

**“Building Institutions
for Good Governance”**

**Local Government Support
and Partnership Program**

**Quarterly Report
April 1 – June 30, 2002**

Prepared for:
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**“Building Institutions for Good Governance”
Local Government Support and
Partnership Program
in Indonesia**

USAID Quarterly Report – 1st Quarter 2002

April 1–June 30, 2002

Table of Contents

I. INTRODUCTION	1
II. MAJOR ACCOMPLISHMENTS THIS QUARTER	2
A. Project Administration	2
B. Program Activities and Management – Progress and Highlights	3
C. Challenges/Issues of Concern Affecting Implementation and Actions Taken.....	14
D. Projected Activities for the Next Quarter	14

ANNEXES

- Annex 1: Results Matrix
- Annex 2: Financial Information
- Annex 3: Deliverables Submitted
- Annex 4: Abbreviations and Terminology

I. INTRODUCTION

ICMA's Building Institutions for Good Governance (BIGG) Program operates under USAID Strategic Objective 10: Decentralized, Participatory Local Government. To this end, it is designed to help USAID meet its four intermediate results (IRs):

- IR 1: Appropriate Environment Established to Enable Effective Local Government
- IR 2: Local Government Capacity Strengthened to Deliver Effective Services
- IR 3: Participation Increased in Local Government Decision-Making
- IR 4: Associations of Local Governments and Officials Established as Advocates

The following report presents the activities, results, and next steps in the BIGG/LGSPP program. Annex 1 presents the Results Framework under which the program operates and progress toward those results to date.

II. MAJOR ACCOMPLISHMENTS THIS QUARTER

A. Project Administration

A.1 Project Workplan

BIGG/LGSPP completed and submitted to USAID a workplan covering the proposed activities for July 1–December 31, 2002.

A.2 Management

ICMA hired Edward Anderson to become the new Chief of Party for the LGSPP. Mr. Anderson will arrive in Indonesia on July 5 and begin work on July 8, 2002.

B. Program Activities and Management – Progress and Highlights

B.1 Resource Cities – Indonesia

Indonesian Local Government	U.S. Partner	1st Exchange	2nd Exchange	3rd Exchange	4th Exchange	5th Exchange
Kabupaten Pasir, East Kalimantan	Coquille, Oregon	June 28–July 8, 2001	November 4–12, 2001	June 1–8, 2002	July 2002	September/October 2002
Kota Bekasi, West Java	Gresham, Oregon	July 23–August 2, 2001	October 6–13, 2001	April 27–May 4, 2002	August 2002	October 2002
Kota Bitung, North Sulawesi	Coos Bay, Oregon	August 30–September 8, 2001	November 10–18, 2001	March 8–16, 2002	July 1–5, 2002	September 2002
Local Government Associations	League of Oregon Cities	July 18–August 1, 2001	September 26–October 6, 2001	March 10–23, 2002	April 18–28, 2002	September 20–28, 2002
Kabupaten Kutai	Washington County, Oregon	February 7–20, 2002	June 13–28, 2002	September 23–October 4, 2002	TBD	TBD
Kota Samarinda	Tigard, Oregon	February 7–20, 2002	June 13–28, 2002	September 23–October 4, 2002	TBD	TBD
Kabupaten Bandung	Santa Clarita, California	January 26–February 2, 2002	May 8–17, 2002	July 26–August 3, 2002	October 2002	TBD
Kota Balikpapan	Houston, TX, Area Gov'ts	June 1–8, 2002	August 2002	October 2002	TBD	TBD
East Kalimantan Province	State of Oregon, USA	May 10–18, 2002	September 2002	TBD	TBD	TBD
DKI Yogyakarta	Savannah, Georgia	March 24–29, 2002	June 22–29, 2002	September 2002	November 2002	TBD

Updates on partnerships are presented below.

Pasir, East Kalimantan – Coquille, Oregon

Activities: The partners undertook their third exchange June 1-10, 2002. The Coquille delegation consisted of:

- David Fuss, Former Forest Inventory Specialist, U.S. Department of the Interior Bureau of Land Management
- Eric Greenquist, Senior Wildlife Biologist at U.S. Bureau of Land Management, Eugene District, Oregon.

The purpose of the exchange was to review forestry and logging practices in Pasir, observe relations between the indigenous population and the local government, and work with Pasir staff to review and draft a local forestry regulation.

The Coquille delegation met with:

- Azis Maulana, Head of the Pasir Forestry Department
- Stephi Hakim, Center for International Forestry Research (CIFOR) Field Researcher
- H.A. Syarkawi, Bupati Pasir
- DPRD members.

Results: In addition to continuing to work on the forestry regulation, the team developed three additional areas that Coquille agreed to assist Pasir with through information exchange and technical assistance, if feasible:

1. To propose the remaining virgin tropical forest (including the native Dayak-Pasir community) as a “world heritage” site, starting first by Kabupaten Pasir assigning the area as “protected forest” and later proposing this on the national/international agenda.
2. To develop a forest ecological zone as a way to balance or manage the different uses of the forest such as reforestation for commercial forest, farmland, or protected forest.
3. To provide information to Pasir on the possibilities of using hydroelectric power.

The visit was covered in the local paper, *Manuntung*.

Next Steps: The partners will undertake their fourth exchange (to Coquille) in August 2002. The delegation will consist of:

- Bupati Pasir (self-financed)
- Ketua DPRD Pasir (self-financed)
- Abdul Azis Maulana, Head of Forestry Department
- Stephi Hakim, CIFOR Field Researcher
- Irmajaya, Vice Chair of DPRD and Chair of the DPRD Committee on Natural Resources.

Bekasi, West Java – Gresham, Oregon

Activities: The partners undertook their third exchange April 27–May 3, 2002. The Gresham delegation consisted of:

- David Rouse, Director of Environmental Services
- John Dorst, Transportation Department
- Deborah Bond, Finance Department.

The purpose of the exchange was to continue collaboration in the workplan areas of financial management and transportation modeling.

Results:

Financial Management: Building upon her experience at her accounting internship in Gresham, Bekasi Finance Department staff member Melda Listiwati, in conjunction with Deborah Bond, led a three-day training course on double-entry accounting for all staff in Bekasi responsible for financial management. Participants' assessments of the training indicated that they understood the material better than during previous training and asked Bond to return. Bekasi has firmly committed to train staff to use double-entry accounting.

Transportation Planning/Modeling: Based on their observations of the traffic situation in Bekasi, combined with their knowledge of Gresham's system and capacity, the Gresham-Bekasi team decided to focus on identifying a pilot site in the central area of Bekasi to implement key aspects for Gresham's transportation system and modeling process. To initiate this process, the Bekasi partners sent their complete transportation data to Gresham for analysis prior to the next exchange.

Next Steps: The partners will undertake their fourth exchange (to Gresham) in August 2002.

Indonesian Local Government Associations – League of Oregon Cities

See Association Development (Section B.2).

Bitung, North Sulawesi – Coos Bay, Oregon

Activities: The partners prepared for their fourth exchange (to Bitung) June 28–July 7, 2002. The Coos Bay delegation will consist of:

- Jon Richards, Business Development
- Jeff Marineau, City Planning
- Tim Enright, Technology Development.

The purpose of the exchange is to work with city and port staff to continue progress on conflict resolution and definition of development plans for the port area.

Results: In preparation for this exchange, the two partners have been in regular communication to develop the agenda and answer critical questions prior to the arrival of the Coos Bay team.

The city and port teams have decided that the health and vitality of the city of Bitung should be the priority; therefore, they have made the City Development Plan a priority over the Port Development plan and will continue to use the conflict resolution methodology throughout the implementation of the plan.

Next Steps: The partners will undertake their fourth exchange and plan for the fifth exchange to Coos Bay in September 2002.

Samarinda/Kutai, East Kalimantan – Tigard/Washington County, Oregon

Activities: The partners undertook their second exchange June 14–28, 2002. The delegation consisted of:

Samarinda:

- Mochdar Hassan, Chair of BAPPEDA (Planning Office)
- Ali Fitri Noor, Finance Director
- Rosita Hafiedz, Accounting Officer
- Rusman Yakub, Vice-Chair of DPRD.

Kutai Kertanegara:

- Bachruddin Noor, Chair of BAPPEDA
- Totok Heru Subroto, Head of Planning Unit, BAPPEDA
- Jantje Taroreh, Head of Kutai Hospital.

The purpose of the joint exchange was to study community participation practices, participate in a visioning workshop for Samarinda, study double-entry accounting, and explore the possibilities for a partnership with a local community college to develop a management and vocational training program in Kutai. Another focus of the trip was to refine and finalize the partnership workplans drafted in East Kalimantan.

Results: The Portland Community College (PCC) Extension Services Center led a full-day visioning workshop designed to build a framework for the “leadership and management training” programs that Kutai needs. The results were documented in a pre-proposal for a partnership between PCC and Kutai Kertanegara University in Tenggarong.

The delegates also had the opportunity to select some surplus hospital equipment to be shipped to Kutai (if the shipping cost does not exceed the price of the equipment in Indonesia).

Next Steps: The partners will prepare for the third joint exchange (to Indonesia) September 25–October 8, 2002. The delegation will consist of:

Tigard:

- Loreen Mills, Risk Manager and Citizen Participation Facilitator
- Ed Wegner, Public Works Director
- Ron Goodpaster, Police Chief

- Roger Dawes, Senior Accountant
- Tom Imdieke, Budget and Financial Operations Manager.

Washington County:

- Walter Peck, Communications Officer and Facilitator
- Dennis Mulvihill, Government Affairs Officer
- Paul Wild, Community College Facilitator.

Prior to this exchange visit, the Kutai/Washington County team would like to obtain the support of Bapak Syauckani, Bupati Kutai, for their proposal to establish a community college in Kutai. To this end, Washington County has invited Syauckani to come at his own expense to Oregon in August to meet with PCC and other relevant stakeholders to discuss a possible partnership between PCC and a University in Kutai. Tigard has also invited Mayor Amins of Samarinda to join the trip, again at his own expense. This trip may take place in conjunction with the trip of the Bupati and Ketua DPRD of Pasir when they go to Coquille in August; however, scheduling is contingent upon the availability of Syauckani and Amins.

Bandung, West Java – Santa Clarita, California

Activities: The partners undertook their second exchange May 9–20, 2002. The delegation consisted of:

- Eliyadi Agraraharja, Vice Bupati of Bandung
- Tatang R. Wiraatmadja, Head of Infrastructure Planning Division
- Cakra Amiyana, GIS Development Staff.

The purpose of this exchange was to continue working in the workplan areas of strategic planning focusing on new town development and geographical information system (GIS) and local area network (LAN) development. Specific goals—as defined by the Bandung team— included:

Strategic Planning:

- Receive training on and develop a strategic planning process
- Develop or receive materials demonstrating the Newhall Ranch as examples for Bandung
- Learn how Santa Clarita plans for development within the city
- Tour new industrial sites, Newhall Ranch, flood control areas, and buried bank stabilization.

