

PD 542

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

SEP 14 1988

ACTION MEMORANDUM FOR THE ASSISTANT ADMINISTRATOR, BUREAU FOR
ASIA AND NEAR EAST

FROM: ANE/PD, Ronald F. Venezia *Ronald F. Venezia*

SUBJECT: Regional Cooperation Program - Authorization of the
Nubaseed Development Subproject (398-0158.17)

Action: Your approval is required to authorize A.I.D. funding for the Nubaseed Development Subproject at a life-of-project A.I.D. funding level of \$1,500,000 for the three-year subproject.

Background: This subproject aims to stimulate and support financially and environmentally viable satellite farming in arid regions, specifically the Nubariya area of the Western Desert of Egypt, and the Israeli Negev, through a program of adaptive research and semi-commercial trials. Work will be principally carried out at the Egyptian Ministry of Agriculture's Nubaseed Company farm supported by coordinated research in Israel.

The subproject was initially submitted to A.I.D. in August 1987 by the Joint Agricultural Committee Egypt-Israel through the Israel Division of International Cooperation (MASHEV). The proposal requested \$1,635,000 in A.I.D. funding for the three-year subproject. The ANE Bureau Regional Cooperation Program Working Group review on November 3, 1987 concluded that the proposal was inadequate, particularly in the areas of administration and budget details. This position was related to the Egyptian and Israeli government officials. Subsequently, the Egyptian Government formally requested that the U.S. Department of Agriculture (USDA) be a full participant in the subproject, and further requested USDA assistance in developing the subproject design and budget. The revised subproject proposal, developed by the Joint Egypt-Israel Agriculture Committee and USDA, was submitted for A.I.D. review and approval in August 1988, at a reduced A.I.D. LOP funding level of \$1,500,000. The proposal calls for USDA to be the overall administrator for the subproject, and to provide technical guidance as required.

The funding allocation for this subproject was approved by the DAA/ANE in a memo dated March 7, 1988 (Attachment C). Development of this subproject has complied with the guidelines for review and approval of subprojects under the Regional Cooperation Program as described in the ANE Bureau Memo dated February 10, 1988 (Attachment D). ANE/TR/ARD is assigned the A.I.D. project office responsibility for this activity.

Discussion: The subproject will help to stimulate agricultural development programs in the desert conditions of the Nubariya region in Egypt and the Negev area of Israel through the use of innovative farming technologies. Specifically, the subproject includes at the Nubaseed Company in Egypt, the development of a 150 feddan (one feddan equals approximately one acre) commercial fruit plantation for the provision of budwood, the extension of the existing joint Egyptian-Israeli pressure irrigation subproject from 50 feddans to 100 feddans for breeding trials and seed multiplication of various vegetables, and the establishment of a horticultural and vegetable nursery for distributing improved planting material to farmers in the Nubariya area. The subproject will also undertake research and development activities in the Besor region of the Negev Desert in Israel, focusing on breeding of early maturing stone fruit varieties in arid regions. New hybrid varieties developed in this R and D activity in Israel will be made available for testing on a semi-commercial scale at the Nubaseed farm.

The subproject will directly promote the mutual exchange of technology, an important ingredient in the process of strengthening the peace process between the two countries. Such exchange will be effected through Israel's provision of one long-term seed expert (3 years) and 18 person-months of short-term consultancies to Egypt, and the mutual exchange of experts and scientists in the fields of horticulture, seed multiplication and irrigation. These exchanges will include individual visits, group on-site training, and joint workshops. Also six person-months of Egyptian expertise are planned for participation in the R & D work in Israel. All technical reports will be jointly prepared by participating Egyptian and Israeli agricultural scientists.

Beneficiaries of the subproject in Egypt will be the independent farmers who will produce fruits and vegetables using saplings, production and post-harvest services that Nubaseed can offer. Also this subproject should lead to an estimated 100 additional permanent jobs and substantial increases in seasonal labor at Nubaseed. In Israel, the indirect beneficiaries benefitting from the R & D results of this subproject will be some 300 farmers engaged in fruit production in the Negev region.

