

PD-ABW-359



FY02 Semi-Annual Report
October 1, 201-March 31, 2002

Grant #: FAO-A00-98-000-30-00

Contact: Karen LeBan
The CORE Group
220 I Street, NE, Suite 270
Washington, DC 20002
(202) 608-1830
E-mail: kleban@worldvision.org
Internet: www.coregroup.org

CORE Group
Semi-Annual Highlights (FY2002)
October 1, 2001 – March 31, 2002

Staff Procurement- CORE Group Manager, Victoria Graham, resigned from CORE mid January 2002. CORE hired an **Executive Director, Finance Manager, and Executive Assistant** in January of 2002. All staff are currently seconded through member organizations, with the exception of the Executive Assistant, who is placed through a staffing service. Karen LeBan is CORE's new Executive Director, seconded from Save the Children. Warren Wright is the new Finance Manager. He, along with Lynette Walker (IMCI Coordinator), is seconded from World Vision.

Location- CORE is currently housed with World Vision at the 220 I Street, NE location. As World Vision is in the process of relocating to new office space across the street, CORE was temporarily relocated to a new suite upstairs. All contact information remains the same.

Audit of CORE, Inc: CORE, Inc. underwent a USAID pre-award audit by DCAA at the request of USAID Agreement Officer, Ellen Wills in February 2002. CORE received verbal assurance that CORE, Inc. would be rated "Adequate (Inoperational)", assuring that CORE, Inc. could receive USAID funds in its own name.

Strategic Planning: The CORE Board of Directors developed a strategic framework for CORE, including a vision and mission statement, key values, and strategic goals that will be shared with the membership at the spring meeting.

IMCI – The IMCI framework was widely distributed. An IMCI survey was completed, and drafts will be distributed to participants at the CORE Annual Meeting in April for review. This survey documents field application of the C-IMCI framework by member PVOs. In order to further document PVO C-IMCI efforts, the working group has targeted documentation of specific issues in Benin and Honduras, is planning a regional meeting in LAC, and has initiated creation of a searchable database of C-IMCI tools reviewed by members.

Fresh Air Malaria Workshop- As a result of the workshop held in Nairobi in November 2001 and the resulting CD-ROM, there has been greater resource mobilization for RBM and increased opportunities for networking. RBM has also seen integration with other working groups such as IMCI and Safe Motherhood/Reproductive Health.

BEHAVE Workshop – The Social and Behavioral Change working group successfully conducted a field-based training workshop 3/02 in South Africa with the CHANGE Project, highlighting the importance of using a framework for design of BCC interventions. Plans are underway to conduct this training at other sites in FY03.

Policy Meetings - CORE has participated in the following policy meetings:

- * Global Fund for AIDS/TB and Malaria in Belgium: Ruth Hope (9/01)
- * IMCI/RBM Taskforce Meeting in Harare: Circe Trevant (10/01)
- * PAHO Meta 2002 Meeting on IMCI in DC: Lynette Walker, Alfonso Rosales, Joao Blasques (11/01)
- * IMCI Inter-Agency Working Group Meeting in DC: Lynette Walker, Alfonso Rosales, Bettina Schwethelm (11/01)
- * WHO W.Pacific Region NGO Consultation on C-IMCI in Philippines: Lynette Walker, (1/02)
- * WHO Child and Adolescent Health Forum in Stockholm and NGO Forum: Larry Casazza (3/02).

CORE helped organize a WHO NGO Consultation on Shistosomiasis and Helminth Control at PAHO 3/02 to get NGO participation for a WHO "Partners for Parasite Control" Initiative. CORE members will attend the UN Special Session on Children to be held in New York, May 2002.

Collaboration- The CORE Group has had increasingly close collaboration with Cooperating Agencies due in part to the MOUs and funding provided by USAID BHR/PVC to CAs. This collaboration has led to PVO-determined tangible outputs. In addition, collaboration was continued with NGO groups such as NGO Networks, SEEP, FAM and the US Coalition for Child Survival. CORE with CSTS provided an overview of CORE and the CS Grants Program to a group of Japanese NGOs (1/02).

CHILD SURVIVAL COLLABORATION and RESOURCES GROUP THE CORE GROUP

Strategic Focus (generated at Board of Directors Meeting 3/7/02)

VISION STATEMENT

Citizen-supported not-for-profit Non-Governmental Organizations (NGOs), undertaking collective actions, demonstrate the power of civil society to positively impact child and maternal health. The CORE Group serves as a communication link between its members and like-minded networks of NGOs around the world, promoting recommended practices, facilitating learning, and developing collaborative services and strategies that significantly improve the health and well-being of children, women and families in developing countries. Through facilitation of dialogue and collective action between its members and other experts, the CORE Group synthesizes experiences and generates state-of-the art products and knowledge that dramatically affect community-based child and maternal health policies and practices. CORE is known for its high quality practitioner-based materials that set standards and contribute to efforts to build a healthy civil society. With regional and country linkages, the CORE Group influences global health policy that contributes to increased child survival and the ability of families and communities to successfully nurture children through healthy development.

VALUES

Collective Capacity

The CORE Group works through its member organizations to promote their collective capacity and successfully leverages their organizational strengths and resources.

Openness

The CORE Group widely shares its materials and welcomes constructive dialogue and exchange with all partners to continually refine state-of-the-art knowledge.

Equity

The CORE Group promotes equitable access to resources across its membership.

Local Experience and Knowledge:

CORE members remain intimately connected with communities, families, mothers and children thereby bringing local practitioner-based realities to the policy table.

Participation of Civil Society

The CORE Group promotes strategies that maximize participation of families, communities, and local government in health decision-making.

Impact

The CORE Group monitors and measures its work to demonstrate local and global health impact.

MISSION

The CORE Group, a membership association of U.S. NGOs, strengthens local capacity on a global scale to measurably improve the health and well-being of children and women in developing countries through collaborative NGO action and learning.

FUNCTIONS

- Synthesize, refine, and disseminate state-of-the-art child and maternal health practices, strategies and policies.
- Enhance professional development of members.
- Build capacity and strengthen collaboration with its members and other groups to improve health and well-being of children and women on a large scale.
- Create opportunities for members to dialogue and learn from international, regional and national experiences, networks, health specialists and specialists in other related fields.
- Facilitate member access to policy makers and forums to influence child and maternal health policy and practices.
- Link members with public and private donor resources and expertise.

STRATEGIC GOALS

1. COMMUNITY HEALTH PROGRAM KNOWLEDGE

Orderly process is in place for converting NGO experience into trustworthy standards, strategies and practices to guide community-based child and maternal health programs.

