

PJ FAG 566 OK

<b>CONTRACT/GRANT/COOPERATIVE AGREEMENT DATA SHEET</b>	SER/CM/SD/SUP Action Monitor <b>PAS</b>	SER/CM/SD/SUP Action Office <b>SOD/PDC</b>
--	---	--

INSTRUCTIONS: AID/W - Complete 4 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy; Copy 2 SER/CM/SD/SUP Administrative Copy; Copy 3 Contracting Officer's Copy; Copy 4 SER/CM/SD/SUP Admin. (Suspense) Copy.  
 Missions - Complete 2 copies of the form. Original SER/CM/SD/SUP Statistical Section Copy, and Copy 2 will be retained in the Missions.

**PART IA.**

Contractor/Grantee Name <b>U. S. Foundation of International Scouting</b>			
PIO/T Number <b>3899106</b>	Appropriation Number <b>72-1191021.3</b>	Allotment Number <b>943-38-099-00-76-91</b>	Project Number <b>932-0083</b>
Project Title <b>Dev. Program Grant</b>			
Amount of this PIO/T <b>175,000</b>	Project Manager's Name and Office Symbol <b>PDC/PVG, W. Holcomb</b>		Contractor's D-U-N-S Number
Negotiator's Typed Name <b>D. Schult</b>	Signature		Date
Contract/Grant Officer's Typed Name <b>M. Snyder</b>	Signature		Date

**PART IB.**

Contract/Grant Number <b>PHA-G-1150</b>	Type Order	Order Number	Amendment/Modification Number <b>No. 6</b>	Date PIO/T Received by CM/SD/SUP or Mission Contract Office <b>9/25/79</b>
--	------------	--------------	---	---

**PART II.**

Effective Date of Document <b>9-26-79</b>	Signature Date of Document <b>9-26-79</b>	Estimated Completion Date <b>3-31-80</b>	Contract/Grant funded through (date) <b>3-31-80</b>
Host Country Institution (University contract ONLY)	Campus Coordinator (University contract ONLY)	Amount Obligated/Deobligated/Subobligated by this Action <b>175,000</b>	Cumulative Obligation thru this Action <b>1,075,000</b>

**PART III.**

Description of Contract/Grant: Please 'X' ONLY ONE item under each heading. IF OTHER, please specify. (Complete both pages 1 and 2). NOTE: Not to be completed for Amendment or Modification Actions.

**M03 - TYPE ACTION**

- 0. Contract/Grant/Cooperative Agreement
- 1. Task Order (BOA)\*
- 2. Work Order (IOC)\*
- 3. Delivery Order (Requirements)\*
- 4. Purchase Order

\*If 1, 2, or 3 have an 'X', complete M12 ONLY.

**M04 - CONTRACT/GRANT TYPE**

- 0. MOA, (BOA, BMA, etc.)
- 1. Fixed Price (Specify: FFP, FPRD, FPEPA, FPI) \_\_\_\_\_
- 2. Cost Reimbursement (Specify: CR, CPFF, CS, CPAE, CPIE) \_\_\_\_\_
- 3. Cooperative Agreement
- 4. Grant - General Support\*
- 5. Grant - Specific Support\*
- 6. Grant - 211(J)\*
- 7. Do Not Use
- 8. IQCs
- 9. Host Country Contract/Grant\*

\*Complete ONLY through M51.

**M05 - SELECTION PROCEDURES**

- A. Formally advertised (IFB) (AIDPR 7-2.4 & FPR 1-2.4)
- B. Negotiated Price Competition, General Procedure (RFP) (AIDPR 7-4.56)
- C. A & E (AIDPR 7-4.10)
- D. Fed. Inst. and/or Int'l Research (AIDPR 7-4.57)
- E. Collaborative Assistance (AIDPR 7-4.58)
- F. Predominant Capability (AIDPR 7-3.101-50(b)(3))

- G. Unsolicited Proposal (AIDPR 7-3.101-50(b)(6))
- H. Procurement to be Performed by the Contractor in Person (AIDPR 7-3.101-50(b)(1))
- I. Sole Source (AIDPR 7-3.101-50(b)(4))
- J. Impairment of Foreign Policy Objectives (AIDPR 7-3.101-50(b)(7))
- K. 8(a) Selection (FPR 1-1.713.1)
- L. Grant (Handbook 13)
- M. Do Not Use
- N. Cooperative Agreement (Handbook 13)
- O. Small Business Set-Aside (FPR 1-1.706-8)
- P. Overseas Procuring Activities (AIDPR 7-3.101-50(b)(2))

**M06 - TYPE SERVICE**

- A. Training of Participants
- B. Technical Assistance (Program, Project related except A & E Services)
- C. A & E Services
- D. Construction
- E. Research
- F. Technical Services to AID (other than training; usually operating expense)
- G. Training Service for AID
- H. Equipment, Materials, Supplies, Commodities
- I. Translation Service

**M07 - TYPE CONTRACTOR/GRANTEE**

- A. Firm - All profit-making firms (other than A & E)
- B. A & E Firms

- C. Individual (Non-personal service)
- D. Individual (Personal Service)
- E. University/Other Educational Institutions
- F. Non-Profit Organization, Institutions (other than Ed or PVO)
- G. Private Voluntary Organization (PVO)
- H. International Agricultural Research Organization
- I. Public International Organizations (UN Agencies, ICRC World Bank, etc.) (HB 13, Chapter 5)

**M08 - TYPE AWARD**

- A. SB Set-Aside - Awarded to Non-Minority
- B. SB Set-Aside - Awarded to Minority
- C. SB Not Set-Aside - Awarded to Non-Minority
- D. SB Not Set-Aside - Awarded to Minority
- E. 8(a) SBA Awarded to Non-Minority (Women-owned, Veterans, etc.)
- F. 8(a) SBA Awarded to Minority
- G. Personal Service Contract - Non-Minority
- H. Personal Service Contract - Minority
- I. Individual Non-Personal Service Contract - Non-Minority
- J. Individual Non-Personal Service Contract - Minority
- K. Not Small Business (Univ., Non-Profit, Large Firms) Non-Minority
- L. Not Small Business (Univ., Non-Profit, Large Firms) Minority
- M. U.S. Government

(Continued on Page 2)

OCT 23 1979

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

SEP 16 1979

FUNDS AVAILABLE	
Date	9/27/79
Project No.	932-0083
Obligation No.	3879106
Subject Class.	4190
Attachment	943-38-099-00-76-91
Amount	\$ 175,000.00
By (Initials)	W.M.L.

Mr. William Harrison Fetridge  
President  
The United States Foundation for  
International Scouting  
Boy Scouts of America  
North Brunswick, New Jersey 08902

Subject: Grant No. AID/pha-G-1150  
Amendment No. 6

Dear Mr. Fetridge:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby grants to The United States Foundation for International Scouting (hereinafter referred to as "USFIS" or "Grantee") the additional sum of One Hundred Seventy Five Thousand Dollars (\$175,000) in further support of a program to provide the World Scout Bureau with an added capability as more fully described in the attachment to this Grant entitled "Program Description", Attachment A.

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period October 1, 1979 through March 31, 1980. The total obligation under this Grant is \$1,075,000.

This Grant is made to the USFIS on condition that the funds will be administered essentially as described in your proposal and in accordance with the terms and conditions as set forth in Attachment A, entitled "Program Description"; Attachment B, entitled "Standard Provisions"; and

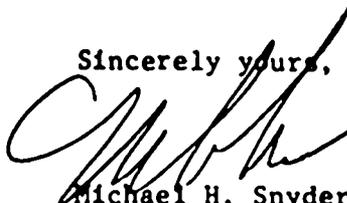
2

Attachment C, entitled "Payment Provision", all of which have been agreed to by your organization.

