

**ISGM**

**INSTITUTIONAL STRENGTHENING AND  
GRANT MANAGEMENT PROGRAM**



**A PROGRAM OF THE  
USAID/REDSO/ESA  
HORN OF AFRICA SUPPORT PROJECT  
(HASP)**

**QUARTERLY PERFORMANCE REPORT  
April 1, 2001- June 30, 2001**



**Pact, Inc.  
Contract # 623-C-00-98-00026-00  
July 10, 2001**

## SECTION I. CONTRACTOR'S REPORT

### 1). Background

On September 20<sup>th</sup>, 1995, the United States Agency for International Development Regional Economic Development Services Office for East and Southern Africa (USAID/REDSO/ESA) and the Intergovernmental Authority on Development (IGAD) signed a Project Grant Agreement (amended 11 September 1997) to collaborate on implementation of the Horn of Africa Support Project (HASP) designed to promote the participation of African partners in activities that support the US Presidential Greater Horn of Africa Initiative (GHAI), comprising five principles:

African ownership	Regional perspectives	Promoting stability
Strategic coordination	Linking relief & development	

On September 2<sup>nd</sup>, 1998, USAID signed a \$10 million contract with Pact, Inc., a US-based Private Voluntary Organization (PVO) for services in managing the Institutional Strengthening and Grant Management Program (ISGM) of HASP. The contract covered work in ten countries comprising the Greater Horn of Africa (as defined by USAID): Rwanda, Burundi, Tanzania, Kenya, Uganda, Sudan, Somalia, Ethiopia, Eritrea, and Djibouti. Total grant funds available approximate \$4.5 million.

### 2). Expected Results of ISGM

(i) Institutional strengthening of regional African organizations/consortia/associations involved in food security and/or conflict prevention, mitigation, and response activities (CPMR) in the GHA region;

(ii) Promotion of innovation in the region through support of relevant and innovative regional activities in food security and CPMR; and,

(iii) Increased strategic coordination through the strengthening or creation of structured sub-sector and sector networks and partnerships.

### KEY RESULTS THIS QUARTER

- USAID external consultants complete ISGM mid term evaluation report with **“very positive findings”** of the ISGM program. Recommending that: *“REDSO definitely continue supporting ISGM because of its accomplishments so far, as well as its direct support to the Mission SO’s and IR’s.”* The team also recommended that: *“ISGM should be given high priority in the allocation of budgetary resources.”*
- 50 people from 36 organizations across 7 countries gathered at the ISGM / OAU-IBAR NGO Pastoralist Workshop to explore possibilities of developing an organic, indigenous solution to the problem of information sharing and/or exchange; to identify common information needs for organization working in the provision of animal health services in pastoral areas; and to design a cost-effective and sustainable animal health network.
- Grantees increase capacity in monitoring, evaluation and reporting (ME&R) as exemplified by their development of individual monitoring, evaluation and reporting plans based on skills acquired after attending ISGM’s ME&R core course.
- Grantees begin development of organizational Resource Mobilization action plans after attending ISGM resource mobilization workshop.

