

AGENCY FOR INTERNATIONAL DEVELOPMENT  
Washington 25, D. C.

AID General Notice  
November 30, 1962

SUBJECT: Office of Public Safety - Amendment to AID General Notice dated November 1, 1962

Police assistance programs directly serve the high priority objective of internal security, and in addition thus serve to permit sustained economic development. It is established policy that AID accord increased emphasis and vigorous leadership to police assistance programs in appropriate less developed countries.

To discharge this responsibility of the Administrator with maximum speed, flexibility and effectiveness, and to give proper consideration to the key aspects of public safety programming and administration, it is necessary to strengthen the centralized Office of Public Safety (O/PS), to vest it with primary responsibility and authority for police assistance programs, and to give it line as well as staff responsibilities. That office must receive the full cooperation of other AID offices and bureaus.

The following amends pro tanto the functions of the Office of Public Safety:

A. Program Formulation

1. The Office of Public Safety is responsible for initiating the development of professionally and technically sound and adequate Public Safety programs. O/PS, through normal Regional channels, issues yearly program guidelines, conducts the AID/W technical review of Public Safety programs, and is represented at Regional and Agency-wide reviews of country programs.

2. The Regional Bureaus are responsible for advising the Administrator and the Office of Public Safety on the consistency of Public Safety programs with the total AID program in individual countries, for incorporating adequate Public Safety programs in their annual program budget presentations, and for funding approved programs.

B. Implementation

1. Contracts and Service Agreements

a. The Office of Public Safety is responsible for providing AID/W technical services incident to executing and administering contracts and service agreements, including review and approval of PIO/T's, participation in contractor selection and negotiation; processing of contractor personnel, etc.

b. The Contract Service Division, A/PS, is responsible for providing contractual services to O/PS. The Office of Public Safety is responsible for effecting necessary country coordination and clearance through the Regional Bureaus.

2. Personnel. All AID/W Public Safety personnel, including those concerned with participant training as well as secretarial staff and files, are assigned to the Office of Public Safety. At least one officer shall be assigned to each Regional Bureau by the Office of Public Safety to serve as the action officer and also as staff advisor on Public Safety matters.

The Office of Public Safety is responsible for recruiting and maintaining a pool and ready reserve of professionally competent Public Safety personnel. It is responsible for initiating actions of assignment and re-assignment of Public Safety personnel. The Office of Personnel Administration (A/PA) is responsible for providing personnel services to the Office of Public Safety.

The Office of Public Safety is responsible for assuring that U. S. Public Safety personnel, whether in Washington or abroad, are technically and professionally competent and are adequately trained. That office in addition to present practice, is to review the efficiency reports of Public Safety officers in the field.

3. Equipment. The Office of Public Safety is responsible, in coordination with the AID Regional Bureau concerned, for the specifics of the equipment content of programs. The Office of Public Safety is responsible for the initiation and review of procurement of equipment in implementation of approved programs. That office shall also develop procedures for expediting the furnishing of equipment. The Office of Material Resources will support these actions on a priority basis.

4. Training. The Office of Public Safety is responsible for the selection and training of foreign participants in the U. S. or elsewhere, in coordination with the Regional Bureaus and other elements of AID concerned.

5. Evaluation. The Office of Public Safety is responsible for continuous evaluation of the Public Safety aspects of country programs and their implementation, operating in close collaboration with the Regional Bureaus concerned.

C. General. When issues arise which cannot be resolved through consultation between the Director of the Office of Public Safety and the appropriate Assistant Administrator, they are to be promptly submitted to the Administrator.

DISTRIBUTION: AID List H, Position 8  
AID List B-1, Position 8