

PDFAH 793

# CONTRACT AMENDMENT

FEB 27 1987

CONTRACT/GRANT/COOPERATIVE AGREEMENT DATA SHEET

SER/CM/SD/SUP Action Monitor

SER/CM/SD/SUP Action Office

INSTRUCTIONS: AID/W - Complete 4 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy; Copy 2 SER/CM/SD/SUP Administrative Copy; Copy 3 Contracting Officer's Copy; Copy 4 SER/CM/SD/SUP Admin. (Suspense) Copy. Missions - Complete 2 copies of the form: Original SER/CM/SD/SUP Statistical Section Copy, and Copy 2 will be retained in the Missions.

PART IA.

Contractor/Grantee Name: HOLY LAND CHRISTIAN MISSION
PIO/T Number, Appropriation Number, Allotment Number, Project Number
Project Title: Mount of David Crippled Children's Hospital
Amount of this PIO/T, Project Manager's Name and Office Symbol, Contractor's D-U-N-S Number
Negotiator's Typed Name, Signature, Date
Contract/Grant Officer's Typed Name, Signature, Date

PART IB.

Contract/Grant Number, Type Order, Order Number, Amendment/Modification Number #1, Date PIO/T Received by CM/SD/SUP or Mission Contract Office

PART II.

Effective Date of Document, Signature Date of Document, Estimated Completion Date, Contract/Grant funded through (date)
Host Country Institution (University contract ONLY), Campus Coordinator (University contract ONLY), Amount Obligated/Deobligated/Subobligated by this Action \$750,000, Cumulative Obligation thru this Action \$2,250,000

PART III.

Description of Contract/Grant: Please 'X' ONLY ONE item under each heading. IF OTHER, please specify. (Complete both pages 1 and 2). NOTE: Not to be completed for Amendment or Modification Actions.

M03 - TYPE ACTION

- 0. Contract/Grant/Cooperative Agreement
1. Task Order (BOA)\*
2. Work Order (IOC)\*
3. Delivery Order (Requirements)\*
4. Purchase Order

\*If 1, 2, or 3 have an 'X', complete M12 ONLY.

M04 - CONTRACT/GRANT TYPE

- 0. MOA, (BOA, BIA, etc.)
1. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI)
2. Cost Reimbursement (Specify: CR, CPFF, CS, CPAF, CPIF)
3. Cooperative Agreement
4. Grant - General Support\*
5. Grant - Specific Support\*
6. Grant - 211(d)\*
7. Do Not Use
8. IQCs
9. Host Country Contract/Grant\*

\*Complete ONLY through M51.

M05 - SELECTION PROCEDURES

- A. Formally advertised (IFB) (AIDPR 7-2.4 & FPR 1-2.4)
B. Negotiated Price Competition, General Procedure (RFP) (AIDPR 7-4.56)
C. A & E (AIDPR 7-4.10)
D. Ed. Inst. and/or Int'l Research (AIDPR 7-4.57)
E. Collaborative Assistance (AIDPR 7-4.58)
F. Predominant Capability (AIDPR 7-3.101-50(b)(3))

- G. Unsolicited Proposal (AIDPR 7-3.101-50(b)(6))
H. Procurement to be Performed by the Contractor in Person (AIDPR 7-3.101-50(b)(1))
I. Sole Source (AIDPR 7-3.101-50(b)(4))
J. Impairment of Foreign Policy Objectives (AIDPR 7-3.101-50(b)(7))
K. 8(a) Selection (FPR 1-1.713-1)
L. Grant (Handbook 13)
M. Do Not Use
N. Cooperative Agreement (Handbook 13)
O. Small Business Set-Aside (FPR 1-1.706-8)
P. Overseas Procuring Activities (AIDPR 7-3.101-50(b)(2))

M06 - TYPE SERVICE

- A. Training of Participants
B. Technical Assistance (Program, Project related except A & E Services)
C. A & E Services
D. Construction
E. Research
F. Technical Services to AID (other than training; usually operating expense)
G. Training Service for AID
H. Equipment, Materials, Supplies, Commodities
I. Translation Service

M07 - TYPE CONTRACTOR/GRANTEE

- A. Firm - All profit-making firms (other than A & E)
B. A & E Firms

- C. Individual (Non-personal service)
D. Individual (Personal Service)
E. University/Other Educational Institutions
F. Non-Profit Organization, Institutions (other than Ed or PVO)
G. Private Voluntary Organization (PVO)
H. International Agricultural Research Organization
I. Public International Organizations (UN Agencies, ICRC World Bank, etc.) (HB 13, Chapter 5)

M08 - TYPE AWARD

- A. SB Set-Aside - Awarded to Non-Minority
B. SB Set-Aside - Awarded to Minority
C. SB Not Set-Aside - Awarded to Non-Minority
D. SB Not Set-Aside - Awarded to Minority
E. 8(a) SBA Awarded to Non-Minority (Women-Owned, Veterans, etc.)
F. 8(a) SBA Awarded to Minority
G. Personal Service Contract - Non-Minority
H. Personal Service Contract - Minority
I. Individual Non-Personal Service Contract - Non-Minority
J. Individual Non-Personal Service Contract - Minority
K. Not Small Business (Univ., Non-Profit, Large Firms) Non-Minority
L. Not Small Business (Univ., Non-Profit, Large Firms) Minority
M. U.S. Government

(Continued on Page 2)

UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON D C 20523

February 4, 1981

Mr. R. Joseph Gripkey  
Holy Land Christian Mission  
International  
2000 East Red Bridge Road  
Kansas City, Missouri 64131

Subject: Amendment No. 1 to  
Grant AID/asha 207 for  
the Mount of David  
Crippled Children's  
Hospital

Dear Mr. Gripkey:

This letter amends grant AID/asha 207 dated August 17, 1979 to add an additional Seven Hundred and Fifty Thousand Dollars (\$750,000) to meet the greater than estimated costs of construction of the new hospital, and to extend the termination date of the grant. The grant is amended as follows:

Cover Page - In the first paragraph, delete the amount "One Million Five Hundred Thousand Dollars (\$1,500,000)" and insert in its place the amount "Two Million Two Hundred Fifty Thousand Dollars (\$2,250,000)."

