

AGENCY FOR INTERNATIONAL DEVELOPMENT  
WASHINGTON, D.C. 20523

*file IESC 27  
Grant Agreement*

*PDCA4124*

September 18, 1986

*Bob Ward*

Mr. Paul Aubry  
Vice President for Near East  
International Executive Service Corps.  
P.O. Box 10005  
8 Stamford Forum  
Stamford, CT 06904-2005

Subject: Grant No. ANE-0159-G-SS-6076-00

Dear Mr. Aubry:

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "AID" or "Grantor") hereby makes a grant to the International Executive Service Corps (hereinafter referred to as "ISEC" or "Grantee") to assist in the provision of managerial and technical assistance of volunteers to business enterprises in the West Bank and Gaza.

This Grant is effective and obligation is made as indicated in Attachment A and shall apply to commitments made by the Grantee in furtherance of program objectives through 30 September 1987. The amount available for reimbursement and the amount presently obligated is \$235,000.

This Grant is made to IESC on condition that the funds will be administered in accordance with the terms set forth in Statement of Work, Attachment B and that those same funds will be administered in accordance with the terms and conditions set forth in Attachment A, the Schedule and Attachment C entitled "Standard Provisions", which have been agreed to by your organization.

Please sign the original and seven (7) copies of this letter to acknowledge your receipt of the Grant, and return the original and six (6) copies to this office.

Sincerely yours,

*Morton Darwin*

Morton Darwin  
Grant Officer  
Overseas Division  
Office of Procurement

**Attachments:**

- A. Schedule
  - B. Statement of Work
  - C. Standard Provisions
    - 1. Mandatory Standard Provisions
    - 2. Optional Standard Provisions
- Nos. 1, 4-9, 11, 13, 14, 20, 24, and 25

**ACKNOWLEDGED:**

**INTERNATIONAL EXECUTIVE SERVICE CORPS**

BY: *Paul M. Aubry*

TYPED NAME: Paul M. Aubry

TITLE: Vice President - Near East

DATE: October 3, 1986

**FISCAL DATA**

- a. PIO/T No.: 398-0159-3-6636518
- Appropriation Symbol: 72-115/61037
- Budget Plan Code: QESA-86-37398-KG-12
- Total Obligation Amount: \$235,000

Total Estimated Cost of Grant: \$235,000  
Total Obligated Amount: \$235,000  
DUNS Number: 07-682-9480  
E.I. Number: 13-2503656

**FUNDS AVAILABLE**  
*J. Stoddard*  
**SEP 23 1986**  
o/c 4190  
Program Acctg Fin Division  
Office of Financial Management

ATTACHMENT A

SCHEDULE

A. PURPOSE OF GRANT

The purpose of this Grant is to provide support for IESC volunteer specifically described in Attachment B "Statement of Work".

B. PERIOD OF GRANT

The effective date of this Grant for the purpose of the allowability of costs is 1 October 86. The estimated completion date is 30 September 1987.

C. AMOUNT OF GRANT AND PAYMENT

1. AID hereby obligates the amount of \$235,000 for purposes of this Grant.
2. The Total Estimated Cost of this Grant to the Government is \$235,000.
3. Payment shall be made to the Grantee in accordance with procedures set forth in the Standard Provision entitled "Payment - Letter of Credit".

D. FINANCIAL PLAN

The following is the Financial Plan for this Grant. Revisions to this Plan shall be made in accordance with the Standard Provision of this Grant entitled "Revision of Grant Budget".

<u>Cost Element</u>	<u>Amount</u>
1. Volunteer Executive Projects (10 projects)	
Recruitment	\$ 15,000
International Travel	67,000
Per Diem	83,000
Misc. (travel, insurance, visas, etc.)	7,000
Field Support	9,000
Home Office Administrative Expenses	44,000
TOTAL	<u>\$225,000</u>

2. Country Coordinator (4 trips/yr.)

International Travel	\$ 14,000
Per Diem	13,000
Misc. (local transportation, secretarial <u>services, supplies, etc.)</u>	<u>8,000</u>
TOTAL	\$ 35,000
TOTAL I AND II	\$260,000
Less Funds Provided by Program Participants	<u>25,000</u>
GRAND TOTAL	<u>\$235,000</u>

E. SPOUSE TRAVEL

Notwithstanding any other provision of this grant volunteer spouse travel is authorized hereunder and the costs of such spouse travel is allowable to the same extent as travel for the volunteer.

F. TITLE TO PROPERTY

Title to all property purchased under this grant shall be vested in the Recipient.

G. AUTHORIZED GEORGAPHIC CODE

The authorized geographic code for this grant shall be 000 (The United States) unless otherwise authorized in writing by the AID/W Project Office, LAC/DR.

## STATEMENT OF WORK

### A. PURPOSE

The purpose of this Grant Agreement is to stimulate economic development in the West Bank and Gaza by promoting exports and enhancing private enterprise development.

### B. IMPLEMENTATION

1. Under this Grant Agreement, IESC will:
  - a. Provide timely and responsive business management and technical assistance directly to locally-owned enterprises in the West Bank and Gaza.
  - b. Recruit and maintain a roster of Volunteer Executives made up of retired and non-retired executives, principally from business enterprises, for the purpose of providing the management and technical assistance described above.
  - c. Investigate the feasibility of expanding IESC's program in the West Bank and Gaza.
2. The Grantee will be expected to operate in the field with no administrative or logistical support from the U.S. Consulate General or the U.S. Embassy.

### C. EVALUATION

1. IESC will submit an internal evaluation of this project one year after signing this agreement (the current termination date). This evaluation will include, but not be limited to, the following:
  - a. an assessment of the overall impact of its program on beneficiaries;
  - b. an analysis of problems encountered and lessons learned.
  - c. recommendations for improving the program's impact;
  - d. recommendations on the feasibility expanding IESC's program in the West Bank and Gaza.

2. A.I.D. will also undertake an evaluation of IESC's program one year after the signing of this agreement.

**D. REPORTS**

1. In addition to the internal evaluation described above, IESC will submit the following typewritten reports to A.I.D.:
  - a. Quarterly progress reports outlining: (1) the status of IESC's program including a list of participants in the program; (2) program accomplishments; (3) problems delays or adverse conditions that have affected the programs success; (4) actions needed to resolve problems; and (5) lessons learned.
  - b. A final report due within ninety (90) days of the termination of the Agreement. This report should summarize the overall accomplishments of the program and address the same items required for semi-annual reports.

2. Financial Reports shall be submitted quarterly pursuant to Provision 7A of the Agreement.

3. All progress/evaluation reports shall be submitted (5 copies), in English, to:

ANE/PD/ME  
Room 3327A N.S.  
U.S. Agency for International Development  
Washington, D.C. 20523

4. All financial status reports shall be submitted (3 copies), in English, to:

Office of Financial Management  
M/FM/PAFD, Room 638, SA-12  
U.S. Agency for International Development  
Washington, D.C. 20523