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UNITED STATE OF AMERICA

AGENCY FOR INTERNATIONAL DEVELOPMENT

U.S.A.I.D. MISSION TO UGANDA

UNITED STATES POSTAL ADDRESS
USAID/KAMPALA
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON, D.C. 20520

INTERNATIONAL POSTAL ADDRESS
PO BOX 7007
KAMPALA, UGANDA

August 26, 1988

Mr. William Salmond
Director
Experiment in International Living
P. O. Box 9007
Kampala, Uganda

698-0474.17

Dear Mr. Salmond:

Subject: Cooperative Agreement No. 698-0474-00-A-0001-00
(Uganda Private Sector AIDS Education and Prevention)

Pursuant to the authority contained in the Foreign Assistance Act of 1961, as amended, the Agency for International Development (hereinafter referred to as "A.I.D. or "Grantor"), hereby grants to the Experiment in International Living (hereby referred to as "EIL" or "Recipient"), the sum of \$450,000 to provide support for a program in AIDS Education and Prevention in the Private Sector as described in Attachment 1 of this Cooperative Agreement entitled "the Schedule" and Attachment 2, entitled "Program Description."

This Cooperative Agreement is effective and obligation is made as of the date of this letter and shall apply to commitments made by EIL in furtherance of program objectives during the period beginning with the effective date and ending August 31, 1991.

This Cooperative Agreement is made to the EIL on the condition that the funds will be administered in accordance with the terms and conditions as set forth in Attachment 1, entitled the Schedule, Attachment 2, entitled "Program Description," and Attachment 3 entitled "Standard Provisions," which have been agreed to by your organization.

Please sign the original and five copies of this letter to acknowledge your acceptance of this grant, and return the original and all but one copy to the undersigned. Please ensure that any/all copies stamped "Funds Available" are returned.

Sincerely yours,

Clement J. Bucher
Clement J. Bucher
REDSO/ESA
Agreement Officer

- Attachments: 1. Schedule
2. Program Description
3. Standard Provisions

ACKNOWLEDGED:

Experiment In International Living

By: William L. ...

Title: Accounting Project ...

Date: 26/8/88

FISCAL DATA

Allocation: 698-0474.17 - Uganda
Appropriation: 72-1181021.2 and 72-1181014
Budget Plan Code: GDGA-88-21617-KG12 and GSSA-88-21617-KG12
PIO/T No.: 698-0474-17-3-80008 and 698-0474-17-3-80009
Project No.: N/A
Total Estimated Amount: US Dols. \$450,000
Total Obligated Amount: US Dols. \$450,000
IRS Employer Identification Number: N/A

Funding Source:	AID/W	USAID/K
HAPA Project (698-0474.17)	\$450,000	

SCHEDULE

PROGRAM TITLE: Private Sector AIDS Education and Prevention

A. PURPOSE OF COOPERATIVE AGREEMENT

The purpose of this Cooperative Agreement is to provide support for the Experiment in International Living for AIDS prevention, as described more specifically in Attachment 2 to this Cooperative Agreement entitled "Program Description."

B. PERIOD OF COOPERATIVE AGREEMENT

1. The effective date of this Cooperative Agreement is the date of the signature of the Agreement Officer. The expiration date of this Cooperative Agreement is August 31, 1991.
2. Funds obligated hereunder are available for program expenditures for the estimated period September 1, 1988 to August 31, 1991 as shown in the Cooperative Agreement budget below. Amendments to this Cooperative Agreement may be made to provide additional funding for AIDS prevention.

C. AMOUNT OF COOPERATIVE AGREEMENT AND PAYMENT

1. The total estimated amount of this Cooperative Agreement for the period shown in B.1 above is \$450,000.
2. A.I.D. hereby obligates the amount of \$450,000 for program expenditures during the period set forth in B.2 above and as shown in the Financial Plan below.
3. Payment shall be made to the Recipient in accordance with procedures set forth in Attachment 3 Optional Standard Provision 1, entitled "Payment - Letter of Credit".
4. Additional funds may be obligated by A.I.D. subject to the availability of funds, and to the requirements of the Standard Provision of the Cooperative Agreement, entitled "Revision of Financial Plans."

D. FINANCIAL PLAN

1. Cooperative Agreement Financial Plan

- A. The following is the financial plan for this Cooperative Agreement. The Recipient may not exceed the grand total or

the total estimated amount (see below) or the obligated amount (see part C above), whichever is less. Except as specified in the Standard Provision of this Cooperative Agreement entitled "Revision of Cooperative Agreement financial plan", as shown in Attachment 3, the Recipient may, with prior written approval of the USAID/Kampala Health/Population/AIDS Officer, adjust line item amounts within the grand total as may be reasonably necessary for the attainment of program objectives.

- B. Notwithstanding the effective date of this Cooperative Agreement, and subject to the Standard Provision entitled "Allowable Costs", costs incurred on or after September 1, 1988 shall be eligible for payment hereunder. Such costs are included in the Cooperative Agreement financial plan shown below.

