

AFRICA EDUCATION INITIATIVE
Textbooks and Learning Materials Program
Quarterly & Annual Report
Submitted to Freeman Daniels, USAID TLMP CTO

Name of MSI	Mississippi Consortium for International Development (a consortium of Jackson State University, Alcorn State University, Mississippi Valley State University and Tougaloo College)
Grant Number	RLA – A-00-05-00073-00
Country	Zambia
Partners	Ministry of Education in Zambia USAID/Zambia
Date Submitted	
Report Covering:	January 1 – March 31, 2007
<input type="checkbox"/> Annual Report	Indicate Year Covered - (Due Oct 31 each year): _____
<input checked="" type="checkbox"/> Q'ly or Semi-Annual* Reporting Period	<input type="checkbox"/> Oct 1-Dec 31 (Due Jan 31) <input checked="" type="checkbox"/> Jan 1-Mar 31 (Due April 30) (Semi-Annual) <input type="checkbox"/> Apr 1-Jun 30 (Due July 31)
Submitted by	Vivian Taylor
Title	Project Director
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* Semi-Annual Reports only required for year 2

<p>Section 1: Accomplishments <i>(expected to be up to 2 pages--enter into this form)</i></p> <p>1.1 List the Major Tasks Accomplished this Period</p> <p>Use this area to report on accomplishments during the reporting period. Indicate who, what, where. Here you may wish to talk about status of material design, field testing, evaluation, distribution, teacher training in TLM use, and overall successes. You may also wish to report on project indicators that you have customized to measure progress. (Note that section 4B is for capturing quantitative outputs.)</p> <p>The Letter of Implementation has now been signed by all parties. A copy was submitted to USAID/W and is attached to this report.</p> <p>The training of trainers for the teachers from the four districts targeted for field-testing (Lusaka, Choma, Monze, and Kaoma) took place at Curriculum Development Centre (CDC) from January 16 to 19, 2007. Twenty-nine teachers and principals from the target schools were in attendance as well as select MOE and MCID Zambia.</p> <p>Mr. Carlton McLellan and Mrs. Danette Jones Philani Vilakazi with the AEI Monitoring and Evaluation team visited the TLMP Zambia Project Office on January 29, 2007. They were accompanied by Mr. Rick Henning, USAID Zambia and they met the MCID in-Country staff, and also with the Curriculum Development Centre (CDC) Sub-Committee and the Lead Writer. The In-Country staff did a power point presentation. The evaluators had another meeting on February 5, 2007 with the Zambia Technical Team. The observations made in the Evaluation</p>
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Report are extremely helpful for the project.

The 4th grade Pupil's Book and Teacher's Guide were approved by the Approval Review Committee. The field-testing of the 4th grade pupil's book and teacher's guide took place from February 19 to April 5, 2007.

The schools for Field Testing of the Grade 4th Textbook are Libala Basic, Lusaka, Vera Chiluba, Lusaka, Charles Lwanga Basic, Choma, Pemba Basic, Monze and Mulamatila Basic, Kaoma.

There were field-tested a total 600 students from 13 classes. A number of approximate 700 drafted books were previously sent to these schools.

The first monitoring of the field testing of the 4th grade pupils' textbook and teacher's guide was carried out from 26 February to 2 March, 2007. During this monitoring process, 4th grade classes were observed and interviews were carried out with individual learners, with focus groups and with individual teachers and Head teachers/Deputy Head teachers and/or senior teacher. The monitoring team for the first monitoring process involved the following: Dr. Linda Channell, Literacy Specialist, MCID/USA, Mrs. Martha M Lukanga, Program Coordinator, MCID/Zambia, and Mr. Lazarous Mutale, Curriculum Specialist and Writer, CDC, Zambia.

The second monitoring of the field testing of the 4th grade pupils' Textbook and Teachers' Guide was be carried out from March 18 to 27, 2007 by Mr. Dominic Nyambe, Lead Writer, Mr. Lazarous Mutale, Writer and Mrs. Martha M Lukanga, Program Coordinator, MCID Zambia.

