

1985 11

UNITED STATES INTERNATIONAL DEVELOPMENT COOPERATION AGENCY
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON D C 20523

PD-CAY-193

01 20

Ms. Judith Obermeyer
Regional Director for Africa/Middle East/Europe
Save the Children Federation
Community Development Foundation
54 Wilton Rd.
Westport, CT 06880

Subject: Cooperative Agreement No. NEB-0183-A-00-4073-00

Dear Ms. Obermeyer:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D." or "Grantor") hereby provides to Save the Children Federation/Community Development Foundation (hereinafter referred to as "SCF/CDF" or "Recipient") the sum of Two Million Dollars (\$2,000,000) in support of a project entitled "Rural and Community Development" as more fully described in Attachment 2, entitled "Program Description".

This Cooperative Agreement is effective and obligation is made as of the date of this letter and shall apply to commitments made by the Recipient in furtherance of program objectives through the estimated completion date of June 30, 1987. Funds disbursed by AID but uncommitted by the Recipient at the expiration of this period shall be refunded to A.I.D.

The total estimated amount of the program is \$6,855,306, of which \$2,000,000 is hereby obligated. AID shall not be liable for reimbursing the Recipient for any costs in excess of the obligated amount. However, subject to the availability of funds, and program priorities at the time, AID may provide additional funds during the Cooperative Agreement period up to a maximum of \$3,323,500. It is anticipated that the obligated amount will be sufficient through June 30, 1985.

This Cooperative Agreement is made to the Recipient on condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, the Schedule, Attachment 2, the Program Description, and Attachment 3, the Standard Provisions, which have been agreed to by your organization.

In addition, SCF/CDF's proposal of February 1984 is hereby included and made part of this cooperative agreement. However, wherever the terms of the proposal conflict with those of this agreement, the terms of the cooperative agreement shall apply.

Please acknowledge receipt and acceptance of this Cooperative Agreement by signing all copies of this Cover Letter, retain one

set for your files, and return the remaining copies to this office, being sure to return all copies marked "Funds Available".

Sincerely yours,



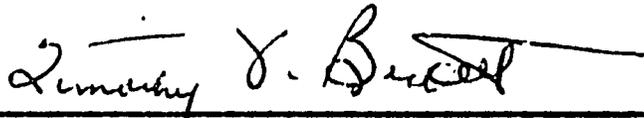
Kathryn Y. Cunningham
Grants Officer
Regional Operations Division-NE
Office of Contract Management

Attachments:

1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED:

Save the Children Federation, Inc.

BY: 

TYPED NAME: TIMOTHY F. BECKETT

TITLE: COMPTROLLER, SAVE THE CHILDREN

FISCAL DATA

PIO/T No.: 298-0183-3-6249001
Appropriation No.: 72-1141037
Budget Plan Code: NESA-84-33298-KG12
Allotment No.: 437-62-298-00-69-41
This Obligation: \$2,000,000
Total Estimated Cost: \$3,323,500
DUNS No.: 07-212-9919
Technical Office: NE/TECH/SARD

ATTACHMENT 1

SCHEDULE

A. Purpose of Cooperative Agreement/Grant:

The purpose of this Agreement is to provide support for a project entitled SCF/CDF - Rural and Community Development, as more fully described in Attachment 2, entitled "Program Description".

B. Period of Agreement/Grant:

1. The effective date of this Agreement is the date of the Grant Officer's signature, and the estimated expiration date is June 30, 1987.

2. Funds obligated hereunder are available for program expenditures for the estimated period from the effective date of the cooperative agreement to June 30, 1985 as shown in the Financial Plan below.

C. Amount of Agreement and Payment:

1. The total estimated amount of this agreement for the period shown in B.1. above is \$3,323,500.

2. AID hereby obligates the amount of \$2,000,000 for program expenditures during the period set forth in B.2. above and as shown in the Financial Plan below.

3. Payment shall be made to the Recipient in accordance with procedures set forth in Attachment 3 - Standard Provision No. 7A entitled "Payment - Federal Reserve Letter of Credit (FRLC) Advance."

4. Additional funds up to the total amount of the Agreement shown in C.1. above may be obligated by AID subject to the availability of funds, program priorities at the time, and requirements of the Standard Provisions of the Agreement, entitled "Revision of Financial Plans."

D. Financial Plan:

1. The following is the Financial Plan for this Agreement, including local cost financing items, if authorized. Revisions to this Plan shall be made in accordance with Standard Provision of this Agreement, entitled "Revision of Financial Plans."

