:  
W. Holcomb

8. Organization Symbol:  
EVA/PVC

9. Requisitioning  
Document ID No: MEMO

19. Budget ED 1182-13810-DG11  
Plan Code: 246-38-099-00-76-21  
72-1121021.6

10. TYPE OF ACTION:  
A. New Acquisition/Assistance  
B. Continuation of activities set forth in a contractual document **FPR**  
C. Revision of work scope/purpose of award

**B**

20. Country or Region of Performance: World Wide

11. Amount of this PIO/T: U.S. \$ -0-

21. a. This Action Increases TEC by \$ 0  
b. Total Est. Cost of Contractual Document \$ 0

12. Amount Obligated/Subobligated/Deobligated by this Action: U.S. \$ 0

22. Amount of Non-Federal Funds Pledged to the Project: U.S. \$ 0

13. Cumulative Obligation: U.S. \$ 0

23. Effective Date of this Action: 7/30/84

14. This Action Funded Through: 1/31/85

24. Estimated Completion/Expiration Date: 1/31/85

15. Date Contractual Documents Signed by AID Official: 9/14/84

25. Contractor DUNS Number: 045497427

16. Incrementally Funded Contract: No

26. Consultant Type Award: No

17. Host Country/Counterpart Inst. (Univ. Contracts) NA

27. Number of Person Months: (PASA/RSSA only) NA

18. Campus Coordinator: (Univ. Contracts) NA

28. Number of Persons: (PASA/RSSA only) NA

29. Negotiator's Typed Name: J. Abood

30. Negotiator's Signature: *John P. Abood*

31. Date Signed: 9/14/84

32. Contract/Grant Officer's Organization Symbol: SOJ/PDC

33. Contract/Grant Officer's Signature: *[Signature]*

34. Date Signed: 7/09/84

PART TWO: COMPLETE EACH BLOCK FOR NEW ASSISTANCE/ACQUISITION ACTIONS ONLY

35. SELECTION PROCEDURES:
- A. Formally Advertised
  - B. Negotiated Price Competition, General Procedure
  - C. A&E
  - D. Ed. Inst. and/or Int'l. Research
  - E. Collaborative Assistance
  - F. Predominant Capability
  - G. Unsolicited Proposal

ENTERED  
SEP 12 1984  
STAT Section

- H. Procurement to be Performed by the Contractor in Person
- I. Sole Source
- J. Impairment of Foreign Policy Objectives
- K. 8(a) Selection
- L. Grant/Cooperative Agreement
- M. Competitive
- N. Noncompetitive
- O. Small Business Set Aside
- P. Overseas Procuring Activities

ORIGINAL

DUNS 04-549-7427 10 SEP 1984

STANDARD FORM 10, MAY 1962  
GENERAL SERVICES ADMINISTRATION  
REG. NO. 202 101 OFR 1-10,101  
AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION NO. PDC-0100-I-00-2071-05  
2. EFFECTIVE DATE 7/30/84  
3. SOLICITATION/PURCHASE REQUEST NO. N/A  
4. PROJECT NO. (If applicable)

5. ISSUED BY PDC Branch CODE JA  
Services Operations Division  
Office of Contract Management  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
Washington, D.C. 20523  
6. TECHNICAL OFFICE: FVA/PVC CODE

7. CONTRACTOR NAME AND ADDRESS CODE FACILITY CODE  
National Rural Electric Cooperative Association  
1900 Massachusetts Ave. N.W.  
Washington, D.C. 20036  
DUNS 045497427  
8. AMENDMENT OF SOLICITATION NO.  
9. MODIFICATION OF CONTRACT/ORDER NO. PDC-0100-I-00-2071-05  
DATE 5/30/82 (See block 11)

9. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS  
10. ACCOUNTING AND APPROPRIATION DATA (If required)  
3827019 EDAA82-13810-DG11 Amount Obligated: 0  
72-1121021.6 246-38-099-00-76-21 Cum. Inc. Oblig.: 0

11. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS  
12. DESCRIPTION OF AMENDMENT/MODIFICATION

The purpose of this modification is to extend the expiration date of this contract to Jan. 31 1985 All other terms and conditions remain unchanged.

ORIGINAL

13. CONTRACTOR/OFFICE IS NOT REQUIRED TO SIGN THIS DOCUMENT  
14. NAME OF CONTRACTOR/OFFICE  
15. SIGNATURE OF CONTRACTOR/OFFICE  
16. DATE SIGNED  
17. NAME OF CONTRACTING OFFICE  
18. DATE SIGNED

Samuel E. Bunker, Administrator

8/24/84

SFP 4 1984

*10/11*  
*IA*  
*(cf. notes)*  
*10/11*

July 1, 1984

MEMORANDUM

TO: CM/SDD/PDC, Judith Johnson  
FROM: FVA/PVC, Wilbert M. Holcomb  
SUBJECT: Extension of IQC Contracts with Cooperatives

The purpose of this memorandum is to request CM to extend (without additional funding) for six months (July 31, 1984 to January 31, 1985) IQC contracts to the following organizations: National Rural Electric Cooperative Association (NRECA) PDC-0100-I-00-2071-00, Cooperative Housing Foundation (CHF) PDC-0100-I-00-2068-00, Agricultural Cooperative Development International (ACDI) PDC-0100-I-00-2067-00, Cooperative League of the U.S.A. (CLUSA) PDC-0100-I-00-2069-00; and the World Council of Credit Unions (WOCCU) PDC-0100-I-00-2070-00.

**PART ONE: COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS**

3. Contract/Agreement Number: PDC-0100-I-00-2071-04	
4. Contractor/Recipient Name: National Rural Electric Cooperative Association	5. Organization Symbol: NRECA
6. Project Title:	
7. Project Officer's Name:	8. Organization Symbol: FVA/PVC

9. Requisitioning Document ID No: 3827019	19. Budget Plan Code: EDAAB2-13810-DG11 App. 72-1121021.6, All. 246-38-099-00-76-21
10. TYPE OF ACTION: A. New Acquisition/Assistance B. Continuation of activities set forth in a contractual document C. Revision of work scope/purpose of award	20. Country or Region of Performance: <i>World wide</i>
11. Amount of this PIO/T: U.S. \$ <i>-0-</i>	21. a. This Action Increases TEC by \$ <i>0</i> b. Total Est. Cost of Contractual Document \$ <i>0</i>
12. Amount Obligated/ Subobligated/ Deobligated by this Action: U.S. \$ <i>0</i>	22. Amount of Non-Federal Funds Pledged to the Project: U.S. \$ <i>0</i>
13. Cumulative Obligation: U.S. \$ <i>0</i>	23. Effective Date of this Action: <i>4/30/84</i>
14. This Action Funded Through: <i>7/30/84</i>	24. Estimated Completion/ Expiration Date: <i>7/30/84</i>
15. Date Contractual Documents Signed by AID Official: <i>5/18/84</i>	25. Contractor DUNS Number: <i>0145497427</i>
16. Incrementally Funded Contract: <i>NO</i>	26. Consultant Type Award: <i>NO</i>
17. Host Country/ Counterpart Inst.: (Univ. Contracts) <i>NA</i>	27. Number of Person Months: (PASA/RSSA only) <i>NA</i>
18. Campus Coordinator: (Univ. Contracts) <i>NA</i>	28. Number of Persons: (PASA/RSSA only) <i>NA</i>

29. Negotiator's Typed Name: J. McAvoy	30. Negotiator's Signature: <i>[Signature]</i>	31. Date Signed: <i>5/17/84</i>
32. Contract/Grant Officer's Organization Symbol: SOD/PDC	33. Contract/Grant Officer's Signature: <i>[Signature]</i>	34. Date Signed: <i>5/18/84</i>

**PART TWO: COMPLETE EACH BLOCK FOR NEW ASSISTANCE/ACQUISITION ACTIONS ONLY**

35. SELECTION PROCEDURES: A. Formally Advertised B. Negotiated Price Competition, General Procedure C. A&E D. Ed. Inst. and/or Int'l. Research E. Collaborative Assistance F. Predominant Capability G. Unsolicited Proposal	H. Procurement to be Performed by the Contractor in Person <input type="checkbox"/> I. Sole Source J. Impairment of Foreign Policy Objectives K. 8(a) Selection ● Grant/Cooperative Agreement L. Competitive M. Noncompetitive N. Small Business Set Aside O. Overseas Procuring Activities
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ORIGINAL

18 MAY 1984

STANDARD FORM 30, JULY 1969  
GENERAL SERVICES ADMINISTRATION  
REG. PROC. REG. (41 CFR 101-11.6)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

PAGE 1

1. AMENDMENT/MODIFICATION NO. PDC-0100-I-00-2071-04  
2. EFFECTIVE DATE 30 Apr 84  
3. SOLICITATION/PURCHASE REQUEST NO.  
4. PROJECT NO. (If applicable)

5. ISSUED BY PDC Branch CODE JM  
Services Operations Division  
Office of Contract Management  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
Washington, D.C. 20523  
6. TECHNICAL OFFICE: FVA/PVC  
CONR

7. CONTRACTOR NAME AND ADDRESS CODE FACILITY CODE  
National Rural Electric Cooperative Association  
1800 Massachusetts Ave. N.W.  
Washington, D.C. 20036  
8. AMENDMENT OF SOLICITATION NO.  
DATE (See block 9)  
MODIFICATION OF CONTRACT/ORDER NO. PDC-0100-I-00-2071-04  
DATE (See block 11)

9. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS  
 The above mentioned amendment is considered as an add-on to block 12. The hour and date specified for receipt of Offers is amended.  - not amended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:  
a) by signing and returning a copy of the amendment (b) by acknowledging receipt of the amendment on each copy of the offer submitted or (c) by separate letter or telegram which includes a reference to the amendment and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such request is later made reference to the amendment and the amendment, and is received prior to the opening hour and date specified.

10. ACCOUNTING AND APPROPRIATION DATA (If required)  
3827019 EDAA82-13810-DG11 Amount Obligated: 0  
72-1121021.6 246-38-099-00-76-21 29 549 7957 Cum. Amc. Oblig.: 0

11. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS  
100  This Change Order is issued pursuant to \_\_\_\_\_  
The Changes set forth in this block 12 are made to the above mentioned contract/order.  
101  The above mentioned contract/order is modified to reflect the administrative changes (such as changes in issuing office, appropriation data, etc.) set forth in block 12.  
102  This Supplemental Contract is entered into pursuant to authority of the FAA of 1961, as amended, and EO 11223 & 12163.  
It modifies the above mentioned contract as set forth in block 12.

12. DESCRIPTION OF AMENDMENT/MODIFICATION  
  
The purpose of this modification is to extend the expiration date of this contract to 30 July 84. All other terms and conditions remain unchanged.

ORIGINAL

13.  CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT  CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN \_\_\_\_\_ COPIES TO ISSUING OFFICE

14. NAME OF CONTRACTOR/OFFEROR  
15. SIGNATURE OF CONTRACTOR/OFFEROR  
16. UNITED STATES OF AMERICA  
17. SIGNATURE OF CONTRACTING OFFICE  
18. DATE SIGNED

19. NAME AND TITLE OF SIGNER (Type or print)  
Samuel E. Bunker, Administrator  
International Programs Division  
20. DATE SIGNED  
5/11/84  
21. NAME OF CONTRACTING OFFICE (Type or print)  
22. DATE SIGNED  
5/18/84

file # 2-27

AID 1380-1 (10-79)	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country Centrally Funded	Page 1 of Pages
		2. P.I.O.T. No. 352-7019	3. <input type="checkbox"/> Original or <input checked="" type="checkbox"/> Amendment No. 1
PIO/T	PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	4. Project Activities No. and Title 932-0100 Special Activities National Rural Electric Cooperative Association (NRECA)	

DISTRIBUTION	5. Application Symbol 72-1121(21.0)		6. Allocation Symbol and Charge 246-38-000-00-75-43 *		
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Project Assistance Completion Date (M.C. Day, Yr.)		
	9. Authorized Agent AID/A		10. This P.I.O.T. is in full conformance with PRO AG Date		
	11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AIC Contract (MB 14) <input type="checkbox"/> PASA RSSA (MB 12) <input type="checkbox"/> AID Grant (MB 13) <input type="checkbox"/> Other			11c. Contract Grant PASA RSSA Reference Number (if this is an Amendment)	
12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)					
		1. Previous Total	2. Increase	3. Decrease	4. Total to Date
Maximum AID Financing	A. Dollars	3,000	--	--	3,000
	B. U.S. Owned Local Currency				

13. Mission References	14a. Instructions to Authorized Agent SER/GA/SCD/FVA is requested to amend the IQC contract with the National Rural Electric Cooperative Association to extend the termination date from April 30, 1984 to April 30, 1985, un-funded extension. NRECA requests that Article VI of the contract - salaries, wages, and compensation, be renegotiated.  * EDA62 13810 LG 11
	14b. Address of Voucher Paying Office AID/FM/PAD Washington, D.C. 20523

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are not in conflict with any existing or approved agency programs MORLOCK, FVA/FVC	Phone No. 235 8420 Date 2/23/84	B. The statement of work is within the purview of the existing and approved agency programs IAHEMAN, FVA/FVC	Date 2/27/84
C. Funds for the services requested are available BUSHNER, FVA/FVC	Date 2/23/84	(INFO)	
E. MCKAY, FVA/PPE	Date 2/22/84	B WILLIAMS, FM/PAD	

16. For the cooperating country. The terms and conditions set forth herein are hereby agreed to	17. For the Agency for International Development
Signature _____ Date _____	Signature <u>L. C. Stamberg</u> Date <u>2/27/84</u>
Title _____	Title <u>Deputy Director</u>

**PART ONE: COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS**

3. Contract/Agreement Number: PDC-0100-I-00-2071-03		100	
4. Contractor/Recipient Name: National Rural Electric Cooperative Association		5. Organization Symbol: NRECA	
6. Project Title: <i>Advisory Services</i>			
7. Project Officer's Name: <i>Neil Halcomb</i>		8. Organization Symbol: FVA/PC	
9. Requisitioning Document ID No: <i>Memo</i>		19. Budget Plan Code: <i>NIA</i>	
10. TYPE OF ACTION: A. New Acquisition/Assistance B. Continuation of activities set forth in a contractual document C. Revision of work scope/purpose of award		20. Country or Region of Performance: <i>Worldwide</i>	
11. Amount of this PIO/T: U.S. \$ <i>-0-</i>		21. Total Estimated Cost of the Contractual Document: U.S. \$ <i>-0-</i>	
12. Amount Obligated/Subobligated/Deobligated by this Action: U.S. \$ <i>-0-</i>		22. Amount of Non-Federal Funds Pledged to the Project: U.S. \$ <i>-0-</i>	
13. Cumulative Obligation: U.S. \$ <i>-0-</i>		23. Effective Date of this Action: <i>03/25/83</i>	
14. This Action Funded Through: <i>N/A / /</i>		24. Estimated Completion/Expiration Date: <i>04/29/84</i>	
15. Date Contractual Documents Signed by AID Official: <i>03/25/83</i>		25. Contractor DUNS Number: <input type="text"/>	
16. Incrementally Funded Contract: <i>NO</i>		26. Consultant Type Award: <i>NO</i>	
17. Host Country/Counterpart Inst.: (Univ. Contracts) <i>N/A</i>		27. Number of Person Months: (PASA/RSSA only) <i>N/A</i>	
18. Campus Coordinator: (Univ. Contracts) <i>N/A</i>		28. Number of Persons: (PASA/RSSA only) <i>N/A</i>	
29. Negotiator's Typed Name: <i>S. Harless</i>		30. Negotiator's Signature: <i>S. Harless</i>	
31. Date Signed: <i>03/13/83</i>		32. Contract/Grant Officer's Organization Symbol: <i>SOD/PDC</i>	
33. Contract/Grant Officer's Signature: <i>EHT</i>		34. Date Signed: <i>2/24/83</i>	

STAT Section  
APR 11 1983  
ENTERED

B

**PART TWO: COMPLETE EACH BLOCK FOR NEW ASSISTANCE/ACQUISITION ACTIONS ONLY**

35. CONTRACT TYPE: A. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) <input type="checkbox"/> B. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF) C. IOC & Requirements Contracts D. Other	37. SUBJECT TO STATUTORY REQUIREMENT: <input type="checkbox"/> A. Walsh-Healey Act, Manufacturer* B. Walsh-Healey Act, Regular Dealer* C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers) D. Davis-Bacon Act (Construction) E. Not subject to Walsh-Healey; Service Contract or Davis-Bacon Act (Most AID Contracts) * Equipment, Supplies, Materials, and Commodities
36. ADVANCE: <input type="checkbox"/> A. No Advance B. Advance Non-FRLC C. Advance FRLC	38. Country of Manufacture: _____ (Specify)

8

APR 4 1983

STANDARD FORM 30, JULY 1960  
GENERAL SERVICES ADMINISTRATION  
PROC. REG. (41 CFR) 1-16.101

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

PAGE 1

1 AMENDMENT/MODIFICATION NO PDC-0100-I-00-2071-03	2 EFFECTIVE DATE See #19	3 PROVISION/PURCHASE REQUEST NO	4 PROJECT NO (if applicable)
5 ISSUED BY PDC Branch Services Operations Division Office of Contract Management AGENCY FOR INTERNATIONAL DEVELOPMENT Washington, D.C. 20523		6 TECHNICAL OFFICE: FVA/PVC <b>ORIGINAL</b>	

7 CONTRACTOR NAME AND ADDRESS National Rural Electric Cooperative Association 1800 Massachusetts Avenue, N.W. Washington, D. C. 20036	8 AMENDMENT OF SOLICITATION NO. DATED _____ (See block 9)	9 MODIFICATION OF CONTRACT/ORDER NO. PDC-0100-I-00-2071-00 DATED 04/30/82 (See block 11)
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9 THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in block 12. The hour and date specified for receipt of Offers  is extended.  is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:

(a) By signing and returning a copy of this amendment, (b) By acknowledging receipt of this amendment on each copy of the offer submitted, or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN SELECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

10 ACCOUNTING AND APPROPRIATION DATA (if required) 3827019 72-1121021.6 EDAA82 13810 DG11 (246-38-099-00-76-21)	Amount Obligated: -0- Cum. Amt. Oblig.: -0-
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11 THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

(a)  The Change Order is issued pursuant to \_\_\_\_\_  
The Changes set forth in block 12 are made to the above numbered contract/order.

(b)  The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 12.

(c)  The Supplemental Agreement is entered into pursuant to authority of the FAA of 1961, as amended, and EO 11223 & 12163.  
It modifies the above numbered contract as set forth in block 12.

12 DESCRIPTION OF AMENDMENT/MODIFICATION

ARTICLE IX - MODIFICATIONS AND ADDITIONS TO CONTRACT

Add new Paragraph 9 as follows:

"9. Prompt Payment

The Alterations in Contract (AIDPR 7-7) dated October 1982 is hereby incorporated and attached hereto."

ORIGINAL

Except as provided herein, all terms and conditions of the document referenced in block 8, as heretofore changed, remain unchanged and in full force and effect.

13 <input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT		<input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>2</u> COPIES TO ISSUING OFFICE	
14 NAME OF CONTRACTOR/OFFEROR BY <u>Robert D. Partridge</u> (Signature of person authorized to sign)	17 UNITED STATES OF AMERICA BY <u>Edward H. Thomas</u> (Signature of Contracting Officer)	15 NAME AND TITLE OF SIGNER (Type or print) Robert D. Partridge Executive Vice President	16 DATE SIGNED 3/23/83
18 NAME OF CONTRACTING OFFICER (Type or print) Edward H. Thomas		19 DATE SIGNED MAR 25 1983	

9

Alterations in Contract (AIDPR 7-7)

The following three clauses are added to this contract (or purchase order):

1. INTEREST ON OVERDUE PAYMENTS (Oct. 1982)

(a) The Prompt Payment Act, Public Law 97-177 (96 Stat. 85, 31 USC 1801) is applicable to payments under this contract and requires the payment to contractors of interest on overdue payments and improperly taken discounts.

(b) Determinations of interest due will be made in accordance with the provisions of the Prompt Payment Act and Office of Management and Budget Circular A-125.

2. PAYMENT DUE DATES (Oct. 1982)

(a) Payments under this contract will be due as follows:

(1) When the designated paying office identified in the contract or purchase order is located in the U.S.: 30 calendar days after the date of actual receipt of a proper invoice in the designated paying office or 30 days after a designated AID official or authorized representative accepts the property or services, whichever is later.

(2) When the designated paying office identified in the contract or purchase order is at a foreign location: 45 calendar days after the date of actual receipt of a proper invoice in the designated paying office or 45 days after a designated AID official or authorized representative accepted the property or services, whichever is later.

(b) For definition of the term "proper invoice", see the clause of this contract entitled "Invoice Requirements".

(c) The date of the check issued in payment shall be considered to be the date payment is made.

3. INVOICE REQUIREMENTS (Oct. 1982)

Invoices shall be submitted in an original and 3 copies to the Government office designated in this contract or on the delivery order to receive invoices. To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

(a) Name of the business concern and invoice date.

(b) Contract number, or other authorization for delivery of property or services.

(c) Description, price, and quantity of property and services actually delivered or rendered.

(d) Shipping and payment terms.

(e) Name (where practicable), title, phone number, and complete mailing address of responsible official to whom payment is to be sent.

(f) Other payment documentation required by the contract.



# AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION NO. <b>PDC-0100-I-00-2071-02</b>	2. EFFECTIVE DATE <b>See #19</b>	3. REQUISITION/PURCHASE REQUEST NO.	4. PROJECT NO. (If applicable)
5. ISSUED BY <b>PIC Branch</b> Services Operations Division Office of Contract Management AGENCY FOR INTERNATIONAL DEVELOPMENT Washington, D.C. 20523		6. TECHNICAL OFFICE: <b>FVA/PVC</b>	

## ORIGINAL

7. CONTRACTOR NAME AND ADDRESS <b>National Rural Electric Cooperative Association</b> 1800 Massachusetts Avenue, N.W. Washington, D.C. 20036	8. AMENDMENT OF SOLICITATION NO. _____ DATED _____ (See block 9) <input checked="" type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. <b>Amendment No. 2</b> <b>PDC-0100-I-00-2071-00</b> DATED <b>4/30/82</b> (See block 11)
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9. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in block 12. The hour and date specified for receipt of Offers  is extended,  is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:

(a) By signing and returning \_\_\_\_\_ copies of this amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

10. ACCOUNTING AND APPROPRIATION DATA (If required) <b>EDAA82 138:0 DG11</b> <b>3827019 72-1121021.6 (246-38-099-00-76-21)</b>	Deobligated: Amount <del>XXXXXXX</del> <b>\$3,000</b> Cum. Amt. Oblig.: <b>-0-</b>
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11. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

(a)  This Change Order is issued pursuant to \_\_\_\_\_  
The Changes set forth in block 12 are made to the above numbered contract/order.

