

**Administration of Justice Support II Project
Year 4 Annual Progress Report**

October 1, 2007 – September 30, 2008

November 2, 2008

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DISCLAIMER

The author's views expressed in this publication do not necessarily reflect the views of the United States Agency for International Development or the United States Government.

I. EXECUTIVE SUMMARY

The Administration of Justice Support Project (AOJS II) worked through its fourth year of a five-year contract to improve the administration of justice in Egypt through a combination of automation, training, and business process reengineering. This year the Project completed implementation of all project activities—including phase II of the Enhanced Case Management Application (ECMA II) in the Alexandria and Mansoura Courts of First Instance. The Project also continued activities in two Courts—Qena and Tanta -- as well as in satellite locations in Luxor, Hurghada, and Mahallah. All of these are supported by a data management and IT and network support hub at the Judicial Information Center (JIC) and a dedicated training institution at the National Center for Judicial Studies (NCJS). With the vocal support of the Ministry of Justice (MOJ), both of these institutions form a solid foundation for sustainability and improvement.

Following the Nationwide Plan for Replication, developed by AOJS in collaboration with the MOJ, progress in the eight Courts of First Instance that AOJS is scheduled to complete over the life of the project is reflected in the table below:

Court Implementation Plan

Task	Alexandria	Mansoura	Qena	Luxor	Hurghada	Tanta	Mahallah	Marsa Matrouh
Wiring & Electricity								
Network Connections								
Procurement								
Training Room								
Judges Research Room								
Basic Computer Training								
Server Setup								
Typing Pool								
Deploy ECMA								
Train Staff								
Go Live								

Completed = 

* Equipment deployed in Tanta and Mahallah taken from existing inventory. Full procurement scheduled to arrive November 2008.

** Staff training in Qena and Luxor begun; scheduled for completion in November 2008.

To foster an infrastructure for support and sustainability, AOJS worked collaboratively with the Ministry of Justice, particularly with its Judicial Information Center and National Center for Judicial Studies in the areas of, respectively, technology and training.

In addition to facilitating the development and launch of websites for all three institutions, AOJS collaborated with the MOJ on the formal adoption of Court Performance Standards, as well as on all high-level policy and management issues related to project governance and management.

At the JIC, AOJS managed upgrades and improvements to equipment, software and infrastructure, including the installation of judiciary-wide E-mail capability and the implementation of technology and policies to support Courts nationwide and to provide key information to MOJ decision makers.

At NCJS, AOJS managed a major renovation and reorganization of its Research Library, the installation of videoconferencing and distance-learning capabilities and the deployment of a training management system for courses, students, and faculty.

Adding to work done last year in Port Said, the Project completed the setup and deployment of IT equipment and custom software to manage cases in three Family Court Mediation offices in the Giza governorate. At the request of the MOJ, 3 Giza locations were substituted with the Headquarters for this work at the Ministry. AOJS substantially completed the one additional Giza location, and the Project also initiated efforts in nine locations in Minya. These are all scheduled for completion in Year 5, Quarter 1.

**AOJS II organized
92 Training Programs
 for
900 Judges and Staff
 in FY 2008.**

To complement these activities, AOJS managed a comprehensive training program that included 6 overseas study tours and 12 local events, many consisting of multiple programs in assorted locations. Overall, the project trained 324 Judges and 576 staff in FY 2008, well in excess of annual target numbers.

These activities are summarized in the following table:

AOJS II Training Events FY 2008	
Overseas Study Tours	
Court Management Certificate Program – Phase 2 (2 U.S)	33 Judges
International Association of Women Judges’ Conference (Panama)	2 Judges
International Conference of Court Administrators (Ireland)	2 Judges
Women Judges Study Tour (U.S.)	11 Judges
Global Legal Information Network Staff Training (U.S.)	3 Judges, 2 Staff
In-Country Training	
Court Management Certificate Program – Phase 1	53 Judges
Commercial Law	154 Judges
Curriculum Development	8 Judges
Cyber Crime	159 Judges
Basic Computer Skills	19 Judges, 491 Staff
ECMA training	44 Staff

AOJS II Training Events FY 2008	
Network Security (3 courses)	7 Staff
Management Skills	122 Judges, 14 Staff
Training of Trainers	14 Judges
EJETS Training	12 Staff
Translation	9 Staff
Web Design (6 courses)	8 Staff

In recognition of these achievements, and of the MOJ’s support and collaboration, Mary McQueen, the Executive Director of the National Center for State Courts—Amideast’s main technical subcontractor—traveled to Cairo in May 2008 to present Counselor Osama Attaweya, Assistant to the Minister for Follow-Up and Achievements, with the Center’s Distinguished Service Award for the International Judiciary. This award is given annually to the one person who has championed judicial reform, and who has made significant contributions to the administration of justice in his or her country.



USAID Mission Director Hilda Arellano; His Excellency Mamdouh Marei, Minister of Justice; NCSC President Mary McQueen; Counselor Osama Attaweya, Assistant to the Minister for Follow Up and Achievements.

Following last year’s historic appointment of 30 women to the Courts of First Instance, AOJS continued to support the Ministry’s gender integration efforts. This work included advanced management training, basic computer skills, as well as collaborative workshops in topics such as *The Role of Judges in Case Delay Reduction*. The success of these efforts contributed to this year’s appointment of an additional 12 women Judges to the Courts.

Finally, two independently conducted evaluations of the Project by USAID validated the success of the efforts reported herein and previously, from both the perspective of IT design and overall impact on democracy and governance. As AOJS moves from implementation to Monitoring and Evaluation (M&E) and transition in Year 5, these studies bolster the case that the Project has developed and implemented a workable and sustainable solution for Court Reform in Egypt.

II. STATUS REPORT ON PROJECT TASKS

Task 1: Replication of AOJS I Court Reforms in Selected Courts

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

AOJS continued work on this task, which involves the implementation of software and IT equipment into an environment re-engineered around a central “front counter” to increase efficiency. The project completed work in Alexandria and Mansoura, and also made substantial progress in Qena and Tanta, which, along with satellite locations in Luxor, Hurghada, and Mahallah, were added to the Project in August 2006. This work included a field-ready version of the custom-built case management software—ECMA Phase II—which, apart from minor modifications going forward, marks the end of the software development phase of this project.

Following the replication plan developed under Task 2, and validated by work in Alexandria and Mansoura, the MOJ completed construction work in Qena and Luxor, and AOJS implemented the Typing Pool and finished all wiring, infrastructure, and procurement. The Project has also completed basic computer skills training in these locations, as well as in Hurghada, Tanta, and Mahalla, which are next on the implementation schedule. The MOJ has begun construction work in these three sites, with completion expected in early Year 5. Although this does impact the schedule somewhat, AOJS anticipates that it will not prevent the timely completion of all project deliverables, as a workaround involving a phased implementation of discrete departments can be employed. This workaround was used to address similar circumstances in Alexandria, Mansoura, Qena, Luxor, and Hurghada with minimal impact on the schedule. The only uncertainty at this time involves the Alexandria Satellite Court in Marsa Matrouh, where the MOJ has not yet begun any construction work.

The following table reflects the activities and achievements for this task in Year 4:

Planned Activities	Achievements
ECMA II and IT Infrastructure	
Connect Mansoura and Alexandria Courts to the JIC’s Wide Area Network (WAN) (See Task 4).	Completed.
Test and certify ECMA II at JIC.	Completed.
Configure servers and install ECMA II in Mansoura and Alexandria.	Completed.
Coordinate ECMA II software changes to enhance future operations.	Implemented over 90 changes to stabilize software for production environment.

Alexandria - Equipment, Infrastructure and EMCA II Implementation	
Implement ECMA II in Alexandria and Marsa Matrouh.	Completed ECMA II implementation in Alexandria. Completed server room civil works in Marsa Matrouh but it was deferred to the end of the implementation schedule at the request of the MOJ.
Install <i>Legal Database of Egyptian Legislation and Jurisprudence</i> and links to internet research materials in the Judges Research Room.	Completed.
Alexandria Training	
Conduct ECMA II training for Court Staff.	Completed.
Conduct M&E Training for Judges and Court Staff.	Re-scheduled to Year 5 Quarter 2. (See Theme 2)
Mansoura - Equipment, Infrastructure and EMCA II Implementation	
Deploy ECMA II in Mansoura.	Completed.
Install <i>Legal Database of Egyptian Legislation and Jurisprudence</i> and links to internet materials in the Judges Research Room.	Completed.
Mansoura Training	
Conduct M&E Training for Judges and Court Staff.	Re-scheduled to Year 5 Quarter 2. (See Theme 2)
Conduct Public Administration and MS Project Management Training for Judges and staff.	Cancelled.
Qena - Equipment, Infrastructure and EMCA II Implementation	
Coordinate the RAMP and Strategic Implementation Plan for ECMA II.	Completed.
Install horizontal and vertical wiring and electrical and data networks.	Completed.
Establish the server environment and connect the Court to the JIC Wide Area Network (WAN).	Completed.
Establish the Typing Pool.	Completed.

Establish the Judges Research Room.	Completed.
Establish the Training Room.	Completed.
Establish the Front Counter and implement ECMA II.	MOJ completed front counter civil works. Scheduled implementation for October 2008.
Procure and deliver IT equipment.	Completed.
Qena - Training	
Conduct Basic Computer Skills Training for staff.	Completed.
Conduct ECMA II training for staff.	Completed initial training for Typing Pool staff. Re-scheduled remaining training to coincide with ECMA II implementation.
Conduct Public Administration and MS Project Management Training.	Cancelled.
Luxor - Equipment, Infrastructure and EMCA II Implementation	
Coordinate the RAMP and Strategic Implementation Plan for ECMA II.	Completed.
Install horizontal and vertical wiring and electrical and data networks.	Completed.
Establish the server environment and connect the Court to the JIC Wide Area Network (WAN).	Completed.
Establish the Training Room.	Completed.
Establish the Typing Pool.	Completed.
Establish the Judges Research Room.	Completed.
Procure and deliver IT equipment.	Completed.
Establish the Front Counter and implement ECMA II.	MOJ completed front counter civil works. Scheduled implementation for October 2008.
Luxor - Training	
Conduct Basic Computer Skills Training for staff	Completed.
Conduct ECMA II training for staff.	Completed initial training for Typing Pool staff. Re-scheduled remaining training to coincide with ECMA II implementation.
Conduct Public Administration and MS Project Management Training.	Cancelled.

