Certified to be a true copy of the original signed by Sidney K. Bliss, Acting AID Rep., for Mark G. Wentling, AID Representative/Togo-Benin.

Joseph Gettier 9/8/87

Joseph Gettier
Special Projets Officer

PDBB1004

A.I.D. Project Number 693-0228

PROJECT

GRANT AGREEMENT

BETWEEN THE

GOVERNMENT OF THE REPUBLIC OF TOGO

and the

UNITED STATES OF AMERICA

acting through the

AGENCY FOR INTERNATIONAL DEVELOPMENT

for

HEALTH SECTOR SUPPORT FOR CHILD SURVIVAL

Projet USAID No. 693-0228

ACCORD DE SUBVENTION

entre

LE GOUVERNEMENT DE LA REPUBLIQUE TOGOLAISE

et les

ETATS-UNIS D'AMERIQUE

agissant par l'intermédiaire de

L'AGENCE AMERICAINE POUR LE DEVELOPPEMENT INTERNATIONAL

pour

LE SOUTIEN AU SECTEUR DE LA SANTE POUR LA SURVIE DE L'ENFANCE

Date	:	SEP - 7 1987
Appropriation/No. d'Attribution	:	72-1171021
Budget Plan Code/Code Budgétaire	:	GDHA-87-21693-KG13
Reservation Control No./No. du Contrôle	:	F720034
Total Obligation/Montant de la Subvention	:	$911,000
Funds Available/Fonds Disponible	:	ABIDJAN 18930

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USAID
TOGO

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A.I.D. Project No. 693-0228

Project Grant Agreement

SEP - 7 1987 , 1987

Between

The Government of the Republic of Togo ("Grantee")

And

The United States of America, acting through the Agency for International Development ("A.I.D.").

Article 1: The Agreement

The purpose of this Agreement is to set out the understandings of the parties named above ("Parties") with respect to the undertaking by the Grantee of the Project described below, and with respect to the financing of the Project by the Parties.

Article 2: The Project

SECTION 2.1. Definition of Project.

The Project, which is further described in Annex 1, assists the Government of Togo to plan, manage, and coordinate the delivery of Child Survival services in a rational, cost-effective way. Project activities are organized into three components: 1) the Child Survival Planning and Coordination Component focusing on improving the capability of the Ministry of Health, Social Affairs, and Women's Condition (MOH) to plan, budget, manage, and coordinate Child

Projet A.I.D. No. 693-0228

Accord de Subvention

SEP - 7 1987 1987

Entre

Le Gouvernement de la République Togolaise ("Bénéficiaire")

Et

Les Etats-Unis d'Amérique, agissant par l'intermédiaire de l'Agence Américaine pour le Développement International ("USAID").

Article 1: L'Accord

L'objet du présent Accord est de définir les conditions que doivent remplir les parties susmentionnées ("Parties") quant à l'exécution par le Bénéficiaire du Projet décrit ci-dessous, et quant au financement du Projet par les Parties.

Article 2: Le Projet

SECTION 2.1: Définition du Projet.

Le Projet, qui est décrit plus en détail à l'Annexe 1, consistera en une assistance au Governement du Togo afin d'améliorer la capacité du Ministère de la Santé Publique à planifier, à administrer, et à coordonner la prestation de services pour la Survie de l'Enfance de façon rationnelle et peu coûteuse. Les activites de Projet sont organisées en trois composantes: 1) la composante de la planification et de la coordination de la survie de l'enfant

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Survival promotion and service delivery; 2) the Health Centers Support component focusing on using Prefecture Health Education Teams to train Health Center-based Public Health personnel in communications skills, adult health education approaches, and Child Survival techniques; and, 3) the Outreach Network Component focusing on using Community Agents to supplement the second component's activities to extend Child Survival activities to villages in the Plateaux and Savanne regions. Within the limits of the above definition of the Project, elements of the amplified description stated in Annex 1 may be changed by written agreement of the authorized representatives of the Parties named in Section 8.2., without formal amendment of this Agreement.

qui met l'accent sur l'amélioration de la capacite du Ministère de la Santé Publique, des Affaires Sociales et la Condition Feminine (Ministère de la Santé) à planifier, à budgetiser, à gérer et à coordonner la promotion et les prestations de service pour la survie de l'enfance; 2) la composante d'Appui aux centres de Santé met l'accent sur l'utilisation des équipes préfectorales d'éducation sanitaire pour former le personnel sanitaire des centres de Santé en techniques de communication, en approches d'éducation sanitaire pour adulte et en techniques pour la survie de l'enfance; et 3) la composante de réseau de vulgarisation qui met l'accent sur l'utilisation des Agents Communautaires, en complément des activités de la deuxième composante, en vue de la vulgarisation des activités pour la survie de l'enfance au sein des villages des régions des Plateaux et des Savanes. Dans les limites de la définition du Projet susmentionnée, les éléments de la Description Elargie énoncée à l'Annexe 1, peuvent être modifiés par accord écrit des représentants agréés des Parties nommés à la Section 8.2, sans amendement officiel du présent Accord.

SECTION 2.2. <u>Incremental Nature of Project</u>.

(a) A.I.D.'s contribution to the Project will be provided in increments, the initial one being made available in accordance with Section 3.1 of this Agreement. Subsequent increments will be subject to availability of funds to A.I.D. for this purpose, and to the mutual agreement of the Parties, at the time of a subsequent increment, to

SECTION 2.2. <u>Tranches Successives du Projet</u>.

(a) La contribution de l'USAID au Projet se fera par tranches successives, la première sera mise à disposition conformément à la Section 3.1. du présent Accord. Le déblocage de tranches ultérieures sera sujet à la disponibilité de fonds auprès de l'USAID pour cette fin, ainsi qu'à l'accord mutuel des Parties quant au moment du

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proceed. It is anticipated that subject to the above, A.I.D.'s total contribution to the Project will be $4,500,000.

(b) Within the overall Project Assistance Completion Date stated in this Agreement, A.I.D., based upon consultation with the Grantee, may specify in Project Implementation Letters appropriate time periods for the utilization of funds granted by A.I.D. under an individual increment of assistance.

Article 3: Financing

SECTION 3.1. The Grant.

To assist the Grantee to meet the costs of carrying out the Project, A.I.D., pursuant to the Foreign Assistance Act of 1961, as amended, agrees to grant the Grantee under the terms of this Agreement not to exceed nine hundred eleven thousand United States ("U.S.") Dollars ($911,000) ("Grant").

The Grant may be used to finance foreign exchange costs, as defined in Section 6.1., and local currency costs, as defined in Section 6.2, of goods and services required for the Project.

SECTION 3.2. Grantee Resources for the Project.

(a) The Grantee agrees to provide or cause to be provided for the Project all funds, in addition to the Grant, and all other resources required to carry out the Project effectively and in a timely manner.

déblocage de la tranche suivante. Il est prévu que sous respect des dispositions susmentionnées, la contribution totale de l'USAID au Projet sera de 4.500.000 dollars E.U.

(b) Dans le cadre du délai d'Achèvement de l'Assistance à l'ensemble du Projet, tel qu'énoncé dans le présent Accord, l'USAID, après consultation avec le bénéficiaire, peut préciser dans les Lettres d'Exécution du Projet les périodes appropriées pour l'utilisation des fonds accordés par l'USAID au titre d'une tranche individuelle d'assistance.

Article 3: Le Financement

SECTION 3.1. La Subvention.

Afin d'aider le bénéficiaire à financer les coûts de l'exécution du Projet, l'USAID, conformément à la loi sur l'Aide Etrangère de 1961, telle qu'elle a été amendée, accepte d'accorder au Bénéficiaire aux termes du présent Accord un montant ne dépassant pas neuf cent onze mille dollars des Etats-Unis (E.U.) ($911,000) ("La Subvention").

La Subvention peut servir à financer les coûts en devises comme défini à la Section 6.1. et les coûts en monnaie locale comme défini à la Section 6.2. pour des biens et services nécessaires à l'exécution du Projet.

SECTION 3.2. Apport du Bénéficiaire a l'Exécution du Projet.

(a) Le Bénéficiaire accepte de fournir ou de faire fournir pour l'exécution du Projet, tous les fonds, autres que la Subvention, et toutes les autres ressources requises pour exécuter efficacement et en temps opportun le Projet.

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(b) The resources provided by Grantee for the Project will be not less than the equivalent of U.S. $2,200,000, including costs borne on an "in-kind" basis.

SECTION 3.3. Project Assistance Completion Date.

(a) The "Project Assistance Completion Date" (PACD), which is September 30, 1991, or such other date as the Parties may agree to in writing, is the date by which the Parties estimate that all services financed under the Grant will have been performed and all goods financed under the Grant will have been furnished for the Project as contemplated in this Agreement.