2. FINANCIAL PLAN

	US Dollar Amount
I. SALARIES	40,000
II. VEHICLES AND TRANSPORTATION	68,500
III. EQUIPMENT AND MATERIALS	32,500
IV. SPACE RENTAL	20,000
V. CONSULTANTS	10,000
VI. CONDOM COMMERCIAL RETAIL SALES SUBPROJECT	250,000
VII. EIL OVERHEAD/FRINGE BENEFITS	16,000
VIII. MISCELLANEOUS	13,000
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Estimated Total	450,000

E. REPORTING AND EVALUATION

1. Financial Reporting

- a) Financial reporting requirements shall be in accordance with the Standard Provision of the Cooperative Agreement entitled "Payment - Letter of Credit, as shown in Attachment 3.
- b) All financial reports shall be submitted to the USAID/Kampala Health/Population/AIDS Office with duplicate copies sent directly to the USAID/Kampala Accounting Office. The address of the Health/Population/AIDS Office is as follows:

Mr. Paul Cohn
Health/Population/AIDS Officer
USAID/Kampala
Box 7007
Kampala, Uganda

2. Technical Reporting

- a) In accordance with the Program Description set forth in Attachment 2 of the Cooperative Agreement, the Recipient shall prepare and submit monthly quarterly program progress reports, and a final report which presents information on actual accomplishments, project outputs (fiscal, material, human resources), quantifiable indicators on project objectives, and reasons for lack of achievement of project objectives.
- b) Problems, delays or adverse conditions that materially affect the ability to attain program objectives shall be disclosed to the USAID/K Health/Population/AIDS Officer in writing within each quarterly report. Such disclosures will be accompanied by a statement from the Recipient concerning necessary action(s) to be taken, and any A.I.D. assistance required to resolve the situation.
- c) All technical reports shall be submitted within thirty (30) days from the end of each quarter.
- d) Six copies of each quarterly program performance report shall be submitted to the USAID/K Health/Population/AIDS Office. The final program report shall be submitted to the above addressee within 90 days from the Cooperative Agreement expiration Date.

F. TITLE TO PROPERTY

Title to property acquired hereunder shall be in accordance with Standard Provision No. 21 of this Cooperative Agreement entitled "Title To and Use of Property (U.S. Government Title)".

G. AUTHORIZED GEOGRAPHIC CODE

All goods and services, the cost of which are to be reimbursed under this Cooperative Agreement and which will be financed with U.S. dollars, shall be purchased and shipped from only "Special Free World " countries (i.e. A.I.D. Geographic Code 935) in accordance with the terms set out in Handbook 13 page 4C-25 (Effective Date June 19, 1987) and under the authority of AA/AFR DOA 551 as revised April 4, 1988.

H. SPECIAL PROVISIONS

1. With reference to the Standard Provision of this Cooperative Agreement entitled "Procurement of Goods and Services General Requirements" (para (a) (3) (iii)) (pp. 4D-21, effective date 1/1/87), the requirement to notify the A.I.D. Office of Small and Disadvantaged Business Utilization (OSDBU) at least 45 days prior to placing an order or contract in excess of \$25,000 is hereby waived.
2. The purchase of all vehicles and other means of transportation to be procured under the Financial Plan line item "2", are considered approved by the signature of this Cooperative Agreement by the Agreement Officer.

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PROJECT TITLE: Private Sector AIDS Education and Prevention

PROGRAM DESCRIPTIONI. BACKGROUND

Uganda has a population of approximately 16.5 million half of whom are over 15 and in the sexually active years. Since the first case of AIDS was diagnosed in late 1983, there have been over 5,000 reported cases. Primarily concentrated in the urban areas; Kampala, Masaka, Jinja, Mbarara, etc., and along the transnational highway connecting Kenya with eastern Zaire, Rwanda, and through Uganda part of Tanzania. The number of reported cases has doubled every six months since 1983. The vast majority of the cases are due to sexual transmission and occur in adults. Given the breakdown of traditional sexual mores subsequent to urban migration, the high rate of sexually transmitted diseases in urban areas, and the impact of mobility on sexual opportunities, and the high infection rate in urban areas, the urban area risk is very high. The rates of females with AIDS to males is 53 percent to 47 percent. The percent of deaths from AIDS is unknown but assumed to be fifty percent and rising. Very preliminary data indicate that the infection rate of healthy adults is from five to twenty percent in Kampala and zero to five percent in the rural areas.

The Government of Uganda has openly acknowledged this epidemic and, within the context of a country suffering from the economic aftermath of civil conflict, has marshalled its scarce resources to combat it. The GOU and WHO are collaborating closely to implement a program, through the Ministry of Health, that addresses laboratory support including blood supply, surveillance, education, and control.

The AIDS education and control programs will be implemented by MOH staff geographically based in each of the 33 districts of the country. These staff members will be responsible to the MOH Health Education Division rather than the AIDS control programme (ACP), and are to be responsible for a full range of health education programs one of which is AIDS.