(b)  The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 12.

(c)  This Supplemental Agreement is entered into pursuant to authority of the FAA of 1961, as amended, and EO 11223 & 12163.  
It modifies the above numbered contract as set forth in block 12.

13. DESCRIPTION OF AMENDMENT/MODIFICATION

The Minimum Amount of \$3,000 established under this Contract is hereby deobligated.

NOTED *Burleson*  
SES/FL/CSD  
DATE 1/27/83

# ORIGINAL

Except as provided herein, all terms and conditions of the documents referenced in block 8, as heretofore changed, remain unchanged and in full force and effect.

12. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT <input type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE			
14. NAME OF CONTRACTOR/OFFEROR BY <i>Robert D. Partridge</i> (Signature of person authorized to sign)		17. UNITED STATES OF AMERICA BY <i>Edward H. Thomas</i> (Signature of Contracting Officer)	
15. NAME AND TITLE OF SIGNER (Type or print) <b>Robert D. Partridge</b> <b>Executive Vice President</b>	16. DATE SIGNED <b>1/19/83</b>	18. NAME OF CONTRACTING OFFICER (Type or print) <b>Edward H. Thomas</b>	19. DATE SIGNED <b>JAN 24 1983</b>

AID 1380:1  
(10-79)

UNITED STATES INTERNATIONAL  
DEVELOPMENT COOPERATION AGENCY  
AGENCY FOR  
INTERNATIONAL DEVELOPMENT

1. Cooperating Country  
Centrally Funded

Page 1 of 1 Pages

PIO/T

PROJECT IMPLEMENTATION  
ORDER/TECHNICAL  
SERVICES

2. PIO/T No.  
3827019

3.  Original or  
Amendment No. \_\_\_\_\_

4. Project/Activity No. and Title  
932-0100  
Special Activities  
National Rural Electric Coop. Ass. Advisory Srvc

DISTRIBUTION

5. Appropriation Symbol  
72-1121021.6

6. Allotment Symbol and Charge  
246-38-099-00-76-21\*

7. Obligation Status  
 Administrative Reservation  Implementing Document

8. Project Assistance Completion Date  
(Mo., Day, Yr.)

9. Authorized Agent  
AID/W

10. This PIO/T is in full conformance with PRO/AG  
Date \_\_\_\_\_

11a. Type of Action and Governing AID Handbook  
 AID Contract (HB 14)  PASA/RSSA (HB 12)  AID Grant (HB 13)  Other

11b. Contract/Grant/PASA/RSSA  
Reference Number (if this is an  
Amendment)

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. \_\_\_\_\_)

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		---	3,000	---	3,000
B. U.S. Owned Local Currency					

13. Mission  
References

14a. Instructions to Authorized Agent  
  
SER/CM/SOD is requested to negotiate an IQC contract with the National Rural Electric Cooperative Association to provide advisory services relating to the planning, design, analysis, implementation, performance and evaluation of cooperative development programs and projects and related AID policies and procedures in the field of cooperative development. A more comprehensive Statement of Work is attached. The effective starting date of this contract should be as soon as possible.  
  
\*EDAA82 13810 DG11

14b. Address of Voucher Paying Office  
AID/FM/PAD  
Washington, D.C. 20523

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technically adequate  
FVA/PVC, Ted Weiner

B. The statement of work lies within the purview of the initiating and approved agency programs  
FVA/PVC, I. Austin/Heyman Date 4/23/82

C. \_\_\_\_\_  
FVA/PPE, Nancy M. McKay Date 4/26/82

D. Funds for the services requested are available  
FUNDS RESERVED BY  
Barbara Williams  
FM/PAD, Barbara Williams POSTED 4/28/82  
SER/FM/CSD

E. \_\_\_\_\_

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
Title \_\_\_\_\_

17. For the Agency for International Development  
Signature Louis C. Stamberg Date 4/26/82  
Title FVA/PPE, Louis C. Stamberg

CONTRACT/AGREEMENT DATA SHEET	A 108970	1. M/SER/CM/SD/SS Action Monitor: L.B.	2. Date PIO/T Received: 11 / 12 / 82
----------------------------------	----------	--	---

PART ONE: COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS

3. Contract/Agreement Number:  
PDC-0100-I-00-2071-01

4. Contractor/Recipient Name:  
National Rural Electric Cooperative Association

5. Organization Symbol:

6. Project Title:

7. Project Officer's Name:

8. Organization Symbol:  
FVA/PVC

9. Requisitioning  
Document ID No: 3827019

19. Budget  
Plan Code: EDAA82 13810 DG11  
Ap. 72-1121021.6, All. 246-38-099-00-76-21

10. TYPE OF ACTION:  
A. New Acquisition/Assistance  
B. Continuation of activities set forth in a contractual document  
C. Revision of work scope/purpose of award

20. Country or Region of Performance:  
Worldwide

11. Amount of this PIO/T:  
U.S. \$ -0-

21. Total Estimated Cost of the Contractual Document:  
U.S. \$ 3,000

12. Amount Obligated/Subobligated/Deobligated by this Action:  
U.S. \$ -0-

22. Amount of Non-Federal Funds Pledged to the Project:  
U.S. \$ 0

13. Cumulative Obligation:  
U.S. \$ 3,000

23. Effective Date of this Action:  
11/8/82

14. This Action Funded Through:  
4/30/84

24. Estimated Completion/Expiration Date:  
4/30/84

15. Date Contractual Documents Signed by AID Official:  
11/8/82

25. Contractor DUNS Number:

16. Incrementally Funded Contract:  
0

26. Consultant Type Award:  
Yes

17. Host Country/Counterpart Inst.: (Univ. Contracts)  
N/A

27. Number of Person Months: (PASA/RSSA only)  
N/A

18. Campus Coordinator: (Univ. Contracts)  
N/A

28. Number of Persons: (PASA/RSSA only)  
N/A

29. Negotiator's Typed Name:  
D. Schult

30. Negotiator's Signature:  
EHT

31. Date Signed:  
11/15/82

32. Contract/Grant Officer's Organization Symbol:  
SOD/PDC

33. Contract/Grant Officer's Signature:  
EHT

34. Date Signed:  
11/12/82

PART TWO: COMPLETE EACH BLOCK FOR NEW ASSISTANCE/ACQUISITION ACTIONS ONLY

35. CONTRACT TYPE:

A. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI)

B. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF)

C. IQC & Requirements Contracts

D. Other

37. SUBJECT TO STATUTORY REQUIREMENT:

A. Walsh-Healey Act, Manufacturer\*

B. Walsh-Healey Act, Regular Dealer\*

C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers)

D. Davis-Bacon Act (Construction)

E. Not subject to Walsh-Healey; Service Contract or Davis-Bacon Act (Most AID Contracts)

\* Equipment, Supplies, Materials, and Commodities

36. ADVANCE:

A. No Advance

B. Advance Non-FRLC

C. Advance FRLC

38. Country of Manufacture: \_\_\_\_\_ (Specify) HI

STANDARD FORM 30, JULY 1960 GENERAL SERVICES ADMINISTRATION NO PROC REG (41 CFR) 1-16.101		<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		PAGE 1 OF 1
1. AMENDMENT/MODIFICATION NO 1		2. EFFECTIVE DATE See # 19		3. REQUISITION/PURCHASE REQUEST NO N/A
				4. PROJECT NO (If applicable) N/A
5. ISSUED BY PDC Branch Services Operations Division Office of Contract Management AGENCY FOR INTERNATIONAL DEVELOPMENT Washington, D.C. 20523		6. TECHNICAL OFFICE: FVA/PVC		
7. CONTRACTOR NAME AND ADDRESS National Rural Electric Cooperative Association 1800 Massachusetts Avenue, N.W. Washington, D. C. 20036		8. AMENDMENT OF SOLICITATION NO. DATED _____ (See Mark 9)		MODIFICATION OF PDC-0100-I-00-2071-0 CONTRACT/ORDER NO. DATED 4-30-82 (See Mark 11)
9. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in block 12. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended.				
Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:				
(a) By signing and returning _____ copies of this amendment, (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
10. ACCOUNTING AND APPROPRIATION DATA (If required)				
3827019		EDAA82 13810 DG11		Amount Obligated: -0-
72-1121021.6		(246-38-099-00-76-21)		Cum. Amt. Oblig.: \$3,000
11. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS				
<input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 12 are made to the above numbered contract/order.				
<input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 12.				
<input checked="" type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of <u>the FAA of 1961, as amended, and EO 11223 &amp; 12163.</u> It modifies the above numbered contract as set forth in block 12.				
12. DESCRIPTION OF AMENDMENT/MODIFICATION				
A. <u>Schedule - General Provisions</u>				
Add General Provision "50, Federal Reserve Letter of Credit for Advance Payment"				
B. <u>Article IX - Modifications and Additions to Contract</u>				
The following changes are made to General Provision " <u>49.Payment</u> "				
1. Delete in its entirety paragraph "(c)" and insert in lieu thereof:				
"(c). Payment to the Contractor will be made in accordance with the provisions of the Clause of these General Provisions entitled "Federal Reserve Letter of Credit for Advance Payment."				
2. Delete in its entirety the section entitled "Method of Payment"				
Except as provided herein, all terms and conditions of the document referenced in block 8, as heretofore changed, remain unchanged and in full force and effect.				
13. <input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>8</u> COPIES TO ISSUING OFFICE				
14. NAME OF CONTRACTOR/OFFEROR BY <u>Robert D. Partridge</u> (Signature of person authorized to sign)		17. UNITED STATES OF AMERICA BY <u>Edward H. Thomas</u> (Signature of Contracting Officer)		
15. NAME AND TITLE OF SIGNER (Type or print) Robert D. Partridge	16. DATE SIGNED 11/01/82	18. NAME OF CONTRACTING OFFICER (Type or print) Edward H. Thomas	19. DATE SIGNED NOV 0 8 1982	

General Provision No. 50

FEDERAL RESERVE LETTER OF CREDIT

FOR ADVANCE PAYMENT (MAY 1981) (AIDPR 7-30.5002)

(a) AID shall open a Federal Reserve Letter of Credit in favor of the Contractor in the amount of \$ remaining (for amending existing contracts, add the word "remaining" here) available for obligation under this contract against which the Contractor may present payment vouchers. The amount drawn by the Contractor during any calendar (month or quarter) of this contract shall not exceed \$ N/A without the prior written authorization of the contracting officer. The amount of the payment voucher shall not be in an amount less than \$5,000 nor more than \$5,000,000 but within the specific dollar ceiling on (monthly or quarterly) withdrawals.

(b) In no event shall the accumulated total of all such payment vouchers exceed the amount of the Federal Reserve Letter of Credit.

(c) If at any time, the contracting officer determines the Contractor has presented payment vouchers in excess of the amount or amounts allowable in paragraphs (a) and (b) of this section, the contracting officer may: (1) cause the Federal Reserve Letter of Credit to be suspended or revoked; or (2) direct the Contractor to withhold submission of payment vouchers until such time as, in the judgment of the contracting officer, an appropriate level of actual, necessary and allowable expenditures has occurred or will occur under this contract; and/or (3) request the Contractor to repay to AID the amount of such excess. Upon receipt of the contracting officer's request for repayment of excess advance payments, the Contractor shall promptly comply with such request.

(d) Procedure for contractor.

(1) After arranging with a commercial bank of its choice for operation under this arrangement and obtaining the name and address of the Federal Reserve Bank or branch serving the commercial bank, the Contractor shall deliver three originals of Standard Form 1194, "Authorized Signature Card for Payment Vouchers on Letters of Credit" signed by those official(s) authorized to sign payment vouchers against the Federal Reserve Letter of Credit and by an official of the institution who has authorized them to sign.

(2) Upon execution of the contract, the Contractor shall receive one certified copy of the Federal Reserve Letter of Credit.

(3) The Contractor shall confirm with his commercial bank that the Federal Reserve Letter of Credit has been opened and is available if funds are needed.

(4) To receive payment, the Contractor shall:

(i) Periodically, although normally not during its last five days of the month, prepare payment vouchers (Form TFS 5401) in an original and three copies.

(ii) Have the original and two copies of the voucher signed by the authorized official(s) whose signature(s) appear on the Standard Form 1194.

(iii) Present the original, duplicate, and triplicate copy of the Form TFS 5401 to his commercial bank.

(iv) Retain the quadruplicate copy of the voucher.

(5) Each drawdown should be initiated at approximately the same time that checks are issued by the organization in payment of program liabilities including those for allowable indirect costs, and in an amount approximately equal to the Federal share of such payments. Therefore, there is no necessity for the recipient organization to maintain balances of Federal cash other than the small balance necessary to provide for an element of bank float.

(6) A report of expenditures is prepared and submitted to the Office of Financial Management, within thirty days of disbursement. This report, submitted on Standard Form 1034, "Public Voucher for Purchases and Services Other Than Personal", and supported by certifications, listing of withdrawals, and documentation as required, itemizes expenditures made, identifying funds expended by line item of the approved budget and/or category supporting the agreement.

(7) The report of expenditures on Standard Form 1034 is reviewed against the contract provisions, and any disbursement improper under the contract is disallowed. The Contractor is notified of the reason for the disallowance and is directed to adjust the next periodic report of expenditures to reflect the disallowance and to reduce its next payment voucher against the Federal Reserve Letter of Credit by the amount of the disallowance.

(8) Simultaneously with the submission of the report of expenditures, the contractor submits to the Controller a status report on the Federal Reserve Letter of Credit as of the close of the period covered by the report of expenditures. The report is prepared in the following format:

Status of Funding Report

Federal Reserve Letter of Credit (FRLC)

No. \_\_\_\_\_

Period from \_\_\_\_\_ through \_\_\_\_\_

A. Letter of Credit Position:

1. Current amount of FRLC (including amendments) through reporting period \$ \_\_\_\_\_
2. Payment Vouchers on Letter of Credit presented (Form TFS-5401):
  - a. Credited prior to reporting period \$ \_\_\_\_\_
  - b. Credited during reporting period via TFS-5401 Voucher Nos. \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
  - c. Presented but not credited during report via TFS-5401's numbered \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
3. Total of all Payment Vouchers against FRLC credited or presented \$ \_\_\_\_\_
4. Balance of FRLC not drawn or requested this reporting period \$ \_\_\_\_\_

B. Cash Position

1. Cash on hand at beginning of period \$ \_\_\_\_\_
2. Plus: cash drawn during period \$ \_\_\_\_\_
3. Plus: refunds, rebates or other amounts received to the extent allocable to disbursements charged against this FRLC \$ \_\_\_\_\_
4. Total cash available (sum of 1, 2, and 3) \$ \_\_\_\_\_
5. Less: disbursements during period \$ \_\_\_\_\_
6. Balance of cash on hand at close of reporting period \$ \_\_\_\_\_
7. Estimated number of days requirements covered by balance on hand (item 6 above)  
Days: \_\_\_\_\_
8. Advances to subcontractors \$ \_\_\_\_\_ (included in B.6 above)

(e) (Reserved)

(f) Refund of Excess Funds

(1) If all costs have been settled under the contract and the Contractor fails to comply with the contracting officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other contracts held with the Contractor, to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Contractor in the amount of the excess being held by the Contractor.

(2) If the Contractor is still holding excess Federal Reserve Letter of Credit funds on a contract under which the work has been completed or terminated but all costs have not been settled, the Contractor agrees to:

(i) Provide within 30 days after requested to do so by contracting officer, a breakdown of the dollar amounts which have not been settled between the Government and the Contractor. (The contracting officer will assume no costs are in dispute if the Contractor fails to reply within 30 days.);

(ii) Upon written request of the contracting officer, return to the Government the sum of dollars, if any, which represents the difference between: (A) the Contractor's maximum position on claimed costs which have not been reimbursed and (B) the total amount of unexpended funds which have been advanced under the contract; and

(iii) If the Contractor fails to comply with the contracting officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other contracts held with the Contractor, to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Contractor in the amount of the excess being held by the Contractor.

# CONTRACT

**CONTRACT/GRANT/COOPERATIVE AGREEMENT DATA SHEET**

SER/CM/SD/SUP Action  
Monitor **SAL**

SER/CM/SD/SUP Action  
Office **PDC**

**INSTRUCTIONS:** AID/W - Complete 4 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy; Copy 2 SER/CM/SD/SUP Administrative Copy. Copy 3 Contracting Officer's Copy; Copy 4 SER/CM/SD/SUP Admin. (Suspense) Copy.  
Missions - Complete 2 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy, and Copy 2 will be retained in the Missions.

**PART IA.**

**5/3/82**

Contractor/Grantee Name:

**NATIONAL RURAL ELECTRIC COOPERATIVE ASSOCIATION**

PIO/T Number <b>3827019</b>	Appropriation Number <b>72-1121021.6</b>	Allotment Number <b>246-38-099-00-76-21</b>	Project Number <b>932-0100</b>
Project Title <b>EDAA 82-73810 DG11</b>			

**Special Activities**

Amount of this PIO/T <b>\$3,000</b>	Project Manager's Name and Office Symbol <b>FVA/PVC, Ted Weihe</b>	Contractor's D-U-N-S Number
Negotiator's Typed Name <b>D. Schult</b>	Signature <i>Donothy C. Schult</i>	Date
Contract/Grant Officer's Typed Name <b>Ed. Thomas</b>	Signature <b>EHT</b>	Date <b>4 May 82</b>

**PART IB.**

Contract/Grant Number <b>PDC-0100-I-00-2071-00</b>	Type Order	Order Number	Amendment/Modification Number	Date PIO/T Received by CM/SD/SUP or Mission Contract Office <b>5/3/82</b>
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**PART II.**

Effective Date of Document <b>4/30/82</b>	Signature Date of Document <b>5/20/82</b>	Estimated Completion Date <b>4/30/84</b>	Contract/Grant funded through (date) <b>NA</b>
Host Country Institution (University contract ONLY)	Campus Coordinator (University contract ONLY)	Amount Obligated/Deobligated/Subobligated by this Action <b>3,000</b>	Cumulative Obligation thru this Action

**PART III.**

Description of Contract/Grant: Please 'X' ONLY ONE item under each heading. IF OTHER, please specify. (Complete both pages 1 and 2) NOTE: Not to be completed for Amendment or Modification Actions.

*Rec'd. for Validation 5/20/82*

**M03 - TYPE ACTION**

- 0. Contract/Grant/Cooperative Agreement
- 1. Task Order (BOA)\*
- 2. Work Order (IQC)\*
- 3. Delivery Order (Requirements)\*
- 4. Purchase Order

\*If 1, 2, or 3 have an 'X', complete M12 ONLY.

**M04 - CONTRACT/GRANT TYPE**

- 0. MOA, (BOA, BMA, etc.)
- 1. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) \_\_\_\_\_
- 2. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF) \_\_\_\_\_
- 3. Cooperative Agreement
- 4. Grant - General Support\*
- 5. Grant - Specific Support\*
- 6. Grant - 2:1(d)\*
- 7. Do Not Use
- 8. IQCs
- 9. Host Country Contract/Grant\*

**M05 - SELECTION PROCEDURES**

- A. Formally advertised (IFB) (AIDPR 7-2.4 & FPR 1-2.4)
- B. Negotiated Price Competition, General Procedure (RFP) (AIDPR 7-4.56)
- C. A & E (AIDPR 7-4.10)
- D. Ed. Inst. and/or Int'l Research (AIDPR 7-4.57)
- E. Collaborative Assistance (AIDPR 7-4.58)
- F. Predominant Capability (AIDPR 7-3.101-50(b)(3))

- G. Unsolicited Proposal (AIDPR 7-3.101-50(b)(6))
- H. Procurement to be Performed by the Contractor in Person (AIDPR 7-3.101-50(b)(1))
- I. Sole Source (AIDPR 7-3.101-50(b)(4))
- J. Impairment of Foreign Policy Objectives (AIDPR 7-3.101-50(b)(7))
- K. 8(a) Selection (FPR 1-1.713-1)
- L. Grant (Handbook 13)
- M. Do Not Use
- N. Cooperative Agreement (Handbook 13)
- O. Small Business Set-Aside (FPR 1-1.706-8)
- P. Overseas Procuring Activities (AIDPR 7-3.101-50(b)(2))

**M06 - TYPE SERVICE**

- A. Training of Participants
- B. Technical Assistance (Program, Project related except A & E Services)
- C. A & E Services
- D. Construction
- E. Research
- F. Technical Services to AID (other than training, usually operating expense)
- G. Training Service for AID
- H. Equipment, Materials, Supplies, Commodities
- I. Translation Service

**M07 - TYPE CONTRACTOR/GRANTEE**

- A. Firm - All profit-making firms (other than A & E)
- B. A & E firms

- C. Individual (Non-personal service)
- D. Individual (Personal Service)
- E. University/Other Educational Institutions
- F. Non-Profit Organization, Institutions (other than Ed or PVO)
- G. Private Voluntary Organization (PVO)
- H. International Agricultural Research Organization
- I. Public International Organizations (UN Agencies, ICRC World Bank, etc.) (HB 13, Chapter 5)

**M08 - TYPE AWARD**

- A. SB Set-Aside - Awarded to Non-Minority
- B. SB Set-Aside - Awarded to Minority
- C. SB Not Set-Aside - Awarded to Non-Minority
- D. SB Not Set-Aside - Awarded to Minority
- E. 8(a) SBA Awarded to Non-Minority (Women-Owned, Veterans etc.)
- F. 8(a) SBA Awarded to Minority
- G. Personal Service Contract - Non-Minority
- H. Personal Service Contract - Minority
- I. Individual Non-Personal Service Contract - Non-Minority
- J. Individual Non-Personal Service Contract - Minority
- K. Not Small Business (Univ., Non-Profit, Large Firms) Non-Minority
- L. Not Small Business (Univ., Non-Profit, Large Firms) Minority
- M. U.S. Government

(Continued on Page 2)

**M09 - CONTRACTING P/ (TIES)**

- 1. Direct AID/W Executed Contract/Grant
- 2. Direct AID Mission Executed Contract/Grant
- 3. Host Country Grant Financed
- 4. Host Country Loan Financed
- 5. Host Country Contract/Grant Source of Finance Unknown

**M10 - PRIVATE VOLUNTARY ORGANIZATION**

- 1. U.S. Registered PVO
- 2. U.S. Non-Registered PVO
- 3. U.S. Cooperative
- 4. Foreign Cooperatives
- 5. Foreign PVO
- 6. Other (Specify) \_\_\_\_\_

**M11 - ADVANCE**

- 1. No Advance
- 2. Advance - Non-FRLC
- 3. Advance - FRLC

**M12 - COUNTRY OF PERFORMANCE**

(Specify) Worldwide

**M13 - Is any travel required outside U.S.?**

- YES  NO

**M14 - CONTRACT/GRANT SOURCE**

- 1. U.S. Contractor/Grantee
- 2. Non-U.S. Contractor/Grantee
- 3. Combination of 1 & 2

**M15 - TYPE OWNERSHIP**

- 1. American Oriental
- 2. Black American
- 3. American Aleuts or Eskimos
- 4. American Indian
- 5. Hispanic
- 6. Other (Specify) NA

**M22 - CURRENCY INDICATOR**

- 0. U.S. Dollar
- 1. Local Currency
- 2. Combination
- 3. Unfunded

**M50 - SUBCONTRACTING CODE**

- 0. 0 Dollars
- 1. 1 - 10,000 Dollars
- 2. 10,001 - 499,999 Dollars
- 3. 500,000 and over
- 4. Unknown

**M51 - SUBCONTRACTOR TYPE AWARD**

- A. Small Business Set-Aside Awarded to Non-Minority
- B. Small Business Set-Aside Awarded to Minority
- C. Small Business Not Set-Aside Awarded to Non-Minority

- D. Small Business Not Set-Aside Awarded to Minority

- E. 8(a) - SBA Awarded to Non-Minority (Women Owned, Veterans)

- F. 8(a) - SBA Awarded to Minority

- G. Personal Service Contract - Non-Minority

- H. Personal Service Contract - Minority

- L. Individual Non-Personal Service Contract - Non-Minority

- J. Individual Non-Personal Service Contract - Minority

- K. Not Small Business (Un.v., Non-Profit, Large Firms) - Non-Minority

- L. Not Small Business (Univ., Non-Profit, Large Firms) - Minority

- M. U.S. Government

- N. Unknown

**M56 - SUBJECT TO STATUTORY REQUIREMENT**

- A. Walsh-Healey Act, Manufacturer\*
- B. Walsh-Healey Act, Regular Dealer\*
- C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers)
- D. Davis-Bacon Act (Construction)
- E. Not subject to Walsh-Healey, Service Contract or Davis-Bacon Act (Most AID Contracts)

\*Equipment, Supplies, Materials, and Commodities

**M57 - AFFIRMATIVE ACTION PLAN ON FILE**

- YES  NO

**M58 - AFFIRMATIVE ACTION PLAN ON PREVIOUSLY HELD CONTRACTS**

- YES  NO

**M60 - INCREMENTAL FUNDED CONTRACT**

- YES  NO

**M61 - CONSULTANT TYPE AWARD**

Is the Award for Consulting Type Service to AID?