The collected of data during monitoring process were sent to US to be analyzed by an independent group of teachers. The data from the entire field-testing is being analyzed by an external specialist at the time of this report.

The draft of the 5th grade pupil's textbook and the teachers' guides has been drafted and reviewed in its entirety by the technical teams. It is in the revisions process at the time of this report.

MCID key persons (Drs. Vivian Taylor, Ally Mack, Ms. Mutinta Mweembe, Adrienne Graham and Mr. Dominic Nyambe) attended the Africa Education Initiative – Textbooks & Learning Materials Program (TLMP) Partners' Workshop, February 4 to 7, 2007 at the Hilton Alexandria Old Town. Previously the Zambian visitors spent three day in MS where they visited, and met with the students and teachers from Crystal Springs Elementary and Middle Schools, Blackburn Middle School, Jackson State University, Tougaloo College, Alcorn State University, and Local Public School Jefferson County School District. Their schedule is attached to this report.

Dr. Linda Channell visited Zambia from February 25 through March 4, 2007 when she joined the monitoring team and traveled to Western, Lusaka and Southern Provinces for monitoring.

An updated newsletter is attached to this report.

1.2 List the Major Tasks Anticipated for the Next Period

Use this area to report on plans for the upcoming reporting period. Indicate who, what, where. You may wish to talk about status of material design, field testing, evaluation, distribution, teacher training in TLM use, and overall successes.

The last and final monitoring for 4th Grade pupil’s textbook and the teachers’ guides will take place from April 1 to 5, 2007 with Dr. Samuel White participating in the team.

The 4th grade book should begin the final approval process in mid-may following the revisions deemed necessary from the field tests.

Plan and organize venue for another professional development workshop to cater for the other remaining seven provinces. MCID expects to implement the teacher training program for the 4th grade books in July. There will be two workshops for one week each.

Arrange for a 2-day meeting of the Technical Team to review both the draft of the 5th grade Pupils’ Textbook and the Teachers’ Guide.

Submit the draft copies of the 5th grade Pupils’ Textbook and Teachers’ Guide to the editors for editing.

Finalized the Distribution Committee and Public and Private Businesses and arrange meetings with them. The first Public Private Partnership meeting will be held May 8, 2007 in Lusaka.

The invitation to bid will be published in two newspapers in Zambia on at least five occasions. The bid package will be approved by the MCID home office, USAID/Zambia and the MoE prior to May 11 (the first advertisement). The bids will be due June 11. A committee including external procurement specialists will review the bids, perform site visits if necessary and make the award. USAID/Zambia will be involved and briefed every step of the way in order to ensure compliance, and an open and competitive bid.

Official appointment of the PAC by the PS (this was pending the signing of the LOI).

The application process will begin for the two Jackson State University scholarships for Zambians to pursue graduate level degrees at the University

Planned the businesses meeting in Lusaka, Zambia.

1.3 Problems and Challenges Encountered or Anticipated

Describe challenges that you have faced during implementation.	Describe solutions that you have implemented or plan to implement to address the challenges you face.
The original control group for the 4 th grade field test actually participated	As soon as this mistake was realized, MCID contacted the MoE Chief Curriculum Specialist. Her rapid

<p>in the pre-training administered to teachers. Though the control group did not have the textbooks, the class could not be considered a control since their teachers had undergone a new training and been provided with new methodology.</p>	<p>intervention allowed for selection of additional control schools and maintained the integrity of the field test.</p>
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<p>Section 2: Institutional Capacity Building <i>(expected to be 1 page--enter into this form)</i></p>
<p>2.1 MSI Institutional Capacity Building Activity this Period</p>
<p>List institutional capacity building activities for increased skills. (Example areas are: textbook design, management of printing bids and contracts, financial management.) Also note how the increased capacity has proved beneficial with applications.</p>
<p>The textbook development process continues to build capacity of the MoE and the MCID institutions. The completion of the 4th grade text is near and the 5th grade is in the first revision process. The 5th grade textbook process is a repetition of the same process used with the 4th grade with small changes as a result of the lessons learned.</p> <p>The two MoE representatives that visited Mississippi in January-February 2007 had an opportunity to observe and learn more of these processes through site visits and meetings with local schools, teachers and administrators.</p> <p>The field-testing process, though not new to the MoE, is improved and will be a model for the future.</p>
<p>2.2 Partner Institutional Capacity Building Activity this Period</p>
<p>List similar capacity building activities with others, including direct partners, MOE, printers, and others you may have worked with. Also note how new skills have been applied.</p>
<p>2.3 List Any Lessons Learned from Institutional Capacity Building Activities</p>
<p>2.4 Sustainability: List Developments/Activities</p>
<p>Discuss efforts designed to sustain the host country's ability to produce textbooks after the TLMP has ended. For example, apart from a transfer of skills above, explain how new public/private partnerships could be sustained after the project ends.</p>
<p>The entire textbook design, curriculum standards, writing and vetting process can be replicated in Zambia under the supervision of the MoE. This now includes the field-testing process.</p>
<p>Section 3: Partnerships <i>(expected to be 1 page--enter into this form)</i></p>