2. ORGANIZATIONAL COLLABORATION

Open, inclusive partnerships and collaboration exist at national, regional and global levels that promote effective scaled-up community-based child and maternal health programs.

3. RESOURCES

Significant, reliable public and private resources are available for CORE members and partners to support community-based child and maternal health programs.

4. EFFECTIVE POLICY

Active, influential role of CORE members representing community-based child and maternal health perspective, values and experience exist in national, regional and global policy forums.

5. SUSTAINABILITY

Stable, modest, diversified funding base supports small, talented and committed staff, led by strong executive and board leadership.

CORE Secretariat Annual Work plan: Semi-annual Update FY02

General Comments

- Transition between outgoing CORE Manager and new CORE Executive Director was successfully conducted in January.
- Notification was received of CORE's 501 c 3 status and work with USAID Procurement Audit Dept. took place.
- Financial Manager and Exec Asst. were recruited in January bringing a full contingent of 4 full-time secretariat staff on board.
- The CORE Exchange quarterly newsletter was not pursued due to good web communications. Instead, specialized papers will be produced.
- Working groups are requesting additional administrative support due to the activities ongoing with 9 USAID Cooperating Agencies.
- Involvement of CORE in international policy forms has increased due to successful working group activities.
- USAID involved in planning of CORE spring meeting scheduled for week of 4/22 which should generate new planning ideas.

IR/Activity	Outcome/ Product	Indicators	Lead Staff	FY02				Status		
				1st	2nd	3rd	4th	Target date	Completed	Comments
IR-1 Advanced national and global policies and practices to improve PHC, and enhanced technical knowledge, skills, and resources of CORE members to implement and manage PHC programs.										
IR 1.1 Established linkages among CORE members, and between CORE members and CAs, UN agencies, the broader PVO community, and others to achieve the mandate of the CORE Group										
Sub-IR 1.1a Working Groups are viable and functioning entities supported by CORE office	Annual WG plans documented and posted on the web site	#7 WG plans posted on the web site	WG Chair and IT Manager			X		6/30/02	On-going	
	WG guidelines and procedures updated to reflect current governance and infrastructure	Date guidelines modified	Exec Assist.			X		7/30/02	Completed, distributed at CORE annual meeting	
	WG meetings documented		Working Group Chairs with Assistance from CORE	X	X	X	X	Ongoing		
	WG progress reports prepared for Exchange and posted on the website.		Working Group Chairs with Assistance from CORE	X	X	X	X	Ongoing	Ongoing, posted on web	
	Quarterly WG Chair meetings held, documented, and posted	# Mtgs. held per year/4 qtrs.	Working Group Chairs with Assistance from IT Manager, Exec. Assistant	X	X	X	X	1st wk of Quarter	1st meeting held April 2002	New WG Chairs (voted in April 2002) agree to meet quarterly

Sub-IR 1.1 b Developed and maintained vehicles for information dissemination	Publication produced (4 editions of Exchange; 1 other publications annually)	# of timely Exchange editions published. # pubs produced annually	CEO, IT Manager	X	X	X	X	Quarterly	Publication on Partnering with CORE PVOs in process; CORE supported 2 CS Connections with CSTS	CORE Exchange has not been published this FY. The CORE Website & listservs are being used effectively for communication.
	Web Site enhanced and promoted	# of Doc or pubs added to the Web site, # of users/week, # Web-related agreements with non-CORE groups	CEO and IT Manager	X	X	X	X	Ongoing	421 new docs added to website; 1,145 users/week; 9,616 page views / month; links to members and C.A.s	Web is undergoing continual updating.
	Consultant roster maintained and promoted	% increased per year	CEO, IT Manager, WG Chairs	X	X	X	X	Ongoing	123 consultants in database, 109 of whom updated information since January.	
Sub-IR 1.1 c Awareness raised of CORE Group and members	CORE Group membership represented at technical forum as opportunities arise (minimum of 1 per quarter)		CEO and WG Chairs	X	X	X	X	Ongoing	CORE represented at 5 forums in first 2 quarters	CAH Stockholm 3/02, IMCI IAWG DC 11/01, GFATM Belgium 9/01, PAHO Meta 2002 11/01, IMCI/RBM Taskforce 10/01
	CORE presentations materials (brochures, exhibit, reports) exhibited and distributed as needed	Description of activities	CEO	X	X	X	X	APHA, GHC, Ongoing	Materials shared at all above forums	
	CORE to have minimum of 2 articles published in relevant publications	# CORE Group articles published in non-CORE publications	CEO	X	X	X	X	Ongoing	Article on CIMCI framework submitted to Health Policy and Planning	CORE logo added to WHO pamphlet on Child Health: Improving Child Health in the Community WHO/FCH/CAH/02.12
IR 2 Strengthened partnership among CORE members, and between CORE members and USAID and/or other collaborators										
Sub-IR 2.1 Meetings convened.	Annual headquarters meeting held	Meeting Report	BOD, WG, CEO			X		April	Planned	Proceedings to be on web
	September membership meeting held	Meeting Report	BOD, WG, CEO				X	Sept.	Planned	
	Informational and technical updates held as necessary	Meetings Reports	CEO	X	X	X	X	Ongoing	Ongoing	
Sub-IR 2.2 Partnership among CORE members strengthened and expanded										
Sub-IR 2.3 Partnerships between CORE members and USAID strengthened and expanded.	USAID briefed on CORE's Annual Action Plan	Annual briefing meeting conducted	CEO			X	X	October	Semi-annual meeting	
	CORE members briefed on R4 process and other relevant initiatives	# briefing meetings conducted	CEO					TBD		Not Prioritized due to USAID reorganization