AID/W and USAID/Kampala have to date granted \$750,000 to WHO earmarked for Uganda and US\$130 million to the Ministry for AIDS programs. Given the limited ability of the MOH to absorb and use large amounts of funds quickly, the complexity of trying to quickly change the sexual behaviors of a large

population, and the difficulties inherent in trying to reach a diverse and diffuse population through existing public sector institutions, the MOH program will show long-term results but will gather momentum slowly. The geographical assignment of resources will also initially restrict the reach and impact of the program.

Thinking in terms of a quickly mounted program that could reach concentrations of people in urban areas where the risk is high with the recurrent costs of a long range program being absorbed by the groups benefiting, the Mission reviewed AIDS education and prevention programs sponsored by the private sector. Most medium and large scale employers in Uganda are located in urban areas with the primary concentration in greater Kampala. These employers have from 20 to 5,000 employees. Each group of employees represents a group audience located in a high risk area making the individuals generally at higher risk than their rural counterparts. The Mission quickly found that private sector employers are concerned about the spread of AIDS and have begun to institute AIDS programs. They are concerned about the impact of AIDS on the health of their employees. Their concerns include; 1) concern for the general health status of their employees, 2) potential negative impact on company production and profitability of increased AIDS morbidity and mortality, and 3) impact of AIDS on the pool of educated, trained, and experienced Ugandans who are the mid and upper level managers of the future. Their programs are in the initial stages and developed without benefit of previous experience in AIDS education. One employer has already incorporated a segment on AIDS in its pre-employment training and continuing education programs.

Concerned about reaching another high risk population; current and potential partners of people already infected or with cases of AIDS, the Mission located a recently and spontaneously formed group concerned about AIDS. This group (TASO, The AIDS Support Organization) includes members who are HIV positive, those who have AIDS, and those who are family, friends, and/or sexual partners of people with AIDS. The lives of all of them have been significantly affected by AIDS. This AIDS support and education group is based at Mulago Hospital, the GOU tertiary level training hospital in Kampala. With some outside funding it has begun a series of education and prevention programs for health care personnel, family and friends of people with AIDS (PWAs), and sexual partners of PWAs. This group has identified two ultra high risk groups; health care providers (a scarce commodity in Uganda) and sexual partners of PWAs (71% zero positivity rate).

II. OBJECTIVE

The Mission will grant funds to the Experiment in International Living (EIL) for three purposes; a) to support the development of The AIDS Support Organization (TASO) as a model group, b) to coalesce, train and support other groups of high risk people to do AIDS education and prevention counseling, and c) to develop a condom retail sales program.

Specific objectives of A.I.D. support to the EIL program are:

- a) to support TASO to expand AIDS education and prevention programs for health care professionals and other people at high risk;
- b) to form a total of 30 community organizations modeled on TASO to provide AIDS education and prevention programs to urban dwellers at high risk;
- c) to provide technical assistance to the newly formed groups to enable them to implement effective education and prevention programs as quickly as possible with AIDSCOM;
- d) to schedule and coordinate the training of group members as trainers and coordinate the development and distribution of appropriate education and prevention materials (in collaboration with AIDSCOM);
- e) to operational a condom retail sales program upon completion of a feasibility study;

Activities for first year will include:

- a) the employment and training of appropriate staff;
- b) the procurement of vehicles, equipment, audio visual equipment;
- c) the development and execution of a subcontract for assistance to TASO;
- d) the identification of 8 local groups for involvement in AIDS prevention activities;
- e) the provision of organizational and management technical assistance to eight local AIDS prevention groups;

- f) the coordination of materials development and printing with the S&T/H AIDSCOM project and the Ministry of Health/WHO AIDS Control Programme.

III. FIRST YEAR IMPLEMENTATION PLAN

Activity	Timeframe	Responsible Office
commence activity	9/88	USAID, EIL
select staff	9/88	EIL
initiate procure of vehicles/equipment	9/88	EIL
locate nucleus of first group	10/88	EIL
form first group	10-11/88	EIL
formation of additional groups	11/88-8/89	EIL
design of AIDSCOM training	10/88	EIL, AIDSCOM
first AIDSCOM training	12/88	EIL, AIDSCOM
design of materials begins	12/88	EIL, AIDSCOM

IV. PROGRAM EVALUATION

The following factors shall be taken into account in the annual reviews and technical assessments throughout the project period and at the end of the Cooperative Agreement:

- a) selection of appropriate staff;
- b) coordination with AIDSCOM
- c) number of groups formed;
- d) number of groups continuing to function;
- e) number of people trained;

VII. REPORTING

The following reports are required:

- A. The first year implementation plan and budget contained in this agreement will be reviewed by the end of the first quarter, revised as necessary, and approved by USAID/Kampala in writing.
- B. Work plans and budgets for years two and three will be formulated, reviewed, and approved by both parties prior by 1 July, 1989.
- C. EIL will submit quarterly reports to USAID/Kampala in the standard format provided by the Mission. The first quarterly report will cover the period September through December, 1988. Subsequent reports will conform to the standard quarters.
- D. EIL will submit monthly activity summary reports to the Mission due within 5 working days after the end of the month. The reports will briefly summarize the activities undertaken, the monthly progress, issues and problems to be resolved, successes, and include a summary projection of activities for the next month.
- E. An evaluation plan will be formulated by the end of the first six months.