(b) Except as A.I.D. may otherwise agree in writing, A.I.D. will not issue or approve documentation which would authorize disbursement of the Grant for services performed subsequent to the PACD or for goods furnished for the project, as contemplated in this Agreement, subsequent to the PACD.

(c) Requests for disbursement, accompanied by necessary supporting documentation prescribed in Project Implementation Letters are to be received by A.I.D. or any bank described in Section 7.1. no later than nine (9) months following the PACD, or such other period as A.I.D. agrees to in writing. After such period, A.I.D., giving notice in writing to the Grantee, may at any time or times reduce the amount of the Grant by all or any part thereof for which requests for disbursement, accompanied by necessary supporting

(b) Les apports fournis par le Bénéficiaire pour le Projet, y compris les apports qu'il pourra faire en "nature", devront représenter un montant qui ne sera pas inférieur à l'équivalent de $2.200.000 dollars E.U..

SECTION 3.3. Date d'Achèvement de l'Assistance au Projet.

(a) "La Date d'Achèvement d'Assistance pour le Projet" (DAAP) qui est le 30 Septembre 1991, ou toute autre date dont les Parties auront convenu par écrit, est la date à laquelle les Parties estiment que tous les biens et services financés au titre de la Subvention auront été fournis conformément au présent Accord pour l'exécution du Projet.

(b) A moins que l'USAID n'en ait convenu par écrit, après la DAAP l'USAID n'emettra, ni n'approuvera des documents autorisant des décaissements sur la Subvention pour des paiements relatifs aux services exécutés ou à des biens fournis au titre du Projet, conformément au présent Accord et à une date postérieure à la DAAP.

(c) Les demandes de paiements, accompagnées des pièces justificatives requises par les Lettres d'Exécution du Projet doivent parvenir à l'USAID ou à la Banque précisée à la Section 7.1. dans un délai de neuf (9) mois à compter de la DAAP ou tout autre délai dont l'USAID aura convenu par écrit. Passé ce délai, l'USAID peut, après en avoir informé par écrit le Bénéficiaire, déduire de la Subvention tout ou partie des montants correspondant aux demandes de règlement, accompagnées des pièces justificatives requises par les Lettres

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documentation prescribed in Project Implementation Letters, were not received before the expiration of said period.

Article 4: Conditions Precedent to Disbursement

SECTION 4.1. First Disbursement.

Prior to the first disbursement under the Grant, or to the issuance by A.I.D. of documentation pursuant to which disbursement will be made, the Grantee will, except as the Parties may otherwise agree in writing, furnish to A.I.D. in form and substance satisfactory to A.I.D.:

(a) A statement setting forth the name and title of person holding or acting in the Office of the Grantee specified in Section 8.2, and of any additional representatives, together with specimen signatures of each such person, certified as to their authority.

(b) Documentary evidence that the Child Survival Planning and Coordination Unit has been established and will exist at least through the life of the Project;

(c) Evidence, through the issuance of appropriate documentation, that the Grantee has assigned for full time, life of project service to the Child Survival Planning and Coordination Unit, a National Child Survival Unit Diector, with extensive training and experience in planning and management, who is acceptable to A.I.D.; and

d'Exécution du Projet, qui ne seront pas parvenues avant l'expiration de ce délai.

Article 4: Condition Préalables aux Décaissements

SECTION 4.1. Premier Décaissement.

Avant d'effectuer le premier décaissement au titre de la Subvention ou avant l'émission par l'USAID des documents sur la base desquels le décaissement sera èffectué, la Bénéficiaire fournira à l'USAID, à moins que les Parties n'en conviennent autrement par écrit, dans la forme et le fond conformes aux normes de l'USAID:

(a) Une déclaration écrite indiquant les nom et titre de la personne qui occupe la fonction ou agit en qualité de représentant du Bénéficiaire telque spécifié à la section 8.2. et de tous autres représentants suppléants, ainsi qu'un spécimen des signatures de chacune des personnes ayant certification quant à leurs pouvoirs en la matière.

(b) La preuve documentaire que l'Unité de Coordination et de Planification des activités pour la Survie de l'Enfance a été créée et qu'elle existera au moins tant au long de la vie du Projet.

(c) La preuve, à l'aide de documents appropriés que la Bénéficiaire a affecté à l'Unité de Planification et de Coordination pour la Survie de l'Enfance, à plein temps et pour la durée du Projet, un directeur national de l'unité pour la survie de l'enfance dont la formation et l'expérience en matière de planification et de gestion sont très étendues et qui agrée à l'USAID; et

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(d) A statement certifying that: (a) the Grantee shall enter into or extend the contracts, as part of the project, of the National Accountant, the Assistant Accountant, and the two Regional Accountants currently working under the Rural Water Supply and Sanitation Project, and assign this staff to the Child Survival Planning and Coordination Unit; and, (b) the Grantee shall utilize, except as agreed in advance in writing by A.I.D., for the Child Survival Planning and Coordination Unit, the accounting system and procedures in place under the Rural Water Supply and Sanitation Project for the management of A.I.D. advances.

SECTION 4.2. Additional Disbursements.

(a) Except as A.I.D. may otherwise agree in writing, prior to any disbursement or the issuance of any commitment documents under this Agreement beyond the twenty-fourth project month, an in-depth evaluation during the twenty-first Project month specifically must have concluded that there had been evidence of sufficient GOT commitment to the project during the first twenty-one months to warrant a recommendation for project continuation. At a minimum this evidence must consist of: satisfactory application of effective procedures developed for implementing the project; satisfactory performance of the Unit Director; satisfactory performance of each senior MOH official seconded to the Unit for service as Unit Coordinator; full operation and satisfactory effectiveness of the Unit and the Advisory Board; satisfactory quality,

(d) Une déclaration écrite qui certifie que: a) dans le cadre du Projet, le Bénéficiaire signera ou prorogera les contrats du Comptable à l'échelon national, de l'aide-comptable et des deux comptables régionaux qui travaillent présentement sur le Projet Socio-Sanitaire, et affectera ce personnel à l'Unité de Planification et de Coordination pour la survie de l'enfance; et b) le Bénéficiaire utilisera, à moins que l'USAID n'en ait convenu à l'avance par écrit, pour l'Unité de Planification et de coordination pour la survie de l'enfance, les procédures et système comptables qui sont suivis dans la gestion des avances de l'USAID au titre du Projet Socio-Sanitaire.

SECTION 4.2. Décaissements Additionnels.

(a) A moins que l'USAID ne convienne autrement par écrit, avant tout décaissement ou l'emission de tout document d'engagement au delà du vingt-quatrième mois d'activité du Projet, il est nécessaire que l'évaluation approfondie de la gestion, menée au cours des vingt et un mois d'activités du Projet ait conclu, en particulier, à l'existence de preuves quant à un engagement suffisant du Gouvernement Togolais en faveur du Projet au cours des vingt et un premiers mois pour justifier la recommandation en faveur de la continuation du Projet. Ces éléments de preuve doivent comporter au minimum: l'application, de manière satisfaisante, des procédures effectives mises au point en vue de l'exécution du Projet; une performance satisfaisante du directeur de l'unité; une performance satisfaisante de chaque haut cadre du Ministère de la Santé affecté à l'Unité

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quantity, and promptness of cooperation forthcoming from MOH entities (including, but not limited to, the National Health Education Service, the Division of Epidemiology, the Division of Maternal and Child Health, and participating agencies of the Directorate of Social Affairs), which have expertise and resources needed for project implementation; satisfactory, appropriate facilities having been obtained by the Grantee for the Child Survival Planning and Coordination Unit; and, a detailed Grantee Plan, in which A.I.D. has concurred, for the Grantee's assuming the costs of petrol, oil, lubricants, and repairs for the motorcycles used by Teams and Community Agents so that these groups retain their full mobility after the project ends.

pour agir en tant que Coordonnateur de l'Unité; le fonctionnement à pleine capacité et avec une efficacité satisfaisante de l'Unité et du Conseil Consultatif; une coopération prompte et satisfaisante tant en qualité qu'en quantité, de la part des entités du Ministère de la Santé (y compris sans exclusive, Le Service National de l'Education pour la Santé, La Division de L'Epidémiologie, La Division de la Santé Maternelle et Infantile et les agences participantes de la Direction des Affaires Sociales) qui ont l'expertise et les ressources nécessaires pour l'exécution d'un projet; que des installations satisfaisantes et appropriées ont été fournies par le Bénéficiaire pour l'Unité de Planification et de Coordination pour la Survie de l'Enfance; et un plan détaillé du Bénéficiaire auquel a contribué l'USAID pour que le Bénéficiaire assume les coûts de carburant, d'huile à moteur, de lubrifiants et de réparation pour les motocyclettes utilisées par les équipes et les agents communautaires de sorte que ces groupes puissent conserver leur entière mobilité à la fin du Projet.

