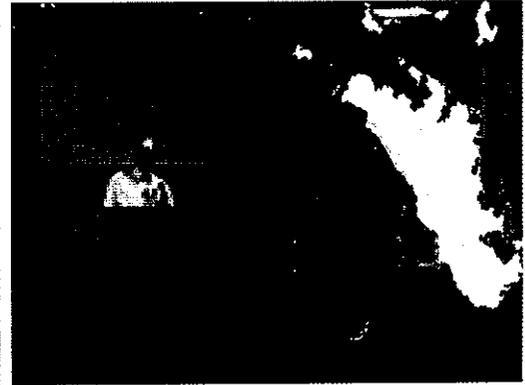


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## QUARTERLY PROGRAM PERFORMANCE REPORT



**Integrated Food Security Program (IFSP)**

**Period : July 1 - September 30, 2001**

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**CARE Bangladesh**

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## Executive Summary

The reporting period, July through September 2001, is the 1st quarter of Year-3 activities of the Integrated Food Security Program (IFSP).

During this quarter, CARE made call forward of 115,150 M/T Title II wheat for monetization. The monetized amount will be used for FY 2003 (fourth year of DAP) IFSP activities.

CARE received Transfer of Authorization documents from USAID/D and arranged to submit to FFP/W with the endorsement of CARE HQ. In this reporting period CARE also received GOB grants for IFSP for FY 2002.

The Road Improvement Unit of BUILD Component has completed 205-km road, Seal coat work was on going for 20 km. 7 AS schemes of 16-km length road for FY 2001 were not completed due to several reason which will be carried over to FY 2002. The project conducted Preliminary Scheme Design (PSD) survey and presurvey for 65 AS roads (out of 88 roads) of FY 2002 and estimates funding for 56 roads with 245 km during this. Environmental monitoring at different stage like effect monitoring, impact monitoring, on going monitoring etc were conducted during this period by field offices for both FY 2000 and FY 2001 AS roads. Some amendments on project guidelines of AS, Tree Plantation and Maintenance activities have been made jointly by LGED, USAID and CARE.

During this reporting period, almost all the targeted activities of the Capacity Building Unit were accomplished and continued its activities in 112 unions including 50 of the 1<sup>st</sup> phase, 53 of the 2<sup>nd</sup> phase, and 9 of ex-UPWARD unions. The 3<sup>rd</sup> phase Unions (50) have been selected during this quarter where the project interventions will be implemented for 3 years, which approved by the GOB. Preparatory activities have started to initiate the capacity building activities in these unions. GOB has approved the income generating activities (IGA) guideline for the vulnerable stakeholders and fund generating activities (FGA) for the Union Parishads.

The first quarter of FY 2002, Flood Proofing Component was mostly devoted to all the preparatory activities necessary for launching the project interventions. During the period, the project activities have been expanded to another three upazilas. The project also continued its activities in eight of the second year upazilas. The project activities are planned to be implemented in 225 villages in the above mentioned 11 upazilas. Apart from the ongoing project interventions, a few monitoring and study related activities were initiated and some completed during this reporting period.

Disaster Management Component were engaged to implement rehabilitation activities for the flood-affected people of the Southwest Bangladesh, which include house repairing, and latrine construction were also completed in this quarter. As usual, DMP closely monitored the flood situation and situation report had been prepared and circulated among the CARE-International, donors, Government, PNGOs, UN offices and CARE-Bangladesh field officers. DMP was jointly organized a national workshop on earthquake with Network for Information Response and Preparedness Activities on Disaster (NIRAPAD).

SHAHAR component has started operating in four cities for the first time. The implementation of planned infrastructure activities has almost been completed with 10 schemes pending for minor rectification. The final status reports for the completed schemes are also completed. 10 sites were prioritized in Mymensingh and Dinajpur for infrastructural development and accordingly need assessments were completed in both the cities. In Tongi and Jessore a total of 8453 households received credit facilities through 8 partner NGO's.

A total of 45,292 including 17,606 female participants were trained/oriented under the project during the period July to September 2001. Training was carried out by the project staff, partner organization

(GoB/NGOs) and project beneficiary with emphasis on training in planning, implementation of IFSP interventions for local officials and partners staff, and on technical matters for project staff.

During this quarter, the M&E unit completed census survey, baseline survey and TFS survey for BUILD component. Data analysis and report finalization on 'Output Monitoring' of Home-gardening intervention in both char and haor areas of FPP was also completed. M&E unit arranged to conduct annual time series survey for SHAHAR and annual seasonal survey for FPP component.