	USAID (minimum, PVC/CS office) communicates strategies, planned and/or achievements in each quarterly edition of Exchange.		CEO	X	X	X	X	Quarterly	USAID to present at Annual Meeting	Exchange not published this year
Sub-IR 2.4 Partnerships between CORE members and other collaborators strengthened and expanded.	CORE collaborating with CA on WG and CORE office activities	# CAs assisting WG in meeting objectives, # of CAs working with CORE office	CEO	X	X	X	X	Ongoing	9 plus SEEP and FAM Networks	Advance Africa, BASICS, CATALYST, CHANGE, CSTS, EHP, FANTA, IMPACT, QA
	PVO liaison identified in minimum four potential collaborating partners	# Partners with PVO liaison	CEO, WG	X	X	X	X	Ongoing	Not Identified	
IR 3 Raise Public Awareness to Global Health Challenges and Needs										
	CORE members included in minimum of two USAID agency reports as coordinated with USAID/LPA for content and timing	# USAID reports that include CORE or PVO community	CEO					Yearly	CORE highlighted in FY01 USAID CS and Disease Programs Fund Progress Report	
	CORE office will represent its members at advocacy related events and will actively participate in advocacy related initiatives	Activities	TBD					TBD	Participated in US Coalition for Child Survival	To participate in UNGASS in NYC May 2002
IR 4.0 Establish CORE as a viable and sustainable non-profit organization										
Sub-IR 4.1 Board of Directors and Executive Committee functioning to support the establishment of the CORE Group										
Task 4.1a Board systems established and maintained	Board Meeting minutes distributed posted on the web site with access to all CORE members.	# of weeks meeting minutes posted within one week of meeting	Board Secretary, IT Manager	X	X	X	X	Every board meeting	Monthly BOD minutes posted on web once majority approves	5 BOD meetings held 10/4/01, 1/3/02, 1/25/02, 2/7/02, 3/7-8/02
	Periodic evaluation of CORE Group Manager	Evaluation Completed	Board of Directors		X		X	9/30/02	Expectations and Process set w/ new BOD Chair 4/02	
	Board finalized a yearly meeting schedule (Sept/April)	Schedule finalized	BOD			X		6/1/02	Meeting schedule for new BOD will be set	
	Board seeks approval of Workplan and Budget annually	Dates of approval	BOD				X	Distribute Aug 30; Approval Sept Mtg	Plan to be prepared June/July 2002 for BOD approval	
Status:	BOD Developed strategic plan framework for CORE during March 7 & 8 BOD meeting.									
Task 4.1b Nominations Committee in place and functioning	Chair and members of the Nom Comm selected by entire Board of Directors	Name of Nom Comm Chair and members	BOD			X		7/30/02		

	Conduct an assessment of Board needs and review and revise periodically	Assessment of BOD needs presented to BOD	Nom Comm	X					Present to Board by 12/30/01	Nominations for new BOD underway for April 2002 elections	
4.2 CORE is established with functioning business processes and systems.											
4.2a Financial systems designed and implemented	Internal financial controls established and functioning	Audit Report	Finance Manager	X	X	X	X	Ongoing	Finance manual updated, Audit to be completed by DCAA 4/02		
	Quarterly Audit of the CORE Group	Audit Report		X	X	X	X	Quarterly	N/A until FY03		
	Annual CORE Group Audit	Audit Report					X	Yearly	N/A until FY03		
4.2b Personnel Systems designed and implemented	Task Analysis Conducted	Data Analysis Distributed	WG, CEO, Team				X	10/1/02	Tasks to relate to FY03 plan		
	Personnel policies created	Policy document					X	11/2/01	Completed 3/02		
	Personnel hired and staff maintained		CEO	X	X	X	X	Ongoing	Director, Fin. Manager, Exec Asst. hired 1/02; Staff currently seconded by member org.		
4.2c Reporting Systems designed and implemented	Reporting system developed and functioning	Plan documented, # months all staff submit monthly reports	CEO, Team			X		10/1/02	Weekly team meetings held in lieu of monthly reports		
	Bi-annual written reports to USAID	Reports completed	CEO, Team		X		X	4/30/02; 10/30/02	Semi-annual report completed 5/02		
4.2d Short and Long term strategy prepared and monitored	Strategic plan developed	Date plan documented					X	12/30/02	Ongoing	BOD Retreat 3/02, AI Session 4/02	
4.2 e Funding base secured	Business plan developed and revised annually, based on five-year strategic plan	Business plan developed		X				2/30/02	Ongoing, BOD discussion		
	Leverage funding from CA for a minimum of two activities	\$ leveraged		X	X	X	X	Ongoing	System to calculate \$ not in place		
	Minimum of one additional funder for CORE	# increase of funders						9/30/02	Contribution from Japanese Embassy Rcvd. 1/2; Bayer contributed funds for Fresh Air Malaria Workshop	Plan to be developed to diversify funding base	
	Three Year Income Projection Prepared and Reviewed	\$ Projected for Next FY			X		X	9/30/01; 4/15/02	Projections for FY03 completed		
	Identify income generating activities	\$ generated	IT Manager		X	X	X	Ongoing	\$50 fee charged for annual meeting		
Status:											
4.2 f CORE Group member satisfaction determined	Stakeholder survey report prepared and distributed	Report completed	CEO, CSTS	X				5/1/02	Not undertaken	Appreciative Inquiry session scheduled for membership at Annual Meeting	

8

HIV/AIDS Working Group Annual Work Plan: Semi-annual Update FY 2002

GENERAL COMMENTS

- The HIV/AIDS WG is the newest of all CORE WGs, established in April 2001. This first workplan was prepared as a collection of identified important issues relevant to CORE PVOs. Over the course of the FY, this extensive list of issues was subsequently prioritized as noted.
- The designation "lower priority" does not mean to convey that the activity or topic is not of high importance, but rather reflects the limitations of time of group's human and financial resources, since the WG realized it could not focus on every identified aspect.
- The HIV/AIDS Working Group prioritizes the development of a workplan with FHi/Impact and support of identified products. FHi/Impact receives \$500,000 from USAID/BHR/PVC to develop products and activities with CORE within their mandate.

Activity	Outcome/Product; Priority (A, B, C)	Partner Orgs.	Activity Owner	FY02				Mid-year Status	
				1 st	2 nd	3 rd	4 th	Current Status	Comments
Coordination with CORE Working Groups	Representation from HIV on WGs activity taskforce			X	X	X	X	Higher priority; Ongoing	HIV/AIDS WG members are members of other WGs and represent HIV AIDS issues within each WG
SEEP/CORE HIV task force	Development of plan for mutual collaboration workshop or proposal under consideration		E VD Bruegge M Morrow M Stevens E Jensen B Bailey R Davis	X				Higher priority; ongoing	Two-day workshop held in November 2001, following initial meeting in April 2001. Further time for collaboration is scheduled at the spring meeting in June. An HIV/AIDS curriculum for microfinance will be developed in coming FY—SEEP has some funding for this joint activity and CORE members have some resources.
Investigation of strategic issues	CORE takes role in HIV crisis		PM Metangmo D Dubois	X	X	X	X	Not a task	The WG members continue to be alert for strategic issues for involvement and to promote HIV/AIDS issues among all the other six CORE WGs. CORE participated in Transient Working Group to establish Global Fund for HIV/AIDS, TB, and Malaria in Brussels in Nov. 2001.
Examine emerging issues and disseminate/funding opportunities	Best practices information dissemination		I Efem B Spadacini	X	X	X	X	Not a task	See above; is on back burner but important papers are periodically shared with AIDS WG members—particularly concerned with community responses, OVCs, VCT and prevention on MTCT.