Hurghada - Equipment, Infrastructure and EMCA II Implementation	
Establish the server environment and connect the Court to the JIC Wide Area Network (WAN).	Completed server room renovations and connected the Court to the JIC WAN. Configuration, delivery and installation of servers scheduled for October 2008.
Procure and deliver IT equipment.	Completed procurement and scheduled installation of workstations and servers for November 2008.
Establish the Training Room.	Completed.
Establish the Typing Pool.	Completed.
Establish the Judges Research Room.	Completed.
Establish the Front Counter and implement ECMA II.	MOJ nearly finished the front counter civil works. Implementation scheduled for November 2008.
Hurghada - Training	
Conduct Basic Computer Skills Training for staff.	Completed.
Conduct ECMA II training for staff.	Completed initial training for Typing Pool staff. Re-scheduled remaining training to coincide with the ECMA II implementation.
Conduct Public Administration and MS Project Management Training.	Cancelled.
Tanta - Equipment, Infrastructure and EMCA II Implementation	
Start horizontal and vertical wiring and network and server installations.	Completed wiring & IT infrastructure. Re-scheduled network and server installations to Year 5 Quarter 1.
Deploy server environment and connect Court to the JIC WAN.	Completed server room renovations. Re-scheduled connection to JIC WAN concurrent with ECMA II implementation in Year 5.
Deploy Training Room.	Completed.
Deploy Typing Pool.	Re-scheduled for Year 5 Quarter 1.
Deploy Judges Research Room.	Completed.
Complete IT Equipment procurement.	Completed. Delivery expected November 2008.

Tanta - Training	
Conduct Basic Computer Skills training for staff.	Completed.
Conduct ECMA II training for staff.	Re-scheduled concurrent with ECMA II implementation.
Mahallah - Equipment, Infrastructure and EMCA II Implementation	
Start horizontal and vertical wiring and network and server installations.	Completed wiring & IT infrastructure. Re-scheduled network and server installations to Year 5 Quarter 1.
Deploy server environment and connect Court to the JIC WAN.	Completed server room renovations. Re-scheduled connection to JIC WAN concurrent with ECMA II implementation in Year 5.
Deploy Training Room.	Completed.
Deploy Typing Pool.	Re-scheduled to Year 5.
Deploy Judges Research Room.	Completed.
Deploy Front Counter and ECMA II.	Delayed pending completion of MOJ funded civil works.
Complete IT equipment procurement.	Completed procurement. Delivery expected in November 2008.
Mahallah - Training	
Conduct Basic Computer Skills training for staff.	Completed.
Conduct ECMA II training for staff.	Re-scheduled concurrent with ECMA II implementation.

Task 2: Develop a Nationwide Replication Plan

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

As operations moved on to additional Courts, AOJS continued to employ the implementation template set out in the Replication Master Plan—a Year 3 deliverable—and described in the Task 1 section. Additionally, as the move out of Alexandria and Mansoura (see Task 1) began, the Project developed a transition template, which will be shared with the MOJ and the Courts as AOJS exits each location in Year 5.

AOJS also conducted site visits and developed an implementation plan for installing videoconferencing capabilities at NCJS and in all of the automated Courts of First Instance. This plan was implemented in Alexandria, Mansoura, and Qena, with the remaining Courts to follow in Year 5.

The following table reflects the activities and achievements for this task in Year 4:

Planned Activities	Achievements
Update the Replication Master Plan (RAMP) based on progress in Alexandria and Mansoura.	Completed cost information for final report. Developed template for transition package, to be provided as AOJS hands over maintenance responsibilities to the MOJ.
Install video conference capability at the NCJS and selected Courts of First Instance.	Completed installations in Alexandria, Mansoura, Qena, and NCJS. The rest of the planned locations are scheduled for Year 5 Quarters 1 and 2.
Verify connectivity in other Courts.	Completed.
Develop a <i>RAMP</i> for Implementation of the Management Information System in Selected Family Court Mediation Offices (<i>See</i> Task 7).	Completed.

Task 3: Strengthen the Administrative and Technical Capacities of NCJS

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

In addition to a major renovation of the NCJS library—including data and electrical wiring, furniture, reorganization of the holdings and installation of IT equipment for staff and patrons—AOJS also facilitated a successful launch of the NCJS website and completed the installation of all IT equipment and network connections to assist NCJS in the organization, provision and management of training programs for Judges.

On the training side, AOJS provided NCJS faculty with the third of three levels of Train-the-Trainers programs,¹ as well as assistance with curriculum development in Judicial Education. The Project also completed a comprehensive training program for over 150 Judges slated to be assigned to the new Economic Courts in October 2008, and collaborated with a local non-governmental organization on a Cybercrime program for 76 Judges. This activity was not part of the workplan for Year 4, and was added at the request of the MOJ.

Finally, AOJS launched the newly developed Training Management System (EJETS). This application, which facilitates the tracking of programs, students, and faculty, is the final remaining activity under this task, and will be finalized in Year 5 Quarter 1 after minor software modifications.

The following table reflects the activities and achievements for this task in Year 4:

Planned Activities	Achievements
Development of NCJS Core Curriculum and Course Materials	
Develop and disseminate the Reference Guide (based on the economic panels training materials).	Completed master disc and disseminated to Economic Panel Judges in May 2008.
Continue the Commercial Law Training Program for Judges in collaboration with TAPR II.	Facilitated Banking and Bankruptcy program for 150 Judges in March 2008.
Facilitate intellectual property training program for Judges in collaboration with TAPR II.	Facilitated for 118 Judges in April 2008.
Use of Technology in Delivery of Judicial Training	
Complete installation of server environment and connect NCJS to JIC wide area network.	Completed.
Finalize and publish the NCJS website.	Completed.
Complete development and Deploy EJETS.	Completed and installed Version 1. Final version, with minor modifications, scheduled for deployment in Year 5 Quarter 1.

¹ Although repeats of the Basic and Advanced Programs conducted in Year 3 were originally planned, only the Masters program was deemed necessary by NCJS.

Enhancement of NCJS Library Facility/Research Capacity	
Complete renovations of the NCJS Library.	Completed in May 2008.
Complete the coding and automation of the NCJS library collection.	Completed. Coding to be verified in October 2008.
Training	
Conduct training for 24 Judicial Training Coordinators.	Cancelled at the request of NCJS.
Develop and conduct Basic, Advanced, and Masters TOT programs.	Completed Masters Program for 14 Judges in March 2008. Further implementation of Basic and Advanced program from previous years deemed unnecessary by NCJS.
Develop and conduct professional education and enhanced automation training programs for NCJS Technical Bureau Judges and staff.	Conducted curriculum development training for 8 members of the Technical Bureau and Management Training for 14 NCJS staff.
Conduct training for e-mail, website administration, and the Egyptian Judicial Education and Training System (EJETS).	Completed the EJETS for NCJS staff.
Facilitate training program for New Court of Appeals' Judges.	Replaced by Dublin Conference, increased numbers for Court Management Certification Program (local component).

Task 4: Strengthen the Capacity of the JIC to Operate Automated Information and Communications Network with each MOJ Selected Court to Be Modernized

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

AOJS continued the development of a high-quality data management and IT support center at the JIC. AOJS facilitated the successful launch of the JIC website and completed installation and configuration of the architecture and equipment required for an e-mail solution for the Judiciary, facilitated by the network designed, implemented and funded by AOJS in Year 2 and 3. The Project also created a staging area for server configuration, developed a local capacity for remote administration of Court databases and continued efforts to develop a rubric for IT support of Court operations, as well as an architecture for network and database security and a capacity for data aggregation and decision support. These final three projects, to be completed in Year 5, will mark the end of the transformation of the JIC into a state-of-the-art data management and IT support center. To ensure that staff are capable of operating this facility, AOJS completed 3 network management courses for 7 staff and 6 website design courses for 8 staff.

These achievements were validated by a USAID-funded review of the JIC’s network and security operations. Moreover, suggestions from this review led to the JIC agreeing to abandon the use of Filenet (software for content management), which resulted in significant savings for the Project.

The following table reflects the activities and achievements for this task in Year 4:

Planned Activities	Achievements
Develop JIC as a Decision Support Center for the Judiciary	
Establish the JIC Wide Area Network and connect the ECMA II Courts.	Completed.
Monitor network activity and suggest upgrades or design changes as necessary.	Completed a USAID funded review of the JIC’s network and security operations.
Develop the JIC’s Technical Support Office to provide technical support for ECMA II and JIC WAN users.	Installed and trained 3 staff on HP Helpdesk Software. Created staging area to allow configuration of Court servers prior to delivery to the Courts. Provided remote database updates to Alexandria and Mansoura from Cairo.
Complete development and implementation of security model.	Completed installation of MS Exchange to deliver e-mail capability via the JIC WAN. Developed implementation schedule for completion in Year 5.
Launch JIC website.	Completed.

Planned Activities	Achievements
Develop JIC as a Decision Support Center for the Judiciary	
Design and implement statistical management and reporting tools for the JIC.	Provided concept paper and high level design document to JIC.
Design a Decision Support System (IDSS) for the JIC.	Received and reviewed proposal from ECMA developer. Implementation scheduled for Year 5 Quarter 1.
Complete the development of a Support and Maintenance Plan for the IT Network, including the following policies: <ul style="list-style-type: none"> ▪ Quality Assurance; ▪ Backup & Restore; ▪ Disaster Recovery; and ▪ Network Security Operations. 	Provided recommendations for “Website Administration,” “Backup and Restore Procedures” to MOJ in March 2008. Other components are being developed.
Complete network security training.	Completed 3 Cisco certified courses for 8 staff.
Implement the JIC Help Desk.	Started. To be completed in October 2008.
Implement FileNet replacement software in the ECMA II Courts.	Completed replacement software design. Delivered replacement software to JIC for testing and validation.
Develop Year Five <i>Internet and JIC WAN Transition Plan</i> .	Completed.
Develop Year Five <i>Automation Consumable Supplies Transition Plan</i> .	Completed.
Training	
Train JIC and MOJ staff on website administration and maintenance.	Completed the following 6 courses for 8 staff: <ul style="list-style-type: none"> • Adobe Photoshop (July 2008); • Flash Action Script Basic (July 2008); • Macromedia Flash (July 2008); • Flash Action Script Advanced (July 2008); • Adobe After Effects (August 2008); and • Autodesk 3Ds Max (August 2008).
Conduct network security training for JIC staff.	Completed the following 3 courses for 8 staff: <ul style="list-style-type: none"> • Interconnecting Cisco Network Devices (March 2008); • Building Scalable Cisco Internetworks (April 2008); and • Building Cisco Multilayer Switched Network (May 2008).