The subproject will be executed under the aegis of the Joint Egypt-Israel Agriculture Committee which will approve the creation of a trilateral subproject steering committee, composed of two members each from Egypt, Israel and the U.S. The subproject will be supervised by the Steering Committee, which will meet twice yearly to review the status of the subproject.

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The A.I.D. funding will cover the costs of USDA's association with the subproject (U.S. experts' costs, certain supplies and publications' costs, evaluation, and administration and overhead) plus consultant services, technical exchange and major equipment and materials costs in Israel and Egypt. Egypt and Israel have agreed to provide an estimated \$920,000 each in cash or in kind towards carrying out the subproject.

Egypt and Israel have requested the USDA to serve as the primary contractor with A.I.D. for assisting in carrying out the subproject. Under the proposed PASA, the USDA would provide the U.S. membership on the Steering Committee and would:

- a) subcontract with the MOA/E and AGRIDEV/Israel for execution of the subproject's scope of work;
- b) submit to A.I.D. periodic fiscal and progress reports;
- c) coordinate all steering committee meetings and fund those held outside either Egypt or Israel;
- d) secure specialized consultant or advisory services from American agricultural organizations;
- e) assure compliance with environmental requirements as provided in A.I.D. Regulation 16, subject to exceptions, as applicable in Sections 216.2(c)(3) and 216.3(b)(2)(iii) of that regulation;
- f) perform other functions as agreed between USDA and A.I.D.

The proposed PASA with USDA is exempt from the provision of OMB Circular A-76, which precludes the use of services of one Federal agency by another unless (1) it is for the provision of technical assistance, and (2) the facilities and resources of the Federal agency (in this case, the USDA's Office of International Cooperation and Development) are uniquely suitable for the technical assistance being sought and the services are not competitive with private enterprise. This PASA will be for the provision of technical assistance in both project administration and such technical subjects as irrigation system design, agronomy and horticulture, in which USDA/OICD has unique regional capabilities. USDA has a long history of effective work in the region with both Israel and, especially, Egypt, and has implemented and administered the Trinational Agricultural Technology Exchange and Cooperational (TATEC) subproject under the Regional Cooperation Program for the past four years. Under TATEC, USDA/OICD has been involved in work on arid lands cropping systems and irrigation technologies, both of which will be

relevant to the work proposed at Nubaseed, and has close working relationships with individuals and institutions in Israel and Egypt that will be carrying out the work in the field.

As noted above, USDA involvement was specifically requested by the Egyptian Government. In addition, because this new activity can be presented as a logical extension of research work already underway through TATEC, it will not be necessary to go through public review and approval in Israel and Egypt.

It is anticipated that all equipment and materials procurement will be carried out by Egypt and Israel in compliance with appropriate U.S.G. Regulations.

Pursuant to A.I.D.'s environmental procedures, as embodied in Regulation 16, I have determined that, except for the procurement or use of pesticides, the subproject consists entirely of "controlled experimentation exclusively for the purpose of research and field evaluation which is confined to small areas and carefully monitored" and, to that extent, the subproject is, therefore, not subject to the environmental review requirements specified in Section 216.3 of Regulation 15, unless it is determined at any time in the design, review, or approval of any activity that the activity, or any aspect or component, is subject to the control of A.I.D. and may have a significant effect on the environment. In this context, "control of A.I.D." shall include control by USDA, which shall be responsible for all such subsequent determinations. This determination has been reviewed and approved by the Bureau Environmental Officer, whose clearance is shown below, as provided in Section 216.2(c)(3) of Regulation 16.

With respect to assistance for procurement or use, or both, of pesticides, they may only be for research or limited field evaluation purposes under the supervision of project personnel and subject to the conditions and requirements spelled out in Section 216.3(b)(2)(iii) of Regulation 16. USDA will be responsible to assure compliance with this requirement.

This subproject is not designed to develop agricultural products for export, and subproject activities are confined to research and development. It complies with A.I.D. Policy Determination (PD) 71 since it does not involve production, processing or marketing of sugar, palm oil or citrus for export. Also, the subproject complies with A.I.D. PD 15 because it does not support the production of agricultural commodities for export that would directly compete with exports of similar U.S. agricultural exports to third countries and have a significant impact on U.S. exporters. PPC concurs in these determinations.