(b) Prior to any disbursement under the Grant, or to issuance by A.I.D. of documentation pursuant to which any disbursement will be made for construction, the Grantee shall, except as the Parties may otherwise agree in writing, furnish to A.I.D., in form and substance satisfactory to A.I.D., completed building plans, material and cost estimates, and any other related documents necessary to determine the cost and specifications of construction to be financed under the Grant.

(b) Avant tout décaissement au titre de la Subvention ou avant l'émission par l'USAID de documents sur la base desquels se fera la décaissement pour les constructions, le Bénéficiaire fournira à l'USAID, dans la forme et le fonds conformes aux normes de l'USAID, les plans définitifs de construction, les devis estimatifs de coûts et de matériaux et tous les autres documents afférents qui sont nécessaires pour déterminer le coût et les spécifications de la construction à financer dans le cadre de cette subvention.

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SECTION 4.3. Notification.

When A.I.D. has determined that the conditions precedent specified in Section 4.1 and 4.2 have been met, it will promptly notify the Grantee.

SECTION 4.4. Terminal Dates for Conditions Precedent.

(a) If all of the conditions specified in Section 4.1 have not been made within 90 days from the date of this Agreement, or such later date as A.I.D. may agree to in writing, A.I.D., at its option, may terminate this Agreement by written notice to Grantee.

(b) If all of the conditions specified in Section 4.2 (a) have not been met by the end of the twenty-fourth project month, as specified, or such later date as A.I.D. may agree to in writing, A.I.D., at its option, may cancel the then undisbursed balance of the Grant, to the extent not irrevocably committed to third parties, and may terminate this Agreement by written notice to the Grantee.

Article 5: Special Covenants

SECTION 5.1. Project Evaluation.

The parties agree to establish an evaluation program as part of the Project. Except as the Parties otherwise agree in writing, the program shall include, during the implementation of the Project, and at one or more points thereafter;

SECTION 4.3. Notification.

Lorsque l'USAID aura constaté que les Conditions Préalables stipulées dans les Sections 4.1. et 4.2. ont été remplies, elle en informera par écrit, sans délai, le Bénéficiaire.

SECTION 4.4. Délais pour les Conditions Préalables.

(a) Si toutes les conditions précisées à la Section 4.1. n'ont pas été remplies dans un délai de 90 jours à compter de la date du signature du présent Accord, ou à une date ultérieure dont l'USAID peut convenir par écrit, l'USAID à l'option de mettre fin au présent Accord par avis écrit au Bénéficiaire.

(b) Si toutes les conditions stipulées à la Section 4.2.(a) n'ont pas été remplies avant la fin du vingt-quatrième mois d'activité du Projet comme précisé, ou à une date ultérieure que l'USAID aurait accepté par écrit, l'USAID a l'option d'annuler le solde non-décaissé de la Subvention, jusqu'à concurrence des montants non engagés de façon irrévocables au bénéfice des tierces-parties, et elle peut mettre fin au présent Accord en informant le Bénéficiaire par écrit.

Article 5. Conventions Spéciales

SECTION 5.1. Evaluation du Projet.

Les Parties conviennent d'instituer un programme d'évaluation comme élément du Projet. A moins qu'elles n'en conviennent autrement par écrit, le programme comportera, pendant l'exécution du Projet l'un ou davantage des points ci aprés;

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- evaluation of progress toward attainment of the objectives of the Project;

- identification and evaluation of problem areas or constraints which may inhibit such attainment;

- assessment of how to overcome problems and constraints; and,

- evaluation, to the degree feasible, of the overall development impact of the Project and progress toward achievement of the Project Goal.

SECTION 5.2. Project Personnel.

The Grantee agrees that one Senior Public Health Officer and one Senior Social Affairs Officer shall be assigned full-time to the Child Survival Planning and Coordination Unit as Unit Coordinators for the life of the project.

SECTION 5.3. Transfer of Assets.

The Grantee agrees that capital assets specified by A.I.D. as being needed for the implementation of this Project that were acquired under the Togo Rural Water Supply and Sanitation Project, including but not limited to office furnishings and equipment, motorcycles and other vehicles, and equipment and tools for the repair of motorcycles, shall be transferred to the Project at a time and in a manner satisfactory to the Ministry of Health and to A.I.D.

- l'évaluation du progrès accompli en vue de la réalisation des objectifs du Projet;

- l'identification et l'évaluation des problèmes ou des contraintes qui s'opposent à une telle réalisation;

- la détermination de la manière de surmonter les problèmes et les contraintes; et,

- l'évaluation, dans la mèsure du possible, de l'impact global du Projet sur le développement et du progrès accompli dans la réalisation de l'objectif du Projet.

SECTION 5.2. Le Personnel du Projet.

Le Bénéficiaire accepte qu'un haut responsable de la Direction de la Santé Publique et un haut responsable de la Direction des Affaires Sociales soient affectés à plein temps pour la durée du Projet, à l'Unité de Planification et Coordination des activités pour la Survie de l'enfance.

SECTION 5.3. Transfert des Biens.

Le Bénéficiaire accepte que les biens spécifiés par l'USAID comme étant nécessaires pour l'exécution de ce Projet, et qui ont été acquis dans le cadre du Projet Socio-Sanitaire (y compris, sans exclusive le matériel et le mobilier de bureau, les motocyclettes et autres véhicules, le matériel et les outils de réparation des motocyclettes) seront transférés au Projet au moment et de la manière satisfaisants pour le Ministère de la Santé Publique et l'USAID.

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SECTION 5.4. Availability of Health Delivery System.

The Grantee agrees that the community-based health delivery system of the Rural Water Supply and Sanitation Project, including but not limited to its Agents and their motorcycles, shall be available to support the Project, and that the Grantee shall pay the overhead and personnel costs associated with motorcycle repair facilities located in the Plateaux and Savannes Regions.

Article 6: Procurement Source

SECTION 6.1. Foreign Exchange Costs.

Disbursements pursuant to Section 7.1 will be used exclusively to finance the costs of goods and services required for the Project having, with respect to goods, their source and origin, and with respect to services their nationality in countries in A.I.D. Geographic Code 941 of the AID Geographic Code Book as in effect at the time orders are placed or contracts entered into for such goods or services ("Foreign Exchange Costs"), except as AID may otherwise agree in writing, and except as provided in the Project Grant Standard Provisions Annex, Section C.1(b) with respect to marine insurance. Ocean transportation costs will be financed under the grant only on vessels under flag registry of the United States, the Grantee and other countries included in A.I.D. Geographic Code 941, except as A.I.D. may otherwise agree in writing.

SECTION 5.4. Mise en Place d'un Système de Prestations de Service de Santé.

Le Bénéficiaire accepte que le système communautaire de prestation de services de santé, établi par le Project Socio-Sanitaire, y compris, mais sans être limité aux agents et leurs motocyclettes et d'autres véhicules, sera disponible pour appuyer le Projet, et que le Bénéficiaire payera les frais généraux et de personnel liés aux installations de réparation des motocyclettes qui se touvent dans les régions des Plateaux et des Savanes.

Article 6: Source d'Approvissionnement

SECTION 6.1. Coûts en Devises.

Conformément à la section 7.1., les décaissements seront exclusivement utilisés pour financer les coûts des biens et services nécessaires à l'exécution du Projet avec la condition que la source et l'origine des biens, et la nationalité des services relèvent des pays du Code Geographique 941 du repertoire du Code Géographique de l'USAID en vigueur au moment où les commandes ont été placées ou les contrats ont été conclus pour de tels biens et services (Coûts en devises), à moins que l'USAID n'en convienne autrement par écrit, et à moins que la section C.1(b) de l'Annexe 2, Dispositions Standard, régissant les Subventions de Projet, ne stipule autrement quant à l'assurance maritime. Les coûts de transport maritime ne seront financés par la Subvention que sur des vaisseux battant pavillon des Etats-Unis, du Bénéficiaire et de tous autres pays indiqués dans le Code Géographique 941 de l'USAID, à moins que l'USAID n'en convienne autrement par écrit.

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SECTION 6.2. Local Currency Costs.

Disbursements pursuant to Section 7.2 will be used exclusively to finance the costs of goods and services required for the Project having their source and, except as AID may otherwise agree in writing, their origin in Togo. To the extent provided for under this Agreement, "Local Currency Costs" may also include the provision of local currency resources required for the Project.

Article 7: Disbursements

SECTION 7.1. Disbursement for Foreign Exchange Costs.

(a) After satisfaction of conditions precedent, the Grantee may obtain disbursements of funds under the Grant for the Foreign Exchange Costs of goods or services required for the Project in accordance with the terms of this Agreement, by such of the following methods as may be mutually agreed upon:

(1) by submitting to A.I.D., with necessary supporting documentation as prescribed in Project Implementation Letters, (a) requests for reimbursement for such goods or services, or, (b) requests for A.I.D. to procure commodities or services in Grantee's behalf for the Project; or,

(2) by requesting A.I.D. to issue Letters of Commitment for specified amounts (A) to one or more U.S. banks, satisfactory to A.I.D., to reimburse such bank or banks for payments made by

SECTION 6.2. Coûts en Monnaie Locale.