TASK 5: Strengthen The Capacity Of The MOJ To Coordinate Activities Of All Partners Necessary To Successfully Replicate The Reforms Implemented Under AOJS I Throughout Egypt.

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

In addition to working with the Ministry and Counselor Osama Attaweya on all major decisions relating to project implementation and planning, AOJS helped the MOJ in the development of Court Performance Standards, which the Ministry officially adopted in April 2008. In addition to basic measures of cleanliness and accessibility, the Standards institute a framework for the regular reporting and yearly tracking of the cases filed in and disposed by each Court.

Other collaborative activities in Year 4 included the setup of an Egypt-based office for the Library of Congress’ Global Legal Information Network. The Project also facilitated a trip for Counselor Attaweya—along with Counselor Mohamed Refaat, Chief Justice of the Kafr El Sheikh Court of First Instance—to the International Association of Court Administrators Conference in Dublin, Ireland, and began discussions regarding closeout, which will be a significant part of Year 5 activities.

Pursuant to discussions with the Ministry, earlier plans for a second Chief Justices Conference were postponed.

The following table reflects the activities and achievements for this task in Year 4:

Planned Activities	Achievements
Plan and implement the Annual Chief Justices Conference.	Drafted the agenda and presented to the Ministry of Justice. Cancelled plans for Year 4 implementation.
Coordinate the development of implementation plans for all targeted Courts.	Completed. (See Tasks 1 and 2)
Develop and present a Long Range Plan for Information Technology in the Judiciary.	Developed internal draft and revised plans to include long-term recommendations as part of Transition Planning for Year 5.
Develop Court Performance Standards and Facility Checklists.	Approved by the Minister of Justice in April 2008.
Provide support to Global Legal Information Network (GLIN) office.	Completed the equipment and furniture installations. Completed overseas training for the GLIN Director, two Judges and 2 staff in Washington DC.
Attend the International Association of Court Administrators Conference in Dublin, Ireland.	Completed for 2 MOJ officials in April 2008.
Discuss transition issues and Year 5 Workplan.	Presented to the MOJ in August 2008.

Task 6: Develop and Implement Participant Training Program

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

The training highlight of Year 4 was the completion of the Court Management Certification program. In Cairo, two American experts provided 53 Judges—who are expected to be assigned responsibility for court management throughout Egypt—with a comprehensive 3-day overview of the main issues related to this topic. This was followed by two overseas programs for a total of 33 Judges, which featured a combination of court visits and classroom training sessions with US Judges and experts from the National Center for State Courts.

Other training activities are reported under the tasks to which they pertain. The following table reflects the activities and achievements for this task in Year 4:

Planned Activities	Achievements
Develop a Court Management Certification Program (CMCP) for two groups of selected Judges.	<p>Completed local component for 53 Judges in January 2008.</p> <p>Completed overseas component for 14 Judges in March 2008 and for 19 Judges in June 2008.</p>

TASK 7: Implement an MIS for Family Court Mediation Offices

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

Working with another USAID-funded technical assistance project, AOJS continued with the deployment of IT equipment and the installation of locally developed software for the management of mediation efforts in family justice matters. AOJS completed work in the Port Said Governorate, as well as the bulk of the task in Giza. The one remaining location in Giza, along with eight sites in Minya, is scheduled for completion in Year 5. Based on discussions with the MOJ, four of the Giza offices (el Wahaat and 6th October (3)) were replaced with plans to set up a headquarters for these activities at the Ministry. AOJS has begun this work and expects to complete this part of the task in October 2008.

The following table reflects the activities and achievements for this task in Year 4:

Planned Activities	Achievements
Port Said	
Monitor performance of the MIS.	Completed.
Giza	
Complete horizontal and vertical wiring and network and server installations and install computers and equipment.	Completed El Saff, Badrasheen, and Ayyat. 6 th of October to be completed in Year 5 Quarter 1.
Conduct Basic Computer Skills and JIC's MIS Application Training for staff.	Completed.
MOJ Family Court HQ Offices	
Conduct initial site assessment visits with JIC.	Completed.
Start horizontal and vertical wiring and network and server installations.	Completed design of power boxes.
Minya	
Start horizontal and vertical wiring and network and server installations.	Conducted site assessment visits of the Mediation Offices in Minya. To be completed by December 2008.
Deliver and install computers and equipment.	To be completed by December 2008.
Conduct Basic Computer Skills and JIC's MIS Application Training for staff.	To be completed by December 2008.

CROSS-CUTTING THEMES

Theme 1: Gender Integration

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

In addition to continued support of last year’s 30 trailblazers, as well as the 12 newly-appointed women Judges, AOJS facilitated a highly successful study tour for ten women, along with Project Liaison Counselor Osama Attaweya. The highlights of the study tour included attending the National Association for Women Judges’ 29th Annual Conference in Philadelphia, Pennsylvania. The women Judges also attended a presentation conducted by the National Center for State Courts on Court Management and Court Performance Standards, met with Congresswoman Betty McCollum of Minnesota and with Justice Ruth Bader Ginsburg at the Supreme Court. In addition, the Women Judges visited a number of courts and government agencies.

The Judges who did not travel were able to participate—along with the Minister of Justice—by videoconference in a gender issues roundtable, which included two American Judges as well as the President of the National Center for State Courts. Finally, the delegation attended the annual Rehnquist Dinner held at the Supreme Court.

Following the trip, the Project coordinated a post study tour roundtable where the women Judges presented lessons learned and recommendations to the Ministry of Justice and the rest of their colleagues.

The Project also facilitated the attendance of two women at the International Association for Women Judges biennial conference and presented the Ministry with the concept paper for a regional conference for women Judges.

The following table reflects the activities and achievements for this task in Year 4:

Planned Activity	Achievement
Implement Management Skills training for Women Judges and MOJ staff.	Completed two workshops for 46 Judges (30 Women) in October 2007.
Conduct the Women Judges’ Study Tour to the United States.	Completed from November 4-17, 2007 for Counselor Osama Attaweya and 10 Women Judges.
Implement a post-tour roundtable.	Conducted on February 16 th , 2008.
Implement study tour for 2 Women Judges to attend the International Association for Women Judges’ biennial conference held in Panama.	Conducted March 22 – 30, 2008 for 2 Women Judges.
Plan for the 2009 Arab Women Judges Conference in Year 5.	Submitted proposed agenda to MOJ.
Conduct <i>Quarterly Meeting of Women Judges</i> .	Scheduled for Year 5 Quarter 1.

Theme 2: Monitoring and Evaluation (M&E)

Summary of Year 4 Activities (October 1, 2007 – September 30, 2008):

In addition to project reporting requirements, M&E activities will form a key part of project work in Year 5. In Year 4, in addition to supporting two USAID-sponsored Project Assessments, AOJS developed a concept paper on the use of data from ECMA to inform decision making efforts at the Ministry. AOJS anticipates that this work will bolster the development of the Decision Support System at JIC (see Task 4).

The following table reflects the activities and achievements for this task in Year 4:

Planned Activity	Achievements
Implement impact assessment activities for Project Training Activities.	To be implemented in Year 5 as part of Project Closeout activities.
Collect and report on data related to the AOJS Performance Monitoring Plan.	Amended Performance Monitoring Plan pursuant to discussions with USAID.
Provide support to USAID technical Evaluation.	Facilitated Evaluation team visits at the MOJ, JIC, and Mansoura Court of First Instance.
Prepare draft of White Paper on the use of ECMA as a management tool.	Presented Concept paper to MOJ on use of ECMA to track case activity nationwide in June 2008.

ANNEX I
OPERATIONAL PLAN INDICATORS UPDATE

Annex I

AOJS II Year 4 Annual Progress Report

AOJS II OPERATIONAL PLAN (“STANDARD”) INDICATORS

Objective/Goal 2: Governing Justly and Democratically

Program Area I: Rule of Law and Human Rights

Program Element I.3: Justice System

Program Sub-Element I.3.4 Access to Justice

Format Updated August 29, 2007 as per USAID’s Instructions

LIST OF MISSION SPECIFIC AND USAID COMMON INDICATORS*

Goal 2: Governing Justly and Democratically

Program Area 1: Rule of Law and Human Rights

Program Element 1.3: Justice System

Program Sub-Element 1.3.4 Access to Justice

OPERATIONAL PLAN INDICATOR	COMMENTS
2.1.3.a: Number of USG-Assisted courts with improved case management	This is a USAID Operational Plan, or “standard,” indicator. AOJS II is the only project that is collecting and reporting data for this indicator.
2.1.3.b: Number of Justice Sector Personnel who received USG training	This is a USAID Operational Plan, or “standard,” indicator. The data for this indicator from the Administration of Justice Support II Project will be aggregated with data from the Family Justice, Criminal Justice, State Council, and NGO/Lawyers Projects for reporting to Washington on OP Indicators.
2.1.3.f: Number of legal institutions and associations supported by USG	This is a USAID Operational Plan, or “standard,” indicator. The data for this indicator from the Administration of Justice Support II Project will be aggregated with data from the Family Justice, Criminal Justice, State Council, and NGO/Lawyers Projects for reporting to Washington on OP Indicators.
2.1.3.B: Annual number of positive modifications to legislation, regulations, or institutional policies to improve the justice system accomplished with USG assistance	This is a USAID Operational Plan, or “standard,” indicator. The data for this indicator from the Administration of Justice Support II Project will be aggregated with data from the Family Justice, Criminal Justice, State Council, and NGO/Lawyers Projects for reporting to Washington on OP Indicators.