Recommendation: That you sign the attached authorization to provide life of subproject funding in the amount of \$1.5 million for the Nubased Development Subproject, a subproject of the Regional Cooperation Program.

Attachments:

- A. Subproject Authorization
- B. Subproject Proposal
- C. Memo dated March 7, 1988, Approving FY 1988 Funding Allocation for this Subproject
- D. Memo dated February 10, 1988 Establishing Guidelines for the Review and Approval of Subprojects

cc: M/SER/OP/ANE, J. Johnson
M/SER/OP/COMS, R. Richardson
PFM/FM/PAFD, E. Owens
USAID/Cairo, E. Stains
U.S. Embassy/Cairo, J. Barger
U.S. Embassy/Tel Aviv, B. Rock
STATE/NEA/EGY, P. Simons
STATE/NEA/IAI, S. Noble

UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D C 20523

March 7, 1988

INFORMATION MEMORANDUM FOR THE ASSISTANT ADMINISTRATOR, BUREAU
FOR ASIA AND NEAR EAST

FROM: ANE/EE, Richard M. Brown *RM*
ANE/PD, Ronald R. Venezia *R*

SUBJECT: Middle East Regional Cooperation -- Budget Allocation

We are resubmitting the FY 1988 budget approval memorandum for the above program. This follows several weeks of information-gathering, including a series of Congressional consultations. Your approval of the remaining items is requested in order to move ahead with on-going activities.

Early funding will be required for CALAR and for Cooperative Marine Technology. On the latter, we consulted with Lewis Warshauer (Toricelli) who has no objection to our going ahead with \$340,000 but expects the amount to be increased if funds are freed up later. We have also shown the attached allocations to Congressional staff for Inouye (Collins) and Waxman (Senor).

The attached memo summarizes current plans for the full \$5.0 million of regional funds. CALAR and Cooperative Marine Technology are on-going. The balance of funds is being held aside for the listed projects, but negotiations are expected to take some time. Your signature on the entire list will acknowledge what we have discussed both within A.I.D. and on the Hill.

As you are aware, delay in approval of this year's budget was created when the unforeseen Arab/Israeli scholarship provision was included in the Continuing Resolution. Collins asked that we explore ways of accommodating this legislation by seeking to expand scholarly exchanges or increasing involvement of graduate students in existing activities. Warschauer and Senor wanted some time to consult with Collins. Senor also wanted our legal opinion as to whether the legislation would permit

the kind of flexibility Collins seems willing to accept. Bob Lester reviewed the prospects with us and provided a preliminary opinion by memo. In brief, he feels all the options being explored for student exchanges fall short of the intent of the legislation as now worded. He believes an amendment will be needed since no one, at this time, foresees scholars in residence in each other's institutions of higher learning (as called for in the legislation).

We are continuing to review the prospects for expanded student involvement in the program. We are particularly interested in the ideas Senator Inouye asked us to invite from the Legacy Foundation. When we have a better picture of the opportunities and have completed another round of Congressional consultations, we will be making additional recommendations.

In the meantime, none of the listed recommendations on the attached approval memorandum preclude adding funds to on-going activities, or allocating something new, should the scholarship provision be modified or removed.

Attachment
a/s

ANE/EE:TFLiercke:er:3/2/88:2299N

1. Cooperative Arid Lands Agriculture Research Program (CALAR) 398-0158.03 (San Diego St. Univ. Foundation) This is an on-going multi-year arid lands agriculture project with multiple sub-activities that began in 1982. The approved LOP funding is \$9,250,000 through February, 1990. CALAR confirmed in a letter to ANE/TR that they had no flexibility in incremental funding and confirmed that all funds granted to date, totalling \$6,690,000, had been expended or are committed for on-going activities through February, 1988. ANE/TR has analyzed and confirms the budget situation. The PRC wishes to support the original multi-year commitment and the continuation of the program. The FY 1988 recommended allocation is \$1,100,000 for the period ending December 31, 1988.