Treatment of HIV/ opportunistic infections			B Gahan J Carter J Valadez A Aqil					Lower Priority	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY—on back burner
Orphans			J Valadez R Hope J Schooley T Ngidi B Bailey H Gilk A Aqil MC Anastasi					Group amalgamat ed with OVC Task Force at GHC	Membership of CORE AIDS WG OVC and OVC task forces were almost identical.
MTCT and Breastfeeding			J Schooley V Denman R Hope Z Sifri B D'Olivera R Magalhaes D Vyas R Davis H Gilk	X	X	X	X	Higher priority; on-going Initial briefing of FHI and time line agreed	Collaboration with FHI/IMPACT and SM/RH WG on MCTC Guidelines. <ul style="list-style-type: none"> • Three manuals on MCTC under development (setting up VCT services, national policies, counseling) • Similar materials for VCT are further along • Primer on project planning and evaluation.
Nutrition			D Dubois					AIDS WG concerned with protesting breast feeding	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY. Prepared and distributed a briefing pack at UNGASS HIV/AIDS in NY in June 2001.
STI			S Gloyd PM Metangmo B Gahan J Carter J Valadez A Aqil					Lower priority	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY. On back burner
Home Care			J Valadez B Gahan B Bailey					Lower priority	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY. On back burner.

PVO HR/management policies/training			PM Metangmo R Ravji			X	X	Higher priority; on-going	A SEEP/CORE meeting is scheduled for June 2002 to discuss HIV HR/management issues in common between CS and micro-finance organizations/projects
Evolution of HIV policies			I Efem					Lower priority	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY. Back burner
Access competencies, knowledge/resources mapping	Identification of projects and initiative mapping		PM Metangmo M Pacque I Efem					Lower priority	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY. Back burner
Advocacy role for best practices	Key issues within CORE membership institutions, media, and development community		I Efem					Lower priority	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY. Back burner
Civil strife due to HIV; insufficient drugs, desperation due to epidemic	Investigate issues with drug access/shortage; violence, corruption, mediation		J Valadez E Rorick					Lower priority	Due to this being a lower priority among the majority of members, no product/outcome was identified for active follow-through this FY. Back burner

IMCI Working Group Annual Work Plan: Semi-annual Update FY 2002

Activity	Outcome/Product	Partner Orgs.	Activity Owner	FY02				Mid-year Status	
				1 st	2 nd	3 rd	4 th	Current Status	Comments
Documentation of PVO- C-IMCI efforts improved									
New CS programs with C-IMCI fully implement and monitor CORE framework									
• Revise TRMs to include C-IMCI framework	Recommendation submitted to USAID		M. Pacque, IMCI Coord., WG via listserv	X				On Schedule	Recommendations submitted.
• TA provided in review of DIP for C-IIMCI	WG member attending DIP reviews and giving input on C-IMCI efforts		Members			X		Re-evaluated	Task was re-evaluated and removed from priority list. DIP review process was changed due to USAID restructuring. Peer input was not prioritized.
• TA provided to at least one CS program focused on implementing CORE framework.	Learning visits between organizations		Members from HQ or country effort	X	X	X	X	Re-evaluated	Task was re-evaluated in light of member time and removed from priority list. Several member organizations have incorporated C-IMCI framework into projects. Future potential exists for learning visits once programs are fully operational.
Documentation of design/tools/materials of existing C-IMCI efforts collected.									
• Survey CORE membership	Documentation of PVO activities in IMCI		K.Pearcy, IMCI Coord.	X	X			On schedule	Consultant hired; survey conducted; report written. Results to be presented at CORE Spring Meeting (4/23/02). Edits will be solicited from members April-June.

• Collect relevant tools and materials during survey effort	Tools and materials collected		K. Percy, IMCI Coord.	X	X	X	X	On schedule and on-going	Intern hired through CARE to collect resources identified during survey. Collection process will continue into Qtr 3 and 4 and necessitate hiring a new intern to complete the process and input the materials collected into the database.
• Set up database to organize materials and information	Database set up on CORE web-site containing data from survey and tool/materials collection	CSTS	Consultant, E. Hill, IMCI Coord.	X	X	X	X	On schedule and on-going	Worked with CSTS and librarian consultant to develop design document; contract established with company to program database. Database software development will continue through Qtr 3 and 4.
• Collect future DIP documentation specific to IMCI in database.	Data on PVO IMCI plans incorporated into database.		IMCI Coord., interns		X	X	X	Unable to complete	The current DIP guidelines make it very difficult to complete this task. Recommendations to modify DIP guidelines submitted 8/16/01 to CSTS. DIP guidelines for FY02 were not changed.
• Collect future documentation from mid and final evaluations in database	Data on PVO IMCI results incorporated into database.		IMCI Coord., interns	(identified in advance for FY03)				Re-evaluated	Activity re-evaluated based on material available. If MTE or FE has cases and data pertaining to the use of the C-IMCI framework, this information will be used.
• Coordinate with BASICS to identify opportunities for documentation of specific success stories	Published reports of PVO successes in C-IMCI	BASICS	IMCI Coord.	X	X	X	X	On schedule and on-going	Working with BASICS and EHP to target documentation efforts leading to LAC regional meeting. Ongoing efforts to collect information related to elements and platform of the framework. Staff and members co-authored an article on the framework with Peter Winch (JHU) that was submitted to the "Journal of Health Policy and Planning"
Increased advocacy for C-IMCI framework at national level among PVOs and MOH									
C-IMCI framework material developed									
• Distribute meeting proceedings and CD ROM of C-IMCI materials.	Meeting proceedings and CD ROM distributed to CORE membership, meeting participants, and partners.		IMCI Coord.	X				Completed	Proceedings finalized and distributed; CD ROM distributed through listserv notices and at various meetings/events held by CORE and member organizations.