In the second paragraph, delete "June 30, 1981" and insert in its place "September 30, 1982."

Appendix A, Article I - Purpose of Grant - In the first sentence of paragraph 4 delete "\$3 Million" and insert in its place "\$4 to \$5 Million." In the second sentence delete "\$1.5 Million" and insert "\$2,250,000."

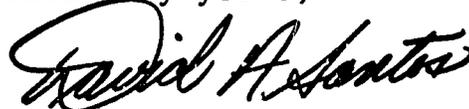
Appendix A, Article II - Authorized Expenditures - In the first sentence delete "\$1,500,000" and insert "\$2,250,000."

Except as expressly herein amended, said grant is continued in full force and effect in accordance with its terms and conditions.

Please indicate your acceptance by signing the original and all copies and returning them to this office. Your copies will be

returned to you upon completion of A.I.D. processing.

Sincerely yours,



David A. Santos  
Director, Office of American  
Schools and Hospitals Abroad

Accepted:

Holy Land Christian Mission  
International

By Joseph Dwyer  
Title President

Grant No. AID/asha 207-1

Project No. 913-0286-3812007

Allotment No. 194-38-099-00-84-11

Appropriation No. 72-1111013

# CONTRACT

AUG 29 1979

GRANT

BY THE

UNITED STATES OF AMERICA

TO

HOLY LAND CHRISTIAN MISSION

FOR

MOUNT OF DAVID CRIPPLED CHILDREN'S AND ORTHOPAEDIC HOSPITAL

Pursuant to the authority contained in Section 214 of the Foreign Assistance Act of 1961, as amended, the Government of the United States of America, acting through the Agency for International Development (hereinafter referred to as "A.I.D.") hereby makes a grant of One Million Five Hundred Thousand Dollars (\$1,500,000) to the Holy Land Christian Mission (hereinafter referred to as "Grantee") to be used solely for the benefit of the Mount of David Crippled Children's Hospital located in Bethlehem in accordance with and subject to the terms and conditions set forth in the Appendices hereto attached and made part of this grant, as follows: Appendix A (Special Provisions), and Appendix B (General Provisions: (1) Procurement of Professional Services, (2) Procurement of Construction Services, (3) Procurement of Commodities, (5c) Disbursement Procedures, and (6) Administrative and Other Provisions).

This grant is to cover authorized expenditures incurred from the date of execution of this grant and ending June 30, 1981.

Agency for International Development

By David H. Santos Jr.  
Director, Office of American  
Schools and Hospitals Abroad

Date 17 AUG 1979

This grant is hereby accepted under the terms and conditions and for the purposes set forth in the Appendices attached hereto.

Holy Land Christian Mission  
2000 East Red Bridge Road  
Kansas City, Missouri 64131

By Joseph Gray  
Title Executive Director

Grant No. AID/asha 207

Project No. 913-0286-1397531

Allotment No. 994-38-099-00-84-91

Appropriation No. 72-1191013

## APPENDIX A

### SPECIAL PROVISIONS

#### ARTICLE I - PURPOSE OF THE GRANT

1. Under Section 214 of the Foreign Assistance Act of 1961, as amended, the United States Government is authorized to provide assistance to hospitals located outside the United States, founded or sponsored by United States citizens and serving as centers for medical education and research.

2. Grantee, a non-profit, tax-exempt organization incorporated under the laws of the State of Missouri, founded and operates the Mount of David Crippled Children's Hospital in Bethlehem. Since its establishment in 1952, the hospital has periodically expanded its facilities with private contributions from U.S. citizens.

3. The hospital meets a critical need in an area of the Middle East where the incidence of crippling diseases and congenital and other orthopedic problems is high. Due to lack of facilities, the hospital has been unable to respond to many requests for its services. Admissions have been limited to only severely crippled children and in March of 1979, the waiting list for admission exceeded 2,000.

4. Grantee has undertaken a fund raising program to expand its facilities, which are estimated to cost \$3 million. Grantee has requested and A.I.D. has determined that \$1.5 million should be provided to help Grantee expand its medical treatment, education and research programs in the Middle East.

#### ARTICLE II - AUTHORIZED EXPENDITURES

Except as otherwise approved by A.I.D. in writing, the \$1,500,000 provided by this grant shall be expended as follows:

Procurement of services and commodities to help construct and equip new hospital facilities of approximately 37,000 square feet including in-patient facilities, emergency and out-patient facilities, operating rooms, x-ray, physiotherapy and ancillary facilities and the "roughing-in" of a third floor for future expansion.

Commodity related services such as shipment, insurance and installation may be charged to this grant.

### ARTICLE III - OTHER SPECIAL PROVISIONS

#### 1. Additional Costs

Grantee agrees that costs in excess of the amount provided by this grant necessary to achieve the purposes authorized in Article II, above, will be from the account of the Grantee or sources other than the Government of the United States of America.