- YES  NO

**M63 - EXTENT OF COMPETITION IN NEGOTIATION**

- A1. Small Business Total Set-Aside
- A2. Small Business Partial Set-Aside
- A3. Labor Surplus Set-Aside
- A4. Labor Surplus/Small Business Set-Aside
- A9. Other (Specify) \_\_\_\_\_

**NON-COMPETITIVE**

- B1. Buy Indian
- B2. 8(a) Program

- B3. Follow-on After Competition

- B9. Other (Specify) predominant capability

**M65 - TYPE OF BUSINESS**

- E1. Source: Non-U.S. and Used Outside U.S. and Possessions

- E2. Source: Non-U.S. and Possessions (Foreign Purchases Used Inside U.S.)

(If U.S. Source, complete A thru D)

- A1. Small Business - Disadvantaged 8(a)

- A2. Small Business - Owned by Minority Group

- A3. Other Small Business (Including Individuals)

- B1. Large Minority Business

- B2. Other Large Business

- C1. Non-Profit Private Educational Organization

- C2. Non-Profit Hospital

- C3. Non-Profit Research Institution, Foundation, and Laboratories

- C4. Other Non-Profit Institutions

- D1. State/Local Government Educational Institution

- D2. State/Local Government Hospital

- D3. State/Local Government Research Organization

- D4. Other State/Local (Specify) \_\_\_\_\_

**M66 - COST ACCOUNTING STANDARDS**

- Required  Not Required

**M67 - NUMBER OF BIDDERS OFFERING ITEMS OR SERVICES OF FOREIGN CONTENT**

0

**M68 - WOMEN OWNED BUSINESS**

- YES  NO

**M69 - PERCENT FOREIGN CONTENT OF COMMODITIES AND SERVICES**

0

**M70 - LABOR SURPLUS AREA (LSA) PREFERENCE**

(Location of Contractor)

- 1. Labor Surplus Area - No Preference

- 3. Labor Surplus Area - Tie Bid Preference

- 5. Not a Labor Surplus Area Preference Award

- 7. Total Labor Surplus/Small Business Set-Aside Preference

- 8. Total Labor Surplus Set-Aside Preference (P.L. 95-89)

NOTE: M03 thru M51 are required for AID reporting; M56 thru M70 are required for the Office of Federal Procurement Policy reporting. SER/CM has no control over those elements.

COST REIMBURSEMENT TYPE CONTRACT

0/C 2590

Negotiated Pursuant to the Foreign Assistance Act of 1961, as Amended, and Executive Order 11223	Contract Number PDC-0100-I-00-2071-00	FUNDS AVAILABLE
Contract Type Indefinite Quantity	Amount Obligated \$ 3,000	MAY 25 1982
Country of Performance Worldwide	Total Estimated Contract Cost \$ 3,000	Program Acctg. Division OFFICE OF FINANCIAL MANAGEMENT
Contract For National Rural Electric Cooperative Association Advisory Services	Project Number 932-0100	
Contracting Office (name and address) PDC Branch Services Operations Division Office of Contract Management Agency for International Development Washington, D.C. 20523	Contractor (name, street, city, state, zip code) National Rural Electric Cooperative Association 1800 Massachusetts Avenue, N.W. Washington, D.C. 20036	
Administration By (if other than Contracting Office) Issuing Office	Effective Date April 30, 1982	Estimated Completion Date April 30, 1984
Cognizant Scientific/Technical Office (name, office symbol, address) Office of Private and Voluntary Cooperation (FVA/PVC)	Accounting and Appropriation Data PIO/T Number 3827019 Appropriation Number 72-1121021.6 Budget Plan Code EDAAB2 13810 DG11 IRS Employer Identification (246-38-099-00-76-21) Number	
This is a Consulting Services Contract (AIDPR 7-4.804-50) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Dun & Bradstreet Number	
This is a Contract for Studies and/or Reports (AIDPR 7-4.804-50) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Type of Advance ("X" appropriate box) <input type="checkbox"/> FRLC <input type="checkbox"/> PERIODIC <input checked="" type="checkbox"/> NONE AUTHORIZED	
Payment Will Be Made By See individual work orders		

Types of Business ("X" appropriate box(es))

<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Small Business
<input type="checkbox"/> Partnership	<input type="checkbox"/> Women-Owned Business
<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Minority Business
<input type="checkbox"/> Labor Surplus Area	
<input checked="" type="checkbox"/> Corporation, Incorporated in the State of District of Columbia	

Non-profit Organization  
The United States of America, hereinafter called the Government, represented by the Contracting Officer executing this contract, and the Contractor agree that the Contractor shall perform all the services set forth in the attached Schedule, for the consideration stated therein. The rights and obligations of the parties to this contract shall be subject to and governed by the Schedule and the General Provisions. To the extent of any inconsistency between the Schedule or the General Provisions and any specifications or other provisions which are made a part of this contract, by reference or otherwise, the Schedule and the General Provisions shall control. To the extent of any inconsistency between the Schedule and the General Provisions, the Schedule shall control.

(Fill in appropriate spaces)

This Contract consists of this Cover Page, the Schedule of \_\_\_\_\_ pages, including the Table of Contents, the General Provisions (form AID 1420-41C, dated \_\_\_\_\_), the Additional General Provisions (form AID 1420-41D, dated \_\_\_\_\_), and the Alterations in Contract Attachments, dated \_\_\_\_\_.

Name of Contractor National Rural Electric Cooperative Association	UNITED STATES OF AMERICA AGENCY FOR INTERNATIONAL DEVELOPMENT
By (signature of authorized individual) 	By (signature of Contracting Officer) 
Typed or Printed Name Robert D. Partridge	Typed or Printed Name Edward H. Thomas
Title Executive Vice President	Contracting Officer
Date May 19, 1982	Date MAY 20 1982

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## SCHEDULE

### Indefinite Quantity Contract

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##### General Provisions

The General Provisions (entitled "General Provisions - Indefinite Quantity Contract" numbering 1 through 49 applicable to this Contract consist of the following:

1. Definitions
2. Biographical Data
3. Changes
4. Inspection
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6. Procurement of Equipment, Vehicles, Materials & Supplies
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15. Utilization of Small Business Concerns
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17. Rights in Data
18. Language, Weights and Measures
19. Government Property
20. Notice and Assistance Regarding Patent and Copyright Infringement
21. Gratuities
22. Security Requirements
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Attachments

- ATTACHMENT A - STATEMENT OF WORK
- ATTACHMENT B - LIST OF POSITION CATEGORIES, RATES OF COMPENSATION  
AND FIXED DAILY RATES
- ATTACHMENT C - SAMPLE WORK ORDER FORMAT

ARTICLE I - PURPOSE

This is an Indefinite Quantity Contract (IQC) for the performance of services of the type specified in Attachment A, Statement of Work, which is attached and incorporated herein. Services shall be performed

only as authorized by Work Orders issued in accordance with ARTICLE III, Ordering, of the Schedule.

#### ARTICLE II - TERM OF CONTRACT

- A. The effective date of this Contract is the date of signature by the Contracting Officer on the Cover Page. The last date of issuance of Work Orders hereunder is two (2) years after the effective date.
- B. Expiration of this Contract will not affect Work Orders issued hereunder during its term, or the validity of any actions taken under or with respect to such Work Orders, including modifications, whether taken before or after the expiration of the last date for issuance of orders.

#### ARTICLE III - ORDERING

- A. Services to be furnished under this Contract shall be ordered by the issuance of Work Orders signed by the Contracting Officer.
- B. All Work Orders issued hereunder are subject to the terms and conditions of this Contract. This Contract shall control in the event of conflict with any Work Order. The Contract shall not be superseded by any Work Orders issued hereunder.
- C. When mailed, a Work Order shall be deemed to be "issued" for purposes of this Contract at the time the Government deposits the order in the mail.
- D. Work Orders may be preceded by informal discussions, or by a request for proposal. Costs associated with the preparation or submission of such proposals shall not be reimbursable.
- E. Each Work Order shall incorporate by reference this Contract and shall specify the services to be performed by the Contractor; designate the place or places, in the United States or a Cooperating Country, or in both, where such services shall be performed; establish a beginning and a completion date for such services; specify the number and types of Contractor personnel required or authorized to perform such services; and include a budget which specifies those items which will be allowable as direct costs for purposes of reimbursement and a ceiling price for the performance of the services and for reimbursement of allowable costs thereunder. Such amount shall, subject to paragraph "e" of the General Provisions clause entitled "Payment", constitute the maximum obligation of the Government to the Contractor in connection with the Work Order.

- F. When and as required by the Work Orders issued hereunder, the Contractor will provide up to a maximum of services as follows:
1. A maximum of \$350,000 of services is hereby established for each year of this Contract.
  2. The aforesaid maximum that may be provided by the Contractor may be exceeded at the request of the Government and with the consent of the Contractor.
- G. The Government shall order a minimum of services as follows:
1. A minimum of \$3,000 of services is hereby established for the term of this contract.
- H. The term of each Work Order issued hereunder including any extensions thereof will not exceed one hundred twenty (120) calendar days without the prior written approval of the Contracting Officer issuing the Work Order.

#### ARTICLE IV - PERFORMANCE OF WORK ORDERS

- A. The services specified in a Work Order issued to the Contractor hereunder shall be commenced by the Contractor promptly and in any event not later than the beginning date specified in the Work Order. It is anticipated that requirements for technical services will be generated on very short notice requiring prompt response. Accordingly, while every effort will be made to reach a mutually agreeable beginning date for each Work Order, A.I.D. reserves the right to set a firm beginning date not later than two weeks from the date of issuance of the Work Order.
- B. Promptly following receipt of a Work Order, the Contractor shall provide the required personnel; brief, backstop, direct and service these individuals or teams; provide for all logistical, administrative, technical and other support not provided by A.I.D.; prepare detailed reports, plans, materials, or other as required by the Work Orders.
- C. A.I.D. shall designate a member of its direct hire staff as Project Manager for each Work Order. While performing services in a Mission, the Contractor's personnel will be under the general policy guidance of the Mission Director or his designee.

#### ARTICLE V - TECHNICAL DIRECTIONS

Performance of the work under Work Orders shall be subject to the technical directions of the cognizant A.I.D. Scientific/Technical Office specified in

the Work Order. As used herein, "Technical Directions" are directions to the Contractor which fill in details, suggest possible lines of inquiry, or, otherwise complete the general scope of the work. "Technical Directions" must be within the terms of the scope of work set forth in the Work Order and shall not change or modify them in any way.

#### ARTICLE VI - SALARIES, WAGES, AND COMPENSATION

- A. Salaries and wages payable to Contractor's employees may not exceed the Contractor's established policy and practices, including the Contractor's established pay scale for equivalent classifications of employees, which will be certified to by the Contractor. There is a ceiling on salaries and wages payable to Contractor's employees directly assigned to Work Orders of the maximum salary rate of FSR-1 (or the equivalent daily rate of the maximum FSR-1 salary, if compensation is not on an annual basis), unless written approval is given by the Contracting Officer issuing the Work Order.
- B. No compensation for consultants will be reimbursed unless their use under the Work Order has the advance written approval of the Contracting Officer issuing the Work Order, and if such provision has been made or approval given, compensation shall not exceed, without specific approval of the rate by the Contracting Officer:
1. The current compensation or the highest rate of annual compensation received by the consultant during any full year of the immediately preceding three years; or,
  2. Maximum daily salary rate of a Foreign Service Officer Class 1 whichever is less.

The daily rate of a Foreign Service Officer Class 1 is determined by dividing the annual salary by 260 days.

#### ARTICLE VII - PERSONNEL QUALIFICATIONS AND SALARY CERTIFICATION

- A. Attachment B hereto sets forth ranges of Contractor's established rates of compensation for employees of the categories to be furnished by the Contractor for the performance of Work Orders.
- B. By execution of this Contract, the Contractor warrants that the personnel furnished for performance of any Work Order issued hereunder substantially will meet the same education, training, and work experience qualifications as were met by those specialists who were listed in the Contractor's technical proposal which was the basis, among other factors, of the Contract award.

- C. If, in the opinion of the Contracting Officer, the Contractor fails to provide specialists meeting substantially the qualifications of those set forth in its technical proposal, then notwithstanding any other remedies at law available to A.I.D. relating to the Contractor's Warranty above, the Contracting Officer may terminate this Contract, in whole or in part, in accordance with the clause of the General Provisions entitled "Default".

#### ARTICLE VIII - FIXED DAILY RATES FOR SERVICES

- A. The Contractor will be paid for authorized services under any Work Order issued hereunder at fixed daily rates computed in accordance with the provisions of Attachment B hereto and applied to direct labor days of work performed.
- B. A "direct labor day", for purposes of this Article VIII shall be considered to consist of a minimum of eight (8) hours. Work for a fractional part of a day shall be calculated in relation to eight (8) hours. Unless and only to the extent that the provisions of a Work Order otherwise specify:
1. No more than eight (8) hours may be billed for any person's direct labor time in a given calendar day, even if more than eight (8) hours of such person's days are devoted to authorized direct labor services.
  2. Unless payment is specifically authorized for more than five labor days in a calendar week in the individual Work Orders; and, except for travel time on Saturday and Sunday as permitted in Paragraph C below, no more than five (5) labor days may be billed for any employee in a given calendar week, even if more than five (5) direct labor days of such person's week are devoted to authorized direct labor services or permitted in the individual Work Order. A calendar week, for purposes of this subparagraph, is defined to include the seven (7) days, Monday through Sunday. In the event the Work Order authorizes payment for a workweek in excess of five (5) labor days, including travel time on Saturday or Sunday, the provisions of Attachment B hereto will govern in the computation of the fixed daily rates.
- C. "Direct labor" and "direct labor services", for purposes of this Article VIII shall include, in addition to direct time spent in performing services, time actually spent in authorized travel necessary in connection with duties directly related to work under a Work Order. In no event, however, will a fixed daily rate be paid for any travel time in excess of the time required for travel by the most expeditious route. The fixed daily rate applicable to any person

serving overseas whose assignment to work is terminated for misconduct or security reasons will in no event be paid for any period in excess of the time required for his prompt return to his point of origin, including time for authorized travel, by the most expeditious air route.

- D. The normal work week for the Contractor's overseas employees shall not be less than 40 hours and shall be scheduled to coincide with the work week for those employees of the A.I.D. Mission and/or the Cooperating Country associated with the work whichever is appropriate.

ARTICLE IX - MODIFICATIONS AND ADDITIONS TO CONTRACT

- A. The following are the Special Provisions of this Contract:

1. Dependents' Travel and Transportation

Dependent travel is not authorized under this Contract.

2. Government-Furnished Property

Government-furnished property, if any, will be specified in the individual Work Orders issued hereunder.

3. Logistic Support to Contractor

Logistic support, if any, to be provided to the Contractor, will be specified in the individual Work Orders.

4. Costs Reimbursable in Local Currency

Costs reimbursable in local currency, if any, will be specified in the individual Work Orders issued hereunder.

5. Background Information

Background information, if any, to be provided to the Contractor, will be specified in the individual Work Orders issued hereunder.

6. Reports

- a. Reports, if any, to be prepared by the Contractor, will be specified in the individual Work Orders issued hereunder. The Work Order will specify the report format, number of copies and addressee(s). All reports shall bear the name of the Contractor, Contract, and Work Order number and shall be prepared in the English language unless otherwise specified.
- b. When reports are required as specified in paragraph 6a above, the Contractor shall submit

two copies of each report prepared, as specified in individual Work Orders, to the Office of Development Information and Utilization, Bureau for Science and Technology, Agency for International Development, Washington, D.C. 20523. The title page of all reports forwarded to the Office of Development Information and Utilization shall include the Contract and Work Order number, project number, and title as set forth in the individual Work Order.

7. Restrictions During Work Order Assignments and Work Resulting Therefrom

- a. The Contractor may be declared ineligible to participate in any subsequent A.I.D. Contract or in any subsequent A.I.D. financed project or work which constitutes a further implementation of work first developed hereunder. Specific restrictions, if any, will be set forth in the Work Orders.
- b. Contractor employees performing services under any Work Order issued hereunder shall not accept additional work in the Cooperating Country until all work called for by this Work Order has been completed.

8. Subcontracts

Notwithstanding any other provisions of this Contract, the Contractor shall not subcontract for any of the specialist services required in the performance of this Contract.

GENERAL PROVISIONS

INDEFINITE QUANTITY CONTRACT

1. DEFINITIONS (DEC. 1970)

- (a) "A.I.D." shall mean the Agency for International Development.
- (b) "Administrator" shall mean the Administrator or the Deputy Administrator of the Agency for International Development.
- (c) "Consultant" shall mean any especially well qualified person who is engaged on a temporary or intermittent basis to advise the Contractor and who is not an officer or employee of the Contractor who performs other duties for the Contractor.
- (d) "Contracting Officer" shall mean the person executing this contract on behalf of the United States Government and any other Government employee who is properly designated Contracting Officer; and the term includes, except as otherwise provided in this contract, the authorized representative of a Contracting Officer acting within the limits of his authority.
- (e) "Contractor Employee" shall mean an employee of the Contractor assigned to work under the contract.
- (f) "Cooperating Country or Countries" shall mean the foreign country or countries in which services are to be rendered hereunder.
- (g) "Cooperating Government" shall mean the government of the Cooperating Country.
- (h) "Federal Procurement Regulations (FPR)" when referred to herein, shall include the Agency for International Development Procurement Regulations (AIDPR).
- (i) "Government" shall mean the United States Government.
- (j) "Mission" shall mean the United States A.I.D. Mission to, or principal A.I.D. office in, the Cooperating Country.
- (k) "Mission Director" shall mean the principal officer in the Mission in the Cooperating Country, or his designated representative.
- (l) "Scope of Work" shall mean specifications.
- (m) Except as otherwise provided in this contract, the term "subcontract" includes purchase orders under this contract.
- (n) "Work Statement" shall mean specifications.
- (.) "Dependents" shall mean:
  - (1) Spouse
  - (2) Children (including step and adopted children) who are unmarried and under 21 years of age or, regardless of age, are incapable of self support.
  - (3) Parents (including step and legally adoptive parents) of the employee or of the spouse, when such parents are at least 51 percent dependent on the employee for support.
  - (4) Sisters and Brothers (including step, or adoptive sisters or brothers) of the employee, or of the spouse, when such sisters or brothers are at least 51 percent dependent on the employee for support, unmarried and under 21 years of age, or regardless of age, are incapable of self support.
- ( ) "Local Currency" shall mean the currency of the Cooperating Country.
- ( ) "Regular Employee" shall mean a Contractor employee appointed to serve one year or more in the Cooperating Country.
- (, ) "Short-Term Employee" shall mean a Contractor employee appointed to serve less than one year in the Cooperating Country.
- ( ) "Traveler" shall mean Contractor's Regular Employees, Dependents of the Contractor's Regular Employees, the Contractor's Short-Term Employees, Consultants, and, as authorized by the Contracting Officer, the Contractor's Officers and Executives or other persons.

STATEMENT OF WORK

## STATEMENT OF WORK

### I. SCOPE OF WORK

#### A. Definition

By cooperative development is meant the development of institutions serving economic purposes characterized in substantial degree by open membership based on use, user participation in policy direction and control through democratic processes, increasing user ownership and contribution to equity capital, user sharing of any net returns, and management orientation to maximize service and benefit to user/members. Cooperative development also includes assistance to public agencies and financing institutions charged with the development of such cooperative institutions.

#### B. Summary

The purpose of this contract is to provide A.I.D. and/or cooperating agencies with short-term advisory services: relating to the planning, design, analysis, implementation, performance and evaluation of cooperative development programs and projects (both conceptual and technical) and related Agency policies and procedures in the field of cooperative development. These services include:

1. Country, sectoral and broad program analyses, including the assessment of economic, social, technical, management, institutional capacity, and other relevant factors.
2. Studies related to the identification, preparation, design and evaluation of specific programs, projects, and technologies.
3. Services related to the development of design evaluation methodologies, the development of suitable Agency and participating agency procedures.
4. Technical assistance, training, research and development and adaptation, and institutional development related thereto.

#### C. The Contractor will be required to conduct or assist in conducting the services described below:

1. Sectoral and cross sectoral analyses of LDC economies helpful in defining the objective and programs for United States foreign assistance relating to cooperative development; defining constraints, developing baseline data, identifying alternative interventions; and developing quantitative and other objective indicators of progress towards the goals adopted.
2. Studies and analyses concerning the identification, appraisal, and design of cooperative development projects and project sub-components with emphasis on factors appropriate to each activity.