• Revise and print C-IMCI framework depiction	Community-based depiction of C-IMCI framework		R. Doyle, IMCI Coord., WG	X				Completed	Worked with graphic designer and WG to design community-based depiction; translated into French and Spanish; distributed on CD ROM; produced on laminated sheets and distributed widely.
• Present framework at regional and global meetings	Presentations given.		Members	X	X	X	X	On Schedule and on-going	Framework presented to IAWG, W. Pacific WHO IMCI NGO consultation meeting (1/02), Bolivia country workshop (3/02), WHO CAH Stockholm meeting (3/02), and at various PVO events. Framework further discussed at CORE Spring Meeting (4/02), and at W. Africa NGO IMCI Meeting in Senegal.
• Develop and support materials for country presentations				(No target date selected)				Completed	Country workshop support materials/CD ROM developed with facilitators' guide in English and Spanish; framework PowerPoint presentation, French, and Spanish; and laminated frameworks in all three languages.
• Expand and update website	Internet information source for IMCI		IMCI Coord. with consultant	X	X	X	X	On-schedule and on-going	C-IMCI materials and WG minutes added to CORE website.
• Develop advocacy materials for PVOs and IMCI							X		Advocacy strategy to be developed based on field experiences of PVOs with the framework.
Improved implementation of PVO C-IMCI efforts in selected countries									
New CS programs with C-IMCI fully implement and monitor framework									
• (Refer to "Documentation" steps above).									

• Select target countries based on analysis of PVO C-IMCI initiatives	Target countries for LAC and Africa		WG	X				Completed	Benin, Malawi, Bolivia, Nicaragua, and Guatemala identified
• Develop and conduct country presentation on C-IMCI framework	At least four 2-day country presentations conducted	BASICS PAHP	BASICS, PAHO, IMCI Coord., C. Bessenecker, A. Rosales	X	X	X	X	Partially completed, on-going	Country workshop developed and field-tested in Bolivia and Indonesia. Workshop to be conducted at CORE Spring Meeting (4/02) to prepare membership to conduct similar workshops in other countries.
• During country presentations, identify strengths and gaps at country level based on C-IMCI framework	Profiles for each target country on strengths and gaps in IMCI	BASICS PAHO	WG member teams, country staff, country presentation participants, BASICS, PAHO	X	X	X	X	Partially completed	Profile available for Bolivia
• Select and fund specific efforts to fill identified gaps	Deliverable products that expand knowledge base, tools, and practice in C-IMCI		Africare: Benin; HOPE: Malawi; CRS: AIN-C study	X	X	X	X	Work progressing in two of three countries; fourth country added	Proposals solicited, reviewed and contracted to: 1) conduct study of PVO perspectives in AIN-C to inform PVO and country plans to better scale up GM and link nutrition with child health strategies; 2) support to Benin to organize and document national and dept. level planning for C-IMCI using the framework; 3) support Bolivia to establish collaborative effort of NGOs and other agencies to synergize IMCI country efforts and strengthen efforts within the framework. Proposal solicited but not received from Malawi.
• Create diarrhea prevention module for CHWs	Diarrhea prevention modules for CHWs	EHP	EHP	X	X	X	X	On Schedule and on-going	EHP developing module with PAHO funding; EHP is now using MOU funds to support IMCI WG in developing LAC regional workshop.
• Commitment by WG to further C-IMCI plans within their organizations	Documentation of lessons learned		All WG members	X	X	X	X	On schedule and on-going	Each member has been working within their own organization and programs to further C-IMCI and the framework. Examples available in the survey document.

15

<ul style="list-style-type: none"> Work with USAID WG on country strategy with missions 	Joint country efforts in IMCI	USAID, SARA, BASICS, EHP, MEDS	USAID, SARA Project, BASICS, EHP, MEDS Project	X	X	X	X	On Schedule and on-going	Staff and members have been participating in the RFMP process to help identify select countries where USAID efforts can be better synergized; Benin effort has been aligned with CORE and RFMP goals.
--	-------------------------------	--------------------------------	--	---	---	---	---	--------------------------	---

Malaria Working Group Annual Work Plan: Semi-annual Update FY 2002

GENERAL COMMENTS (new initiatives beyond current workplan):

- Initiating PVO malaria country-level secretariats is a new initiative building out of the very successful recent "Fresh Air" workshop in Nairobi and the resulting strengthened RBM working relationships. These are modeled after the successful secretariats in CORE's Polio Partners program. 11 African countries have been tentatively selected for consideration of secretariat development, with potential funding or support being offered by WHO and USAID. A draft proposal has been submitted to WHO and a proposal is under development for USAID.
- The WG has begun planning a second Africa-based workshop similar to "Fresh Air" (for Francophone Africa) in conjunction with WHO/AFRO, to be held in FY03.
- Larry Casazza (World Vision) joined Circe Trevant (CCF) as a co-chair during Qtr 3.

Activity	Outcome/Product; Priority (A, B, C)	Partner Orgs.	Activity Owner	FY02				Mid-year Status	
				1 st	2 nd	3 rd	4 th	Current Status	Comments
Implementation of Malaria Workshop	SOTA technical update for PVO field staff; creation of a networking system to exchange local community-based experiences (A 1)	AMREF (host)	MWG	X				Completed	"Fresh Air" Workshop held 11/28-12/1/01 in Nairobi. The Workshop included SOTA updates; re-source mobilization with RBM and USAID; country priority lists; networking (with RBM, the private sector, and CAs); integration with other CORE WGs (IMCI, SM/RH); and dissemination of the Malaria Minimum Package.
Development and testing of Household Risk Assessment Matrix.	Household Risk Assessment Matrix (A 2)	CARE, FfH	CARE	X				No longer applicable	The matrix (in draft form from CARE) was not further developed.
Development and testing of Malaria Educational Module	A collection of training and education materials using a group-based approach designed to create dialogue among participants about prevention and treatment, participants' perceptions on the significance of the problem in their community, and planning actions to deal with it at both the house-hold and community level (B 1).	FfH; others for testing	FfH	X	X	X	X	On schedule and on-going	This on-going project with Freedom from Hunger is under development.

Review and completion of technical paper	Malaria technical paper (B 2).	CSTS, intern	CSTS	X					Late, but on-going	A draft paper begun by CARE and continued by BASICS (now with CSTS) is the basis for a malaria SOTA paper. The MWG members will meet with Peter Winch (4/25/02) to discuss a new direction to be taken in this paper, and to plan for the harvesting of PVO examples during Qtrs 3 and 4 to illustrate a series of 11 important programming areas.
Review TRM	Updated TRM (B 3)	CSTS	CSTS	X					Completed	After reviewing the TRMs, it was determined that no additional work was needed this year.
Development of IMCI/RBM Concept Paper	Concept paper (C)	IMCI WG		X	X	X	X		On schedule (on-going)	The IMCI and Malaria WGs will meet jointly (4/23/02) to establish points of commonality and convergence for joint activities, with an emphasis on national-level coordination.
Web-based updates, CORE Exchange	Website malaria highlights (C)	MWG	MWG	X	X	X	X		On schedule (on-going)	New additions: "Fresh Air" workshop report on CORE website; "Fresh Air" CD has been widely circulated (available from CORE); a continual flow of relevant technical papers and documents are circulated on the CORE MWG listserv, approximately 5/month.
Liaison with USAID Malaria/Pregnancy	Good working relationships (C)	MWG Africare ADRA CSTS	MWG	X	X	X	X		On schedule (on-going)	The SM/RH Working Group is participating with the Malaria and Pregnancy WG with Mary Ettling (USAID) and JHU colleagues as a new initiative.