Environmental unit conducted effect and impact monitoring of FY2001 and FY2000 schemes/sites for completed works of BUILD, FPP and SHAHAR components. Preparation for arsenic assessment in all the existing tubewells of FPP and SHAHAR areas has been done during this reporting period. 67 Upazilas DGPS roads map preparations has been completed to provide support to LGED. 375 officials of CARE, LGED and PNGO's received 3-6 days Environment Management training for the various activities of the components of IFSP.

## **1.0 Program Coordination**

### **Call forward for FY 2002:**

With the concurrence of the Ministry of Food, the call forward for 115,150 M/T Title II soft white wheat of AER level for FY 2002 for 100% monetization. The monetized amount will be used as fund for various activities of IFSP in the fourth year of DAP (FY 2003). The shipment is expected to arrive in Bangladesh in November – December 2001.

CARE Bangladesh received Cooperative Agreement (modification # 3 Transfer of Authorization) with the endorsement from USAID Bangladesh and has sent it to CARE Atlanta for their signature and onward submission to USAID/BHR/FFP Washington. CARE Bangladesh also forwarded the same to USAID Bangladesh after receiving it from CARE Atlanta.

### **Monetization Audit of IFSP & IFFD:**

CARE received audit report for IFSP & IFFD monetization fund and End use check for FY 2000 from the auditor M/S. A. Qasem & Co. The report has already been shared USAID & LGED.

### **Others:**

- ◆ CARE received GOB grant amounting to Taka 4,50,00,000 for IFSP as operational cost.
- ◆ Submitted draft Annual Work Plan and M&E Plan of IFSP for FY 2002 to USAID Bangladesh.
- ◆ Appointed a consulting firm namely EGIS to design GIS/MIS and database for Cyclone shelter facilities in Bangladesh for Disaster Management Project of IFSP.
- ◆ Appointed Development Support Link and Development Research Center as consulting firm to conduct Annual Time Series survey for SHAHAR Project and Annual Seasonal Survey for Flood Proofing Project of IFSP.
- ◆ A US based NGO, TANGO has been recruited to review Monitoring and Impact Evaluation Systems of IFSP.

## **2.0 Building Union Infrastructure for Local development (BUILD)**

### **Introduction:**

The BUILD component implements two major activities: Capacity Building Activities and Road Improvement Activities. The Capacity Building Activities include interventions for the enhancement of capacity of locally elected bodies (LEBs), stakeholders and communities in local governance and Road Improvement Activities include the improvement of roads through Aggregate Sand technology, protection of side slopes and road side tree plantation.

During the reporting period, July through September, 2001, the activities performed by the BUILD project are summarized below:

### **Road Improvement Activities**

During July to September 2001, the major activities related to Road Improvement are summarized below:

## **Implementation of AS Road in FY 2001**

Out of 355 km in 80 roads, total 205 km has been completed fully; seal coat work was on going for 20 km. Implementation works in different layers was on going for rest of the roads. Close monitoring continued by staff to ensure qualitative construction and progress of work.

## **Carry over of FY 2001 AS Schemes to FY 2002**

Tendering for 6 AS road schemes of FY 2001 were not finalized due to several reasons (unacceptably higher bids and less participation of contractors). Contractor was reluctant to implement 1 AS road scheme and the work order was cancelled. These 7 schemes of 16 km length were carried over to FY 2002.

## **Amendments on Project Guidelines**

Some amendments on project guidelines of AS, Tree Plantation and Maintenance activities have been made jointly by LGED, USAID and CARE) to incorporate the changes regarding smooth and timely implementation of activities as per suggestions from the field staff. In this regard, a workshop for policy amendment on plantation guidelines was arranged.

## **Preliminary Scheme Design and Pre survey for FY 2002 AS Road**

The project conducted Preliminary Scheme Design (PSD) survey and presurvey for 65 AS roads (out of 88 roads) of FY 2002 jointly by CARE and LGED technical staff. To ensure sustainability of the development, Brief Environmental Examination (BEE) for all roads and Brief Environmental Assessment (BEA) for special cases were also conducted. Field surveys for the remaining FY 2002 roads will be completed by October 2001.

## **Estimating and Funding of FY 2002 AS Road**

Out of 88 roads of FY 2002, estimates and funding reports were prepared for 56 roads during this period jointly by CARE and LGED technical staff. These 56 AS roads with 245 km length include 389 water drainage structures. Total approved cost for these 56 AS roads is Tk. 405,466,417. Estimates and funding reports for the rest roads will be completed by October 2001.