3). Comparison of Planned to Actual Events: January – March 2001

<b>ISGM BENCHMARK ACTIVITIES</b>				
<b>Grant Management Unit (GMU)</b>				
<b>Focus</b>	<b>Activity Area</b>	<b>Planned this quarter</b>	<b>Actual this quarter</b>	<b>Notes</b>
<b>Grant Solicitation to Award</b>	1) Request for Application (RFA) solicitation, advertising, & promotion	Finalize 3 <sup>rd</sup> RFA draft Advertise 3 <sup>rd</sup> RFA Promotional Visits	NA	USAID determination to hold solicitation.
	2) Process applications and perform initial screening and in-depth stage one reviews.	NA this Quarter	NA	
	3) Support Advisory Council selection and notify unsuccessful applicants.	NA this Quarter	NA	
	4) Conduct pre-award visits and MCAT.	NA this Quarter	NA	
	5) Conduct negotiations and conclude grant agreements.	Complete award of Round 2 grants.	Grants for CLIP, RECONCILE, PELUM pending per resolution of negotiation issues and funding availability.	
<b>Post Award Administration</b>	1) Provide funding and support in line with negotiated agreement.	Funding provided.	Funding provided as normal.	
	2) Monitor grants & provide financial strengthening services.	Financial oversight/ mentoring.	Financial oversight/ mentoring undertaken, of note: 2 visits plus 1 in-house training with LEAT to support updating of financial systems and provide financial mentoring. 1 visit to RWN, and 1 to CIFA for financial review and implementation of accounting software. 2 visits to AAYMCA and 1 to WASDA for financial review. 1 visit to REFSO for financial mentoring.	
	3) Conduct mid –term evaluations	Mid-term evaluations for YMCA, FAN completed.	Mid-term evaluation reports released for Fan and YMCA.	
	4) Conduct close-outs.	Grant Close-out of RWN, Perimart, BYDA.	No grants were closed out RWN, Perimart & BYDA all rcvd no cost extensions through Nov/Dec 2001 to finish up work.	
<b>Other Support Services</b>	1) Development of a professional network of “Financial and Administrative Mentors” among regional actors.	NA this Quarter	NA	
	2) Support to Centers of Excellence, Umbrella Organizations, & Networks for improved regional training	Support centers of excellence	Arranged for ALIN to attend resource mobilization workshop.	
	3) Other services.	NA this Quarter	1 visit to WIOMSA to conduct financial assessment for potential USAID funding. 1 visit to EAWLS to conduct indirect cost rate assessment and verification.	
<b>ISGM Finance &amp; Admin Duties</b>	1) Administrate ISGM as per normal procedures.	Administrate ISGM as per normal procedures	ISGM administrated as normal.	

**ISGM BENCHMARK ACTIVITIES – Page 2**

<b>Institutional Strengthening Unit (IS)</b>				
<b>Focus</b>	<b>Activity Area</b>	<b>Planned this quarter</b>	<b>Actual this quarter</b>	<b>Notes</b>
<b>The Assessment Process</b>	1) Develop assessment tools and cadre of skilled assessors and evaluators in the region.	NA this quarter	NA	
	2) Conduct individualized capacity assessments with regional NGOs.	NA this quarter	NA	
<b>Information Exchange &amp; Networking</b>	1) Promote information exchange, networks and alliances.	Publish newsletter  Support CPMR Network.	ISGM Newsletter published on web & in hard copy.  Worked with Interfaith organizations to forward the concept of a grassroots CPMR network for the faith community.	During the quarter ISGM consulted with the Catholic Peace and Justice Commission (CJPC) in their capacity as the secretariat of Tanzania's interfaith group, as well as the Media Council of Tanzania, Christian Council of Tanzania and Tanzania School of Journalism the Catholic Justice and Peace Commission and NCCCK Kenya.
	2) Develop materials and strengthen regional centers of excellence for the provision of IS services.	Support Centers of Excellence	Conducted and developed materials for joint networking workshop with OAU IBAR.	
<b>Provision of Institutional Strengthening Services</b>	1) Develop, implement, monitor and evaluate a detailed institutional strengthening plan with clearly defined exit strategies for any provided support.	IS mentoring of target organizations Complete IS agreements for round 2 grants.	IS mentoring of target organizations undertaken, of note: WASDA Strategic Plan finalized. Mentoring visits were made to REFSO, LEAT, and RECONCILE to support Strategic Plan development.	PELUM and CLIP IS agreements are being held up by the lack of MOUs with their host organizations once these MOUs are secured the IS agreements will be finalized.
	2) Ensure exit strategies for IS support and sustainability of organizations.	NA this quarter	NA	
	3) Sponsor IS workshops and training.	NA this quarter	Resource Mobilization Workshop for grantees & selected others, held 25-29 June 2001	
<b>Strategic Communication Services Unit (SCS)</b>				
<b>Design &amp; Maintain ISGM Web-pages and Databases for the Region</b>	1) Design and maintain Web-pages.	ISGM Web-page maintenance.	ISGM web-page updated and maintained.	
	2) Design and maintain databases.	Maintenance of MERIT 2000+ database. Maintenance of consultant & donor database	MERIT 2000+ updated & maintained. Consultant & donor databases updated internally.	
<b>Support GHA Organizations in Strategic Communication efforts</b>	1) Conduct SCS assessments & support the development of Communications Strategies for grantees and other regional organizations.	None planned	2 SCS assessments conducted one for KRA and 1 (finalized) for WASDA.	
	2) Facilitate information sharing and networking strategies and skills among regional organizations.	Conduct Pastoralist networking workshop.	Pastoralist networking workshop conducted April 2-4.	
<b>Distribute Info Related to Food Security and CPMR</b>	1) Design and publish ISGM newsletter.	Design and publish ISGM newsletter.	Newsletter published	
	2) Design and maintain Email notification systems.	Send email update to subscribers.	Not undertaken, activity postponed to 4th quarter.	