Except as expressly herein amended, all other provisions of the Grant are ratified, confirmed, and continued in full force and effect in accordance with its terms and conditions.

Please sign the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions contained herein. Return the original and six (6) copies, including all those stamped "Funds Available", to this office.

Sincerely yours,



Michael H. Snyder  
Grant Officer  
Services Operations Division  
Office of Contract Management

ACCEPTED:

THE UNITED STATES FOUNDATION FOR INTERNATIONAL SCOUTING

BY Joseph L. Anglim

TYPED NAME Joseph L. Anglim

TITLE Executive Director

DATE October 15, 1979

Fiscal Data

Appropriation	72-1191021.3
Allotment	943-38-099-00-76-91
PIO/T	3899106
Project	932-0083
Grant Amount	\$175,000

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

*Gm - P. W. ...  
Reg - R. D. ...  
PDC / P/C*

AUG 31 1978

ORIGINAL

Mr. William Harrison Fetridge  
President  
United States Foundation for  
International Scouting  
The Boy Scouts of America  
North Brunswick, New Jersey 08902

Subject: Grant No. AID/pha-G-1150  
Amendment No. 4

Dear Mr. Fetridge:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby grants to the United States Foundation for International Scouting (hereinafter referred to as "USFIS" or "Grantee") the additional sum of Three Hundred Thousand Dollars (\$300,000) in further support of a program to provide the World Scout Bureau with an added capability as more fully described in the attachment to this Grant entitled "Program Description", Attachment A.

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period 10/1/78 through 9/30/79. The total obligation under this Grant is \$900,000.

This Grant is made to the USFIS on condition that the funds will be administered essentially as described in your proposal and in accordance with the terms and conditions as set forth in Attachment A, "Program

FUNDS AVAILABLE

SEP 11 1978  
Program Division  
OFFICE OF MANAGEMENT

Description"; Attachment B, entitled "Standard Provisions"; and Attachment C, entitled "Payment Provision", all of which have been agreed to by your organization.

Except as expressly herein amended, all other provisions of the Grant are ratified, confirmed, and continued in full force and effect in accordance with its terms and conditions.

Please sign the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions contained herein. Return the original and six (6) copies, including all those stamped "Funds Available", to this office.

Sincerely yours,

  
Michael H. Snyder  
Grant Officer  
Services Operations Division  
Office of Contract Management

ACCEPTED:

UNITED STATES FOUNDATION FOR INTERNATIONAL SCOUTING

BY: Wm. Harrison Fetridge

TYPED NAME: Wm. Harrison Fetridge

TITLE: President, United States Foundation for International Scouting

DATE: September 27, 1978

5

ORIGINAL

pm - H Datta  
neg - G Donette  
GDC/PVC

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

Mr. William Harrison Fetridge  
President  
United States Foundation for  
International Scouting  
The Boy Scouts of America  
North Brunswick, New Jersey 08902

Subject: AID/PHA-G-1150  
Amendment No. 4

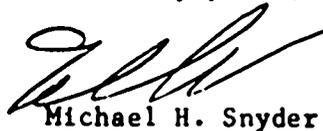
Dear Mr. Fetridge:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby amends the subject Grant as follows:

Attachment A - Program Description is hereby modified to increase the number of development directors from three (3) to four (4) during the last fifteen months of the Grant. It is agreed that this increase will not increase the approved budgeted costs.

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions contained herein. Retain one copy for your files and return the original and remaining copies to this office.

Sincerely yours,



Michael H. Snyder  
Grant Officer  
Services Operations Division  
Office of Contract Management

6

ACKNOWLEDGED

UNITED STATES FOUNDATION FOR INTERNATIONAL SCOUTING

BY: James W. Sands

PRINTED NAME: James W. Sands

TITLE: Associate Executive Director

DATE: August 21, 1978

ORIGINAL

9 DEC 1977

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

*Program - W. Halem  
Reg - B. Ware  
PHA/POC/AV.*

NOV 11 1977

Mr. William Harrison Fetridge  
President  
United States Foundation for  
International Scouting  
The Boy Scouts of America  
North Brunswick, New Jersey 08902

Subject: AID/pha-G-1150  
Amendment No. 3

Dear Mr. Fetridge:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby further amends the subject Grant as follows:

Attachment C, Payment Provisions. Delete the existing Payment Provision which provides for monthly drawdowns and substitute in lieu thereof the attached Payment Provision, which provides for quarterly drawdowns.

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions contained herein.

ORIGINAL

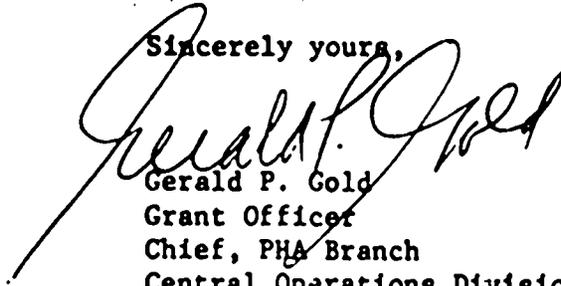
*B*

Mr. W. H. Pettridge  
USFIS

-2-

Retain one copy for your file and return the original and remaining copies to this office.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

Attachment: A/S

ACKNOWLEDGED:

UNITED STATES FOUNDATION FOR  
INTERNATIONAL SCOUTING:

BY: Wm. Harrison Pettridge

PRINTED NAME: Wm. Harrison Pettridge

TITLE: President, USFIS

DATE: November 28, 1977

FEDERAL RESERVE LETTER OF CREDIT  
FOR ADVANCE PAYMENT (APR. 1975)

(a) AID shall open a Federal Reserve Letter of Credit in favor of the Contractor in the amount of \$300,000 (for amending existing contracts, add the word "remaining" here) available for obligation under this contract against which the Contractor may present payment vouchers. The amount drawn by the Contractor during any calendar ~~(month)~~ quarter of this contract shall not exceed \$75,000 without the prior written authorization of the contracting officer. The amount of the payment voucher shall not be in an amount less than \$10,000 nor more than \$1,000,000 but within the specific dollar ceiling on ~~(monthly)~~ quarterly withdrawals.

(b) In no event shall the accumulated total of all such payment vouchers exceed the amount of the Federal Reserve Letter of Credit.

(c) If at any time, the contracting officer determines the Contractor has presented payment vouchers in excess of the amount or amounts allowable in (a) and (b) above, the contracting officer may: (1) cause the Federal Reserve Letter of Credit to be suspended or revoked; or (2) direct the Contractor to withhold submission of payment vouchers until such time as, in the judgment of the contracting officer, an appropriate level of actual, necessary and allowable expenditures has occurred or will occur under this contract; and/or (3) request the Contractor to repay to AID the amount of such excess. Upon receipt of the contracting officer's request for repayment of excess advance payments, the Contractor shall promptly comply with such request.

(d) Procedure for Contractor.

(1) After arranging with a commercial bank of its choice for operation under this arrangement and obtaining the name and address of the Federal Reserve Bank or branch serving the commercial bank, the Contractor shall deliver three originals of Standard Form 1194, "Authorized Signature Card for Payment Vouchers on Letters of Credit" signed by those official(s) authorized to sign payment vouchers against the Federal Reserve Letter of Credit and by an official of the Institution who has authorized them to sign.

(2) Upon execution of the contract, the Contractor shall receive one certified copy of the Federal Reserve Letter of Credit.