3.1 New Partnerships Formed	
Briefly describe the nature of the partnership and include partner(s)' name, address, telephone, email, and contact person.	
3.2 Describe type of partnership (i.e. public, private, NGOs, educational, institutional, committee or other) and any in-kind or financial contributions of the partner(s).	
The initial Public Private Partnership meeting will be held May 8.	
3.3 Verification	
How can the partnership information be verified?	Ms. Mutinta Mweembe,
Contact info (if applicable)	MoE, Curriculum Development Center, Lusaka, Zambia
Name/title/company	Chief Curriculum Specialists for the MoE
Email & telephone	Mutintamweembe2004@yahoo.co.uk ; 260 1 254848

SECTION 4A: PUBLICATION & UTILIZATION - Publications List												
<input type="checkbox"/> Check if no change since last quarter (do not complete form)												
Key for Publication Status: D= Design Completed, F=Field Tested, P=Printed, D=Distribution in Process or Completed Key for Types of Material: T=Textbooks, SW=Student Workbooks, SRB=Supplementary Reading Books, TM=Teacher Manuals, and O=Other *Indicate whether or not a report was produced following an evaluation or an assessment of a TLM(s). Indicate number of evaluations or assessments.												
Item No.	TLM Title	Grade Level	Subject (s):	Language (s)	Type of TLM (use key)	HIV/AIDS Relevant Y/N	Gender Relevant Y/N	Target # to be Printed	Pub. Status (use key)	# of schools to receive TLM	Ratio of TLM to Pupil	*Evaluation Report Completed
1	Enjoy Basic Mathematics: 4 th Grade Math Manual	4	Math	English	T			~295,000				
2	Enjoy Basic Mathematics 4 th Grade Teacher Guide	4	Math	English	TM			~5,000				
3	Enjoy Basic Mathematics 5 th Grade Math Manual	5	Math	English	T			~295,000				
4	Enjoy Basic Mathematics 5 th Grade Teacher Guide	5	Math	English	TM			~5,000				
TOTAL NUMBER OF BOOKS TO BE PRINTED								~600,000				

Comments (indicate item #):

SECTION 4B: PUBLICATION & UTILIZATION - Outputs						
x Check if no change since last quarter (do not complete form)						
*Printing Costs per TLMs = The printing amount divided by the # of materials.						
Indicator	Before 9/1/06	Qtr 1 (9/1-12/31)	Qtr 2 (1/1-3/31)	Qtr 3 (4/1-6/30)	Qtr 4 (7/1-9/30)	Annual Report Cumulative Total
# of TLM prototypes produced (item drafted, approved, but yet to be printed)			700			
# of TLMs Printed						
# of TLMs Distributed						
# of Teachers Trained			29			
Printing Costs Per TLM*						

Comments: Twenty nine teachers trained in Lusaka for the field testing in for field testing in Lusaka, Choma, Monze, and Kaoma from January 16 to 19, 2007.