**ISGM BENCHMARK ACTIVITIES – Page 3**

Focus	Activity Area	Planned this quarter	Actual this quarter	Notes
<b>Strategic Communication Services Unit (SCS)</b>				
<b>Strengthen Centers of Excellence for SC Services</b>	1) Develop materials and strengthen regional centers of excellence for the provision of IS services.	Strengthen regional centers of excellence.	Partnered with OAU IBAR to conduct pastoralist workshop. Supported website creation for Arid Lands Information Network.	
<b>Monitoring, Evaluation &amp; Reporting Unit (ME&amp;R)</b>				
<b>Support Regional Organizations Efforts in ME&amp;R.</b>	1) Support grantees (and targeted others) in efforts to develop monitoring, evaluation and reporting skills.	Conduct ME&R Core Course.	Monitoring, Evaluation, and Reporting course conducted for grantees and selected others May 15-17. Visits conducted with WASDA, CIFA, FAN and LEAT to support ME&R plan development	
<b>Strengthen Centers of Excellence for ME&amp;R services.</b>	1) Develop materials and strengthen regional centers of excellence for ME&R services.	Support Centers of Excellence	Detailed questionnaire regarding ME&R activities of potential regional centers emailed out. Arranged for ALIN to attend ISGM ME&R Course.	
<b>Monitor, Evaluate and Report on the ISGM program.</b>	1) Monitor ISGM daily progress and produce quarterly reports.	Submit Quarterly Report.	Report submitted belatedly.	
	2) Evaluate ISGM performance and produce annual result's report.	Work with USAID Consultants on mid-term evaluation.	Supported USAID consultant team with ME&R data for mid-term evaluation.	

**3a). Discussion**

**Mid Term Evaluation Concluded by USAID Consultant Team**

A three person USAID selected consultant team concluded a mid-term evaluation of the ISGM program. Significant findings included (*as excerpted from the ISGM Evaluation Report page 1-2...*):

- 1) REDSO/ESA should definitely continue supporting ISGM because of its accomplishments so far, as well as its direct support to the Mission SO' and IR's.
- 2) ISGM should be given high priority in the allocation of budgetary resources.
- 3) To achieve even greater impact and efficiency ISGM should be more closely aligned with the work of all SO team ...and other USAID operating units in the GHAI region.
- 4) REDSO should proceed as soon as possible with the next round of competitive procurements for grant making although serious consideration should be given to some targeting of NGOs working with specific SO team or Missions and in non-presence countries.
- 5) Because the work of the African Advisory Council is a very positive feature of ISGM, REDSO should not only continue the Councils active involvement, but also consider an expansion of its role.
- 6) After some initial problems both Pact, the prime contractor, and MWENGO the subcontractor are [performing very well in their contractual relationship implementing this NGO activity and their partnership should not only be sustained, but consideration ought to be given to enhancing it.
- 7) Because there is a clear but as of yet, unquantified benefit for women, ISGM and REDSO should make every effort to develop this gender data and analysis further as this NGO activity continues.
- 8) As REDSO's role evolves towards more actual regional project management in addition to support services, USAID needs to adjust and update some of its management and administrative procedures in order to take due account of these regional project needs.
- 9) While this is a mid-term evaluation, though with very positive findings conclusions and recommendation. USAID should start now planning for a post-ISGM period in a form of a successor to this NGO program involving greater African management of operations and ownership of the development agenda."

