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FEB 23 1978

AMOUNT: \$158,984 (\$140,000)
PROJECT: Program in Population Dynamics
PROJECT NO: 641-0087
APPROPRIATION NO: 72-11X1024
ALLOTMENT NO: 424-50-641-00-44-83
GRANT AGREEMENT NO: G-641-77-8

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MEMORANDUM OF AGREEMENT

BETWEEN

THE GOVERNMENT OF GHANA AND THE UNITED STATES OF AMERICA

This Memorandum of Agreement is made and entered into on the 10th day of February, 1978 between the Government of the United States of America, acting through the Agency for International Development (hereinafter known as USAID) and the Government of Ghana, acting through the Population Dynamics Program (hereinafter known as PDP) and will remain in effect for twelve (12) months from the date signed by both parties. Reference is made to the Population Dynamics Project Agreement GC37-77-9 dated September 30, 1977.

ARTICLE I

The purpose of this Memorandum of Agreement is to provide funds to the PDP to cover costs of local and regional expenses related to the program. Specifically, the funds will be used to cover up to thirty (30) percent of the PDP local expenses to include salaries, transportation, maintenance, office space, publications, research grants, fellowships, local seminars and workshops and overhead; and to meet 100% of the cost up to the herein designated maximum for regional activities directly related to the PDP program including salaries, transportation (travel and per diem), fellowships, research grants, monograph publications, and regional seminars and workshops. A one time grant of US \$8,100.00 is included herein for the purpose of purchasing three year subscriptions to publications related to the program. See Article III for procedures to be followed for obtaining the funds.

ARTICLE II

There is granted at this time an amount not to exceed \$158,984 (\$140,000) for the purposes described in Article I.

ARTICLE III

The funds granted under this Agreement shall be made available by USAID in accordance with the following procedure:

1. An initial advance of up to \$40,000 will be made at the written request of the PDP to the USAID Mission to Ghana. Thereafter, the PDP will be reimbursed following the procedures outlined in Article III, paragraph 2, below.
2. To obtain reimbursement, the IDP shall submit to the Controller of the USAID Mission to Ghana a quarterly fiscal report (in four copies) properly executed referencing this Agreement and including the following:
 - (a) A certified statement specifying the amount (including the advanced amount) expended for the herein described purpose. The fiscal report, shall be substantially as follows:

<u>Category</u>	<u>Budget Amount</u>	<u>Expenditures</u>
<u>Local Expenses</u>		
Salaries	XXXX	XXXX
Transportation	XXXX	XXXX
Maintenance	XXXX	XXXX
Office Space	XXXX	XXXX
Publications	XXXX	XXXX
Research Grants	XXXX	XXXX
Fellowships	XXXX	XXXX
Small Seminars/Workshops	XXXX	XXXX
Overhead	XXXX	XXXX
Other (Specify)	XXXX	XXXX
	-----	-----
	TOTAL	
Less 70% not payable by USAID	-----	-----
Amount payable by USAID	-----	-----

<u>Category</u>	<u>Budget Amount</u>	<u>Expenditures</u>
<u>Regional Expenses</u>		
Salaries	XXXX	XXXX
Transportation	XXXX	XXXX
Fellowships	XXXX	XXXX
Research Grants	XXXX	XXXX
Publications	XXXX	XXXX
Regional Seminars/Workshops	XXXX	XXXX
Other (Specify)	XXXX	XXXX

Total payable by USAID

- (b) Receipts in support of reported expenditures will be retained by the FDP and will be made available to USAID upon request.
- (c) The following statement by an authorized representative of FDP:

"The undersigned hereby certifies that (1) payment of the sum claimed on the fiscal report is proper and due under the terms of the Agreement; (2) the information on the fiscal report is correct and such additional detailed supporting information as AID may require will be furnished promptly on request".

By _____
 Title _____

- 3. After review and acceptance of the fiscal report, the USAID Controller will reimburse to the FDP the amount claimed.
- 4. At such a time as the amount of the original advance plus reimbursements to FDP equal the total amount of the grant, the USAID will process additional reimbursement requests as "NO PAY" vouchers to liquidate the advance account.
- 5. FDP shall submit a final voucher marked "FINAL VOUCHER" upon the conclusion of the program but no later than 60 days after termination of this agreement. If, at that time, reported expenditures are not sufficient to liquidate the original advance, FDP will remit a check to USAID to cover the amount of the advance not used.

6. It is agreed, that USAID's thirty percent contribution for local expenses will amount to ₵79,492 (\$70,000) and for regional expenses will amount to ₵79,492 (\$70,000).

7. To obtain the funds for three year subscriptions to publications for the program, PDP shall submit a list to the USAID of the needed publications for review and approval. An invoice from the supplier for the subscription will accompany the list, and after approval by the USAID, shall be paid in dollars by the USAID directly to the agent designated on the invoice.

8. To obtain dollar per diem advances for regional, out-of-country travel, PDP shall submit a written request to the USAID at least 30 days before the proposed trip is to begin. Information to be furnished at that time shall include name of traveller, dates of travel, itinerary and purpose of the trip. Within 30 days of return to Ghana, the traveller shall account for the funds by filing a travel voucher or other acceptable form with USAID for review and approval.

9. PDP agrees to maintain acceptable accounting records related to the Agreement and will insure that all records and receipts are maintained for a period of up to three years after termination of the Agreement for audit and other purposes as may be requested by USAID.

ARTICLE IV

1. If use of the Grant funds results in accrual of interest to PDP or to any other person to whom PDP made such funds available in carrying out the purposes of this Grant, PDP shall refund to USAID an amount equivalent to the amount of interest accrued.
2. Funds obligated hereunder but not disbursed to PDP at the time the Grant expires or is terminated shall revert to USAID, except for funds encumbered by PDP by a legally binding transaction applicable to the Grant. Any funds disbursed to but not expended by PDP at the time of expiration or termination of the Grant shall be refunded to USAID.

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3. With respect to USAID controlled funding made available to PDP, under the methods of financing herein described, PDP agrees to refund promptly to USAID, upon demand by USAID and pursuant to USAID instructions, the entire amount of such funds provided (or lesser amount as USAID may demand) whenever USAID determines that such expenditure was improper and is in violation of the terms and conditions of this agreement and/or any applicable agreement or arrangement between USAID and PDP.

ARTICLE V

The Grant Agreement may be amended by formal modification to the basic grant document or by means of an exchange of letters between the USAID Grant Officer and appropriate official of the Grantee.

[Signature]
Executive Director
National Family Planning Program

Date: 10 February 1978

[Signature]
Director
U.S. Agency for International
Development

Date: 19 February '78

USAID Clearances:
HPN [Signature]
A/DEO [Signature]
CON [Signature]
ERO [Signature]
AD/P [Signature]