These factors may include but are not limited to technical, economic, and social feasibility; cost; efficiency; equitable distribution of benefits; impact on women; time required for implementation; maintenance; ease of management; degree of needed institutional change; institution-building requirements and effects; demand on scarce resources; environmental effects; risk; and host country commitment and capacity to support post project activities. Such studies will integrate evaluative elements into project design, with provisions for periodic review and reformulation.

3. Design and execution of evaluation and studies and analyses of cooperative development projects, sectoral activities, or programs.
4. Preparing and conducting training courses in the planning development and implementation of cooperative development activities and in related evaluation methodology and techniques.

D. Specifically, the Contractor shall be required:

1. To assist the various organizational elements of A.I.D. in Washington, D.C. and overseas, and to participate in special task forces as assigned.
2. To provide administrative services in support of individuals or teams provided to perform services requested by A.I.D.
3. To provide experienced professional and support staff as required for each individual activity requested by A.I.D. These individuals must be readily available on short notice and shall include the following:

a. Planning for cooperative Development

Specialists in at least the following categories:

(1) Institutional Analyses

Including means of establishing and strengthening user participation and control.

(2) Social/Cultural Analysis

Including assessment of values and traditions supporting or undermining the development of cooperative institutions.

(3) Economic Analysis

Including identification of user demands that can be economically met by cooperatives in competition with alternative sources or of unmet user needs that cooperatives can meet on a self-supporting basis.

(4) Financial Analysis

Including capital and operational requirements and returns.

(5) Manpower Analysis

(6) Training

Design and conduct of training programs, including member and director education in democratic operation of economic institutions.

(7) Design and evaluation of management and data systems including means of keeping user members adequately informed.

b. Experts are required in a broad range of fields where rural energy cooperative development has proved appropriate in various countries. Specifically, the following areas will be included:

- (1) Rural power generation and distribution.
- (2) Rural energy member relations and productive uses.
- (3) Rural energy financial/economic assessment.
- (4) Rural energy manpower development and training.
- (5) Rural energy management and operations.
- (6) Rural energy institutional development.

c. Illustrative undertakings that may be requested include:

- (1) Assessment of societal, cultural and institutional factors that bear on rural energy cooperative development; advice on programs, plans and activities to better serve users through cooperatives in the local and national context.
- (2) Advice on country and regional rural energy cooperative-related laws, regulations and policies.
- (3) Assessment of the development potential of existing cooperatives and of the need and feasibility of new rural energy cooperative institutions, analyses of the resources and steps needed for this development.
- (4) Implementation plans, including timing and resources requirements, of the development of rural energy cooperative institutions.

- (5) Development of new ideas for solving production and distribution problems in ways that contribute to self reliance, and democratic participation.
  - (6) Organization and conduct of conferences, workshops, and seminars concerning cooperative matters.
  - (7) Provision of short course training programs for cooperative leaders, managers, and staff.
  - (8) Short-term consultation with cooperative leaders and managers on management and policy problems.
- E. Cooperative development involves the creation of organizations which operate according to the cooperative principles. These are:
1. Membership of a cooperative society should be voluntary and available without artificial restriction or any social, political or religious discrimination, to all persons who can make use of its services and are willing to accept the responsibilities of membership.
  2. Cooperative societies are democratic organizations. Their affairs should be administered by persons elected or appointed in a manner agreed to by the members and accountable to them. Members of primary societies should enjoy equal rights of voting (one member, one vote) and participation in decisions affecting their societies. In other than primary societies, the administration should be conducted on a democratic basis in a suitable form.
  3. Share capital should only receive a strictly limited rate of interest, if any.
  4. Surplus or savings, if any, arising out of the operations of a society belong to the members of that society and should be distributed in such manner as would avoid one member gaining at the expense of others. This may be done by decision of the members as follows:
    - a. By provision for development of the business of the cooperative.
    - b. By provision for common services.
    - c. By distribution among the members in proportion to their transactions with the society.
  5. All cooperative societies should make provision for the education of their members, officers, and employees and of the general public, in the principles and techniques of cooperation, both economic and democratic.
  6. All cooperative organizations, in order to best serve the interests of their members and their communities, should actively cooperate in every practical way with other cooperatives at local, national and international levels.

- F. Not included above, but recognized by many cooperatives as important, is a premise of business purpose. A cooperative should operate at least on a break-even cash basis.
- G. The essence of a cooperative is that it operates according to cooperative principles. Thus, attention should be directed toward the nature of the organization, not its name. Organizations called associations, guilds, societies, etc. would be considered cooperatives if they follow cooperative principles.
- H. 1. The role of government vis-a-vis cooperatives can range along a continuum from non-involvement through support and sponsorship to substantial direction and control. An organization operating under total government control would not be considered a cooperative because it clearly would not be operating according to cooperative principles. Thus, consideration needs to be given to the type and extent of government involvement relative to the extent to which cooperative principles are being followed. Decisions about whether organizations should be considered cooperatives need to be made on a case by case basis.
2. The cultural setting of the host country also influences the nature of cooperative organizations and the activities in which they engage. Clan membership, for example, may influence membership patterns in voluntary organizations. Traditional decision-making and resource allocation patterns may also affect -- or be affected by -- the introduction of new cooperative institutions. Indeed, in some instances, the introduction of cooperative structures may be inappropriate. In most instances, however, cooperatives need to take into account the local culture to provide services effectively to intended beneficiaries.
- I. The activities of cooperatives shall be grouped into the following categories:
1. Advisory Assistance and Project Identification
- Contracts will be able to maintain contact with a number of developing country cooperatives, agricultural banks, government agencies, and donor organizations, including A.I.D missions, relative to cooperative development and farm credit progress and needs. They will be capable of consulting with such organizations on cooperative development and farm credit objectives, problems and strategies. An important aspect of non-project advisory work by contractors is the arrangement for and conduct of visits by LDC cooperative leaders to U.S. cooperatives and farm credit banks.
2. Project Development
- Contractor will be able to conduct feasibility studies, market analyses, cost projections and a plan of action. Contractor should be able to provide specialists from U.S. cooperative organizations.

3. Project Initiation.

Contractors will be capable of the following:

- a. Negotiation of contract/grant with funder.
- b. Redefinition, as necessary, of project proposal to insure agreement on goals, objectives, implementation plans.
- c. Preparation of project proposals in response to RFP issued by host and financing agencies.
- d. Preparation and negotiation of contracts with project personnel.
- e. Preparation of project accounting and financial management.
- f. Procurement of necessary materials and supplies.
- g. Arrangement for housing, office facilities, local administrative staff and other support in project country.
- h. Orientation of project personnel and dependents.
- i. Travel and other arrangements for getting technicians and their personal effects to the project site.

4. Administration and Project Support

Contractors must be capable of maintaining a heavy load of administrative and supervisory work involved in handling overseas project activities. This includes supervisory visits to the projects, the response to reports on project progress and problems from the field, preparation of reports to funding agencies, the recruitment of project consultants and replacement personnel, the preparation of revised budgets and contract amendments, a continuing flow of correspondence with project personnel and the arrangement for training programs from project participants and support and supervision of participants.

Project support or administration includes payrolling, travel and transportation arrangements for overseas staff, procurement of equipment and supplies, providing project-related participant training, reporting and correspondence, supervisory visits and project evaluation.

Participant training activities are included in project contractor responsibility including arrangement for observational and on-the-job training as well as short course study program for host country personnel. Contractors must also be able to provide monitoring and evaluation activity.

LIST OF POSITION CATEGORIES, RATES OF  
COMPENSATION AND FIXED DAILY RATES

LIST OF POSITION CATEGORIES, RATES OF COMPENSATION AND FIXED DAILY RATES

A. The following are annual salary ranges payable to Contractor's employees assigned to Work Orders under this Contract:

<u>Category of Specialist</u>	<u>Annual Salary Range</u>	<u>Applicable Work Days in Year</u>
1. Administrator/International Programs Division	\$43,800 - \$74,600	260
2. Deputy Administrator/Team Leader/Regional Administrator	39,100 - 66,500	260
3. Assistant Administrator for Finance & Contracts/Assistant Administrator for Economic Analysis and Evaluation	36,300 - 58,100	260
4. Senior Rural Electrification Specialist	33,600 - 53,800	260
5. Rural Electrification Specialist	26,800 - 42,800	260
6. Executive Secretary/Secretary-Translator	15,800 - 25,200	260
7. Secretary	13,600 - 21,600	260

B. Fixed daily rates will be calculated on the basis of actual salaries paid by the Contractor to its employees in accordance with its established policies and practices. The following formula will apply in computing the fixed daily rates for employees assigned to Work Orders during the term of this Contract:

$$\text{Fixed Daily Rate} = \text{Actual Annual Salary} \div 260 \times 1.83$$

C. Fixed daily rates will be calculated on the basis of actual compensation paid by the Contractor to its consultants in accordance with its established policies and practices. The following formula will apply in computing the fixed daily rates for consultants assigned to Work Orders during the term of this Contract:

$$\text{Fixed Daily Rate} = \text{Actual Annual Salary/Income} \div 260 \times 1.00$$

D. In the event the Work Order specifically authorizes a work week in excess of five (5) labor days, the Contractor will be reimbursed at the fixed daily rate for its employees and consultants for each day worked with no premium pay.

E. PLEASE NOTE that all daily rates will be limited to the FSR-1 rate as amended from time to time. No compensation will be authorized in excess of the FSR-1 rate for Contractor's employees and consultants.

SCHEDULE

- ARTICLE I - A.I.D. PROJECT TITLE
- ARTICLE II - OBJECTIVES
- ARTICLE III - STATEMENT OF WORK
- ARTICLE IV - PLACE OF WORK ORDER PERFORMANCE
- ARTICLE V - A.I.D. LIAISON OFFICIALS
- ARTICLE VI - TERM OF WORK ORDER PERFORMANCE
- ARTICLE VII - ESTIMATED LEVEL OF EFFORT
- ARTICLE VIII - WORK ORDER PRICE
- ARTICLE IX - CEILING PRICE

★ ★ ★

UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT

1. Country of Performance \_\_\_\_\_

2. Mark one and insert appropriate numbers:

- Indefinite Quantity Contract No. \_\_\_\_\_, Work Order No. \_\_\_\_\_  
 Requirements Contract No. \_\_\_\_\_, Delivery Order No. \_\_\_\_\_  
 Basic Ordering Agreement No. \_\_\_\_\_, Task Order No. \_\_\_\_\_

NEGOTIATED PURSUANT TO THE FOREIGN ASSISTANCE ACT  
OF 1961, AS AMENDED, AND EXECUTIVE ORDER 11223

3. CONTRACTOR (Name and Address):	4. CONTRACTING OFFICER (Name and Address):
5. PROJECT OFFICE (Name and Address):	6. SUBMIT VOUCHERS TO (Office Name and Address):
7. EFFECTIVE DATE:	8. ESTIMATED COMPLETION DATE:
9. ACCOUNTING AND APPROPRIATION DATA (Insert appropriate numbers):	
Amount Obligated: _____ PIO/T No.: _____	
Appropriation No.: _____ Allotment No.: _____	
10. The United States of America, represented by the Contracting Officer signing this Order, and the Contracting agree that: (a) this Order is issued pursuant to the Contract or Agreement specified in Block 2 above and (b) the entire Contract between the parties hereto consist of this Order and the Contract or Agreement specified in Block 2 above.	
11a. NAME OF CONTRACTOR:	11b. UNITED STATES OF AMERICA AGENCY FOR INTERNATIONAL DEVELOPMENT
BY (Signature of Authorized Individual):	BY (Signature of Contracting Officer)
TYPED OR PRINTED NAME:	TYPES OR PRINTED NAME:
TITLE:	TITLE: Contracting Officer
DATE:	DATE:

AID 1380-1 (10-79)  PIO/T	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT  PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1. Cooperating Country Centrally Funded	Page 1 of 1 Pages
		2. PIO/T No. 3827019	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
		4. Project/Activity No. and Title 932-0100 Special Activities National Rural Electric Coop. Ass. Advisory Srvc	

DISTRIBUTION	5. Appropriation Symbol 72-1121021.6		6. Allotment Symbol and Charge 246-38-099-00-76-21*																			
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document		8. Project Assistance Completion Date (Mo., Day, Yr.)																			
	9. Authorized Agent AID/W		10. This PIO/T is in full conformance with PRO/AG Date _____																			
	11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (MB 14) <input type="checkbox"/> PASA/RSSA (MB 12) <input type="checkbox"/> AID Grant (MB 13) <input type="checkbox"/> Other			11b. Contract/Grant/PASA/RSSA Reference Number (If this is an Amendment)																		
	12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)																					
	<table border="1"> <thead> <tr> <th rowspan="2">Maximum AID Financing</th> <th rowspan="2">A. Dollars</th> <th>(1) Previous Total</th> <th>(2) Increase</th> <th>(3) Decrease</th> <th>(4) Total to Date</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>--</td> <td>3,000</td> <td>--</td> <td>3,000</td> </tr> <tr> <td></td> <td>B. U.S. Owned Local Currency</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date			--	3,000	--	3,000		B. U.S. Owned Local Currency			
Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date																	
				--	3,000	--	3,000															
	B. U.S. Owned Local Currency																					

13. Mission References	14a. Instructions to Authorized Agent  SER/CM/SOD is requested to negotiate an IQC contract with the National Rural Electric Cooperative Association to provide advisory services relating to the planning, design, analysis, implementation, performance and evaluation of cooperative development programs and projects and related AID policies and procedures in the field of cooperative development. A more comprehensive Statement of Work is attached. The effective starting date of this contract should be as soon as possible.  *EDAA82 13810 DG11
	14b. Address of Voucher Paying Office AID/FM/PAD Washington, D.C. 20523

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.			
A. The project officer certifies that the specifications in the statement of work are technical and adequate FVA/PVC, Ted Wehr	Phone No. Date	B. The statement of work lies within the purview of the initiating and approved agency programs FVA/PVC, I. Austin/Heyman	Date 4/23/82
C. FVA/PPE, Nancy M. McKay	Date 4/26/82	D. Funds for the services requested are available FUNDS RESERVED BY per Barbara Williams POSTED 4/28/82 SER/FM/CSD	
E.	Date	FM/PAD, Barbara Williams	

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to		17. For the Agency for International Development	
Signature _____	Date _____	Signature <u>Louis C. Stenberg</u>	Date <u>4/26/82</u>
Title _____		Title FVA/PPE, Louis C. Stenberg	

## STATEMENT OF WORK

### I. SCOPE OF WORK

#### A. Definition

By cooperative development is meant the development of institutions serving economic purposes characterized in substantial degree by open membership based on use, user participation in policy direction and control through democratic processes, increasing user ownership and contribution to equity capital, user sharing of any net returns, and management orientation to maximize service and benefit to user/members. Cooperative development also includes assistance to public agencies and financing institutions charged with the development of such cooperative institutions.

#### B. Summary

The purpose of this contract is to provide A.I.D. and/or cooperating agencies with short-term advisory service relating to the planning, design, analysis, implementation, performance and evaluation of cooperative development programs and projects (both conceptual and technical) and related Agency policies and procedures in the field of cooperative development. These services include:

1. Country, sectoral and broad program analyses, including the assessment of economic, social, technical, management, institutional capacity, and other relevant factors.
2. Studies related to the identification, preparation, design and evaluation of specific programs, projects, and technologies.
3. Services related to the development of design evaluation methodologies, the development of suitable Agency and participating agency procedures.
4. Technical assistance, training, research and development and adaptation, and institutional development related thereto.

#### C. The Contractor will be required to conduct or assist in conducting the services described below:

1. Sectoral and cross sectoral analyses of LDC economies helpful in defining the objective and programs for United States foreign assistance relating to cooperative development; defining constraints, developing baseline data, identifying alternative interventions; and developing quantitative and other objective indicators of progress towards the goals adopted.
2. Studies and analyses concerning the identification, appraisal, and design of cooperative development projects and project sub-components with emphasis on factors appropriate to each activity.

These factors may include but are not limited to technical, economic, and social feasibility; cost; efficiency; equitable distribution of benefits; impact on women; time required for implementation; maintenance; ease of management; degree of needed institutional change; institution-building requirements and effects; demand on scarce resources; environmental effects; risk; and host country commitment and capacity to support post project activities. Such studies will integrate evaluative elements into project design, with provisions for periodic review and reformulation.

3. Design and execution of evaluation and studies and analyses of cooperative development projects, sectoral activities, or programs.
  4. Preparing and conducting training courses in the planning development and implementation of cooperative development activities and in related evaluation methodology and techniques.
- D. Specifically, the Contractor shall be required:
1. To assist the various organizational elements of A.I.D. in Washington, D.C. and overseas, and to participate in special task forces as assigned.
  2. To provide administrative services in support of individuals or teams provided to perform services requested by A.I.D.
  3. To provide experienced professional and support staff as required for each individual activity requested by A.I.D. These individuals must be readily available on short notice and shall include the following:
    - a. Planning for cooperative Development  
Specialists in at least the following categories:
      - (1) Institutional Analyses  
Including means of establishing and strengthening user participation and control.
      - (2) Social/Cultural Analysis  
Including assessment of values and traditions supporting or undermining the development of cooperative institutions.
      - (3) Economic Analysis  
Including identification of user demands that can be economically met by cooperatives in competition with alternative sources or of unmet user needs that cooperatives can meet on a self-supporting basis.
      - (4) Financial Analysis  
Including capital and operational requirements and returns.

(5) Manpower Analysis

(6) Training

Design and conduct of training programs, including member and director education in democratic operation of economic institutions.

(7) Systems Analysis

Design and evaluation of management and data systems including means of keeping user members adequately informed.

b. Experts are required in a broad range of fields where cooperative development has proved appropriate in various countries. Specifically, the following areas will be included:

(1) Agricultural services including farm input acquisition and supply, produce packing, grading, storage, transport and marketing, product processing, and farm credit.

(2) Farm management.

(3) Handicraft and small industry production and marketing.

(4) Rural power generation and distribution.

(5) Housing, including low cost and self-help housing.

(6) Consumer goods acquisition and supply, including cooperative insurance programs.

(7) Credit unions, credit and savings cooperatives, cooperative banks, and banks for cooperatives.

c. Illustrative undertakings that may be requested include:

(1) Assessment of societal, cultural and institutional factors that bear on cooperative development; advice on programs, plans and activities to better serve users through cooperatives in the local and national context.

(2) Advice on country and regional cooperative-related laws, regulations and policies.

(3) Assessment of the development potential of existing cooperatives and of the need and feasibility of new cooperative institutions, analyses of the resources and steps needed for this development.

(4) Implementation plans, including timing and resources requirements, of the development of cooperative institutions.

- (5) Development of new ideas for solving production and distribution problems in ways that contribute to self reliance, and democratic participation.
  - (6) Organization and conduct of conferences, workshops, and seminars concerning cooperative matters.
  - (7) Provision of short course training programs for cooperative leaders, managers, and staff.
  - (8) Short-term consultation with cooperative leaders and managers on management and policy problems.
- E. Cooperative development involves the creation of organizations which operate according to the cooperative principles. These are:
1. Membership of a cooperative society should be voluntary and available without artificial restriction or any social, political or religious discrimination, to all persons who can make use of its services and are willing to accept the responsibilities of membership.
  2. Cooperative societies are democratic organizations. Their affairs should be administered by persons elected or appointed in a manner agreed to by the members and accountable to them. Members of primary societies should enjoy equal rights of voting (one member, one vote) and participation in decisions affecting their societies. In other than primary societies, the administration should be conducted on a democratic basis in a suitable form.
  3. Share capital should only receive a strictly limited rate of interest, if any.
  4. Surplus or savings, if any, arising out of the operations of a society belong to the members of that society and should be distributed in such manner as would avoid one member gaining at the expense of others. This may be done by decision of the members as follows:
    - a. By provision for development of the business of the cooperative.
    - b. By provision for common services.
    - c. By distribution among the members in proportion to their transactions with the society.
  5. All cooperative societies should make provision for the education of their members, officers, and employees and of the general public, in the principles and techniques of cooperation, both economic and democratic.
  6. All cooperative organizations, in order to best serve the interests of their members and their communities, should actively cooperate in every practical way with other cooperatives at local, national and international levels.

- F. Not included above, but recognized by many cooperatives as important, is a premise of business purpose. A cooperative should operate at least on a break-even cash basis.
- G. The essence of a cooperative is that it operates according to cooperative principles. Thus, attention should be directed toward the nature of the organization, not its name. Organizations called associations, guilds, societies, etc. would be considered cooperatives if they follow cooperative principles.
- H. 1. The role of government vis-a-vis cooperatives can range along a continuum from non-involvement through support and sponsorship to substantial direction and control. An organization operating under total government control would not be considered a cooperative because it clearly would not be operating according to cooperative principles. Thus, consideration needs to be given to the type and extent of government involvement relative to the extent to which cooperative principles are being followed. Decisions about whether organizations should be considered cooperatives need to be made on a case by case basis.
2. The cultural setting of the host country also influences the nature of cooperative organizations and the activities in which they engage. Clan membership, for example, may influence membership patterns in voluntary organizations. Traditional decision-making and resource allocation patterns may also affect -- or be affected by -- the introduction of new cooperative institutions. Indeed, in some instances, the introduction of cooperative structures may be inappropriate. In most instances, however, cooperatives need to take into account the local culture to provide services effectively to intended beneficiaries.
- I. The activities of cooperatives shall be grouped into the following categories:

E. Advisory Assistance and Project Identification

Contracts will be able to maintain contact with a number of developing country cooperatives, agricultural banks, government agencies, and donor organizations, including A.I.D. missions, relative to cooperative development and farm credit progress and needs. They will be capable of consulting with such organizations on cooperative development and farm credit objectives, problems and strategies. An important aspect of non-project advisory work by contractors is the arrangement for and conduct of visits by LDC cooperative leaders to U.S. cooperatives and farm credit banks.

2. Project Development

Contractor will be able to conduct feasibility studies, market analyses, cost projections and a plan of action. Contractor should be able to provide specialists from U.S. cooperative organizations.

3. Project Initiation

Contractors will be capable of the following:

- a. Negotiation of contract/grant with funder.
- b. Redefinition, as necessary, of project proposal to insure agreement on goals, objectives, implementation plans.
- c. Preparation of project proposals in response to RFP issued by host and financing agencies.
- d. Preparation and negotiation of contracts with project personnel.
- e. Preparation of project accounting and financial management.
- f. Procurement of necessary materials and supplies.
- g. Arrangement for housing, office facilities, local administrative staff and other support in project country.
- h. Arrangement for housing, office facilities, local administrative staff and other support in project country.
- i. Travel and other arrangements for getting technicians and their personal effects to the project site.

