

1. AMENDMENT/MODIFICATION NO. <b>Change Order No. 1</b>	2. EFFECTIVE DATE <b>6/30/76</b>	3. REQUISITION/PURCHASE REQUEST NO. <b>10 SEP 1976</b>	4. ISSUE NO. (if applicable) <b>932-13-450-085</b>
5. ISSUED BY <b>PIA Branch</b> Central Operations Division Office of Contract Management Agency for International Development Washington, D.C. 20523		6. ADMINISTERED BY (if other than block 5) <b>CO131</b>	

**ORIGINAL**

*Ed. Hutchinson*  
*Gerald P. Gold*

7. CONTRACTOR NAME AND ADDRESS <b>Edmond C. Hutchinson</b> <b>9619 Hillridge Drive</b> <b>Kensington, MD 20745</b>	8. AMENDMENT OF SOLICITATION NO. <input type="checkbox"/>	8. MODIFICATION OF CONTRACT/ORDER NO. <input checked="" type="checkbox"/> <b>AID/pha-C-1137</b>
(Street, city, county, state, and ZIP Code)	DATED _____ (See block 9)	DATED <b>12/10/75</b> (See block 11)

9. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in block 12. The hour and date specified for receipt of Offers  is extended,  is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:

(a) By signing and returning \_\_\_\_\_ copies of this amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted, or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

10. ACCOUNTING AND APPROPRIATION DATA (if required)

11. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

(a)  This Change Order is issued pursuant to **Changes Clause GP #3**  
The changes set forth in block 12 are made to the above numbered contract/order.

(b)  The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 12.

(c)  This Supplemental Agreement is entered into pursuant to authority of \_\_\_\_\_  
It modifies the above numbered contract as set forth in block 12.

12. DESCRIPTION OF AMENDMENT/MODIFICATION

A. ARTICLE II - REPORTS, B. Final Report

Delete the date "June 30, 1976" and insert in lieu thereof "August 15, 1976".

B. The parties hereto agree that the above change in the date of delivery will not require an equitable adjustment in the Contract Fixed Price of \$15,200.

Except as provided herein, all terms and conditions of the document referenced in block 8, as herebefore changed, remain unchanged and in full force and effect.

13. <input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT	<input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE
14. NAME OF CONTRACTOR/OFFEROR <b>Edmond C. Hutchinson</b> (Signature of person authorized to sign)	17. UNITED STATES OF AMERICA <b>Gerald P. Gold</b> (Signature of Contracting Officer)
15. NAME AND TITLE OF SIGNER (Type or print) <b>Edmond C. Hutchinson</b>	16. NAME OF CONTRACTING OFFICER (Type or print) <b>Gerald P. Gold</b>
19. DATE SIGNED <b>SEP 6 1976</b>	18. DATE SIGNED <b>SEP 9 1976</b>

15 APR 1975

ORIGINAL

Prog mgr - Steve Jensen  
PHA/PVC/OPNS

FIXED PRICE TECHNICAL SERVICES CONTRACT

Prog - Ed Thomas

AGENCY FOR INTERNATIONAL DEVELOPMENT CONTRACT NO. AID/pha-C-1137

NEGOTIATED PURSUANT TO THE FOREIGN ASSISTANCE ACT OF 1961, AS AMENDED, AND EXECUTIVE ORDER 11223 FIXED PRICE \$15,200.00

CONTRACT FOR: Serving as Executive Project No. 932-13-950-085  
Director of Asia Foundation External Review Panel

CONTRACTING OFFICE (Name and Address) PHA Branch, Central Operations Division Office of Contract Management Agency for International Development Washington, D.C. 20523	CONTRACTOR (Name and Address) Edmond C. Hutchinson NAME 9619 Hillridge Drive STREET ADDRESS Kensington, MD 20795 CITY, STATE AND ZIP CODE
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TECHNICAL OFFICE PHA/PVC/OPNS MAIL VOUCHERS (Original and 3 copies) TO: Office of Financial Management Agency for International Development Washington, D.C. 20523	EFFECTIVE DATE: December 10, 1975 COMPLETION DATE: June 30, 1976 ACCOUNTING AND APPROPRIATION DATA Amount Obligated: \$15,200.00 PIO/T NO. 3269219 APPROPRIATION NO. 72-1171027 ALLOTMENT NO. 427-22-499-00-76-71
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TYPES OF BUSINESS (CHECK APPROPRIATE BOX(ES))

<input checked="" type="checkbox"/>	SOLE PROPRIETORSHIP	<input type="checkbox"/>	SMALL BUSINESS
<input type="checkbox"/>	PARTNERSHIP	<input type="checkbox"/>	LABOR SURPLUS AREA
<input type="checkbox"/>	JOINT VENTURE		
<input type="checkbox"/>	CORPORATION INCORPORATED IN THE STATE OF		

The United States of America, hereinafter called the Government, represented by the Contracting Officer executing this contract, and the Contractor agree that the Contractor shall perform all the services set forth in the attached Schedule, for the consideration stated therein. The rights and obligations of the parties to this contract shall be subject to and governed by the Schedule and the General Provisions. To the extent of any inconsistency between the Schedule or the General Provisions and any specifications or other provisions which are made a part of this contract, by reference or otherwise, the Schedule and the General Provisions shall control. To the extent of any inconsistency between the Schedule and the General Provisions, the Schedule shall control.