* *The list of indicators and indicator descriptions presented in this document have been revised primarily in response to changes in USAID’s Agency-wide monitoring and reporting systems, as well as on the basis of events during the past year*

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1:”Rule of Law & Human Rights”;
 Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.a: Number of USG-Assisted courts with improved case management (OP. or “standard,” indicator)						
Results Data	2005	2006	2007	2008	2009	TOTAL
Targeted	0	2	8 ¹	22	29	29
Actual	0	2	7 ¹	16 ³		

Indicator Description (Definition): This counts the cumulative number of courts with improved case management as a result of project assistance.² In the case of the Administration of Justice Support II Project, improvement will be measured based on the installation of the Enhanced Case Management Application (ECMA) at the targeted courts of first instance, and by the locally developed management information system (MIS) in the Family Court Mediation Offices. Examples of improvements as a result of ECMA include: (a) case documents are available to parties upon request; (b) statistical data on cases is routinely compiled; (c) system manages flow of cases through scheduling set by procedural law; (d) data elements are coherent and compatible with related information systems; and (e) cases are uniquely identified, registered, indexed, and filed. The Family Court MIS captures data for events in the mandatory mediation process and allows for aggregation of data by the Ministry of Justice.

Unit: Cumulative number of courts.

Data Source: AOJS II records. Observations will be carried out, tallied, and reported to USAID/Egypt on an annual basis.	Rationale: Improved case management leads to a more effective justice system by decreasing case backlog and case disposition time, reducing administrative burdens on judges, increasing transparency of judicial procedures, and improving compliance with procedural law.
Schedule/Frequency of Data Collection: Annual.	
Responsible Officer: Margaret Groarke, Cognizant Technical Officer. AOJS II staff will provide this information to the Responsible Officer.	
Data limitation and Quality Assessments: Data limitations are minimal, given the ability to verify through direct observation.	Critical Assumptions for Indicator: None
Indicator's Relevance to Gender: N/A	
Indicator's Relevance to Poverty: N/A	Method/Approach of Collection/Calculation: Observer will enter the targeted courts and observe the presence or absence of automated systems and processes. The observer will record the observation on a standard data sheet.
	Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt in quarterly and annual reporting. USAID will disseminate the data to other stakeholders as appropriate.
	Other Donors in Sector: Not Available.

Additional Comments:

2008 Target revised from 29 to reflect cancellation of El Wahaat EL Bahreya, and the fact that Mallowy hosts one additional office, and 6th October had 3 additional offices but they were moved to the Kit Kat building.(29-1+1=29)

Progress in Courts slowed by delays in Ministry of Justice Construction Projects in all Courts.

AOJS has begun work in Tanta, Marsa Matrouh, Mahallah and substantially completed 6th October office.

2007 The total number of courts in which USAID will be providing assistance is 29. This includes 13 Courts of First instance and 16 mediation offices in 3 governorates, Port Said. Minya and Giza. Targets may change if the Ministry of Justice changes or adds other courts. In addition, the USG supported court reforms and automation in 2 Pilot Courts of First Instance during the AOSJ I project, North Cairo and Ismailia are not included in the cumulative figure.

Courts (Completion date)

1 <u>Alexandria</u> (06)	6. <u>Luxor</u> (08)	10. <u>Port Said</u> (07)
2. <u>Mansoura</u> (06)	7. <u>Hurghada</u> (08)	11. <u>Damietta</u> (07)
3. <u>Qena</u> (08)	8 Mahallah	12. <u>Minya</u> (07)
4 Tanta	9. <u>Suez</u> (07)	13. <u>Beni Suef</u> (07)
5 Marsa Matrouh		

Mediation Offices (Completion Date)

14. <u>Port Said 1</u> (08)	17 Markaz Samaloot	20 Markaz Maghagha	25 Markaz El-Edwa	30. <u>El-Badrasheen</u> (08)
15. <u>Port Said 2</u> (08)	18 Markaz Matay	21 Markaz Dair Mowas	26 6 th of October 1	31. <u>El-Ayaat</u> (08)
16. <u>Port Said 3</u> (08)	19 Markaz Bani Mazar	22 Markaz Abu Qorqas	27 6 th of October 2 (Cancelled)	32. <u>El-Saaf</u> (08)
		23 Mallowy 1	28 6 th of October 3 (Cancelled)	33 El-Wahaat El Bahreya (Cancelled)
		24 Mallowy 2	29 6 th of October 4 (Cancelled)	

¹These eight include the courts of first instance in Alexandria (and its Satellite Court in Marsa Matrouh) and Mansoura, which were automated directly by the project; and Suez, Damietta, Minya, Beni Suef and Port Said, (which were automated independently by the MOJ using software developed by AOJS II). Though substantially completed, Marsa Matrouh was not finished in FY 2007.

²The name of this “standard” indicator is “Number of courts...”, but the numbers being reported here are cumulative numbers over time, i.e., from one year to the next as new assisted courts establish improved case management. It is safe to assume that once a court has established improved case management through USG assistance—i.e., once it has installed the Enhanced Case Management Application (ECMA)—in any given year, that improvement is a permanent one.

³These sixteen include the previously reported courts as well as Qena, Luxor, Hurghada, Port Said (3), El Badrasheen, El Ayaat and El Saff. Completed locations are underlined above.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1:”Rule of Law & Human Rights”;
 Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.b: Number of Justice Sector Personnel That Received USG Training (OP. or “standard,” indicator, formerly 21.3.5)						
Results Data	2005	2006	2007	2008	2009	TOTAL
Targeted ¹	500	500	500	400	600	2300
Actual	499 368 males 131 females	931 744 males 187 females	869 ² 722 males 147 females	900 ² 625 males 275 females		
<p>Indicator Description (Definition): Personnel include judges, magistrates, prosecutors, advocates, inspectors, and court staff. Training refers to all training and education events, whether short-term or long-term, in-country or abroad. In the case of the Administration of Justice Support II Project, personnel include judges, court staff, and Ministry of Justice staff trained in Egypt and overseas, disaggregated by gender. Each training participant is counted only once in a given year, even if he/she has attended more than one training event. Inclusion in a previous year’s count does not exclude a person from being counted in subsequent years, if he/she has received training in both years.</p> <p>Unit: Annual number, disaggregated by sex.</p>						
Data Source: Contractor’s Annual Report.			<p>Rationale: The rationale for this required Operational Plan or “standard” indicator is that better trained personnel are a prerequisite for an improved legal system.</p> <p>Critical Assumptions for Indicator: Initially, the use of this indicator was based on the assumption that the Ministry of Justice and the Courts approve the Judges and staff for training.</p>			
Schedule/Frequency of Data Collection: Quarterly.						
<p>Responsible Officer: Margaret Groarke, Cognizant Technical Officer. Implementing Partner will ensure proper documentation of the trainees including entry in the database and their signed registration forms.</p>						
<p>Data limitation and Quality Assessments: A DQA was conducted on August 27, 2007, on data collected and reported for FY 2006 and 2007 to date. The DQA found the data reported to USAID, and the means of collecting and analyzing the data, to be of high quality with no limitations warranting concern.</p>			<p>Method/Approach of Collection/Calculation: (1) Registration forms are filled out by participants on the first day of each training event. (2) On the following days of training, participants sign in front of an AOJS II representative to verify attendance. (3) At the conclusion of the training, AOJS II staff enters the data into the MS Access database developed in-house to track training activities & participant details according to procedures established by USAID. (4) Reports</p>			
<p>Indicator's Relevance to Gender: Yes, to the extent that it is disaggregated by</p>						

sex.	are generated by the system and reviewed by AOJS II staff to ensure accuracy and proper counting.
Indicator's Relevance to <u>Poverty</u>: N/A	Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt in quarterly and annual reporting. USAID will disseminate the data to stakeholders as appropriate.
	Other Donors in Sector: Not Available.
<p>Additional Comments: ¹The targets are not disaggregated by sex, because in the case of the AOJS II targets would be relatively meaningless and of no use to the project or USAID. The project has no control over the numbers of males and females that will be sent to training, and cannot predict how many of each group the counterpart institutions will send to specific trainings. Attendance at training is position dependent and all who are sent to training are trained. Actual numbers of personnel trained will be disaggregated by sex.</p> <p>Targeted training figures will remain the same until after Year 3 of the Project. It is expected that the figures will decrease due to the fact that most of the essential technical training courses will be completed during the first 3 Years of the project.</p> <p>² Training numbers are higher than expected in 2006, 2007, and 2008 due to an increased number of Basic Computer Skills courses offered for additional courts and mediation offices as well as increased collaboration with NCJS and JIC. The target for FY 09 has increased from 400 to 600 since there will be ECMA II training planned for the staff in the newly automated courts.</p>	

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1:”Rule of Law & Human Rights”;
 Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.f: Number of Legal Institutions and Associations Supported by USG (OP. or “standard,” indicator)						
Results Data	2005	2006	2007	2008	2009	TOTAL
Targeted	0	3	3	3	3	3
Actual	0	3	3	3		
<p>Indicator Description (Definition): Institutions and associations include both governmental and non-governmental institutions and associations that focus on administering and improving the legal system. In the case of the Administration of Justice Support II Project, the USG-supported legal institutions include:</p> <ol style="list-style-type: none"> 1. Ministry of Justice (MOJ), 2. National Center for Judicial Studies (NCJS), and 3. Judicial Information Center (JIC). <p>The latter two are the implementing arms of the Ministry of Justice, with NCJS being responsible for judicial training, and the JIC for IT development, support, and training.</p> <p>Unit: Number of institutions and associations.</p>						
Data Source: Implementing Contractor’s Annual and Quarterly Progress Reports.			<p>Rationale: Strengthened and more effective institutions and associations are essential to improved rule of law.</p> <p>Critical Assumptions for Indicator: None</p>			
Schedule/Frequency of Data Collection: Annual.						
<p>Responsible Officer: Margaret Groarke, Cognizant Technical Officer. Implementing Partner will provide this information to the Responsible Officer.</p>						
<p>Data limitation and Quality Assessments: There are no data quality limitations. Confirming the data is a simple matter of the CTO’s ascertaining that AOJS II, the Implementing Partner, is indeed providing assistance to the targeted institutions and associations. Nevertheless, a DQA was performed on August 29, 2007, with the CTO.</p>			<p>Method/Approach of Collection/Calculation: Project reporting and documentation, as well as personal observations by the Responsible Officer or a delegate.</p>			
Indicator's Relevance to Gender: N/A						