Information Management Systems:

- Develop a scope of work and timeline to improve efficiency and operation of the LAN
- Design the process/application for integrating all agencies and boards in the local government (including resource identification)
- Initiate business analysis for GIS planning to support new development
- Identify how to use GIS for marketing/Web site development for new towns
- Initiate analysis of infrastructure needs for new development in Bandung.

Results: The Bandung delegation received training on strategic planning for new towns and designed the process for integrating the computer systems of all departments in the Bandung governments. Santa Clarita developed extensive training materials on strategic planning and GIS specifically for Bandung. BIGG/LGSPP has also provided these materials to the Indonesian local government associations and will help them translate and adapt the materials for delivery if there is a demand for this information among their members.

Santa Clarita has made a commitment to continuing the partnership beyond 18 months by starting a forum on Bandung on the Internet (<http://forums.delphiforums.com/kabupaten>) where anyone interested in learning about Bandung or the Resource Cities Partnership can participate.

The Santa Clarita partners further ensured the success of the partnership by forming project teams to address each workplan issue. Bandung has mirrored this practice and formed teams of its own.

Next Steps: The partners will prepare for the third exchange (to Bandung), August 3–11, 2002.

Balikpapan, East Kalimantan – Houston, Texas, Area Governments

Activities: The partners undertook their first exchange visit June 1–8, 2002. The delegation consisted of:

- Ivan Langford, City Administrator of Dickinson City, Texas
- Keith Kiplinger, Director of Public Safety and Community Development, Dickinson City, Texas
- Wayne Smith, Texas State Representative Elect and Consulting Engineer for Dickinson City.

The purpose of the exchange was to initiate the partnership between Balikpapan and the Houston Area Consortium of Governments, to develop a workplan for the 18-month cooperation, and to sign a Memorandum of Understanding (MOU) agreeing to the workplan focus areas.

Results: The partners signed an MOU and completed a first draft of their workplan. The partnership workplan has the following objectives:

1. Provide technical assistance and assist in the development of a community college for Balikpapan (for vocational education, basic adult education, small business development training, continuing education training, and community involvement).
2. Improve citizen participation processes by increasing training opportunities, encouraging citizen involvement in governance, providing service opportunities for citizens, and strengthening nongovernmental organizations (NGOs).
3. Provide opportunities for local government officials to increase knowledge in governmental operations such as the bay and port management, community healthcare, housing and poverty, solid waste, wastewater, environment, conservation and recycling, intergovernmental relations, and industrial zone development.

4. Provide technical assistance and information for the development of local government systems for municipal finance and budget processes.

The visit was covered in the national newspaper *Kompas*, the province-wide *Kaltim Pos*, and another local paper on Saturday, June 8, 2002.

Next Steps: The partners will prepare for the second exchange (to Texas) in August or September 2002.

Yogyakarta – Savannah, Georgia

Activities: The partners undertook their second exchange June 20–30, 2002. The delegation consisted of:

- Herry Zudianto, Mayor of Yogyakarta
- Kadaroesman, Director of Finance
- Harundono, Director of City Planning Department.

The purpose of the exchange was to continue work in the workplan areas of building permits and finance/revenue management.

Results:

City Planning/Building Permit Process: Savannah city planning staff showed the Yogyakarta delegation the historic sites in Savannah and shared information with them about Savannah's planning and permitting process, which is designed to protect the city's historic properties and historic appearance.

Finance/Revenue Management: The delegation received three days of training on the Savannah financial management system.

Next Steps: The partners will prepare for the third exchange (to Yogyakarta) in August or September 2002.

East Kalimantan Province – State of Oregon

See East Kalimantan Regional Initiative (Section B.6).

B.2 Association Development

During this quarter, BIGG/LGSPP continued assistance to the associations in three key areas: advocacy, management capacity building, and communications.

Association Partnership

The fourth Resource Cities Partnership exchange between the Indonesian local government associations and the League of Oregon Cities (LOC) was scheduled to take place during the quarter; however, due to a special session of the Oregon legislature, the trip was rescheduled to September 20–28, 2002. At that time, a delegation of two board members, the executive

directors, and two staff members from each association will continue to develop the roles and responsibilities of a professional Board of Directors—with an emphasis on helping the Board members understand their authorities and responsibility to represent the association as a whole. The Indonesian board members will witness a board meeting of the LOC as well as a Legislative Committee Meeting and will receive training on board structures, processes, and communications for open and representative policy setting.

Advocacy

Following the advocacy credentialing exchange with the LOC in April, the association staff who participated presented a written report of their activities and training to their respective association executives and key senior staff. Further, the three advocacy interns presented concepts, skills, and processes of lobbying to the majority of staff of the associations in an attempt to educate the organization as a whole on what it means to advocate for members. Further training and awareness building of the membership is an expected outcome of this credentialing program, with the publication and dissemination of a membership brochure on lobbying in the Indonesian association context. It is projected that such publications will be written within the quarter with guidance and input from the Association Advisor.

Communications

Newsletter Training and Assistance: During the quarter the ICMA Communications and Training Advisor continued follow-up assistance with each of the three local government associations to review the content of newsletter articles and make recommendations for improvements. All three associations published their third newsletter during the quarter, with APEKSI fulfilling the advisor's request to ensure distribution at the association's annual membership meeting.

Database Training and Assistance: BIGG/LGSPP assistance on developing membership databases and training associations in their use continued and predominantly focused on increasing the quantity and improving the quality of contact data for members. With oversight and assistance from BIGG/LGSPP, APEKSI and APKASI used the annual working meetings of their membership as an opportunity to circulate data collection forms in an attempt to get the best and most current contact information possible. Additionally, the BIGG/LGSPP staff worked directly with association staff to ensure continued progress on obtaining missing data elements, by bringing secretariat staff to the BIGG offices and overseeing telephone calls to the field for immediate data collection. Key to this effort is getting each bupati, walikota, and governor to designate "contact persons" who will review any information the associations send and present it to busy executives, who may not find time to review materials from the associations. The designation of contact persons in local government offices is an effort to ensure that legislative issues or other hot topics find an audience with key officials.

Web Site Training and Assistance: In late April, the ICMA Internet and Technology Advisor presented to association staff and regional association representatives the uses and applications of local government association Web sites as information vehicles. This one-day presentation discussed the importance of meaningful content, determination of appropriate tone for the target audience, the role of design and functionality, the need for consistency in design and function,

and the overall relationship between functions and content relative to the technological capabilities of the target audience.

Additionally, the advisor met with the Web technicians and content staff of APEKSI and APKASI to review their existing databases and make recommendations for the immediate and long-term improvement of the sites. APEKSI made immediate improvements in the content and design of its site, while APKASI staff members were occupied with preparations for their annual meeting. The advisor also made recommendations on steps needed for future data-driven sites, as opposed to the existing static information layouts. The associations need to increase the capacity of servers, which would increase their costs. As of July, APEKSI has addressed this issue of expanded capacity through full sponsorship of their site by Starcall Inc. This will allow APEKSI to proceed with developing more data-oriented content.

To date, APPSI has a very undeveloped Web site, which is no longer accessible because the monthly server fees are not being paid. Assistance to APPSI staff on Web site development will commence, pending a management commitment to fund the Web site.

Organization and Management Capacity

Local Government Budget and Finance Internships: The Letter of Agreement establishing the terms of the Local Government Budget and Finance Internships set forth as a condition of the program that each association would hire another employee to take over the responsibilities left by the intern. This was intended to lead the associations to continue to commit resources to build the human resource capacity of their organizations. As a result, the associations have all hired at least one new staff person. The newly hired staff members are:

- APPSI: Ario Dewantoro (Communication and Information Systems)
- APKASI: Nunu Rahmat and Eko Subhan (Staff on Subcommission for Cooperation)
- APEKSI: Budi Chaeruddin (Head of APEKSI Secretariat) and Imam Yulianto (Support Staff of Head Secretariat).

As requested, the three interns report directly to the executive directors to keep them abreast of the performance budget training and fieldwork. Already, there are some early successes of the internship program. APPSI will offer training for its members on performance budgeting. APPSI's Executive Director has committed to promoting the association's intern to a new position as Association Treasurer next year after the internship program is complete.

B.3 Information Dissemination/Innovative Practices

Journalists' Exchange: In an effort to capitalize on the Resource Cities Program's high potential for public diplomacy and better capture the program's results, BIGG/LGSPP would like to develop a way not only to get more television coverage for the Resource Cities exchanges, but also to develop news/documentary pieces about the partnerships. To this end, BIGG/LGSPP and USAID/DLG are exploring the possibility of funding journalists from Indonesia (and possibly the United States) to participate in Resource Cities exchanges in Indonesia and the United States. In this way journalists can film and write about the exchanges, capturing not only results, but

also the strong relationships built between the two countries, for broadcast or publication in Indonesia and the United States.

One possible funding source is the Public Affairs Section (PAS) and Civic Participation and Transition (CPT) offices, which have requested funding for public diplomacy activities. USAID should know the funding levels for this type of activity by the end of its fiscal year, at which time BIGG/LGSPP and USAID will explore the possibility of using this funding vehicle for the journalists' exchange.

For additional information, see Communications (under Section B.2) and the Results Matrix, Public Diplomacy Subobjective (Annex 1).

B.4 Local Government Training

Yogyakarta, Balikpapan, and Samarinda continue to receive assistance and training from the Core Management and Budget Program (Task Order). This assistance will continue through September 2002.

B.5 Joint Activities with Task Order

See Organization and Management Capacity (Section B.2) and Local Government Training (Section B.4).

B.6 East Kalimantan Regional Initiative

Activities:

World Water Day: BIGG/LGSPP staff attended this seminar, sponsored by Mulawarman University and the East Kalimantan Provincial Water Resource Department, on April 20-21 in Samarinda. BIGG/LGSPP staff also made a presentation about the Mahakam River Basin focus of the partnership program's regional initiative and Resource Cities Partnership with the state of Oregon.

Interregional Advisor: The purpose of the second trip of BIGG/LGSPP's Interregional Advisor (May 4–24, 2002) was (1) to develop a more detailed workplan for the East Kalimantan Regional Initiative that would integrate the various assistance efforts and ongoing projects of the province and donor programs, and (2) to assist the province and Oregon State delegation to develop an MOU and workplan focusing on Mahakam River Basin Management.

Resource Cities Exchange: The partners undertook their first exchange May 12–18, 2002. The Oregon delegation consisted of:

- Olivia Clark, Director of Legislative and Intergovernmental Relations
- Louise Solliday, Policy Advisor to the Governor on Environment and Natural Resources
- Roy Woo, Deputy State Forester, Department of Forestry.

The purpose of the exchange was to develop and sign an MOU and workplan outlining the areas of cooperation for the remainder of the partnership.