## **Follow up Visit to Maintenance Scheme**

With a view to ensure qualitative implementation of maintenance schemes assistance was provided to LGED district and Upazila technical staff. Joint visits from both LGED and CARE HQs have been made to different completed schemes in all regions to see the overall quality and acceptance of completed works.

## **Monitoring, Post Survey and Completion of FY 2000 AS Road**

Partially completed 15 AS schemes of FY 2000 were also monitored jointly with LGED to ensure quality of construction during this period. Now, total completed length of FY 2000, AS road is 300 km. Base course is done for the rest 15 km road. The AS road of Mathbaria Upazila under Pirojpur district is supposed to be cancelled due to court case.

## **Cancellation of Structure Scheme of FY 2001**

During this period three structure schemes of FY 2001 have been cancelled due to land dispute and other reasons; one in Gaibandha Sadar, one in Naogaon Sadar and another one in Katiadi Upazilla. Total number of cancelled structure schemes of FY 2001 is 5.

## **Problem Follow Up and Technical Support**

Problem follow up visits were conducted by the technical staff in different AS roads of both FY 2000 & 2001 AS roads, maintenance work and tree plantation schemes under field offices and technical support was provided for solving various problems appropriately.

## **Final Status Report and Fund Adjustment to LGED for FY 2001 AS Road**

Final status report of 20 AS schemes and 115 Structure schemes for FY 2001 were prepared after satisfactory completion as found during post survey and balance amount of Tk. 19,586,903 was adjusted to LGED against these schemes during this period.

## **Final Status Report and Fund Adjustment for FY 2000 AS Road**

Final status report of 5 AS and 5 structure schemes for FY 2000 were prepared after satisfactory completion as found during post survey by field offices and balance amount of Tk. 4,589,212 was adjusted to LGED against these schemes during this period.

## **Fund Transfer to LGED for Tree Plantation Scheme Establishment and Maintenance**

Total Tk. 5,759,968 was released to LGED against 3<sup>rd</sup> year advance with bank charges for FY 2000-2002 tree plantation schemes. Also, Tk. 8,391,297 was released to LGED as 2<sup>nd</sup> year advance with bank charges for FY 2001-2003 tree plantation schemes for smooth establishment and maintenance of the project activities.

### **Tree Plantation Scheme Implementation for FY 2000 and FY2001**

Implementation of 172 Tree plantation schemes (90 of FY 2001-2003 and 82 of FY 2000-2002) was going on smoothly through care taking, maintenance, monitoring. Technical supports regarding plantation establishment were provided time to time to SICs.

## **Cancellation of Tree Plantation Scheme**

The project has taken necessary steps to cancel plantation scheme of Kishoreganj Sadar Upazila (R1/02) of FY 2001-2003 as this scheme overlapped by another plantation scheme of the Forest Department.

## **Training on Survey Technique**

Training on 'Survey Technique' was arranged for all Road Improvement staff (17 Project Officers and 59 Assistant Project Officers) in all field offices with a view to enhance the knowledge regarding appropriate field survey of different road improvement related interventions before starting of field survey for FY 2002. RI CBHQ staff designed necessary course curriculum for the training.

## **Participation of Road Improvement staff in different Training /Workshop**

As a part of the staff development initiatives 89 RI staff participated in different training courses including Socio-economic Survey, Orientation on AOP/IOP and Environmental Assessment Tools and M&E tools.

## **Transport and Freight Survey (Post)**

Field offices continued to conduct post TFS (Transport & Freight Survey) in 28 completed AS road of FY 2000 during this period.

## **Socio - Economic Impact Survey for Road Users**

10 AS roads covering all field offices have been selected for conducting socio-economic impact survey for road users. In this regard, census survey as preliminary work has already been made.

## **Environmental Management Training**

Environmental Management training for LGED engineers of all newly participated Upazila for AS road activities have been conducted with the view to enhance their knowledge regarding environmental management related to road improvement activities. 204 LGED and CARE Engineers participated in the training.

## **Environmental Awareness Training**

A total of 5 (five) Environmental Awareness Training sessions were arranged and conducted by field offices for LEBs, local elites, school teachers and stakeholders to aware them about environmental conservation as well as protection of environment from degradation. Total participants of these sessions were 141.

## **Environmental Monitoring of FY 2000 and FY 2001 AS Road**

Environmental monitoring at different stage like effect monitoring, impact monitoring, on going monitoring etc were conducted during this period by field offices for both FY 2000 and FY 2001 AS roads.