This Contract consists of this Cover Page, the Schedule of 4 Pages, including the Table of Contents and the General Provisions (form AID 1420-42C, dated 7/1/75).

NAME OF CONTRACTOR <i>Edmond C. Hutchinson</i> BY (Signature of authorized individual) Edmond C. Hutchinson	UNITED STATES OF AMERICA AGENCY FOR INTERNATIONAL DEVELOPMENT <i>Gerald P. Gold</i> BY (Signature of Contracting Officer)
TYPED OR PRINTED NAME EDMOND C. HUTCHINSON	TYPED OR PRINTED NAME Gerald P. Gold
TITLE	CONTRACTING OFFICER

DATE April 9, 1976	DATE APR 10 1976
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Approp. No. 72-1171027  
 Allot. No. 427-22-499-00-76-71  
 Obl. No. 3269219  
 Amount \$15,200.00  
 Proj. No. 932-13-950-085-23

AID 1420-42A (7-72)

By *Gerald P. Gold* 4/14/76

SCHEDULE  
FIXED PRICE TECHNICAL SERVICES CONTRACT

Table of Contents

ARTICLE I	STATEMENT OF WORK
ARTICLE II	REPORTS
ARTICLE III	PERIOD OF CONTRACT
ARTICLE IV	FIXED PRICE AND METHOD OF PAYMENT
ARTICLE V	ALTERATIONS IN CONTRACT

GENERAL PROVISIONS

The General Provisions to this contract consist of form AID 1420-42C entitled "General Provisions - Fixed Price Technical Services Contract", dated 7/1/75, and form AID 1420-42D entitled "Additional General Provisions - Fixed Price Technical Services Contract", dated 7/1/75.

## ARTICLE I - STATEMENT OF WORK

### A. Objectives

The Contractor shall be the Executive Director of the Asia Foundation External Review Panel and he shall submit the report of the Panel to AID by the completion date of the Contract.

### B. Scope of Work

The Contractor shall serve as an ex officio member of the study Panel made up of 5 distinguished private citizens with wide experience in fields of development work, academic life, foreign affairs, and public service. The Panel members will meet periodically in the U.S. (principally in Washington and San Francisco), and will also travel to selected Asian countries.

The study will review the current policies, objectives, and principal activities of the Asia Foundation and their relationship to the national interests of the U.S. in Asia and the objectives and programs of AID and of the State Department's Bureau of Education and Cultural Affairs (the two (2) U.S. Government Agencies which are the principal source of the Foundation's financial support).

Specifically, the Contractor will gather, interpret, and collate information with respect to:

1. Programs and activities in the Asia region carried on by U.S. Government Agencies;
2. The 12 countries in Asia where the Asia Foundation conducts country or other types of programs;
3. Other Foundation activities along lines of regional association and interests in Asia, and

4. Other aspects of economic and social conditions in Asia which may have been studied by U.S. and foreign scholars (whose views may be gathered by correspondence or interviews) including existing written materials available in U.S. and foreign universities and libraries, and from representatives and offices of Asian governments.

The Contractor will also contribute to the writing of the Panel study report and he is responsible for submitting the final report to the Government.

The Contractor will also interview on behalf of the Panel representatives of the Department of State, AID, other Government agencies, and the Foundation concerning the work of the Foundation and its financing.

Additionally, the Contractor will participate with Panel members in their discussions with Government and Foundation representatives both in the United States and Asia and in their examination of the Foundation's work.

Transportation and related travel expenses will be reimbursed separately through invitational travel orders.

## ARTICLE II - REPORTS

### A. DRAFT REPORT

On or about April 30, 1976 the Contractor shall submit one copy of a Draft Report to the Technical Office designated on the Cover Page.

B. Final Report

Following the review of the Draft Report by the Technical Office and agreement between the Technical Office and the Contractor as to the physical appearance of the Final Report, the Contractor shall prepare the Final Report which shall be submitted no later than June 30, 1976.

C. Report Submission

One copy of the Final Report shall be sent to the Technical Office designated on the Cover Page of this Contract. One copy shall be sent directly to the Contracting Officer whose signature is affixed hereto. Two (2) copies of the report shall be submitted to the AID Reference Center, Agency for International Development, Washington, D.C. 20523. The Title Page of all reports forwarded to the AID Reference Center shall include the Contract number and project number as set forth in the schedule of this Contract.