#### 2. Pari Passu Funding Not Required

Grantee is not required to spend its own funds at an equal rate or pace with grant funds. Grant funds may be used to meet "front end" costs.

#### 3. Non-Use of Grant Funds for Taxes

Funds provided by this grant shall not be used to pay any value added tax or import tax or duties on commodities imported for this project.

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PROCUREMENT OF PROFESSIONAL SERVICES

A. Definition; Place of Procurement

Professional services refer to architectural-engineering, management and other consultant services. Professional services are to be procured in the United States or in the country in which Grantee's institution is located, except as otherwise specified in Appendix A, Special Provisions.

B. Method of Procurement

1. Selection of Professional Services Firm

When professional services are to be financed by A.I.D. the following procedures shall apply:

(a) For procurement of services in the United States, Grantee shall obtain proposals from as many firms as practicable. For work estimated to cost over \$50,000, Grantee shall, as part of its effort to obtain proposals, prepare a notice describing the project and services involved for submission to A.I.D. for publication in Commerce Business Daily of the United States Department of Commerce.

(b) For procurement of services in the country in which Grantee is located, Grantee shall obtain expressions of interest and proposals from firms in accordance with local law and practice. Grantee shall negotiate a proposed contract

with the firm Grantee determines to be best qualified, taking into account cost and quality of technical proposal.

2. Qualifications and Contract

Whether or not professional services are to be financed by A.I.D., Grantee shall submit to A.I.D. the names of the firms from whom Grantee obtained proposals and the reasons for selecting the firm chosen. The qualifications of the firm selected shall be submitted to A.I.D. for approval on form AID 1420-5, Architect-Engineer Questionnaire, or form AID 1420-6, Management Consulting Questionnaire, as appropriate.

The proposed contract for professional services is subject to written A.I.D. approval and shall be submitted to A.I.D. for approval of the scope of work, adherence to good contracting practice, and, if financed by A.I.D., reasonableness of price. No Grant funds may be disbursed for professional services prior to written approval of the award and the contract by A.I.D.

PROCUREMENT OF CONSTRUCTION SERVICES

A. General

Construction services shall be procured competitively, in a manner to ensure award of a contract to that qualified and responsive bidder offering the lowest price. Construction services shall be procured under a fixed or unit price contract except as A. I. D. may otherwise approve in writing.

B. Place of Procurement

Construction services may be procured from a firm in the country in which Grantee's institution is located unless otherwise specified in Appendix A, Special Provisions.

C. Method of Procurement

1. Selection of Firms to Bid

Grantee shall prepare a synopsis describing its project for use in soliciting the interest of construction firms to bid in accordance with local law and practice. Grantee shall obtain qualifying information necessary to determine that interested firms have satisfactory experience on projects of similar kind and size; adequate financial capacity, necessary manpower and equipment, and any specialized qualification. Grantee shall then determine those firms it considers qualified to bid.

2. A. I. D. Approval Prior to Bidding

Prior to issuance of its Invitation for Bids (IFB), Grantee's bid package shall be submitted to A. I. D. for approval. The submission shall include three copies of the following:

- (a) the notice and instruction to bidders (3 copies)
- (b) the bid form, including the bid-price schedule if bidding is for a unit price contract (3 copies)
- (c) the proposed contract (3 copies)
- (d) the plans, drawings and specifications (1 set)
- (e) other documents and information included in the IFB (3 copies).

### 3. A. I. D. Approval Prior to Construction

Following the bidding, the Grantee shall submit to A. I. D. three copies of (1) a tabulation and analysis of the bids received, together with the architect's recommendations and the qualifications of the bidder with whom the Grantee proposes contracting, and (2) a contract with the lowest qualified and responsive bidder, which contract shall be made subject to A. I. D. approval of the award and contract. Grantee shall not issue a notice to proceed with construction, nor may grant funds be disbursed for construction, prior to written approval of the award and contract by A. I. D.

#### D. Marking Requirements

An appropriate sign, readable at a reasonable distance, shall be displayed at the construction site indicating that the facility being constructed is financed by A. I. D. Upon completion of construction, a durable metal plaque shall be affixed to the facility giving due credit to the American people for providing the resources to construct the facility. The form of and wording for the plaque shall be submitted to A. I. D. for approval.

## PROCUREMENT OF COMMODITIES

Paragraphs A through H apply to procurement of commodities and commodity related services by the Grantee and any Grantee procurement agent. When A.I.D. is financing a fixed or unit price contract of the Grantee for construction services, paragraphs A and B, but not paragraphs C through H, will apply.

### A. Place of Procurement

Commodities authorized for procurement shall be procured only in the United States, or in the country in which Grantee's institution is located (except as Appendix A, Special Provisions, limits procurement to the United States only).

#### 1. Procurement in the United States

Commodities procured in the United States shall have been produced in the United States. A commodity shall not be eligible as being produced in the United States if

- (a) more than 50 percent of the total cost of its components were imported into the United States, and
- (b) it contains components from any communist country, excluding Yugoslavia.

#### 2. Procurement in the Country in which Grantee's Institution is Located

Commodities procured in the country in which Grantee's institution is located

- (a) shall not have entered the market on order from, or otherwise to satisfy a specific need of, the Grantee, except commodities produced in the United States, and
- (b) shall not have been produced in, nor--to the best of Grantee's knowledge or the knowledge of any agent or contractor of the Grantee--contain components from, any communist country, excluding Yugoslavia.