(3) The Contractor shall confirm with his commercial bank that the Federal Reserve Letter of Credit has been opened and is available if funds are needed.

(4) To receive payment, the Contractor shall:

(i) Periodically, although normally not during the last five days of the month, prepare payment vouchers (Form TUS 5401) in an original and three copies.

(ii) Have the original and two copies of the voucher signed by the authorized official(s) whose signature(s) appear on the Standard Form 1194.

(iii) Present the original, duplicate, and triplicate copy of the Form TUS 5401 to his commercial bank.

(e) Retain the quadruplicate copy of the voucher.

(5) Each drawdown should be initiated at approximately the same time that checks are issued by the organization in payment of program liabilities including those for allowable indirect costs, and in an amount approximately equal to the Federal share of such payments. Therefore, there is no necessity for the recipient organization to maintain balances of Federal cash other than the small balance necessary to provide for an element of bank float.

(6) A report of expenditures is prepared and submitted to the Office of Financial Management, within thirty days of disbursement. This report, submitted on Standard Form 1034, "Public Voucher for Purchases and Services Other Than Personal", and supported by certifications, listing of withdrawals, and documentation as required, itemizes expenditures made, identifying funds expended by line item of the approved budget and/or category supporting the agreement.

(7) The report of expenditures on Standard Form 1034 is reviewed against the contract provisions, and any disbursement improper under the contract is disallowed. The Contractor is notified of the reason for the disallowance and is directed to adjust the next periodic report of expenditures to reflect the disallowance and to reduce its next payment voucher against the Federal Reserve Letter of Credit by the amount of the disallowance.

(8) Simultaneously with the submission of the report of expenditures, the Contractor submits to the Controller a status report on the Federal Reserve Letter of Credit as of the close of the period covered by the report of expenditures. The report is prepared in the following format:

**Status of Funding Report**

**Federal Reserve Letter of Credit (FRLC)**

No. \_\_\_\_\_

Period from \_\_\_\_\_ through \_\_\_\_\_

**A. Letter of Credit Position**

1. Current amount of FRLC (including amendments) through reporting period \$ \_\_\_\_\_
2. Payment Vouchers on Letter of Credit presented (Form TUS 5401):
  - a. Credited prior to reporting period \$ \_\_\_\_\_
  - b. Credited during reporting period via TUS 5401 Voucher Nos. \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
  - c. Presented but not credited during report via TUS 5401's numbered \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
3. Total of all Payment Vouchers against FRLC, credited or presented \$ \_\_\_\_\_
4. Balance of FRLC not drawn or requested this reporting period \$ \_\_\_\_\_

**B. Cash Position**

1. Cash on hand at beginning of period \$ \_\_\_\_\_
2. Plus: cash drawn during period \$ \_\_\_\_\_
3. Plus: refunds, rebates or other amounts received, to the extent allocable to disbursements charged against this FRLC \$ \_\_\_\_\_
4. Total cash available (sum of 1, 2, and 3) \$ \_\_\_\_\_
5. Less: disbursements during period \$ \_\_\_\_\_
6. Balance of cash on hand at close of reporting period \$ \_\_\_\_\_
7. Estimated number of days requirements covered by balance on hand (Item 6 above)  
Days: \_\_\_\_\_
8. Advances to subcontractors \$ \_\_\_\_\_ (included in B. 6 above)

(f) Refund of Excess Funds

(1) If all costs have been settled under the contract and the Contractor fails to comply with the contracting officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other contracts held with the Contractor, to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Contractor in the amount of the excess being held by the Contractor.

(2) If the Contractor is still holding excess Federal Reserve Letter of Credit funds on a contract under which the work has been completed or terminated but all costs have not been settled, the Contractor agrees to:

(i) Provide within 30 days after requested to do so by the contracting officer, a breakdown of the dollar amounts which have not been settled between the Government and the Contractor. (The contracting officer will assume no costs are in dispute if the Contractor fails to reply within 30 days.);

(ii) Upon written request of the contracting officer, return to the Government the sum of dollars, if any, which represents the difference between (1) the Contractor's maximum position on claimed costs which have not been reimbursed and (2) the total amount of unexpended funds which have been advanced under the contract; and

(iii) If the Contractor fails to comply with the contracting officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other contracts held with the Contractor, to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Contractor in the amount of the excess being held by the Contractor.

UNCLASSIFIED  
DATE 08-11-2011 BY 60322 UCBAW/STP

28 OCT 1977

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

*Orig memo - W Holcomb  
Reg - S Bailey  
JNA/PVC*

ORIGINAL

Mr. William Harrison Fetridge  
President  
United States Foundation for  
International Scouting  
The Boy Scouts of America  
North Brunswick, New Jersey 08902

SEP 16 1977

Subject: General Support Grant  
AID/pha-G-1150  
Amendment No. 2  
PIO/T No.: 3279259

Dear Mr. Fetridge:

Pursuant to the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby grants to the United States Foundation for International Scouting (hereinafter referred to as "USFIS" or "Grantee") the additional sum of \$300,000 in further support of a program to provide the World Scout Bureau with an added capability as more fully described in the attachment to this Grant entitled "Program Description", Attachment A.

This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period 10/1/77 through 9/30/78. The total obligation under this Grant is \$600,000. Subject to availability, additional funds may be added.

This Grant is made to the USFIS on condition that the funds will be administered essentially as described in your proposal and in accordance with the terms and conditions as set forth in Attachment A; Attachment B,

ORIGINAL

14

Mr. Fetridge  
USFIS

-2-

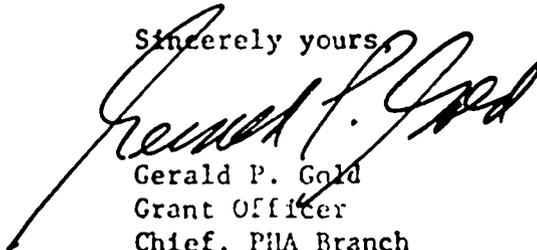
entitled "Standard Provisions", and Attachment C, entitled "Payment Provisions", all of which have been agreed to by your organization.

This Grant is further amended as follows:

Attachment C, Payment Provisions. Delete the existing Payment Provision which provides for quarterly drawdowns and substitute in lieu thereof, the attached Payment Provision, which provides for monthly drawdowns.

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions contained herein. Retain one copy for your files and return the original and remaining copies to this office.

Sincerely yours,

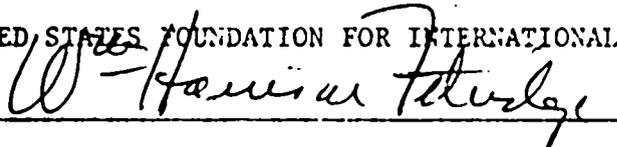


Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACCEPTED:

UNITED STATES FOUNDATION FOR INTERNATIONAL SCOUTING:

BY:



TYPED NAME: Wm. Harrison Fetridge

TITLE: President, USFIS

DATE: October 6, 1977

FUNDS OBLIGATED

Approp. No. 72-11X1026  
Allot. No. 426-32-079-00-76-21  
Obl. No. 327935-9-01.01-25-90  
Amount \$ 300,000.00  
Proj. No. 32-0083-23

By WMA

FM/OSD

Date 9/30/77

15

FOR ADVANCE PAYMENT (APR. 1975)

(a) AID shall open a Federal Reserve Letter of Credit in favor of the Contractor in the amount of \$ 300,000 (for amending existing contracts, add the word "remaining" here) available for obligation under this contract against which the Contractor may present payment vouchers. The amount drawn by the Contractor during any calendar ~~(month)~~ ~~(quarter)~~ of this contract shall not exceed \$ 25,000 without the prior written authorization of the contracting officer. The amount of the payment voucher shall not be in an amount less than \$10,000 nor more than \$1,000,000 but within the specific dollar ceiling on ~~(monthly)~~ ~~(quarterly)~~ withdrawals.