Indicator's Relevance to <u>Poverty</u>: N/A	Data Analysis/Dissemination Plan: Information will be reported to USAID via quarterly and annual progress reports. USAID will disseminate the data to other stakeholders as appropriate.
	Other Donors in Sector: Not Available.
Additional Comments:	
<p>2008 AOJS II implemented an email system for the MOJ. In addition, the project continues to work on the development of case and court management systems and supporting newly appointed judges.</p> <p>AOJS II works with the JIC to create a data management, network hub and IT support center for the judiciary.</p> <p>AOJS II is finalizing development of a Training management system at NCJS, completed the installation of the video conference facility at NCJS in both Cairo and Alexandria offices, and will complete project activities in the first quarter of FY 2009.</p>	
<p>2007 At the Ministry of Justice, AOJS II has developed a website, installed videoconferencing capabilities, and facilitated the establishment of an office for the Global Legal Information Network (GLIN).</p> <p>The Project activities to strengthen the management and technical capacity of the NCJS include the following: the use of technology in the delivery of judicial training; providing technical support for curriculum development and training delivery for judges and selected court staff; and management and professional development of NCJS administrative and technical staff.</p> <p>For the JIC, the Project works to develop necessary departmental structure and skills to build a new operating environment. This includes training and equipment.</p>	

**State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1:”Rule of Law & Human Rights”;
Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)**

Performance Indicator 2.1.3.B: Annual number of positive modifications to legislation, regulations, or institutional policies to improve the justice system accomplished with USG assistance (“Custom,” or Mission-specific indicator) (Mission-specific. or “custom,” indicator)						
Results Data	2006	2007	2008	2009	2010	TOTAL
Targeted						
AOJS II:	---	---	1			
Criminal Justice:	---	---	1			
Family Justice:	---	---	1			
Total:	---	---	3			
Actual						
AOJS II:	0	3	1			
Criminal Justice:	2	2				
Family Justice:	0	0				
Total:	2	5				
Indicator Description (Definition): Positive modifications are new or amended laws, regulations or policies that are intended and considered to improve the justice system in the areas covered by the three projects—AOJS II, Criminal Justice and/or Family Justice. While modifications that are adopted may not be fully attributable to USG efforts in the relevant projects, the criterion for counting a positive modification is that its adoption by the respective ministry is at least partially attributable to project efforts and activities. Unit: Annual number of positive modifications.						
Data Source: Documentation of modifications in the Ministry of Justice and narrative descriptions in Implementing Partners’ Quarterly and Annual Progress Reports.			Rationale: This indicator measures the outcome of USG programs to promote improvements in the legal, regulatory, and policy framework affecting the justice system. Critical Assumptions for Indicator: None.			
Schedule/Frequency of Data Collection: Annually.			Method/Approach of Collection/Calculation: The process is simply a matter of each Implementing Partner’s documenting all positive modifications in their progress reports.			

<p>Responsible Officer: Margaret Groarke, Cognizant Technical Officer. Implementing Partner will provide this information to the Responsible Officer.</p>	<p>Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt in its quarterly and annual reporting and USAID will then share the data to other stakeholders as appropriate.</p>
<p>Data Limitation and Quality Assessments: There are no known limitations to the data being reported for this indicator. Verifying Implementing Partners' reports can be easily done by the CTO, who is familiar with project efforts and with changes occurring in the legal framework of the Egyptian justice system.</p>	<p>Other Donors in Sector:</p>
<p>Indicator's Relevance to <u>Gender</u>: In some cases, modifications are expected to benefit women, while others are expected to benefit both men and women equally.</p>	
<p>Indicator's Relevance to <u>Poverty</u>: In some cases, modifications are expected to improve the access to effective justice by poor Egyptians.</p>	
<p>Additional Comments:</p>	
<p><u>Policies In FY07</u> Signature Cases, Economic Courts, and Female Judges.</p>	<p><u>Policies In FY08</u> Court Performance Standards.</p>

ANNEX II

ANNUAL FINANCIAL STATUS REPORT

Annex II
Administration of Justice Support II Project
Annual Financial Status Report

Cost Incurred	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Task 7	Management Task	Total in USD
Start-up	0	0	0	0	0	0	0	395,329	395,329
Year End Adjustment								-19,654	-19,654
Year 1 (October 2004-September 2005)									
Qtr 1	57,538	22,283	30,273	60,572	19,805	32,324	0	528,451	751,246
Qtr 2	88,820	18,860	24,017	146,518	6,345	48,068	0	438,263	770,891
Qtr 3	70,735	31,582	98,289	70,560	77,118	164,523	0	415,987	928,795
Qtr 4	894,615	27,842	142,303	447,411	64,194	215,370	0	438,067	2,229,802
Year End Adjustment						3,766		2,555	6,322
Year 2 October 2005-September 2006									
Qtr 1	365,980	16,945	44,522	40,078	27,455	247,086	0	336,981	1,079,047
Qtr 2	1,223,454	7,117	386,318	568,818	9,673	177,846	0	455,636	2,828,863
Qtr 3	397,538	16,278	258,496	86,209	16,969	267,772	0	250,897	1,294,159
Qtr 4	775,848	15,362	386,476	801,618	15,366	94,601	0	307,719	2,396,991
Year End Adjustment	-414,472	-453	-276,748	-619,240	2,068	22,203	0	74,133	-1,212,509
Year 3 October 2006-September 2007									
Qtr 1	885,630	6,632	621,047	139,384	81,475	197,384	0	293,767	2,225,319
Qtr 2	293,214	3,846	173,998	444,206	235,539	334,500	0	374,244	1,859,547
Qtr 3	78,078	10,293	-308,240	965,446	291,097	584,935	6,669	412,693	2,040,970
Qtr 4	371,788	7,664	218,173	-108,524	47,075	339,189	116,371	600,266	1,592,002
Year End Adjustment	-26,301	0	-119,379	147,760	0	0	0	0	2,080
Year 4 October 2007-September 2008									
Qtr 1	-1,692,623	15,807	-210,106	2,799,592	-322,463	403,336	53,677	335,844	1,383,066
Qtr 2	363,683	6,808	67,732	926,668	78,472	209,969	64,239	324,366	2,041,937
Qtr 3	592,928	3,363	81,803	148,604	83,370	447,624	69,668	318,847	1,746,206
Qtr 4	97,919	-884	76,888	107,929	74,402	304,642	179,611	216,700	1,057,207
Total Expended 09/30/08									
	4,424,371	209,344	1,695,864	7,173,611	807,959	4,095,140	490,236	6,501,092	25,397,617

ANNEX III

PROJECT BIBLIOGRAPHY

Annex III
Year Annual Progress Report
List of AOJS II Bibliography for Year 4

<i>Task</i>	<i>Year</i>	<i>File Name</i>	<i>Prepared by</i>	<i>Submission Date</i>
Task 1				
	4	Long Range Plan for Information Technology in the Judiciary	AOJS II	2007
	4	Implementation Action Plans for 5 Courts (Qena, Luxor, Hurghada, Tanta, and Mahalla)	AOJS II	2007
	4	Implementation Schedule for each Court	AOJS II	2008
Task 4				
	4	Back Up and Restore Material	AOJS II	2007
Task 5				
	4	ECMA White Paper	AOJS II	2007
	4	Statistical reports generated from the ECMA	AOJS II	2007
Task 6				
	4	Basic Computer Skills	ID2	2008
	4	Cisco Training, Four Courses (from March 23-May 15, 2008)	AOJS II / CCIE	2008
	4	Commercial code, Banking, Bankruptcy workshop (2 iterations from March 1-6, 2008)	AOJS II / TAPR II / NCJS	2008
	4	Court management certificate program for Judges (from Jan 15-17, 2008)	AOJS II / NCSC	2008
	4	Cyber Crimes for Judges 2008 (2 iterations from April 12-17, 2008)	AOJS II / EAPIIC	2008
	4	Cyber Crimes, Microsoft (2 iterations from June 9-10,2008)	AOJS II / Microsoft	2008
	4	ECMA II – ACOFI 4 courses (from Dec 26, 2007-Jan 8, 2008)	AOJS II / JIC	2008
	4	Effective Management Skills – NCJS Staff (from May 20-22,2008)	ID2	2008
	4	EJET'S Training Course for NCJS Staff (from July 27-31, 2008)	AOJS II / Raya	2008

	4	Excellence in Public Administration (from Jan 12-14, 2008)	AUC	2008
	4	Intellectual Property right workshop-NEP (2 iterations from April 6-9, 2008)	AOJS II/ TAPR II/ NCJS	2008
	4	Internet Course for Women Judges (2 iterations from Oct 17-18, 2007)	ID2	2007
	4	Management Skills workshop for Judges (2 iterations from Oct 20-29, 2007)	Cairo seminar	2007
	4	Master Training of Trainers – NCJS Counselors (from March 29-31, 2008)	ID2	2008
	4	Reference Guides based on the economic panels training materials	AOJSII	2008
	4	Study Tour : Court Management Certificate Program – Group Two (from June 13-27, 2008)	AOJS II / NCSC	2008
	4	Study Tour : GIIN Technical Training for Directors , Specialists & Legal Researcher (from Dec 01-8, 2007)	AOJS II / NCSC	2007
	4	Study Tour : IACA Conference in Dublin (from April 20-24, 2008)	AOJS II	2008
	4	Study Tour : IAWJ Conference in Panama City (from March 25-29, 2008)	AOJS II	2008
	4	Study Tour: NAWJ - 30th Annual Conference in Portland (from October 12-20, 2008)	AOJS II	2008
	4	Study Tour: Women Judges US (from Nov 04-17, 2007)	AOJS II / NCSC	2007
	4	Training Courses in legal translation - New Translation Courses - MOJ Staff (June 29-July 23, 2008)	MTI	2008
	4	Web Design Training Courses – (6 Courses from July 6-Aug 14, 2008)	AOJS II/ CCIE	2008
AOJS II Work Plans, Quarterly and Annual Progress Reports				
	4	Annual Progress report, Year 3	AOJS II	2007
	4	Annual work plan, Year 4	AOJS II	2007
	4	Quarterly Progress Q1 (Oct. 1 -Dec. 31, 2007) Arabic and English	AOJSII	2008
	4	Quarterly Progress Q2 (Jan. 08 -March 31, 2008) Arabic and English	AOJSII	2008
	4	Quarterly Progress Q3 (April 08 - June 30, 2008) Arabic and English	AOJSII	2008