### B. U.S. Carriers

Shipment of commodities from the United States shall be on U.S. flag carriers except as otherwise approved by A.I.D.

C. Quotations and Bids

Procurement shall be made in accordance with Grantee's regular methods of procurement, provided Grantee employs good business practices which, except as permitted by paragraph D below, shall include:

1. Obtaining quotations or bids, as appropriate, from as many alternative sources as may be feasible, and
2. Procurement at the lowest price except as extenuating circumstances or non-responsive bids otherwise dictate.

Any decision by Grantee to procure a commodity at other than the lowest price offered shall be documented pursuant to paragraph E below.

D. Proprietary Procurement

Proprietary procurement, i.e., procurement from a single source and without obtaining quotations or bids from other manufacturers or suppliers, is hereby authorized (1) to assure compatibility or standardization with existing commodities, (2) when special design requirements are needed and available only from a single source, (3) when a specific commodity has proven to be most economical, dependable or serviceable under local conditions, and (4) when a specific commodity has a sole manufacturer or supplier. Any decision by Grantee to procure a commodity on a proprietary basis shall be documented pursuant to paragraph E below, except for procurement of spare parts and components for existing commodities which may be undertaken on a proprietary basis without the documentation required in paragraph E below.

E. Notification to A.I.D.

Any decision by Grantee to procure a commodity (1) at other than the lowest price offered or (2) on a proprietary basis (except for spare parts and components for existing commodities) shall be supported by a statement setting forth the reason(s) and the name(s) of the person(s) deciding that such procurement was advisable and necessary. Statements substantiating the above

kinds of action shall be included in Grantee's records and furnished to A.I.D. when the procurement is undertaken.

F. A.I.D. Financed Export Opportunities Bulletin

For commodities costing \$25,000 or more to be procured from the United States, Grantee shall prepare and submit to A.I.D. notice(s) of prospective procurement for publication in the A.I.D. Export Opportunities Bulletin. Each notice shall (1) describe generically the commodities to be procured, (2) provide an address in the United States where more detailed information may be obtained by interested parties, and (3) state that procurement will begin 45 days (or such later date as Grantee may desire) after publication of notice.

G. Marking Requirements

The Grantee shall insure that all major commodities financed under this grant are marked with the official A.I.D. ("clasped hands") emblem, except as A.I.D. may otherwise approve in writing.

H. Procurement Documentation

Grantee's records shall include copies of all solicitations made for bids or quotations for commodities procured under this grant; all quotations or bids received; suppliers commercial invoices; and as applicable, other pertinent documents related to procurement, e.g., bills of lading or other evidence of shipment, including insurance; sales and service contracts or agreements; and Grantee's documentation for proprietary procurement and procurement at other than the lowest price pursuant to paragraph E above.

DISBURSEMENT PROCEDURES

Federal Reserve Letter of Credit

A. FRLC Procedures

1. After arranging with a commercial bank of its choice and obtaining the name and address of the Federal Reserve Bank or branch serving the commercial bank and the bank account name and/or number, the Grantee shall request the A.I.D. Controller (FM/PAD) to open a Federal Reserve Letter of Credit (FRLC). Grantee shall submit to the A.I.D. Controller three (3) originals of Form SF 1194, "Authorized Signature Card for Payment Vouchers on Letter of Credit," signed by those official(s) authorized to sign payment vouchers against the FRLC and by an official of the institution who has authorized them to sign.
2. The Grantee shall receive one (1) certified copy of the FRLC.
3. The Grantee shall confirm with his commercial bank that the FRLC has been opened and that funds are available as needed.
4. Funds drawn by the Grantee against the FRLC shall be only in such amounts as may be needed to meet current allowable expenditures necessary for the performance of this grant agreement and drawdowns shall be made as close to the Grantee's actual daily disbursements as is administratively feasible. In pursuance thereof, the Grantee agrees to take all practicable steps and use its best efforts to initiate each drawdown at approximately the same time that checks are issued by it in payment of allowable costs, and in an amount approximately equal to the share thereof

authorized to be financed by advances under the FRLC. Drawdowns shall not ordinarily be made more frequently than daily, or be in amounts less than \$10,000. In no event shall the accumulated total of funds withdrawn for the account of this grant against such FRLC exceed the amount of funds allocated to and obligated under this grant.

5. To receive payment, the Grantee shall:

(a) Periodically, although normally not during the last five (5) days of the month, prepare payment vouchers (Form TUS 5401) in an original and three (3) copies signed by the authorized official(s) whose signature appear on the SF 1194 signature cards.

(b) Present the original and duplicates of the TUS 5401 to his commercial bank.

B. Documentation for A. I. D. Controller

1. Grantee will submit to the Office of the Controller (FM/PAD), A. I. D. Washington, D. C. 20523, on a quarterly basis, Voucher Form 1034 (original) and three copies of Voucher Form 1034a, properly executed, marked "NO PAY," describing the Grantee's expenditures for allowable costs under this grant during the period covered by the voucher. In addition, Grantee shall submit to the A. I. D. Controller an original and two copies of a certified expenditure report rendered by the Grantee in a form and manner satisfactory to the A. I. D. Controller covering each category of expense shown in Appendix A of the grant for the period covered by the voucher and cumulatively since the inception of the grant.

2. Documentation submitted pursuant to paragraph B.1, above, shall include a certification signed by an authorized representative of the Grantee as follows:

"The undersigned hereby certifies: (1) that payment of the sum made under the cited grant was proper and due; and (2) that the information on the expenditure report is true and correct and such supporting information as A. I. D. may request will be furnished by the Grantee promptly upon request."