## **Distribution of Engineering Handbook**

The handbook on engineering aspects of rural transportation infrastructure has been distributed to LGED and CARE engineers with the view to enhance the knowledge on technical issues related to road improvement.

## **Recruitment of Staff and Their Orientation**

11 Assistant Project Officers (APO) for road improvement activities have been hired and posted in the field offices. A weeklong orientation session was arranged for them regarding dissemination of policies and procedures of AS road, Tree Plantation and Maintenance activities.

## **Training on Engineering Design of Transportation Infrastructures**

The training titled 'Engineering Design of Transportation Infrastructure' was held at central level to develop the expertise of 30 LGED and CARE engineers regarding engineering design of pavement, bridge/culvert so that various problem can be solved appropriately. Efforts to enrich the design manual in this regard were also provided.

## **Capacity Building Activities:**

This report, for the period from July to September 2001, focuses mainly on the accomplishment of the planned activities targeted for this quarter and also the monitoring results of some important interventions. During this period the Capacity building activities continued in 112 unions including 50 of the 1<sup>st</sup> phase, 53 of the 2<sup>nd</sup> phase, and 9 of ex-UPWARD unions. Almost all the targeted activities of this quarter were accomplished. The activities of ex-UPWARD have been closed at the end of this quarter.

## **A. Accomplishment of Major Activities (shown as milestones in the previous quarter):**

**National Advocacy Seminar:** The project organized a national level seminar titled "Local Governance Reform" involving the Advocacy Group members for sharing the initial findings from the research on strengthening local government. The seminar took place on July 3, 2001. There were a total of 47 participants from 19 NGOs, several donor agencies including World Bank, JIKA, DFID, researchers, local elected representatives, Members of the Parliament and academicians. The participants provided very effective feedback, which will enrich the research report. The research report will be shared in a national level sharing session with donors, policy makers, local government practitioners and NGO representatives.

**Developments of project AOP:** The Annual Operating Plan (AOP) has been developed in a workshop held with all level of staff. The AOP will guide all the staff to keep track and implement the targeted activities.

**Selection and Approval of 3<sup>rd</sup> Phase Unions:** The project will be implemented in 153 unions in a phasing manner. The 1<sup>st</sup> and 2<sup>nd</sup> phase unions (50+53) which were selected in 1999 and 2000 respectively will have a four-year project intervention. The 3<sup>rd</sup> phase Unions (50) have been selected during this quarter where the project interventions will be implemented for 3 years. The Ministry of Local Government Rural Development & Cooperatives (MLGRD&C) has approved the unions to implement the project interventions. Preparatory activities have started to initiate the capacity building activities in these unions.

**Recruitment of Staff for the 3<sup>rd</sup> Phase Unions:** During the reporting period, the project hired 28 Assistant Project Officers (APOs) and 3 Project Officers (POs) for the increased number of Unions. A mixture of experienced and new staff are assigned for the newly selected 50 unions.

**Foundation Training to the Newly Recruited Staff:** All newly recruited staff have received a three week foundation training on local government issues and project interventions, its mode of implementation etc. Many outside facilitators from the concerned Ministry, Teacher from the University, representatives from the NGOs, official from the NILG, and CARE's experienced staff provided the training.

**Broadcasting of a Drama on the Bangladesh Television (BTV):** During this reporting period the project has produced a drama titled " Muktir Din Rat" involving a very renowned dramatist in the country. The theme of the drama is "the realities faced by the female elected representatives" at the Union Parishads, the lowest tier of the local government. The Bangladesh Television (BTV) has broadcast this drama. The video cassette has been submitted to a private television channel, the Ekushe Television (ETV), who has decided to broadcast the same.

**Approval of the Income Generating Activities (IGA) Guidelines:** The Ministry of Local Government Rural Development and Cooperatives has approved the guidelines that has been prepared for the project to undertake income generating activities (IGA) for the vulnerable stakeholders in the community and also fund generating activities (FGA) by the Union Parishads.

**Review of Training Modules:** Involving staff from the field level all the training modules and handouts have been reviewed and finalized.

**Staff Development Initiatives:** The staff at all levels have prepared their individual operating plan (IOP) based on the project's AOP. Some of the mid level staff have been provided training on Rights Based issues.

