

PD-ABU-889

113487



# **FY 01 Annual Report**

**October 1, 2000-September 31, 2001**

**Grant #: FAO-A00-98-000-30-00**

## **Executive Summary**

During the period October 1, 2000 to September 30, 2001 (FY01), the Child Survival Collaborations and Resources (CORE) Group continued to build upon its 5 years of experience. Along with direct input from its 37 member organizations, this experience provide an appreciated, expanding, and maturing forum for PVO-led technical dialogue, program-linked capacity-building, relevant tools development or practical enhancement, and intellectual support beyond individual staff and member agencies to the broader Child Survival community of PVOs and local partners. Among other accomplishments, the growing presence of the united voice of CORE members on a number of key global approaches including RBM and IMCI created tremendous opportunities for PVO-led input to international policy formation, which CORE has continued to leverage on behalf of women and children into FY02. The Global Bureau and the Africa Bureau joined PVC as critical CORE partners during FY01, and continue in this valued role in FY02. CSTS is another valued partner, whose involvement in Working Group activities has been an essential element of success.

The report is in four major sections: (1) direction-setting actions of CORE's Board of Directors; (2) Working Group outputs and on-going planning, together with special reports on the progress of polio eradication and IMCI funds provided to the CORE membership through CORE; and (3) process support provided by CORE's office staff, including a summary of CORE's financial status. Section (4) is a discussion of challenges and opportunities facing CORE at the end of FY01.

Leadership for the direction of CORE comes from elected PVO staff who volunteer as board members on CORE's Board of Directors. The report includes a summary of key decisions made by the Board of Directors including several major decisions regarding the future of CORE which are, briefly, re-affirmation of the decision to make CORE an independent organization that qualifies with a 501 (c) (3) status with the Internal Revenue Service; active recruitment for an Executive Director (CEO) to provide senior leadership; and continued support for and expansion of the Working Group concept and model as a major vehicle for CORE to pursue its work

Activities of the Working Groups are summarized in the report. With very limited financing the Working Groups have accomplished a tremendous amount of work that has had significant impact within CORE member agencies, and within the broader Child Survival community. Among many other activities, Working Groups initiatives include a major expansion of IMCI activities, recognition of the value of the PVO-led Positive Deviance Hearth concept and specific actions designed to consolidate and document field experience and best practices on behalf of the wider community, and development and dissemination of a household/community-IMCI framework. One new Working Group (HIV/AIDS) was formed mid-year in response to member needs.

During the FY, many opportunities and challenges faced CORE's support staff. These are described in the report along with accomplishments. In summary, developing and utilizing effective communication and dissemination mechanisms remained a priority. Publication of the newsletter to keep members updated on CORE initiatives and activities

as well as those of other relevant organizations continued; in FY01 two editions were published. The CORE website was updated and enhanced as a communication tool for the benefit of members and others. The staff supported overworked PVO volunteers chairing and manning Working Groups through specific assignments, and support for special meetings and workshops. Staff played key roles in preparing for CORE's April and September annual membership meetings, which serve among other purposes as essential technical and informational exchange opportunities among members and invited agencies which impact Child Survival. There were also time-consuming tasks associated with moving the organization toward 501(c)(3) status. Opportunities were created and/or leveraged for promotion and dissemination of the household/community-IMCI framework and the Positive Deviance Hearth model. Staff pursued new collaborations and sought additional funding opportunities. A major challenge has been planning for the smooth management of the transition to a newly independent status and new upcoming leadership. New financial guidelines were developed to support this critical transition.

## **I. Direction Setting by CORE's Board of Directors**

The Board of Directors had four meetings throughout the year, with additional Board business conducted through periodic Executive Committee conference calls.

Among other business, the October 2000 board meeting authorized the employment of a full-time IMCI Coordinator to support the essential and quickly expanding organizational involvement in IMCI. The addition of this valuable staff position has enabled CORE to keep IMCI issues continually at the forefront, and to position itself much more directly in the international IMCI arena.

In anticipation of CORE's move toward independence from World Vision, the Board approved a transition plan for moving toward financial independence within the World Vision financial structure.

The Board convened again in November 2000 to continue the discussion on CORE's transition, and voted to move forward to apply for non-profit incorporation in the District of Columbia, which was subsequently approved in August 2001. The CORE office staff were requested to draft agreements with World Vision to make the transition to independent status as smooth as possible. A briefing meeting was held with BHR/PVC leadership on the steps being taken and plans being made toward independent 501 (c) (3) status.

A third Board Meeting, held in January 2001 following a very noteworthy CORE IMCI meeting, endorsed the newly developed household/community-IMCI framework and recommended its presentation and approval at CORE's annual Spring Membership Meeting in April (completed), as well as reaffirmed an earlier decision to undertake a search for an Executive Director/CEO (search completed).

Each year there is a Board meeting in connection with the annual Spring Membership Meeting. During April 2001 the Board approved the position description for the Executive Director position along with other minor business.

During the Spring Meeting the composition of the Board changed with the annually scheduled elections. Newly elected Board members were Reese Welsh (Esperanca), Chairman; Eric Starbuck (Save the Children), Technical Representative; and Darshana Vyas (Counterpart International), Chris Bessenecker (PSI), and Amy Metzger (FOCAS), Members at Large. Five previous Board members were either re-elected or had continuing terms: Bettina Schwelthelm (Project HOPE), Vice-Chair; Ellen Vor der Bruegge (Freedom from Hunger), Secretary; Alfonso Rosales (CRS), Treasurer; and Jay Edison (ADRA), Member at Large. Larry Casazza continued to represent CORE's Host Organization, World Vision, on the Board.

## **II. Working Groups – Major Accomplishments and Activities**

The major work of The CORE Group occurs through its seven Working Groups. The Working Groups are self-determined working units of PVO staff who volunteer and are supported by their parent PVOs to spend significant time on behalf of the membership moving the art of Child Survival to an ever-increasing level of excellence. Working Groups discuss technical issues within the world's constantly-changing operational environment; identify gaps and propose ways to close them through new tools, operations research, or other means; compile the most recent web-based document and other resources; identify and form working relationships with technical leaders and funders; review best practices among peers; organize communication venues (workshops, technical updates, articles, other means)--all with the view ever in mind of what will be practical and important to field practitioners on the front lines of Child Survival.

The summary of Working Group highlights which follows is further detailed in the Working Group FY01 Workplans included in the Appendix. The lengthier IMCI Working Group plan, responding to special funding, is also in the Appendix. Please note that the HIV/AIDS Working Group was formed during FY01, and therefore does not have a functioning work plan.

### **HIV Working Group**

As part of the annual Spring Membership Meeting, CORE initiated a dialogue among its members and the SEEP Network to explore ways to potentially create new initiatives to build Child Survival concerns and mother-to-child transmission of HIV into micro-finance programs. Fourteen organizational members of the CORE Group also belong to the SEEP Network.