BY \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

3. The Grantee shall submit Voucher Forms 1034 and 1034a, properly executed, marked "NO PAY" and "FINAL VOUCHER," and a final financial report to the Controller of A. I. D. not later than one hundred twenty (120) days following the expiration of the grant.

4. In addition to, and simultaneously with, the submission of the above documentation, the Grantee shall submit to the A. I. D. Controller a status report in the following format:

Federal Reserve Letter of Credit No. \_\_\_\_\_

1. Total Amount of FRLC \$ \_\_\_\_\_

2. Payment Vouchers presented against FRLC \_\_\_\_\_

a. Credited prior to reporting period \_\_\_\_\_

- b. Credited during reporting period  
TUS 5401 Nos. \_\_\_\_\_
- \*c. Presented but not credited, TUS 5401  
Nos. \_\_\_\_\_ through \_\_\_\_\_, inclusive

\*Itemize any payment vouchers reported in Item 2c as presented but not credited.

ADMINISTRATIVE AND OTHER PROVISIONS

A. Reports to Office of American Schools and Hospitals Abroad

As a condition of accepting this grant, Grantee agrees to keep the Office of American Schools and Hospitals Abroad (ASHA) informed of its activities toward accomplishing the purposes of this grant as well as its successes and problems as an American founded or sponsored institution overseas. To this end, Grantee agrees, pursuant to the provisions set forth below, to submit to ASHA

- quarterly reports of grant expenditures,
- quarterly progress reports on capital improvements, and
- an annual institutional report.

Grantee should bear in mind that failure to submit the reports enumerated above could lead to suspension of disbursement of funds by A.I.D.

1. Quarterly Report of Grant Expenditures

Grantee shall submit to ASHA a quarterly report of grant expenditures as illustrated in the attached format, (See Attachment A). Two copies of this report shall be submitted within 15 days following the end of each quarter of the calendar year, until the (1) expiration date of the grant, (2) total expenditure of grant funds, (3) completion of the purpose of the grant, or (4) termination of the grant, whichever is earliest. This report is separate from and additional to expenditure reports submitted with disbursement vouchers prepared pursuant to the Disbursement Provisions of this grant.

2. Quarterly Progress Report on Capital Improvements

If the Special Provisions of this Grant (Appendix A) provide

funding for construction, commodity procurement or other capital improvements, Grantee shall submit two copies of a progress report within 15 days following the end of each quarter of the calendar year. The reports should include the following information and may be consolidated into one quarterly report, as applicable.

a) Construction Progress

The status of planning, contracting, construction, and related procurement by a fixed or unit price contractor should be reported in full. Each report should show the percentage of completion of each major segment of work, e.g. final architectural-engineering planning, excavation, structural work, mechanical work, electrical work, etc., and should indicate how the rate of work compares with the progress schedule adopted at the inception of the project. The progress schedule should be included in each report, along with any revisions made in the schedule and the reasons for such revisions. As applicable, one or more photographs should be included showing the work in progress. The report should include a statement of utilization of funds for the project and should separately identify both grant funds and any other funds financing the project, as applicable. The report should inform ASHA of any current or potential problems affecting the character and progress of the work and steps taken, or which are to be taken, to resolve them.

b) Commodity Procurement

Commodity procurement undertaken during the reporting period by the Grantee or Grantee's procurement agent, excluding procurement undertaken by a fixed or unit price construction contractor, should be reported as follows:

<u>Description and Amount of Commodities Procured</u>	<u>Price</u>	<u>Number of Quotations/ Bids*</u>	<u>Lowest Price (yes, no)</u>	<u>Place of Purchase (U.S., local country)</u>
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\* Indicate any proprietary procurement with a "P" (See the grant provisions relating to Procurement of Commodities for information regarding proprietary procurement.)

### 3. Annual Institutional Report

Grantee shall submit an Annual Institutional Report informing ASHA of significant activities, accomplishments, problems, plans for the future, and the contribution this grant is making to Grantee educational and/or medical endeavors. The report should cover the goals of the institution as well as the assumption on which the goals are based; changes, improvements or setbacks in the academic or medical programs; local and international developments or trends affecting operations; administration; staffing; budget and finance. Three copies of the report should be submitted to ASHA for each 12 month period, covered in whole or part by the term of the grant, at such times as is most relevant in terms of Grantee's academic or fiscal year.

#### B. Records and Books of Account - Right of Inspection

The Grantee shall keep full and complete records and books of account, in accordance with generally accepted accounting principles covering financial details applicable to this grant. A.I.D. and the Comptroller General of the United States, or any of their authorized representatives, shall have the right to examine, audit and copy, at all reasonable times, all such records and books of

account, and all other documents or reports, pertaining to the grant. All such books and records shall be maintained by Grantee for at least three years after the date of the last disbursement by A.I.D.