2

SCF/CDF SUBPROJECT LIST

| <u>Number</u> | <u>Subproject Title and Location</u> | <u>AID Funds Programmed</u> |
|---|---|-----------------------------|
| <u>GENERAL ACTIVITIES (WEST BANK)</u> | | <u>\$1,940,000</u> |
| 1. | WBO025 Dair Nidham Committee Water Network | 50,000 |
| 2. | WBO028 Biddo Village Council Reservoir & Water Lines | 80,000 |
| J. | WBO029 Beit Surik Village Council Water Distribution | 40,000 |
| 4. | WBO101 Yasuf Domestic Water Supply | 50,000 |
| 5. | WBO102 Qatana Village Council Water Network | 50,000 |
| 6. | WBO103 Wadi Fukin Village Council Water Network | 50,000 |
| 7. | WBO161 Antonian Charitable Society Housing Project | 90,000 |
| 8. | WBO165 Charitable Soc. Preschool Playground Impr. & Equip. | 50,000 |
| 9. | WBO180 Preschool Classrooms/Repair & Renovation (Gaza/WBank) | 50,000 |
| 10. | WBO181 Bethlehem Arab Society Physical Therapy Equipment | 60,000 |
| 11. | WBO182 Annahda Society Mentally Handicapped Center | 40,000 |
| 12. | WBO184 Y.W.C.A. Vocational Training Program - Jerusalem | 40,000 |
| 13. | WBO185 Hebron R.C. Mentally Handicapped Center | 125,000 |
| 14. | WBO186 Qubeibeh Village Council Water Network | 50,000 |
| 15. | WBO187 Jerusalem Water Undertaking | 700,000 |
| 16. | WBO193 Beit Jala Industrial Zone Water Line | 15,000 |
| 17. | WBO194 Salfit Municipality Internal Water Net | 50,000 |
| 18. | WBO195 Central Uplands Terrace/Retaining Wall Maintenance | 100,000 |
| 19. | WBO197 Date Cultivation Gaza Strip & West Bank | 50,000 |
| 20. | WBO198 Agricultural Equipment for Irrigated & Rainfed Areas | 100,000 |
| 21. | WBO199 Natural Irrigated Pastures | 100,000 |
| <u>AGRICULTURAL AND MARKETING ROADS (WEST BANK)</u> | | <u>\$ 320,000</u> |
| 22. | WBO200 Dar Salah Local Committee Agricultural Road | 15,000 |
| 23. | WBO201 Al-Numan Local Committee Agricultural Road | 20,000 |
| 24. | WBO202 Al Jarba Sur Baher Local Committee Ag. Road | 17,000 |
| 25. | WBO203 Eziz, Yatta Local Committee Agricultural Road | 17,000 |
| 26. | WBO204 Al Jamal Wad Ali, Dahriya Agricultural Road | 50,000 |
| 27. | WBO205 Khirbet Al-Ribyia, Samu Local Committee Ag. Rd. | 11,000 |
| 28. | WBO206 Attil Village Council Agricultural Road | 10,000 |
| 29. | WBO207 Wad Al-Naar, Sawahreh Sharqieh Local Committee Ag. Rd. | 15,000 |
| 30. | WBO208 Kufer-Malek Abu Falah Local Committee Ag. Rd. | 30,000 |
| 31. | WBO209 Kaabneh, Yatta Local Committee Agricultural Road | 15,000 |
| 32. | WBO210 Si'ir Village Council Agricultural Road | 25,000 |
| 33. | WBO211 Wad Bir El-Khanzir, Beit Ummar, and Shoukh Ag. Rd. | 25,000 |
| 34. | WBO212 Wad Abu Al Amra Local Committee Agricultural Road | 25,000 |
| 35. | WBO213 Kafr Rumman Local Committee Agricultural Road | 15,000 |
| 36. | WBO214 Qabatiya Municipality Agricultural Road | 30,000 |

PUBLIC HEALTH CARE (WEST BANK) **\$ 225,000**

| | | |
|------------|---|--------|
| 37. WBO146 | Greek Catholic Society Clinic-Equipment (Phase II) | 20,000 |
| 38. WBO183 | Arab Women's Union Ittihad Hospital/Nablus | 50,000 |
| 39. WBO188 | Arrabeh Red Crescent Dental/Health Education Clinic | 25,000 |
| 40. WBO189 | Patients' Friends Society-Nablus Clinic Equipment | 50,000 |
| 41. WBO190 | Patients' Friends Society-Jenin Clinic Equipment | 50,000 |
| 42. WBO191 | Anza Charitable Society Clinic Set-up | 10,000 |
| 43. WBO192 | Taqu'a Clinic - Bethlehem | 20,000 |