Results:

East Kalimantan Working Group: The governor of East Kalimantan established the East Kalimantan Working Group (EKWG) to coordinate and integrate the programs and activities related to (1) the Oregon–East Kalimantan Partnership and (2) issues pertaining to the spatial planning and management of the Mahakam River Basin. At the urging of the BIGG/LGSPP Interregional Advisor, the governor expanded this group to include local government officials from all kabupaten in the province, as well as NGO and university representatives.

The EKWG is already quite active, having initiated a coordination meeting with The Nature Conservancy (TNC) to determine areas of overlap and complementarity. The EKWG initiated this meeting entirely on its own, without assistance or prodding from BIGG/LGSPP staff.

The Interregional Advisor worked intensively with the EKWG to establish a workplan for the next year, outlining the steps needed to improve the management of the Mahakam River Basin. This workplan lays out activities, timelines, and roles and responsibilities of each party.

Resource Cities Workplan and MOU: The state of Oregon and the EKWG developed a workplan and signed an MOU agreeing to cooperate in the areas of water quality testing and management of the Mahakam River Basin.

Next Steps: Between July and September 2002, the partners will participate in visioning workshops on both the management of the Mahakam River Basin and the spatial planning for this area. BIGG/LGSPP's Interregional Advisor will facilitate and design these workshops in conjunction with BIGG/LGSPP staff and Resource Cities partners. Also, the partners will prepare for their second exchange (to Oregon) in September 2002.

B.7 Coordination with Other Local Government Programs

The Asia Foundation: BIGG published the results of the Indonesia Rapid Decentralization Assessment (IRDA) in its newsletter. In addition, the Asia Foundation, which is assessing the progress of decentralization, will consider including some of the BIGG local governments in the next round of its assessment.

Canadian International Development Agency (CIDA): BIGG/LGSPP staff met with CIDA's resident advisor to APKASI to discuss possible collaboration in supporting work in various organizational development areas if the association's proposal to the United Nations Development Programme is funded.

Center for Local Government Innovation (CLGI): In conjunction with the National Democratic Institute (NDI) and CLGI as secretariat, BIGG/LGSPP helped establish the Association Coordination Group, a working group that will meet periodically to ensure that all donors involved with the five associations coordinate their programs. During the quarter, the group held two meetings and decided to have donors agree to basic rules of assistance, identify and clarify spheres of influence, establish overall development objectives for the future of the associations, and establish routines.

Ford Foundation: BIGG/LGSPP and Core Management and Budget (CMB) staff met with the Ford Foundation's Jakarta Program Officer and approximately 12 grantee organizations to identify areas of common interest in promoting information and best practices relative to public participation and local government decision-making processes. The meeting participants identified potential linkages between the associations and NGOs for informing and disseminating information on good governance from both the supply and demand perspectives.

International Foundation for Election Systems (IFES): During this quarter, BIGG/LGSPP activities were featured on three TV Republik Indonesia (TVRI) programs as a direct result of cooperation with IFES.

BIGG/LGSPP will continue to work with IFES during the next quarter. Pending an extension of the IFES contract, BIGG/LGSPP plans to work with IFES to develop a regular schedule for television coverage of the Resource Cities Program as well as the association capacity-building activities. Potential collaboration includes a monthly program for the partnerships in East Kalimantan and a national spot for other Resource Cities or association activities.

National Democratic Institute: BIGG/LGSPP collaborated with NDI on exploring the feasibility and usefulness of the IULA Association Toolkit as a guiding document for capacity building for all five associations. Members of the working group including CLGI, NDI, and IULA – Asia/Pacific expressed interest in having the Toolkit document translated into Indonesian and in identifying potential regional IULA members that have relevant experience to share in strengthening associations and their membership functions.

PERFORM Project: In conjunction with BIGG's Chief of Party for the CMB component, BIGG/LGSPP staff met with Robert Van der Hoff to provide an update on the operations of the three executive associations. The staff also explained how the associations may be of use in disseminating information about PERFORM's multi-year planning process, which is to be rolled out in 2003–2004.

United Nations Development Programme (UNDP): Refer to CIDA above.

C. Challenges/Issues of Concern Affecting Implementation and Actions Taken

None at this time.

D. Projected Activities for the Next Quarter

D.1 Project Workplan

We will submit a budget realignment to reflect new program activities and staff changes.

D.2 Management

We will field the new Chief of Party.

D.3 Resource Cities – Indonesia

See Resource Cities (Section B.1).

D.4 Association Development

See Association Development (Section B.2).

D.5 Information Dissemination/Innovative Practices

- We will continue working with IFES to promote Resource Cities and association activities.
- We will conduct workshops on best practices, communications, and Web site development.
- We will assist with publication and dissemination of association newsletters.

D.6 Local Government Training

Yogyakarta, Balikpapan, and Samarinda will continue to receive assistance from the CMB component.

D.7 Joint Activities with Task Order

- See Local Government Training (Section D.6).
- Budget and Finance Internships for association staff.

Annex 1: Results Matrix

Cooperative Agreement Results Matrix I
The Local Government Support and Partnership Program

International Resource Cities Partnership Activities

Goal 1: Develop the capacity of decentralized and participatory local governments and the organizations that represent them

Objective: To build local government management capacity for improved service delivery

Entries in **BOLD** = new this quarter

<i>Subobjective 1a: Provide practical tools and experiences</i>				
	Conduct diagnostic to determine areas of needed improvement	Provide assistance and/or technical training in local government municipal management	Provide assistance and/or technical training in local government budget and finance	Management tools/techniques adopted by local government officials
TARGET:	<i>Conduct in 9 LGUs</i>	<i>Conduct in 8 LGUs</i>	<i>Conduct in 8 LGUs</i>	<i>Applied in 3 LGUs</i>
STATUS:	Target met	Target exceeded	Target met	Target met
Pasir	Completed	<ul style="list-style-type: none"> • 3 exchanges conducted on forestry legislation, personnel management, and public hearings • Participated/observed public hearings in Coquille (Nov. 2001) • Received training on job descriptions from League of Oregon Cities Local Government Personnel Institute (Nov. 2001) 	Received Budget and Finance Workshops A, B, & C from Task Order	<ul style="list-style-type: none"> • Staff and DPRD have agreed to use advice and input from Coquille in drafting their forestry regulation • Bupati has agreed to implement job description mechanism for reorganizing select departments in the kabupaten
Bekasi	Completed	<ul style="list-style-type: none"> • 3 exchanges conducted on transportation planning, human resources, and financial management • Intern from Bekasi spent 2 weeks in Gresham learning double-entry accounting 	<ul style="list-style-type: none"> • Received Budget and Finance Workshops A, B, & C from Task Order • Finance Department received a three-day training course on double-entry accounting 	

<i>Subobjective 1a: Provide practical tools and experiences</i>				
	Conduct diagnostic to determine areas of needed improvement	Provide assistance and/or technical training in local government municipal management	Provide assistance and/or technical training in local government budget and finance	Management tools/techniques adopted by local government officials
TARGET:	<i>Conduct in 9 LGUs</i>	<i>Conduct in 8 LGUs</i>	<i>Conduct in 8 LGUs</i>	<i>Applied in 3 LGUs</i>
STATUS:	Target met	Target exceeded	Target met	Target met
Bitung	Completed	<ul style="list-style-type: none"> • 4 exchanges conducted on port development/conflict resolution and developing marketing strategies 	Received Budget and Finance Workshops A, B, & C from Task Order	The city and port teams have decided that the health and vitality of the city of Bitung should be the priority; therefore, they have made the City Development Plan a priority over the Port Development Plan and will continue to use the conflict resolution methodology throughout plan implementation.
Samarinda	Completed	<ul style="list-style-type: none"> • 2 exchanges conducted on citizen participation, financial management, and solid waste • Participated in seminar on water rights conducted by Tigard, Oregon (Jan 2002) 	Received Budget and Finance Workshops A, B, & C from Task Order	
Kutai	Completed	<ul style="list-style-type: none"> • 2 exchanges conducted on forestry, financial management, and hospital staff capacity building • Participated in seminar on water rights conducted by Tigard, Oregon (Jan 2002) 	Received Budget and Finance Workshops A, B, & C from Task Order	
Bandung	Completed	<ul style="list-style-type: none"> • 2 exchanges conducted on strategic planning (new town planning), tourism development and promotion, information management, and solid waste management • Specially designed training in GIS and new town planning delivered on 2nd exchange. 	Received Budget and Finance Workshops A, B, & C from Task Order	After observing the effectiveness of project teams in Santa Clarita, the Bandung Resource Cities team established project teams of their own to better manage their projects.
Balikpapan	Completed	<ul style="list-style-type: none"> • 1 exchange conducted on citizen participation and continuing/adult education 	Received Budget and Finance Workshops A, B, & C from Task Order	
Yogyakarta	Completed	<ul style="list-style-type: none"> • 2 exchanges conducted on tourism development, financial management, public service management 	<ul style="list-style-type: none"> • Received Budget and Finance Workshops A & B from Task Order • Received 3-day training course in financial management from Savannah 	

<i>Subobjective 1a: Provide practical tools and experiences</i>				
	Conduct diagnostic to determine areas of needed improvement	Provide assistance and/or technical training in local government municipal management	Provide assistance and/or technical training in local government budget and finance	Management tools/techniques adopted by local government officials
TARGET:	<i>Conduct in 9 LGUs</i>	<i>Conduct in 8 LGUs</i>	<i>Conduct in 8 LGUs</i>	<i>Applied in 3 LGUs</i>
STATUS:	Target met	Target exceeded	Target met	Target met
East Kalimantan Province	Completed – waiting for draft report	<ul style="list-style-type: none"> • 1 exchange conducted on water quality testing and interregional management for the Mahakam River Basin 	Assistance in this area not planned	

<i>Subobjective 1a: Provide practical tools and experiences - Continued</i>				
	Budget and finance tools and/or techniques are applied in the local government	Improvements recognized in local government management and administration	Improvements recognized in local service delivery	Service delivery improvements presented as lessons learned/innovative practices
TARGET:	<i>Applied in 3 LGUs</i>	<i>Evidenced by improvements in 6 LGUs</i>	<i>Evidenced by improvements in 2 LGUs</i>	<i>Lessons Learned presented on 8 LGUs</i>
STATUS:	2 targets outstanding	2 targets outstanding	2 targets outstanding	8 targets outstanding
Pasir		<ul style="list-style-type: none"> Pasir is conducting public hearings to review its forestry regulations Pasir is coordinating with local NGOs in the development of its forestry regulation 		1 target outstanding
Bekasi				1 target outstanding
Bitung		The city and port teams have decided that the health and vitality of the city of Bitung should be the priority; therefore, they have made the City Development Plan a priority over the Port Development Plan and will continue to use the conflict resolution methodology throughout plan implementation.		1 target outstanding
Samarinda	<ul style="list-style-type: none"> DPRD has directed local government staff to implement performance-oriented budgeting in at least 40% of the departmental budgets for fiscal year 2003 			1 target outstanding
Kutai				1 target outstanding
Bandung		After observing the effectiveness of project teams in Santa Clarita, the Bandung Resource Cities team established project teams of their own to better manage their projects.		1 target outstanding
Balikpapan				1 target outstanding
Yogyakarta				1 target outstanding