C. Reimbursement to A.I.D.

a) In the case of any disbursement which is not supported by valid documentation in accordance with this agreement, or which is not made or used in accordance with this agreement, or which was for goods or services not used in accordance with this agreement, A.I.D., notwithstanding the availability or exercise of any other remedies under this agreement, may require the Grantee to refund the amount of such disbursement in U.S. Dollars to A.I.D. within sixty (6) days after receipt of a request therefor.

b) If the failure of Grantee to comply with any of its obligation under this agreement has the result that goods or services financed under the grant are not used effectively in accordance with this agreement, A.I.D. may require the Grantee to refund all or any part of the amount of the disbursements under this agreement for such goods or services in U.S. Dollars to A.I.D. within sixty days after receipt of a request therefor.

c) The right under subsection (a) or (b) to require a refund of a disbursement will continue, notwithstanding any other provision of this agreement, for three years from the date of the last disbursement under this agreement.

d) (1) Any refund under subsection (a) or (b), or (2) any refund to A.I.D. from a contractor, supplier, bank or other

third party with respect to goods or services financed under the grant, which refund relates to an unreasonable price for or erroneous invoicing of goods or services, or to goods that did not conform to specifications, or to services that were inadequate, will (A) be made available first for the cost of goods and services required for the project, to the extent justified, and (B) the remainder, if any, will be applied to reduce the amount of the grant.

D. Non-Liability

A.I.D. disclaims all liability with respect to any claims arising out of or connected with activities supported by this grant.

E. Equal Opportunity

Grantee's employment practices with regard to U.S. nationals shall provide equality of opportunity without regard to race, religion, sex, color or national origin. Further, in the carrying out of its educational and/or medical program, Grantee agrees that no person shall, on the grounds of race, religion, sex, color or national origin, be excluded from participation, be denied benefits, or be otherwise subject to discrimination.

The above shall not be construed to require enrollment of students of both sexes at an educational institution enrolling boys or girls only.

F. Covenant Against Contingent Fees

The Grantee warrants that no person or selling agent has been employed or retained to solicit or secure this grant upon agreement or understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warranty, A.I.D. shall have the

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right to cancel this grant without liability or, in its discretion, to deduct from the grant amount, or otherwise recover, the full amount of each commission, percentage, brokerage, or contingent fee.

G. Officials Not to Benefit

No member or delegate to the Congress or resident commissioner shall be admitted to any share or part of this grant or to any benefit that may arise therefrom.

H. Termination

A.I.D. may revoke this grant at any time for the convenience of the United States Government by giving written notice to such effect to the Grantee. Upon receipt of and in accordance with such notice, Grantee shall take appropriate action to minimize all expenditures and cancel outstanding obligations financed by this grant wherever possible. Grantee shall be reimbursed for all obligations incurred prior to the date of termination which have not been cancelled and which it has made in accordance with the provisions of this grant. Grantee shall refund to A.I.D. any unexpended and/or non-obligated portion of the funds which have been disbursed to the Grantee by A.I.D. within ninety (90) days after the termination of this grant. In addition, upon such termination A.I.D. may, at A.I.D.'s expense, direct that title to goods financed under the grant be transferred to A.I.D. if the goods are from a source outside the country in which Grantee's institution is located, are in a deliverable state and have not been offloaded in ports of entry of the country in which Grantee's institution is located.

I. Notices

Any notice given by any of the parties hereto shall be sufficient only if in writing and delivered to the following:

To A. I. D.

Office of American Schools and Hospitals Abroad  
Agency for International Development  
Washington, D.C. 20523

To Grantee

Name and address as set forth on the cover page of this grant, or such other address as either of the parties shall have designated by notice given as herein required. Notices hereunder shall be effective when delivered in accordance with this clause or on the effective date of the notice, whichever is later. All such communications will be in English, unless the parties otherwise agree in writing.

J. Subordinate Agreements

The placement of subordinate agreements (e.g. leases, options, etc.), grants, or contracts with other organizations, firms or institutions and the provisions of such subordinate agreements are subject to prior written consent of A.I.D. if they will be funded hereunder and if A.I.D. so notifies the Grantee in writing that it desires to exercise this right. In no event shall any such subordinate agreement, grant, or contract be on a cost-plus-a-percentage-of-cost basis. Subordinate contractors (including suppliers) shall be selected on a competitive basis to the maximum practicable extent consistent with the obligations and requirements of this grant.

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K. Title to and Use of Property

(a) Title to all property financed under this grant shall vest in the Grantee or the beneficiary institution.

(b) The Grantee agrees to use and maintain the property for the purpose of the grant in accordance with the requirement of this agreement, for the extent of its useful life, unless A.I.D. shall agree otherwise in writing.

QUARTERLY REPORT OF GRANT EXPENDITURES \*

Institution

Grant No. \_\_\_\_\_

Total Grant Amount \_\_\_\_\_

Report Period \_\_\_\_\_  
(month and year)

DESCRIPTION	REPORTING MONTH	TOTAL GRANT EXPENDITURES (Cumulative)
1. Construction		
2. Equipment and Supplies		
3. Scholarships		
4. Other (salaries, allowances, travel, etc.)		
Total		

\* Two copies of this report shall be submitted within 15 days following the end of each quarter of the calendar year until the (1) expiration date of the grant, (2) expenditure of grant funds, or (3) termination of the grant, whichever is earliest.

Reports should include expenditures whether they have been reimbursed by A.I.D. or not. If your grant is expressed in a foreign currency, please report expenditures in both the foreign currency and the U.S. dollar equivalent, noting the exchange rate used.

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**CONTRACT/GRANT/COOPERATIVE AGREEMENT DATA SHEET**

SER/CM/SD/SUP Action Monitor

SER/CM/SD/SUP Action Office

INSTRUCTIONS: AID/W - Complete 4 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy; Copy 2 SER/CM/SD/SUP Administrative Copy; Copy 3 Contracting Officer's Copy; Copy 4 SER/CM/SD/SUP Admin. (Suspense) Copy.  
 Missions - Complete 2 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy, and Copy 2 will be retained in the Missions.