GENERAL ACTIVITIES (GAZA) **\$ 638,500**

| | | |
|------------|---|--------|
| 44. GS0050 | Beit Lahiya Village Council Water Distr.(Phase III) | 50,000 |
| 45. GS0110 | Central Blood Bank Society Lab. Equip./Generator | 10,000 |
| 46. GS0130 | Jabalia Village Council-Nazla Sewage Network(Phase III) | 60,000 |
| 47. GS0162 | Gaza City Neighborhood Sewage Line Extensions | 60,000 |
| 48. GS0163 | Refugee Camp Self-Help Sanitation | 50,000 |
| 49. GS0164 | Village Council Women's Training Program | 25,000 |
| 50. GS0169 | Village Council Sanitation Equipment | 50,000 |
| 51. GS0170 | Al-Amal Institute for Orphans Kitchen Equipment | 70,000 |
| 52. GS0171 | Palestine Red Crescent Society Day Care Center | 12,000 |
| 53. GS0172 | Youth Club & Municipal Library Assistance | 50,000 |
| 54. GS0174 | Rafah Beach Community Water and Electric-Supply | 65,000 |
| 55. GS0175 | Deir El-Balah Cooperative Vegetable Seedling Nursery | 26,500 |
| 56. GS0176 | Hessie Quarter of Rafah Electrical Connection | 25,000 |
| 57. GS0177 | Al-Wafa Society for the Aged & Infirm-Vehicle | 15,000 |
| 58. GS0178 | Arab Medical Association Dental Clinics-Equipment | 35,000 |
| 59. GS0179 | Deir El-Balah Municipality Ground Water Reservoir | 35,000 |

AGRICULTURAL AND MARKETING ROADS (GAZA) **\$ 200,000**

| | | |
|------------|--|--------|
| 60. GS0112 | Beit Lahiya Strawberry Cooperative Market Road | 30,000 |
| 61. GS0215 | Abasan El-Kabira Village Council Roads | 10,000 |
| 62. GS0216 | Abasan Es-Saghira Village Council Ag. Rd. | 15,000 |
| 63. GS0217 | Qarara Local Committee Agricultural Road | 10,000 |
| 64. GS0218 | Beit Hanoun Village Council Agricultural Road | 50,000 |
| 65. GS0219 | Deir El-Baslah/Abu Hooley Agricultural Road | 50,000 |
| 66. GS0220 | Wadi Jabalia Agricultural Road | 35,000 |

GRAND TOTAL **\$3,323,500**

D. This Financial Plan is illustrative only, and adjustments among individual line items are unrestricted. However, the Recipient may not exceed the Grand Total set forth in the budget without the prior written consent of the Grant Officer.

3. Funding for administration, technical assistance, local travel and related costs will be covered with funds provided for this purpose in Recipient's Cooperative Agreement No. NEB-0166-A-00-4013-00 until that Agreement terminates. \$ 11,036,920

4. The total project cost is estimated at \$6,855,306, which includes the following contributions:

| | | |
|---|----------------------|-----------------|
| SCF/CDF | \$ 265,206 | |
| Community and other local contributions | 3,219,600 | |
| A.I.D. | 3,323,500 | 11,036,920 86 |

It is understood that the Recipient's share of the project cost is to be provided in the form of administration, technical assistance, local travel and related costs, and is not to be a cash contribution.

E. Substantial Involvement Understanding:

It is understood and agreed that AID will be involved in subproject No. 15, "Jerusalem Water Undertaking" as follows:

- 1) Approval of implementation plan and schedule prior to disbursement of funds.
- 2) Site visits to inspect and accept completed work.

F. Reporting:

1. Financial Reporting

a. Financial reporting requirements shall be submitted quarterly in accordance with Standard Provision No. 7A entitled "Payment - Federal Reserve Letter of Credit (FRLC) Advance."

b. The original and two copies of all financial reports shall be submitted to AID, Office of Financial Management, Program Accounting Division (FM/PAD), Washington, D.C. 20523.