### **ISGM Mid Term Evaluations of FAN and AAYMCA**

FAN's mid term review was conducted by Jack McCanna and Douglas Ouma. Overall, FAN's project was on course and had realized tangible results one year into the grant implementation. Among the key issues were:

- Community natural resources conflict skills development was positively received by FAN's partners. The outcome of the first training changed subsequent training and exchange visits. These were then done in places that had experienced similar conflicts or conflict prone areas.
- FAN lacked focus, clear vision and strategic direction. The organization was both a facilitating and an implementing organization contrary to its role as a network organization.
- Sufficient organizational policies had not been developed
- The organization was way ahead with activity implementation namely community training on natural resource based conflicts, training, exchange visits but lagged behind in institutional strengthening.
- FAN had not done human resources skills audit to guide its human resource development. Similarly it had not designed a monitoring and evaluation plan for the grant.
- It was agreed that FAN should develop its strategic plan and carry out skills audit to provide direction for its I.S plan in addition to the OCA findings.

ISGM has updated FAN's workplan accordingly and will support the organizations in further capacity development.

**AAYMCAs mid term review** was conducted by Wonder Phiri and William Mwasi. Among the key issues were:

Strengths:

- AAYMCA benefited from the OCA carried out by ISGM as it offered them an opportunity to reflect on their strengths and weaknesses.
- YMCA Kenya has several very promising activities underway among them rehabilitation and empowerment of refugees.
- YMCA Rwanda has grassroots projects which will benefit the communities more in the long run with proper planning
- YMCA Tanzania's main thrust under the ISGM Grant has been to push for IGPs among their constituent.

Weaknesses:

- YMCA still needed strengthening in boards and governance, strategic planning and financial administration particularly as it pertains to setting up management structures suitable for the different programs regionally.
- YMCA needs to be better networked with other NGOs involved in areas of peace building, agriculture, land use management, income generation etc. Suggested NGOs for networking included among many others SACDEP/PELUM, FAN and others in land use management.
- YMCA Ethiopia is under performing.
- YMCA Rwanda has been facing problems since the departure of their project co-ordinator.
- Decision making at the AAYMCA takes time and slows down the process of meeting goals. For instance the computerization of the national office has not been implemented.
- Information sharing between country movements reflects some weaknesses.

ISGM has updated AAYMCAs work plan accordingly and is monitoring the grantee frequently.

### **Pastoralist Networking Workshop Conducted**

On April 2-4<sup>th</sup>, the ISGM Program co-funded with OAU-IBAR a workshop for NGO's working with pastoralists. IBAR provided technical assistance in animal health to complement ISGM's work in institutional strengthening. 50 people participated from 36 organizations across 7 countries. The goals of the meeting were to explore possibilities of developing an indigenous solution to the problem of information sharing and/or exchange; to identify common information needs for organization working in the provision of animal health services in pastoral areas; and to design a cost-effective and sustainable animal health network. An advisory council has since been formed to spearhead the network formation and has so far held two meetings, the minutes of which have been distributed to the members of the proposed network. ISGM is continuing to support workshop outcomes by providing technical assistance in electronic networking, mailing lists, web sites etc.

### **Monitoring, Evaluation and Reporting for ISGM Grantees Workshop Conducted**

May 15-17th the ISGM program conducted a Monitoring, Evaluation and Reporting for ISGM grants Course in Nairobi, Kenya. This is an ISGM Core Course designed to improve the proficiency of ISGM grantees in monitoring, evaluation and reporting. This course was promoted for 2<sup>nd</sup> round grantees (most 1<sup>st</sup> round grantees had attended a similar course last year) 17 people attended the course from 10 organizations (past present and future grantees as well as center's of excellence representatives). As a result of the training each grantee will develop their own monitoring, evaluation and reporting plan for their ISGM grant.

### **Resource Mobilization Workshop Conducted**

On June 25<sup>th</sup> to 29<sup>th</sup> 2001 ISGM held a Resource Mobilization Workshop at Lake Bogoria in Baringo District, Kenya. 35 participants representing 22 NGOs from six countries, namely Kenya, Uganda, Tanzania, Rwanda, Burundi and Sudan. The workshop was designed to impart knowledge and skills and share experiences in resource mobilization, as a long-term issue that calls for more than fund raising in order to enhance organizational sustainability. As an outcome of the workshop grantees will develop organization specific resource mobilization plans.

### **Three Grants Remain Pending**

Grants for CLIP, RECONCILE, PELUM are still pending per resolution of negotiation issues and funding availability. RECONCILE completed their official registration as an NGO in May and a grant of forthcoming, and CLIP and PELUM must finalize outstanding personnel, financial and policy issues with their host organizations.