**PART IA.**

Contractor/Grantee Name <b>HOLY LAND CHRISTIAN MISSION</b>			
PIO/T Number	Appropriation Number <b>72-1191013</b>	Allotment Number <b>994-38-099-00-8491</b>	Project Number <b>913-0286-1397531</b>
Project Title <b>Mt. David Crippled Children's &amp; Orthopedic Hospital</b>			
Amount of this PIO/T	Project Manager's Name and Office Symbol		Contractor's D-U-N-S Number
Negotiator's Typed Name	Signature		Date
Contract/Grant Officer's Typed Name	Signature		Date

**PART IB.**

Contract/Grant Number <b>ASHA-207</b>	Type Order	Order Number	Amendment/Modification Number	Date PIO/T Received by CM/SD/SUP or Mission Contract Office
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**PART II.**

Effective Date of Document <b>8/17/79</b>	Signature Date of Document <b>8/17/79</b>	Estimated Completion Date <b>6/30/81</b>	Contract/Grant funded through (date) <b>6/30/81</b>
Host Country Institution (University contract ONLY)	Campus Coordinator (University contract ONLY)	Amount Obligated/Deobligated/Subobligated by this Action <b>\$1,500,000</b>	Cumulative Obligation thru this Action <b>\$1,500,000</b>

**PART III.**

Description of Contract/Grant Please 'X' ONLY ONE item under each heading. IF OTHER, please specify. (Complete both pages 1 and 2). NOTE: Not to be completed for Amendment or Modification Actions.

**M03 - TYPE ACTION**

- 0 Contract/Grant/Cooperative Agreement
- 1 Task Order (BOA)\*
- 2 Work Order (IQ)\*
- 3 Delivery Order (Requirements)\*
- 4 Purchase Order
- \*If 1, 2, or 3 have an 'X', complete M12 ONLY.
- M04 - CONTRACT/GRANT TYPE**
- 0 MOA, (BOA, BMA, etc.)
- 1 Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) \_\_\_\_\_
- 2 Cost Reimbursement (Specify: CR, CPFF, CS, CPAI, CPI) \_\_\_\_\_
- 3 Cooperative Agreement
- 4 Grant - General Support\*
- 5 Grant - Specific Support\*
- 6 Grant - 211(d)\*
- 7 Do Not Use
- 8 IQCs
- 9 Host Country Contract/Grant\*
- \*Complete ONLY through M51.

**M05 - SELECTION PROCEDURES**

- A Formally advertised (H B) (AIDPR 7-2.4 & IPR 1-2.4)
- B Negotiated Price Competition, General Procedure (RFP) (AIDPR 7-4.56)
- C A & E (AIDPR 7-4.10)
- D I.L. Inst. and/or Int'l Research (AIDPR 7-4.57)
- E Collaborative Assistance (AIDPR 7-4.58)
- F Predominant Capability (AIDPR 7-3.101-50(b)(3))

- G. Unsolicited Proposal (AIDPR 7-3.101-50(b)(6))
- H. Procurement to be Performed by the Contractor in Person (AIDPR 7-3.101-50(b)(1))
- I. Sole Source (AIDPR 7-3.101-50(b)(4))
- J. Impairment of Foreign Policy Objectives (AIDPR 7-3.101-50(b)(7))
- K. 8(a) Selection (IPR 1-1.713-1)
- L. Grant (Handbook 13)
- M. Do Not Use
- N. Cooperative Agreement (Handbook 13)
- O. Small Business Set-Aside (FPR 1-1.706-8)
- P. Overseas Procuring Activities (AIDPR 7-3.101-50(b)(2))

**M06 - TYPE SERVICE**

- A. Training of Participants
- B. Technical Assistance (Program, Project related except A & E Services)
- C. A & E Services
- D. Construction
- E. Research
- F. Technical Services to AID (other than training, usually operating expense)
- G. Training Service for AID
- H. Equipment, Materials, Supplies, Commodities
- I. Translation Service

**M07 - TYPE CONTRACTOR/GRANTEE**

- A. Firm - All profit-making firms (other than A & E)
- B. A & E Firms

- C. Individual (Non-personal service)
- D. Individual (Personal Service)
- E. University/Other Educational Institutions
- F. Non-Profit Organization, Institutions (other than Ed or PVO)
- G. Private Voluntary Organization (PVO)
- H. International Agricultural Research Organization
- I. Public International Organizations (UN Agencies, ICRC World Bank, etc.) (HB 13, Chapter 5)

**M08 - TYPE AWARD**

- A. SB Set-Aside - Awarded to Non-Minority
- B. SB Set-Aside - Awarded to Minority
- C. SB Not Set-Aside - Awarded to Non-Minority
- D. SB Not Set-Aside - Awarded to Minority
- E. 8(a) SBA Awarded to Non-Minority (Women Owned, Veterans, etc.)
- F. 8(a) SBA Awarded to Minority
- G. Personal Service Contract - Non-Minority
- H. Personal Service Contract - Minority
- I. Individual Non-Personal Service Contract - Non-Minority
- J. Individual Non-Personal Service Contract - Minority
- K. Not Small Business (Univ., Non-Profit, Large Firms) Non-Minority
- L. Not Small Business (Univ., Non-Profit, Large Firms) Minority
- M. U.S. Government

(Continued on Page 2)

**M09 - CONTRACTING PARTIES**

- 1. Direct AID/W Executed Contract/Grant
- 2. Direct AID Mission Executed Contract/Grant
- 3. Host Country Grant Financed
- 4. Host Country Loan Financed
- 5. Host Country Contract/Grant Source of Finance Unknown