(b) In no event shall the accumulated total of all such payment vouchers exceed the amount of the Federal Reserve Letter of Credit.

(c) if at any time, the contracting officer determines the Contractor has presented payment vouchers in excess of the amount or amounts allowable in (a) and (b) above, the contracting officer may: (1) cause the Federal Reserve Letter of Credit to be suspended or revoked; or (2) direct the Contractor to withhold submission of payment vouchers until such time as, in the judgment of the contracting officer, an appropriate level of actual, necessary and allowable expenditures has occurred or will occur under this contract; and/or (3) request the Contractor to repay to AID the amount of such excess. Upon receipt of the contracting officer's request for repayment of excess advance payments, the Contractor shall promptly comply with such request.

(d) Procedure for Contractor.

(1) After arranging with a commercial bank of its choice for operation under this arrangement and obtaining the name and address of the Federal Reserve Bank or branch serving the commercial bank, the Contractor shall deliver three originals of Standard Form 1194, "Authorized Signature Card for Payment Vouchers on Letters of Credit" signed by those official(s) authorized to sign payment vouchers against the Federal Reserve Letter of Credit and by an official of the Institution who has authorized them to sign.

(2) Upon execution of the contract, the Contractor shall receive one certified copy of the Federal Reserve Letter of Credit.

(3) The Contractor shall confirm with his commercial bank that the Federal Reserve Letter of Credit has been opened and is available if funds are needed.

(4) To receive payment, the Contractor shall:

(i) Periodically, although normally not during the last five days of the month, prepare payment vouchers (Form TUS 5401) in an original and three copies.

(ii) Have the original and two copies of the voucher signed by the authorized official(s) whose signature(s) appear on the Standard Form 1194.

(iii) Present the original, duplicate, and triplicate copy of the Form TUS 5401 to his commercial bank.

(e) Retain the quadruplicate copy of the voucher.

(5) Each drawdown should be initiated at approximately the same time that checks are issued by the organization in payment of program liabilities including those for allowable indirect costs, and in an amount approximately equal to the Federal share of such payments. Therefore, there is no necessity for the recipient organization to maintain balances of Federal cash other than the small balance necessary to provide for an element of bank float.

(6) A report of expenditures is prepared and submitted to the Office of Financial Management, within thirty days of disbursement. This report, submitted on Standard Form 1034, "Public Voucher for Purchases and Services Other Than Personal", and supported by certifications, listing of withdrawals, and documentation as required, itemizes expenditures made, identifying funds expended by line item of the approved budget and/or category supporting the agreement.

(7) The report of expenditures on Standard Form 1034 is reviewed against the contract provisions, and any disbursement improper under the contract is disallowed. The Contractor is notified of the reason for the disallowance and is directed to adjust the next periodic report of expenditures to reflect the disallowance and to reduce its next payment voucher against the Federal Reserve Letter of Credit by the amount of the disallowance.

(8) Simultaneously with the submission of the report of expenditures, the Contractor submits to the Controller a status report on the Federal Reserve Letter of Credit as of the close of the period covered by the report of expenditures. The report is prepared in the following format:

Status of Funding Report

Federal Reserve Letter of Credit (FRLC)

No. \_\_\_\_\_

Period from \_\_\_\_\_ through \_\_\_\_\_

A. Letter of Credit Position

1. Current amount of FRLC (including amendments) through reporting period \_\_\_\_\_ \$ \_\_\_\_\_
2. Payment Vouchers on Letter of Credit presented (Form TUS 5401):
  - a. Credited prior to reporting period \$ \_\_\_\_\_
  - b. Credited during reporting period via TUS 5401 Voucher Nos. \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
  - c. Presented but not credited during report via TUS 5401's numbered \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
3. Total of all Payment Vouchers against FRLC credited or presented \$ \_\_\_\_\_
4. Balance of FRLC not drawn or requested this reporting period \$ \_\_\_\_\_

B. Cash Position

1. Cash on hand at beginning of period \$ \_\_\_\_\_
2. Plus: cash drawn during period \$ \_\_\_\_\_
3. Plus: refunds, rebates or other amounts received, to the extent allocable to disbursements charged against this FRLC \$ \_\_\_\_\_
4. Total cash available (sum of 1, 2, and 3) \$ \_\_\_\_\_
5. Less: disbursements during period \$ \_\_\_\_\_
6. Balance of cash on hand at close of reporting period \$ \_\_\_\_\_
7. Estimated number of days requirements covered by balance on hand (Item 6 above)  
Days: \_\_\_\_\_
8. Advances to subcontractors \$ \_\_\_\_\_ (included in B. 6 above)

(f) Refund of Excess Funds

(1) If all costs have been settled under the contract and the Contractor fails to comply with the contracting officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other contracts held with the Contractor, to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Contractor in the amount of the excess being held by the Contractor.

(2) If the Contractor is still holding excess Federal Reserve Letter of Credit funds on a contract under which the work has been completed or terminated but all costs have not been settled, the Contractor agrees to:

(i) Provide within 30 days after requested to do so by the contracting officer, a breakdown of the dollar amounts which have not been settled between the Government and the Contractor. (The contracting officer will assume no costs are in dispute if the Contractor fails to reply within 30 days.);

(ii) Upon written request of the contracting officer, return to the Government the sum of dollars, if any, which represents the difference between (1) the Contractor's maximum position on claimed costs which have not been reimbursed and (2) the total amount of unexpended funds which have been advanced under the contract; and

(iii) If the Contractor fails to comply with the contracting officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other contracts held with the Contractor, to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Contractor in the amount of the excess being held by the Contractor.

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

13 JUN 1977  
Halcorna  
Bailey  
PH/OPNS  
Program - W  
Reg - S

ORIGINAL

APR 5 1977

Mr. William Harrison Fetridge  
United States Foundation  
for International Scouting  
The Boy Scouts of America  
North Brunswick, New Jersey 08902

Subject: AID/pha-G-1150  
Amendment No. 1  
PIO/T No. 932-13-950-083-73-3299219

Dear Mr. Fetridge:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (AID) hereby amends the subject Grant as follows:

Add the following as Standard Provision r:

"r. Conversion of United States Dollars to Local Currency

In countries designated "excess" or "near-excess" currency countries, Grantee agrees to convert all United States dollars to local currency through the United States Disbursing Officer (USDO), American Embassy, unless the Disbursing Officer directs the Grantee otherwise, or certifies that no local currency is available."

No additional funding is obligated as a result of this amendment.

Except as expressly herein amended, all other provisions of the Grant are ratified, confirmed, and continued in full force and effect in accordance with its terms and conditions.