4. Administration and Project Support

Contractors must be capable of maintaining a heavy load of administrative and supervisory work involved in handling overseas project activities. This includes supervisory visits to the projects, the response to reports on project progress and problems from the field, preparation of reports to funding agencies, the recruitment of project consultants and replacement personnel, the preparation of revised budgets and contract amendments, a continuing flow of correspondence with project personnel and the arrangement for training programs from project participants and support and supervision of participants.

Project support or administration includes payrolling, travel and transportation arrangements for overseas staff, procurement of equipment and supplies, providing project-related participant training, reporting and correspondence, supervisory visits and project evaluation.

Participant training activities are included in project contractor responsibility including arrangement for observational and on-the-job training as well as short course study program for host country personnel. Contractors must also be able to provide monitoring and evaluation activity.

**W O R K**

**O R D E R S**

**PART ONE: COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS**

3. Contract/Agreement Number: PDC-0190-I-02-2071-01		<b>19C</b>	
4. Contractor/Recipient Name: National Rural Electric Cooperative Association		5. Organization Symbol: NRECA	
6. Project Title: N. Zone Infrastructure Dev.			
7. Project Officer's Name: Gene Skiller (LAC/DS/2D)		8. Organization Symbol: FM/PAD	
9. Requisitioning Document ID No: 30019		19. Budget Plan Code: LDAA83 25515 AG61 App. 72-1131021.3	
10. TYPE OF ACTION: A. New Acquisition/Assistance B. Continuation of activities set forth in a contractual document C. Revision of work scope/purpose of award		20. Country or Region of Performance: Costa Rica	
11. Amount of this PIO/T: U.S. \$ -0-		21. Total Estimated Cost of the Contractual Document: TEC Increased by $\phi$ U.S. \$ 15,951.75	
12. Amount Obligated/ Subobligated/ Deobligated by this Action: U.S. \$ $\phi$		22. Amount of Non-Federal Funds Pledged to the Project: U.S. \$ $\phi$	
13. Cumulative Obligation: U.S. \$ 15,951.75		23. Effective Date of this Action: 05/03/83	
14. This Action Funded Through: 06/10/83		24. Estimated Completion/ Expiration Date: 06/10/83	
15. Date Contractual Documents Signed by AID Official: 07/25/83		25. Contractor DUNS Number:	
16. Incrementally Funded Contract: NO		26. Consultant Type Award: YES	
17. Host Country/ Counterpart Inst.: (Univ. Contracts) N/A		27. Number of Person Months: (PASA/RSSA only) N/A	
18. Campus Coordinator: (Univ. Contracts) N/A		28. Number of Persons: (PASA/RSSA only) N/A	
29. Negotiator's Typed Name: W. Adams		30. Negotiator's Signature: <i>W. Adams</i>	
32. Contract/Grant Officer's Organization Symbol: SOD/PDC		33. Contract/Grant Officer's Signature: <i>J.D.</i>	
		31. Date Signed: 07/27/83	
		34. Date Signed: 7/26/83	

**PART TWO: COMPLETE EACH BLOCK FOR NEW ASSISTANCE/ACQUISITION ACTIONS ONLY**

35. CONTRACT TYPE: A. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) <input type="checkbox"/> B. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF) C. IQC & Requirements Contracts D. Other	37. SUBJECT TO STATUTORY REQUIREMENT: <input type="checkbox"/> A. Walsh-Healey Act, Manufacturer* B. Walsh-Healey Act, Regular Dealer* C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers) D. Davis-Bacon Act (Construction) E. Not subject to Walsh Healey; Service Contract or Davis-Bacon Act (Most AID Contracts) * Equipment, Supplies, Materials, and Commodities
36. ADVANCE: <input type="checkbox"/> A. No Advance B. Advance Non-FRLC C. Advance FRLC	38. Country of Manufacture: _____ (Specify)

1 AMENDMENT/MODIFICATION NO <b>PDC-0100-I-02-2071-01</b>	2 EFFECTIVE DATE <b>05/03/83</b>	3 REQUISITION/PURCHASE REQUEST NO <b>30019</b>	4 PROJECT NO (If applicable) <b>515-11-999-000.01</b>
5 ISSUED BY <b>PDC Branch</b> CODE _____ Services Operations Division Office of Contract Management AGENCY FOR INTERNATIONAL DEVELOPMENT Washington, D.C. 20523		6 <del>RECOMMENDED BY CONTRACT MANAGER</del> CODE <b>W</b> TECHNICAL OFFICE:  <b>FM/PAD</b>	

7 CONTRACTOR NAME AND ADDRESS  NATIONAL RURAL ELECTRIC COOPERATIVE ASSOCIATION (NRECA) 1800 Massachusetts Avenue, NW Washington, D.C. 20036	8. AMENDMENT OF SOLICITATION NO. _____ DATED _____ (See Mark 9) <b>Amendment No. 1</b> <input checked="" type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. <b>Work Order No. 2</b> <b>PDC-0100-I-00-2071-00</b> DATED <b>05/31/83</b> (See Mark 11)
---	--

ORIGINAL

9 THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in block 12. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:

(a) By signing and returning \_\_\_\_\_ copies of this amendment, (b) by acknowledging receipt of this amendment on each copy of the offer submitted, or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

10 ACCOUNTING AND APPROPRIATION DATA (If required)

**72-1131021.3; LDA83 25515 AG61**

Amount Obligated: \$-0-  
 Cum. Amt. Oblig.: \$15,951.75

11 THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

(a)  This Change Order is issued pursuant to \_\_\_\_\_  
 The Changes set forth in block 12 are made to the above numbered contract/order.

(b)  The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 12.

(c)  This Supplemental Agreement is entered into pursuant to authority of the FAA of 1961, as amended, and EO 11223 & 12163.  
 It modifies the above numbered contract as set forth in block 12.

12. DESCRIPTION OF AMENDMENT/MODIFICATION

COVER PAGE

- Box 3 -- Delete the name of the contractor shown as "National Rural Electric Cooperative" and insert in lieu thereof the name "National Rural Electric Cooperative Association (NRECA)".
- Box 6 -- Delete in its entirety and insert in lieu thereof the following:  
 "Payments authorized via FRLC drawdowns.  
  
 FM/PAD  
 Office of Financial Management  
 AGENCY FOR INTERNATIONAL DEVELOPMENT  
 Washington, D.C. 20523"

ORIGINAL

Except as provided herein, all terms and conditions of the document referenced in block 8, as heretofore changed, remain unchanged and in full force and effect.

13 <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT <input type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>-11-</u> COPIES TO ISSUING OFFICE			
14 NAME OF CONTRACTOR/OFFEROR		17 UNITED STATES OF AMERICA	
BY _____ (Signature of person authorized to sign)		BY <u>Judith D. Johnson</u> (Signature of Contracting Officer)	
15 NAME AND TITLE OF SIGNER (Type or print)	16 DATE SIGNED	18 NAME OF CONTRACTING OFFICER (Type or print)	19 DATE SIGNED
		Judith D. Johnson	7/25/83

JUN 1 1983  
CONSULTING

UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT

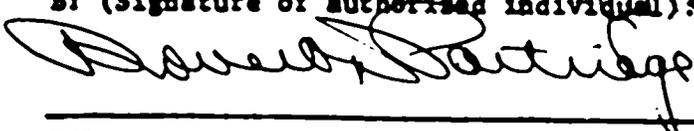
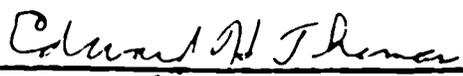
1. Country of performance Costa Rica
2. Mark one and insert appropriate numbers:  
 Indefinite Quantity Contract PDC-0100-1-02-2071-00, Work Order No. 02  
 Requirements Contract No. \_\_\_\_\_, Delivery Order No. \_\_\_\_\_  
 Basic Ordering Agreement No. \_\_\_\_\_, Task Order No. \_\_\_\_\_

NEGOTIATED PURSUANT TO THE FOREIGN ASSISTANCE ACT  
OF 1961, AS AMENDED, AND EXECUTIVE ORDER 11223

3. CONTRACTOR (Name and Address): NATIONAL RURAL ELECTRIC COOPERATIVE 1800 Massachusetts Ave, N.W. Assoc. Washington, DC 20036	4. CONTRACTING OFFICE (Name and Address): PDC Branch Services Operations Division Office of Contract Management AGENCY FOR INTERNATIONAL DEVELOPMENT Washington, D.C. 20523
5. PROJECT OFFICE (Name and Address): Gene Miller LAC/DR/RD NS, Room 2239  (VOUCHER APPROVAL)	6. SUBMIT VOUCHERS TO (Office Name and Address): FM/PAD SA-12 Room 638 Agency for International Development Washington, D.C. 20523
7. EFFECTIVE DATE: 5-3-83	8. ESTIMATED COMPLETION DATE: 6-10-83

9. ACCOUNTING AND APPROPRIATION DATA (Insert appropriate numbers):  
Amount Obligated: \$15,951.75      PIO/T No.: 515-000-3-30019  
Appropriation No. 72.1131021.3      Allotment No.: LDA-83-25515-AG-61

10. The United States of America, represented by the Contracting Officer signing this Order, and the Contractor agree that: (a) this Order is issued pursuant to the Contract or Agreement specified in Block 2 above and (b) the entire Contract between the parties hereto consist of this Order and the Contract or Agreement specified in Block 2 above.

11a. NAME OF CONTRACTOR:  NATIONAL RURAL ELECTRIC COOPERATIVE ASSOC.	11b. UNITED STATES OF AMERICA AGENCY FOR INTERNATIONAL DEVELOPMENT
BY (Signature of authorized individual): 	BY (Signature of Contracting Officer): 
TYPED OR PRINTED NAME: Robert D. Partridge	TYPED OR PRINTED NAME: Edward H. Thomas
TITLE: Executive Vice President	TITLE: CONTRACTING OFFICER
DATE: May 20, 1983	DATE: MAY 31 1983

ARTICLE I - TITLE

Northern Zone Infrastructure Development  
(Project No. 515-11-999-000.01)

ARTICLE II - OBJECTIVE

The services described are required for the preparation of a rural electric cooperative feasibility component for the proposed Northern Zone Infrastructure Development Project. It is anticipated that this component will finance detailed economic/social surveys of the project area for the establishment of rural electric cooperatives, cooperative formation, organizational and training activities, and more detailed engineering and economic studies to be used as supporting documentation and information for a loan application to finance an electric cooperative distribution network in the future.

ARTICLE III - STATEMENT OF WORK

The contractor shall:

1. Review documents furnished by the USAID, Ministry of National Planning and Economic Policy (MIDEPLAN), Costa Rican Electricity Institute, etc. Visit the project area and interview appropriate GOCR staff and local leaders.
2. Assist the USAID to refine the design and description of a rural electric cooperative feasibility component including objectives, inputs, outputs, and recommend the local and governmental institutions which should be involved.
3. Assist the USAID to quantify and schedule the inputs and outputs and develop a plan to guide the implementation of the component.
4. Assist the USAID to prepare the relevant descriptive and analytical sections of the project paper that are required to explain or otherwise support the rural electric cooperative feasibility component.

ARTICLE IV - REPORTS

Contractor shall submit a final report in English of technical assistance and any recommendations made. Five copies shall be submitted, 1 to LAC/DR/RD in AID/W and 4 to USAID/Costa Rica no later than June 2, 1983.

ARTICLE V - RELATIONSHIPS AND RESPONSIBILITIES

Technical directions shall be provided to the Contractor by the USAID Rural Development Officer/Costa Rica.

ARTICLE VI - TERM OF PERFORMANCE

The desired starting date is 5-3-83 and the estimated completion date is 6-10-83.

ARTICLE VII - LEVEL OF EFFORT

<u>Position</u>	<u>Burdened Daily Fixed Rate</u>	<u>Person Days</u>	<u>Total</u>
Assistant Administrator	\$ 383.	15	\$5,746
Mgmt./Accounting Specialist	30.	15	450
Regional Administrator	324	10	3,240

TOTAL ESTIMATED LEVEL OF EFFORT .....\$9,436

No variation or substitution in any facet of the level of effort shall be made without advance written approval of the Contracting Officer.

ARTICLE VIII - BUDGET

- A. Total Burdened Daily Fixed Rates.....\$9,436.00
- B. Other Direct Costs (to include international & local travel, per diem, DBA, communications, tourist visas, supplies, shots,etc.).....\$6,515.75
- C. WORK ORDER TOTAL.....\$15,951.75

ARTICLE IX - USE OF GOVERNMENT FACILITIES AND PERSONNEL

- A. The Contractor and any employee or consultant of the Contractor is prohibited from using U.S. Government facilities (such as office space or equipment) or U.S. Government clerical or technical personnel in the performance of the services specified in the Contract

unless the use of Government facilities or personnel is specifically authorized in the Contract, or is authorized in advance in writing, by the Contracting Officer.

- B. If at any time it is determined that the Contractor, or any of its employees or consultants have used U.S. Government facilities or personnel without authorization either in the Contract itself, or in advance, in writing, by the Contracting Officer, then the amount payable under the Contract shall be reduced by an amount equal to the value of the U.S. Government facilities or personnel used by the Contractor, as determined by the Contracting Officer.
- C. If the parties fail to agree on an adjustment made pursuant to this clause, it shall be considered a "dispute" and shall be dealt with under the terms of the "Disputes" clause of the Contract.

ARTICLE X - LOGISTIC SUPPORT

Office space, office equipment, and official vehicles will be provided by USAID/Costa Rica. All other logistical support will be provided by Contractor.

ARTICLE XI - ACCESS TO CLASSIFIED INFORMATION

None

ARTICLE XII - DUTY POST

San Jose and Cantons of Upala and Guatuso, Costa Rica.

ARTICLE XIII - WORK WEEK

The Contractor is authorized up to a six-day work week with no premium pay.

CONTRACT/AGREEMENT DATA SHEET	A 36 <sup>th</sup>	1.M/SER/CM/SD/SS Actual Monitor: KK	2. Date PIO/T Received: 04 / 29 / 83 462
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PART ONE: COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS

3. Contract/Agreement Number: (IOC) PDC-0100-I-02-2071-00		19. Budget Plan Code: LDAA-83-25515-AG-61 72-1131021.3	
4. Contractor/Recipient Name: National Rural Electric Cooperative Association		5. Organization Symbol: LAG/DR/RD	
6. Project Title: Northern Zone Infrastructure Development 515-11-999-000.01		8. Organization Symbol: LAG/DR/RD	
7. Project Officer's Name: Gene Miller		8. Organization Symbol: LAG/DR/RD	
9. Requisitioning Document ID No: 515-000-3-30019		19. Budget Plan Code: LDAA-83-25515-AG-61 72-1131021.3	
10. TYPE OF ACTION: A. New Acquisition/Assistance B. Continuation of activities set forth in a contractual document C. Revision of work scope/purpose of award		20. Country or Region of Performance: Costa Rica	
11. Amount of this PIO/T: U.S. \$ 16,000 (inc. Page)		21. Total Estimated Cost of the Contractual Document: U.S. \$ <del>15,951.75</del> 15,951.75	
12. Amount Obligated/Subobligated/Deobligated by this Action: U.S. \$ <del>15,951.75</del> 15,951.75		22. Amount of Non-Federal Funds Pledged to the Project: U.S. \$ -0-	
13. Cumulative Obligation: U.S. \$ <del>15,951.75</del> 15,951.75		23. Effective Date of this Action: 5/3/83	
14. This Action Funded Through: 6/10/83		24. Estimated Completion/Expiration Date: 6/10/83	
15. Date Contractual Documents Signed by AID Official: 5/3/83		25. Contractor DUNS Number: 	
16. Incrementally Funded Contract: NO		26. Consultant Type Award: YES	
17. Host Country/Counterpart Inst.: (Univ. Contracts) N/A		27. Number of Person Months: (PASA/RSSA only) N/A	
18. Campus Coordinator: (Univ. Contracts) N/A		28. Number of Persons: (PASA/RSSA only) N/A	
29. Negotiator's Typed Name: N. Edin		30. Negotiator's Signature: Neil Edin	
31. Date Signed: 5/12/83		31. Date Signed: 5/12/83	
32. Contract/Grant Officer's Organization Symbol: SOD/PDC		33. Contract/Grant Officer's Signature: EHT	
34. Date Signed: 4/29/83		34. Date Signed: 4/29/83	

STAT SECTION  
JUL 17 1983  
ENTERED

IOC

PART TWO: COMPLETE EACH BLOCK FOR NEW ASSISTANCE/ACQUISITION ACTIONS ONLY

35. CONTRACT TYPE: A. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) B. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF) C. IOC & Requirements Contracts D. Other		37. SUBJECT TO STATUTORY REQUIREMENT: A. Walsh-Healey Act, Manufacturer* B. Walsh-Healey Act, Regular Dealer* C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers) D. Davis-Bacon Act (Construction) E. Not subject to Walsh-Healey; Service Contract or Davis-Bacon Act (Most AID Contracts) * Equipment, Supplies, Materials, and Commodities	
36. ADVANCE: A. No Advance B. Advance Non-FRLC C. Advance FRLC		38. Country of Manufacture: Advance LB 6-1-83 59	

AID 1380-1 (10-79)	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT	1. Cooperating Country Costa Rica	Page 1 of 5 Pages
		2. PIO/T No. 515-000-3-30019	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
		4. Project/Activity No. and Title 515-11-999-000.01 Northern Zone Infrastructure Development	

DISTRIBUTION	5. Appropriation Symbol 72-1131021.3	6. Allotment Symbol and Charge LDAA-83-25515-AG-61
--------------	---	---

7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	8. Project Assistance Completion Date (Mo., Day, Yr.) o/a June 10, 1983
---	---

9. Authorized Agent AID/W	10. This PIO/T is in full conformance with PRO/AG Date _____
------------------------------	---

11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (HB 14) <input type="checkbox"/> PASA/RSSA (HB 12) <input type="checkbox"/> AID Grant (HB 13) <input type="checkbox"/> Other	11b. Contract/Grant/PASA/RSSA Reference Number (if this is an Amendment) N/A
---	---

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)					
Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
	B. U.S.-Owned Local Currency		16,000		16,000

13. Mission  
References  
San Jose 2651

14a. Instructions to Authorized Agent  
Negotiate a work order under indefinite quantity contract with National Rural Electric Cooperative Association for services described herein, IQC No. PDC-0100-1-01-2071-00. Mission has approved memorandum subject request for issuance of work order and approval for use of external resources for assistance in the preparation of the Northern Zone Infrastructure Development Project.

14b. Address of Voucher Paying Office  
AID/W, FM

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technical and correct. LAC/DR/RD, Gene Miller	Phone No. Date	B. The statement of work lies within the purview of the initial and approved agency programs. LAC/DR, Alfred Bisset	Date 4/24/83
C. LAC/DR/RD, Albert L. Brown	Date 4/21/83	D. Funds for the services requested are available	
E. LAC/DR, Scott Smith	Date 4/21/83		

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to	17. For the Agency for International Development
Signature _____ Date _____	Signature <u>Irwin A. Levy</u> Date <u>4/26/83</u>
Title _____	Title <u>Acting Director, LAC/DR</u>

AID 7350-1 (10-79)	1. Cooperating Country Costa Rica	2. PIO/T No. 515-000-3-30019	Page 2 of	Pages
	4. Project/Activity No. and Title 515-11-999-000.01 Northern Zone Infrastructure Development			

**SCOPE OF WORK**

18. THE SCOPE OF TECHNICAL SERVICES REQUIRED FOR THIS PROJECT ARE DESCRIBED IN ATTACHMENT NUMBER \_\_\_\_\_ HERETO ENTITLED "STATEMENT OF WORK".

**19. SPECIAL PROVISIONS**

- A.  LANGUAGE REQUIREMENTS (SPECIFY) None  
(IF MARKED, TESTING MUST BE ACCOMPLISHED BY AID TO ASSURE DESIRED LEVEL OF PROFICIENCY)
- B.  ACCESS TO CLASSIFIED INFORMATION  WILL  WILL NOT BE REQUIRED BY TECHNICIAN(S).
- C.  DUTY POST(S) AND DURATION OF TECHNICIANS' SERVICES AT POST(S) (MONTHS)  
San Jose and Cantons of Upala and Guatuso - 2 weeks
- D.  DEPENDENTS  WILL  WILL NOT BE PERMITTED TO ACCOMPANY TECHNICIAN.
- E.  WAIVER(S) HAVE BEEN APPROVED TO ALLOW THE PURCHASE OF THE FOLLOWING ITEM(S) (COPY OF APPROVED WAIVER IS ATTACHED)
- F.  COOPERATING COUNTRY ACCEPTANCE OF THIS PROJECT (APPLICABLE TO AID/W PROJECTS ONLY)  
 HAS BEEN OBTAINED  HAS NOT BEEN OBTAINED  
 IS NOT APPLICABLE TO SERVICES REQUIRED BY PIO/T
- G.  OTHER (SPECIFY)  
Per this cable justification and approval for use of external resources provided to SER/CM/SOD/PDC. The target date for start of services should be no later than May 2, 1983.

**20. BACKGROUND INFORMATION (ADDITIONAL INFORMATION USEFUL TO AUTHORIZED AGENT)**

The proposed project consists of intensification and expansion of agriculture through road improvements, extension activities and community infrastructure. The Ministry of Planning and National Economic Policy (MIDEPLAN) has developed some information on the existing types of levels of economic activity in the Northern Zone. AID has also financed studies of the proposed road improvements. Copies of these and other documents will be made available to the contractor upon arrival.

**21. SUMMARY OF ATTACHMENTS ACCOMPANY THE PIO/T (INDICATE ATTACHMENT NUMBER IN BLANK)**

- II DETAILED BUDGET IN SUPPORT OF INCREASED FUNDING (BLOCK 12)
- \_\_\_\_\_ EVALUATION CRITERIA FOR COMPETITIVE PROCUREMENT (BLOCK 14)
- \_\_\_\_\_ JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT (BLOCK 14)
- I STATEMENT OF WORK (BLOCK 18)
- \_\_\_\_\_ WAIVER(S) (BLOCK 19) (SPECIFY NUMBER)
- X III San Jose cable 2651

AID 1350-1 (10-79)	1. Cooperating Country Costa Rica	2. PIO/T No. 515-000-3-30019	Page 3 of Pages
PIO/T	4. Project/Activity No. and Title 515-11-999-000.01 - Northern Zone Infrastructure Development		

22. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

The contractor will work with the USAID and will be responsible to the AID Director or his designated representative.