ANNEX IV

TRAINING ACTIVITIES UPDATE

Annex IV

Year 4 Annual Progress Report

Training Activities Update

Activity Name	Start Date	End Date	Judge	Non Judge	Male	Female
Basic Computer Skills – 1st iteration - Qena COFI	10/27/2007	10/31/2007		10	2	8
Basic Computer Skills – 3rd iteration - Qena COFI	11/10/2007	11/14/2007		15	9	6
Basic Computer Skills – 4th iteration - Qena COFI	11/17/2007	11/21/2007		15	9	6
Basic Computer Skills – 5th iteration - Qena COFI	11/24/2007	11/28/2007		15	11	4
Basic Computer Skills – 6th Iteration - Qena COFI	12/1/2007	12/5/2007		15	11	4
Basic Computer Skills – 7th iteration - Qena COF	12/8/2007	12/12/2007		15	10	5
Basic Computer Skills – 2nd iteration - Qena COFI	11/3/2007	11/7/2007		15	8	7
Case Initiation & Management - ECMA II- Alex	12/29/200	12/31/2007		15	5	10
GLIN - Technical Training for Directors, Legal analyst & Technical	12/1/2007	12/8/2007	3	2	5	
Internet Course for Women Judges - 1st Group	10/17/2007	10/17/2007	9			9
Internet Course for women Judges - 2nd Group	10/18/2007	10/18/2007	10			10
Management Skills workshop – 1st iteration	10/20/2007	10/22/2007	46		22	24
Management Skills workshop - 2nd Iteration	10/27/2007	10/29/2007	46		22	24

Activity Name	Start Date	End Date	Judge	Non Judge	Male	Female
System Administration - ECMA II- Alex	12/26/2007	12/27/2007		7	3	4
Women Judges US Study Tour	11/4/2007	11/17/2007	11		1	10
Basic Computer skill - Hurghada Court	2/22/2008	3/6/2008		25	17	8
Basic Computer Skills – 2nd iteration - Luxor COFI	2/9/2008	2/13/2008		12	4	8
Basic Computer Skills – 12th iteration - Qena COFI	2/9/2008	2/13/2008		15	14	1
Basic Computer Skills – 13th iteration - Qena COFI	2/16/2008	2/20/2008		15	11	4
Basic Computer Skills – 15th iteration - Qena COFI	3/1/2008	3/5/2008		15	11	4
Basic Computer Skills – 1st iteration - Luxor COFI	2/2/2008	2/6/2008		12	5	7
Basic Computer Skills - 3rd iteration - Luxor COFI	2/16/2008	2/20/2008		12	7	5
Basic Computer Skills - 4th iteration - Luxor COFI	2/23/2008	2/28/2008		12	8	4
Basic Computer Skills - 5th iteration - Luxor COFI	3/1/2008	3/5/2008		12	9	3
Basic Computer Skills - 8th iteration -Qena COFI	1/12/2008	1/16/2008		15	8	7
Basic Computer Skills - 9th iteration - Qena COF	1/19/2008	1/23/2008		15	9	6
Basic Computer Skills -10th iteration -Qena COFI	1/26/2008	1/30/2008		15	7	8
Basic Computer Skills -11th iteration- Qena COFI	2/2/2008	2/6/2008		15	11	4
Basic Computer Skills - 14th iteration - Qena COFI	2/23/2008	2/27/2008		15	12	3
Claims Course - ECMA II - Alex	1/5/2008	1/6/2008				

Activity Name	Start Date	End Date	Judge	Non Judge	Male	Female
Commercial Code, Banking & Bankruptcy course - NEP - 1st iteration	3/1/2008	3/3/2008	84		77	7
Commercial Code, Banking & Bankruptcy course - NEP - 2nd iteration	3/4/2008	3/6/2008	70		63	7
Court Management Certificate program – Group 1	2/29/2008	3/16/2008	14		14	
Court Mgt Certificate program for Judges & Chief Judges	1/15/2008	1/17/2008	53		45	8
Deposits- ECMA II- Alex	1/8/2008	1/8/2008	8		1	7
Excellence in PA - New Series	1/12/2008	1/14/2008	30		22	8
IAWJ conference - Observational Study Tour	3/25/2008	3/29/2008	2		2	
Interconnecting Cisco Network Devices – Part 1	3/23/2008	3/27/2008		7	5	2
Master Training of Trainers – NCJS Counselors	3/29/2008	3/31/2008	14		14	
Order Registration& Fees Revision – ECMA II - Alex	1/3/2008	1/3/2008		10	6	4
Basic Computer Skills - Tanta COFI - 1st iteration	5/10/2008	5/14/2008		15	11	4
Basic Computer Skills - Tanta COFI - 2nd iteration	5/17/2008	5/21/2008		15	5	10
Basic Computer Skills - Tanta COFI - 3rd iteration	5/24/2008	5/28/2008		15	4	11
Basic Computer Skills - Tanta COFI - 4th Iteration	5/31/2008	6/4/2008		15	6	9
Basic Computer Skills - Tanta COFI - 5th iteration	6/7/2008	6/11/2008		15	9	6
Basic Computer Skills - Tanta COFI - 6th iteration	6/14/2008	6/18/2008		15	12	3

Activity Name	Start Date	End Date	Judge	Non Judge	Male	Female
Basic Computer Skills for Mediation Office – 4th iteration	6/7/2008	6/10/2008		12	6	6
Basic Computer Skills for Mediation Offices – 1st iteration	5/24/2008	5/27/2008		10	6	4
Basic Computer Skills for Mediation Offices – 2nd iteration	5/28/2008	6/1/2008		12	3	9
Basic Computer Skills for Mediation Offices – 3rd iteration	6/2/2008	6/6/2008		12	7	5
Basic Computer Skills Mediation Office – 5th iteration	6/11/2008	6/17/2008		5	2	3
Building Cisco Multilayer Switched Network	5/10/2008	5/15/2008		7	5	2
Building Scalable Cisco Internet works	4/12/2008	4/16/2008		7	5	2
Court Mgt Certificate Program - G2 -OST	6/13/2008	6/27/2008	19		19	
Cyber Crimes - Microsoft – 1st iteration	6/9/2008	6/9/2008	42		42	
Cyber Crimes - Microsoft – 2nd iteration	6/10/2008	6/10/2008	41		41	
Cyber Crimes for Judges 2008 – 1st Iteration	4/12/2008	4/14/2008	42		34	8
Cyber Crimes for Judges 2008 – 2 nd Iteration	4/15/2008	4/17/2008	34		30	4
Effective Management Skills - NCJS	5/20/2008	5/22/2008		14	8	6
IACA Conference in Dublin - Study tour	4/20/2008	4/24/2008	2		2	
Intellectual property right Workshop for NEP- 1st iteration	4/6/2008	4/7/2008	78		70	8

Activity Name	Start Date	End Date	Judge	Non Judge	Male	Female
Intellectual property right workshop -NEP- 2nd iteration	4/8/2008	4/9/2008	45		33	12
Interconnecting Cisco Network Devices - part2	3/29/2008	4/2/2008		7	5	2
Basic Computer Skills - Mahalla COFI – 1st Iteration	6/28/2008	7/2/2008		15	10	5
Basic Computer Skills - Mahalla COFI – 2nd Iteration	7/5/2008	7/9/2008		15	8	7
Basic Computer Skills - Mahalla COFI – 3rd Iteration	7/12/2008	7/16/2008		15	8	7
EJETS Training course for NCJS Staff	7/27/2008	7/31/2008		9		9
Training Course in Legal Translation - new translation course	6/29/2008	7/23/2008		8	3	5
Web Design Training courses - Adobe After Effects	8/10/2008	8/14/2008		8	3	5
Web Design Training courses - Adobe Photoshop	7/6/2008	7/9/2008		7	2	5
Web Design Training courses - Autodesk3Ds Max	8/3/2008	8/7/2008		8	3	5
Web Design Training courses - Flash Action Script Basic	7/20/2008	7/22/2008		8	3	5
Web Design Training courses - Macromedia Flash	7/13/2008	7/17/2008		8	3	5
Web Design Training courses- Flash Action Script Advanced	7/27/2008	7/31/2008		7	2	5
Total			695	646	914	427

ANNEX V

TECHNICAL ASSISTANCE ACTIVITIES

Annex V
AOJS II Year 4 Annual Progress Report
Technical Assistance Activities Update

Specialist Name/Title	Purpose	Duration	Achievement
Diane Ponasik <i>Senior Monitoring and Evaluation Adviser</i>	To develop performance indicators, establish data collection methodologies, clarify data collection roles and responsibilities, and set preparation sessions beginning on October 3, 2004	October 2-29, 2004	Drafted Performance Indicators, Performance Monitoring Plan, and Performance Data Table
Dr. Heike Gramckow <i>Change Management Consultant</i>	Participate in the AOJSII Workplan preparation sessions beginning on October 3, 2004	October 2-11, 2004	Assisted in Drafting Year One Workplan
Dr. Maureen E. Conner <i>Executive Director, JERITT Project</i>	Task # 3: Website and Electronic Clearinghouse activities at the National Center for Judicial Studies are identified in the featured at Year One Workplan	January 21-February 4, 2005	Developed the Preliminary Database Plan for NCJS Website. Developed the Implementation Plan for the Electronic Databases and Website Resources and Services
Tom Langhorne <i>The Langhorne Group</i>	Task #3: To conduct the assessment of NCJS Curriculum as per the AOJSII Year One Workplan	February 5 - 24, 2005	Assisted in Finalizing the Assessment Report on the NCJS Judicial Education Courses
Curtis DeClue <i>Court Administration / Management Consultant</i>	Task #1 and 2: Activities as per the AOJS II Year One Workplan	February 25 – April 29, 2005	Prepared the Draft ACOFI Assessment Report with the JIC

Specialist Name/Title	Purpose	Duration	Achievement
Curtis DeClue <i>Court Administration/ Management Consultant</i>	Task #1 and 2: Activities as per the AOJS II Year One Workplan	June 15 – Early December, 2005	Revised Assessment Tool for MCOFI and the 20 Courts of First Instance with the JIC Prepared Judicial Panel Meeting Guideline Finalized ACOFI Assessment. Completed Assessment of MCOFI with the JIC
Dr. Heike Gramckow <i>Deputy Director of International Programs at National Center for State Courts</i>	To assist with the development of the AOJSII Project Year Two Workplan; with the initiation of the development of a bench book for Court of First Instance Judges, and with the planning for the court clerk certification training program, the Chief Justice’s Conference, and Continuing Judicial Education Courses	August 22 - 27, 2005	Assisted with the Preparation of the Draft of Year Two Workplan
Elizabeth Boustagui <i>Consultant</i>	Theme 1: To assist the Project in completing the Gender Integration Assessment Report	September 24 – October 15, 2005	Revised Gender Integration Assessment Report
Dr. Heike Gramckow <i>Deputy Director of International Programs at National Center for State Courts</i> Richard Van Duizend <i>Principal Court Management Consultant, National Center for State Courts</i>	Task 6: To teach the Court Management and Administration for Business Panels workshop	February 24 – March 5, 2007	Workshop on Court Management and Administration for Business Panels