Approved: William B. Smith

Disapproved: _____

Date: MAR 25 1988

2. Patterns of Technology Exchange and Cooperation in Agriculture (TATEC) 398-0158.05 (U.S. Department of Agriculture). This is an on-going agriculture project with six sub-activities that began in 1984. The funding already provided is \$2,484,000. The USDA requested an additional three years funding of \$4.8 million. The PRC reviewed the availability of outside funding, quality of work produced, USDA support and budgets. The PRC wishes to support a phase down to finish the program activities in an orderly manner over a three year period. The FY 1988 recommended allocation is \$550,000. The PRC proposes FY 89 and FY 90 levels of \$500,000 and \$400,000 respectively, subject to the availability of future funding.

Approved: Julie C. Stoddy

Disapproved: _____

Date: FEB - 4 1988

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3. Cooperative Marine Technology 398-0158.08 (New Jersey Marine Science Consortium) This is Phase III of an on-going multi-year marine science project with several sub-activities that began in 1980. The LOP funding is \$3,543,000. A Phase IV proposal which includes new activities is under review for future consideration. The FY 1988 recommended allocation is \$340,000 to fully fund Phase III.

Approved: William P. Sullivan

Disapproved: _____

Date: MAR 25 1988

4. Epidemiology and Control of Vector-Borne Diseases 398-0158.13 (National Institute of Health). This is an on-going multi-year public health/medical science research project with multiple sub-activities that began in 1981. The LOP funding level is \$12,155,000. ANE/TR has been in close contact with the Institute regarding future funding needs. ANE/TR has analyzed the current pipeline and projected funds needed to operate through 1988. The FY 1988 recommended allocation is \$675,000.

Approved: Julie G. Foch

Disapproved: _____

Date: FEB - 4 1988

5. Workshops on Health Management and Information Systems 398-0158.15 (Brandeis Univ.) This is a proposed new project with estimated LOP funding of \$210,997. The proposal was reviewed and the PRC felt that: (1) the workshops provided opportunities for new avenues of cooperation; (2) Brandeis could fund most of the workshops cost from other sources; and (3) for political reasons the Egyptians preferred to operate under the umbrella of the Regional Cooperation Project. In order to assure Egyptian participation in this activity, the PRC recommends a small amount of funding to cover the cost of Egyptian and Israeli participation. The FY 1988 recommended allocation is (NTE) \$35,000.

Approved: Julie Lytch

Disapproved: _____

Date: FEB - 4 1988

6. Maryut Integrated Agricultural Project 398-0158.14 (Einstein Foundation). This is a proposed new project with requested two-year LOP funding of \$2,174,000. The proposal is being reviewed. A commitment has been made to provide \$1,000,000 per year for two years if it meets Regional Cooperation Project criteria. The PRC recommends a reserved allocation of \$1,000,000 for this activity in FY 1988.

Approved: _____

Disapproved: _____

Date: _____

7. Expansion of Aricultural Cooperation; Intensive, Higher-Value Production (Mashav). This is a proposed new project. The proposal has been reviewed and additional information was requested from the Egyptians and Israelis. Although \$605,000 is budgeted for the first year of this project, because of the limited availability of Regional Cooperation Project funds for FY 1988 and the fact that most of the fiscal year will be gone by the time this project is expected to begin, the PRC recommends a reserved allocation of \$300,000 for this activity in FY 1988.

Approved: William P. Duth

Disapproved: _____

Date: MAR 25 1988

8. Arab-Israeli Peace Scholarships. This is a new activity that received an earmark in our recent legislation for \$1,000,000. Scholarships will be provided for Israelis to study in Arab universities and Arabs in Israeli universities. The PRC recommends a reserved allocation of \$1,000,000 for this activity while implementation details are finalized. We are in the process of Congressional consultation on this.