D. Administrative Preparation of Reports

The necessary stenographic and clerical support for preparation of both the Draft Report and the Final Report will be provided by AID. The Contractor is responsible for actually submitting the designated number of copies of both the Draft Report and the Final Report to the AID Technical Office, but the reproduction and final distribution will be performed by AID.

ARTICLE III - PERIOD OF CONTRACT

This Contract is effective December 10, 1975 and all work and services required hereunder shall be completed by June 30, 1976.

ARTICLE IV - FIXED PRICE AND METHOD OF PAYMENT

A. The fixed price to the Government for the satisfactory performance of all work and services required hereunder is \$15,200.00 which amount is based upon the Contractor's delivery of the Draft Report and the Final Report specified in Article II. The Contractor shall be paid \$8,000 upon submission of the Draft Report to the Technical Office designated on the Cover Page. The Contractor shall be paid \$5,680 upon submission of the Final Report to the Technical Office. The Contractor shall be paid the balance of \$1,520 upon determination in writing by the Contracting Officer that the Contract has been satisfactorily completed.

B. To obtain payment, the Contractor shall submit the documentation required by the clause entitled "Documentation for Payment" of the General Provisions, to the paying office indicated on the Cover Page of this contract.

ARTICLE V - ALTERATIONS IN CONTRACT

General Provision No. 8, Subcontracts - Delete in its entirety.

**GENERAL PROVISIONS**  
**FIXED PRICE TECHNICAL SERVICES CONTRACT**  
**INDEX OF CLAUSES**

1. Definitions
2. Biographical Data
3. Changes
4. Inspection
5. Documentation for Payment
6. Approvals
7. Procurement of Equipment, Vehicles, Materials, and Supplies
8. Subcontracts
9. Assignment of Claims
10. Examination of Records by Comptroller General
11. Default
12. Disputes
13. Convict Labor
14. Standards of Work
15. Equal Opportunity
16. Officials Not to Benefit
17. Covenant Against Contingent Fees
18. Release of Information
19. Utilization of Small Business Concerns
20. Utilization of Labor Surplus Area Concerns
21. Rights in Data
22. Language, Weights and Measures
23. Government Property
24. Notice and Assistance Regarding Patent and Copyright Infringement
25. Gratuities
26. Security Requirements
27. Authorization and Consent
28. Patent Provisions and Publication of Results
29. Utilization of Minority Business Enterprises
30. Listing of Employment Openings
31. Pricing of Adjustments
32. Termination for Convenience of the Government
33. Payment of Interest on Contractors' Claims
34. Employment of the Handicapped
35. Notices

**1. DEFINITIONS (DEC. 1970)**

(a) "A.I.D." shall mean the Agency for International Development.

(b) "Administrator" shall mean the Administrator or the Deputy Administrator of the Agency for International Development.

(c) "Consultant" shall mean any especially well qualified person who is engaged on a temporary or intermittent basis to advise the Contractor and who is not an officer or employee of the Contractor who performs other duties for the Contractor.

(d) "Contracting Officer" shall mean the person executing this contract on behalf of the United States Government and any other Government employee who is a properly designated Contracting Officer; and the term includes, except as otherwise provided in this contract, the authorized representative of a Contracting Officer acting within the limits of his authority.

(e) "Contractor Employee" shall mean an employee of the Contractor assigned to work under the contract.

(f) "Cooperating Country or Countries" shall mean the foreign country or countries in which services are to be rendered hereunder.

(g) "Cooperating Government" shall mean the government of the Cooperating Country.

(h) "Federal Procurement Regulations (FPR)" when referred to herein, shall include the Agency for International Development Procurement Regulations (AIDPR).

(i) "Government" shall mean the United States Government.

(j) "Mission" shall mean the United States A.I.D. Mission to, or principal A.I.D. office in, the Cooperating Country.

(k) "Mission Director" shall mean the principal officer in the Mission in the Cooperating Country, or his designated representative.

(l) "Scope of Work" shall mean specifications.

(m) Except as otherwise provided in this contract, the term "subcontract" includes purchase orders under this contract.

(n) "Work Statement" shall mean specifications.

**2. BIOGRAPHICAL DATA (DEC. 1970)**

Contractor agrees to furnish to the Contracting Officer, on forms provided for that purpose, biographical information on the following individuals to be employed in the performance of the contract: (1) all individuals to be sent outside of the United States, (2) key personnel. Biographical data on the other individuals employed under the contract shall be available for review by A.I.D. at the Contractor's principal place of business.

**3. CHANGES (DEC. 1970)**

(a) The Contracting Officer may at any time, by a written order, and without notice to the sureties, if any, make changes, within the general scope of this contract, in any one or more of the following: (i) drawings, designs, or specifications, (ii) methods of shipment or packing, (iii) place of inspection, delivery, or acceptance, and when appropriate (iv) the amount of logistic support and property of the

8