<i>Subobjective 1a: Provide practical tools and experiences - Continued</i>				
	Budget and finance tools and/or techniques are applied in the local government	Improvements recognized in local government management and administration	Improvements recognized in local service delivery	Service delivery improvements presented as lessons learned/innovative practices
TARGET:	<i>Applied in 3 LGUs</i>	<i>Evidenced by improvements in 6 LGUs</i>	<i>Evidenced by improvements in 2 LGUs</i>	<i>Lessons Learned presented on 8 LGUs</i>
STATUS:	2 targets outstanding	2 targets outstanding	2 targets outstanding	8 targets outstanding
East Kalimantan Province		<ul style="list-style-type: none"> • East Kalimantan Working Group (EKWG) established. • East Kalimantan Working Group held a meeting with other stakeholders (TNC) and is truly functioning as a coordination body to discuss natural resource management (June 2002). 		1 target outstanding

<i>Subobjective 1b: Promote information sharing and public diplomacy</i>			
	Press release produced and disseminated, and/or media contacted	Exchange event(s) covered in the media	Facilitation of supplemental public exchanges and contributions (e.g., Rotary Club)
TARGET:	<i>1 press release on 9 LGUs</i>	<i>Media coverage of 9 LGUs</i>	<i>Facilitation of 2 public exchanges</i>
STATUS:	2 targets outstanding	Target exceeded	Target exceeded
Pasir	<ul style="list-style-type: none"> 1 press release prepared 	<ul style="list-style-type: none"> 4 articles published in Kaltim Post TV Coverage of Pasir delegation attendance at Coquille city council meeting 1 article published in Manuntung, local newspaper (June 2002) 	<ul style="list-style-type: none"> Pasir delegates attended Rotary Club meeting in Coquille (Nov 2001) BIGG/LGSPP continues to facilitate contacts between Pasir officials and East Kalimantan Rotarians in order to receive assistance promised by Coquille Rotary Club BIGG/LGSPP partnership manager spoke about Indonesia to a group of junior high school students in Coquille (Nov 2001) Extensive meetings with local communities and local NGOs on community-forestry issues with Oregon delegates during the third exchange (June 2002) Oregon delegates shared information with other state institutions related to forestry. They have started making contact with other state and federal agencies through their own network (June 2002).
Bekasi	1 target outstanding	<ul style="list-style-type: none"> 2 articles in Gresham newspaper 	
Bitung	1 target outstanding	<ul style="list-style-type: none"> BIGG Partnership manager interviewed on Oregon regional television 	<ul style="list-style-type: none"> Bitung delegates attended Rotary Club Meetings in Coos Bay (Nov 2001, March 2002) BIGG/LGSPP continues to facilitate contacts between Bitung officials and Manado/Sulawesi Rotarians in order to receive assistance promised by Coos Bay Rotary Club
Samarinda	<ul style="list-style-type: none"> BIGG/LGSPP staff coordinated with IFES and TVRI to schedule television appearance 	<ul style="list-style-type: none"> 5 articles published in Kaltim Post and Samarinda Post Samarinda staff on TVRI twice Samarinda delegates on Tigard local TV while attending city council meeting (June 2002) 	
Kutai	<ul style="list-style-type: none"> BIGG/LGSPP staff coordinated with IFES and TVRI to schedule television appearance 	<ul style="list-style-type: none"> 7 articles published in Kaltim Post and Kutai Baru Kutai staff on TVRI twice 	<ul style="list-style-type: none"> Proposal for continuing education institute developed for partnership between Portland Community College and Kutai Kertanegara University (June 2002)
Bandung	BIGG/LGSPP contacted media to inform them of Santa Clarita visit.	<ul style="list-style-type: none"> 1 article in Pikiran Rakyat Santa Clarita delegates interviewed on local radio station 	<ul style="list-style-type: none"> Santa Clarita delegates presented a lecture on local government in the U.S. to student and faculty from Bandung Institute of Technology (ITB) and Institut Teknis Nasional (ITENAS) in Bandung (Jan 2002)

<i>Subobjective 1b: Promote information sharing and public diplomacy</i>			
	Press release produced and disseminated, and/or media contacted	Exchange event(s) covered in the media	Facilitation of supplemental public exchanges and contributions (e.g., Rotary Club)
TARGET:	<i>1 press release on 9 LGUs</i>	<i>Media coverage of 9 LGUs</i>	<i>Facilitation of 2 public exchanges</i>
STATUS:	2 targets outstanding	Target exceeded	Target exceeded
Balikpapan	BIGG/LGSP staff contacted media about Houston area governments' visit	<ul style="list-style-type: none"> • 1 article in Kompas, 1 in Kaltim Post and 1 in local paper (June 2002). • Meet the press discussion with Houston delegates during the meeting with the Mayor of Balikpapan. Direct discussion with Houston delegates (June 2002). 	
Yogyakarta	<ul style="list-style-type: none"> • Press release prepared by U.S. Embassy with assistance and information from BIGG/LGSP • BIGG/LGSP staff coordinated with IFES and TVRI to schedule television appearance 	<ul style="list-style-type: none"> • 2 articles published in Kompas and Jakarta Post • TV coverage of MOU signing (with U.S. Ambassador) • Yogyakarta and Savannah staff on TVRI 	<ul style="list-style-type: none"> • Santa Clarita delegates presented a lecture on local government in the U.S. to students at Gadjah Mada University (March 2002) • U.S. Ambassador Ralph Boyce attended MOU signing between Yogyakarta and Savannah (March 2002)
East Kalimantan Province	<ul style="list-style-type: none"> • BIGG/LGSP staff coordinated with IFES and TVRI to schedule television appearance 	<ul style="list-style-type: none"> • Province, Samarinda and Kutai staff on TVRI to discuss interregional cooperation 	<ul style="list-style-type: none"> • East Kalimantan Working Group held a meeting with other stakeholders (TNC) and is truly functioning as a coordination body to discuss natural resource management (June 2002).

<i>Subobjective 1c: Promote inter-governmental coordination in one functional area in the province of East Kalimantan</i>						
	Provide assistance and/or technical training in regional governmental management and coordination	Increase opportunities for regional networking and mutual understanding of common issues	Produce framework for institutionalized or continued regional collaboration	Produce policy papers/drafts on issues for regional cooperation	Improvements recognized in coordination/ collaboration between local governments on regional policies/issues	Improvements presented as lessons learned
TARGET:	<i>Conduct Diagnostic</i>	<i>Conduct in 1 province</i>	<i>Evidenced by 1 improvement/opportunity</i>	<i>Produce 1 framework document</i>	<i>Produce 1 policy paper</i>	<i>Lessons learned presented on 1 province</i>
STATUS:	Target exceeded	Target met	Target met	1 target outstanding	Target met	1 target outstanding
East Kalimantan Regional Initiative	<ul style="list-style-type: none"> Initial scoping mission conducted, draft report and recommendations prepared Detailed working plan and overall agenda prepared and agreed. 	<ul style="list-style-type: none"> East Kalimantan Working Group held a meeting with other stakeholders (TNC) and is truly functioning as a coordination body to discuss natural resource management (June 2002). 	<ul style="list-style-type: none"> East Kalimantan Working Group has formally been established with Governor's decree. The framework was prepared and adopted. 	1 target outstanding	<ul style="list-style-type: none"> Communication among officials of cities/ kabupatens with the Province has started. More office letters, memos, etc. flow between those officials. 	1 target outstanding

<i>Subobjective 1d: Promote sustainable partnerships</i>				
	Provide computer hardware, software, e-mail accounts, and training for Indonesian local government officials to improve sustained peer communications and partnerships	Peer-to-peer consultation continues a). past the official term of the partnership and/or, b). peers informally exchange information in technical areas over and above the MOU content	Facilitation of supplemental public exchanges and contributions (e.g., Rotary Club)	Increase opportunities for regional networking and mutual understanding of common issues
TARGET:	<i>Established in 8 LGUs</i>	<i>Evidenced by 3 LGUs</i>	<i>Facilitation of 2 public exchanges</i>	<i>Evidenced by 1 improvement/opportunity</i>
STATUS	1 target outstanding	Target exceeded	Target exceeded	Target exceeded
Pasir		<ul style="list-style-type: none"> E-mail exchanges have continued between Oregon foresters and their Pasir counterparts (using personal e-mail account of Pasir's). Both Balikpapan and Pasir are now trying to have an in-house English training program for their staff to improve communication with their U.S. partners. 	<ul style="list-style-type: none"> Pasir delegates attended Rotary Club meeting in Coquille (Nov 2001) BIGG/LGSPP continues to facilitate contacts between Pasir officials and East Kalimantan Rotarians in order to receive assistance promised by Coquille Rotary Club BIGG/LGSPP partnership manager spoke about Indonesia to a group of junior high school students in Coquille (Nov 2001) 	<ul style="list-style-type: none"> Results of the exchange were shared with other natural resource stakeholders during meetings with NRM/EPIQ during a preparation meeting for inter-jurisdiction forestry meeting of East Kalimantan in July 23-24 in Samarinda. Pasir's Head of Forestry Department has contacted his junior classmate who is a member of the EKWG, and invited him to meet with the Coquille forestry delegation to make the EKWG aware of the work being done in Pasir. Pasir's Head of Forestry Department is also planning to contact Assistant IV of the Province, who initiated EKWG, to ask his support and advice for developing a similar working group in Pasir. He also wants to invite the Province's EKWG to participate in this local working group to improve coordination in the Province.
Bekasi	Completed	<ul style="list-style-type: none"> Bekasi and Gresham have contacted each other via e-mail 		