A new Working Group on HIV was created as a result of this session, with the organizing topic becoming a sub-taskforce. A number of relevant topics are currently under discussion. These include the investigation of strategic partnerships/ funding opportunities; an examination of emerging issues and dissemination of state-of-the-art information; treatment of HIV and opportunistic infections; the situation of orphans; MTCT and breastfeeding; VCT; nutrition; STI; home care; PVO HR/management policies/training; evolution of HIV policies; assessing competencies, knowledge, resource-mapping; advocacy role for best practices; and the potential for civil strife due to HIV, e.g. insufficient drugs, desperation due to epidemic.

It is not expected that each topic area will remain the focus of the HIV Working Group but rather that other Working Groups would assume responsibility for topics related to their own work plans, with HIV Working Group members taking a "cross cutting" function from within other Working Groups where they are already active. Further discussion of these and related issues were held at the September Membership meeting.

### **IMCI Working Group**

The expanding scope of the IMCI Working Group together with special funding through CORE from the Global and Africa Bureaus for IMCI activities among CORE members both necessitated and resulted in a full-time IMCI Coordinator joining the CORE office staff during the first half of FY01. Part of the role of the IMCI Coordinator is to provide oversight to the financial and grant status of IMCI funds to CORE from the Africa and Global Bureaus, and to provide the kind of intense effort needed to move the PVO-led IMCI agenda to the forefront of global and national policy and decision makers.

The IMCI Working Group is working closely with BASICS II and CSTS to strengthen household/community (HH/C)-IMCI and the role of member PVOs/NGOs in this initiative. A very successful BASICS, CSTS and CORE-sponsored workshop on HH/C-IMCI convened in Baltimore, Maryland in January 2001, which focused on enhancing the capacity of CORE PVOs to take a greater leadership role in the development and implementation of national and district HH/C-IMCI programs. A framework for HH/C-IMCI was an important output.

Following the meeting, the involved organizations jointly produced and distributed the paper "Reaching Communities for Child Health and Nutrition: A Framework for Household and Community IMCI". A brief paper was then developed by BASICS II summarizing the C-IMCI framework. Electronic copies in English, French and Spanish were posted on the websites of BASICSII, CSTS, and CORE. Copies of this paper were distributed at the 2001 Global Health Council. A CD-ROM is under development (available early FY02) to include the full paper in three languages, along with power point presentations. A graphic artist has depicted the framework for visual impact. During the last two quarters of FY01, the framework has been presented at more than a dozen workshops and conferences in North America and in seven other countries.

An IMCI research meeting was held after the workshop. CORE members subsequently presented the HH/C-IMCI framework during a meeting of the Inter-Agency Working Group consisting of USAID, the World Bank, WHO, PAHO and UNICEF.

The IMCI Working Group began working with EHP during the second quarter to define their MOU with BHR/PVC and to create a module for diarrhea prevention in support of IMCI efforts. The IMCI Coordinator and a Working Group Co-Chair are working with USAID, BASICS, EHP, and the SARA Project to advise on USAID's future role in accelerating Community-IMCI.

The IMCI WG developed a technical track for the annual CORE Spring Membership Meeting in April 2001, which promoted the new framework. During the meeting a Statement of Endorsement was drafted and provided to all member PVOs. By the end of the FY more than twenty PVOs had endorsed the framework, with more members continuing to positively explore their endorsement.

In light of its many activities, the IMCI Working Group met at the annual Spring Membership Meeting in April 2001 to revisit and revise its work plan for the remainder of FY01.

The Ministries of Health in Bolivia, Mozambique and Uganda have adopted the framework as a centerpiece of their IMCI strategies. In Uganda, BASICS and CORE met with the IMCI/NGO Steering Committee and MOH, USAID, and UNICEF partners, which has resulted in exploration of ways to accelerate NGO involvement and support of the C-IMCI efforts throughout Uganda.

The IMCI Working Group reviewed the RFA and DIP guidelines to aid in future planning and documentation.

A number of plans were decided and launched during FY01, for completion in FY02. CORE Group representation was requested for the upcoming IAWG and RBM/IMCI meetings. A survey of PVO activities, plans, and tools is scheduled for early FY02, to be conducted by a consultant. BASICS and CORE are continuing to work together to develop workshops for LAC and West Africa in FY02 to increase adoption of the HH/C-IMCI framework in those regions.

A major initiative within CORE is to take a country-level approach with the goal of building a common language for C-IMCI and to identify and fill country-specific gaps. Five countries are slated for selection. Mini-workshops are to be conducted in each country, followed by decision-making on gaps and funding for specific activities.

### **Malaria Working Group**

The Malaria Working Group continued its high-profile activities with RBM during the FY, including collaboration with WHO's Communicable Diseases Program in the compilation of an inventory of existing malaria resources for education and training in support of the Strategic Plan for Capacity Development for Roll Back Malaria, and representation in IAWG and RBM meetings.

A technical "check list" on elements of a "Malaria Program Minimum Package" was prepared with assistance from CSTS, and disseminated.

Members reviewed and provided comments on a PVO-developed malaria household matrix for community health workers. Revision and field-testing are anticipated during FY02.

The annual CORE Spring Membership Meeting included a brief technical update on malaria organized by the Malaria Working Group, by Michael MacDonald of NetMark/BASICS.

A major accomplishment was the planning for a third annual comprehensive technical update workshop, "Fresh Air", following on the previous two very successful updates focused on the PVO HQ level. It is planned that "Fresh Air" be practitioner-level, and

focused on Africa, designed as a platform to exchange field experiences from the projects on the ground, and an opportunity for the PVO field staff and national-level Malaria Program Implementers to receive SOTA technical updates on malaria from a wide variety of technical experts. Participants and speakers would be from currently active malaria programs on the continent. The selected venue is CORE member AMREF's new training facility in Nairobi, Kenya, with the date set for late November/early December 2001.

### **Management Working Group**

Members expressed interest in forming a Management Working Group during FY01. Two meetings were held during the year to discuss the mandate of the group. No work plan has yet been developed.

### **Monitoring and Evaluation Working Group**

The Monitoring and Evaluation Group continued to explore issues identified by CORE members as practical and relevant. An outline for a SOTA paper on Community-Based Health Information Systems was prepared, to be completed by David Marsh of CORE and Dick Morrow of JHU, for CSTS and CORE. Sections include the purpose, decisions at local level, types of data, sources and methods, use and reporting, examples, and references. An additional section may be monitoring and evaluating CB-HIS.

The annual CORE Spring Membership Meeting included a technical track on monitoring and evaluation issues requested by members. M&E Working Group members presented "LQAS: Promise & Pitfalls – Lessons from the Field", and "Participatory Monitoring".

Despite considerable interest from members, plans for a Nepal-based LQAS training had to be cancelled in April due to local insecurity. Working Group members discussed an opportunity to present a proposal to BHR/PVC to fund LQAS training, perhaps combining LQAS with a QA approach for program implementation quality, and inclusion of the KPC and/or sampling methods. This was followed up at a wider meeting at the CORE Spring Meeting, and is still ongoing.

An integrated, comprehensive Health Facility Assessment (HFA) continues to be a priority for the M&E Working Group, and for CORE as a whole. The Environmental Health Project will work with CSTS in developing a tool for assessing hygiene and cleanliness in health facilities (completed early FY02 and posted on CORE's website). The revised HFA questionnaires and matrix were posted on CORE's web site. A contact was made with the MEASURE Project for potential collaboration on further work with the HFA.