Monitoring and Evaluation Working Group Annual Work Plan: Semi-annual Update FY 2002

GENERAL COMMENTS (new initiatives beyond current workplan):

- Create or modify web page for M&E materials (Qtr 4 and ongoing)
- Participate with USAID CSP to update their results package indicators (Qtr 3 and ongoing)
- Liaise with agencies to update and revise indicators used in CORE M&E tools (Qtr 4 and ongoing)
- Plan certification training in KPC Sampling with CAs (EHP, MEASURE II, QAP)- (Qtr 4 and ongoing)
- Joe Valadez and Juan Carlos Alegre became working group co-chairs upon the retirement of Jay Edison.

Activity	Outcome/Product; Priority (A, B, C)	Partner Orgs.	Activity Owner	FY02				Mid-year Status	
				1 st	2 nd	3 rd	4 th	Current Status	Comments
Assess, stay apprised of relevant resources, needs, and interests of CORE members.									
Survey CORE members to identify M&E resources, interests:	Survey report (B: routine annual event, could be bi-annual)	CSTS	S Bertoli			X		Planned for Spring & Fall meetings	Data for action workshop planned for Sept. 02 in conjunction with CSTS
Coordinate M&E activities between CORE and NGO Networks, and establish linkages for ongoing coordination	Coordination meetings (B: as needed)	NGO Networks	J Valadez	X	X	X	X	On-schedule (on-going)	Workplans are coordinated; J. Valadez (NGO Networks) is new MEWG Chair upon retirement of J. Edison from ADRA.
Increase CORE member awareness and access to external M&E resources									
Ensure that CORE members receive mailings and other M&E information from technical support entities directly or via CORE office	Key technical entities use CORE contact list (C: as needed)	CSTS	J Edison	X	X	X	X		Information shared via CORE web on listserv
Update consultant roster in collaboration with CSTS	Roster shared on request (B+: as needed)	CSTS	S. Bertoli	X	X	X	X	Consultant rosters updated in January	

Develop common understanding of basic M&E concepts, methodologies, relevant indicators, and tools.									
Update and share indicator lists	Lists shared (B: as needed)	CSTS	D Marsh	X	X	X	X	Ongoing	
Organize and conduct training workshops for selected methods and tools potentially useful to CORE members, with CSTS	KPC/sampling methods TOT in regional venues, for field and HQ staff (A: TBD)	CSTS	PM Metangmo J Valadez		X			On schedule; expanded	<ul style="list-style-type: none"> September 2001 "Nutrition Works" joint meeting with FAM, FANTA, to share experiences on measuring indicators related to nutrition and nutrition practice. 55 participants. Hard copy report available at CORE; electronic copy at FANT website. November/December 2001 regional training in Cambodia on KPC sampling
	Qualitative Methods Training for HQ personnel organized and provided (C: resources permitting)		M Morrow				?	Postponed	Under consideration for FY03
Revised, rapid version of CORE HFA	Revision of field-tested, comprehensive, integrated HFA tool, based upon feedback from PVOs that have used it (B: resources permitting)		PM Metangmo J Valadez			X	X	Delayed	Environmental HFA module draft produced with EHP
Promote effective PVO M&E experience, approaches, and applications, and liaison with USAID, CSTS, BASICS II, NGO Networks, UNICEF, WHO, PAHO, and related entities.									
Negotiate with BHR/PVC for innovative, more effective and appropriate M&E section of DIP Guidelines and TRM	Recommendation to PVC as information and experience becomes available (B: as needed)	CSTS	Various	X	X	X	X	Under discussion with CSTS	
Collaborate with CSTS on field testing and revision of KPC Survey, including CATCH, and disseminate	Further revised KPC materials and improved survey methodologies (A/A-)	CSTS	J Edison and team	X	X	X	X	On schedule (on-going)	<p>KPC2000+ field guide revised, produced, disseminated</p> <p>KPC2000+ training curriculum drafted</p> <p>LQAS curriculum/manual finished</p>

Development of performance monitoring and program improvement systems/tools: processes and outcomes	(1) Examples of systems and instruments for monitoring and program improvement (2) Assessment of PVOs use of M&E job aids by QAP		J Barrows B Weiss E Starbuck J Valadez M Morrow CSTS QAP	X	X	X	X	Completed	QAP report from May 2001 Job Aids Symposium. Finalized in hard copy & linked to QAP & CORE websites.
Continue CORE member networking activities and sharing of new contacts and resources	New contacts and resources shared (C: as needed)		MEWG	X	X	X	X	On schedule (on-going)	Regular WG meetings/phone conferences, and use of CORE listserv
Collaborate with CSTS and BHR/PVC to collate, assess, and publish PVO experiences in community level health information systems (C/HIS)	(1) SOTA paper on C/HIS, under development by Mark Debai of JHU (2) TA from CSTS for documentation of C/HIS case studies, illustrative of best practice. (3) Technical Review C/HIS Meeting facilitated by CSTS (A: second to top priority)	CSTS JHU	J Luna M Hainsworth S Bertoli	X	X	X	X	On schedule (expanded)	Two SOTA papers drafted: <ul style="list-style-type: none"> • C/HIS • Health Worker Performance PVOs are providing cases that will be merged into papers to illustrative key points.

Nutrition Working Group Annual Work Plan: Semi-annual Update FY 2002

GENERAL COMMENTS (new initiatives beyond current workplan):

- Tools to measure health worker capacity to treat severe malnutrition, improve staff performance in counseling, in collaboration with FANTA (Qtr 3, 4, and ongoing)
- On-going communication on the development of non-invasive assessment of anemia-skin spectroscopy with the University of Massachusetts (Qtr 3, 4, and ongoing)
- CORE evaluation of AIN (Qtr 3, 4 and ongoing)
- Judiann McNulty and Stephan Solat became working group co-chairs replacing Luis Benavente.