### **Misc. Activities Not Otherwise Mentioned.**

*NA this quarter*

### **3b) Personnel and Technical Assistance**

#### *ISGM Personnel*

No personnel actions in this quarter.

#### *Consultant Support this Quarter*

Four local STTA were employed during this quarter.

Dr. Allan O'doul provided capacity building support to grantees developing monitoring, evaluation and reporting plans and helped conduct a workshop;

Dr Brian Heath supported ISGM efforts in the creation of a pastoralist network and workshop;

Mr. Peter Kivolonzi of Oxfam GB proved technical assistance for the resource mobilization workshop.

Mr. Geoffrey Wadulo of CASEDEV Kampala, Uganda served as the co-facilitator for the resource mobilization workshop.

*No expatriate STTA was utilized this quarter.*

### **3c) Issues requiring immediate support/ attention by USAID**

a) Pact/MWENGO is awaiting further instructions/a determination on how REDSO would like to progress forward on the "Special Study."

b) Pact/MWENGO awaiting incremental funding for grants and activities.

c) The VAT issue remains unsolved and continues to impact negatively on program implementation. While Pact has finalized all major procurement under the program, this is still a current issue for the on-going procurement of goods and services, the shipment of project-related documents, and the status of its expatriate personnel.

#### (4) Update on Grantee Activity

<b>Update on First Round Grantees</b>		
<b>Grantee</b>	<b>Notable Activities Undertaken in the Quarter</b>	<b>Upcoming Activities</b>
<b>Africa Alliance of YMCAs (AAYMCAs)</b>	<p>Through the Resource Mobilization and Documentation Desk, the Africa Alliance has been able to produce a Capacity Audit of all the National chapters of the Africa Alliance as a follow up to the launching of the alliance's 2001-2005 Strategic Plan. The purpose of the Audit is to determine which areas need to be addressed in YMCA Capacity Strengthening, and to prioritize those needs according to the National Chapters. In addition, the Alliance produced a brochure to be used purposely for information and marketing.</p> <p>Attended monitoring and evaluation workshop in May and produced draft plan in June:</p> <p>Attended Resource Mobilization workshop in June</p>	Finalize M&E Plan
<b>Center for Conflict Resolution (CECORE)</b>	CECORE closed-out.	NA
<b>FIDA</b>	<p>Grant is closed-out</p> <p>Attended Monitoring, Evaluation and Reporting workshop in May.</p>	NA
<b>Forest Action Network (FAN)</b>	<p>Conducted community stakeholder/trainer exchange visits to natural resource based conflict areas in Karamoja region in Uganda. The visits were aimed at evaluating the effectiveness of conflict resolution trainings and consultations that were aimed at capacity building among communities and other stakeholders.</p> <p>During the quarter, FAN has been refining the draft strategic plan, developed in February 2001. The final plan is to be published for distribution to FAN's stakeholders. It will be operational from July 2001.</p> <p>Attended Resource Mobilization workshop in June</p>	<p>Publication and implementation of strategic plan.</p> <p>Develop ME&amp;R Plan.</p> <p>Finalize Strategic Plan.</p>
<b>NAWOU</b>	Grant is closed-out.	NA
<b>Network Services Trust-Sudan</b>	<p>Networks was involved in various workshop training sessions which included: Resource Mobilization, animal health networking, household food economy, Southern Sudan livestock legal and policy framework meetings, and NGO management training. The organization also refined their strategic plan and its development is in high gear. Other activities such as vaccination of animals and the recovery of costs of drugs were carried out.</p> <p>Drafted Monitoring and Evaluation plan.</p>	<p>Finalize ME&amp;R Plan.</p> <p>Attend Networking Meeting.</p> <p>Continue policy formulation efforts.</p>