2. Program Performance Reporting

a. The Recipient shall submit semi-annual program performance reports, and a final report, in accordance with the provisions of Paragraph 1. of Attachment 2, Program Description.

b. Between the required performance reporting dates, events may occur that have significant impact upon the program.

Eval + R...

F₆

In such instances, the Recipient shall inform AID as soon as the following types of conditions become known:

(1) Problems, delays, or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any AID assistance needed to resolve the situation.

(2) Favorable developments or events that enable time schedules to be met sooner than anticipated or more work units to be produced than originally projected.

c. If any performance review conducted by the Recipient discloses the need for change in the budget estimates in accordance with the criteria established in the Standard Provision of this Agreement entitled "Revision of Financial Plans", the Recipient shall submit a request for budget revision.

d. Five copies of each program performance report shall be submitted to
NE/TECH/SARD
Room 6678 NS
Agency for International Development
Department of State
Washington, DC 20523

3. Special Reports

The Recipient shall provide special reports as requested by the AID Grant Officer, or the AID/W Project Officer.

G. Title to Property:

Title to all property financed under this grant shall vest in the Recipient, and shall be administered under the provisions of Standard Provision 13A. Title To and Use of Property (Grantee Title).

H. Authorized Geographic Code:

1. Commodities

Because of the nature of this project and the realities of the market in the West Bank/Gaza, Recipient is authorized to procure up to \$500,000 in commodities from A.I.D. Geographic Code 899 countries, provided that such items are purchased off-the-shelf and are not imported specifically for

the project.

2. Vehicle

In accordance with Waiver No. NE-84-016, the Recipient is authorized to purchase a vehicle manufactured in a country included in A.I.D. Geographic Code 899, in accordance with good commercial practice.

I. Special Provision:

1. OMB Circular A-122

a. The cost principles contained in "OMB Circular A-122" are synonymous with Subpart "1-15.6 of the Federal Procurement Regulations (FPR)".

b. The circular reserves the sections on bid and proposal costs and independent research and development costs. AID and the Recipient hereby agree upon the following treatment of these costs, pending such time as the circular is amended to include them:

(1) Bid and proposal (b&p) costs are the immediate costs of preparing bids, proposals, and applications for potential activities such as Government and non-Government grants, contracts and agreements, including the development of scientific, cost, and other data needed to support the bids, proposals, and applications. In general, (b&p) costs of the current accounting period are allowable as indirect costs. (B&p) costs of prior accounting periods are unallowable in the current period. In this regard, (b&p) costs incurred for the preparation of requests for specific projects and programs are acceptable for recovery as indirect costs. However, proposal costs incurred in the attempt to obtain unrestricted funds are to be treated as fund raising and must be included in the organization's direct cost base. If the organization's established practice is to treat (b&p) costs by some other method, the results obtained may be accepted only if found to be reasonable and equitable. (B&p) costs do not include independent research and development costs which are covered by paragraph (2) below, or preaward costs covered by Attachment B, Paragraph 33, of OMB Circular A-122.

(2) Independent research and development (r&d) costs are for (r&d) conducted by an organization which is not sponsored by Federal or non-Federal grants, contracts or other agreements. Independent (r&d) costs must be included in the organization's direct cost base for allocation of its proportionate share of indirect costs. The costs of independent (r&d), including its proportionate share of indirect costs, are

7 9

unallowable under AID agreements.

2. Close out

a. Upon request, A.I.D. shall make prompt payments to a recipient for allowable reimbursable costs under the agreement.

b. The grantee shall immediately refund any balance of unobligated (unencumbered) cash that A.I.D. has advanced or paid and that is not authorized to be retained by the grantee for use in other grants or agreements.

c. A.I.D. shall obtain from the grantee within 90 calendar days after the date of completion of the agreement all financial, performance, and other reports required as the condition of the grant. A.I.D. may grant extensions when requested by the recipient.

d. When authorized by the grant, A.I.D. shall make a settlement for any upward or downward adjustments to A.I.D.'s share of costs after these reports are received.

e. The grantee shall account for any property acquired with A.I.D. funds or received from the Government in accordance with provisions of paragraph T of Chapter 1 of HB 13.

J. Alterations and Additions to Standard Provisions:

1. In Attachment 3, Standard Provisions, delete the words "Grant" and "Grantee" wherever they appear and substitute in lieu thereof the words "Cooperative Agreement" and "Recipient".