Members reviewed the DIP Guidelines and TRM for monitoring and evaluation elements.

The Monitoring and Evaluation Working Group now includes the former Quality Assurance Working Group as a subgroup, which together with the Quality Assurance Project (QAP) and CSTS planned to promote the use of job aids to improve the quality of PVO supported Child Survival services. These job aids – written checklists, standards

and protocols – provide a low cost way to improve the quality of health care at the community level, particularly when used to comply with evidence-based standards. The Working Group and QAP subsequently sponsored a Job Aids symposium mid-year, created a job aids inventory, and adapted existing job aids to promote their use by PVOs working in Child Survival programs.

The M&E Working Group and the Nutrition Working Group collaborated during the year, resulting in the CORE/FAM/CSTS/FANTA “Nutrition Works: Measuring, Understanding, and Improving Nutritional Status” planned during the FY and conducted in September 2001. The Working Group also discussed potential evaluation of computerized data from Save the Children on 150 variables affecting nutrition in Viet Nam, which could result in identification of indicators of helpful processes impacting nutrition.

The KPC Revision Task Force continued to meet, with the most recent meeting in July 2001. The KPC2000+ is being widely used by CORE members and finding a wider audience outside of Child Survival.

### **Nutrition Working Group**

The Nutrition Working Group consists of a larger, more established group and a smaller Taskforce of Working Group members and invited others which was initiated during FY00 and who are active with the Hearth methodology, a community-based program to reduce the prevalence of malnutrition among children.

During the FY, the Nutrition Working Group collaborated with CSTS, FAM and FANTA in the design of the “Nutrition Works” workshop focused on anthropological measurements in monitoring and evaluating Child Survival and Title II projects. The workshop was successfully conducted during early September 2001. FANTA contributed \$10,000 toward the workshop expenses and provided in-kind support in the form of workshop coordination and technical contributions. FAM and CSTS provided in-kind planning support; and FAM provided \$1,000.

During the year, NWG members reviewed the TRM sections on nutrition and micronutrients, relevant sections of the KPC2000, and both generic and country-specific community IMCI materials. A report on nutrition intervention aspects of Child Survival projects was drafted and circulated for review.

The Hearth Taskforce/Nutrition Working Group published a brochure providing information to promote the Positive Deviance Hearth initiative. A new field guide and was under development throughout the FY in collaboration with BASICS II and CSTS, using consultant assistance to coordinate PVO field-based input. The manual is for use by trainers, program officers and managers who are establishing community-based nutrition education programs for parents and children, and updates the previous Save the Children-produced manual. A draft was completed during the FY and circulated for comments and clarifications. Work on the manual will continue in FY02.

The NWG has actively collaborated with other CORE Working Groups: with the Monitoring and Evaluation Working Group on the monitoring and evaluation of nutrition interventions and training of master trainers; with the Malaria and Safe Motherhood/Reproductive Health Working Groups on anemia assessment, prevention, and treatment; and with the new HIV Working Group on nutritional support including micronutrients for AIDS patients, and breastfeeding issues (MTCT).

A “nutrition track” was developed for the Spring Membership Meeting in April 2001, which included three nutrition-focused presentations and discussions: a Hearth update, a presentation on anemia assessments, and a joint FANTA “Women’s Nutrition Strategy” in collaboration with the HIV/AIDS track.

Prior to the close of the FY, ongoing discussions included possible collaboration with FANTA; analysis of nutrition interventions monitoring with anthropologic indicators and learning “what is working”; contributions to the CORE Exchange on food fortification, impact of nutrition interventions, an update on micronutrient assessments (non-invasive methodologies), and an update on an anemia assessment in collaboration with the Malaria Working Group, for the FY02 Spring Membership Meeting, with possible presentations by Dayton Miller and/or Babs Soller.

#### **Safe Motherhood/Reproductive Health Working Group**

Following a decision early in the FY to refocus its energies more toward the “Safe Motherhood” aspects of the Working Group, the Working Group’s name was appropriately adjusted from the former “Reproductive Health/Safe Motherhood” title.

The annual CORE Spring Membership Meeting in April 2001 included a heavy SM/RH technical track, coordinated by the SM/RH Working Group. Presentations included “Integrated MTCT Risk Reduction”, “Global Fetal and Neonatal Health”, and “Linking TBAs with the Health Referral System”.

The Working Group members met with LINKAGES to discuss the development of community-level MTCT materials.

The Working Group has effectively used short yet concentrated “technical updates” to brief CORE members on essential new information. A revision to the work plan late in the FY includes a goal of quarterly updates. Two were under preparation by the end of the FY for implementation in early FY02:

- (1) January 7, 2002: Judith Moore, Senior Technical Advisor of the Saving Newborn Lives Initiative, to focus on essential care for newborn health and survival.
- (2) December 13, 2001: Jennifer Houston, Certified Nurse Midwife and OB/GYN Nurse Practitioner and Executive Director of Ixmucane, a birthing center in Guatemala that provides training and support to traditional midwives through the

NGO, Midwives for Midwives (MFM). The update is entitled "Midwives for Midwives: An Effective Model for Improving Traditional Midwives' Training.

By the end of FY01 the Working Group had initiated a draft of best practices/messages relating to antenatal care, post-partum care, and MTCT that can be used by other Working Groups. This activity is ongoing.

### **Social and Behavior Change Working Group**

Comprehensive behavior change approaches incorporate a variety of components to improve health outcomes and bring about social change: community mobilization, policy change and advocacy, communication and training, organizational or institutional change, peer and individual approaches, etc. Formerly known as Behavior Change Communications (BCC), the Working Group changed its name to reflect this diversity of action.

The members met during the Working Group working period set aside during the September 2000 Membership Meeting and among other decisions explored what the CHANGE Project had to offer the wider CORE membership. With interest expressed on the part of CHANGE, this initial exploration subsequently resulted in a workshop entitled "Assessing Strengths, Weaknesses, Opportunities and Threats to Comprehensive Behavior Change Approaches" which was opened to members as a pre-Spring Membership Meeting planning session in April 2001, and was well attended. The interactive session systematically assessed behavior change program development strengths and needs at both headquarter and field offices. Innovative tools and methods to integrate a systematic behavior change approach into PVO CS program planning were shared. The session also looked directly at how combining behavior change and empowerment approaches can work together for social change, and identified bridges for combining behavior change and empowerment approaches, language, tools and indicators to work together for social change. In addition, the meeting outcomes provided the basis for CHANGE Project's work with CORE PVOs over the coming year.

Other highlights of the year include identification of a gap and discussions on developing a needed tool for HQ technical back stoppers for systematic assessment of key elements of SBC approaches, which would take the form of a checklist, and which would include some of the "bigger" issues such as specific information on advocacy achievements.