Appendices

Appendix A

Letter of Implementation

Appendix B

List of Participants at the Trainers Workshop

Lusaka, January 16-19, 2007

Textbooks and Learning Materials Program

√ Present

Venue: CDC Conference Room

Dates: 16 January – 19 January 2007

Participants Registration Form

No	Name	Organization	Designation	Mobile No. Tel: No.	Physical Address	E-mail Address
1.	Mufungulwa Likando	Mulamati Basic School	Teacher	099 403804	Mulamati Basic School	N/A
2.	Susan Musonda	Libala Basic School	Teacher	096 953218	Libala Basic School	N/A
3.	Crispin Mapulanga	Lusaka Girls	Teacher	097654921	P O Box 30117, Lusaka	N/A
4.	Rhoda M. Mtande	Lusaka Girls	Teacher	01-252859 / 097802293	P O Box 30117, Lusaka	N/A
5.	Makumba F. Kaite	Munali Girls High	A/ Deputy Head teacher	01-295752 / 097696407	P O Box 36162, Lusaka	N/A
6.	Martha M Lukanga	MCID	Programme Coordinator	097 199466	C/O CDC	marthaml@zmnnet.zm
7.	Lazarous Mutale	CDC	Curriculum Development Specialist	01-254848 / 097824925	P O Box 50092, Lusaka	balaz_2004@yahoo.co.uk
8.	Dominic Nyambe	MOE	Standards Officer	01-250340 / 097746113	P O Box 50093, Lusaka	dnyambe@mo.gov.zm
9.	Mutinta O. Mweembe	CDC	Chief Curriculum Specialist	01-254848 / 097404355	P O Box 50092, Lusaka	mutintamweembe2004@yahoo.co.uk
10.	Nathan DeAssis	MCID	Programme Manager	095 618416	C/O CDC	Nathan@zmnnet.zm
11.	Florence Chanda	Vera Chiluba Basic School	Teacher	099 694861	Vera Chiluba Basic School	N/A

No	Name	Organization	Designation	Mobile No. Tel: No.	Physical Address	E-mail Address
12.	Annie M. Samakayi	Vera Chiluba Basic School	Teacher	099 515702	Vera Chiluba Basic School	N/A
13.	William Hamudulu	Libala Basic School	Teacher	096 594804	Libala Basic School	N/A
14.	Matron M. Chilwalo	Charles Lwanga Basic School	Teacher	097 899841	Charles Lwanga Basic School	N/A
15.	A.annie H. Mwiinde	Charles Lwanga Basic School	Teacher	097140672	Charles Lwanga Basic School	N/A
16.	Sr. Euphemia Mainza	Charles Lwanga Basic School	Head teacher	097 757672	Charles Lwanga Basic School	N/A
17.	Stephanie V Wamulume	Mulamati Basic School	Teacher	099 314237	Mulamati Basic School Kaoma	N/A
18.	Akamananyambo Nawa	Mulamati Basic School	Teacher	099 322196	Mulamati Basic School Kaoma	N/A
19	Carol. Mwanza	Vera Chiluba Basic School	Teacher	N/A	Vera Chiluba P/B R.W 463X Lusaka	N/A
20.	Felida. Banda	Vera Chiluba Basic School	Teacher	097 528444	Vera Chiluba P/B R.W 463X Lusaka	N/A
21.	Eileen. Mabenga	Vera Chiluba Basic School	D/Head teacher	097 821830	Vera Chiluba P/B R.W 463X Lusaka	N/A
22.	Faston. R. Manzi	Pemba Basic School	Head teacher	096 922129 095922129	Box 640059 Pemba	N/A
23.	Pillah. H. Siampongo	Pemba Basic School	Teacher	097 456923	Box 640059 Pemba	N/A
24.	Namonga S. Hachisaala	Pemba Basic School	Teacher	097577316	Box 640059 Pemba	N/A
25.	Emade Sakala	Libala Basic School	Head teacher	095 747640 096 747640	P. O. Box 320340 Lusaka	N/A
26.	A.kakulubel wa Wakumelo	Mulamati Basic School	Head teacher	099 322187	P. O. Box 940194 Kaoma	N/A
27	Mildred Chibale	MCID	Administrative Assistant	097 746864	C/O CDC	mildredmc@zannet.zm