Les décaissements selon la Section 7.2. seront utilisés exclusivement pour financer les frais des biens et services nécessaires à l'exécution du Projet et ayant leur source et origin au Togo, à moins que l'USAID n'en convienne autrement par écrit. Dans le présent Accord, le terme "Coûts en Monnaie Locale" peut également comprendre la fourniture de ressources en monnaie locale pour les besoins du Projet.

Article 7. Décaissements

SECTION 7.1. Décaissements des Coûts en Dévises.

(a) Après avoir rempli avec satisfaction les conditions préalables, le Bénéficiaire pourra obtenir le décaissement de fonds en dévises au titre de la Subvention pour le financement des biens et services nécessaires à l'exécution du Projet, conformément aux termes du présent Accord, selon l'une des procédures suivantes dont il sera convenu d'un commun accord:

(1) En soumettant à l'USAID, muni des pièces justificatives requises par les Lettres d'Exécution du Projet, (a) des demandes de remboursement pour les fournitures ou prestations de service; (b) des demandes à l'USAID de fournir, ai nom du Bénéficiaire, les biens ou les services nécessaires au Projet; ou

(2) En demandant à l'USAID d'émettre une lettre d'engagement pour un montant précis (a) auprès d'une ou plusieurs banques des Etats-Unis approuvées par l'USAID qui s'engage

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them to contractors or suppliers, under Letters of Credit or otherwise, for such goods or services, or (B) directly to one or more contractors or suppliers, committing A.I.D. to pay such contractors or suppliers for such goods or services.

ainsi à rembourser à cette ou ces banque(s) les sommes qu'elle(s) aura (ont) versé aux entre preneurs ou fournisseurs par lettre de crédit ou autre document pour de tels biens ou services, ou, (b) directement auprès d'un ou plusieurs entrepreneurs ou fournisseurs envers lesquels l'USAID s'engage ainsi à payer pour de tels biens et services.

(b) Banking charges incurred by Grantee in connection with Letters of Commitment and Letters of Credit will be financed under the Grant unless Grantee instructs A.I.D. to the contrary. Such other charges as the Parties may agree to may also be financed under the Grant.

(b) Les frais bancaires encourus par le Bénéficiaire suite à des Lettres d'Engagement et Lettres de Crédit, seront financés sur la Subvention, à moins que la Bénéficiaire ne donne à l'USAID des instructions contraires. D'autres frais peuvent également, à la convenance des Parties, être pris en charge par la Subvention.

SECTION 7.2. Disbursement for Local Currency Costs.

(a) After satisfaction of conditions precedent, the Grantee may obtain disbursements of funds under the Grant for Local Currency Costs required for the Project in accordance with the terms of this Agreement, by submitting to A.I.D., with necessary supporting documentation as prescribed in Project Implementation Letters, requests to finance such costs.

SECTION 7.2. Décaissements pour des Coûts en Monnaie Locale.

(a) Après avoir rempli les conditions préalables, le Bénéficiaire pourra obtenir le décaissement de fonds en monnaie locale au titre de la Subvention pour des coûts en monnaie locale nécessaires à l'exécution du Projet, conformément aux termes du présent Accord, en soumettant à l'USAID les demandes pour le financement de ces coûts, avec les pièces justificatives requises par les Lettres d'Execution du Projet.

(b) The local currency needed for such disbursements may be obtained:

(1) by acquisition by A.I.D. with U.S. Dollars by purchase; or

(2) by A.I.D. (a) requesting the Grantee to make available the local currency for such costs, and (b)

(b) La monnaie locale requise pour ces décaissements pourra être obtenue:

(1) par l'USAID au moyen d'achat contre des dollars E.U.; ou

(2) par l'USAID (a) en demandant au Bénéficiaire de mettre à sa disponisition la somme requise en

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thereafter making available to the Grantee, through the opening or amendment by A.I.D. of Special Letters of Credit in favor of the Grantee or its designee, an amount of U.S. Dollars equivalent to the amount of local currency made available by the Grantee, which dollars will be utilized for procurement from the United States under appropriate procedures described in Project Implementation Letters.

monnaie locale pour financer ces coûts, et (b) ensuite en mettant à la disposition du Bénéficiaire, par l'ouverture ou l'amendement des lettres de Crédit spéciales en faveur du Bénéficiaire ou de son mandataire, un montant en dollars E.U. équivalent au montant en monnaie locale rendu disponible par le Bénéficiaire. Ces dollars seront utilisés pour l'approvisionnement aux Etats-Unis selon les procédures appropriées décrites dans les Lettres d'Exécution du Projet.

The U.S. dollar equivalent of the local currency made available hereunder will be, in the case of subsection (b)(1) above, the amount of U.S. dollars required by A.I.D. to obtain the local currency, and in the case of subsection (b)(2) above, an amount calculated at the rate of exchange specified in the applicable Special Letter of Credit Implementation Memorandum hereunder as of the date of the opening or amendment of the applicable Special Letter of Credit.

L'équivalent en dollars E.U. de la monnaie locale rendue disponible au titre de la Subvention sera, dans le cas de l'alinéa (b)(2) ci-dessus, un montant calculé au taux de change indiqué dans un Mémorandum d'Exécution de la Lettre de Crédit Spéciale, applicable à compter de la date d'ouverture ou d'amendement de la Lettre de Credit Spéciale.

SECTION 7.3. Other Forms of Disbursement.

Disbursements of the Grant may also be made through such other means as the Parties may agree to in writing.

SECTION 7.3. Autres Formes de Décaissement.

Les décaissements de la Subvention peuvent également s'effectuer par d'autres moyens dont les Parties peuvent convenir par écrit.

SECTION 7.4. Rate of Exchange.

Except as may be more specifically provided under Section 7.2, if funds provided under the Grant are introduced into Togo by A.I.D. or any public or private agency for purposes of carrying out obligations of A.I.D. hereunder, the Grantee will make such arrangements as

SECTION 7.4. Taux de Change.

En dehors des cas spécifiques prévus à la Section 7.2., lorsque des fonds sont introduits en République Togolaise par l'USAID au titre de la Subvention, ou par une agence publique ou privée dans le cadre de la réalisation du Projet, le Bénéficiaire prendra toutes les

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may be necessary so that such funds may be converted into currency of Togo at the highest rate of exchange which, at the time the conversion is made, is not unlawful in Togo.

Article 8: Miscellaneous

SECTION 8.1. Communications.

Any notice, request, document, or other communication submitted by either Party to the other under this Agreement will be in writing or by telegram or cable, and will be deemed duly given or sent when delivered to such party at the following addresses:

To the Grantee:

Ministry of Public Health, Social Affairs and Women's Condition, Lomé, Togo.

To A.I.D. :

Office of the A.I.D. Representative, B.P. 852, Lomé, Togo.

All such communications will be in English, unless the Parties otherwise agree in writing. Other addresses may be substituted for the above upon the giving of notice.

SECTION 8.2. Representatives.

For all purposes relevant to this Agreement, the Grantee will be represented by the individual holding or acting in the office of Minister of

dispositions nécessaires pour que ces fonds soient convertis en monnaie de la République Togolaise au taux le plus élevé autorisé au moment de la conversion en République Togolaise.

Article 8. Divers

SECTION 8.1. Communications.

Tout avis, demande, document ou autre communication adressé par l'une des Parties à l'autre dans le cadre du présent Accord, sera transmis par écrit, par télégramme ou par téléx et sera considéré comme dûment remis ou envoyé lorsqu'il parviendra à la Partie intéressée à l'adresse ci-après:

Pour le Bénéficiaire:

Ministère de la Santé Publique, des Affaires Sociales et de la Condition Féminine, Lomé, Togo.

Pour l'USAID:

Bureau du Représentant de l'USAID B.P. 852, Lomé, Togo.

A moins que les Parties n'en conviennent autrement par écrit, toutes les communications seront rédigées en langues anglaise et française. D'autres adresses peuvent se substituer aux présentes susmentionnées par notification.

SECTION 8.2. Représentants.

Pour tout ce qui relève de cet Accord, le Bénéficiaire sera représenté par la personne qui occupe la fonction ou agit en qualité de Ministre de la Santé

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Public Health, Social Affairs and Women's Condition and A.I.D. will be represented by the individual holding or acting in the Office of the A.I.D. Representative/Lomé, each of whom, by written notice, may designate additional representatives for all purposes other than exercising the power under Section 2.1 to revise elements of the amplified description in Annex 1.