The interaction with the Change Project also resulted in concrete plans to conduct a workshop in early 2002 close to the field. The "Learn to 'BEHAVE': A Workshop on the BEHAVE Framework for Behavior Change Programming" was planned as an opportunity for managers and planners of Child Survival projects to experience how a behavioral framework can aid them in planning their project strategically for maximum effectiveness. The workshop was based on the BEHAVE framework as found in the most recent version of the Child Survival Grants Program Technical Reference Materials.

Other work of the SBC Working Group included efforts to ensure that the language of the FY02 RFA corresponded to the updates and changes made in the DIP technical reference materials, through a review of the previous years' RFA and suggested revisions.

### **III. CORE Group Office: Major Accomplishments and Activities**

Four sets of activities were major priorities of the CORE Group staff during the year:

- (1) Continued support of Working Groups
- (2) Presentation of a draft Transition Business Plan to the Board of Director's meeting on January 25, 2001.
- (3) Staff follow-up activity on actions taken by the Board at the January meeting (e.g. preparation for a new Executive Director).
- (4) Development of necessary steps and submission of all of the papers to make the CORE Group an independent 501 (c) (3) organization.

Some of the highlights of those activities and accomplishments are summarized, followed by CORE's Financial Report.

#### **1. Support to Working Groups**

The addition of a full-time IMCI Coordinator led directly to enhanced coordination for CORE-led IMCI activities. Staff provided planning and logistical support for the Malaria Working Group's "Fresh Air" workshop; and for the Nutrition Working Group's "Nutrition Works" workshop; planning and logistical support for both the technically dense CORE Spring Membership Meeting and the Working Group focused Fall Membership Meeting; production of the organizational newsletter, the CORE Exchange (formerly the Update); a complete redesign of The CORE Group's website: [www.coregroup.org](http://www.coregroup.org) (see below) and continuing maintenance of the website including posting of meeting registration, Working Group minutes, technical resources selected by Working Groups; moderating two listserves; monitoring of Working Group listserves for opportunities; and participation in meetings.

#### Planning and Facilitating Annual Meetings

Staff were central to the planning and facilitating of the five-day annual Spring Membership Meeting held in April 2001 at Project HOPE's facilities at Millwood, Virginia. Member input via a survey resulting in the Spring Meeting organized around five technical "tracks": STD/ HIV/AIDS, IMCI, monitoring and evaluation, nutrition, and safe motherhood/neonatal care.

The Fall Membership Meeting was held in September at ADRA's headquarters office in Silver Spring, Maryland. Although the events of September 11 directly impacted the meeting (held on September 11 and 12), some Working Groups met on a voluntary basis to continue with pre-set agendas.

### Website and Listserves

A proposal was presented to the Board, and endorsed, to undertake enhancement and upgrading of the CORE web site. This work was completed by a consultant during the year. Enhancements included updating The CORE Staff Page and Member Contact Page; adding technical documents such as the C-IMCI Framework (English, French and Spanish), the C-IMCI Framework (full document) in English, guidance from the SARA Project on prevention of MTCT of HIV, and the Technical Approach to BCC Programs Report from NGO Networks to the many other valuable documents available on the web; updating and redesign of the Working Group Home Page and all Working Group pages, to be data-base driven, and addition of a Working Group Section for the new HIV Working Group; and updating of the CORE Board of Directors Page and the CORE Group by-laws on site. In addition, 27 new names were added to the CS Community Listserve and 23 new individuals were added to the Members' Listserve. A new HIV Working Group listserv was created [hiv@core.org](mailto:hiv@core.org). A draft of Listserv Guidelines for Users was prepared along with an archive for all listserves.

### Newsletter

Two issues of the membership newsletter were published during the fiscal year. The first came out in Autumn 2000, still under the name *The CORE Update*. During the second quarter, in Spring 2001, the newsletter came out with a new name, *The CORE Exchange*, as well as a revised format and content focus.

## **2. Transition Business Plan**

Staff presented a draft Transition Business Plan to the Board in advance of the January Board Meeting.

Discussion included acceptance of the idea that CORE should experience some growth in membership in the next three to five years. CORE staff were instructed to draft a membership application form. It was also recommended that the CORE Group engage an independent auditor to provide a formal audit of the FY01 financial report. Two future budget scenarios were presented as part of the Transition Business Plan, and the Board asked for a third scenario to be developed by staff.

A funding strategy to support modest growth was discussed, and guidelines were agreed on to guide such fund-raising:

1. CORE will not compete with its member organizations for funding. CORE will not respond to RFAs or RFPs that compete with members.
2. CORE may present unsolicited proposals to potential funders. Such initiatives will generally come from CORE's Working Groups.
3. If such initiatives come from external sources, the proposing agency will discuss the project/funding directly with the involved Working Group.

4. Such initiatives will always be consistent with the goals and ongoing activities of the CORE Group.
5. Fund-raising activities will give priority to such activities as information-sharing, capacity building and tool development; rather than sub-grant management to implement projects at the country level.
6. CORE will work with potential donors to explore mechanisms that are acceptable to CORE's membership for channeling field money to the CS/PVO community – rather than itself become a sub-grant manager.

The decision to move forward with steps to make the CORE Group an independent 501(c)(3) organization was re-affirmed. Staff had moved forward and submitted the necessary papers to the Internal Revenue Service. The IRS effectively granted final approval of this status December 27, 2000.

### **3. Steps to Achieve 501 (c) (3) Status and Autonomy**

CORE staff engaged The Lang Group to assist in final applications and representations to the IRS. As previously noted CORE received approval of its new status retroactive to December 27, 2000.

An accountant was engaged by CORE to update financial matters, including an improved presentation of all current accounts. Final preparations were made to submit the FY02 budget to the Board and to USAID.

**The CORE GROUP'S FINANCIAL STATUS AND REPORT  
-CORE Group/World Vision Financial Report for 2001**

CORE Extension  
2001 Financial Report  
AO-A-00-98-00030-00

	2001 Actual	2001 Budget	2001 Variance
Personnel	149,424	194,316	-44,892
Travel/Per Diem	17,140	23,740	-6,600
Supplies/Equipment	4,678	6,800	-2,122
Contractual/Consultants	106,957	50,175	56,782
Other Direct Costs	54,783	167,803	-113,020
Sub Total	332,982	442,834	-109,852
Indirect Costs	66,596	107,166	
Total USAID Amount	399,578	550,000	

The CORE Group budget in 2001 was managed again by World Vision, Inc.

The 2001 Actual amounts are the same as reported on the SF 269 for the Cooperative Agreement. The amounts reported on the 4<sup>th</sup> quarter 269 were estimates to meet the deadlines because FY01 books had not been closed.

The 2001 Budget amounts are sourced from the Standard Form 424A filed with the Modification of Cooperative Agreement, Effective date: 09/30/2000. Funds not spent were carried forward to FY 2002.

**Budget Narrative:**

The Personnel line item was under spent and the Contractual/Consultant overspent due to the approved use of consultants in lieu of CORE permanent staff. The Other Direct Costs line item under spending can be partly explained by the lack of a staff person until six months into the year to plan and support the IMCI funding.

## IV. OPPORTUNITIES AND CHALLENGES

The CORE Group faces a special array of opportunities and challenges looking ahead to FY02 with the need to support the transition of the Group into independent status, and to lay the groundwork for the designation of a new Executive Director/CEO.