Activity	Outcome/Product; Priority (A, B, C)	Partner Orgs.	Activity Owner	FY02				Mid-year Status	
				1 st	2 nd	3 rd	4 th	Current Status	Comments
Create liaison with LINKAGES, collecting and spreading information on breastfeeding and HIV	Brief contributions regularly published in CORE Exchange (technical page)	LINK-AGES	R Magalhaes	X	X	X	X	No longer applicable to work-plan	This activity has dropped in priority. Note: the CORE Exchange has not been published this FY. The CORE website and listservs are being used effectively for communication.
Review paper written by June Pierre-Louis on evaluation of CS nutrition interventions	Final paper published by CSTS	CSTS L. Ryan	S. Solat NWG	X				Completed	Comments were prepared by NWG members, consolidated, and sent to CSTS. Major points of information were published in the CSTS Program Review during Qtr 1 and can be found at http://www.childsurvival.com/documents/csts.cfm#ProgReview .

Determine needs for further research	Operational research design that might compare the impact of different approaches to improve child health with use of growth monitoring. SOTA paper.	FANTA		X				Completed	This activity and the activity in the next row were approached jointly. A draft operational research design was shared with FAM, and FANTA, with a view of showing the most effective ways of documenting nutritional interventions, particularly impact. Some ideas that came out of this discussion were disseminated in the Nutrition Works workshop in September 2001. The NWG agreed that working with academic institutions is the most effective way to proceed with this type of research. Ties with academic institution (U of Mass, JHU) were initiated.
NWG coordinates analysis of KPC –pre and post- and final evaluation reports of CS projects implementing growth monitoring projects to learn what is working at the program level, when compared with DHS and other data	Operational research design that might compare the impact of different approaches to improve child health with use of growth monitoring. SOTA paper.	Intern or graduate student					X	Completed, but in a different manner	Refer to above response.

Via internet keep track of PVOs using HEARTH approach and the new HEARTH manual, providing feedback for its improvement	<ul style="list-style-type: none"> A. Recommendation to improve the draft handbook B. Reviewing of final handbook C. Updated list of HEARTH manual users D. Determine current CS HEARTH implementers to send copy of handbook E. Papers on lessons learned using the HEARTH approach, submitted to CORE Exchange, HEARTH website, APHA F. Create links between HEARTH and nutrition websites 	CSTS (D. Cantor) Donna Sillan	H. Gilk	A, B, C, D, F	E	E	E	Delayed, but on-going	<ul style="list-style-type: none"> A) And B) HEARTH Manual has been revised/rewritten according to reviewers' comments, and is in a final edit phase. Comments have been prepared on the final draft and sent to the editor. C) A continuous process to register users of the manual anticipated. CORE office is to keep a list of manual recipients, and any feedback. D) CORE has a preliminary list of PVO HEARTH implementers to serve as the basis for pro-active mailings. E) Individual PVOs are encouraged to share their experiences, but the CORE Exchange is no longer the preferred mechanism. A HEARTH Taskforce listserv exists. F) This activity has not progressed- except that HEARTH information has been added to the CORE website.
Coordinate feedback to CSTS on nutrition component of TRMs, DIP, and coordinate with MEWG on KPC survey	Providing CSTS with feedback on the CATCH, KPC, TRM, other reference materials produced by PVOs	CSTS	NWG to consolidate comments		X			Completed	NWG members as individuals sent comments to CSTS. It was decided that a consolidated list would not be as useful as individual comments.
	Publication on the role of PVOs in food fortification initiatives	SUSTAIN CORE	Z Sifri				X	Postponed to FY03	This item remains a priority, but has been moved forward slightly from late FY02 into FY03.

Collaborate with other CORE WGs	A. M&E co-sponsors nutrition workshop (September 10-12) – editing toolbox based on workshop; IMCI TBD B. Safe motherhood – TBD C. HIV- TBD	FANTA	A) L Benevente B) E Dusch, A Trink C) R Malgalhaes, Z Sifri		A.			A) Completed B), C.) No longer applicable	A) September 2001: “Nutrition Works” Workshop with CSTS, FAM, FANTA, MEWG. Shared experiences on measuring indicators related to nutrition and nutrition practice. 55 participants. Hard copy report available at CORE; electronic copy at FANTA website. B) C) The NWG has removed these activities from their workplan in order to concentrate on greater priorities.
NWG meets twice a year	Proceedings of semi-annual meetings		NWG Chair	X				Completed	NWG met face-to-face in September 2001 and April 2002, and plans to meet in September 2002 (in addition to regular phone conferences and listserv messages)
NWG improving internal communication and containing costs, holding virtual meetings using instant messaging	Quarterly chat sessions involving members in the field and consultants		NWG Chair	X	X	X	X	On-going	NWG meets regularly using phone meetings and listserv messages. Mechanism for chat sessions selected (MSN Messenger) and instructions distributed, but further consideration of this process TBD in future meeting.

25

Safe Motherhood/Reproductive Health Working Group Annual Work Plan: Semi-annual Update FY 2002

GENERAL COMMENTS (new initiatives beyond current workplan):

- Community-based materials for home-based life-saving skills (HBLSS), based on model FfH has developed for microcredit (Qtr 3, 4).
- Revision of KPC questionnaire relating to SM/RH, in collaboration with FHI/IMPACT, CSTS, and the MEWG (Qtr 1, 2)
- Revision of TRMs in collaboration with FHI/IMPACT, CSTS, and the MEWG (Qtr 3)
- Proposals written to secure additional resources (using annual allotment to leverage additional funding). Priorities: HBLSS materials, incorporating SM into IMCI (Qtr 2, 3, 4).
- Crucial checklist (started by CSTS) is being updated, revised, expanded, and cross-referenced by experts from the American College of Nurse Midwives (ACNM)- (Qtr 3, 4)

Activity	Outcome/Product; Priority (A, B, C)	Partner Orgs.	Activity Owner	FY02				Mid-year Status	
				1 st	2 nd	3 rd	4 th	Current Status	Comments
PVOs have SOTA tools for developing and managing SM/RH and child survival programs.									
Review and selection of SOTA practical technical materials (guidelines, tools, training materials, references) designed to improve RH services delivery.	Website (probably using part of an existing site) that will post resources/materials using hyperlinks. Users will be able to download materials directly from the web or will be instructed where to order particular items.		V. Lamprecht FY 2003 Activity owner: Dr. Figueroa			X	X	Ongoing	Activity has evolved to reflect the many existing (and new) websites that feature SN/RH materials. Instead, we are proposing that for FY 2003, we simply put together a list of our favorite 15 Web page links and place the list on both the CORE and CSTS websites