Publique, des Affaires Sociales, et de la Condition Féminine, et l'USAID sera représentée par la personne qui occupe la fonction ou agit en qualité de Représentant de l'USAID au Togo. Chacun de ces représentants pourra désigner par écrit d'autres représentants qui pourront exercer à leur place tous les pouvoirs autres que ceux prévus à la Section 2.1. permettant de reviser les éléments de la Description Elargie du Projet a l'Annexe 1.

The names of the representatives of the Grantee, with specimen signature, will be provided to A.I.D., which may accept as duly authorized any instrument signed by such representatives in implementation of this Agreement, until receipt of written notice or revocation of their authority.

Les noms des représentants du Bénéficiaire ainsi que les spécimens de leur signature seront transmis à l'USAID qui pourra accepter comme dûment valable tout document signé par ces représentants dans le cadre de la réalisation du présent Accord, jusqu'à réception d'un avis écrit de révocation de leur compétence.

SECION 8.3. Standard Provisions Annex.

A "Project Grant Standard Provisions Annex" (Annex 2) is attached to and forms part of this Agreement.

SECTION 8.3. Annexe des Dispositions Standards.

Une "Annexe relative aux Dispositions Standards régissant les Subventions des Projet" (Annexe 2) figure ci-jointe au présent Accord et en fait partie intégrante.

SECTION 8.4. Language of Agreement.

This Agreement is prepared in both English and French. In the event of ambiguity or conflict between the two versions, the English Language version will control.

SECTION 8.4. Langue de l'Accord.

Cet Accord est rédigé en français et anglais. En cas d'ambiguité ou de conflit entre les deux versions, la version anglaise fera foi.

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IN WITNESS WHEREOF, the Grantee and the United States of America, each acting through its duly authorized representative, have caused this Agreement to be signed in their names and delivered as of the day and year first above written.

UNITED STATES OF AMERICA

By : David A. Korn

David A. Korn

Title: Ambassador of the United States of America

Date : SEP - 7 1987

By

Mark G. Wentling

Title: A.I.D. Representative/Togo-Benin

Date : SEP - 7 1987

EN FOI DE QUOI, le Bénéficiaire et les Etats-Unis d'Amérique, chacun agissant par l'intermédiaire de son représentant dûment agréé, ont fait signer le présent Accord en leur nom et l'ont fait remettre à la date et l'année susmentionnées.

REPUBLIQUE TOGOLAISE

Par :

Aissah Agbetra

Titre: Ministre de la Santé Publique, des Affaires Sociales et de la Condition Féminine.

Date : 7 SEP 1987

ANNEX 1

AMPLIFIED PROJECT DESCRIPTION

Except as specifically provided herein, and within the limits of the definition of the Project set forth in Section 2.1, elements of this Amplified Project Description may be changed by written agreement of the authorized representatives of the Parties named in Section 8.2 without formal amendment of this Agreement.

Article I. General Project Description

The overall goal to which this project contributes is an improvement of the health status of the rural Togolese population.

After four years, project activities will achieve the project purpose, i.e., to assist the Grantee to plan, manage, and coordinate the delivery of Child Survival services in a rational, cost-effective way.

Project interventions are organized into three components. The activities, inputs, and anticipated outputs of each are described below.

A. Planning and Coordination Component

A Child Survival Planning and Coordination Unit (the Unit) will be formed in order to provide the planning, budgeting and coordinating capacity within the Ministry of Health (MOH) with respect to Child Survival. The Unit will report directly to the Minister. It will be headed by a Togolese Director seconded from the Grantee with training and extensive experience in planning, budgeting, and public administration. It is foreseeable that the Director will be seconded from the Ministry of Plan for the project's duration. The Unit also will be staffed by two MOH officials (Unit Coordinators), ideally one from the Directorate of Public Health and one from the Directorate of Social Affairs. These MOH Coordinators will acquire planning, budgeting, and public administration skills during the project and will succeed to the Unit's chief managerial positions upon the project's termination.

The Unit will be guided by a Child Survival Advisory Board (the Board), which will meet at least twice a quarter, composed of the three MOH Directors General. The Minister will appoint the Board's Chairman. The Unit also will be assisted by a National Child Survival Commission (the Commission), a working group composed of operational-level representatives from all entities and organizations interested in and participating in Child Survival efforts, e.g., the MOH, GOT Ministries such as Plan, Rural Development, Hydraulics, and Finance, donors, PVOs, and religious organizations. The Commission also will meet at least twice a quarter to orchestrate effective collaboration among participants, facilitate exchange of information and experiences, prevent duplication of effort, encourage accord on priorities, solicit new funds for Child Survival, and assure resource allocation for priority uses. The Minister will designate the Commission's President.

The Unit's major initial effort will be the conceptualization and drafting of a ten year National Child Survival Policy and Strategy Paper to identify priorities and chart action. Simultaneously it will embark on its most demanding sustained task, the establishment and institutionalization of a planning and budgeting exercise which will involve a wide spectrum of MOH personnel, from the Minister and other key officials at the central level to chief doctors and other staff at the prefecture level. This exercise, to be performed annually, will produce five year plans and budgets which cover the first three years in operational detail and discuss the following two years in terms of programmatic emphases and budgetary order-of-magnitude estimates. Early in the project, long-term technical assistance personnel assigned to the Unit will prepare training materials, reference manuals, procedural instructions, standardized forms, and cost indices. These personnel and the Unit Director will conduct a series of training sessions in the principles and execution of planning and budgeting for all MOH personnel who will participate in the annual preparation of the plan and budget.

As the entity charged with coordination of Child Survival efforts, the Unit will assume primary day-to-day responsibility for enlisting collaboration and constant interchange among agencies active in supporting Child Survival. This responsibility will be demanding because it entails continual monitoring to assure that the various agencies' interventions are productively integrated for optimal impact. The responsibility also includes undertaking the preliminary arrangements for and execution of numerous Collaborative Protocols pursuant to which MOH entities and other organizations will contribute their expertise and coordinate their respective Child Survival efforts with this project's implementation. These Protocols will be critical for enlisting qualified assistance to conduct the pedagogical and technical instruction envisioned under the other two components.

By the end of the Project this component will have accomplished the following:

-- a ten year National Child Survival Policy and Strategy Paper prepared under Unit auspices;

-- an implemented model for the MOH annual planning and budgeting exercise for at least Child Survival activities;

-- an Inventory of ongoing and proposed Child Survival activities in Togo prepared by the Unit, with substantial effort and information contributed by the Commission -- the purpose of the Inventory being to facilitate a "mapping" of Child Survival efforts and an informed determination of greatest need for subsequent interventions;

-- an eight year Child Survival Training Plan and Budget prepared under the Unit's direction with the help of short-term technical assistance;

-- up to two U.S. Masters degrees in public health planning and administration;

-- up to two in-country management seminars for up to fifty people each by or similar to those conducted by the University of Pittsburg;

-- a study of recurrent costs and sustainability of Child Survival activities prepared under the Unit's direction;

-- myriad training and reference materials on planning and budgeting which, once mastered in the Child Survival context, can be applied to any MOH enterprise to improve management and maximize resource use;

-- inclusion of Child Survival subjects in curricula of institutes training medical personnel as a result of Unit and Commission collaboration with the institutes; and,

-- Project Collaborative Protocols between the Unit and GOT entities and/or other organizations whose pedagogical and/or technical services will be contributed to and deliberately coordinated with this project's implementation.

B. Health Centers Support Component

For project-sponsored Child Survival planning and budgeting activities to be more than an empty and expensive exercise, there must be systematized liaisons between those supplying Child Survival services and those in need of -- and, ideally, demanding -- those services. The primary health service providers in rural Togo are Public Health staff stationed at Health Centers. These personnel must create an inviting, comfortable ambiance which will make villagers within their purview want to visit the Centers and avail themselves of health education and other services. They must be familiar with the constituent parts of the Child Survival program and their interrelationships, and skilled in communicating this information to often illiterate audiences. They also must be qualified in and equipped for Child Survival service delivery, and be acquainted with central, regional, and prefecture level MOH entities and other organizations with which they can coordinate to supplement their own resources and expertise.

Because this project cannot itself attempt to reach all the rural-based Public Health personnel in Togo, it adopts a "training-of-trainers" approach, relying heavily for trainers on the Prefecture Health Education Teams which are part of the National Health Education Service's (SNES's) decentralization program.

Component activities and operation

This component trains Team members to be trainers of Health Center-based Public Health personnel, who in turn will instruct village clients. The IEC Specialist will be the lead instructor for Teams' training in interpersonal and community relations skills and in basic adult health education and promotional techniques. The Health Planner will be the lead trainer in how to plan and implement local health activities in a coordinated way so as to maximize the beneficial impact of each participant's endeavor, and so as to synergize the benefits of their combined efforts. This component's training will focus on these two areas. However, supplementary and complementary training will be

provided through Collaborative Protocols with MOH entities and other organizations in the rudiments, rationale, and efficacy of Child Survival practices, and in the technical fundamentals of vaccination, ORT, presumptive malaria treatment, nutritional surveillance/growth monitoring, and voluntary family planning -- with hands-on, demonstration-cum-practice sessions for those measures which can be administered in the home. The above-described training with refresher sessions will be an on-going effort given at least six times a year throughout the project, rather than provided in a concentrated period early on.