## Update on Second Round Grantees

Grantee	Notable Activities Undertaken in the Quarter	Upcoming Activities
<b>African Peace Forum (APFO)</b>	APFO held a Strategic Planning workshop ( 21-24 May 2001) and Retreat (24 -25 May 2001) to reflect on APFO's programs and Strategic Plan. They have also worked on various policy manuals. From the Resource Mobilization Session (25-30 June 2001), APFO intends to use the knowledge for their resource mobilization strategy. The organization also underwent management mentoring in strategic planning, finance and monitoring and evaluation by ISGM.	Printing Strategic plan. Refinement of information and communication and resource mobilization strategies. Draft Memorandum of Understanding (MOU) with partners. Internal Evaluation June 2001 Review APFO constitution and policies. Developing draft M&E plan
<b>Bahr El Ghazal (BYDA)</b>	Received no cost grant extension until 11/30/01 BYDA, Nairobi Branch General Assembly meeting was held on 13th May 2001 Planning and review of civic Education curriculum workshop was conducted between the 18th and the 20th of May FAO Food Security Review Meeting was held on 19th April Meeting on re-integration of demobilization of child soldiers workshop at Loki was held between the 23rd and the 25th May Construction of transit camps for demobilization of child soldiers in Aber and Wulu in Rumbek county.	Prepare for grant closeout.
<b>Community Initiative Facilitation Assistance (CIFA)</b>	Baseline data survey in Moyale. Small scale water development in Kalacha, Hurri hills and Walda. Livestock marketing training , Moyale. EMCs training, Dabel, Kalacha Livestock trekking route survey Analyzed initial baseline data Moyale water resources study – stakeholders Attended OAU-IBAR workshop Underwent ISGM financial review and installed new financial software.	District peace and Reconciliation Forum in Moyale Community Development Committee training in Walda and Bori Attend training workshops organized by ISGM. I
<b>Kenya Rainwater Association (KRA)</b>	Began operationalizing Greater Horn of Africa Rainwater Partnership (GHARP) Kenya Branch Development, Strategic Planning Development, Began setting up management systems Strategic communication workshop Monitoring, Evaluation and Reporting Workshop/ developed draft plan Managing Grants and Contracts training Resource Mobilization Workshop 25-29 June 2001 Stakeholders sensitization workshop 14 May 2001	<ul style="list-style-type: none"> <li>• Membership recruitment</li> <li>• Implementation of management policies and procedures</li> <li>• Branch elections</li> <li>• Formation of branch committees</li> <li>• Development of branch strategic plans</li> <li>• Finalize draft M&amp;E plan</li> </ul>

<b>Lawyer's Environmental Action Team (LEAT)</b>	<p>Held a strategic planning workshop that came up with a draft strategic plan. Since then, LEAT's Secretariat has been refining the draft strategic plan.</p> <p>The organization enhanced its policies and other management systems, branch development (the opening of a branch at Mwanza) and the hiring of staff (Environmental Officer and An Accountant).</p> <p>Rcvd financial mentoring form ISGM to update financial systems.</p> <p>LEAT partnered with Reconcile and Greenwatch and developed a work plan for project implementation.</p> <p>Attended Resource Mobilization Workshop 25-29 June 2001</p>	<p>Develop Strategic Plan Develop ME&amp;R Plan</p>
<b>Perimart International (PERIMART)</b>	<p>Boards and Staff training on NGO Management, Participatory Decision-making, Community Mobilization, Organizational sustainability.</p> <p>Training on Quickbooks, accounts</p> <p>Strategic Communications Workshop</p> <p>Managing grants training</p> <p>Received no cost grant extension until 11/30/01.</p>	<p>Conduct close-out activities</p>
<b>REFSO</b>	<p>Conducted internal strategic and communication workshop 20-21 March 2001 (with ISGM)/ developed draft plan</p> <p>Monitoring Evaluation and Reporting Workshop 15 –17 May 2001</p> <p>Conducted training's on Cassava and potato germplasm to its stakeholders.</p> <p>Underwent financial review by ISGM staff</p>	<p>Understanding your award training Sensitization and mobilization of more CBOs in Uganda Training CBOs Site preparation and nursery maintenance</p>
<b>Rwanda Women's Network (RWN)</b>	<p>Working on Strategic Plan.</p> <p>Increased capacity in accounting and financial systems.</p> <p>Developed M&amp; E indicators</p> <p>Received no cost grant extension until 12/30/01.</p>	<p>Strategic Information Workshop from the 10th - 12th Aug/ Finalize Strategic Plan</p> <p>NGO Management Training Managing grants and Contracts Financial / Accounting software training QB3 Participatory planning and Management Training</p>
<b>Wajir South Development Association (WASDA)</b>	<p>Drafted ME&amp;R Plan.</p> <p>Finalized Strategic Plan</p> <p>Information and Communication Workshop 20-22 March 2001</p> <p>Workshop on Animal health Networking 1-3 April 2001</p> <p>Training of CAHW's Gogani – Somalia and Sarif- Kenya</p> <p>Resource Mobilization Workshop 25-29 June 2001.</p>	<p>Training of Community health and Peace workers Improving WASDA policies and management systems Participate in the training workshops by ISGM e.g. Managing a USAID grant Finalize ME&amp;R plan.</p>