<i>Subobjective 1d: Promote sustainable partnerships</i>				
	Provide computer hardware, software, e-mail accounts, and training for Indonesian local government officials to improve sustained peer communications and partnerships	Peer-to-peer consultation continues a). past the official term of the partnership and/or, b). peers informally exchange information in technical areas over and above the MOU content	Facilitation of supplemental public exchanges and contributions (e.g., Rotary Club)	Increase opportunities for regional networking and mutual understanding of common issues
TARGET:	<i>Established in 8 LGUs</i>	<i>Evidenced by 3 LGUs</i>	<i>Facilitation of 2 public exchanges</i>	<i>Evidenced by 1 improvement/opportunity</i>
STATUS	1 target outstanding	Target exceeded	Target exceeded	Target exceeded
Bitung	Completed	<ul style="list-style-type: none"> • Bitung and Coos Bay are in regular e-mail and written (letter) contact 	<ul style="list-style-type: none"> • Bitung delegates attended Rotary Club Meetings in Coos Bay (Nov 2001, March 2002) • BIGG/LGSPP continues to facilitate contacts between Bitung officials and Manado/Sulawesi Rotarians in order to receive assistance promised by Coos Bay Rotary Club 	<ul style="list-style-type: none"> •
Samarinda	Completed	<ul style="list-style-type: none"> • Ongoing e-mail exchange after returning from Oregon. • Samarinda's finance director has begun practicing his English in an effort to be able to communicate with his colleagues in Oregon. 		<ul style="list-style-type: none"> • Participated in (and hosted) seminar on water rights conducted by Tigard, Oregon (Jan 2002) • DPRD Member is regular presenter and facilitator on performance-oriented budgeting at BIGG workshops and conferences
Kutai	Completed	<ul style="list-style-type: none"> • Ongoing e-mail exchange after returning from Oregon. • Proposal for continuing education institute developed for partnership between Portland Community College and Kutai Kertanegara University • Surplus hospital equipment to be provided by Washington County 		<ul style="list-style-type: none"> • Participated in seminar on water rights conducted by Tigard, Oregon (Jan 2002)
Bandung	Completed	<ul style="list-style-type: none"> • Bandung and Santa Clarita are in regular e-mail contact • Santa Clarita has set up a Web-based forum to exchange ideas and enhance communication between the two partners - http://forums.delphiforums.com/kabupaten 	<ul style="list-style-type: none"> • Santa Clarita delegates presented a lecture on local government in the U.S. to student and faculty from Bandung Institute of Technology (ITB) and Institut Teknis Nasional (ITENAS) in Bandung (Jan 2002) 	

<i>Subobjective 1d: Promote sustainable partnerships</i>				
	Provide computer hardware, software, e-mail accounts, and training for Indonesian local government officials to improve sustained peer communications and partnerships	Peer-to-peer consultation continues a). past the official term of the partnership and/or, b). peers informally exchange information in technical areas over and above the MOU content	Facilitation of supplemental public exchanges and contributions (e.g., Rotary Club)	Increase opportunities for regional networking and mutual understanding of common issues
TARGET:	<i>Established in 8 LGUs</i>	<i>Evidenced by 3 LGUs</i>	<i>Facilitation of 2 public exchanges</i>	<i>Evidenced by 1 improvement/opportunity</i>
STATUS	1 target outstanding	Target exceeded	Target exceeded	Target exceeded
Balikpapan	Completed	<ul style="list-style-type: none"> Both Balikpapan and Pasir are now trying to have an in-house English training program for their staff to improve communication with their U.S. partners. 		<ul style="list-style-type: none"> Participated in seminar on water rights conducted by Tigard, Oregon (Jan 2002)
Yogyakarta	Completed		<ul style="list-style-type: none"> Santa Clarita delegates presented a lecture on local government in the U.S. to students at Gadjah Mada University (March 2002) U.S. Ambassador Ralph Boyce attended MOU signing between Yogyakarta and Savannah (March 2002) 	
East Kalimantan Province	Assistance not planned in this area	<ul style="list-style-type: none"> E-mail exchanges continue between Oregon partners and their counterparts (using personal e-mail account). 	<ul style="list-style-type: none"> East Kalimantan Water Forum is underway to be established and could be a counterpart of EKWG for broader stakeholder involvement beyond the current partnership format. 	<ul style="list-style-type: none"> Participated in seminar on water rights conducted by Tigard, Oregon (Jan 2002) Participated in seminar on water resource management on World Water Day event in Samarinda conducted by Mulawarman University.

Cooperative Agreement Results Matrix II
The Local Government Support and Partnership Program

Association Capacity-Building Activities

Goal 1: Develop the capacity of decentralized and participatory local governments and the organizations that represent them

Objective: To establish effective, representative, and independent local government associations

Entries in **BOLD** = new this quarter

<i>Subobjective 1a: Build the capacity of associations to advocate on behalf of their membership</i>		
Indicator	Target and Status	Progress through June 30, 2002
Train and/or assist association leadership and staff in advocacy concepts and techniques	4 of 4 targets met	<ul style="list-style-type: none"> • Assisted in formulation of position statement on Laws 22 & 25 for APEKSI, APKASI, APPSI (June 2001) • Introduced advocacy concepts/techniques during 1st LOC exchange (Sept. 2001) (APEKSI, APKASI, APPSI) • Workshop: Advocacy & Coalition Building (Dec. 2002) (APEKSI, APKASI, APPSI) • Staff “credentialed” in advocacy skills: strategy development, staffing policy committees, mobilizing, and instructing members on advocacy (April 2002) (APEKSI, APKASI, APPSI)
Train and/or assist association leadership and staff on formal and informal avenues for advocacy at the national level	4 of 4 targets met	<ul style="list-style-type: none"> • Assisted in formulation of position statement on Laws 22 & 25 for APEKSI, APKASI, APPSI (June 2001) • Introduced advocacy concepts/techniques during 1st LOC exchange (Sept. 2001) (APEKSI, APKASI, APPSI) • Workshop: Advocacy & Coalition Building (Dec. 2002) (APEKSI, APKASI, APPSI) • Staff “credentialed” in advocacy skills: strategy development, staffing policy committees, mobilizing, and instructing members on advocacy (April 2002) (APEKSI, APKASI, APPSI)
Train and/or assist association leadership in establishing a process to develop policy positions and arguments	2 of 4 targets met	<ul style="list-style-type: none"> • Introduced policy committee concepts and techniques during 1st LOC exchange (Sept. 2001) (APEKSI, APKASI, APPSI) • Workshop: Advocacy & Coalition Building (Dec. 2002) (APEKSI, APKASI, APPSI)

<i>Subobjective 1a: Build the capacity of associations to advocate on behalf of their membership</i>		
Indicator	Target and Status	Progress through June 30, 2002
Train and/or assist association in understanding various methods of obtaining membership participation and/or input in advocacy positions	3 of 4 targets met	<ul style="list-style-type: none"> • Introduced concepts/techniques during 1st LOC exchange (Sept. 2001) (APEKSI, APKASI, APPSI) • Workshop: Advocacy & Coalition Building (Dec. 2002) (APEKSI, APKASI, APPSI) • Staff “credentialed” in advocacy skills: strategy development, staffing policy committees, mobilizing, and instructing members on advocacy (April 2002) (APEKSI, APKASI, APPSI)
Association advocates at the national level	2 of 3 targets met	<ul style="list-style-type: none"> • APEKSI and APKASI present autonomy position statements to Vice President Haz following the Autonomy Expo (October 2001) • APKESI and APKASI present position statements on Law 22 & 25 before Komisi II (March 2002)
Association identifies key coalition partners (single issue or standing coalitions)	2 of 2 targets met	<ul style="list-style-type: none"> • APEKSI, APKASI, APPSI identify and list potential coalition partners during Advocacy & Coalition Building Workshop (Dec. 2002) (APEKSI, APKASI, APPSI) • Entire Boards of APEKSI, APKASI, APPSI held first tripartite coalition meeting addressing Law 22 (Jan. 2002)
Association conducts advocacy activities as part of a coalition	1 of 2 targets met	<ul style="list-style-type: none"> • APEKSI, ADEKSI, APKASI and ADKASI build advocacy coalition and jointly present positions on revision of Law 22 in 4 separate meetings before the PKB, Reform, PPP, and Golkar Fractions (Feb. 2002)
Association policy developed using membership participation/input	1 of 2 targets met	<ul style="list-style-type: none"> • Association vets policy position statement on revision of Law 22 before full membership at National Working Meeting and receives input and approval (May 2002) (APKASI)
Association advocates on behalf of its members	3 of 2 targets met	<ul style="list-style-type: none"> • APEKSI and APKASI present autonomy position statements to Vice President Haz following the Autonomy Expo (October 2001) • APKESI and APKASI present position statements on Law 22 & 25 before Komisi II (March 2002) • APEKSI and APKASI successfully petition to have association representation on the Ministry’s “Small Team for Initiating the Revision of Law 22/1999.”

Subobjective 1b: Develop the organizational management capacity at all levels of the association (board, executive directors, and staff) to promote sustainability

Indicator	Target and Status	Progress through June 30, 2002
Train and/or assist association in concepts of business plan development, including transparent financial management systems	1 of 3 targets met	• Workshop: Association Business Plan Development (Sept. 2001) (APKESI, APKASI, APPSI)
Train and/or assist association in developing/diversifying/stabilizing sources of revenue	1 of 3 targets met	• Workshop: Association Business Plan Development (Sept. 2001) (APKESI, APKASI, APPSI)
Train and/or assist association in improving marketing capabilities	1 of 3 targets met for APEKSI, APKASI	• Technical assistance: Preparation of membership services flyer distributed to members at BIGG regional conference (Jan/Feb. 2002) (APEKSI, APKASI)
Train and/or assist association in improving internal management and personnel systems	1 of 3 targets met	• Working session: Developing association's strategic plan and organizational priorities using the Milestone Index (April 2001) (APEKSI, APKASI, APPSI)
Train and/or assist association in defining the roles, responsibilities and authorities of the board, executive director and staff	2 of 3 targets met	• Technical assistance: LOC executive director worked with directors on improvements to roles, responsibilities, authorities during 4 th LOC exchange (March 2002) • Working session: Board and Executive Roles and Responsibilities during 4 th LOC exchange (March 2002)
Association adopts and/or implements one or more transparent financial management systems	1 target outstanding	
Association improves its development of diverse and stable sources of revenue	1 target outstanding	
Association improves its marketing capacity	1 target outstanding	
Association improves its internal management and personnel systems	1 target outstanding	
Association improves understanding and functioning of the roles, responsibilities, and authorities of the board, executive director, and staff	1 target met for APEKSI, 1 target outstanding for APKASI	• APEKSI Executive Director gets approval from full membership for restructured Board of Directors and increased roles of the regional offices, in order to obtain more involvement from the leadership and representation from the membership (July 2002 Annual Working Meeting)

<i>Subobjective 1c: Improve two-way communication between associations and their members</i>		
Indicator	Target and Status	Progress through June 30, 2002
Train and/or assist the association in increasing membership involvement/input/participation	2 of 4 targets met	<ul style="list-style-type: none"> • Training: Using the Media & Other Methods for Reaching Your Members (July 2001) (APEKSI, APKASI, APPSI) • Training & Technical Assistance: Best Practices/Ideas in Action (April 2002) (APEKSI, APKASI, APPSI)
Train and/or assist the association in increasing/improving its membership communications methods	5 of 4 targets met	<ul style="list-style-type: none"> • Training: Using the Media & Other Methods for Reaching Your Members (July 2001) (APEKSI, APKASI, APPSI) • Training: How to Write Press Releases (Sept. 2001) (APEKSI, APKASI, APPSI) • Training & Technical Assistance: Association Newsletter Development (Nov. 2001, Jan. 2002) (APEKSI, APKASI, APPSI) • Training & Technical Assistance: Best Practices/Ideas in Action (April 2002) (APEKSI, APKASI, APPSI) • Training & Technical Assistance: Web site development (April 2002) (APEKSI, APKASI, APPSI)
Train and/or assist the association in recognizing excellence in local government management and leadership	1 of 4 targets met	<ul style="list-style-type: none"> • Training & Technical Assistance: Best Practices/Ideas in Action (April 2002) (APEKSI, APKASI, APPSI)
Association increases/improves membership involvement and participation	1 target outstanding	
Association increases/improves its membership communications methods	3 of 3 targets met	<ul style="list-style-type: none"> • APEKSI, APKASI, APPSI developed and distributed first membership newsletters (Dec./Jan. 2002) • APEKSI, APKASI web site content and layout improved (April/June 2002) • APEKSI, APKASI, APPSI improved and/or initiated membership database for dissemination and advocacy purposes (May-June 2002)
Association increases/improves programs that recognize excellence in local government management and leadership	1 target outstanding	