Team members, using project-financed motorcycles, will visit the Health Centers in their prefectures at least once a month and instruct the Public Health personnel in the communications techniques and Child Survival measures in which they have been taught. Team members will monitor the progress of their assigned Centers, and will assist Center personnel in following through on their client villagers. In this way the correctness of villager understanding and use of Child Survival techniques can be determined, and remedial measures taken when necessary.

A Togolese Teams' Assistant will coordinate the administrative operations of this component. He or she will aid Team members in obtaining the resources they need to execute their project-related responsibilities, make the administrative arrangements for Teams' training, and serve as project liaison among Teams, the A.I.D. Mission, the Unit, SNES headquarters, MOH entities, and other participating organizations.

C. Outreach Network Component

Project-financed activities under this component will supplement and complement those under the Health Centers Support Component by reaching beyond Public Health personnel to work with villagers, and, with the help of various field workers, forge a network which integrates villagers with Health Centers. These activities will be undertaken only in Plateaux and Savanne regions, where prior interventions of the Rural Water Supply and Sanitation (RWSS) Project already have established fully operational village development committees (VDCs), a trained cadre of village level workers or Community Agents, and the rudimentary outlines upon which to build an outreach network.

Component activities and operations

The means of reaching villagers with community mobilization strengthening and Child Survival health education will be Community Agents -- Social Affairs and Sanitation field workers with at least five years' community organization and education experience under the RWSS Project. These Agents will continue working with the about 800 VDCs representing approximatly 650,000 people that comprised the target beneficiaries of that project. Their project-financed activities will be organized, monitored, coordinated, and otherwise facilitated by an expatriate Agents' Assistant. The Agents will receive refresher training in community mobilization and health education techniques from the Agents' Assistant and the IEC Specialist. They also will be trained in Child Survival theoretical principles and practical precautions,

techniques, and self-help measures suited to rural home implementation pursuant to Collaborative Protocols between the Unit and MOH entities and other organizations. Through the efforts of the Agents' Assistant and selected Team members, the Agents will be introduced to other local personnel active in Child Survival who will participate in the outreach network and serve as resources for Agents' village-based activities. Such personnel include chief prefecture doctors, prefecture Health Education Teams, Public Helth staff based at Health Centers in the Agents' vicinity, and representatives from donor, PVO, and religious organizations active in the area.

Agents will visit their assigned villages at regular intervals to motivate VDCs, instruct in Child Survival principals, assist in identifying and prioritizing Child Survival problems, transmit appropriate Child Survival techniques, monitor progress, and uncover constraints. Agents will promote village self-help measures, such as collection of money to finance maintenance of a kerosene refrigerator and transport of Public Health workers to the village to give vaccinations -- or, in the alternative -- public or local taxi transport of villagers to health facilities for vaccination and other Child Survival services. Agents also will organize Child Survival Field Days for groups of villages at a convenient central location. In all their Child Survival health education endeavors, the Agents will employ instructional aids and distribute take-home materials prepared under the auspices of the IEC Specialist coordinating with SNES, or produced by other organizations and contributed pursuant to Collaborative Protocols.

In addition to the facilitating oversight provided by the Agents' Assistant, this component's activities will be supervised by the Unit Coordinator from Social Affairs who will have a direct chain of command through the chief regional Social Affairs officer to the chief prefecture Social Affairs officer. Implementation responsibility will be divided between the Coordinator and the Assistant along the lines of the Coordinator ultimately authorizing a proposed activity or expenditure, or approving a voucher, and the Assistant orchestrating implementation of the activity and monitoring voucher preparation. Two Togolese accountants, one for each region, will attend to record keeping and executing financial procedures in accordance with A.I.D. requirements.

Article II. Contribution of the parties

In order to achieve the purpose and objectives of the project, the Parties will make inputs to the Project as described below.

A. A.I.D. $4,500,000

This section describes A.I.D.'s anticipated inputs to the Project. Funding levels indicated are the anticipated life of project funding. Funding indicated in excess of that actually obligated under this Agreement will be provided under future increments, subject to the conditions set forth in Section 2.2 of this Agreement.

1. Technical Assistance — Approximately ($2,150,000)

Approximately One hundred forty-four person months of technical assistance have been scheduled, thirty-six each from a Health Planner, an Information-Education-Communications Specialist, an expatriate field coordinator (Agents' Assistant) to facilitate Community Agents' activities, and a Togolese field coordinator (Teams' Assistant) to facilitate Prefecture Health Teams' activities. All of these personnel will be headquartered at the Unit. In addition, funds for approximately 16 person-months of short-term technical assistance have been budgeted.

2. Training — Approximately ($495,000)

The preponderance of training under this project is continuous, in-service training of MOH personnel in planning and budgeting, and of Prefecture Health Education Teams and Community Agents in accordance with a "Training-of-Trainers" approach discussed in Article I of this Amplified Project Description. There also will be about 45 Child Survival Field Days for groups of villagers from adjacent communities. In addition, up to two U.S. Masters degrees in health planning or administration, and up to two in-country seminars in management by personnel from a U.S. university specializing in such training have been budgeted.

3. Commodities — Approximately ($475,000)

Significant commodities to be procured under the project include vehicles, motorcycles, computers, information-education-communications materials, and expendable and non-expendable office supplies.

4. Construction — Approximately ($100,000)

Construction of up to two very modest Child Survival Demonstration Centers has been budgeted.

5. Local Operating Expenses and Project Personnel — Approximately ($1,040,000)

A.I.D. funding is being provided to finance rent, utilities, phone, and other operating expenses of the Child Survival Unit headquarters, petrol, oil, lubricants, and repairs for vehicles and motorcycles, and the salaries of accounting and administrative Unit Personnel (including, but not limited to a National Accountant, an assistant accountant, two regional accountants, a bilingual secretary, a receptionist/secretary, and a Financial/Administrative Assistant for contractor personnel) and the Unit Director.

6. Evaluation and Audit — Approximately ($175,000)

Two external evaluations have been scheduled, one during the 21st project month and one during the 38th project month.

7. Contingency — ($30,000)

One audit in project month 25 has been scheduled.

8. Contingency ($35,000)

A modest contingency fund has been provided.

B. GRANTEE

In addition to its general obligation under Section 3.2 of this Agreement to provide funds and resources needed for the Project, the Grantee will make the following inputs to the Project:

1. Unit Director (Salary project-financed)

The GOT shall assign a senior official trained and experienced in planning and management to the project full-time for its duration as Child Survival Planning and Coordination Unit Director.

2. MOH Personnel ($2,000,000)

Services and expertise of a broad spectrum of MOH personnel will be made available to the project. Among the most significant are those of the two senior MOH officials assigned to the project full time as Unit Coordinators, the staff of the National Health Education Service, the Division of Epidemiology, the Division of Maternal and Child Health, the members of Prefecture Health Education Teams, other participating Public Health Directorate personnel, participating Social Affairs personnel, Community Agents based in Plateaux and Savanne, and participating Ministry of Plan personnel.

3. MOH Facilities ($150,000)

Appropriate MOH facilities will be made available to the project as needed. Especially important in this regard are the Public Health rural Health Centers.

4. Local Operating Expenses ($50,000)

The GOT will provide limited operating expense support on an "in-kind" basis.

Article III. Implementation

A. Administration

1. Grantee Responsibilities

a. Grantee Implementing Agency and Implementing Unit

The Grantee Implementing Agency is the MOH, and the project-sponsored Child Survival Planning and Coordination Unit (the Unit) is the operational implementing entity. Key supervisory Grantee personnel are the Minister of Health and the Directors General of Public Health, Social Affairs, and Women's Condition.

b. Advisory Board Responsibilities

An Advisory Board to the Unit composed of the three MOH Directors General, will guide definition of and approve the content of the Policy and Strategy Paper and of the Plan and Budget Recommendations accruing from the annual planning and budgeting exercise. Its members will use their good offices at high levels of the Grantee to promote resource allocations to Child Survival. The Board will meet at least twice a quarter.

c. National Child Survival Commission Responsibilities

The Commission will meet at least twice a quarter and function at the operational level to assure that all agencies interested and active in Child Survival are informed of each other's efforts, to facilitate coordination, and to avoid duplication and fragmentation of effort. Its members will use their international contacts to solicit funds for Child Survival activities in Togo. The Unit will work through the Commission to arrange for technical and pedagogical training under Collaborative Protocols for Teams and Agents.

d. National Health Education Service (SNES) Responsibilities

The GOT National Health Education Service located within the Public Health Division of Public Hygiene and Health Promotion is the mobilizer, organizer, and chief training entity for the Prefecture Health Education Teams. At the central level it will coordinate closely with the Teams' Assistant in arranging project-sponsored and -facilitated training and other project-sponsored activities for these Teams. Its regional offices will facilitate and monitor the Teams' instruction of Public Health personnel envisioned by this project. With project financing and technical assistance, SNES will undertrake project-related IEC activities, including mass media publicity, preparation of promotional materials, and design and drafting of reference materials for MOH field workers and their clients.