## 5) Update on Non-Grant Assistance

<b>Update on Non-Grant Assistance – Notable Activities</b>	
ACCE	Pursued discussions on how best to use media and media institutions in CPMR and food security
ALIN	Attended ISGM resource mobilization training Attended ISGM monitoring, evaluation and reporting course.
CLIP	Attended ISGM monitoring & evaluation workshop
NSSC	Rcvd ISGM mentoring in strategic and electronic communications Attended ISGM monitoring & evaluation workshop
NPI	Follow up meetings and developing organizational networking strategy
OAU/IBAR	Co-facilitated pastoralist network workshop.
RECONCILE	RCVD mentoring in strategic planning from ISGM Attended ISGM monitoring & evaluation workshop
SACDEP/PELUM	Attended ISGM monitoring & evaluation workshop

## 6) Upcoming Events – ISGM Led Activities

### 2001 Schedule- ISGM Sponsored Workshops/ Conferences/ Training

<b>Workshops/ Conferences/ Training</b>	<b>Proposed Date</b>	<b>Location</b>	<b>Invitees</b>
<b>1. Managing your Grant Financial Workshop</b>	July 17-20	Nairobi	Grantee and partner NGOs
<b>2. NGO Ideology Workshop</b>	July 28-Aug 4	Harare Zimbabwe	All current, future and past grantees invited
<b>3. Financial / Accounting Software Training QB3</b>	August 7-9	Nairobi	LEAT, PELUM, REFSO, VETWORK, ACC, APFO, KRA, WASDA. Others on request
<b>4. Strategic Communications Workshop</b>	August 28-30	Machakos, Kenya	Everyone who did not attend March Workshop. Future and past grantees welcome
<b>5. Participatory Planning &amp; Management Training</b>	September 17-22	Arusha Tanzania	All current, future and past grantees invited
<b>6. Mgmt Control for Non-Financial Managers</b>	October 31- Nov 1	Nairobi	All current, future and past grantees invited
<b>7. Electronic Networking</b>	November 6-8	TBD	All current, future and past grantees invited
<b>8. Understanding Your Award/ Managing your Grant Financial workshop</b>	<b>November 13-16</b>	Nairobi	Grantee and partner NGOs
<b>9. Initial Environmental Evaluation Training</b>	TBD currently in discussion with USAID		All current future and past grantees invited.
<b>10. Food Security Skills Training/ Conference</b>	TBD currently on hold until further discussions with SO5		All present, future, and past FOOD SECURITY grantees. Others on request
<b>11. Strategic Planning Training (ISGM core course)</b>	TBD currently on hold until further discussions with USAID		New (Round 3) grantees and others on invitation).
<b>12. CPMR Skills Training</b>	TBD currently on hold until further discussions with SO6		All present, future, and past CPMR grantees. Others on request

7) **Regional Travel**

The ISGM program plans the following travel (outside Nairobi vicinity) for the upcoming quarter:

<b>Travel Purpose</b>	<b>By Whom</b>	<b>Where</b>	<b>Tentative Dates</b>
CPMR pilot field visit to Eldoret for the Interfaith Network in Kenya	Florence, Douglas	Eldoret Kenya	July 11-13
ISGM NGO Ideology Workshop	Florence	Harare, Zimbabwe	July 28-Aug 4
Financial review and mentoring of REFSO	Mary, Paul	Busia Kenya	Aug 10-13
MWENGO Strategic Planning	Florence	Harare, Zimbabwe	Sept 12-17
ISGM Participatory Project development and management workshop	Florence, Douglas	Arusha, Tanzania	Sept 17-22

8. **Performance Update**

Performance is deemed to be on track with contract.

9. **Statement of Work - Administrative Information:**

Contract Data: Total estimated cost \$10,000,000.00.

1. Expenditures (last three months): \$ 419,986.00
2. Cumulative expenditures to date: \$4,098,073.00
3. Remaining unexpended balance: \$5,370,030.00