<i>Subobjective 1d: Strengthen association service delivery to their membership in order to improve local government service delivery</i>		
Indicator	Target and Status	Progress through June 30, 2002
Train and/or assist the association in preparing an annual member meeting that includes training opportunities for local government officials	3 targets outstanding	
Train and/or assist the association in preparing orientation programs/materials for newly-appointed or elected government officials	3 targets outstanding	
Train and/or assist the association in the development and dissemination of local government management best practices	1 of 3 targets met	• Training & Technical Assistance: Best Practices/Ideas in Action (April 2002) (APEKSI, APKASI, APPSI)
Train and/or assist the association in serving as a liaison for local government technical assistance resources	1 of 3 targets to be met	• Local Government Budget and Finance Internships institutionalize the association's capacity in delivery of technical assistance and in serving as liaison for members (March 20002-Feb. 2003) (APEKSI, APKASI, APPSI)
Association conducts training opportunities for local government officials/members	1 target outstanding	
Association assists newly-appointed or elected government officials in understanding their roles and responsibilities	1 target outstanding	
Association develops and disseminates local government management best practices	2 targets outstanding	
Association serves as a liaison for local government technical assistance resources	1 target outstanding	

Annex 2: Financial Information

Annex 3: Deliverables Submitted

Deliverables Submitted

Entries in **BOLD** = new this quarter

Title	File Type	Date Submitted to USAID	Format
“Pemda Sukses” Local Government Support and Partnership Program Quarterly Report October 1, 2000–December 31, 2000	Quarterly Report	February 28, 2001	E-mail
“Building Institutions for Good Governance” Local Government Support and Partnership Program Quarterly Report January 1, 2001–March 31, 2001	Quarterly Report	May 30, 2001	E-mail and hard copy
“Building Institutions for Good Governance” Local Government Support and Partnership Program in Indonesia <i>USAID Quarterly Report – 2nd Quarter 2001</i>	Quarterly Report	August 14, 2001	Hard copy
“Building Institutions for Good Governance” Local Government Support and Partnership Program Quarterly Report July 1, 2001–September 30, 2001	Quarterly Report	December 31, 2001	Hard copy
“Building Institutions for Good Governance” Local Government Support and Partnership Program Quarterly Report October 1 – December 31, 2001	Quarterly Report	February 4, 2002	Hard copy
“Building Institutions for Good Governance” Local Government Support and Partnership Program Quarterly Report January 1–March 31, 2002	Quarterly Report	May 10, 2002	Hard copy
“Building Institutions for Good Governance” Local Government Support and Partnership Program Quarterly Report April 1–June 30, 2002	Quarterly Report	July 31, 2002	Hard copy
Memorandum of Understanding between ICMA and APEKSI	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and APEKSI	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and APKASI	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and APPSI	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and Kabupaten Bandung	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy

Title	File Type	Date Submitted to USAID	Format
Memorandum of Understanding between ICMA and Kota Bekasi	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and Kota Bitung	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and Kota Balikpapan	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and Kabupaten Kutai	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and Kabupaten Pasir	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding between ICMA and Kota Samarinda	MOU/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Memorandum of Understanding Between Kabupaten Bandung, Indonesia with City of Santa Clarita, California, USA, Signed in Bandung, Thursday, January 31, 2002	MOU	March 8, 2002	Hard copy
Memorandum of Understanding between ICMA/USAID with City Government of Yogyakarta, signed in Yogya, Thursday, January 17, 2002	MOU	March 8, 2002	Hard copy
Memorandum of Understanding between ICMA/USAID and The Provincial Government of East Kalimantan, Samarinda, Friday January 18, 2002	MOU	March 8, 2002	Hard copy
Memorandum of Understanding between Kota Yogyakarta, Indonesia with City of Savannah, Georgia, USA, Yogya, Thurs, March 28, 2002	MOU	April 19, 2001	Hard copy
Memorandum of Understanding between City Government of Balikpapan, Indonesia with Houston Area Governments, Texas, USA, Balikpapan, Friday June 7, 2002	MOU	June 12, 2002	Hard copy
Memorandum of Understanding between The Provincial Government of East Kalimantan, Indonesia with The State of Oregon, USA, Samarinda, Thursday, May 16, 2002	MOU	June 12, 2002	Hard copy
Local Government Diagnostic – Balikpapan	Diagnostic Report/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Local Government Diagnostic – Bandung	Diagnostic Report/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Local Government Diagnostic – Bekasi	Diagnostic Report/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy

Title	File Type	Date Submitted to USAID	Format
Local Government Diagnostic – Bitung	Diagnostic Report/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Local Government Diagnostic – Kutai	Diagnostic Report/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Local Government Diagnostic – Pasir	Diagnostic Report/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Local Government Diagnostic – Samarinda	Diagnostic Report/Report Annex	May 30, 2001 (resubmitted November 19, 2001)	E-mail and hard copy
Association Milestone Index – APEKSI	Diagnostic Report/Report Annex	May 30, 2001	E-mail and hard copy
Association Milestone Index – APKASI	Diagnostic Report/Report Annex	May 30, 2001	E-mail and hard copy
Association Milestone Index – APPSI	Diagnostic Report/Report Annex	May 30, 2001	E-mail and hard copy
East Kalimantan Background Material and Report	Background Materials/Report Annex	May 30, 2001	E-mail and hard copy
Database format for Indonesian Local Government Associations	Background Materials	May 22, 2002	Hard copy
Briefing packet of State of Oregon and East Kalimantan Province Partnership; May 12, 2002	Background Materials	May 22, 2002	Hard copy
Manila Association Capacity Building Conference Report	Memo/Report Annex	May 30, 2001	E-mail and hard copy
Six-Month Activity Plan December 14, 2001–June 30, 2002	Workplan	December 19, 2001	Hard copy
Six-Month Activity Plan July 1–December 31, 2002	Workplan	July 8, 2002	E-mail
Coquille, OR – Pasir Workplan	Action Plan	July 7, 2001 (resubmitted November 24, 2001)	E-mail
Gresham, OR – Bekasi Workplan	Action Plan	August 1, 2001 (resubmitted November 24, 2001)	E-mail
League of Oregon Cities – Indonesian Associations Workplan	Action Plan	November 24, 2001	E-mail
Coos Bay, OR – Bitung Workplan	Action Plan	November 24, 2001	E-mail
Action Plan For Technical Cooperation between Kab. Kutai, Indonesia and Washington County, Oregon USA, Kutai, February 16, 2002	Action Plan	March 8, 2002	Hard copy
Action Plan for Technical Cooperation between Kota Samarinda, Indonesia and City of Tigard, Oregon, USA, Samarinda, February 16, 2002	Action Plan	March 8, 2002	Hard copy
Action Plan for Technical Cooperation between Kab. Bandung, Indonesia and City of Santa Clarita, California, USA, Bandung, January 30, 2002	Action Plan	March 8, 2002	Hard copy

Title	File Type	Date Submitted to USAID	Format
Draft Action Plan between Kota Yogyakarta, Indonesia and City of Savannah, Georgia, USA, March 28, 2002	Action Plan	April 19, 2002	Hard copy
Final Action Plan: East Kalimantan Province - State of Oregon: May 16, 2002	Action Plan	May 22, 2002	Hard copy
Action Plan For Technical Cooperation between Kota Balikpapan, Indonesia and Houston Area Governments Working Group Houston, Texas, USA, Balikpapan, June 7, 2002	Action Plan	June 12, 2002	Hard copy
Proposed Detailed Interregional Coordination Work Plan, Samarinda June 12, 2002	Action Plan	June 12, 2002	Hard copy
Strategic Plan – APEKSI	Draft planning document	Currently being professionally edited. ETA February 2002.	Hard copy
Strategic Plan – APKASI	Draft planning document	Currently being professionally edited. ETA February 2002.	Hard copy
Strategic Plan – APPSI	Draft planning document	Currently being professionally edited. ETA February 2002.	Hard copy
Priority Areas for Cooperation Between the 3 Local Government Associations	Memo	December 14, 2001	Hard copy
The Involvement of ICMA in Building the Institutional Capacity of the Associations	Memo	December 14, 2001	Hard copy
Highlight on the Association's Cooperative Agreement Program	Memo	December 14, 2001	Hard copy
Response to UNDP Proposal for assistance to APEKSI, Diane Crosby	Memo	January 25, 2002	Hard copy
Feedback on APKASI's 2002 Annual Meeting from Diane Crosby, June 10, 2002	Memo	June 12, 2002	Hard copy
Communication and Media Workshop Materials	Workshop Materials	July 17, 2001	E-mail
Summary of Proceedings - Advocacy Seminars	Workshop Proceedings	December 14, 2001	Hard copy
Summary of Proceedings – Budget and Finance Training	Workshop Proceedings	December 14, 2001	Hard copy
Proceeding on Advocacy Working Meeting, Hotel Ambhara, 3-5 December 2001	Workshops Proceedings	April 19, 2002	Hard copy
Comments on Working Meeting Board LOC Exchange, March 18-20, 2002	Workshops Proceedings	April 19, 2002	Hard copy
ICMA International Best Practices Symposium: Sydney, 7-11 May 2002	Workshops Proceedings	May 22, 2002	Hard copy
Presentation Papers of Web Sites and Internet-Based Technologies, Gran Mahakam, April 23, 2002	Workshops Proceedings	May 22, 2002	Hard copy
Exchange Visit Agenda – ICMA Annual Conference	Agenda	December 14, 2001	Hard copy