The most important actions needed include:

1. Follow through on paperwork submitted through The Lang Group to ensure that CORE receives at least provisional tax-exempt status in a timely way, to concur with the awarding of funds, the start-up of CORE's own payroll, and withdrawal from World Vision's systems and premises.
2. Complete discussions with World Vision on draft guidelines, once the specific dates of a move are clear and the arrival date of the new CEO is known.
3. Make preliminary inquiries concerning available options for location of new offices for the Group.
4. Make inquiries about the availability of new equipment which will be needed in the new location, and prepare a medium cost and low cost budget for major equipment acquisition.
5. Complete the pre-award audit and make any final adjustments required. Disseminate the results to all interested parties.

### **MEASURABLE INDICATORS: Interim Results**

CORE made substantial progress in pursuit of all Interim Results (IRs) as summarized below:

IR – 1: Advanced national and global policies and practices to improve PHC, and enhanced technical knowledge, skills, and resources of CORE members to implement and manage PHC programs.

→ IR 1.1: Established linkages among CORE members, and between CORE members and CAs, UN agencies, the broader PVO community, and others to achieve the mandate of the CORE Group

With the exception of quarterly meetings with Working Group Chairs (only one meeting has been documented), communication mechanisms and other established linkages have become largely routinized. Annual Working Group plans have been documented and submitted. Working Group progress reports have been posted on the web site, Working Group meetings have been held regularly with support of CORE office staff, with highlights published and disseminated directly and through the *CORE Exchange*. The *Update/Exchange* missed its publication goal of four issues,

but CORE did produce itself or partner with other organizations for additional publications: the Hearth brochure, and two editions of *CS Connections* in conjunction with the lead organizer CSTS. CORE was represented through its members in a variety of technical for such as the IAWG and RBM, but these were insufficiently documented. Also taking place but not well documented was the dissemination of CORE publications at relevant exhibitions or through other means.

IR – 2: Strengthened partnership among CORE members, and between CORE members and USAID and/or other collaborators

→ Sub-IR 2.1 Meetings convened.

Both scheduled annual membership meetings were held, with the planning conducted in close collaboration with USAID's BHR/PVC, with outstanding attendance and participation. A variety of technical meetings under the auspices of Working Groups convened (Nutrition, Social and Behavior Change, IMCI).

→ Sub-IR 2.2 Partnership among CORE members strengthened and expanded  
Collaboration was deeply encouraged throughout the FY. Both annual meetings were designed to maximize cross-Working Group interactions, and Working Groups were asked to report on collaborative processes during the September Membership Meeting.

→ Sub-IR 2.3 Partnerships between CORE members and USAID strengthened and expanded.

-The USAID Global and Africa Bureaus provided support to the IMCI Working Group in order to strengthen PVO leadership and collaboration with global efforts.

→ Sub-IR 2.4 Partnerships between CORE members and other collaborators strengthened and expanded.

-USAID BHR/PVC provided financial support to several CA's to further CORE/CA partnership. Working Groups have developed several specific practices with each CA.

IR – 3: Raise public awareness: Raise Public Awareness to Global Health Challenges and Needs

→ Sub-IR 3.1 CORE produced and disseminated a widely revised version of the newsletter re-named *The CORE Exchange*.

→ Sub-IR 3:2 CORE participated in the annual meeting of the Global Health Council as well as other meetings and conferences concerning Child Survival.

IR– 4: Establish CORE as a viable and sustainable non-profit organization

→ Sub-IR 4.1 Board of Directors and Executive Committee functioned to support the establishment of the CORE Group.

→ Sub-IR 4.2 CORE is established with functioning business processes and systems.

→ Sub-IR 4.2a Negotiated terms and conditions for becoming independent of World Vision.

→ Sub-IR 4:2b Submitted all necessary papers to the Internal Revenue Service to obtain 501 (c) (3) tax-exempt status.

- Sub-IR 4:2c CORE supported development of new financial and audit procedures to enable CORE to manage its own financial destiny.
- Sub-IR 4:2d Core successfully recruited new Executive Director/CEO, Karen LeBan.

# HIV Working Group

Activity Description	Outcome/Product	Task Force	Working Group Assoc.
Coordination with Working Groups	Representatives from HIV on Working Groups: Activity taskforce		
SEEP/CORE HIV task force	Development of plan for mutual collaboration: workshop or proposal?	Ellen Vor der Bruegge, Melanie Morrow, Maria Stephens, Elise Jensen, Bram Bailey, Robb Davis	
Investigation of strategic partnerships/ funding opportunities	CORE takes role in HIV crisis	Pierre-Marie Metangmo, Diana DuBois, Marie-Christine Anastasi, Rushna Ravji	
Examine emerging issues and disseminate state-of-the-art information	Best practices: information dissemination	Iyeme Efem, Beatrice Spadacini	
Treatment of HIV, opportunistic Infections, Orphans		Breda Gahan, Jos Carter, Joe Valadez, Anwer Aqil, Ronnie Lovich	
MTCT & Breastfeeding		Joe Valadez, Ruth Hope, Janine Schooley, Thuli Ngidi, Bram Bailey, Hannah Gilk, Anwer Aqil, Marie-Christine Anastasi	Social & Behavior Change
VCT		Janine Schooley, Vicki Denman, Ruth Hope, Zeina Sifri, Blasques D'Olivera, Rebecca Magalhães, Darshana Vyas, Robb Davis, Hannah Gilk, Ronnie Lovich	Nutrition Safe Motherhood
Nutrition		Janine Schooley, Pierre Marie Metangmo	Social & Behavior Change
STI		Diana DuBois	Nutrition
Home Care		Steve Gloyd, Pierre-Marie Metangmo, Breda Gahan, Jos Carter, Joe Valadez, Anwer Aqil, Ronnie Lovich	
PVO HR/Management policies/training		Joe Valadez, Breda Gahan, Bram Bailey, Ronnie Lovich	
Evolution of HIV policies		Pierre-Marie Matangmo, Rushna Ravji	Management
Assess Competencies Knowledge/resource mapping	Identification of projects and initiatives	Iyeme Efem, Rushna Ravji	
Advocacy role for best practices	Key issues within CORE membership institutions, media, and development community	Pierre-Marie Metangmo, Michel Pacqué, Iyeme Efem	
Civil strife due to HIV: insufficient drugs, desperation due to epidemic	Investigate issues with drug access/shortage: violence, corruption, mediation	Iyeme Efem, Bea Spadacini	
		Joe Valadez, Eurydice Rorick	

Note: This representation is not for measurement purposes, but for informational use. Created in May 2001, it is based upon preliminary meetings held in April 2001 when the group was formed.