**M10 - PRIVATE VOLUNTARY ORGANIZATION**

- 1. U.S. Registered PVO
- 2. U.S. Non-Registered PVO
- 3. U.S. Cooperative
- 4. Foreign Cooperatives
- 5. Foreign PVO
- 6. Other (Specify) \_\_\_\_\_

**M11 - ADVANCE**

- 1. No Advance
- 2. Advance - Non-FRLC
- 3. Advance - FRLC

**M12 - COUNTRY OF PERFORMANCE**

(Specify) ISRAEL

**M13 - Is any travel required outside U.S.?**

- YES       NO

**M14 - CONTRACT/GRANT SOURCE**

- 1. U.S. Contractor/Grantee
- 2. Non-U.S. Contractor/Grantee
- 3. Combination of 1 & 2

**M15 - TYPE OWNERSHIP**

- 1. American Oriental
- 2. Black American
- 3. American Aleuts or Eskimos
- 4. American Indian
- 5. Hispanic
- 6. Other (Specify) \_\_\_\_\_

**M22 - CURRENCY INDICATOR**

- 0. U.S. Dollar
- 1. Local Currency
- 2. Combination
- 3. Unfunded

**M50 - SUBCONTRACTING CODE**

- 0. 0 Dollars
- 1. 1 - 10,000 Dollars
- 2. 10,001 - 499,999 Dollars
- 3. 500,000 and over
- 4. Unknown

**M51 - SUBCONTRACTOR TYPE AWARD**

- A. Small Business Set-Aside Awarded to Non-Minority
- B. Small Business Set-Aside Awarded to Minority
- C. Small Business Not Set-Aside Awarded to Non-Minority

D. Small Business Not Set-Aside Awarded to Minority

E. 8(a) - SBA Awarded to Non-Minority (Women Owned, Veterans)

F. 8(a) - SBA Awarded to Minority

G. Personal Service Contract - Non-Minority

H. Personal Service Contract - Minority

I. Individual Non-Personal Service Contract - Non-Minority

J. Individual Non-Personal Service Contract - Minority

K. Not Small Business (Univ., Non-Profit, Large Firms) - Non-Minority

L. Not Small Business (Univ., Non-Profit, Large Firms) - Minority

M. U.S. Government

N. Unknown

**M56 - SUBJECT TO STATUTORY REQUIREMENT**

A. Walsh-Healey Act, Manufacturer\*

B. Walsh-Healey Act, Regular Dealer\*

C. Service Contract Act (U.S. ONLY - Guards, Maintenance, Laborers)

D. Davis-Bacon Act (Construction)

E. Not subject to Walsh-Healey, Service Contract or Davis-Bacon Act (Most AID Contracts)

\*Equipment, Supplies, Materials, and Commodities

**M57 - AFFIRMATIVE ACTION PLAN ON FILE**

- YES       NO

**M58 - AFFIRMATIVE ACTION PLAN ON PREVIOUSLY HELD CONTRACTS**

- YES       NO

**M60 - INCREMENTAL FUNDED CONTRACT**

- YES       NO

**M61 - CONSULTANT TYPE AWARD**

Is the Award for Consulting Type Service to AID?

- YES       NO

**M63 - EXTENT OF COMPETITION IN**

**NEGOTIATION**

**COMPETITIVE**

A1. Small Business Total Set-Aside

A2. Small Business Partial Set-Aside

A3. Labor Surplus Set-Aside

A4. Labor Surplus/Small Business Set-Aside

A9. Other (Specify) \_\_\_\_\_

**NON-COMPETITIVE**

B1. Buy Indian

B2. 8(a) Program

B3. Follow-on After Competition

B9. Other (Specify) \_\_\_\_\_

**M65 - TYPE OF BUSINESS**

E1. Source: Non-U.S. and Used Outside U.S. and Possessions

E2. Source: Non-U.S. and Possessions (Foreign Purchases Used Inside U.S.) (If U.S. Source, complete A thru D)

A1. Small Business - Disadvantaged 8(a)

A2. Small Business - Owned by Minority Group

A3. Other Small Business (including individuals)

B1. Large Minority Business

B2. Other Large Business

C1. Non-Profit Private Educational Organization

C2. Non-Profit Hospital

C3. Non-Profit Research Institution, Foundation, and Laboratories

C4. Other Non-Profit Institutions

D1. State/Local Government Educational Institution

D2. State/Local Government Hospital

D3. State/Local Government Research Organization

D4. Other State/Local (Specify) \_\_\_\_\_

**M66 - COST ACCOUNTING STANDARDS**

- Required       Not Required

**M67 - NUMBER OF BIDDERS OFFERING ITEMS OR SERVICES OF FOREIGN CONTENT**

**M68 - WOMEN OWNED BUSINESS**

- YES       NO

**M69 - PERCENT FOREIGN CONTENT OF COMMODITIES AND SERVICES**

**M70 - LABOR SURPLUS AREA (LSA)**

**PREFERENCE**

(Location of Contractor)

1. Labor Surplus Area - No Preference

3. Labor Surplus Area - Tie Bid Preference

5. Not a Labor Surplus Area Preference Award

7. Total Labor Surplus/Small Business Set-Aside Preference

8. Total Labor Surplus Set-Aside Preference (P.L. 95-89)

NOTE: M03 thru M51 are required for AID reporting; M56 thru M70 are required for the Office of Federal Procurement Policy reporting. SER/CM has no control over those elements.

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