Title	File Type	Date Submitted to USAID	Format
Exchange Visit Agenda – League of Oregon Cities Visit	Agenda	December 14, 2001	Hard copy
Exchange Visit Agenda – Washington, DC	Agenda	December 14, 2001	Hard copy
Working Draft of March 3, 2002 for Third LOC Exchange, Roles, Responsibilities, Authorities of the Board, Executive Director and Staff	Agenda	March 8, 2002	Hard copy
3 rd LOC Exchange Agenda and Participants List	Agenda	April 19, 2002	Hard copy
Advocacy Credentialing Exchange Agenda	Agenda	April 19, 2002	Hard copy
Continued Communications Assistance Agenda, April 15-26, 2002	Agenda	April 19, 2002	Hard copy
Schedule for Strategic Planning for New Town and for Information Management Development of Kabupaten Bandung, May 17, 2002	Agenda	June 12, 2002	Hard copy
Tentative Schedule on East Kalimantan Province and State of Oregon Partnership, May 2002	Agenda	June 12, 2002	Hard copy
Houston Area and Balikpapan Partnership First Exchange Agenda, Balikpapan, June 1–8, 2002	Agenda	June 12, 2002	Hard copy
Samarinda and Kutai Kertanegara, East Kalimantan and City of Tigard and Washington County, Oregon on 2nd Exchange Program Agenda, June 2002	Agenda	June 12, 2002	Hard copy
Participants List - Facilitation Training, April 28, 2002	List of Participants	April 19, 2002	Hard copy
Kabupaten Pasir and City of Coquille, Oregon: July 2001	Trip Report	December 14, 2001	Hard copy
City of Gresham, Oregon and City of Bekasi, Indonesia: August 2001	Trip Report	December 14, 2001	Hard copy
City of Coos Bay, Oregon and City of Bitung, Indonesia: September 2001	Trip Report	December 14, 2001	Hard copy
City of Coos Bay, Oregon and City of Bitung, Indonesia: November 2001	Trip Report	December 14, 2001	Hard copy
Regional Workshop Resource Cities Partnership: Performance Budgeting	Trip Report	December 14, 2001	Hard copy
Seminar: the Position of Regional Governments on Financial Apportionment Between Central and Regional Governments: In the Framework of Fiscal Decentralization and Regional Autonomy	Proceedings/Summary Report	December 14, 2001	Hard copy
Summary of Association Advocacy Activities	Proceedings/Summary Report	December 14, 2001	Hard copy
APPSI Activity Record: Note from the Meeting on Coordination between Local Government Association with ICMA	Association Activity Report	December 14, 2001	Hard copy
APPSI Activity Record: Activity Report on Inter-Institutional Cooperation	Association Activity Report	December 14, 2001	Hard copy
APPSI Activity Record: Importance of Communication for APPSI	Association Activity Report	December 14, 2001	Hard copy

Title	File Type	Date Submitted to USAID	Format
Work Plan on National Working Meeting II APKASI, Jakarta, May 29-30, 2002	Association Activity Report	June 12, 2002	Hard copy
Recommendations on National Working Meeting II APKASI, Jakarta, May 29-30, 2002	Association Activity Report	June 12, 2002	Hard copy
APPSI 2001–2003 Work Program Plan	Association Activity Report	June 12, 2002	Hard copy
Decision of Work Meeting I Year 2002 Association of Indonesian Provincial Governments on Recommendation and Agreement on Results of Work Meeting I year 2002 APPSI	Association Activity Report	June 12, 2002	Hard copy
Working Meetings on Advocacy – ICMA/BIGG: Day One	Trip Report	December 14, 2001	Hard copy
Working Meetings on Advocacy – ICMA/BIGG: Day Two	Trip Report	December 14, 2001	Hard copy
Working Meetings on Advocacy – ICMA/BIGG: Day Three	Trip Report	December 14, 2001	Hard copy
Summary of Natural Resource Management and Financial Balances in Local Autonomy	Trip Report	December 14, 2001	Hard copy
Summary of the Launching of Indonesia’s Autonomy Expo 2001	Trip Report	December 14, 2001	Hard copy
Indonesia City Council Association – Founders meetings	Trip Report	December 14, 2001	Hard copy
Report on Salzburg Seminar: Session 388 “Sustaining Democracy in the Modern World”	Trip Report	December 14, 2001	Hard copy
Training on Oil Gas and Non-Oil Gas Product Sharing Calculation	Trip Report	December 14, 2001	Hard copy
The Establishment of Kabupaten (County) Council Association	Trip Report	December 14, 2001	Hard copy
Work Meeting: Komisariat Wilayah VI (Regional Office VI)	Trip Report	December 14, 2001	Hard copy
Work Meeting: Komisariat Wilayah III (Regional Office III)	Trip Report	December 14, 2001	Hard copy
Melalui Raker Ke I Komwil II APEKSI Sumatera Selatan	Trip Report	December 14, 2001	Hard copy
Report on “Otonomi Indonesia Expo 2001”	Trip Report	December 14, 2001	Hard copy
Trip Report on the First National Work Meeting of the Indonesia City Council Association	Trip Report	December 14, 2001	Hard copy
Laporan Perjalanan Orientasi Ke Kantor Pusat ICMA, Washington, DC	Trip Report	December 14, 2001	Hard copy
Meetings with Kabupaten Bogor and Kota Bekasi	Trip Report	December 14, 2001	Hard copy
U.S. Study Tour 2001: ICMA Annual Conference, League of Oregon Cities, and Washington, DC	Trip Report	December 14, 2001	Hard copy
APKASI Membership Dues Structure Memo #1: November 6, 2001	Trip Report	December 14, 2001	Hard copy
Trip Report of Ann Bueche: November 2001	Trip Report	December 14, 2001	Hard copy
Trip Report of Amanda Lonsdale: September–November 2001	Trip Report	December 14, 2001	Hard copy

Title	File Type	Date Submitted to USAID	Format
Trip Report of Diane Crosby: September–November 2001	Trip Report	December 14, 2001	Hard copy
Trip Report of David Barenberg: December 2–6, 2001	Trip Report	December 14, 2001	Hard copy
Trip Report of Clay Wirt: Strategic Planning/Action Planning with APPSI, APKASI, and APEKSI	Trip Report	December 14, 2001	Hard copy
Trip Report of Judie Kesson: April 19 - May 20, 2001	Trip Report	December 14, 2001	Hard copy
Trip Report of Phil Rosenberg: May 7 - May 23, 2001	Trip Report	December 14, 2001	Hard copy
Trip Report of Judie Kesson: June 20 - July 20, 2001	Trip Report	December 14, 2001	Hard copy
Trip Report of Judie Kesson: June 20–July 27, 2001	Trip Report	December 14, 2001	Hard copy
Results of the Technical Working Meeting on Regional Finances, September 2001	Association Activity Report	January 25, 2002	Hard copy
Trip Report #2 – City of Gresham, Oregon and Kota Bekasi, Indonesia, October 2001	Trip Report	January 25, 2002	Hard copy
Nota Dinas: Laporan menghadiri Konferensi Internasional City/County Management Association 87 th Annual Conference dan Kunjungan ke Asosiasi Pemerintah Daerah di Amerika Serikat mulai September–6 Oktober 2001, Farida M.	Trip Report	January 25, 2002	Hard copy
Trip Report: Local Government Support and Partnership Program – Veracruz and Mexico City, Mexico, Jami Sachs	Trip Report	January 25, 2002	Hard copy
Trip Report of 3 rd Exchange Program from James Rompas, Bapeda Kota Bitung, March 23, 2002	Trip Report	April 19, 2002	Hard copy
Trip Report of 3 rd Exchange Program from Max Lumempouw, Port of Bitung, April 4, 2002	Trip Report	April 19, 2002	Hard copy
Trip Report from City of Santa Clarita, February 2002	Trip Report	April 19, 2002	Hard copy
East Kalimantan Regional Advisor; Draft Report and Recommendation, March 27, 2002	Trip Report	April 19, 2002	Hard copy
Report of Communications and Training Advisor: Prepared by Ann E. Bueche, Jakarta, April 2002	Trip Report	May 22, 2002	Hard copy
Recommendations and Comments on Associations' Newsletters: Prepared by Ann E. Bueche, Jakarta, April 2002	Trip Report	May 22, 2002	Hard copy
Report on Web site design and development technical assistance: prepared by David George, Internet and Technology Advisor, Jakarta, April 2002	Trip Report	May 22, 2002	Hard copy

Title	File Type	Date Submitted to USAID	Format
Trip report #1: Savannah, GA - Yogyakarta, April 2002 APPSI's Training Report on League of Oregon Cities (LOC) from Mukhlis Abidi, May 2, 2002	Trip Report	May 22, 2002	Hard copy
APKASI Report on Advocacy Training at League of Oregon Cities (LOC) from Novel Abdul Gofur, May 14, 2002	Trip Report	May 22, 2002	Hard copy
Trip Report on APPSI Working Meeting I for 2002 titled "Evaluation and Internalization of Implementation of Regional Autonomy", Semarang, Hotel Patra Jasa, April 9-11, 2002	Trip Report	May 22, 2002	Hard copy
Trip Report #2 of Kabupaten Bandung, West Java, April 2002	Trip Report	June 12, 2002	Hard copy
Quarterly Report from Partnership Manager East Kalimantan period of April 1–June 31, 2002	Trip Report	June 12, 2002	Hard copy
Letter from APKASI: 5 July 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter from APEKSI: 29 August 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter from APEKSI: 7 November 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter from Lori Forman, Assistant Administrator, USAID: 20 November 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter from APKASI: 27 November 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter from APKASI: 27 November 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter from APKASI: 27 November 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter from APPSI: 6 December 2001	Letter of Appreciation	December 14, 2001	Hard copy
Letter of thanks from APKASI to Amanda Lonsdale for BIGG/LGSPSP sponsorship of the publication of the APKASI <i>Focus</i> newsletter	Letter of Appreciation	January 25, 2002	Hard copy
Letter of thanks from APKASI to Endi Rukmo for BIGG/LGSPSP sponsorship of the publication of the APKASI <i>Focus</i> newsletter	Letter of Appreciation	January 25, 2002	Hard copy
Acknowledgement Message from APPSI regarding Indovision Connection for SWARA Broadcasts, February 27, 2002	Letter of Appreciation	March 8, 2002	Hard copy
Acknowledgement Message from Kabupaten Bandung regarding Transfer of Computer Equipment and providing e-mail account, March 6, 2002	Letter of Appreciation	March 8, 2002	Hard copy
Note from Walikota Yogyakarta regarding confirmation of City of Savannah visit to Yogyakarta, March 6, 2002	Letter of Appreciation	April 19, 2002	Hard copy
Letter from Bupati Pasir, East Kalimantan on the 3rd Exchange Program in Coquille, Oregon, May 14, 2002	Letter of Appreciation	June 12, 2002	Hard copy
Letter from Mayor Bekasi, West Java on the 4th Exchange Program in City of Gresham, Oregon, June 7, 2002	Letter of Appreciation	June 12, 2002	Hard copy