PVOs will have SOTA tools to assist them to design activities and programs addressing the mother-to-child transmission (MTCT) of HIV/AIDS.	<p>“Tool box” will include:</p> <ul style="list-style-type: none"> • Set of policy statements • Training and teaching materials in informing and counseling women about VCT and their choices relating to BF and infant feeding/weaning • IEC/marketing materials. <p>Target audience is mothers who are HIV+ and women who live in areas endemic to HIV.</p>	Requires TA from FHI and LINK-AGES	V Lamprecht Jennifer Yourkavitch T Shaver					No schedule had been set. This is currently on-going.	<p>In collaboration with FHI/IMPACT and HIV/AIDS WG, products under development include:</p> <ul style="list-style-type: none"> • Three manuals on VCT (setting up VCT services, national policies, counseling) • Similar materials for MTCT • Primer on project planning and evaluation. <p>Two meetings have been held to discuss collaboration with AED/LINKAGES. More support and “buy-in” is required by USAID to support collaboration between CORE PVOs and LINKAGES.</p>
SOTA SM/RH materials will be distributed to select audience. PVO Community will be equipped to develop and implement SOTA SM/RH programs incorporating “best practice”.	Ordering, duplicating, and shipping of SOTA materials.		TBD	X	X	X	X		No longer applicable. However, technical update materials are posted on the Web.
“Best practices” of SM will be integrated into community-based health programs.	SM components will be incorporated into community IMCI protocols.							New activity for 2003	We plan to review what community-based approaches for safe motherhood and newborn care are being developed to incorporate or complement community IMCI. We plan to work closely with the IMCI WG to conduct this activity
Strategic plan developed for PVO community for MTCT of HIV/AIDS.	Strategic plan developed for MTCT for PVO community.	Requires consultant	V. Denman?						Part of work with FHI/IMPACT
PVO Knowledge of SOTA SM/RH policies/practices will be enhanced.									

Technical updates provided for the PVO community.	Quarterly technical updates on topics relating to SM and RH will be provided in Washington, D.C.	Requires partnership with in country PVO host and strong, active participation by WG members	T Shaver V Lamprecht	X	X	X	X	On schedule (on-going)	Topics presented FY 02 to date: <ul style="list-style-type: none"> • Midwifery—12/02—J. Houston (MFM); • Saving newborn lives—1/7/02—J. Moore (SC); • Natural family planning—3/13/02—Robin Linn.
Regional technical update will be provided for field PVO staff and counterparts.	Four-day technical update in Latin America.		TBD lead, WG members		X				No longer applicable Workshop on Post Abortion Care with catalyst scheduled for Q4 or FY03
SM/RH WG will be strengthened.									
Communication links among WG members will be facilitated.	Phone conference among WG once per month; creation of updates listserve.		V Lamprecht J Luna	X	X	X	X	On schedule (on-going)	Regular phone conferences held; CORE SM/RH listserv used.
Recruitment of new members.	Publicity of technical updates, announcements of listservs in PVO, USAID, and CA community.		TBD lead WG members	X	X	X	X	On schedule (on-going)	Technical updates announced on CORE listservs and through other mechanisms.

28

Social and Behavior Change Working Group Annual Work Plan: Semi-annual Update FY 2002

GENERAL COMMENTS (new initiatives beyond current workplan):

- BEHAVE Framework case studies (several interventions and audiences (Qtr 3)– The case studies used during the BEHAVE training were primarily HIV/AIDS related. There is a need to document community-based examples in other intervention areas. These case studies will be shared on the workshop listserv and be used in future trainings.
- Memo of recommended changes to BEHAVE training design (Qtr 3) – The WG will have a discussion and document how to improve the training design based on the January 2002 training experience.

Activity	Outcome/Product; Priority (A, B, C)	Partner Orgs.	Activity Owner	FY02				Mid-year Status	
				1 st	2 nd	3 rd	4 th	Current Status	Comments
Increase/continue CORE member awareness, networking, access to external SBH resources, and sharing of new contacts and resources.	Post "Technical Approach" paper on CORE website (C)	NGO Networks	R. Hope	X				Completed	
	"Technical Approach" paper sent out as Bookmark! and as hardcopy (C)	CSTS	R. Welch	X				Completed, but changed	The paper was sent out as a Bookmark!, but rather than send it hard copy, posting it on the CORE website was sufficient.
	Quarterly updates on WG activity published in CORE Update/Exchange (C)		E. Swedberg	X	X	X	X	No longer relevant	The CORE Exchange is not being published this FY, as the website and listservs are serving the same information-sharing purpose.
	Keep listserv(s) updated (send changes to CORE office) (A)		E. Swedberg	X	X	X	X	On schedule: on-going	
Assess, stay apprised of relevant resources, needs, and interest of CORE membership	Conduct a survey with CHANGE to identify SBC resources, interests, needs (including training) – potential for BCI 101 Course? (A)	CHANGE	R. Welch	X				Completed.	CORE members assessed for current technical strengths and areas for improvement, to recommend tools and approaches that can provide technical support to strengthen PVO capacity.

	Review CS16 DIPs to evaluate SBC approaches	CHANG E	E. Swedberg	X				Completed	Meta-analysis of SBC approaches completed for CS16 DIPs, and distributed on CORE listserv.
Promote and coordinate effective PVO SBC experiences, approaches, and applications between CORE members and liaison/establish linkages for ongoing coordination with USAID, CSTS, CAs, WB, UN entities, WHO/PAHO, and related organizations	Develop SBC checklist to be used by HQ staff persons visiting field programs. (B)		B. Gahan	X				New Activity: Q3 & Q4	One working group will develop a format and solicit case studies on the BEHAVE Framework to help share learnings.
	Organize a regional workshop (in South Africa) on community mobilization for health and social change (5 days, 75 participants) (A)	CSTS	S. Lisset, E. Swedberg, (co-chairs), B. Bailey, R. Welch, E. Jensen	X	X			Completed New Plan for Q3 & Q4	Regional training in South Africa on the BEHAVE Framework for 56 participants from 19 organizations in 15 countries held March 2002. Included managers and counterparts from CSPs. The report is on the CSTS website (childsurvival.com). Working Group will modify the design in June 2002 for future trainings.
Identify potential best practices within the PVO community and elsewhere; review/assess; assembled and publish if needed (collaborate with CSTS or others as needed)	Write an article for the CORE Exchange on results of assessment and/or review of DIPs (B)		E. Jensen			X		No longer relevant.	The CORE Exchange is not being published this FY, as the website and listservs are serving the same information-sharing purpose. The meta-analysis has been distributed in full on the CORE listserv and the assessment was presented at the 2001 CORE semi-annual meeting.

Collaborate with other CORE WGs	Write a concept paper on approaches to mobilize communities to care for vulnerable orphans (B)	HIV/AIDS WG	R. Hope			X		Pending	Needs further discussion with the HIV/AIDS WG.
---------------------------------	--	-------------	---------	--	--	---	--	---------	--