Approved: _____

Disapproved: _____

Date: _____

Regional Cooperation Project
(398-0158)

Recommended FY 1988 Program

Project	Recommended Funding Level
Cooperative Arid Lands Agriculture Research Program (CALAR) 398-0158.03 (San Diego St. Univ.)	\$1,100,000
Patterns of Technology Exchange and Cooperation in Agriculture (TATEC) 398-0158.05 (USDA)	550,000
Cooperative Marine Technology 398-0158.08 (New Jersey Marine Science Consortium)	340,000
Epidemiology and Control of Vector-Borne Diseases 398-0158.13 (National Institute of Health)	575,000
Workshops on Health Management and Information Systems 398-0158.15 (Brandeis Univ.)	<u>35,000</u>
Subtotal	2,700,000
Reservations:	
Maryut Integrated Agricultural Development Project (Einstein Foundation) 398-0158.14	1,000,000
Expansion of Agricultural Cooperation; Intensive, Higher-Value Production (Mashav)	300,000
Arab-Israeli Peace Fellowships	<u>1,000,000</u>
Subtotal	<u>2,300,000</u>
Total	5,000,000

	Clearance:	Date:
TJohnson; ANE/PD	(draft)	1/12/88
PGary; ANE/MENA	(draft)	1/13/88
ASilver; ANE/DP	(draft)	1/12/88
BTurner; ANE/TR	(draft)	1/13/88
NStudzinski; ANE/TR	(draft)	1/13/88
CUphaus; ANE/TR	(draft)	1/12/88
TLiercke; ANE/EE	<i>RES</i>	1/22/88
BPorter; ANE/EE	<i>RES</i>	1/22/88
CPatterson; NEA/IAI	(draft)	1/13/88
BNelson; NEA/EGY	(draft)	1/13/88
RBrown; ANE/EE	<i>im</i>	1/13/88
WFuller; DAA/ANE	<i>U</i>	

AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20523

FEB 10 1988

MEMORANDUM

TO: SEE DISTRIBUTION

FROM: AA/ANE, Julia Chang Bloch

SUBJECT: Regional Cooperation Program: Guidelines
for the Review and Approval of Projects

Effective as of the date of this memorandum, the following procedures have been established for the development, review, approval, and implementation of projects under the Regional Cooperation (RC) Program. Attachment 1 summarizes the steps in the process and indicates the respective roles and responsibilities of the offices involved.

1. Project Development

An RC Working Group is hereby established for, inter alia, the preliminary review of proposals for both new and continuing activities. This Group shall determine whether a proposal: (a) is/is not suitable for consideration; (b) requires additional work/revisions by the applicant; (c) is ready for formal review by the Project Review Committee (PRC), and what issues need to be addressed by the applicant and/or the PRC. The following offices, represented as appropriate, shall constitute the core membership of the Working Group:

ANE/EE
ANE/MENA
ANE/PD/ME
ANE/TR
ANE/DP

Should the scientific nature of a proposal make it appropriate to include the expertise of AID/S&T, ANE/PD/ENV and/or ANE/PD/ENG, the appropriate officer(s) shall be designated as a member(s) of the working group for that activity.

To simplify contacts with AID during the pre-project approval stage, all communications with the applicant shall be handled by the Office of Egypt and European Affairs (ANE/EE). Prior to submission of the proposal to AID by the applicant, ANE/EE, shall provide copies of AID's "Criteria" and "Proposal Guidance." Correspondence with prospective applicants will be cleared/info'd to concerned members of the Working Group to keep them apprised. ANE/EE may encourage prospective applicants to submit a "concept paper" in lieu of a full proposal. The purpose would be to facilitate the Working Group providing feedback/guidance on whether/how to submit a full proposal for subsequent consideration. Concept papers shall be handled according to the procedures described above for proposals, but with any subsequent referral for consideration at the PRC level only as determined necessary by the Working Group to provide a response.

ANE/EE shall request the applicant to submit 12 copies of the proposal/concept paper. Upon receipt of the proposal/concept paper, ANE/EE will acknowledge receipt, will distribute the document to members of the Working Group and the field, and will coordinate inputs and review by the Working Group. Working Group review of a proposal to determine its readiness for PRC consideration will focus on its conformity with the "Proposal Guidance," including completeness of budget and design information. Until a proposal may be accepted for funding, ANE/EE will continue to be the primary point of contact with the applicant and the field, other than on technical issues within the purview of individual Working Group or PRC members.