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Indovision Connection for SWARA Broadcasts, and equipment Receipt for APEKSI, February 28, 2002	Letter/Receipt	March 8, 2002	Hard copy
Indovision Connection for SWARA Broadcasts, and Equipment Receipt for APKASI, March 4, 2002	Letter/Receipt	March 8, 2002	Hard copy
Indovision Connection for SWARA Broadcasts, and Equipment Receipt for APPSI, February 26, 2002	Letter/Receipt	March 8, 2002	Hard copy
Transfer of Computer Equipment to Kota Bitung and Equipment Receipt, Bitung, March 3, 2002	Letter/Receipt	March 8, 2002	Hard copy
Transfer of Computer Equipment to Kabupaten Bandung and Equipment Receipt, Bandung, February 25, 2002	Letter/Receipt	March 8, 2002	Hard copy
Transfer of Computer Equipment to Kota Samarinda and Equipment Receipt, Samarinda, March 4, 2002	Letter/Receipt	March 8, 2002	Hard copy
Transfer of Computer Equipment to Kabupaten Kutai Kartanegara and Equipment Receipt, Kutai, February 20, 2002	Letter/Receipt	March 8, 2002	Hard copy
Transfer of Computer Equipment to Kota Yogyakarta and Equipment Receipt, Yogya, March 28, 2002	Letter/Receipt	April 19, 2002	Hard copy
Transfer of Computer Equipment to Kota Bekasi and Equipment Receipt, Bekasi, March 8, 2002	Letter/Receipt	April 19, 2002	Hard copy
U.S. Embassy letter to Bupati of Kabupaten Bandung; April 18, 2002	Letter	May 22, 2002	Hard copy
Budget and Finance Interim Letter of Agreement	Letter of Agreement	April 19, 2002	Hard copy
PowerPoint Presentation delivered to Georgia State University: September 27, 2001	Presentation	December 14, 2001	Hard copy
Presentation of BIGG-ICMA to DPRD in Kabupaten Bandung; May 3, 2002	Presentation	May 22, 2002	Hard copy
APEKSI Newsletter, November 2001	Newsletter	January 25, 2002	Hard copy
APKASI Newsletter, December 2001	Newsletter	January 25, 2002	Hard copy
APPSI Newsletter (draft)	Newsletter	January 25, 2002	Hard copy
APPSI Newsletter (revised)	Newsletter	January 25, 2002	Hard copy
APKASI News Letters 'FOKUS' ,Edition II/02/2002	Newsletter	April 19, 2002	Hard copy
APEKSI Flier presented at BIGG Regional Seminars January 2002	PR Materials	January 25, 2002	Hard copy
APKASI Flier presented at BIGG Regional Seminars January 2002	PR Materials	January 25, 2002	Hard copy
<i>"Jangankan Tebang Kayu, Mancing di Hutan Saja Izin"</i> , Kaltim Post. 2 January 2002	Press Coverage	January 25, 2002	Hard copy
<i>"Tak Ganggu Eksekutif, Sidang Dewan Digelar Malam"</i> , Kaltim Post. 3 January 2002	Press Coverage	January 25, 2002	Hard copy
English translation of Kaltim Post articles	Press Coverage	January 25, 2002	Hard copy

Title	File Type	Date Submitted to USAID	Format
Hare, Wes. <i>“Resource Cities After September 11”</i> , draft article to be submitted to PM Magazine.	Press Coverage	January 25, 2002	Hard copy
<i>“Kaltim Perlu Belajar dari AS”</i> , Kompas, Jakarta, Monday February 18, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“Washington County Team Offers Collaboration with Kutai Kartanegara”</i> Kutai Baru, Saturday February 16, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“USA Drawn to Citra Niaga”</i> Kaltim Times, Saturday, February 16, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“U.S. Cities Management Team Group Looks at Development on Kumala Island”</i> Kutai Baru, Thursday, February 14, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“Delegation from Tigard City and Washington Arrives Today. City Government to be Taught “Double Entry”</i> Samarinda Post, Monday, February 11, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“Partnership Offer by Washington Team Welcomed by Chair of AKB Faction”</i> Kutai Baru, Saturday, February 16, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“Partnering of City Governments of Samarinda, Kuker and Tigard City, KALTIM TIMES</i> , Monday, February 18, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“Bandung Regency Collaborates with Santa Clarita, Pikiran Rakyat, Friday, February 1, 2002</i>	Press Coverage	March 8, 2002	Hard copy
<i>“Finance Sharing Project Properly Coordinated”</i> Kutai Baru, Saturday, February 16, 2002	Press Coverage	March 8, 2002	Hard copy
<i>“U.S. Delegation Buys Up East Kalimantan Handicrafts”</i> Samarinda, February 2002	Press Coverage	March 8, 2002	Hard copy
<i>“City Governments of Samarinda – Tigard City Partner”</i> Samarinda Post, Tuesday, February 19, 2002	Press Coverage	March 8, 2002	Hard copy
Minister of Home Affairs Mr. Hari Sabarno: Bupati/Walikota Treat Role of Governor’s Lightly, Kompas, April 11, 2002	Press Coverage	April 19, 2002	Hard copy
Governors Recommended Revision to Law 22/1999, Suara Merdeka, April 11, 2002	Press Coverage	April 19, 2002	Hard copy
APKASI: No Problem With Autonomy Law, Republika, Wed, March 6, 2002	Press Coverage	April 19, 2002	Hard copy
Regents show goodwill to amend autonomy law, The Jakarta Post, March 6, 2002	Press Coverage	April 19, 2002	Hard copy
<i>“Tukar Pengalaman Soal Kota”</i> , Kompas, Jakarta, Wed, March 20, 2002	Press Coverage	April 19, 2002	Hard copy
<i>“Lihat Gendang, Bule pun Bergoyang”</i> Metropolis, Jakarta March 21, 2002	Press Coverage	April 19, 2002	Hard copy
<i>“Lalulintas Kota Bogor Semakin Mace”</i> Kompas, Friday, March 22, 2002	Press Coverage	April 19, 2002	Hard copy
<i>“Picture on Walikota Jakarta Barat give Souvenir to LOC, Pos Kota, Friday, March 22, 2002</i>	Press Coverage	April 19, 2002	Hard copy

Title	File Type	Date Submitted to USAID	Format
"Yogyakarta, Savannah forge Ties" The Jakarta Post, Monday, April 1, 2002	Press Coverage	April 19, 2002	Hard copy
Interview on TV News in Coos Bay, Oregon during the 2 nd Exchange, September 2001	Press Coverage	April 19, 2002	CD
Talk Show on TVRI Yogyakarta during the 1 st Exchange in Yogyakarta, March 27, 2002	Press Coverage	April 19, 2002	CD
Talk show on TVRI Samarinda - February 2002	Press Coverage	May 22, 2002	CD
Recordings of the 1st exchange in Kutai, February 2002	Press Coverage	May 22, 2002	CD
"District Governments Ready to Correct Local Autonomy", Kompas, Friday, May 31, 2002	Press Coverage	June 12, 2002	Hard copy
"APKASI Local Autonomy Law Should be the Umbrella", Warta Kota, Friday, May 31 2002	Press Coverage	June 12, 2002	Hard copy
"Revision of Autonomy Law Awaits For Constitution Amendment", Media Indonesia, Friday May 31, 2002	Press Coverage	June 12, 2002	Hard copy
"Program Pendidikan Berbasis Kebutuhan Masyarakat", Kompas, Saturday, June 8, 2002	Press Coverage	June 12, 2002	Hard copy
Recorded on City of Santa Clarita, City Council Meeting, May 14, 2002	Press Coverage	June 12, 2002	Cassette
MOU Signing between Kota Yogyakarta and City of Savannah, Georgia, March 28, 2002	Press Coverage	April 19, 2002	CD
U.S Embassy Press Release "Welcomes Yogyakarta and Savannah, Georgia as Resource Cities, March 27, 2002	Press Release	April 19, 2002	Hard copy
Selected Pictures of 2 nd exchange trip to Coos Bay (Indonesian partner: Bitung), November 2001	Photos	January 25, 2002	Hard copy
Selected Pictures of 2 nd Exchange Trip Kota Bekasi and City of Gresham Partnership Program, Gresham October 8 to 12, 2001	Photos	March 8, 2002	Hard copy
Selected Picture of Signing Memorandum of Understanding between ICMA/USAID and Kota Yogyakarta January 17, 2001	Photos	March 8, 2002	Hard copy
Trip Picture #1 of Kabupaten Bandung and City of Santa Clarita, February 2002	Photos	April 19, 2002	Hard copy
Trip Picture #1 of Yogyakarta and City of Savannah, March 2002	Photos	April 19, 2002	Hard copy
Pictures taken from Web site and Internet-based technologies presentation, Jakarta April 23, 2002	Photos	May 22, 2002	Hard copy
Speech on "Global Solutions to Local Challenges: Yogyakarta and Savannah, Georgia come together as "Resource Cities" by U.S. Ambassador Ralph L. Boyce, Yogyakarta, Thurs, March 28, 2002	Speech	April 19, 2002	Hard copy

Annex 4: Abbreviations and Terminology

Abbreviations and Terminology

ADEKSI	<i>Asosiasi Dewan Kota Seluruh Indonesia</i> (Association of Indonesian City [Kota] Councils)
AMMAC	Association of Mexican Municipalities
APEKSI	<i>Asosiasi Pemerintah Kota Seluruh Indonesia</i> (Association of Indonesian Municipalities)
APKASI	<i>Asosiasi Pemerintah Kabupaten Seluruh Indonesia</i> (Association of Indonesian Regencies)
APPSI	<i>Asosiasi Pemerintah Propinsi Seluruh Indonesia</i> (Association of Indonesian Provinces)
BAPPEDA	<i>Badan Perencanaan dan Pembagunan Daerah</i> (local department for planning and development)
BIGG	Building Institutions for Good Governance
BUILD	Breakthrough Urban Initiatives for Local Development
CIDA	Canadian International Development Agency
CLGI	Center for Local Government Innovation
DPOD	<i>Dewan Pertimbangan Otonomi Daerah</i> (Regional Autonomy Advisory Board – national level)
DPRD	<i>Dewan Perwakilan Rakyat Daerah</i> (legislative body at the local government level)
DPR-RI	<i>Dewan Perwakilan Rakyat – Republik Indonesia</i> (legislative body at the national level)
GIS	Geographic Information System
GTZ	<i>Gesellschaft für Technische Zusammenarbeit</i> (German Technical Cooperation Agency)
ICMA	International City/County Management Association
IFES	International Foundation for Election Systems
IR	Intermediate Result
IRDA	Indonesia Rapid Decentralization Assessment
Komisi II	Commission Two of the DPR-RI
LAN	Local Area Network
LGSP	Local Government Support and Partnership Program
LOC	League of Oregon Cities
M&E	Monitoring and Evaluation
MOU	Memorandum of Understanding
NDI	National Democratic Institute
PCC	Portland Community College
TBD	To be determined
TNC	The Nature Conservancy
UNDP	United Nations Development Programme
USAID	United States Agency for International Development
VNG	<i>Vereniging van Nederlandse Gemeenten</i> (Netherlands Association of Municipalities)
Yayasan Otda	Local Government Center implemented by Chemonics/Urban Institute