Specialist Name/Title	Purpose	Duration	Achievement
<p>Judge Ken M. Kawaichi Alameda <i>Alameda Superior Court, California</i></p>			
<p>Richard Van Duizend <i>Principal Court Management Consultant, National Center for State Courts</i></p> <p>Judge Kevin Burke, <i>District Court of Hennepin County, Minneapolis, Minnesota</i></p>	<p>Task 6: To teach Court Management Professional Certificate for MOJ officials.</p>	<p>January 15 -17, 2008</p>	<p>Court Management Professional Certificate</p>
<p>Mary McQueen, <i>President of the National Center for State Courts</i></p> <p>Richard Van Duizend <i>Principal Court Management Consultant, National Center for State Courts</i></p> <p>David Steelman <i>Principal Court Management Consultant, NCSC</i></p> <p>Richard Y. Schauffler <i>NCSC Director, Research Services</i></p> <p>Chris Crawford <i>Court Management Consultant</i></p>	<p>Task 6: To teach the overseas part of the Court Management Professional Certificate for MOJ officials</p>	<p>February 29 – March 16, 2008 And June 13 – 27, 2008</p>	<p>Court Management Professional Certificate</p>

ANNEX VI

LIST OF INDIVIDUALS TRAINED OVERSEAS

Annex VI
List of Individuals Trained Overseas

Name	Gender	Category	Position of Trainee
9th Court Technology Conference Study Tour (Policy, IT and Training) September 9-27, 2005 - NCSC			
Counselor Ali Shakeeb	M	Judiciary	Court of Cassation Vice-President, Assistant to the Minister for NCJS Affairs, NCJS Center Director, and Ministry Liaison to the AOJS II Project
Counselor Hassan Anis	M	Judiciary	Court of Appeals Counselor and Member of the NCJS Technical Bureau
Dr. Mona Gamal El Din	F	Judiciary	Chief Administrative Prosecutor and Member of the NCJS Technical Bureau
Chief Judge Hisham Ezz Al Arab	M	Judiciary	Acting Director, Judicial Information Center
Chief Judge Hossam Hassan	M	Judiciary	Acting Deputy Director, Judicial Information Center
Mr. Nader Abdou Ahmed Mohamed	M	Staff	Technical Support Supervisor
Mr. Saeid El Sayed Wassel	M	Staff	Chief, Communication Section
Mr. Magdy Metwally El Sayed	M	Staff	Chief, Operation Systems Section
Ms. Amina Ibrahim Moursy	F	Staff	Systems Analyst
Mr. Abdel Meguid Kotb	M	Staff	Systems Analyst
Mr. Mansour Mohamed Sabra	M	Staff	Systems Analyst
Ms. Manar Mohamed Mahmoud	F	Staff	Databases Programmer
Mr. Ramadan Saeid Farahat	M	Staff	Programmer
Mr. Mostafa Hassan Ali Hassan	M	Staff	Database Manager

Name	Gender	Category	Position of Trainee
Morocco Gender Integration Study Tour January 15-21, 2006 - Moroccan Ministry of Justice			
Counselor Osama Attaweya	M	Judiciary	Chief at the Court of Appeals and Deputy to the Assistant to the Minister for the Judicial Inspection Department
Counselor Hesham Fathy Ragab	M	Judiciary	Counselor at the Court of Appeals and seconded to the Egyptian Ministry of Justice's Legislative Department
Chief Judge Adham Fahim	M	Judiciary	Chief Judge and Member of the NCJS Technical Bureau
Court Management and Court Automation Observation Study Tour to the USA June 22 – July 2, 2006 - NCSC			
Dr. Mohamed Ali Hosni	M	Judiciary	Chief Judge at the Court of Appeals Chief Justice of the Alexandria Court of First Instance
Counselor Yosri Abdel Kerim	M	Judiciary	Chief Judge at the Court of Appeals Chief Justice of the Mansoura Court of First Instance
Counselor Medhat Bassiouny	M	Judiciary	Vice President of the Court of Cassation Member of the NCJS Technical Bureau
Counselor Ahmed Hani Mokhtar	M	Judiciary	Deputy Chief Justice at the Court of Appeals and Director of the Judicial Information Center
Mr. Hesham Mokhtar Abdel Rahman	M	Judiciary	Chief Judge at the Mansoura Court of First Instance
Mr. Moataz Fayed	M	Judiciary	Judge at the Alexandria Court of First Instance
International Association for Court Administration, Verona, Italy November 12-16, 2006 - International Association for Court Administration			
Counselor Osama Attaweya	M	Judiciary	Assistant to the Minister for JIC Affairs
Chief Judge Hossam Hassan	M	Judiciary	Acting Deputy Director, Judicial Information Center

Name	Gender	Category	Position of Trainee
Economic Panel Training Study Tour for Egyptian Judicial Officials Czech & Slovak Republics February 18-28, 2007 - CEELI Institute			
Counselor Ashraf Fawzi Ahmed El Mamlouk	M	Judiciary	Counselor, Assistant to the Minister of Justice, Technical Bureau, Ministry of Justice
Judge Ayman Abdel Malak Messiha Gergis	M	Judiciary	Chief Judge (A) at the North Cairo Court of First Instance
Judge Mohamed Ahmed Sakah Eldin Mostafa Elsayed	M	Judiciary	Judge of North Cairo Court of First Instance
Judge Tarek Diaa Eldin Mahmoud Elbayoumi	M	Judiciary	Judge of North Cairo Court of First Instance
Judge Mohamed Abdel Hamed Mahmoud Omar	M	Judiciary	Judge of North Cairo Court of First Instance
Judge Dr. Mohamed Kamel Gamal Eldin Mohamed Elahwani	M	Judiciary	Judge of North Cairo Court of First Instance
Judge Dr. Wael Mamdouh Hassan Youssef	M	Judiciary	Chief Judge (B) of North Cairo Court of First Instance
Economic Panel Training Study tour For Egyptian Judicial Officials to Washington DC, USA April 27 - May 12 , 2007 - NCSC US Courts			
Counselor Dr. Hassan Elsayed Mohamed Bassyouni	M	Judiciary	Assistant to the Ministry for NCJS Affairs and Head of Cairo Court of Appeals
Judge Khaled Ahmed Salama Mohamed	M	Judiciary	Chief Judge (A) of Suez Court of First Instance
Judge Ali Mohamed Mahmoud Salama	M	Judiciary	Chief Judge (A) of Qena Court of First Instance
Judge Abdel Aziz Hassan Abdel Wanis	M	Judiciary	Chief Judge (A) of South Cairo Court of First Instance
Judge Ahmed Fathy Korma	M	Judiciary	Chief Judge (A) of South Cairo Court of First Instance
Judge Asser Ismail Hamdy	M	Judiciary	Chief Judge (A) of South Cairo Court of First Instance

Name	Gender	Category	Position of Trainee
Economic Panel Training Study Tour for Egyptian Judicial Officials to New York, USA June 1-17, 2007 – NCSC			
Counselor Akram Mohamed Rashad Elsayed	M	Judiciary	Member of the NCJS Technical Bureau and Counselor at Cairo Court of Appeal
Judge Abdel Wahab Mohamed Abdel Wahab	M	Judiciary	Chief Judge (A) at Port Said Court of First Instance
Judge Ahmed Hussein Ahmed Abdel Wahab	M	Judiciary	Chief Judge (B) at Port Said Court of First Instance
Judge Haytham Farouk Abdel Moniem Elserafi	M	Judiciary	Judge (B) at Port Said Court of First Instance
Judge Yasser Mohamed Rashad Elsayed	M	Judiciary	Chief Judge (B) at Alex Court of First Instance
Judge Hossam Mohamed Elmekawi	M	Judiciary	Judge at Alex Court of First Instance
14th Annual GLIN Directors' Meeting September 1-8, 2007 - Library of Congress			
Judge Amr Ahmed Gamal Abdel Monem Hassan	M	Judiciary	Chief Judge
Women Judges Study Tour to the US November 4-17, 2007			
Counselor Osama Attawia	M	Judiciary	Assistant to the Minister of Justice for Follow-up & Accomplishments
Chief Judge Hanan Gamal El Sayed Dahroug	F	Judiciary	South Cairo Court of First Instance
Chief Judge Rania Sanaa Elmalek El Tayeb	F	Judiciary	North Cairo Court of First Instance
Chief Judge Cherine Farouk Wechahy	F	Judiciary	Giza Court of First Instance
Chief Judge Hanan Abdel Aziz Aly Elshaarawy	F	Judiciary	Giza Court of First Instance
Chief Judge Eman Elemam Ali Khalifa Khalifa	F	Judiciary	South Cairo Court of First Instance
Chief Judge Eman El Sayed Ahmed Melegi	F	Judiciary	Giza Court of First Instance
Judge Omnia Ismail Ahmed Hawary	F	Judiciary	North Cairo Court of First Instance
Chief Judge Ola Hussein Kamel Hanafy Aly	F	Judiciary	Giza Court of First Instance