ORIGINAL

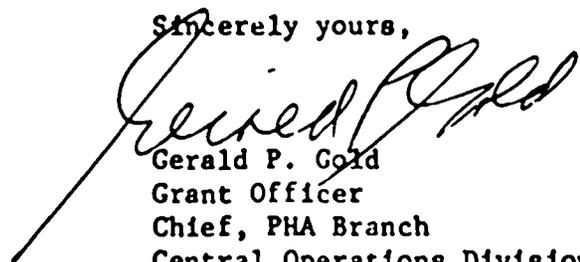
20

U.S. Foundation  
for Intl. Scouting

-2-

Please sign the original and all copies of this letter to acknowledge your acceptance of the conditions contained herein. Retain one copy for your files and return the original and remaining copies to this office.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Central Operations Division  
Office of Contract Management

ACCEPTED:

UNITED STATES FOUNDATION FOR INTERNATIONAL SCOUTING

BY: Wm. Harrison Fetridge

TYPED NAME: Wm. Harrison Fetridge

TITLE: President, United States Foundation for  
International Scouting

DATE: May 17, 1977

16 NOV 1976

**ORIGINAL**

DEPARTMENT OF STATE  
AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523  
GENERAL SUPPORT GRANT

*Greg msp - M Kohan  
Neg - PHA/PVG/OPNS  
S Bailey*

SEP 30 1976

Mr. Wm. Harrison Fetridge, President  
United States Foundation for  
International Scouting  
The Boy Scouts of America  
North Brunswick, New Jersey 08902

Subject: AID/pha-G-1150  
(PIO/T No. 932-13-950-083-73-3219219)

Dear Mr. Fetridge:

Pursuant to the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D.") hereby grants to the United States Foundation for International Scouting (hereinafter referred to as "USFIS" or "Grantee") the sum of \$300,000 in support of a program to provide the World Scout Bureau with an added capability as more fully described in the attachment to this Grant entitled "Program Description," Attachment A.

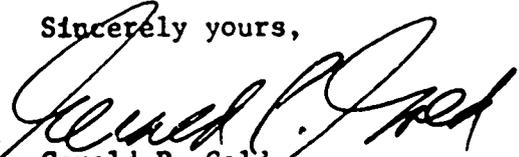
This Grant is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Grantee in furtherance of program objectives during the period, 10/1/76 through 9/30/77.

This Grant is made to the USFIS on condition that the funds will be administered essentially as described in your proposal and in accordance with the terms and conditions as set forth in Attachment A; Attachment B, entitled "Standard Provisions," and Attachment C, entitled "Payment Provisions," all of which have been agreed to by your organization.

Please sign the Statement of Assurance of Compliance, enclosed herein, and the original and seven (7) copies of this letter to acknowledge your acceptance of the conditions under which these funds have been granted.

Please return the Statement of Assurance of Compliance and the original and six (6) copies of this Grant to the Office of Contract Management.

Sincerely yours,



Gerald P. Gold  
Grant Officer  
Chief, PHA Branch  
Office of Contract Management  
Central Operations Division

FUNDS OBLIGATED

Approp. No. 72-11-11026  
Allot. No. 426-32-099-00-76-51  
Obl. No. 32-19219 Obl. Cl. 2590  
Amount \$ 300,000.00  
Proj. No. 932-13-950-083

By JHL FM/CSD Date 9-30-76

**ORIGINAL**

**Attachments:**

- A. Program Description
- B. Standard Provisions
- C. Payment Provisions
- D. Statement of Assurance of Compliance

**ACCEPTED:**

United States Foundation for  
International Scouting

BY.

: Wm. Harrison Fetridge

PRINTED NAME:

Wm. Harrison Fetridge

TITLE.

: President

DATE

: November 10, 1976

## PROGRAM DESCRIPTION

A. Purpose of Grant

The purpose of this grant is to strengthen the capacity of the World Scout Bureau to plan, design, implement and evaluate community development programs and activities in international, regional, and local scout organizations.

B. Implementation

1. The Secretary-General of the WSB will move into a three-year implementation plan by employing a project director who shall report to the Secretary-General. He will coordinate all available help from AID both through its Office of Private and Voluntary Cooperation and the USAID Missions in the LDCs. The project director will assist in recruiting and employment of the project staff which will consist of the following: a) Community Development Project Director; b) Community Development Directors (two); and c) Secretarial and Translation Staff.

Community Development Directors will be employed with a direct relationship to the regions where the community development program is to be enhanced. While they may be indigenous to the region, they will serve other competencies in the community development process that could override the need for them to be indigenous. In the three-year period, through improved planning, designing, and organizing capacity skills along with a measurable improvement in community development operations, continuing programs will increase at the local Scout Association levels.

The primary goal of this project is to develop expertise among career and volunteer leaders for Community Development Programs. Toward this goal, the objective is to build into the three levels of organization (world, regional and national) community development skills and the institutionalization of project design and management capability. Accomplishment of this can be measured by:

- a. The increase in number and quality of broad-based Community Development Programs conducted by the world community development staff with the support of the leaders indigenous to the countries in which the program takes place.
- b. The number and quality of Community Development Programs implemented and evaluated by indigenous leaders without the direction of the world development staff, but as a result of the know-how gained from their participation in the broader programs.
- c. The number of community development projects which, with the support of the world development staff, the indigenous leaders in the LDCs are able to finance through governmental and other grants toward the end that community development activities can be supported on a continuing basis.

- d. The number of community development activities as a result of the leaders participating in the community development workshops. The WSB's structure of registered leaders and youth members is supported by a large body of volunteers organized as the World Scout Community Development Task Force. This group includes not only members of the movement but also non-scout consultants. This committee will be expanded to meet the particular opportunities available in each region. Hopefully, each region would have a CDIF, and local scout associations would have a related volunteer committee for the purpose of propagating literature and information and reporting results.

The community development staff will train and support the regional staff in creating community development programs at the national and local levels where development teams will be formed of volunteers and career people. These development teams will select, plan, design, implement and evaluate community development activities through leaders and youth who have been trained to use scouting methods to get community people involved in life enrichment activities that have a bearing on economic, cultural, and social aspects of community development.

The development staff would design, implement and evaluate community development programs for application in the LDCs, drawing upon the WSB's experience over the past three years. The current prototype includes developing guidelines for selecting, financing, completing and reviewing a community development project, and plans for conducting conferences/workshops/seminars for volunteer and career staff at regional and scout association levels. The workshops/seminars/conferences include preopening preparation for each participant, and intensive period (10-15 days) of work and study under the guidance of central staff and competent volunteers, and a period of application at the appropriate level in the scouting program.

2. Participants will be encouraged to bring with them proposed projects for study, design, planning, financing, and evaluation activities. During the seminars/workshops/conferences, participants will have at least one application of community development principles by completing a project, and each will plan for one or more projects to be carried out back home. Work of the Community Development Project Staff will have five basic objectives:

- a. To generate interest in and organize and conduct pilot community development programs through the regions and national association
- b. To involve appropriate personnel of the various national scout associations in the planning and operation of workshops and follow-through procedures so as to ensure the continuation of the programs without outside assistance after the grant terminates.
- c. To follow-through and support participants in identifying appropriate community development projects and assistance through the implementation and evaluation stages.

**Best Available Document**

- d. To recruit, train, and initially direct volunteer community development committee activity in participating national scout associations.
- c. To encourage and assist participating national scout associations to develop local financing needed for continuation of the programs.

A continued effort will be made throughout the project to have the respective regional staff and volunteer workers fully cognizant of all phases of Community Development as advanced from the project design. They will have had extensive experience, with the regional community development directors, in motivation, training, delivery and support services for the program in all service areas.

It is anticipated that sufficient regional and possibly local support will be made available to continue increased specialist services of one or more men per region.

It will be, however, the overall aim of the World Scout Bureau to institutionalize this service so that the increased Community Development emphasis will furnish a continuing new dimension to its current service program.

### C. Monitoring Plan

The USFIS will monitor the World Scout Bureau Community Development Plan generally as follows:

#### a. General Policy

1. The USFIS will not be concerned with the ongoing implementation of the project as outlined in the AID proposal. The Foundation will be concerned with the attainment of goals related to agreed-upon check points to make possible an evaluation of efficient use of grant resources.
2. Development of procedures to assure efficient allocation, disbursement, and accounting of all grant funds.
3. Procedures to ascertain that all conditions of the grant are fulfilled.
4. To provide such necessary reporting procedures, both as to financial and project attainment, as are necessary for USFIS/AID information.
5. To be in a position to act as intermediary and interpretive agents between WSB and AID as to any and all aspects of the program.