# Malaria Working Group

Activity	Outcome/ Product	Activity Owner	FY01 1 <sup>st</sup>	FY01 2 <sup>nd</sup>	FY01 3 <sup>rd</sup>	FY01 4 <sup>th</sup>	Status	Priority	Anticipated Activity Dates
IR-1.1: Assess, stay apprised of relevant resources, needs, and interests of CORE members and liaise with USAID, CSTS, Basics, Netmark, EHP, UNICEF, WHO, WB, UNDP, PAHO, and other related entities.									
a. Survey CORE members to identify malaria resources, interests, training needs - part of overall survey being carried out by CORE	survey report	CORE		X			Part of overall questionnaire prepared for Spring Membership Meeting, relating to technical interests	Low	Completed February 2001
b. Coordinate malaria activities between CORE and other organizations such as Netmark, EHP and establish linkages for ongoing coordination	Coordination meetings, information shared	?	X	X	X	X	Ongoing. Key individuals part of MWG.	High.	Continuing.
c. Produce a list of standards for malaria programming depending upon level of effort in an overall program	standards shared	DN, CBK	X	X	X	X	Malaria Program Minimum Package drafted and shared.	High	CORE Spring Meeting, April 2001
d. Update consultant roster of malaria experts in collaboration with CSTS	CORE/CSTS consultant roster updated	MP	X	X	X	X	No information available	Low	Ongoing
e. Coordinate feedback to CSTS on malaria component of technical reference materials and KPC	written feedback provided to CSTS	MP				X	No information available on these documents. Members reviewed malaria hh matrix	High	July 17, 2001
f. Keep 2 malaria working group listserves updated	2 listserves	EH, ST	on-going	X	X	x	Both exist, but one is in general use	Low	Completed
g. Explore potential of developing a template for collaboration with Bayer Corp/Charles Guersky	template shared	PM, JM					Modified. Bayer involved in Fresh Air.	Low	Modified plan completed.

h. Promote collaboration with other CORE WG particularly in areas of IMCI and Nutrition as well as BCC, M&E, Safe Motherhood	Coordination meetings	JM	on-going	X	X	X	Collaboration on meetings (IMCI/RBM), anemia (NWG)	High	Ongoing
IR-1.2: Increase PVO awareness and knowledge regarding RBM initiatives and how to partner and collaborate within RBM context at global/regional/national levels									
a. Provide regular articles in the CORE update featuring RBM initiatives, developments and status	articles	ST	on-going	X	X	X	Each Exchange includes MWG information	Medium	Ongoing
b. Participate in international/regional/national RBM meetings	meetings, reports shared	MWG members	on-going				Key meetings attended	High	Ongoing
c. Develop a communication strategy for CORE members' participation in country-specific RBM activities	communication and network strategy	BD					No information available	Medium	Ongoing
d. Communicate with CORE PVO staff to organize participation in National level Task Forces and training opportunities.	CORE PVO staff identified for key positions in task forces (national/regional)				X	X	Key output of Fresh Air Malaria workshop planning	High	December 2001
e. contribute to RBM Complex Emergencies Network by providing names of country level experts available for 2-3 wk mission	roster shared	JM	X				Communicated to CORE Group members via report	Low	Early FY01
f. Provide technical input to the CORE September and April Membership Meetings	assist in identification of topics, presenters	MP, JC, MM	On-going				April mtg. had malaria update; fall mtg. focused on WG time	High	Completed
IR-1.3: Documentation of CORE malaria experience									
a. Finalize PVO Malaria Experiences paper in collaboration with CSTS after determining target audience for the paper	paper finalized and distributed	JC, CSTS, JM					No information available	Low	Ongoing
b. Organize and conduct training workshops on specific programming topics useful to	workshop, workshop report	MM, MP, CBK					April 01 update completed, Fresh Air plan underway	High	April 01; Nov/Dec. 01

CORE members, with CSTS, Basics, RSM, etc..									
c. Present on PVO malaria work at APHA and GHC (either poster or round table)	GHC - abstracts due in Oct, presentation in June	PM, JM					No information available	Medium	?
d. Identify and orient intern to assist MWG with specific activities - work with intern to develop SOW, work plan, and provide input to his/her work	CORE	VG, ST, PM, JM	June - Aug. with potential to extend				Intern selected, intern left	High	Continue to search for experienced intern
<del>IR-1.4 Promote OR in community based malaria activities</del>									
a. Field test CHW matrix for malaria activities	Report, revised matrix	JM					Still in draft form	Medium	FY02
b. Collaborate with ongoing malaria research activities	Information shared	all MWG members					Opportunities shared via MWG meetings	Medium	Ongoing

# Monitoring and Evaluation Working Group

Activity	Outcome/Product	Activity Owner	FY01 1st	FY01 2nd	FY01 3rd	FY01 4th	Status	Priority	Anticipated Activity Dates
<b>IR-1.1. Assess, stay apprised of relevant resources, needs, and interests of CORE members</b>									
a. Survey CORE members to identify M&E resources, interests, training needs	Survey report	Susan Gearon; Sandra Bertoli			X		Carry-over item. No survey scheduled for FY01.	Medium	None scheduled FY01
b. Coordinate M&E activities between CORE and NGO Networks, and establish linkages for ongoing coordination	Coordination meetings	Joe Valadez	X	X	X	X	Occurs via scheduled MEWG mtgs.	Medium	Ongoing
<b>IR-1.2. Increase CORE member awareness and access to external M&amp;E resources</b>									
a. Ensure that CORE members receive mailings and other M&E information from technical support entities directly or via CORE office	Key technical entities use CORE contact list	David Marsh	X	X	X	X	Regular MEWG in Exchange, and on web.	Low	Ongoing
B. Update consultant roster in collaboration with CSTS	Roster shared on request	Sandra Bertoli	X	X	X	X	Happens as needed	Medium+	No information available
<b>IR-1.3. Develop common understanding of basic M&amp;E concepts, methodologies, relevant indicators and tools</b>									
a. Update and share indicator lists	Lists shared	Vijay Rao, David Marsh	X	X	X	X	Plans discussed to look at nutrition indicators	Medium	No set plan, but not before FY02
b. Organize and conduct training workshops for selected methods and tools potentially useful to CORE members, with CSTS.	LQAS TOT for HQ personnel designed and pilot-tested	Joe Valadez					LQAS training planned	Medium	LQAS training planned for early FY01, but cancelled due to security in Nepal.
	Qualitative Methods Training for HQ personnel organized and provided	Melanie Morrow				?	Resources permitting	Low	No information available.
c. Field testing of comprehensive integrated HFA tool in collaboration with CSTS	Revised, field-tested, comprehensive integrated HFA tool available to PVOs	Joe Valadez and CIHFA Team			X	X	Matrix, questionnaires posted on CORE web site.	High; top priority	Ongoing

							Collaboration with EHP on hygiene/sanitation component. No field-testing yet.		
IR-1.4. Promote effective PVO M&E experiences and approaches and applications, and liaise with USAID, CSTS, Flagship MEASURE, NGO Networks, UNICEF, WHO, PAHO, and related entities									
a. Negotiate with BHR/PVC for innovative, more effective and appropriate M&E and DIP guidelines	Recommendation to PVC as information and experience becomes available	various	X	X	X	X	DIP guidelines and TRMs reviewed.	Medium	Completed.
b. Collaborate with CSTS on field testing, revision, and training of KPC Survey, and disseminate	Further revised KPC materials used in TOST training and improved survey methodologies	Jay Edison and KPC team	X	X	X	X	KPC Task-force meets as needed.	High; third-to-top priority	KPC 2000+ available.
c. Continue CORE member networking activities and sharing of new contacts and resources	New Contacts and resources shared	All	X	X	X	X	MEWG presented at Spring Mtg. Exploring LQAS training.	Low	Ongoing.
d. Collaborate with CSTS and BHR/PVC to collate, assess, and publish PVO experiences in community-based monitoring	(1) Review of current CBM; (2) indicators developed and tested to evaluate CBM; (3) "Best Practices" paper (4) "How to" guide	Linda Arbogast, Jennifer Luna, Donna Sillan & CBM team	X	X	X	X	Outline of SOTA paper prepared and distributed.	High; second to top priority.	Continuing into FY02.