B. Cooperating Country Liaison Official

Octavio Ramirez, MIDEPLAN

C. AID Liaison Officials

Rural Development Officer

LOGISTIC SUPPORT

23. Provisions for Logistic Support	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
A. Specific Items (Insert "X" in applicable column as right. If entry needs qualification, insert asterisk and explain below in C. "Comments")					
(1) Office Space	X				
(2) Office Equipment	X				
(3) Housing and Utilities N/A					
(4) Furniture N/A					
(5) Household Equipment (Stoves, Refry., etc.) N/A					
(6) Transportation in Cooperating Country					X
(7) Transportation To and From Country					X
(8) Interpreter Services/Secretarial					X
(9) Medical Facilities N/A					
(10) Vehicles (official)	X				
(11) Travel Arrangements/Tickets					X
(OTHER SPECIFY)					
(12)					
(13)					
(14)					
(15)					

B. Additional Facilities Available From Other Sources

APO/FPO

PX

COMMISSARY

OTHER (Specify, e.g., duty free entry, tax exemption)

N/A

STATEMENT OF WORK

A. Objective:

The services described are required for the preparation of a rural electric cooperative feasibility component for the proposed Northern Zone Infrastructure Development Project. It is anticipated that this component will finance detailed economic/social surveys of the project area for the establishment of rural electric cooperatives, cooperative formation, organizational and training activities, and more detailed engineering and economic studies to be used as supporting documentation and information for a loan application to finance an electric cooperative distribution network in the future.

B. Scope of Work:

The contractor shall:

1. Review documents furnished by the USAID, Ministry of National Planning and Economic Policy (MIDEPLAN), Costa Rican Electricity Institute, etc. Visit the project area and interview appropriate GOCR staff and local leaders.
2. Assist the USAID to refine the design and description of a rural electric cooperative feasibility component including objectives, inputs, outputs, and recommend the local and governmental institutions which should be involved.
3. Assist the USAID to quantify and schedule the inputs and outputs and develop a plan to guide the implementation of the component.
4. Assist the USAID to prepare the relevant descriptive and analytical sections of the project paper that are required to explain or otherwise support the rural electric cooperative feasibility component.
5. Submit a final report in English of technical assistance and any recommendations made.

BUDGET

Salaries:

1. Rural Electrification Cooperative Organizational Specialist - 15 days, \$385 daily burden rate	\$ 5,775
2. Rural Electrification Management/Accounting Specialist - 15 days, \$75 daily burden rate	1,125
3. Rural Cooperative Training Development Specialist - 10 days, \$325 daily burden rate	3,250
SUB-TOTAL	<u>\$10,150</u>

International Travel:

Air fare 2 persons, \$650 1,300

Per Diem:

Two persons, 21 days x \$58 1,218  
One person, 14 days x \$58 812  
SUB-TOTAL \$2,030

Miscellaneous:

Medical, DBA coverage, passports, communications and secretarial services 1,520  
Vehicle rental and taxis 1,000  
TOTAL \$16,000

UNCLASSIFIED  
Department of State

Attachment III  
INCOMING  
TELEGRAM

PAGE 01 SAN JO 07651 01 OF 03 2017592 7511 019570 A102985  
ACTION A10-00

SAN JO 07651 01 OF 03 2017592 7511 019570 A102985

*Miller*

ACTION OFFICE LADR-03  
INFO LACE-03 PPCE-01 PPPB-03 PPIA-01 FM-02 CMGT-02 CTR-02  
ES-01 RELO-01 ~~TELETYPE~~ PAGE-01 /021 A2 X20

INFO OCT-00 ARA-00 /051 V  
-----253473 2018032 /30

O 2017562 APR 83  
FM AMEMBASSY SAN JOSE  
TO SECSTATE WASHDC IMMEDIATE 5177

UNCLAS SECTION 01 OF 03 SAN JOSE 07651

AIDAC

PASS TO: GENE MILLER, LAC/DR

E.O. 12356: N/A  
SUBJECT: SCOPE OF WORK FOR IOC.

REF: JLAY/ERUPPRECHT CONVERSATION

A. MISSION REQUESTS AID/V NEGOTIATE A WORK ORDER UNDER INDEFINITE QUANTITY CONTRACT NO. PDC 0100-1-01-2071-00 WITH NATIONAL RURAL ELECTRIC COOPERATIVE ASSOCIATION FOR SERVICES DESCRIBED HEREIN.

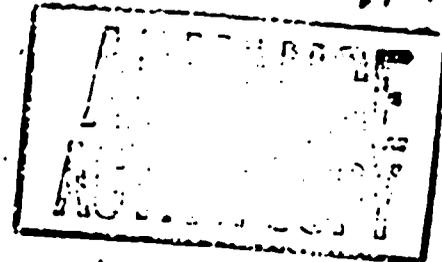
B. COPY OF SIGNED PIO/T IS BEING MAILED TO GENE MILLER, LAC/DR.

C. PIO/T FORMAT AS FOLLOWS:

- 1- COSTA RICA
- 2- PIO/T NO. 515-000-3-30010
- 3- ORIGINAL
- 4- 515-11-999-000.01, NORTHERN ZONE INFRASTRUCTURE DEVELOPMENT
- 5- 72-1131071.3
- 6- LDAA-03-25515-AG-61
- 7- ADMINISTRATIVE RESERVATION
- 8- O/A JUNE 10, 1983
- 9- AID/V
- 10- BLANK
- 11 A- AID CONTRACT
- 11 - N/A
- 12- INCREASE DOLLARS 16,000
- 13- BLANK
- 14 A- NEGOTIATE A WORK ORDER UNDER INDEFINITE QUANTITY CONTRACT WITH NATIONAL RURAL ELECTRIC COOPERATIVE ASSOCIATION FOR SERVICES DESCRIBED HEREIN, IOC NO. PDC-0100-1-01-2071-00. MISSION HAS APPROVED MEMORANDUM SUBJECT REQUEST FOR ISSUANCE OF WORK ORDER AND APPROVAL FOR USE OF EXTERNAL RESOURCES FOR ASSISTANCE IN THE PREPARATION OF THE NORTHERN ZONE INFRASTRUCTURE DEVELOPMENT PROJECT.
- 14 B- AID/V, FM
- 15- FUNDING AVAILABILITY AND CLEARANCE OBTAINED AS FOLLOWS:
  - ERHARDT RUPPRECHT, RURAL DEVELOPMENT OFFICER
  - EMEN LUSTIG, PROGRAM OFFICER
  - RICHARD ROOMAN, MANAGEMENT OFFICER
  - G. FRANKLIN LATHAM, CONTROLLER
- 16- BLANK
- 17- BACTIAAN SCHOUTEN, ACTING MISSION DIRECTOR
- 18- BLANK
- 19 A- NONE
  - B WILL NOT
  - C SAN JOSE AND CANTONS OF UPALA AND GUATUSO-2 MEERS
  - D WILL NOT

- E OTHER
- F IS NOT APPLICABLE
- G PER THIS CABLE JUSTIFICATION AND APPROVAL FOR USE OF EXTERNAL RESOURCES PROVIDED TO CER/CM/COO/PDC. THE TARGET DATE FOR START OF SERVICES SHOULD BE NO LATER THAN MAY 2, 1983.
- 20- THE PROPOSED PROJECT CONSISTS OF INTENSIFICATION AND EXPANSION OF AGRICULTURE THROUGH ROAD IMPROVEMENTS, EXTENSION ACTIVITIES AND COMMUNITY INFRASTRUCTURE. THE MINISTRY OF PLANNING AND NATIONAL ECONOMIC POLICY (MIDEPLAN) HAS DEVELOPED SOME INFORMATION ON THE EXISTING TYPES OF LEVELS OF ECONOMIC ACTIVITY IN THE NORTHERN ZONE. AID HAS ALSO FINANCED STUDIES OF THE PROPOSED ROAD IMPROVEMENTS. COPIES OF THESE AND OTHER DOCUMENTS WILL BE MADE AVAILABLE TO THE CONTRACTOR UPON ARRIVAL.
- 21- ATTACHMENT 1: STATEMENT OF WORK, ATTACHMENT 2: BUDGET, ATTACHMENT 3: THIS CABLE.
- 22- A THE CONTRACTOR WILL WORK WITH THE USAID AND WILL BE RESPONSIBLE TO THE AID DIRECTOR OR HIS DESIGNATED REPRESENTATIVE.
  - B OCTAVIO RAHIREZ, MIDEPLAN
  - C RURAL DEVELOPMENT OFFICER
- 23- A (1) AID
  - (2) AID
  - (3) N/A
  - (4) N/A
  - (5) N/A
  - (6) TO BE PROVIDED OR ARRANGED BY SUPPLIER
  - (7) TO BE
  - (8) Y
  - (9) N/A
  - (10) AID
  - (11) TO BE PROVIDED OR ARRANGED BY SUPPLIER

*LADR*



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UNCLASSIFIED  
Department of State

INCOMING  
TELEGRAM

PAGE 01 SAN JO 07651 07 OF 03 2010012 7610 019532 AID3017

SAN JO 07651 07 OF 03 2010012 7610 019532 AID3017

ACTION A10-00

ACTION OFFICE LADR-03

INFO LACE-03 PPEC-01 PPPB-03 PPIA-01 FH-02 CMGT-02 CIR-02

ES-01 BELO-01 TELE-01 NACT-01 /021 A2 A20

INFO OCT-00 COPY-01 ARJ-00 /052 V

-----253570 2010332 /01

O 201756Z APR 83

FM AMEMBASSY SAN JOSE

TO SECSTATE WASHDC IMMEDIATE 5170

UNCLAS SECTION 02 OF 03 SAN JOSE 07651

AIDAC

PASS TO: GENE MILLER, LAC/DK

E.O. 12356: N/A

SUBJECT: SCOPE OF WORK FOR TOC.

- (12) BLANK
- (13) BLANK
- (14) BLANK
- (15) BLANK
- 0 N/A

ATTACHMENT N. 1: STATEMENT OF WORK

- A. OBJECTIVE:

THE SERVICES DESCRIBED ARE REQUIRED FOR THE PREPARATION OF A RURAL ELECTRIC COOPERATIVE FEASIBILITY COMPONENT FOR THE PROPOSED NORTHERN ZONE INFRASTRUCTURE DEVELOPMENT PROJECT. IT IS ANTICIPATED THAT THIS COMPONENT WILL FINANCE DETAILED ECONOMIC/SOCIAL SURVEYS OF THE PROJECT AREA FOR THE ESTABLISHMENT OF RURAL ELECTRIC COOPERATIVES, COOPERATIVE FORMATION, ORGANIZATIONAL AND TRAINING ACTIVITIES, AND MORE DETAILED ENGINEERING AND ECONOMIC STUDIES TO BE USED AS SUPPORTING DOCUMENTATION AND INFORMATION FOR A LOAN APPLICATION TO FINANCE AN ELECTRIC COOPERATIVE DISTRIBUTION NETWORK IN THE FUTURE.

- B. SCOPE OF WORK:

- THE CONTRACTOR SHALL:

1. REVIEW DOCUMENTS FURNISHED BY THE USAID, MINISTRY OF NATIONAL PLANNING AND ECONOMIC POLICY (MIDEPLAN), COSTA RICAN ELECTRICITY INSTITUTE, ETC. VISIT THE PROJECT AREA, AND INTERVIEW APPROPRIATE COOP STAFF AND LOCAL LEADERS.
2. ASSIST THE USAID TO REFINE THE DESIGN AND DESCRIPTION OF A RURAL ELECTRIC COOPERATIVE FEASIBILITY COMPONENT INCLUDING OBJECTIVES, INPUTS, OUTPUTS, AND RECOMMEND THE LOCAL AND GOVERNMENTAL INSTITUTIONS WHICH SHOULD BE INVOLVED.
3. ASSIST THE USAID TO QUANTIFY AND SCHEDULE THE INPUTS AND OUTPUTS AND DEVELOP A PLAN TO GUIDE THE IMPLEMENTATION OF THE COMPONENT.
4. ASSIST THE USAID TO PREPARE THE RELEVANT DESCRIPTIVE AND ANALYTICAL SECTIONS OF THE PROJECT PAPER THAT ARE REQUIRED TO EXPLAIN OR OTHERWISE SUPPORT THE RURAL ELECTRIC COOPERATIVE FEASIBILITY COMPONENT.
5. SUBMIT A FINAL REPORT IN ENGLISH OF TECHNICAL ASSISTANCE AND ANY RECOMMENDATIONS MADE.

D. ESTIMATED BUDGET

ILLUSTRATIVE BUDGET

SALARIES

1. RURAL ELECTRIFICATION COOPERATIVE ORGANIZATIONAL SPECIALIST. 15 DAYS, 305 DOLLARS DAILY BURDEN RATE \$ 5,775
2. RURAL ELECTRIFICATION MANAGEMENT/ACCOUNTING SPECIALIST. 15 DAYS, 75 DOLLARS DAILY BURDEN RATE 1,125
3. RURAL COOPERATIVE TRAINING DEVELOPMENT SPECIALIST. 10 DAYS, 325 DOLLARS DAILY BURDEN RATE 3,250
- SUB TOTAL \$ 10,150

INTERNATIONAL TRAVEL

- AIR FARE 2 PERSONS 650 DOLLARS 1,300

PER DIEM

- TWO PERSONS, 21 DAYS X 50 DOLLARS 1,050
- ONE PERSON, 14 DAYS X 50 DOLLARS 700
- SUB TOTAL 1,750

MISCELLANEOUS

MEDICAL, DSA COVERAGE, PASSPORTS, CON-

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UNCLASSIFIED  
*Department of State*

INCOMING  
TELEGRAM

PAGE 01      SAN JO   02651 .03 OF 03   201801Z   7656   019533 AID3029  
ACTION AID-00

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ACTION OFFICE   LADR-03  
INFO   LACE-03   PPCE-01   PPPB-03   PPIA-01   FM-02   CMGT-02   CTR-02  
      ES-01   RELO-01   TELE-01   MAST-01   /021   A2   X20  
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INFO   OCT-00   COPY-01   ARA-00   /052 W  
-----253610   201839Z /44

O 201759Z APR 83  
FM AMEMBASSY SAN JOSE  
TO SECSTATE WASHDC IMMEDIATE 5179

UNCLAS SECTION 03 OF 03 SAN JOSE 02651

AIDAC

PASS TO: GENE MILLER, LAC/DR

E.O. 12356: N/A  
SUBJECT: SCOPE OF WORK FOR I-OC.

MUNICATIONS AND SECRETARIAL SERVICES	1,520
VEHICLE RENTAL, TAXIS	1,000
- TOTAL	\$16,000

MCNEIL

UNCLASSIFIED

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MEMORANDUM

Attachment C

TO : SER/OM/SOS/POC, Mr. Edward M. Thomas  
-OF-  
SER/OM/COO/CTR, Mr. L. E. Stanfield

(Select  
Appropriate  
Individual)

FROM : IAC/DR/RD, Gene Miller  
(Requiring officer and Office)

SUBJECT: Request for issuance of Work Order  
and (if appropriate)  
Justification and approval for use of External Sources For Consulting  
Services or for the Preparation of Studies or Reports

A. REQUEST

- I recommend that you negotiate a Work Order under Indefinite Quantity Contract (IQC) No. PDC-0100-1-01-2071-00 with National Rural Electric Cooperative Association for the services in the Attached P.O. No. 515-000-1-10019.
- This is an AID/W funded PIO/T. The AID/W project manager who will administratively approve contractor voucher requests for payment is Erhart Rupprecht Jr. ADO  
(identify)

-or-

This is a USAID funded PIO/T. The Mission project manager who will administratively approve contractor voucher requests for payment is \_\_\_\_\_

- The required services should start 8 days from the date of this request because \_\_\_\_\_  
(explain)

- Informal contacts indicate that the contractor will propose the following individuals (list name and category of specialization):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- The person in this office to be contacted concerning this request is:  
Gene Miller Telephone No. 28605 Room No. 2239.  
John Fochia Telephone No. 28605 Room No. 2239.

B. REQUIRING OFFICER CERTIFICATIONS

I certify that to the best of my knowledge;

- The required work is not a fragmentation of a known long-term requirement for the services of the recommended contractor.
- No AID employee or other individual resources, such as experts and consultants or personal services contractors, are available on a timely basis which can properly be used to perform the required work. Documentation supporting this certification is available in the Requiring Office files.
- No AID employee has suggested to the recommended contractor that the placement of an order is conditioned upon the contractor's utilization of an individual or individuals not initially located and identified by the contractor.

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C. JUSTIFICATION AND APPROVAL FOR USE OF EXTERNAL SOURCES FOR CONSULTING SERVICES OR FOR THE PREPARATION OF STUDIES OR REPORTS

Pursuant to AIDPR 7-4.8, if the work to be procured has been determined to be consulting services, or is for the preparation of studies or reports (the cost of which is essentially the full cost of the work), this request must be justified at one organizational level above the requiring office but two levels above the requiring office during the fourth quarter of the fiscal year.

1. Justification

- (a) Need and Utilization. Here state concisely the specific need for procuring the work, including the objective and the anticipated benefit for the Agency. State the estimated cost of the work (but not the cost of individual studies or reports if they form only a part of the work) and evaluate the cost in terms of the anticipated utilization of the work product:

The services are required to assist the mission and GOG officials in the preparation of a Rural Electric Cooperative feasibility component for the proposed Northern Zone Infrastructure Development project.

- (b) Review of Prior Work. Here describe briefly the efforts made to ensure that the proposed work does not, in the given circumstance, duplicate previously conducted work. Where appropriate, describe the results of an AID/W data bank (located in CS/DIU) search:

This is an initial effort and does not duplicate previous work.

- (c) In-House Capability. Here describe briefly the expertise needed for the work and state whether such expertise exists within AID, and is available for assignment to the work. If you find the expertise does exist within AID, and is available for assignment to the work, state why AID direct hire personnel are not being utilized:

In-house capability is not available to supplement the Mission staff at this time.

2. Approval

I approve the requested work and the use of persons other than AID direct hire employees in the performance of the work.

BY : Dwight B. Johnson

TITLE: Director, LAC/DR

DATE : \_\_\_\_\_

**PART ONE: COMPLETE EACH BLOCK FOR BOTH NEW ASSISTANCE/ACQUISITION AND MODIFICATION ACTIONS**

3. Contract/Agreement Number: PDC-1406-I-15-1142-00		5. Organization Symbol:											
4. Contractor/Recipient Name: Experience, Inc.		6. Project Title: PD&S Agrarian Settlement and Productivity II											
7. Project Officer's Name: Rafael Rosario		8. Organization Symbol: USAID/San Jose											
9. Requisitioning Document ID No: 515-000-30005		19. Budget Plan Code: LDAA-83-25515-AG 61 App. 72-1131021.3											
10. TYPE OF ACTION: A. New Acquisition/Assistance <span style="float: right;">STAT Section <b>A</b></span> B. Continuation of activities set forth in a contractual document C. Revision of work scope/purpose of award <span style="float: right; border: 1px solid black; padding: 2px;">MAY 30 1983 ENTERED</span>		20. Country or Region of Performance: <u>Costa Rica</u>											
11. Amount of this PIO/T: U.S. \$ <u>24,000 (inc.)</u>		21. Total Estimated Cost of the Contractual Document: U.S. \$ <u>20,746</u>											
12. Amount Obligated/Subobligated/Deobligated by this Action: U.S. \$ <u>20,746</u>		22. Amount of Non-Federal Funds Pledged to the Project: U.S. \$ <u>-0-</u>											
13. Cumulative Obligation: U.S. \$ <u>20,746</u>		23. Effective Date of this Action: <u>03 105 1 83</u>											
14. This Action Funded Through: <u>05 14 1 83</u>		24. Estimated Completion/Expiration Date: <u>05 14 1 83</u>											
15. Date Contractual Documents Signed by AID Official: <u>03 109 1 83</u>		25. Contractor DUNS Number: <table border="1" style="width:100%; height: 15px;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>											
16. Incrementally Funded Contract: <u>NO</u>		26. Consultant Type Award: <u>yes</u>											
17. Host Country/Counterpart Inst.: (Univ. Contracts) <u>NA</u>		27. Number of Person Months: (PASA/RSSA only) <u>NA</u>											
18. Campus Coordinator: (Univ. Contracts) <u>NA</u>		28. Number of Persons: (PASA/RSSA only) <u>NA</u>											
29. Negotiator's Typed Name: <u>B Lane</u>		30. Negotiator's Signature: <u>[Signature]</u>											
31. Date Signed: <u>03 110 1 83</u>		32. Contract/Grant Officer's Organization Symbol: SOD/PDC											
33. Contract/Grant Officer's Signature: <u>EHT</u>		34. Date Signed: <u>2/14/83</u>											

**PART TWO: COMPLETE EACH BLOCK FOR NEW ASSISTANCE/ACQUISITION ACTIONS ONLY**

35. CONTRACT TYPE: A. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) <input type="checkbox"/> B. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF) C. IOC & Requirements Contracts D. Other	37. SUBJECT TO STATUTORY REQUIREMENT: <input type="checkbox"/> A. Walsh-Healey Act, Manufacturer* B. Walsh-Healey Act, Regular Dealer* C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers) D. Davis-Bacon Act (Construction) E. Not subject to Walsh-Healey; Service Contract or Davis-Bacon Act (Most AID Contracts) * Equipment, Supplies, Materials, and Commodities
36. ADVANCE: <input type="checkbox"/> A. No Advance B. Advance Non-FRLC C. Advance FRLC	38. Country of Manufacture: _____ (Specify)

AID 1380-1 (10-79)  PIO/T	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT  PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1. Cooperating Country Costa Rica	Page 1 of Pages
		2. PIO/T No. 515-000-30005	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
		4. Project/Activity No. and Title 515-11-999-000.01 PD&S - PN Agrarian Settlement and Productivity II	

DISTRIBUTION	5. Appropriation Symbol 72-113-1021.3	6. Allotment Symbol and Charge LDAA-83-25515-AG 61
	7. Obligation Status <input checked="" type="checkbox"/> Administrative Reservation <input type="checkbox"/> Implementing Document	8. Project Assistance Completion Date (Mo., Day, Yr.) o/a 6/1/83
	9. Authorized Agent AID/W	10. This PIO/T is in full conformance with PRO/AG Date _____
	11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (MB 14) <input type="checkbox"/> PASA/RSSA (MB 12) <input type="checkbox"/> AID Grant (MB 13) <input type="checkbox"/> Other	11b. Contract/Grant/PASA/RSSA Reference Number (if this is an Amendment) i/A
	12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. _____)	

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		B. U.S.-Owned Local Currency			\$24,000

13. Mission  
References  
San Jose 0726

14a. Instructions to Authorized Agent  
Negotiate a work order under Indefinite Quantity Contract with Experience Incorporated for services described herein, IQC No. PDC 1406-1-00-1142-00. Mission has approved memorandum subject request for issuance of work order and approval for use of external resources for assistance in the preparation of the Agrarian Settlement and Productivity II Project Paper per San Jose Cable 0726.