#### b. Monitoring Procedures

1. Establishment of such procedures for financial allocation and grant accounting as are necessary to fulfill grant contract agreements.

JK

2. Set-up of project checkpoints to provide adequate information as to project status in relation to proposal goals.
3. Monitoring procedures to include direct written reporting, phone and cable contact, and personal "on the spot" review as may be required.
4. To have the capability to respond to such special requests for information as may be required by AID.

It is expected that the USFIS will designate a special liaison person to carry out this responsibility at least on a part-time basis. This function is not possible within the current arrangements with the International Division of the Boy Scouts of America. Of the funds granted hereunder, the fixed amount of \$30,000 per year will be used by the USFIS as reimbursement for their expenses involved in monitoring.

#### D. Evaluation Plan

Evaluation procedures monitored by USFIS personnel with assistance from the research capabilities of the World Scout Bureau will be established to appraise the success of community development programs locally, nationally, regionally, and worldwide. This system will require the reporting procedures and personal observations of both volunteer and staff personnel. It can include also the observations of outside people not directly related to Scouting but knowledgeable in the area of community development. The reporting will be based on primarily a quantitative analysis telling what has been done -- how many workshops, who attended, and the outcome in the number of projects developed in local communities. In addition to this, the research department of the World Scout Bureau will establish procedures for measuring the qualitative side of the programs and the results of local community development projects as undertaken by local associations. This would attempt to measure the result at stated periods following each workshop and following the course of local community development as a program activity in local Scout associations. Outside observers and other evaluation processes available either through AID resources or governmental agencies will be requested to help evaluate the impact of this activity upon the lives of people in the areas in which the programs have been conducted.

#### E. Reports

Program reports shall be submitted on a semi-annual basis, commencing 180 days after signature of the grant. Each report will be due within 30 days of the end of the period being reported. In addition, WSB will submit progress reports on: recruitment and hiring of new staff members; the development of guidelines for community development program, and implementation schedule.

#### F. Audit

As of the date this Grant was made, AID had not had the opportunity to review the accounting system and internal controls of the World Scout Bureau. The system will be reviewed by AID within 90 after the effective date of this Grant to determine its acceptability.

12

## STANDARD PROVISIONS

### a. Allowable Costs (Oct. 1974)

Only those costs shall be attributed to this Grant which are reasonable, allocable, and allowable in accordance with the terms of this Grant and Subpart 15.2 of the Federal Procurement Regulations (FPR) (Principles and Procedures for use in Cost Reimbursement Type Supply and Research Contracts with Commercial Organizations) in effect on the date of this Grant.\*

\*If this Grant is made to a university, the applicable cost principles are contained in Federal Management Circular 73-8 (Cost Principles for Educational Institutions).

### b. Accounting, Audit, and Records (Oct. 1974)

The Grantee shall submit to the Grant Officer an annual financial statement certified by an independent public accountant. Financial records covering all phases of the Grantee's program, including documentation to support entries on the account records and to substantiate expenditures, shall be maintained in accordance with accounting principles generally accepted in the U.S. and consistently applied, and shall be available for examination by personnel authorized by AID. All such financial records shall be maintained for at least three years after final disbursement of funds under this Grant. The AID Auditor General and the Comptroller General or their duly authorized representatives reserve the right to conduct an audit of the Grantee's books and records to determine whether the Grantee organization has expended its funds in accordance with the terms and conditions of this Grant. The Grantee agrees to make available any further information requested by AID with respect to any questions arising as a result of the audit.

### c. Refunds (Oct. 1974)

(1) If use of the Grant funds results in accrual of interest to the Grantee or to any other person to whom grantee makes such funds available in carrying out the purposes of this Grant, Grantee shall refund to AID an amount equivalent to the amount of interest accrued.

(2) Funds obligated hereunder, but not disbursed to the Grantee at the time the Grant expires or is terminated, shall revert to AID except for funds encumbered by the Grantee by a legally binding transaction applicable to this Grant. Any funds disbursed to but not expended by the Grantee and in the custody of the Grantee at the time of expiration or termination of the Grant shall be refunded to AID.

(3) If, at the end of the period supported by this Grant, and the end of each subsequent period if the Grant is extended, AID determines that the Grantee has not expended an amount equal to the amount provided and received under this Grant during such period for costs properly attributable to this Grant in accordance with its terms and conditions, then the Grantee will refund to AID the difference between such amount of funds provided and received and such amount expended for costs properly attributable to this Grant.

d. Ineligible Countries (Oct. 1974)

Unless otherwise approved by the Grant Officer, no Grant funds will be attributed to costs incurred in countries ineligible for assistance under the Foreign Assistance Act of 1961, as amended, or under acts appropriating funds for foreign assistance.

e. Equal Opportunity (Oct. 1974)

With regard to the employment of persons in the U.S. under this Grant, Grantee agrees to take all reasonable steps to ensure equality of opportunity in its employment practices without regard to race, religion, sex, color, or national origin of such persons; and that, in accordance with Title VI of the Civil Rights Act of 1964, when work is performed in the U.S. no person shall, on the grounds of race, religion, sex, color, or national origin, be excluded from participation, be denied benefits, or be subjected to discrimination. In addition, the Grantee agrees to comply, in accordance with its written assurance of compliance, with the provisions of Part 209 of Chapter II, Title 22 of the Code of Federal Regulations, entitled "Non-Discrimination in Federally Assisted Programs of the Agency for International Development - Effectuation of Title VI of the Civil Rights Act of 1964."

f. Termination (Oct. 1974)

This grant may be terminated in whole or from time to time in part, by the Grant Officer upon written notice to the Grantee whenever for any reason he shall determine that such termination is in the best interest of the Government. Upon receipt of and in accordance with such notice, the Grantee shall forthwith take appropriate action to minimize all expenditures and obligations financed by this Grant and shall cancel such obligations whenever possible. Except as provided below, no further reimbursement shall be made after the effective date of termination, and the Grantee shall, within thirty (30) calendar days after the effective date of such termination, repay to the Grantor all unexpended portions of funds theretofore paid by the Grantor to the Grantee which are not otherwise obligated by a legally binding transaction applicable to this Grant. Should the funds paid by the Grantor to the Grantee prior to the effective date of the termination of this Grant be insufficient to cover

24

the Grantee's obligations pursuant to the aforementioned legally binding transaction, the Grantee may submit to the Grantor within ninety (90) calendar days after the effective date of such termination a written claim covering such obligations and, subject to the limitations contained in this Grant, the Grantor shall determine the amount or amounts to be paid by the Grantor to the Grantee under such claim.

g. Officials Not To Benefit (Oct. 1974)

No member of or delegate to Congress or resident commissioner shall be admitted to any share or part of this Grant or to any benefit that may arise therefrom; but this provision shall not be construed to extend to this Grant if made with a corporation for its general benefit.

h. Covenant Against Contingent Fees (Oct. 1974)

The Grantee warrants that no person or selling agency has been employed or retained to solicit or secure this Grant upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the Grantee for the purpose of securing business. For breach or violation of this warranty, AID shall have the right to cancel this Grant without liability or in its discretion to deduct from the Grant amount, or otherwise recover, the full amount of each commission, percentage, brokerage, or contingent fee.

i. Amendment (Oct. 1974)

The Grant Agreement may be amended by formal modifications to the basic grant document or by means of an exchange of letters between the AID Grant Officer and an appropriate official of the Grantee.

j. Grant Agreement (Oct. 1974)

The letter to the Grantee signed by the Grant Officer, the Purpose and Implementation of Grant, the Standard Provisions, and the Payment Provisions, all of which have been reviewed and agreed to by the Grantee, constitute the Grant Agreement.

k. Notices (Oct. 1974)

Any notice given by any of the parties hereunder, shall be sufficient only if in writing and delivered in person or sent by telegraph, cable, registered or regular mail as follows:

TO THE: Cognizant AID Grant Officer

TO GRANTEE: At Grantee's address shown in this Grant, or to such other address as either of such parties shall designate by notice given as herein required. Notices hereunder, shall be effective when delivered in accordance with this clause or on the effective date of the notice, whichever is later.