# Nutrition Working Group

Activity	Outcome/Product	Activity Owner	FY01 1st	FY01 2nd	FY01 3rd	FY01 4th	Status	Priority	Anticipated Activity Dates
1.1 Vitamin A capsule distribution (Change to: documentation on nutrition interventions in CS projects)	<p>Prior plan: Obtain funding to implement a CORE project to support PVO integration of vitamin A capsule distribution and immunization interventions</p> <p>New plan: Revise draft document, and circulate.</p>	JPL and LC	x	x	x	x	Prior plan: Modified	<p>Prior plan: Low</p> <p>New plan: low</p>	<p>Prior plan: Carry-over from FY00. No longer relevant to the FY02 work-plan.</p> <p>New plan: draft is circulating for comments. CSTS involved for T.A.</p>
1.2 Scaling up the Hearth model	Summarize lessons learned about Hearth projects; disseminate in a brochure	JMN	x	X	X	X	Brochure completed. Manual revised: consultant hired. Draft completed. Revisions to draft underway.	High	Ongoing. Complete in early FY02
1.2 Iron fortification (Change to: food fortification)	<p>Prior plan: Explore ways for PVOs to fortify foods with iron at the local level (cottage industries)</p> <p>New plan: explore food fortification.</p>	LB		x			Prior plan: Modified.	<p>Prior plan: Low</p> <p>New plan: Low</p>	<p>Prior plan: Carry-over from FY00. No longer relevant to the FY01 work-plan.</p> <p>New plan: discussion ongoing into FY02.</p>

1.4 Working Group Strategic Plan	Hold face-to-face NWG meeting with all members to discuss a medium-term strategic plan for the working group	JPL		Existing work plan modified under new Chair starting 3/01	X	X	Documented via meeting minutes.	High	Revised mid-year, with objectives established, but no written plan. Co-chair under recruitment.
1.5 Breastfeeding Support	TBD	RM			X	x	Collaboration with HIV/AIDS and SM/RH on MTCT issues	High	Ongoing to FY02
1.6 Respond to requests for information	TBD		X	X	X	X	Input to TRM, KPC 2000, Hearth manual, c-IMCI materials. Collaboration with ME and HIV/AIDS WGs.	High.	Ongoing.
1.7 Report/follow up on nutrition meetings for CORE membership	TBD			Began planning for "Nutrition Works" workshop on anthropometric measurement		"Nutrition Works" workshop conducted.	Work plan modified to include this hands-on workshop to CORE members.	High.	Workshop completed. Additional opportunities under discussion for Spring Mtg. (FY02).

# Safe Motherhood/Reproductive Health Working Group

Activity	Outcome/Product	Activity Owner	FY01 1st	FY01 2nd	FY01 3 <sup>rd</sup>	FY01 4th	Status	Priority	Anticipated Activity Dates
1. Best Practices Resource Book assembled, reviewed and disseminated		Networks Sharon		FY00 2ndQ			This is a carry-over item from FY00, which is no longer a WG priority.	N/A	No longer applicable.
2. UNHCR RHR Manual disseminated	Distributed through CORE	MBP	FY-99 1st Q Nov - 98	→	→	→	This was completed, and remains on the work plan only for continued follow-up	Low	Completed.
IR-1.2: Review new and existing PVO tools for SM/RH									
1. Develop compendium of promising RH tools/materials within the PVO community.	Matrix disseminated via internet to CORE members	Vicki, Jennifer, plus Intern				X	Initiated a draft of best practices/ messages relating to antenatal care, post-partum care, and MTCT for use by other WG.	High	Anticipated FY02
					?		Met with LINKAGES to discuss the development of community-level MTCT materials.		Ongoing.
IR-1.3: KPC Survey improved									
1. Review feedback		CSTS,			?		Review of DIP	High	?

on improved KPC guidance (RH/FP component) in small working group.		Jennifer					guidance, KPC, RFA requested of each WG		
IR-1.4: Enhance PVO knowledge of state-of-the-art SM/RH policies/practices									
1. Organize (PP and FP) technical update	Agenda prepared/ workshop planned	Coordinated with PVC and other CA's			April '01		Presentation on FP was prepared yet postponed	High	Spring FY02
Additional technical updates added to work plan (for FY02, planning initiated in FY01):	Judith Moore, Saving Newborn Lives Initiative, to focus on essential care for newborn health and survival.					X		High	January 7, 2002:
	Jennifer Houston, Ixmucane, "Mid-wives for Mid-wives: An Effective Model for Improving Traditional Midwives Training"					x		High	December 13, 2001:
IR-1.5: Mobilize resources for 2-3 country test of district comprehensive SM model									
1. Concept paper to larger group	Concept paper prepared and submitted to WG members	MBP ?					This no longer appears to be a priority.	Low	N/A

# Social and Behavior Change Working Group

Activity	Outcome/Product	Activity Owner	FY01 1st	FY01 2nd	FY01 3rd	FY01 4th	Status	Priority	Anticipated Activity Dates
IR-1.1 Build links and work closely with other working groups	Two or three members of the BCC working group to work collaboratively on BCC issues with other working groups such as IMCI, Malaria		On going				Ongoing sharing of plans with other WG through regular channels.		Ongoing.
IR-1.2. Develop participatory needs checklist to be used by supervisors to assess community health activities	Checklist developed	To be determined			Checklist under development beginning 6/01.		Continuing.		FY02
IR-1.3. Work collaboratively with Can Move in such areas as: developing indicators, fostering donor understanding of community mobilizations, which will result in donor modifications of grant requirements	- Indicators developed - Positive deviant donors	Premila Bartlet and Bram Bailey	Began collaboration with CHANGE Project.		Conducted workshop with CHANGE Project.		Modified plans of FY00 early in FY01 to work closely with relevant CA, in this case, CHANGE Project.		
IR-1.4. Regional Forum (West and/or Southern Africa) on community mobilization		Premila Bartlet and Bram Bailey and others			1-May. Planning initiated with CHANGE Project		Workshop for early 2002 using the "Behave" model.		