2. A.I.D. Responsibilities

a. USAID/Togo

The General Development Officer (GDO) in the Office of the A.I.D. Representative in Togo will be the USAID officer responsible for implementation of this Project.

b. Regional Economic Development Services Office/West and Central Africa (REDSO/WCA), Abidjan

Other assistance in the implementation of this Project will come from this office, including that of the West Africa Accounting Center (WAAC).

3. Technical Assistance Contractor Responsibilities

The Senior Advisor/Health Planner and IEC Specialist will be stationed at the Unit. The Advisor/Planner will be the counterpart to the Unit Director and serve as head consultant for the planning and budgeting exercise, and for drafting of the Policy and Strategy Paper, Training Plan, Child Survival Inventory, and Recurrent Costs study. The IEC Specialist will work closely with SNES, the Teams' and Agents' Assistants, and with the Unit Coordinator from Social Affairs, and will give or supervise a significant amount of the Teams' and Agents' training. The contractor will be responsible for its personnel's housing, commodity procurement (except vehicles) and, after its long-term personnel's arrival in-country, for management of and accounting for local currency advances. The contractor will engage a local-hire administrative/financial assistant to facilitate its execution of these duties.

4. Teams' Assistant and Agents' Assistant Responsibilities

The Teams' Assistant will organize, monitor, coordinate and otherwise facilitate project-financed and -facilitated activities related to the Teams' mobility and training, and Teams' instruction of Public Health personnel. The Agents' Assistant will organize, monitor and otherwise facilitate project-financed and -facilitated activities related to the Agents' mobility and training, and to Agents' Child Survival village outreach activities and conduct of Child Survival Field Days. Both Assistants will facilitate conduct of project KAP surveys. Although both will be stationed at the Unit, they will spend over 50 percent of their time in the field, and their combined presence will be the major continuing project field representation.

5. Collaborating Agency Responsibilities

The most significant organizations with which Collaborative Protocols are envisioned are: CCCD, for IEC and technical training; UNICEF, for health education and technical training; Cathwell for training in nutrition; ATBEF for training in voluntary birth spacing; and PVOs and religious organizations (such as World Neighbors and the Baptist Mission) for community outreach.

B. PROCUREMENT

1. Technical Assistance

All technical assistance will be procured by A.I.D.

2. Construction Services

The MOH has requested construction of up to two very modest Child Survival Demonstration Centers under the project. Development of the request to A.I.D. will be the responsibility of the Unit. Contracting for construction will be the subject of a Project Implementation Letter.

3. Commodities

Before the contractor-fielded techical assistance team arrives in country, USAID/Togo will be responsible for commodity procurement. Thereafter the contractor will be responsible for commodity procurement in accordance with A.I.D. regulations.

The Grantee is responsible for proper receipt and clearance of incoming project commodities. Inspections of incoming shipments must be made, and receiving documents must be annotated with comments on evident damages and/or losses. The GOT will file claims when necessary.

Project goods will be transported immediately to the site of their intended use upon customs clearance and put to project use as soon as possible thereafter. The Grantee and the contractor must comply with A.I.D. marking requirements and the Mission will regularly inspect use of project commodities, and the Grantee's and technical assistance personnel's compliance with A.I.D. marking requirements for all project-financed commodities.

4. Training

The preponderance of training under this project is in-country, in-service training undertaken by long- and short-term technical assistance personnel. The contractor is responsible for this training. Complementary training will be provided by personnel in the service of GOT entities and of other organizations pursuant to Collaborative Protocols. The Unit is responsible for arranging and executing these Protocols.

Up to two U.S. Masters degrees related to health planning and administration and up to two in-country management seminars given by personnel from a U.S. university which is experienced in presenting such seminars in Francophone Africa will be financed by the project. USAID/Togo is administratively responsible for arranging the U.S. masters training and the management seminars, and the GOT, with USAID/Togo concurrence, is responsible for identifying the participants.

C. IMPLEMENTATION SCHEDULE

The following illustrative scenario sets preliminary targets and assigns responsibility for completion of implementation actions which will have to be met to achieve the project purpose within the envisioned life of project. Numbers in parentheses specify project months within a quarter when estimates of this level of detail might be helpful.

PERIOD	ACTION	RESPONSIBILITY
PRE-IMPLEMENTATION:		
	PIO/T for US-procured Technical Assis.	Mission
	PIO/T for US PSC for Agents' Assistant.	Mission
	PIO/T for Togolese Teams' Assistant.	Mission
	Nomination of Unit Director and of 2 MOH Unit Coordinators.	GOT
FIRST QUARTER, MONTHS 1-3:		
	Project Agreement Signed (1).	GOT & Mission
	Unit Organized--Unit Director & 2 MOH Unit Coordinators seconded (1).	GOT
	Unit premises procured/equipped (1).	GOT & Mission
	Advisory Board organized, Chairman designated (1).	GOT (MOH)
	RWSSP Accountants & Support Staff engaged for Health Sector Child Survival Project (1).	GOT Contract
	Procurement process of long-term tech.asst. services from an 8A firm initiated.	AID/W
	Agents' Assistant PSC signed (2).	Mission-REDSO/WCA
	Teams' Assistant PSC signed (2).	Mission-REDSO/WCA
	Child Survival Commission organized, & President designated (3). Assistants	Unit/Board/Mission/both
SECOND QUARTER, MONTHS 4-6:		
	RWSSP capital assets transferred (4).	GOT
	Teams' and Agents' Assistants begin services (4-39).	Both Assistants

Attachment
to Annex I, Amplified Project Description

Illustrative Budget of Project Financing
($000)

Expense Category	Amount Obligated	Amount to be Oblig.	Total Amt. to be Oblig.	GOT	LOP
Technical Assistance	621	3,005	3,626	-	3,626
Commodities	15	-	15		15
Vehicles	50	34	84	-	84
Training	70	210	280	-	280
Construction	-	100	100	-	100
Local Op. Exp./ Local Project Personnel	155	-	155	50	205
Evaluation	-	175	175	-	175
Audit	-	30	30	-	30
MOH Personnel	-	-	-	2,000	2,000
MOH Facilities	-	-	-	150	150
Contingency	-	35	35	-	35
Total	911	3,589	4,500	2,200	6,700

Advisory Board meets twice, to continue meeting at least twice a quarter throughout this project.	Board
Commission meets twice to continue meeting at least twice a quarter throughout the project.	Commission
Agents' first refresher courses in community mobilization, to total about 15 during the project.	Agents' Assistant
Four Child Survival Field Days held to total about 45 during the project.	Agents' Assistant
THIRD QUARTER, MONTHS 7-9:	
Long-term tech. assist. contract signed (about 7).	AID/W
ETA Health Planner (9--to stay thru 44).	TA Contractor
ETA IEC Specialist (9--to stay thru 44).	TA Contractor
Teams' training in communications skills for enhanced interpersonal & community relations beings, to total about 15 1-day sessions per Team during the project.	Teams' Assis. & IEC Specialist
Teams' training in coordinated planning & implementation of health activities begins, to total about 15 1-day sessions per Team during the project.	Teams' Assis. & Health Planner
FOURTH QUARTER, MONTHS 10-12:	
Ten Year Policy&Strategy Paper drafting begins.	Unit,Senior/Advisor/Planner
Planning/Budget materials & standardized forms preparation.	Unit,Senior Advisor/Planner
Planning/Budget materials & standardized forms field testing begins.	Unit,Senior Advisor/Planner
Format for Collaborative Protocols drafted.	Unit,Senior Advisor/Planner
FIFTH QUARTER, MONTHS 13-15:	
Ten Year Child Survival Policy & Strategy Paper promulgated.	MOH/MOP/President