No	Name	Organization	Designation	Mobile No. Tel: No.	Physical Address	E-mail Address
28	Raphael Banda	CDC	Curriculum Development Specialist	01-254848 / 097482502	P O Box 50092, Lusaka	raphael.banda@yahoo.co.uk
29	Mercy M Zulu	Bauleni Community School	Teacher	097400961	PO Box 320099	N/A

Appendix C

**Agenda for the Trainers Workshop
Lusaka, January 16-19, 2007**



Textbooks and Learning Materials Programme (TLMP)

Training of Trainers Workshop

Curriculum Development Centre (CDC)

Conference Room

January 16-19, 2007

Day 1 Tuesday, 16 January

- 08:00 Registration. Opening Prayer.
- 08:30 Welcome Remarks and Introductions Mr. Nathan DeAssis, Program Manager; Ms. Martha Lukanga, Program Coordinator, Ms. Mutinta O Mweembe, Chief Curriculum Specialist
- Overview of Activities and Objectives, Ms. Mutinta O Mweembe
Ground rules/Expectations, Mr. Dominic Nyambe
- 09:00 Background of TLMP; Mr. Nathan DeAssis
09:30 Framework under which the book had been written/general summary of the book
10:00 Tea Break
10:15 Discussion on Chapters 1, 2 & 6; Facilitator: Mr. Makumba F. Kaite
11:15 Time for comments from the participants
11:30 Discussion on Chapters 3, 4 & 5; Facilitator: Mr. Raphael Banda
12:45 Time for comments from the participants
13:00 Lunch
14:00 Discussions on Chapters 7, 8, 9; Facilitator: Mr. Lazarous Mutale
15:00 Afternoon Tea
15:15 Discussions on Chapter 10; Facilitator: Mr. Lazarous Mutale
16:30 Time for comments from the participants
17:00 END OF DAY 1

Day 2 Wednesday, 17 January

- 08:00 Prayer and recap on the previous day's work
08:30 Lesson Demonstrations on topic; Facilitator: Mr. Crispin Mapulanga
9:15 Time for comments from the participants
09:45 Lesson Demonstration on Topic; Facilitator: Ms. Rhoda Mtande
10:30 Morning Tea

10:45 Time for comments from the participants
11:15 Lesson Demonstration on Topic; Facilitator: Ms. Mercy Zulu
12:00 Time for comments from the participants
12:30 Lunch
14:00 Preparations of the lesson plans on selected topics by Head Teachers and Teachers from selected schools; Facilitator: Ms. Mutinta Mweembe
14:45 Preparation of lesson plans by groups; Group work - Head teachers and teachers
15:15 Afternoon Tea
15:30 Preparation of lesson plans by groups. Groups work continues - Head teachers and teachers
17:00 Time for comments from the participants
END OF DAY 2

Day 3 Thursday, 18 January

08:00 Prayer and recap on the previous day 2 work
08:30 Lesson demonstrations by group 1
09:15 Time for comments from the participants
09:45 Break
10:00 Lesson demonstration by Group 2
10:45 Time for comments from the participants
11:15 Lesson demonstration by Group 3
12:00 Time for comments from the participants
12:30 Lunch
14:00 Lesson demonstration by Group 4
14:45 Time for comments from the participants
15:15 Afternoon Tea
15:30 Lesson demonstration by Group 5
16:15 Time for comments from the participants
17:00 *END OF DAY 3*

Day 4 Friday, 19 January

08:00 Prayer and recap on the previous day 3work
08:30 Lesson demonstrations by group 6
09:15 Time for comments from the participants
09:45 Break
10:00 Roles of the Head Teachers; Facilitator: Ms. Mutinta O Mweembe
11:00 Briefing on Field Testing – dates and expectations; Ms. Mutinta Mweembe, Ms. Martha Lukanga
11:30 Review and Evaluation of the Workshop; Facilitator: Ms Martha Lukanga
12:00 Closing remarks; Mr. Dominic N Nyambe, Ms. Mutinta Mweembe, Ms. Martha M Lukanga
12:30 Closing prayer and end of workshop