2. Formal Project Review and Approval

Once the Working Group determines that a proposal is ready for the PRC, ANE/PD/ME shall ensure that sufficient copies of the proposal are made and that the proposal is distributed to all members of the PRC. ANE/PD/ME shall schedule and chair the PRC, and prepare a PRC issues cable/letter as may be required to seek clarification and other inputs from the applicant and/or the field.

Upon receipt of any required input from the applicant, ANE/PD/ME shall, if the PRC has recommended the need for ANPAC level review, prepare the issues paper for the ANPAC and schedule the ANPAC review. It is anticipated that issues concerning most proposals will be fully addressed at the PRC level. However, based on the current demand for funds under the program, and the resulting need to prioritize and be selective in determining funding, individual PRC

recommendations may be consolidated into a proposed budget covering all or part of the fiscal year operating budget. An ANPAC level review of the proposed budget, covering allocations for the various recommended proposals would be required before final approval of any activity covered therein.

As soon as a proposal is approved or disapproved for funding, ANE/PD/ME will move directly to the required documentation. If the decision is to approve the project, ANE/PD/ME shall assure preparation of the reporting cable, Action Memorandum, Authorization, waivers (if any), Congressional Notification, and letter or cable to be sent by ANE/EE notifying the applicant of the Agency's decision. If a proposal is not approved, ANE/PD/ME shall assure that a letter is prepared which communicates this decision to the applicant.

After an approved proposal has been authorized for funding, project management responsibility shall be assigned to an individual Project Officer in either ANE/TR or ANE/PD, based on both the sectoral emphasis of the project and workload considerations. As indicated in Attachment 1, the Project Officer shall be responsible for preparing and following through on the remaining documentation leading to obligation of funding and henceforth shall be the primary AID contact with the implementing entity on his/her project. ANE/EE shall, however, continue to be the primary AID contact with the field on policy and funding issues.

3. Project Implementation

The Project Officer shall assume primary responsibility for all aspects of project implementation. He/she shall call upon other members of the RC Working Group, as necessary, to support his/her project. Such support may be in the form of guidance on Agency policies/procedures with respect to implementation, assistance in the preparation and processing of waivers and other implementation documentation, and clearance on administrative or technical amendments to the underlying grant agreement or amendments involving incremental funding. The Project Officer shall also keep the RC Working Group informed about the disbursement progress and incremental funding requirements of his/her project.

In addition, the Project Officer shall take the lead in scheduling and arranging for any project evaluations. He/she shall prepare the draft scope of work and recommend specific consultants and an appropriate contracting mode. Once clearances have been obtained from the RC Working Group (which, for this activity, shall include an officer from ANE/DP/E), the

Project Officer shall be responsible for processing the necessary documentation and arranging for the evaluation. He/she shall also distribute copies of the evaluation report to, among others, the RC Working Group, schedule and chair the review meeting, and ensure that the final evaluation report reflects, as appropriate, the comments of the Working Group as well as the implementing entities and the field.

Major amendments to existing projects which require an authorization amendment and increase life of project funding shall be handled as described above for new projects. The only exception to this procedure will be that the Project Officer shall be the primary AID contact with the implementing entities throughout the review and approval process. The same procedure shall be followed for "follow-on" new projects.

Attachment: ANE Bureau Project Review, Approval, and
Implementation Process for the Regional Cooperation
(RC) Program

Distribution:

ANE/EE; RBrown
ANE/MENA; GKamens
ANE/TR; BTurner
ANE/DP; PBenedict
ANE/PD; RVenezia
ANE/TR/ARD; CUphaus
ANE/PD/ME; JSilver
ANE/DP/P&A; ASilver
ANE/TR/HPN; NStudzinski
STATE/NEA/EGY; BNelson
STATE/NEA/IAI; PPatterson
U.S. Embassy; Tel Aviv, BRock
U.S. Embassy; Cairo, FCunningham
USAID/CAIRO; GLaudato

Clearance:

ANE/EE; RBrown (draft)
ANE/EE; TLierke (draft)
ANE/EE; BPorter (draft)
ANE/PD; RVenezia (draft)
ANE/TR; BTurner (draft)
ANE/MENA; PGary (draft)
ANE/DP; PBenedict (draft)

ANE/PD/ME/ANE/EE:JMSilver/TFLiercke:pat:08/27/87:lsl:9/14/87
rev. 9/30/87:10/27/87: 1/25/88:RSilc/JSilver 3349c ~~RS~~

ANE BUREAU PROJECT REVIEW,
APPROVAL, AND IMPLEMENTATION PROCESS FOR THE
REGIONAL COOPERATION (RC) PROGRAM

	<u>TR 1/</u>	<u>PD</u>	<u>DP</u>	<u>AID DESK</u>	<u>AA</u>	<u>Stat Desk</u>
<u>Proposal Preparation Stage:</u>						
- Advise prospective applicants of conditions and availability, of AID funding for RC programs				X		
- Consult informally with field and prospective applicants on preliminary proposal concepts				X		
A prospective applicant may submit concept paper or draft proposal for informal comment, which would be distributed to the RC Working Group at the field.						
<u>Preliminary AID/W review:</u>						
- Receive and log in proposal and acknowledge receipt (with copies of proposal to field)				X		
- Determine if proposal is ready for PRC, needs further work, or should not be considered further	X	X	X	X		X
<u>Formal AID/W review and approval:</u>						
- Make and distribute copies of proposal		X				
- Schedule PRC meeting and notify members			X			
- Conduct PRC meeting						
Chair				X		
Present proposal/preliminary issues		X	X			
Participate in review/discussion	X	X	X	X		X

	<u>TR</u>	<u>1/</u>	<u>PD</u>	<u>DP</u>	<u>AID</u> <u>DESK</u>	<u>AA</u>	<u>Sta.</u> <u>Des:</u>
- Finalize PRC issues cable/letter as required							
Clear message			X 2/				
	X			X	X		X
<u>If PRC recommends ANPAC</u>							
- Schedule ANPAC meeting				X			
- Prepare issues paper for ANPAC				X 2/			
Draft technical issues	X			X			
Clearances	X				X		
- Conduct ANPAC meeting							
Chair							
Present proposal and issues	X		X				X
Participate in review/discussion	X		X	X	X		X
- Cable Field and Embassy and proposer regarding results of ANPAC				X			
<u>Following ANPAC (or if ANPAC not required)</u>							
- Prepare Action Memo/Authorization including any waivers				X 2/			
Clear documents	X			X	X		X
- Prepare reporting cable				X			
Clearances	X			X	X		X
- Follow-up on clearances and resolution of differences				X			
	X			X			
- Obtain responses needed from Field and for proposer							
	X				X		
- Prepare Congressional Notification							
<u>Authorization signed by AA:</u>				X 2/			

Pre-Implementation:

Once a project is authorized, a specific individual shall be formally designated as the Project Officer. The individual designated as Project Officer will have been a member of the RC Working Group from the outset of the review/approval process.

	<u>TR</u>	<u>1/</u>	<u>PD</u>	<u>DP</u>	<u>AID</u> <u>DESK</u>	<u>AA</u>	<u>State</u> <u>Desk</u>
- Prepare PIO/T Clearances					Project Officer in TR or PD X X X X		
- Follow-up on clearances and resolution of differences					Project Officer in TR or PD		
PIO/T signed by Director of Office with Project Officer responsibility:							
- Prepare Grant Agreement					(SER/CM)		
- Follow-up with SER/CM on Agreement					Project Officer in TR or PD		
<u>Grant Agreement signed:</u>							
- Get copy of Grant Agreement, PASA, etc.					Project Officer in TR or PD		
- Notify implementing entity					Project Officer in TR or PD		
- Notify Field					Project Officer in TR or PD		

Implementation

The Project Officer shall assume primary responsibility for all aspects of project implementation and shall call upon, as necessary, members of the RC Working Group to support him/her.

- 1/ May include AID/S&T in this role.
- 2/ With input from other participants.