2. Delete Standard Provisions No. 5A, 7B, 7C, 13B, and 13C.

3. The Standard Provisions of this Agreement are hereby amended to include the attached Alterations in Grant dated July 1983.

per attached letter

ATTACHMENT 2

PROJECT DESCRIPTION

A. Purpose

The purpose of this Cooperative Agreement is to assist and encourage community and other local groups in the West Bank and the Gaza Strip in the selection, planning, implementation and evaluation of projects which will improve the social and economic conditions of local communities. Technical, financial and material support will be made available to municipalities, communities, institutions and organizations which need and can effectively use such assistance. This agreement is a continuation of Cooperative Agreement No. NEB-0166-A-SS-4013-00, which should be referred to when reviewing the program as a whole.

B. Objectives

The objectives of the SAVE THE CHILDREN/COMMUNITY DEVELOPMENT FOUNDATION (SCF/CDF) program are to:

1. Help community groups assess their collective needs and resources and design projects which will make the best use of these resources in meeting their needs;
2. Help local groups secure the resources needed to carry out such projects, including both locally gathered and externally donated resources;
3. Assist these groups to become more self-reliant, resourceful and creative in using the resources which are made available to meet these needs;
4. Enable local groups to continue, extend and replicate this approach, relying to an ever greater extent on locally available human, organizational and financial resources; and
5. Help stimulate the conditions for more self-reliant communities and more effective community leadership through participation in innovative projects, fostering of contacts with sources of technical assistance, and training in principles of effective project design and implementation.

C. Implementation

1. This Agreement will support activities in the SCF/CDF priority program areas of basic needs, rural economic development and institutional development. These include, but are not limited to, projects in agriculture and marketing, water

resource development, health and sanitation, and child and youth development.

2. The municipalities, communities, institutions/organizations and activities, listed in Paragraph D of the Schedule and more fully described in SCF/CDF's proposal, have been identified as subprojects under this Agreement.
3. In addition to the requirements and condition contained for all subprojects in the Agreement, the following additional requirements and conditions are to be completed for subproject No. 15, "Jerusalem Water Undertaking":
 - a. The SCF/CDF engineer is to undertake regular monitoring of construction work as well as one major inspection per month. A copy of the report completed by the engineer is to be provided to the Consulate General in Jerusalem for submission to AID/NE/TECH/SARD.
 - b. An implementation plan and schedule are to be developed and submitted to AID/NE/TECH/SARD for approval prior to the disbursement of funds by SCF/CDF.
 - c. Payments made by SCF/CDF for the subproject are to be on a modified fixed amount reimbursement basis. An advance of \$200,000 is allowed initially; subsequent payments will be made in accordance with the implementation plan/schedule for work completed satisfactorily. An amount of \$50,000 is to be withheld until all work has been completed satisfactorily.
 - d. Site visits by an A.I.D. engineer/environmental officer to inspect and accept completed work will be arranged by SCF/CDF in accordance with the payment schedule and in consultation with AID/NE and the U.S. Consulate General. Costs for these visits will be borne by A.I.D.
 - e. SCF/CDF will assist in arrangements for upgrading of municipality staff responsible for the proper use and maintenance of the system.
4. The Recipient will be expected to operate in the field with no administrative or logistical support from the U.S. Consulate General or U.S. Embassy.

D. Evaluation

1. SCF/CDF will submit internal evaluations of individual subprojects within 90 days of subproject completion.

Subproject evaluations will include, but not be limited to, the following:

- a. Progress made by the recipient municipality, community or institution/organization in meeting overall Agreement objectives;
 - b. Impact of the subproject on those receiving direct benefits;
 - c. Success in meeting subproject goals and timetables; problems encountered; and
 - d. Overall financial summary of subproject (SCF/CDF) and recipient inputs).
2. An evaluation of activities undertaken under the Agreement will be held by A.I.D. in FY 1986.

E. Reports

1. In addition to the internal subproject evaluations described above, the following reports are to be submitted by SCF/CDF to A.I.D.:
 - a. Semiannual progress summary reports outlining: (1) the status of subprojects approved for funding under the Agreement; (2) results and accomplishments as they relate to the goals and objectives of the overall program; (3) problems, delays or adverse conditions that affected, or will affect, the attainment of the goals and objectives; (4) actions taken, or contemplated, to resolve the situation; (5) lessons learned and any unexpected positive and negative results experienced; and (6) the status of finances and expenditures.
 - b. Final report due within ninety (90) days of termination of the Agreement. This report should summarize the total experience of the program and address the same items required for the semiannual reports.