14b. Address of Voucher Paying Office  
AID/W, FM

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technically adequate Rafael Rosario, USAID/SJ	Phone No. Date Feb. 3/83	B. The statement of work lies within the purview of the initiating and approved agency programs Franklin Latham, Controller	Date Feb. 3/83
C. Joan Silver, Loan Office USAID/San Jose	Date Feb. 3/83	D. Funds for the services requested are available	
E. Owen Lustig, Program Officer	Date Feb. 3/83		

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Title \_\_\_\_\_

17. For the Agency for International Development

Signature G. Franklin Latham Date Feb. 3/83  
Title Acting Mission Director

All necessary signatures received per ref San Jose 0726 -  
Donald A. Drga, Feb. 7, 1983 *Donald A. Drga* Feb. 7 '83

AID 1380-1 (10-79)	1. Cooperating Country Costa Rica	2. PIO/T No. 515-000-30005	Page 2 of Pages
	4. Project/Activity No. and Title 515-11-999-000.01 Agrarian Settlement and Productivity II		

**SCOPE OF WORK**

18. THE SCOPE OF TECHNICAL SERVICES REQUIRED FOR THIS PROJECT ARE DESCRIBED IN ATTACHMENT NUMBER 1 HERETO ENTITLED "STATEMENT OF WORK".

**19. SPECIAL PROVISIONS**

- A.  LANGUAGE REQUIREMENTS (SPECIFY) S2 R2 desirable  
(IF MARKED, TESTING MUST BE ACCOMPLISHED BY AID TO ASSURE DESIRED LEVEL OF PROFICIENCY)
- B.  ACCESS TO CLASSIFIED INFORMATION  WILL  WILL NOT BE REQUIRED BY TECHNICIAN(S).
- C.  DUTY POST(S) AND DURATION OF TECHNICIANS' SERVICES AT POST(S) (MONTHS)  
San Jose and Cantons La Cruz and Upala, Costa Rica for 2 months
- D.  DEPENDENTS  WILL  WILL NOT BE PERMITTED TO ACCOMPANY TECHNICIAN.
- E.  WAIVER(S) HAVE BEEN APPROVED TO ALLOW THE PURCHASE OF THE FOLLOWING ITEM(S) (COPY OF APPROVED WAIVER IS ATTACHED)  
other
- F.  COOPERATING COUNTRY ACCEPTANCE OF THIS PROJECT (APPLICABLE TO AID/W PROJECTS ONLY)  
 HAS BEEN OBTAINED  HAS NOT BEEN OBTAINED  
 IS NOT APPLICABLE TO SERVICES REQUIRED BY PIO/T
- G.  OTHER (SPECIFY)

Per this cable justification and approval for use of external resources  
pouched to SER/CM/SOD/PDC

**20. BACKGROUND INFORMATION (ADDITIONAL INFORMATION USEFUL TO AUTHORIZED AGENT)**

The proposed activity consists of improvement, diversification, intensification and expansion of agriculture through development of appropriate infrastructure, financial services & research and extension activities. Mideplan has developed some information on the existing types and levels of economic activity in the northern zone. AID has financed studies of cooperative organizations which could serve as conduits for credit and other related services. Copies of these and other documents will be made available to the contractor upon arrival. Assistance agreements, memorandums of understanding, pertaining to use of ESF funds will also be provided.

**21. SUMMARY OF ATTACHMENTS ACCOMPANY THE PIO/T (INDICATE ATTACHMENT NUMBER IN BLANK)**

- II DETAILED BUDGET IN SUPPORT OF INCREASED FUNDING (BLOCK 12)
- \_\_\_\_\_ EVALUATION CRITERIA FOR COMPETITIVE PROCUREMENT (BLOCK 14)
- \_\_\_\_\_ JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT (BLOCK 14)
- I STATEMENT OF WORK (BLOCK 18)
- \_\_\_\_\_ WAIVER(S) (BLOCK 18) (SPECIFY NUMBER)  
III Cable No. 0726 (San Jose)

AID 1350-1 (10-79)	1. Cooperating Country Costa Rica	2. PIO/T No. 515-000-30005	Page 3 of	Pages
	4. Project/Activity No. and Title 515-11-999-000.01 Agrarian Settlement and Productivity II			

22. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

The contractor will work with USAID and will be responsible to the AID Director or his designated representative.

B. Cooperating Country Liaison Official

C. AID Liaison Official

Loan officer and designated RDO Project Officer

LOGISTIC SUPPORT

23. Provisions for Logistic Support	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
A. Specific Items (Insert "X" in applicable column or right. If entry needs qualification, insert asterisk and explain below in C. "Comments")					
(1) Office Space	X				
(2) Office Equipment	X				
(3) Housing and Utilities N/A					
(4) Furniture N/A					
(5) Household Equipment (Stoves, Refrig., etc.) N/A					
(6) Transportation in Cooperating Country	X				
(7) Transportation To and From Country	*				
(8) Interpreter Services/Secretarial	*				
(9) Medical Facilities					
(10) Vehicles (official)	X				
(11) Travel Arrangements/Tickets					
(OTHER SPECIFY)					
(12)					
(13)					
(14)					
(15)					

B. Additional Facilities Available From Other Sources

N/A

APO/FPO

PX

COMMISSARY

OTHER (Specify, e.g., duty free entry, tax exemption)

\*As required

STATEMENT OF WORK

A. Objective:

Two USC assistance programs are the objectives for which the services described are required -- the Northern Zone Development Project and the ESF Program.

B. Description:

The contractor's responsibilities will include the provision of the necessary professional and technical services directed toward the accomplishment of the following tasks:

1. The compilation of background materials required for the analysis, design, and evaluation of project components to be financed under the Northern Zone Development Project.
2. Institutions, e.g., assisting the development of appropriate definitions of the roles for MAG, MIDEPLAN, MOPT, DINADECO, CINDE which are involved in the preparation and implementation of project components.
3. Based upon foregoing, provide assistance and recommendations to the GOCR/USAID (MIDEPLAN) on the formation of mechanisms to coordinate the participation of the various governmental and non-governmental entities involved in the preparation and implementation of the Northern Zone Project.
4. Assist in the preparation of background materials as required for the components of the project, and in drawing up project documentation.
5. Provide assistance to the GODR (Central Bank) on the utilization of ESF funds.
6. Re contractor services: In addition to the foregoing responsibilities the Mission may identify other discrete activities which are within the contractor's competencies and which may require an extension NTE 45 working days and additional funding.

ILLUSTRATIVE BUDGET

<u>Description</u>	
Agricultural Generalist 45 days @ \$200 each	\$ 9,000
Administrative allowances	8,500
Direct Costs:	
International travel	1,500
Per diem, 63 x 58	3,654
Miscellaneous: Medical, passport, visas, telephone, etc.	1,346
<b>TOTAL</b>	<b><u>\$24,000</u></b>

**ACTION COPY**

**UNCLASSIFIED**  
**Department of State**

**INCOMING TELEGRAM**

PAGE 01 SAN JO 08736 01 OF 02 032243Z 0463 054515 AID3450  
ACTION AID-00

SAN JO 08736 01 OF 02 032243Z 0463 054515 AID3450

ACTION OFFICE (LADP-01)  
INFO LACE-03 LACP-03 PPCE-01 POPR-01 PPPS-03 FM-02 CMET-02  
CTR-02 RELO-01 TELE-01 RAST-01 /0723 AT 11-0

INFO OCT-00 ARA-00 /051 V  
-----347326 032243Z /30

O 032040Z FEB 83  
FM AMEMBASSY SAN JOSE  
TO SECSTATE WASHDC IMMEDIATE 3076

UNCLAS SECTION 01 OF 02 SAN JOSE 0736

**AIDAC**

FOR LAC/DR

PASS TO DON DRGA LAC/DR/RO

E.O. 12958: N/A  
TAGS: N/A  
SUBJECT: SCOPE OF WORK FOR IOC

A. MISSION REQUESTS AID/V NEGOTIATE WORK ORDER WITH EXPERIENCE INCORPORATED UNDER IOC NUMBER PDC 1406-1-00-1142-00 FOR SERVICES DESCRIBED BELOW. SERVICES SHOULD BEGIN ASAP.

B. MISSION DIRECTOR HAS APPROVED MEMORANDUM SUBJECT REQUEST FOR ISSUANCE OF WORK ORDER AND JUSTIFICATION AND APPROVAL FOR USE OF EXTERNAL RESOURCES FOR ASSISTANCE IN THE PREPARATION OF THE AGRARIAN SETTLEMENT AND PRODUCTIVITY II (NORTHERN ZONE DEVELOPMENT) PROJECT PAPER. COPY IS BEING MAILED TO E. THOMAS, SER/CH/SCP/PDC

C. PIO/T FORMAT AS FOLLOWS:

1. COS: A
2. PIO/T NO. 515-000-30005
3. ORIGINAL
4. 515-11-900-000.01 PGS -FM
5. 72-1131021.3

6. LBAA-83-35515-AG 01

7. ADMINISTRATIVE RESERVATION

8. O/A 6/1/83
9. AID/V
10. BLANK
- 11A. AID CONTRACT
12. INCREASE DOLLARS 24,000
13. BLANK
14. TOTAL TO DATE DOLLARS 24,000
- 14A. NEGOTIATE WORK ORDER UNDER INDEFINITE QUANTITY CONTRACT (IOC) FOR SERVICES DESCRIBED HEREIN. IOC NO. PDC 1406-1-00-1142-00
- 14B. -AID/V FM
15. FUNDING AVAILABILITY AND CLEARANCE OBTAINED AS FOLLOWS:  
RAFAEL ROSARIO, RURAL DEVELOPMENT  
JOAN SILVER, LOAN OFFICE  
OWEN LUSTIG, PROGRAM OFFICER  
6. FRANKLIN LATHAM, CONTROLLER
16. BLANK
17. G. FRANKLIN LATHAM, ACTING MISSION DIRECTOR
18. BLANK
19. A. 5282 DESIRABLE
19. B. WILL NOT
19. C. SAN JOSE AND CANTONS LA CRUZ AND UPMLA, COSTA RICA FOR 2 MONTHS
19. B. WILL NOT
19. E. OTHER

19. F. N/A
19. G. PER THIS CABLE JUSTIFICATION AND APPROVAL FOR USE OF EXTERNAL RESOURCES FOUNDED TO SER/CH/SCP/PDC
20. THE PROPOSED ACTIVITY CONSISTS OF IMPROVEMENT, DIVERSIFICATION, INTENSIFICATION AND EXPANSION OF AGRICULTURE THROUGH DEVELOPMENT OF APPROPRIATE INFRASTRUCTURE FINANCIAL SERVICES, RESEARCH AND EXTENSION ACTIVITIES. MISSION HAS DEVELOPED SOME INFORMATION ON THE EXISTING TYPES AND LEVELS OF ECONOMIC ACTIVITY IN THE NORTHERN ZONE. AID HAS FINANCED STUDIES OF COOPERATIVE ORGANIZATIONS WHICH COULD SERVE AS CONDUITS FOR CREDIT AND OTHER RELATED SERVICES. COPIES OF THESE AND OTHER DOCUMENTS WILL BE MADE AVAILABLE TO THE CONTRACTOR UPON ARRIVAL. ASSISTANCE AGREEMENTS, MEMORANDUMS OF UNDERSTANDING, PERTAINING TO USE OF EST FUNDS WILL ALSO BE PROVIDED.

21. ATTACHMENTS: 1. STATEMENT OF WORK; 2. DETAILED BUDGET; 3. THIS CABLE
22. THE CONTRACTOR WILL WORK WITH USAID AND WILL BE RESPONSIBLE TO THE AID DIRECTOR OR HIS ASSIGNED REPRESENTATIVE.

- B. BLANK
- C. LOAN OFFICER AND DESIGNATED ROO PROJECT OFFICER
23. A. (1) AID  
(2) AID  
(3) N/A  
(4) N/A  
(5) N/A  
(6) AID  
(7) AS REQUIRED AID  
(8) AS REQUIRED AID  
(9) BLANK  
(10) AID  
(11) BLANK  
(12) BLANK  
(13) BLANK  
(14) BLANK  
(15) BLANK
- B. NA

ATTACHMENT 1  
SCOPE OF WORK

**UNCLASSIFIED**

**ACTION  
COPY**

**UNCLASSIFIED**  
*Department of State*

**INCOMING  
TELEGRAM**

PAGE 01 SAN JO 00726 02 OF 02 032248Z 0528 054514 AID3453  
ACTION AID-00

ACTION OFFICE LADR-03  
INFO LACE-03 LADP-03 PPCE-01 POPR-01 PPPB-03 FM-02 CMGT-02  
CTR-02 RELO-01 TELE-01 MAST-01 /023 A1 11-4

INFO OCT-00 COPY-01 ARA-00 /052 W  
-----347472 032300Z /00 30

O 032040Z FEB 83  
FM AMEMBASSY SAN JOSE  
TO SECSTATE WASHDC IMMEDIATE 3877

UNCLAS SECTION 02 OF 02 SAN JOSE 0726

AIDAC

**OBJECTIVE:**

TWO USC ASSISTANCE PROGRAMS ARE THE OBJECTIVES FOR WHICH THE SERVICES DESCRIBED ARE REQUIRED- THE NORTHERN ZONE DEVELOPMENT PROJECT AND THE ESF PROGRAM.

**DESCRIPTION:**

THE CONTRACTOR'S RESPONSIBILITIES WILL INCLUDE THE PROVISION OF THE NECESSARY PROFESSIONAL AND TECHNICAL SERVICES DIRECTED TOWARD THE ACCOMPLISHMENT OF THE FOLLOWING TASKS:

- 1) THE COMPILATION OF BACKGROUND MATERIALS REQUIRED FOR THE ANALYSIS, DESIGN, AND EVALUATION OF PROJECT COMPONENTS TO BE FINANCED UNDER THE NORTHER ZONE DEVELOPMENT PROJECT.
  - 2) INSTITUTIONS, E. G. ASSISTING THE DEVELOPMENT OF APPROPRIATE DEFINITIONS OF THE ROLES FOR MAG, MIDEPLAN, MOPT, DINADECO, CINDE WHICH ARE INVOLVED IN THE PREPARATION AND IMPLEMENTATION OF PROJECT COMPONENTS.
  - 3) BASED UPON FOREGOING, PROVIDE ASSISTANCE AND RECOMMENDATIONS TO THE GOCR/USAID (MIDEPLAN) ON THE FORMATION OF MECHANISMS TO COORDINATE THE PARTICIPATION OF THE VARIOUS GOVERNMENTAL AND NON GOVERNMENTAL ENTITIES INVOLVED IN THE PREPARATION AND IMPLEMENTATION OF THE NORTHERN ZONE PROJECT.
  - 4) ASSIST IN THE PREPARATION OF BACKGROUND MATERIALS AS REQUIRED FOR THE COMPONENTS OF THE PROJECT, AND IN DRAWING UP PROJECT DOCUMENTATION.
  - 5) PROVIDE ASSISTANCE TO THE GOCR (CENTRAL BANK) ON THE UTILIZATION OF ESF FUNDS
  - 6) RE CONTRACTOR SERVICES: IN ADDITION TO THE FOREGOING RESPONSIBILITIES THE MISSION MAY IDENTIFY OTHER DISCRETE ACTIVITIES WHICH ARE WITHIN THE CONTRACTORS COMPETENCIES AND WHICH MAY REQUIRE AN EXTENSION NTE 45 WORKING DAYS AND ADDITIONAL FUNDING. FYI.
- ATTACHMENT 2

ILLUSTRATIVE BUDGET	
AGRICULTURAL GENERALIST	
45 DAYS DOLLARS 200 EACH	U. S. DOLS. 9,000
ADMINISTRATIVE ALLOWANCES	8,500
DIRECT COSTS:	
INTERNATIONAL TRAVEL	1,500
PER DIEM 63X 58	3,654
MISCELLANEOUS: MEDICAL, PASSPORT, VISAS, TELEPHONE ETC.	1,346
	U. S. DOLS24,000

MES

**UNCLASSIFIED**

**CONTRACT/GRANT/COOPERATIVE AGREEMENT DATA SHEET**

SER/CM/SD/SUP Action Monitor **S.K.B.**

SER/CM/SD/SUP Action Office **CA/ROD/ASIA**

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INSTRUCTIONS: AID/W - Complete 4 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy. Copy 2 SER/CM/SD/SUP Administrative Copy; Copy 3 Contracting Officer's Copy; Copy 4 SER/CM/SD/SUP Admin. (Suspense) Copy.  
 Missions - Complete 2 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy, and Copy 2 will be retained in the Missions.

**PART IA.**

~~XXXXXX~~ 5/12/82

Contractor/Grantee Name

*National Rural Electric Cooperative Assn*

PIO/T Number

391-0470-3-20154

Appropriation Number

72-1121037

Allotment Number

BPC: HESA-82-37391-KG13

Project Number

391-0470

Project Title

237-50-391-00-69-21

Rural Electrification

Amount of this PIO/T

\$71,000

Project Manager's Name and Office Symbol

ASIA/PD/ENGR, Hasan A. Hasan

Contractor's D-U-N-S Number

Negotiator's Typed Name

*Robert D. Schult*

Signature

*Robert D. Schult*

Date

Contract/Grant Officer's Typed Name

*Robert Howley E. Thomas*

Signature

*EHT*

Date

*21 May 82*

**PART IB.**

5/12/82

Contract/Grant Number

PDC - 0100-I-C-208-00

Type Order

Order Number

(1)

Amendment/Modification Number

Date PIO/T Received by CM/SD/SUP or Mission Contract Office

**PART II.**

Effective Date of Document

*5/27/82*

Signature Date of Document

*5/28/82*

Estimated Completion Date

*6/21/82*

Contract/Grant funded through (date)

*6/21/82*

Host Country Institution (University contract ONLY)

Campus Coordinator (University contract ONLY)

Amount Obligated/Deobligated/Subobligated by this Action

*1,330.34*

Cumulative Obligation thru this Action

**PART III.**

Description of Contract/Grant: Please 'X' ONLY ONE item under each heading. IF OTHER, please specify. (Complete both pages 1 and 2). NOTE: Not to be completed for Amendment or Modification Actions.

**M03 - TYPE ACTION**

- 0. Contract/Grant/Cooperative Agreement
- 1. Task Order (BOA)\*
- 2. Work Order (IOC)\*
- 3. Delivery Order (Requirements)\*
- 4. Purchase Order

\*If 1, 2, or 3 have an 'X', complete M12 ONLY.

**M04 - CONTRACT/GRANT TYPE**

- 0. MOA, (BOA, BMA, etc.)
- 1. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) \_\_\_\_\_
- 2. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF) \_\_\_\_\_
- 3. Cooperative Agreement
- 4. Grant - General Support\*
- 5. Grant - Specific Support\*
- 6. Grant - 211(d)\*
- 7. Do Not Use
- 8. IOCs
- 9. Host Country Contract/Grant\*

\*Complete ONLY through M51.

**M05 - SELECTION PROCEDURES**

- A. Formally advertised (IFB) (AIDPR 7-2.4 & FPR 1-2.4)
- B. Negotiated Price Competition, General Procedure (RFP) (AIDPR 7-4.56)
- C. A & E (AIDPR 7-4.10)
- D. Ed. Inst. and/or Int'l Research (AIDPR 7-4.57)
- E. Collaborative Assistance (AIDPR 7-4.58)
- F. Predominant Capability (AIDPR 7-3.101-50(b)(3))

- G. Unsolicited Proposal (AIDPR 7-3.101-50(b)(6))
- H. Procurement to be Performed by the Contractor in Person (AIDPR 7-3.101-50(b)(1))
- I. Sole Source (AIDPR 7-3.101-50(b)(4))
- J. Impairment of Foreign Policy Objectives (AIDPR 7-3.101-50(b)(7))
- K. 8(a) Selection (FPR 1-1.713-1)
- L. Grant (Handbook 13)
- M. Do Not Use
- N. Cooperative Agreement (Handbook 13)
- O. Small Business Set Aside (FPR 1-1.706-8)
- P. Overseas Procuring Activities (AIDPR 7-3.101-50(b)(2))

**M06 - TYPE SERVICE**

- A. Training of Participants
- B. Technical Assistance (Program, Project related except A & E Services)
- C. A & E Services
- D. Construction
- E. Research
- F. Technical Services to AID (other than training, usually operating expense)
- G. Training Service for AID
- H. Equipment, Materials, Supplies, Commodities
- I. Translation Service

**M07 - TYPE CONTRACTOR/GRANTEE**

- A. Firm - All profit-making firms (other than A & E)
- B. A & E Firms

- C. Individual (Non-personal service)
- D. Individual (Personal Service)
- E. University/Other Educational Institutions
- F. Non-Profit Organization, Institutions (other than Ed or PVO)
- G. Private Voluntary Organization (PVO)
- H. International Agricultural Research Organization
- I. Public International Organizations (UN Agencies, ICRC World Bank, etc.) (HB 13, Chapter 5)

**M08 - TYPE AWARD**

- A. SB Set-Aside - Awarded to Non-Minority
- B. SB Set-Aside - Awarded to Minority
- C. SB Not Set-Aside - Awarded to Non-Minority
- D. SB Not Set-Aside - Awarded to Minority
- E. 8(a) SBA Awarded to Non-Minority (Women-Owned, Veterans, etc.)
- F. 8(a) SBA Awarded to Minority
- G. Personal Service Contract - Non-Minority
- H. Personal Service Contract - Minority
- I. Individual Non-Personal Service Contract - Non-Minority
- J. Individual Non-Personal Service Contract - Minority
- K. Not Small Business (Univ., Non-Profit, Large Firms) Non-Minority
- L. Not Small Business (Univ., Non-Profit, Large Firms) Minority
- M. U.S. Government

(Continued on Page 2)

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**M09 - CONTRACTING PARTIES**

- 1. Direct AID/W Executed Contract/Grant
- 2. Direct AID Mission Executed Contract/Grant
- 3. Host Country Grant Financed
- 4. Host Country Loan Financed
- 5. Host Country Contract/Grant Source of Finance Unknown

**M10 - PRIVATE VOLUNTARY ORGANIZATION**

- 1. U.S. Registered PVO
- 2. U.S. Non-Registered PVO
- 3. U.S. Cooperative
- 4. Foreign Cooperatives
- 5. Foreign PVO
- 6. Other (Specify) \_\_\_\_\_

**M11 - ADVANCE**

- 1. No Advance
- 2. Advance - Non-FRLC
- 3. Advance - FRLC

**M12 - COUNTRY OF PERFORMANCE**

(Specify) Pakistan

**M13 - Is any travel required outside U.S.?**

- YES       NO

**M14 - CONTRACT/GRANT SOURCE**

- 1. U.S. Contractor/Grantee
- 2. Non-U.S. Contractor/Grantee
- 3. Combination of 1 & 2

**M15 - TYPE OWNERSHIP**

- 1. American Oriental
- 2. Black American
- 3. American Aleuts or Eskimos
- 4. American Indian
- 5. Hispanic
- 6. Other (Specify) \_\_\_\_\_

**M22 - CURRENCY INDICATOR**

- 0. U.S. Dollar
- 1. Local Currency
- 2. Combination
- 3. Unfunded

**M50 - SUBCONTRACTING CODE**

- 0. 0 Dollars
- 1. 1 - 10,000 Dollars
- 2. 10,001 - 499,999 Dollars
- 3. 500,000 and over
- 4. Unknown

**M51 - SUBCONTRACTOR TYPE AWARD**

- A. Small Business Set-Aside Awarded to Non-Minority
- B. Small Business Set-Aside Awarded to Minority
- C. Small Business Not Set-Aside Awarded to Non-Minority

- D. Small Business Not Set-Aside Awarded to Minority
- E. 8(a) - SBA Awarded to Non-Minority (Women Owned, Veterans)
- F. 8(a) - SBA Awarded to Minority
- G. Personal Service Contract - Non-Minority
- H. Personal Service Contract - Minority
- I. Individual Non-Personal Service Contract - Non-Minority
- J. Individual Non-Personal Service Contract - Minority
- K. Not Small Business (Univ., Non-Profit, Large Firms) - Non-Minority
- L. Not Small Business (Univ., Non-Profit, Large Firms) - Minority
- M. U.S. Government
- N. Unknown

**M56 - SUBJECT TO STATUTORY REQUIREMENT**

- A. Walsh-Healey Act, Manufacturer\*
- B. Walsh-Healey Act, Regular Dealer\*
- C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers)
- D. Davis-Bacon Act (Construction)
- E. Not subject to Walsh-Healey, Service Contract or Davis-Bacon Act (Most AID Contracts)

\*Equipment, Supplies, Materials, and Commodities

**M57 - AFFIRMATIVE ACTION PLAN ON FILE**

- YES       NO

**M58 - AFFIRMATIVE ACTION PLAN ON PREVIOUSLY HELD CONTRACTS**

- YES       NO

**M60 - INCREMENTAL FUNDED CONTRACT**

- YES       NO

**M61 - CONSULTANT TYPE AWARD**

Is the Award for Consulting Type Service to AID?