1. Procurement of Equipment, Vehicles, Supplies, Materials, and Services.

(1) Except as may be specifically approved or directed in advance by the Grant Officer, or as provided in paragraphs (2), or (3), or (4) below, all equipment, vehicles, materials, supplies, and services, the costs of which are to be attributed to this Grant and which will be financed with United States dollars, shall be purchased in and shipped from the United States. In addition, for any U.S. purchase transaction in excess of \$2,500, the Grantee shall notify the seller that the item(s) must be of U.S. source and production and comply with the componentry limitations and other requirements applicable to suppliers under AID Regulation 1; and that the supplier must execute and furnish Form AID 282 "Suppliers Certificate and Agreement with the Agency for International Development."

(2) Exceptions to the foregoing are as follows (for Title X Grants only):

Grantee may permit a subgrantee (or the Grantee on his behalf) to procure commodities already in its country (with the exception of contraceptives, drug products, pharmaceuticals, and motor vehicles) in an amount not exceeding a total cost of \$5,000 per subgrantee per annum without regard to limitations, rules, and procedures applicable to commodity transactions financed by AID. Such commodities shall not be considered "already in its country" within the meaning of the aforementioned exception if the commodities have been imported or otherwise brought into the country at the request of the Grantee or subgrantee. A subgrantee's own country for this purpose shall in no event include any of the following: Australia, Austria, Belgium, Canada, Denmark, France, Germany, Spain, Italy, Japan, Luxembourg, Monaco, Netherlands, New Zealand, Norway, South Africa, Sweden, Switzerland and United Kingdom. The Grantee shall take all reasonable precautions to ensure that the subgrantee does not procure any commodity which has as its country of origin any of the following countries: Albania, Bulgaria, China (Mainland and other Communist-controlled areas), including Manchuria, Inner Monogolia, the provinces of Tsinghai and Sikang, Sinkiang, Tibet, and former Kwantung Leased Territory, the present Port Arthur Naval Base Areas, and Liaoning Province, Cuba, the German Democratic Republic, Hungary, North Korea, North Vietnam, Outer Mongolia, Poland, Rumania, and the Union of Soviet Socialist Republics.

(3) Printed or audio visual teaching materials may, to the extent necessary, be purchased outside the United States when:

(a) Effective use of the materials depends on their being in the local language, and

(b) Other funds including U.S. owned and controlled local currencies are not readily available for procurement of such material.

The order of preference as to countries in which such purchases outside the United States are made shall be:

- 1 The AID receiving country.
- 2 Countries falling within AID Geographic Code 901.
- 3 Other countries falling within AID Geographic Code 899.

AID Geographic Codes are defined in AIDPR 7-6.5201.1.

(4) Procurements in the country in which an activity is being undertaken, and which are less than \$2,500, and are for materials (regularly available and normally sold on the local market) which are to be consumed or expended during the period of this grant, are exempt from the conditions of Paragraph (1) above, provided that the origin of such materials and supplies and the component parts thereof is a free world country as described in AID Geographic Code 935.

(5) All international air shipments made by the Grantee, the costs of which are to be attributed to this Grant, shall be made on U.S. flag carriers unless shipment would, in the judgement of the Grantee, be delayed an unreasonable time awaiting a U.S. carrier, either at the point of origin or transshipment, provided that the Grantee certifies to the facts in the documents retained as part of his Grant records for post audit by AID. All international ocean shipment made by the Grantee, the costs of which are to be attributed to this Grant, shall be made on U.S. flag vessels. Where U.S. flag vessels are not available, or their use would result in a significant delay, the Grantee may obtain a release from this requirement from the Transportation Support Division, Office of Commodity Management, AID, Washington, D.C. 20523, as appropriate, giving the basis for the request.

(6) The Grantee shall obtain competition to the maximum extent possible for any procurement the cost of which is to be attributed to this Grant. Procurement by the Grantee without consideration of more than one source must be approved by the Grant Officer. In no event will any procurement be on a cost-plus-a-percentage-of-cost basis. The Grantee shall take all reasonable steps necessary to insure that subgrantees procuring in accordance with Paragraph (2) obtain competition to the extent possible. In addition to the foregoing, for purchases made in the United States, the cost of which is to be attributed to this Grant, the Grantee shall comply with the following requirements: To permit AID in accordance with the Small Business Provisions of the Mutual Security Act, to give United States Small Business firms an opportunity to participate in supplying commodities and services procured under this Grant, the Grantee, shall, to the maximum extent possible, provide the following information to the Office of Small Business, AID, Washington, D.C. 20523 at least 45 days prior to placing any order or contract in excess of Five Thousand (\$5,000) Dollars, except where a shorter time is requested of, and granted by the Office of Small Business:

(a) Brief general description and quantity of commodities or services.

(b) Closing date for receiving quotations or bids.

(c) Address where invitations or specifications may be obtained.

(7) Funds provided under this Grant shall not be used to procure any commodity or commodity-related services furnished by any supplier whose name appears on the List of Ineligible Suppliers under AID Regulation 8, "Suppliers of Commodities and Commodity-Related Services Ineligible for AID Financing," published monthly by AID. Grantee agrees to review said list prior to undertaking any procurement the cost of which is to be attributed to this Grant. AID will provide Grantee with this list.

n. Salaries (Oct. 1974)

All salaries, wages, fees, and stipends, the costs of which will be attributed to this Grant, shall be paid in accordance with the Grantee's usual policy and practice as reviewed and approved in writing by the Grant Officer. In the absence of an approved policy, costs of salaries, wages, fees, and stipends shall be attributed to this Grant in accordance with Subpart 7-15.205-6 of the Agency for International Development Procurement Regulations (AIDPR).

n. International Travel and Allowances (Oct. 1974)

International travel and allowances, the costs of which are to be attributed to this Grant, shall be undertaken in accordance with the policy and practice of the Grantee, as reviewed and approved by the Grant Officer. In the absence of an approved policy, the Grantee shall follow the regulations contained in the Federal Travel Regulations (FTR).

o. Subordinate Agreements (Oct. 1974)

The placement of subordinate agreements, (e.g. leases, options, etc.) grants, or contracts with other organizations, firms, or institutions; and the provisions of such subordinate agreements are subject to prior written consent of the Grant Officer if they will result in costs which will be attributed to this Grant. In no event shall any such subordinate agreement, grant, or contract be on a cost-plus-a-percentage-of-cost basis. Subordinate contractors (including suppliers) shall be selected on a competitive basis to the maximum practicable extent consistent with the obligations and requirements of this Grant.

p. Subgrantee Audit and Records (Oct. 1974)

(1) The Grantee shall require subgrantees to maintain books, records, documents and other evidence and accounting procedures and practices sufficient to reflect properly that any funds provided by the Grantee were expended exclusively for the purposes of the subgrant. Such records shall be maintained for three years following the expiration of the subgrant.