Planning/Budget Training begins with the following Indicative Scenario & suggested locations: Nat'l.-Level Directorate & Division Chiefs, 3 days (early 13): Lome. Nat'l.-level Operational Staff 3 above days plus 2 more days (early 13): Lome. Regional officials, 2 days (mid 13): Lome. Prefect-level personnel, 1st region, 4 days (late 13): regional capital. Prefect-level personnel, 2nd region, 4 days (week 1, 14): regional capital. Prefect-level personnel, 3rd region, 4 days (week 2, 14): regional capital. Prefect-level personel, 4th region, 4 days (week 3, 14): regional capital. Prefect-level personnel, 5th region, 4 days (week 4, 14): regional capital.	Unit,Senior Advisor/Planner IEC Specialist, Collaborative Agencies, Short-term Tech. Asst.
Child Survival Inventory finished.	Unit, PSC, Commission Collaborating Agencies/Short-term Technical Assistance
Participants leave for US Masters trng.	Mission, Unit, MOH
Teams' and Agents' Child Survival trng. pursuant to Collaborative Protocols begins, to continue throughtout the project on an "as available basis".	Unit, MOH entities, other organs. such as CCCD, UNICEF, Donors, PVOs, religious organizations.
SIXTH QUARTER, MONTHS 16-18:	
Directive to initiate Planning/Budget GOT exercise (early 16).	GOT
Reinforcement Assistance to preparers: Up to 2, 5-day trips to each region if needed.	Unit, Long-term tech. asst.
Plan/Budget materials submitted to Unit (end 18).	Nat'l., Reg'l., & Prefecture MOH Personnel
Child Survival 8 Year Trng. Plan finished.	Unit, PSC, Collaborating Agencies, Short-term tech. asst.
SEVENTH QUARTER, MONTHS 19-21:	
Analysis of planning/budget materials, forms submitted.	Unit,Senior Advisor/Planner

GOT negotiations for funds allotment to MOH.	MOH, assisted by Unit Director and Senior Advisor/Planner
Recurrent cost/sustainability study.	Unit,Senior Advisor/Planner Short-term tech. asst.
Mid-term evaluation (27, i.e., after completion of first planning & budgeting exercise & related recapitulation sessions).	Short-term Tech. Asst., REDSO/WCA, Unit, Mission, Long-term tech. asst.,PSCs, Collaborating Agencies

EIGHTH QUARTER, MONTHS 22-24:

Announcement of funds allotment--to MOH inter-alia.	GOT
Follow-up planning & budgeting recapitulation sessions--1-day ea. nat'l. reg'l. (both in Lome), & 5 Prefectures (in respective reg'l. capitals.	Unit, Long-term tech. asst.

NINTH QUARTER, MONTHS 25-27:

Solicitation of A&E Services for construction of 2 Child Survival Demo. Centers.	Mission
Mid-term audit (25).	Financial Management IQC

TENTH QUARTER, MONTHS 28-30:

Construction completed of 2 Child Survival Demonstration Centers.	Construction firm, A&E firm

PROJECTIONS OF SUBSEQUENT ACTIONS UNDER PLANNING AND COORDINATION COMPONENT

ACTION	ESTIMATED TIME	RESPONSIBILITY
2nd Directive to initiate Plan/ Budget exercise.	month 28, 10th Q	GOT
Plan/Budget materials/forms submitted to Unit.	month 30, 10th Q MOH personnel	Nat'l, Reg'l, Prefecture
Unit analysis, recommendation drafting.	month 31, 11th Q	Unit, Senior Advisor/Planner
GOT funds allocation announcement.	month 33, 11th Q	GOT

Recapitulation session (1 day each Nat'l, Reg'l, 5 for prefectures).	12th Q	Unit, Senior Advisor/Planner
3rd Directive to initiate Plan/ Budget exercise.	month 40, 14th Q	GOT
Plan/Budget materials/forms submitted to Unit.	month 42, 14th Q month 43, 15th Q. personnel	Nat'l, Reg'l, Prefecture MOH
Unit analysis/recommendations drafting.	month 43, 15th Q.	Unit, Senior Advisor/Planner
GOT funds allocation announcement.	month 45, 15th Q.	GOT
Recapitulation session (1 day each Nat'l, Reg'l, 5 for Prefectures).	16th Q	Unit
ETD Senior Advisor/Planner.	end month 44 asst. contractor	Long-term tech.
ETD IEC Specialist.	end month 44 asst. contractor	Long-term tech.

FINAL EVALUATION AND AUDIT SCHEDULE

Final evaluation. i.e., preceding end of service of both Assistants	month 38, 13th Q REDSO/WCA, Unit, Mission, Long-term tech. asst., Collaborating agencies.	Short-term tech.asst.,

Article IV. Monitoring and Evaluation

A. Monitoring

The Monitoring Program for this Project will consist of the following surveys, reviews, and reports:

-- Monthly surveys by the Unit Director, Planner/Advisor, and the GDO in order to identify impediments early and thereby minimize their impact;

-- Quarterly reports by all key project personnel using a brief format developed for each personnel category to assure that all essential matters are reported on, that reported information by each personnel category meshes with and is meaningful to that reported by other categories, and that unsolicited information, suggestions, and problem anticipation and identification are invited.

--Quarterly Project Reviews held shortly after submission of the above-described Quarterly Reports and based on them. Minutes will be kept of these Reviews, which will be conducted by a group composed of the Unit Director, the GDO, the Advisor/Planner, and Teams' and Agents' Assistants;

-- Establishment of a Project Task Force consisting of the Unit Director, the two MOH Unit Coordinators, the A.I.D. Representative, the GDO, the Advisor/Planner, the IEC Specialist, the Teams' and Agents' Assistants, the Chairman of the Board, and the President of the Commission;

-- Project Task Force meetings at least one every six months immediately before preparation of the Six-Month Project Report discussed below to address matters covered in the report;

-- Project Task Force meetings on an ad hoc basis to identify and analyze serious implementation problems, and to draw high level attention of the donor community and of the Grantee to their resolution; and

-- Six-Month Project Reports to the A.I.D. Representative prepared by the Unit Director with the assistance of the Advisor/Planner on the basis of the preceding Task Force Meeting, with contributions from all Unit members and long-term technical assistance personnel. These reports, at a minimum, will describe implementation progress under each component, problems and delays encountered, and responsive corrective actions taken and/or requested, and address certain key concerns outlined below. The reporting format for this document will be developed by the Unit Director, the Advisor/Health Planner, and the GDO, and refined thereafter to meet A.I.D. reporting and Mission Monitoring needs.

B. Evaluation

Evaluation is a built-in and crucial component of this project. It is designed to insure that project purposes and assumptions are being attained. It also attempts to measure what changes have taken place and the impact of the project over its life. There are evaluations planned during the life of this project, as shown in the table below.

Schedule of Project Evaluation

Type of Evaluation	Estimated Duration	Scheduled Period (Project Month)
Mid-term external evaluation	4 weeks	21
Final external evaluation	3 weeks	38

The mid-term evaluation will assess:

-- Grantee commitment with respect to satisfaction of conditions precedent to further disbursement;

-- the degree to which outputs have been provided efficiently;

-- the degree to which outputs have been and are likely to be realized on schedule;

-- the degree to which sufficient quality and quantity of information is being collected, managed, and analyzed to enable assessment of project progress;

-- overall Project management by the Grantee, A.I.D. and the Contractors;

-- A.I.D. strategy in supporting the Planning and Coordination Unit, especially in relation to other donors' activities;

-- the need for making mid-course corrections in Grantee and technical assistance staffing and management arrangements;

-- the advisability of increasing the life-of-project funding from the authorized level to the planned level, and detailed justification for the recommendations made;

-- the continuing validity of the project purpose and related objectives in terms of realism, appropriateness, feasibility, and likelihood of sustained beneficial impact;

-- the degree to which women are able to avail themselves of project benefits and participate in project activities;

-- the degree to which information and ideas are being communicated as a result of the project, and to what extent formal and informal linkages among involved entities and individuals have been developed; and

-- the degree to which recurrent costs are being and can be further minimized.

The final evaluation will focus on the realization of end-of-project status indicators. It will analyze the sustainability and value of the annual planning and budgeting exercise. It will report on the benefits and cost effectiveness of the Teams' and Agents' activities. It will assess the impact of community outreach operations on the quality of health service delivery and on the rural population's ease of access to Child Survival Services. It will attempt to project the extent to which improvements in infant and child mortality and morbidity statistics can be expected -- by when -- or, alternatively, specify the process by which the extent of improvement will be projected, and, ultimately, measured, and indicate when this process can be initiated. It will analyze the effectiveness and replicability of this project's Outreach Network activities with special scrutiny and ascertain donor interest in sponsoring dissemination of such activities. The final evaluation will

analyze the need, if any, for continuing A.I.D. or other donor support to Child Survival in Togo, and the form such support should take. Finally, it will assess the advisability of any continued A.I.D. role in Togo's health Sector, taking into consideration other donors' ongoing and planned interventions and any seminal changes wrought by the significant World Bank-sponsored health sector reform and support program, from which returns should be coming in by the time of this evaluation.

Article V. Illustrative Financial Plan

The Illustrative Financial Plan, Attachment 1 to this Annex, sets forth the planned contributions of the Parties. Changes may be made to the Plan by written agreement of the representatives of the Parties identified in Section 8.2 without formal amendment of the Agreement, provided such changes do not cause (1) A.I.D.'s Grant contribution to exceed the amount set forth under Section 3.1 or (2) the Government's contribution to be less than the amount set forth under Section 3.2.