Name	Gender	Category	Position of Trainee
Judge Sara Adly Abdel Shakour Hussein	F	Judiciary	North Cairo Court of First Instance
Chief Judge Hayam Abdel Hafez	F	Judiciary	Giza Court of First Instance
GLIN Technical Training for Directors, Legal Analysts & Technical Specialists			
December 01-08,2007 – Library of Congress			
Chief Judge Amr Ahmed Gamal eldin AbdelMoneim Hassan Saad	M	Judiciary	Chief Judge
Chief Judge Khaled Mohamed Hanfi Ali Emam	M	Judiciary	Chief Judge
Chief Judge Tamer Hosny Mahmoud Hashad	M	Judiciary	Chief Judge of Suez Court of First Instance
Mr. Mohamed Ibrahim Mohamed Disoky	M	Staff	Programmer
Mr. Sayed Mostafa Ahmed Masoud	M	Staff	Department Director
Court Management Certificate Program US Observational Study Tour (Group 1)			
February 29 – March 16, 2008			
Counselor Moaataz Elsayed Mohamed Nowar	M	Judiciary	Judicial Inspection at MOJ
Chief Judge Salah Eldin Abouel-Fetouh Ibrahim El-Weza	M	Judiciary	Chief Judge at Tanta Court of First Instance
Chief Judge Mahmoud Mohamed Abd ElFattah Sally Zaher	M	Judiciary	Judicial Inspection at MOJ
Chief Judge Magued Sobhi Soueha Boulos	M	Judiciary	Judicial Inspection at MOJ
Chief Judge Ehab Kamel Abd Elaal Mohamed Ammar	M	Judiciary	Chief Judge at Giza Court of First Instance
Chief Judge Talal Abd El-Monem Ibrahim Elshawarbi	M	Judiciary	Chief Judge at MOJ
Chief Judge Mohamed Abdel-Wahed Kotb Etman	M	Judiciary	Judicial Inspection at MOJ
Chief Judge Mohamed Ahmed Abdel Kawy Khalil	M	Judiciary	Chief Judge at MOJ
Chief Judge Mohamed Ahmed Abdel Hay Taky Eldin	M	Judiciary	Chief Prosecutor at MOJ
Chief Judge Amr Elsaid Elsayed Abouel Khair	M	Judiciary	Chief Judge at Alexandria Court of First Instance
Chief Judge Mohamed Nabil Mohamed Mohamed	M	Judiciary	Chief Judge at Menia Court of First Instance

Name	Gender	Category	Position of Trainee
Chief Judge Mahmoud Abdel Aziz Aba Zeed Mohamed	M	Judiciary	Chief Judge at MOJ
Chief Judge Hany Mohamed Ibrahim Elsayed Elrefai	M	Judiciary	Chief Judge at Suez Court of First Instance
Chief Judge Atef Mohamed Ahmed Mohamed	M	Judiciary	Chief Judge at MOJ
Chief Judge Tamer Hosny Mahmoud Hashad	M	Judiciary	Chief Judge at Suez Court of First Instance
Chief Judge Ahmed Mostafa Mahmoud Mostafa Soheim	M	Judiciary	Chief Judge at South Cairo Court of First Instance
The International Association of Women Judges 9th Biennial International Conference Study Tour to the Republic of Panama March 22-29, 2008			
Chief Judge Hanan Gamal Elsayed Dahroug	F	Judiciary	Chief Judge
Chief Judge Cherine Farouk Wechahy	F	Judiciary	Chief Judge
The International Association of Court Administrators Conference in Dublin, Ireland April 21-23, 2008			
Counselor Osama Attaweya	M	Judiciary	Assistant to the Minister for Follow Up and Accomplishments
Counselor Mohamed Mahmoud Mostafa Refaat	M	Judiciary	Chief Judge
Court Management Certificate Program US Observational Study Tour (Group 2) June 13 – 27, 2008			
Counselor/ Adham Fahim Yehia Fahim Mahmoud Fahim Hussein	M	Judiciary	Counselor
Chief Judge/ Ahmed Ezzat Attia Abdel Samad	M	Judiciary	Chief Judge
Judge/ Ahmed Mostafa Mahmoud Mostafa Soheim	M	Judiciary	Judge
Counselor/ Ahmed Shawky Ahmed Zaky Ghazalah	M	Judiciary	Counselor
Chief Judge/ Amr Ahmed Gamal Eldin Abdelmonem Hassan Saad	M	Judiciary	Chief Judge
Chief Judge/ Bahaelden Mahmoud Riad Ali	M	Judiciary	Chief Judge
Judge/ Bassem Abd Elrahman Mohammed Eliwa	M	Judiciary	Judge
Chief Judge/ Deiaa El-Din Hamed Mahmoud Ebrahim Amer	M	Judiciary	Chief Judge

Name	Gender	Category	Position of Trainee
Judge/ Fehr AbdelAzim Saleh Emara	M	Judiciary	Judge
Counselor/ Hatem Mohamed Gamal Eldin Abd Elhamid Elkhoully	M	Judiciary	Counselor
Chief Judge/ Hussein Mohamed Helal Hassan Elfeki	M	Judiciary	Chief Judge
Chief Judge/ Khaled Mohamed Aly Ibrahim Mahgoub	M	Judiciary	Chief Judge
Chief Judge/ Mohamed Ali khoudir Ali	M	Judiciary	Chief Judge
Chief Judge/ Mohamed Mahmoud Ibrahim Mohamed Antar	M	Judiciary	Chief Judge
Judge/ Raouf Refat Ragi Mikahil	M	Judiciary	Judge
Chief Judge/ Salah El-Din Abouel-Fetouh Ibrahim El-Weza	M	Judiciary	Chief Judge
Chief Judge/ Sameh Bassily Helmy Bassily	M	Judiciary	Chief Judge
Judge/ Sameh Ibrahim Ibrahim Elshawarby	M	Judiciary	Judge
Judge/ Seif Eldean Ahmad Seddik Eletreby	M	Judiciary	Judge

ANNEX VII

ANNUAL PROCUREMENT PLAN UPDATE

Annex VII
AOJS II Year 4 Annual Progress Report
Procurement Plan Update
October 1, 2007 - September 30, 2008

Procurement No.	Brief Description	Institution	Status	Amount in USD
Procurement # 7-HW:	12 Servers, 135 Laser 2015 Printers, 3 Network Laser 9040N Printer, 3 10KVA UPS, 416 0 5KVA UPS, 1 Router, 2 Backbone Switch, 6 Server Switches, 1 Server Rack, 204 Workstations, 17 A3 Fujitsu Scanners	Qena and 2 Satellite Courts; Giza Mediation (Ayatt, Badrashin, 6 of October, MO HQ); JIC (server room and MOJ office)	YR 4 Qtr 2 (cleared and delivery in progress)	\$557,409 24
Sub Total (Overseas)				\$557,409 24

Local Commodities and Services:				
Local Procurement #1 YR 4	Fujitsu Scanners	Alexandria Court	Delivered	\$12,180 18
		Mansoura Court	Delivered	\$9,135 14
Local Procurement #2 YR 4	12 UPS	Qena and 2 Satellite Courts	Delivered	\$1,248 19
	6 UPS	Tanta and 1 Satellite Court	Delivered	\$576 09
Local Procurement #3 YR 4	Miscellaneous Supplies and racks and switches	Courts	Delivered	\$12,927 59
		NCJS	Delivered	\$38 83
		JIC	Delivered	\$4,191 59
		MOJ	Delivered	\$312 32
		Mediation Offices (Giza and Minia)	Delivered	\$1,757 11
Local Procurement #4 YR 4	Court Video Conference Equipment, including infrastructure for VC, camera shelves and plasma screen (Qty 11)	North Cairo Court	YR 4 Qtr 1 & 2 (delivery in	\$6,243 21
		Ismailia Court	YR 4 Qtr 1 & 2 (delivery in	\$6,243 21
		Alexandria Court (Infrastructure for Training Room and VC)	Delivered	\$16,570 08
		Mansoura Court	YR 4 Qtr 1 & 2 (delivered)	\$4,681 30
		Qena Court	YR 4 Qtr 1 & 2 (delivered)	\$5,751 95
		Tanta Court	YR 4 Qtr 1 & 2 (delivery in	\$12,726 97
		JIC courts: Beni Suef	YR 4 Qtr 1 & 2 (delivery in	\$6,243 21
		JIC courts: Minia	YR 4 Qtr 1 & 2 (delivery in	\$6,243 21
		JIC courts: Domiat	YR 4 Qtr 1 & 2 (delivery in	\$6,243 21
		JIC courts: Port Said	YR 4 Qtr 1 & 2 (delivery in	\$6,243 21
		JIC courts: Suez	Delivered	\$5,501 71

Annex VII
AOJS II Year 4 Annual Progress Report
Procurement Plan Update
October 1, 2007 - September 30, 2008

Procurement No.	Brief Description	Institution	Status	Amount in USD
Local Procurement #5 YR 4	Power Boxes:	Alexandria and Satellite Courts	Delivered	\$49,757.62
		Mansoura Court	Delivered	\$4,750.44
		Qena and 2 Satellite Courts	Delivered	\$20,721.26
		Tanta and 1 Satellite Court	Delivered	\$17,011.94
		Mediation Offices (Giza 5 offices)	Delivered	\$4,042.11
		Mediation Offices (Minia 8 offices)	Delivered	\$0.00
		NCJS Law Library	Delivered	\$1,631.09
Local Procurement #6 YR 4	Infrastructure and Raw Material (include server rooms civil work):	Alexandria and Satellite Courts	Delivered	\$34,712.88
		Mansoura Court	Delivered	\$5,391.25
		Tanta and 1 Satellite Court	Delivered	\$110,052.59
		Qena and 2 Satellite Courts	Delivered	\$85,465.58
		Mediation Offices (Giza and Minia)	Delivered	\$148,188.27
		NCJS	Delivered	\$7,020.14
		JIC	Delivered	\$13,271.48
Local Procurement #7 YR 4	Furniture	Qena and 2 Satellite Courts	Partially Delivered, remainder YR 5 Qtr 1	\$24,965.96
		JIC (8 training rooms)	Delivered	\$17,066.62
Local Procurement #8 YR 4	Court Signs + Case Roll boxes (bulletin boards)	Alexandria Court (enhancements)	Delivered	\$1,165.73
Local Procurement #9 YR 4	Court Supplies (Quarterly paper supply, printer toner, copier drum and toner)	Alexandria Court	Delivered	\$7,178.58
		Mansoura Court	Delivered	\$6,888.03
		Luxor Court	Delivered	\$615.04
Local Procurement #10 YR 4	Connectivity Service	Alexandria Court and Satellite	On Going	\$8,703.41
		Mansoura Court	On Going	\$5,741.29
		JIC	On Going	\$28,619.82
		MOJ	On Going	\$10,948.26
Local Procurement #11 YR 4	NCJS Library (infrastructure, fire alarm system, furniture and services)		Delivered	\$128,304.30
	NCJS Video Conference		Delivered	\$11,010.03
	Local Freight Services			\$3,548.98
Sub Total (Local)				\$880,473.65
Total Year 4 (Overseas and Local Procurements)				\$1,437,882.89