(2) The Grantee shall ensure that after each twelve months of a subgrant an audit is conducted on the subgrantee's records by an independent public accountant with a national certification similar or equivalent to a certified public accountant. If the Grantee determines that an audit is not possible or feasible he shall submit to the Grant Officer the reasons why such audit is not possible or feasible, and present for the approval of the Grant Officer alternatives which will achieve the objective set forth in this General Provision. The Grantee shall include in each subgrant hereunder a clause by which the Grantee asserts the right to audit if the independent audit does not take place or is unacceptable. The Grantee shall also require that the subgrantee shall make available any further information as requested by the Grantee with respect to questions concerning the audit. The report of independent audit shall be submitted to the Grantee and retained by him in accordance with the General Provision entitled "Accounting, Audit, and Records."

(3) The purpose of the audit shall be to determine the propriety and necessity of the subgrantee's expenditures in terms of the purposes for which the funds were made available, and to determine the adequacy of the subgrantee's financial management.

q Title To and Use of Property (Oct. 1974)

Title to all property purchased with funds to be attributed to this Grant shall vest in the Grantee, subject to the following conditions:

(1) The Grantee shall not, under any Government contract or subcontract thereunder, or any Government grant, charge for any commodities, depreciation, amortization, or use of any property title to which remains in the Grantee under the clause.

(2) The Grantee agrees to use and maintain the property for the purposes of the Grant.

(3) With respect to items having an acquisition cost of \$1,000 or more, title to which vests in the Grantee, the Grantee agrees:

(a) to report such items to the Grant Officer from time to time as they are acquired and to maintain a control system which will permit their ready identification and location.

(b) to transfer title to any such items to the Government in accordance with any written request therefor issued by the Grant Officer at any time prior to final payment under the Grant.

Exceptions to this clause will be as approved by the Grant Officer.

## FEDERAL RESERVE LETTER OF CREDIT

FOR ADVANCE PAYMENT (APR. 1975)

(a) AID shall open a Federal Reserve Letter of Credit in favor of the Grantee in the amount of \$ 300,000 (for amending existing grants, add the word "remaining" here) available for obligation under this grant against which the grantee may present payment vouchers. The amount drawn by the grantee during any calendar (quarter) of this grant shall not exceed \$ 75,000 without the prior written authorization of the grant officer. The amount of the payment voucher shall not be in an amount less than \$10,000 nor more than \$1,000,000 but within the specific dollar ceiling on (quarterly) withdrawals.

(b) In no event shall the accumulated total of all such payment vouchers exceed the amount of the Federal Reserve Letter of Credit.

(c) If at any time, the grant officer determines the grantee has presented payment vouchers in excess of the amount or amounts allowable in (a) and (b) above, the grant officer may: (1) cause the Federal Reserve Letter of Credit to be suspended or revoked; or (2) direct the grantee to withhold submission of payment vouchers until such time as, in the judgment of the grant officer, an appropriate level of actual, necessary and allowable expenditures has occurred or will occur under this grant, and/or (3) request the grantee to repay to AID the amount of such excess. Upon receipt of the grant officer's request for repayment of excess advance payments, the grantee shall promptly comply with such request.

(d) Procedure for Grantee.

(1) After arranging with a commercial bank of its choice for operation under this arrangement and obtaining the name and address of the Federal Reserve Bank or branch serving the commercial bank, the Grantee shall deliver three originals of Standard Form 1194, "Authorized Signature Card for Payment Vouchers on Letters of Credit" signed by those official(s) authorized to sign payment vouchers against the Federal Reserve Letter of Credit and by an official of the Institution who has authorized them to sign.

(2) Upon execution of the grant the grantee shall receive one certified copy of the Federal Reserve Letter of Credit.

(3) The grantee shall confirm with his commercial bank that the Federal Reserve Letter of Credit has been opened and is available if funds are needed.

**Best Available Document**

Period from \_\_\_\_\_ through \_\_\_\_\_

A. Letter of Credit Position

1. Current amount of FRLC (including amendments) through reporting period \$ \_\_\_\_\_
2. Payment Vouchers on Letter of Credit presented (Form TUS 5401):
  - a. Credited prior to reporting period \$ \_\_\_\_\_
  - b. Credited during reporting period via TUS 5401 Voucher Nos. \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
  - c. Presented but not credited during report via TUS 5401's numbered \_\_\_\_\_ through \_\_\_\_\_ inclusive \$ \_\_\_\_\_
3. Total of all Payment Vouchers against FRLC credited or presented \$ \_\_\_\_\_
4. Balance of FRLC not drawn or requested this reporting period \$ \_\_\_\_\_

B. Cash Position

1. Cash on hand at beginning of period \$ \_\_\_\_\_
2. Plus: cash drawn during period \$ \_\_\_\_\_
3. Plus: refunds, rebates or other amounts received, to the extent allocable to disbursements charged against this FRLC \$ \_\_\_\_\_
4. Total cash available (sum of 1, 2, and 3) \$ \_\_\_\_\_
5. Less: disbursements during period \$ \_\_\_\_\_
6. Balance of cash on hand at close of reporting period \$ \_\_\_\_\_
7. Estimated number of days requirements covered by balance on hand (Item 6 above)  
Days: \_\_\_\_\_
8. Advances to subcontractors; \$ \_\_\_\_\_ (included in B. 6 above)

(f) Refund of Excess Funds

(1) If all costs have been settled under the grant and the grantee fails to comply with the grant officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other grants held with the Grantee to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Grantee in the amount of the excess being held by the Grantee.

(2) If the Grantee is still holding excess Federal Reserve Letter of Credit funds on a grant under which the work has been completed or terminated but all costs have not been settled, the Grantee agrees to:

(i) Provide within 30 days after requested to do so by the Grant officer, a breakdown of the dollar amounts which have not been settled between the Government and the Grantee (The Grant officer will assume no costs are in dispute if the Grantee fails to reply within 30 days.);

(ii) Upon written request of the grant officer, return to the Government the sum of dollars, if any, which represents the difference between (1) the Grantee's maximum position on claimed costs which have not been reimbursed and (2) the total amount of unexpended funds which have been advanced under the grant ; and

(iii) If the Grantee fails to comply with the grant officer's request for repayment of excess Federal Reserve Letter of Credit funds, the Government shall have the right, on other grants held with the Grantee , to withhold payment of Federal Reserve Letter of Credit or other advances and/or withhold reimbursements due the Grantee in the amount of the excess being held by the Grantee.

**Best Available Document**

ASSURANCE OF COMPLIANCE WITH THE AGENCY FOR  
INTERNATIONAL DEVELOPMENT REGULATION UNDER TITLE VI  
OF THE CIVIL RIGHTS ACT OF 1964

United States Foundation for  
International Scouting

(Name of Grantee)

(hereinafter called the "Grantee")

HEREBY AGREES THAT it will comply with title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Agency for International Development (22 CFR Part 209, 30 FR 317) issued pursuant to that title, to the end that, in accordance with title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, religion, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under and program or activity for which the Grantee receives Federal financial assistance from the Agency; and HERETOBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Grantee by the Agency, this assurance shall obligate the Grantee, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Grantee for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Grantee for the period during which the Federal financial assistance is extended to it by the Agency.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Grantee by the Agency, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Grantee recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Grantee, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Grantee.

United States Foundation for International Scouting

(Grantee)

BY (Signature)

Wm. Harrison Pettridge

TITLE President

TYPED NAME

Wm. Harrison Pettridge

DATE November 10, 1976

**Best Available Document**