**\*Note: The IMCI Working Group Coordinator was hired mid-way through FY01; consequently, the IMCI Working Group matrix was not fully developed at the time of this report. The following outline is a Summary of Accomplishments for the IMCI Working Group for the period of January 2001-January 2002.**

Summary of Accomplishments for the CORE IMCI Effort  
Funded by USAID: Africa and Global Bureaus  
January 2001 – January 2002

**1. Creation of a Framework for Community IMCI**

**A. Meeting: Reaching Communities for Child Health: Advancing PVO Technical Capacity and Leadership in Household and Community IMCI.**

Date: January 16-19, 2001

Jointly sponsored by the CORE Group, BASICS II, and CSTS, and attended by more than 130 participants, the workshop focused on enhancing the capacity of CORE PVOs to take greater leadership in the development and implementation of national and district HH/C IMCI programs. Individual presentations provided a sampling of the exciting and encouraging work by PVOs in HH/C IMCI. A major success of the workshop was the development of an operational framework for HH/C IMCI that enables implementers to better describe and develop their HH/C IMCI efforts. The framework also provides PVOs with clear direction for assessing programs, planning future programming, and advocating for the resources necessary to fully operationalize this critical piece of IMCI.

**B. Materials on the C-IMCI Framework to expand knowledge and collaborative opportunities in C-IMCI**

**1. “Reaching Communities for Child Health and Nutrition: A Framework for Household and Community IMCI.”** Several working group members and the IMCI Coordinator provided feedback and editing prior to the publication of this paper. Paper has been distributed by CSTS, BASICS II, USAID, and the CORE Group.

**2. “Reaching Communities for Child Health and Nutrition: A Proposed Implementation Framework for HH/C IMCI”** This 9-page paper was written by BASICS II to summarize the C-IMCI framework developed at the January meeting. Electronic copies of English, French and Spanish versions are posted on the websites for BASICS, CSTS, and CORE.

**3. January Meeting Proceedings:** The proceedings of the January meeting, including a summary of the meeting and the full text for the papers presented, were developed, printed and widely distributed.

**4. C-IMCI CD-ROM:** A CD-ROM which includes the full C-IMCI paper, short paper in three languages, January meeting proceedings, power point presentations given at the meeting, and presentations subsequently given on the framework was developed and distributed. The CD-ROM serves as a communication tool to enable people in developing countries

to easily access the documents and IMCI WG members to easily use parts of different presentations in their own work.

**4. Technical Reference Materials:** IMCI Working Group Members provided text to adapt the Technical Reference Materials for the Child Survival Grants Program to incorporate the C-IMCI Framework.

**C. Presentations on the C-IMCI Framework:**

Members and partners presented the C-IMCI framework to:

- Their own organizations in board of directors, country, regional and international meetings.
- USAID missions at the SOTA workshop in Miami.
- PAHO, USAID missions, MOH, and NGOs from eight LAC countries at PAHO meeting in Honduras
- IAWG membership at February meeting
- CORE membership at Annual Spring Meeting
- NGOs and donors at joint meeting in Tanzania
- IMCI NGO Steering Committee in Uganda
- PROCOSI and MOH in Bolivia
- MOH and NGOs in Guatemala
- MOH and NGOs in Mozambique
- All BASICS staff in U.S. office
- WHO Western Pacific Regional NGO consultation meeting on regional C-IMCI strategy

**D. Endorsement of the C-IMCI Framework:**

Twenty PVOs have endorsed the framework; thirteen of these endorsed it as their principal child survival strategy to address child health or as their principal child survival strategy in specific countries or regions. Each organization is exploring what endorsement of the framework means to their program efforts. Three examples:

- World Vision's Call to Action for Global Child and Family Health identifies the centrality of the C-IMCI framework in their global health efforts.
- Freedom from Hunger is structuring the "Healthy Child" modules of their Credit for Education program to fit with the C-IMCI framework.
- Catholic Relief Services and Save the Children used the framework to design their C-IMCI efforts in their Child Survival Project in the Philippines and Bolivia respectively.

Additionally, the MOH in several countries, including Mozambique, Uganda, and Bolivia, have adapted the framework as part of their C-IMCI strategies.

## **2. Documentation of PVO Efforts**

### **A. Survey of PVO C-IMCI Efforts:**

The CORE IMCI Working Group hired a consultant to conduct a survey of all membership organizations in order to better document experiences and enable PVOs to share information and resources and coordinate on C-IMCI efforts among themselves and with other partners. Extensive phone surveys were conducted from November 2001 through January 2002 with headquarter offices of all CORE members. Information was collected on C-IMCI efforts by PVO and by country, PVO expertise, future OR plans, experiences with C-IMCI and the CORE framework, tools and materials developed, and collaborative efforts currently underway. The consultant is currently compiling the results of the survey and will be presenting a final report to CORE by February 22<sup>nd</sup>.

### **B. Collection of PVO materials:**

Through the survey, over 100 tools, materials, training aids, and reports were identified by PVOs as useful to others implementing C-IMCI. CARE is currently working with CORE to collect and compile all of these materials.

### **C. Searchable database:**

CORE is contracting for a database to be developed on the website that will enable all users to easily search for information, tools or materials by PVO, country, and topic area. Data inputted will include all information from the survey, papers and documents created by PVOs on C-IMCI, and the collection of PVO materials.

## **3. Active Involvement of PVO Membership at Regional and Global Level in IMCI**

### **A. Inter-Agency Working Group on C-IMCI**

CORE works together with USAID, World Bank, WHO, PAHO, UNICEF, WHO/AFRO, DFID, and UNF and cooperating agencies to impact global efforts in C-IMCI.

### **B. IMCI Research Meeting**

Following the IMCI workshop, working group members participated in the IMCI Research Meeting at Johns Hopkins in order to focus the emerging research agenda on operational issues considered critical to NGOs working in communities.

### **C. RBM/IMCI Task Forces Meeting**

**CORE supported travel and per diem costs for a member to provide the PVO perspective and experience at this meeting designed to improve IMCI and RBM implementation in the African Region.**

### **D. WHO Western Pacific Region NGO consultation meeting to develop a C-IMCI strategy for the region**

Working group members and PVO country offices participated in a meeting held by WHO to share information about NGO experiences with community child health activities, identify ways NGOs and governments

can better link to implement C-IMCI, and inform a draft strategy for C-IMCI in the W. Pacific Region.

**E. W-Africa Regional Meeting with BASICS**

Meeting planned for April 2002 with BASICS West Africa Regional Office to accelerate the effective participation of NGOs in the development and implementation of the C-IMCI strategy at the national and regional level. CORE will be supporting travel and per diem of member PVOs in countries in order to enable their participation.

**F. RFMP (Request for Mission Proposal) Group**

CORE is working together with USAID, BASICS, EHP, and the SARA Project in a working group tasked to advise on USAID's potential role in accelerating C-IMCI.

**4. Tool development**

The IMCI Working Group has been involved in creating the Hearth Manual, District Level Planning Tool, and LQAS modifications by PVOs

**5. Improved Implementation of PVO C-IMCI Efforts in Selected Countries**

The CORE IMCI Working Group, together with USAID, is targeting specific countries in which there are the best opportunities for joint efforts. In Africa, CORE is soliciting proposals from Africare and Project Hope for efforts in Benin and Malawi respectively. In Latin America, CORE is currently pursuing efforts in Bolivia and Honduras.

## Annex- IMCI Interim Results