- YES       NO

**M63 - EXTENT OF COMPETITION IN**

NEGOTIATION

COMPETITIVE

- A1. Small Business Total Set-Aside
- A2. Small Business Partial Set-Aside
- A3. Labor Surplus Set-Aside
- A4. Labor Surplus/Small Business Set-Aside
- A9. Other (Specify) \_\_\_\_\_

NON-COMPETITIVE

- B1. Buy Indian
- B2. 8(a) Program

- B3. Follow-on After Competition
- B9. Other (Specify) \_\_\_\_\_

**M65 - TYPE OF BUSINESS**

- E1. Source: Non-U.S. and Used Outside U.S. and Possessions
- E2. Source: Non-U.S. and Possessions (Foreign Purchases Used Inside U.S.) (If U.S. Source, complete A thru D)
- A1. Small Business - Disadvantaged 8(a)
- A2. Small Business - Owned by Minority Group
- A3. Other Small Business (Including Individuals)
- B1. Large Minority Business
- B2. Other Large Business
- C1. Non-Profit Private Educational Organization
- C2. Non-Profit Hospital
- C3. Non-Profit Research Institution, Foundation, and Laboratories
- C4. Other Non-Profit Institutions
- D1. State/Local Government Educational Institution
- D2. State/Local Government Hospital
- D3. State/Local Government Research Organization
- D4. Other State/Local (Specify) \_\_\_\_\_

**M66 - COST ACCOUNTING STANDARDS**

- Required       Not Required

**M67 - NUMBER OF BIDDERS OFFERING ITEMS OR SERVICES OF FOREIGN CONTENT**

**M68 - WOMEN OWNED BUSINESS**

- YES       NO

**M69 - PERCENT FOREIGN CONTENT OF COMMODITIES AND SERVICES**

**M70 - LABOR SURPLUS AREA (LSA) PREFERENCE**

(Location of Contractor)

- 1. Labor Surplus Area - No Preference
- 3. Labor Surplus Area - Tie Bid Preference
- 5. Not a Labor Surplus Area Preference Award
- 7. Total Labor Surplus/Small Business Set-Aside Preference
- 8. Total Labor Surplus Set-Aside Preference (P.L. 95-89)

NOTE: M03 thru M51 are required for AID reporting; M56 thru M70 are required for the Office of Federal Procurement Policy reporting. SER/CM has no control over those elements.



ARTICLE I - TITLE

Project Design Fund, Rural Electrification

ARTICLE II - OBJECTIVE

The overall objective is to define and develop a comprehensive and detailed training plan for the Water and Power Development Authority of Pakistan (WAPDA), which is primarily in-service, covers a broad spectrum of technical and managerial skills, and is targeted to meet the needs of employees who range from illiterate workers to senior supervisory personnel.

ARTICLE III - STATEMENT OF WORK

The Contractor shall:

A. Review documents furnished by USAID and WAPDA; visit offices and facilities; and interview USAID and WAPDA staff;

B. Assist USAID and WAPDA to refine the design and description of the training component of the subject project including objectives, inputs, and outputs;

C. Assist USAID to quantify and schedule the inputs and outputs of the training component and develop a plan to guide the implementation of the component;

D. Assist USAID to prepare the relevant descriptive and analytical sections of the project paper that are required to explain, understand, or otherwise support the training component.

ARTICLE IV - RELATIONSHIPS AND RESPONSIBILITIES

The Contractor will receive technical direction from the USAID/Islamabad Rural Electrification Project Officer.

ARTICLE V - TERM OF PERFORMANCE

The starting date is May 27, 1982, and the estimated completion date is June 21, 1982.

ARTICLE VI - LEVEL OF EFFORT

<u>Position</u>	<u>Burdened Fixed Daily Rate</u>	<u>Person Days</u>	<u>Total</u>
Senior Rural Electrification Specialist	\$389.63	18	\$7,013.34

No variation or substitution in any facet of the level of effort shall be made without prior written approval of the Contracting Officer.

ARTICLE VII - BUDGET

A. Total burdened fixed daily rate	\$ 7,013.34
B. Other direct costs (to include international and in-country travel, per diem, DBA, communications, visas, shots, etc.)	<u>5,317.00</u>
Work Order Total	\$12,330.34

ARTICLE VIII - USE OF GOVERNMENT FACILITIES OR PERSONNEL

- A. The Contractor and any employee or consultant of the Contractor is prohibited from using U.S. Government facilities (such as office space or equipment) or U.S. Government clerical or technical personnel in the performance of the services specified in the Work Order unless the use of Government facilities or personnel is specifically authorized in the Work Order, or is authorized in writing by the Contracting Officer.
- B. If at any time it is determined that the Contractor, or any of its employees or consultants have used U.S. Government facilities or personnel without authorization either in the Work Order itself, or in advance, in writing, by the Contracting Officer, then the amount payable under the Work Order shall be reduced by an amount equal to the value of the U.S. Government facilities or personnel used by the Contractor.
- C. If the parties fail to agree on an adjustment made pursuant to this clause, it shall be considered a "dispute" and shall be dealt with under the terms of the "Disputes" clause of the Contract.

ARTICLE IX - DUTY POST

The Contractor's specialist will work primarily in Pakistan.

ARTICLE X - WORK WEEK

The Contractor's specialist is authorized up to a six-day work week in Pakistan with no premium pay.

**APPROVED**  
5/12/82

AID 1350-1 (10-79)  UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT  PROJECT IMPLEMENTATION ORDER/TECHNICAL SERVICES	1. Cooperating Country <b>Pakistan</b>	Page 1 of 6 Pages
	2. PIO/T No. <b>391-0470-3-20154</b>	3. <input checked="" type="checkbox"/> Original or Amendment No. _____
	4. Project/Activity No. and Title <b>391-0470 Project Design Fund Rural Electrification (391-0473)</b>	

DISTRIBUTION	5. Appropriation Symbol <b>72-1121037 237-50-391-00-69-21</b>	6. Allotment Symbol and Charge <b>BPC: HESA-8237391-KG13</b>
	7. Obligation Status <input type="checkbox"/> Administrative Reservation <input checked="" type="checkbox"/> Implementing Document	8. Project Assistance Completion Date (Mo., Day, Yr.) <b>6-15-82</b>
	9. Authorized Agent <b>AID/W/SER/CM</b>	10. This PIO/T is in full conformance with PRO/AG <b>N.A.</b> Date _____
	11a. Type of Action and Governing AID Handbook <input checked="" type="checkbox"/> AID Contract (MB 14) <input type="checkbox"/> PASA/RSSA (MB 12) <input type="checkbox"/> AID Grant (MB 13) <input type="checkbox"/> Other	

12. Estimated Financing (A detailed budget in support of column (2) is attached as attachment no. \_\_\_\_\_)

Maximum AID Financing	A. Dollars	(1) Previous Total	(2) Increase	(3) Decrease	(4) Total to Date
		0	24800		
	B. U.S.-Owned Local Currency				

13. Mission References  
Islamabad 5604  
Islamabad 6788

14a. Instructions to Authorized Agent  
SER/CM is requested to negotiate two contracts: the first with the National Rural Electric Cooperative Association (NRECA) for the services of Mr Edward E. Gaither and the second with the National Association of Schools of Public Affairs and Administration (NASAPA) for the services of Mr. Rudi Klaus.

Both contracts are for 18 workdays each, commencing o/a May 18, 1982 and ending before June 15, 1982. Contractors are to assist USAID/Islamabad in the preparation of the Training Component of the Rural Electrification Project Paper.

14b. Address of Voucher Paying Office  
**Controller  
USAID/Islamabad  
Pakistan**

15. Clearances—Include typed name, office symbol, telephone number and date for all clearances.

A. The project officer certifies that the specifications in the statement of work are technically adequate ASIA/PD/ENGR:Hasan A. Hassan	Phone No. Date	B. The statement of work lies within the purview of the initiating and approved agency programs ASIA/DP:Andrew Evans	Date <b>5-12-82</b>
C. ASIA/PD/EA:Patricia Matheson	Date <b>5/12/82</b>	D. Funds for the services requested are available	
E. ASIA/TR/ARD:Alan Hankins ASIA/PNS/P:Neboysha Brashich	Date <b>5/12/82</b>	Mission funded: Islamabad 6788	

16. For the cooperating country: The terms and conditions set forth herein are hereby agreed to	17. For the Agency for International Development
Signature _____ Date _____	Signature <i>G. Reginald Van Radae</i> Date <b>5-12-82</b>
Title _____	Title <b>Director</b>

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AID 1350-1 (10-79)  PIO/T	1. Cooperating Country Pakistan	2. PIO/T No. 391-0470-3-20154	Page 2 of 6 Pages
	4. Project/Activity No. and Title 391-0470 Project Design Fund		

**SCOPE OF WORK**

18. THE SCOPE OF TECHNICAL SERVICES REQUIRED FOR THIS PROJECT ARE DESCRIBED IN ATTACHMENT NUMBER 2 HERETO ENTITLED "STATEMENT OF WORK".

**19. SPECIAL PROVISIONS**

- A.  LANGUAGE REQUIREMENTS (SPECIFY) N.A.  
(IF MARKED, TESTING MUST BE ACCOMPLISHED BY AID TO ASSURE DESIRED LEVEL OF PROFICIENCY)
- B.  ACCESS TO CLASSIFIED INFORMATION  WILL  WILL NOT BE REQUIRED BY TECHNICIAN(S).
- C.  DUTY POST(S) AND DURATION OF TECHNICIANS' SERVICES AT POST(S) (MONTHS) Islamabad
- D.  DEPENDENTS  WILL  WILL NOT BE PERMITTED TO ACCOMPANY TECHNICIAN.
- E.  WAIVER(S) HAVE BEEN APPROVED TO ALLOW THE PURCHASE OF THE FOLLOWING ITEM(S) (COPY OF APPROVED WAIVER IS ATTACHED) N.A.
- F.  COOPERATING COUNTRY ACCEPTANCE OF THIS PROJECT (APPLICABLE TO AID/W PROJECTS ONLY)  
 HAS BEEN OBTAINED  HAS NOT BEEN OBTAINED  
 IS NOT APPLICABLE TO SERVICES REQUIRED BY PIO/T
- G.  OTHER (SPECIFY)

**20. BACKGROUND INFORMATION (ADDITIONAL INFORMATION USEFUL TO AUTHORIZED AGENT)**

Mission has already done considerable work on the Rural Electrification Project Paper. In-depth analysis of project indicated a need for developing a detailed training plan. Mission does not have the expertise to do that, and has requested assistance to complete this portion of the Project Paper as soon as possible.

**21. SUMMARY OF ATTACHMENTS ACCOMPANY THE PIO/T (INDICATE ATTACHMENT NUMBER IN BLANK)**

- 1 DETAILED BUDGET IN SUPPORT OF INCREASED FUNDING (BLOCK 12)
- N.A. EVALUATION CRITERIA FOR COMPETITIVE PROCUREMENT (BLOCK 14)
- 3 JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT (BLOCK 14)
- 2 STATEMENT OF WORK (BLOCK 18)
- \_\_\_\_\_ WAIVER(S) (BLOCK 18) (SPECIFY NUMBER)

GH

AID 1350-1 (10-79)	1. Cooperating Country Pakistan	2. PIO/T No. 391-0470-3-20154	Page 3 of 6 Pages	
	4. Project/Activity No. and Title 391-0470 Project Design Fund			

22. Relationship of Contractor or Participating Agency to Cooperating Country and to AID

A. Relationships and Responsibilities

Both contractors, as a team, will be under the direct supervision of the USAID/Islamabad Rural Electrification Project Officer.

B. Cooperating Country Liaison Official

The General Manager for Distribution  
Water and Power Development Authority of Pakistan

C. AID Liaison Official

Charles Moseley, Chief  
Engineering and Energy Division

LOGISTIC SUPPORT

23. Provisions for Logistic Support

A. Specific Items (Insert "X" in applicable column as right. If entry needs qualification, insert asterisk and explain below in C. "Comments")	IN KIND SUPPLIED BY		FROM LOCAL CURRENCY SUPPLIED BY		TO BE PROVIDED OR ARRANGED BY SUPPLIER
	AID	COOPERATING COUNTRY	AID	COOPERATING COUNTRY	
(1) Office Space	X				
(2) Office Equipment	X				
(3) Housing and Utilities	X				
(4) Furniture	X				
(5) Household Equipment (Stoves, Refrig., etc.)	N.A.				
(6) Transportation in Cooperating Country	X				
(7) Transportation To and From Country	X				
(8) Interpreter Services/Secretarial	X				
(9) Medical Facilities	N.A.				
(10) Vehicles (official)	X				
(11) Travel Arrangements/Tickets	X				
(12)					
(13)					
(14)					
(15)					

(OTHER SPECIFY)

B. Additional Facilities Available From Other Sources

APO/FPO

PX

COMMISSARY

OTHER (Specify, e.g., duty free entry, tax exemption)

CONTINUATION SHEET	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT	<input type="checkbox"/> Worksheet <input type="checkbox"/> Invoice	PAGE <u>4</u> OF <u>6</u> PAGES
	<input type="checkbox"/> PIO/C	1. Cooperating Country Pakistan	
	<input type="checkbox"/> PIO/P	2a. PIO Number 391-0470-3-20154	2b. <input checked="" type="checkbox"/> Original OR No. _____ Amendment No. _____
<input checked="" type="checkbox"/> PIO/T	3. Project Number and Title 391-0470 Project Design Fund		
<input type="checkbox"/> PA/PR			

Indicate block numbers

Use this form to complete the information required in any block of a PIO/P, PIO/T or PA/PR. For PIO/C, furnish the item number, quantity, description/specifications, including catalog stock number and price when available.

Justification for Non-Competitive Procurement

The Mission is in the process of developing a 5-year, \$220 Million rural Electrification Project. The project includes a substantive training component funded at over \$10 Million. This training component will include the development of an in-service training program for Pakistan's electric power distribution organization covering about 70,000 employees. The substance of the training will vary from literacy enhancement programs to senior level management/supervision workshops. The Mission needs a two-person team with complementary skills and experience in the development of training programs. The mix of skills must include training program development and training of personnel of electric utilities and previous experience in A.I.D. project development. It was because of these specific requirements that Messers Gaither and Klaus were selected.

Scope of Work

Scope of Work Follows: The overall objective is to define and develop a comprehensive and detailed training plan for WAPDA, which is primarily in-service, covers a broad spectrum of technical and managerial skills, and is targeted to meet the needs of employees who range from illiterate workers to senior supervisory personnel. TDY staff or consultants shall:

A. Review documents furnished by USAID and WAPDA; visit offices and facilities; and interview USAID and WAPDA staff;

B. Assist USAID and WAPDA to refine the design and description of the training component of the subject project including objectives, inputs, and outputs;

C. Assist USAID to quantify and schedule the inputs and outputs of the training component and develop a plan to guide the implementation of the component;

D. Assist USAID to prepare the relevant descriptive and analytical sections of the project paper that are required to explain, understand, or otherwise support the training component.

CONTINUATION SHEET	UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY AGENCY FOR INTERNATIONAL DEVELOPMENT	<input type="checkbox"/> Worksheet <input type="checkbox"/> Invoice	PAGE <u>5</u> OF <u>6</u> PAGES
	<input type="checkbox"/> PIO/C	1. Cooperating Country Pakistan	
	<input type="checkbox"/> PIO/P	2a. PIO Number 391-0470-3-20154	2b. <u>Original</u> OR Amendment No. _____
	<input checked="" type="checkbox"/> PIO/T	3. Project Number and Title 391-0470 Project Design Fund	
	<input type="checkbox"/> PA/PR		

Indicate block numbers

Use this form to complete the information required in any block of a PIO/P, PIO/T or PA/PR. For PIO/C, furnish the item number, quantity, description/specifications, including catalog stock number and price when available.

Budget Estimate

Travel & Per diem (Per person)

International Travel	\$ 2,400
International Per diem (3 X \$100)	300
In-Country Per diem (20days @ 83)	1,660
In-Country	500
<u>Incidentals</u>	<u>240</u>
Subtotal	5,100

Edward & Gaither - NRECA

Salary (18 days @ \$221)	3,978
<u>Overhead (42% NRECA audited)</u>	<u>1,672</u>
Subtotal	5,650

Rudi Klaus - NASPA

Salary (18days @ \$166)	2,988
Fringe benefits (25%)	<u>747</u>
Salary and Benefits	3,735
Overhead (50%)	1,868
Defense Base Insurance (.0305 X 2,988)	<u>92</u>
Subtotal	5,695

Summary

Edward E. Gaither	10,750
Rudi Klaus	<u>10,795</u>
Subtotal	21,545
Reserve/contingencies (15%)	<u>3,255</u>
<b>TOTAL</b>	<b>24,800</b>

## Attachment A

JUSTIFICATION FOR USE OF EXTERNAL  
SOURCES FOR CONSULTING SERVICES OR  
PREPARATION OF STUDIES, REPORTS, ETC.

The approving official in AID/W or overseas for procurement of consulting services or studies and reports is required to justify the need for the services or reports and studies requested as well as the use of persons other than regular Agency staff in the conduct of these services or the preparation of these reports or studies. Other than regular Agency staff is defined to include: PASA/RSSA staff, direct-hire experts and consultants, and as appropriate, temporary full-time employees and intermittent WAE staff.

This justification must be signed by an approving officer at one level above the organizational unit within a Bureau or Office requesting the service but two levels above during the fourth quarter of the fiscal year. For Mission-awarded direct contracts or personnel actions, the above guidelines regarding approval levels should be followed whenever possible. However, throughout the fiscal year, the approving officer need be no higher than the principal AID Officer at the post.

1. Need and Utilization: State concisely the specific need for procuring the consulting service, study or report, including the objectives and the anticipated benefits for the Agency. State the estimated cost of the service, but not the cost of individual reports and studies if they form only a part of the services being provided, and evaluate the cost in terms of anticipated utilization of the work product. As detailed in the Justification for Non-Competitive Procurement on page 4 and in block 20 of this PIO/T, the Mission needs this assistance to complete the in-depth Project Paper on Rural Electrification. The two techniques named are highly qualified to perform this service, Estimated cost is \$24,800.
  
2. Review of Prior Work: Briefly describe efforts made to ensure that the proposed consulting service, study or report does not, in the given circumstances, duplicate work conducted previously. Where appropriate, describe the results of an AID data bank search (located in the Office of Development Information and Utilization, Bureau for Development Support, DS/DIU). As stated in Block 20 and in the Scope of <sup>work</sup>, the team will assist in the completion of a PP. There will be no duplication of effort.

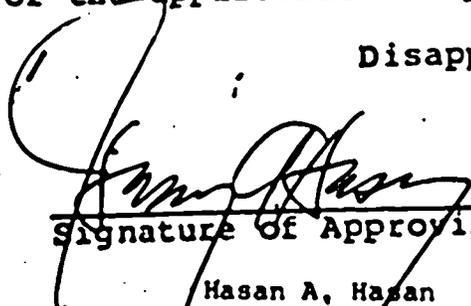
3. In-House Capability: Describe the expertise needed for the service, study or report and state whether such expertise exists within the Agency. If you find the expertise does exist in the Agency, state why Agency personnel are not being assigned to the task.

AID/W does not have an Electrical Engineer on its staff. In fact, AID has but one Electrical Engineer Direct hire and he is assigned to a Mission.

The requested consulting service, study or report and the use of persons other than regular Agency staff in the performance of this service or preparation of the applicable study or report are:

Approved: / /

Disapproved: / / /

  
Signature of Approving Officer

Hasan A. Hasan  
Chief Engineer

Ch  
Title

5-12-82  
Date

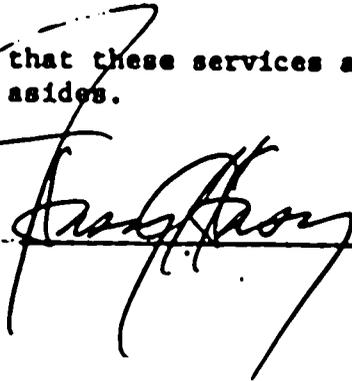
The technical services being requested within this PIO/T have been reviewed as to their suitability for provision by minority individuals and/or firms. Based on information currently available to the responsible project manager as to:

- (a) the capabilities and experience of such individuals or firms regarding comparable activities, and
- (b) their availability and capacity to meet the requirements of the project schedule,

It is the judgement of the project manager that these services are not appropriate for 8(a) or small business set asides.

Date: \_\_\_\_\_

5-12-82



\_\_\_\_\_