Appendix D

**Itinerary for the Visit of Mrs. Mutinta
Mweebe, Chief Curriculum Specialist
and Mr. Dominic Nyambe, Senior Education
Standards Officer (Math/Science) and
MCID/TLMP Lead Writer**

January - February 2007

Wednesday, January 31, 2007

Dr. Vivian Taylor and Mrs. Cristina Radulescu, Hosts

- 4:45 p.m. Pick up and welcome Partners at the Jackson-Evers International Airport
- 5:45 p.m. Hotel check-in at Cabot Lodge Milsaps
- 7:30 p.m. Dinner (TBA)

Thursday, February 1, 2007

Hosts, Dr. Linda Channell (*morning*), and Dr. Vivian Taylor (*afternoon*)

- 7:00 a.m. Complimentary Breakfast at Cabot Lodge Milsaps
- 8:00 Pick-up partners from hotel
- 8:45 Arrive at Crystal Springs Elementary School for Tour and Observation
- 9:30 Crystal Springs Middle School for Tour and Observation
- 10:30 Tour the Meteor Publishing Company
- 11:45 Lunch at Channell's Home
- 1:00 p.m. Depart from Crystal Springs for return to Jackson
- 2:00 Blackburn Middle School for Tour and Observation
- 2:45 Tour and program visitation at Jackson State University
- 4:00 Tour of Tougaloo College
- 6:00 Dinner (TBA)
- 7:00 Return to Hotel

Friday, February 2, 2007

Host, Dr. Samuel White and Mr. Hamoonga Choongo, Escort

- 6:30 a.m. Complimentary Breakfast at Cabot Lodge Milsaps
- 7:45 Pick-up partners from hotel and depart for Alcorn State University (ASU)
- 9:30 Arrival on Campus
 - Introductions President's Conference Room
6th Floor-WWNAB
 - Greetings Dr. Franklin D. Jackson, Vice President for
Institutional Advancement, Planning, and Research
 - TLMP Overview Dr. Samuel White, Director, Office of Resource
Development and Sponsored Programs, ASU
Mrs. Mutinta Mweebe
Mr. Dominic Nyambe
- 10:15-11:50 Visit Local Public School (Jefferson County School District)
- 12:00 Lunch, President's Dinner Room, Campus Union
- 1:00-2:00 Campus Tour

2:00-3:00 Technical Team Meeting and Wrap-up
3:00 Depart for Jackson and return to hotel
6:00 Pick-up partners from hotel
6:30 Dinner at the home of Dr. Ally Mack, Executive Director of MCID, and
 Dean of the Division of International Studies at Jackson State University
8:30 Return to Hotel

Saturday, February 3, 2007

Host, Dr. Vivian Taylor

8:00 a.m. Complimentary Breakfast at Cabot Lodge Milsaps
8:45 Pick-up partners from hotel and transport to MCID Office
9:00 Workshop Presentation Planning Session
12:00 p.m. Lunch (TBA)
1:00 Mission to Zambia Pre-planning brainstorming session
2:00 Tea Time at Greater Mount Calvary Baptist Church
3:00 Leisure Time (North Park Mall, Madison Movie Theatre)
6:00 Dinner (TBA)

Sunday, February 4, 2007, Super Bowl Sunday

Travel to Washington, D.C.

8:30 a.m. Complimentary Breakfast at Cabot Lodge Milsaps
9:30 a.m. Check out of hotel
10:00 a.m. Pick up from hotel in route to the airport (*note Ally Mack is on this flight*)
 Flights
 Depart at 1135 a.m. Northwest #5906H
 Arrive Memphis 12:34 p.m.
 Depart Memphis 2:40 p.m. Northwest #955H
 Arrive Washington National Airport 5:34 p.m.

Proceed directly to the Hilton Alexandria Old Town, 1767 King Street in Alexandria, Virginia for Reception

Appendix D

**Photos from the Visit of first 4th Grade
Monitoring Team, Dr. Linda Channell,
Martha Lukanga and Mr. Lazarous Mutale
February 26 – March 2, 2007**

Dr Linda Channell interviewing Mr Raphael Banda, Senior Teacher



Dr Linda Channell interviewing a Focus Group



Mr Lazarous Mutale observing a Grade 4 class