## **B. Accomplishment of other Activities as per the Annual Project Plan:**

**Regular Training:** The following training and courtyard sessions were held during the reporting period:

Sl.	Title of Training Course	Targets	Achievements	Total participants	Male	Female	Male Vulnerable	Female Vulnerable
01	Stakeholders' orientation	36	36	1332	706	626	826	210
02	Stakeholders' basic training	52	52	2272	1307	965	270	531
03	Stakeholders' refresher training	07	07	264	144	120	46	59
04	Courtyard sessions	322	296	7532	4224	3308	1157	1457
05	Gram Police training	13	13	133	133	-	-	-

About 96% of the targeted stakeholders participated in the orientation sessions. Respective ward members were present in the training sessions. Some of the chairmen and female members facilitated the training session very comfortably. It is observed that some of the female stakeholders are still hesitant to participate actively.

The Assistant Project Officers (APOs) provide training to the stakeholders. In most cases the chairmen remain present. The respective ward members also remain present in the sessions.

During conduction of the refresher training it has been noticed that about 60% of the stakeholders are able to say the UP roles and functions, citizen's role and democratic principles.

In the training sessions for the Gram Polices of different unions there were about 3 Upazila Nirbahi Officers (UNOs), some Agriculture Officers, and Sub-inspectors of police were present. The UNOs and Sub-Inspector of Police facilitated the sessions of roles and responsibilities of the Gram Police. All the UP chairmen and Secretaries were present in the sessions.

**Workshops:** In these three months period the following workshops were held:

Sl.	Name of workshops	Targets	Achievements	Total Participants	GO	NGO	Male	Female
01	PRA at ward level	200	198	21,243	113	124	12726	8280
02	APP workshop at union level	01	01	28	-	-	23	05
03	MYP workshop at union level	25	20	769	197	141	230	201
04	UP Budget sharing session	01	01	412	05	07	270	130

The purpose of the PRA sessions at the WARD level is to assess the long-term, mid-term and short-term development needs in the community and also identify the community stakeholders who can voluntarily assist both the UP and community people in development activities and governance. These are done through a social mapping exercise by the community people. The sessions are facilitated by the local elected representatives who received training from CARE. The UNOs, other Upazila level government officials and NGO representatives are invited by the UP chairmen to participate in the PRA sessions. This is a bottom-up planning approach, which ensures community participation. The social maps help develop a Multi-year plan for the UPs.

According to plan one of the ex-UPWARD unions arranged a budget sharing session with the community. The project introduced this system to promote the transparency and accountability of the local government representatives.

**Community Awareness Raising Activities:** In order to build the community awareness on local government's roles and functions, citizen's roles and rights, and democratic principles the project has organized the following awareness raising activities:

Sl.	Activities	Targets	Achievements	Total participants	Male	Female
01	Folk songs	01	01	6,000 (approx.)	5,000	1,000
02	Video show	62	46	8,004	6641	1,363
03	Darbar	-	38	1,046	725	321
04	Slides show	23	23	Slides are shown in the Cinema Halls		
05	Drama	05	05	25,125 (approx.)	19,047	6,078

**UP Monthly Meetings and Attendance of UP Members:** One of the best practices that the Capacity Building projects intends to ensure is to regularize the UP monthly meeting. The project attempts to ensure that the notice is served well in advance, the agenda are invited from all UP members, the meeting environment is ensured so that all the participants can participate in the discussions, and the meeting minutes are well documented by the Secretary. The below projected table gives a status of the monthly UP meetings under CARE's five field offices:

Name of Field Offices	Target of the monthly meetings	Actually held	Attendance of Female members	Attendance of Male members
Rajshahi	54	38	94	294
Rangpur	75	56	145	431
Bogra	53	44	113	346
Mymansingh	65	51	114	396
Jessore	34	26	49	153
Total	281	215	515	1,620
Percentage		83% meetings held	55% female UP members attended	58% male UP members attended

The rest meetings were not held due to the pre-election situations in the rural areas. Progress of ADP works, tax related issues, formulation of role of standing committees, law and order situation, and distribution of VGD and VGF cards were the main agenda items in most of the meetings.

**GO/NGO Coordination Meetings:** In the GO/NGO coordination meetings the Union Parishads takes an opportunity to use it as a forum for liaison and coordination of the development activities of Govt. line departments and properly use the resources from the NGO's. Below is a table showing the number of such meetings held in last three months under different field offices and the status of participants:

Field offices	Target	Actual	Attendance of the stakeholders	
			GO	NGO
Rajshahi	12	7	45	43
Bogra	13	13	147	102
Rangpur	2	1	0	0
Mymansing	4	4	22	14
Jessore	12	12	47	41
Total:	43	37	261	200
Percentage		86% of targeted meetings held		

The Upazila level officials are happy seeing the grassroots level coordination among the development actors. In most cases the meeting minutes are preserved.

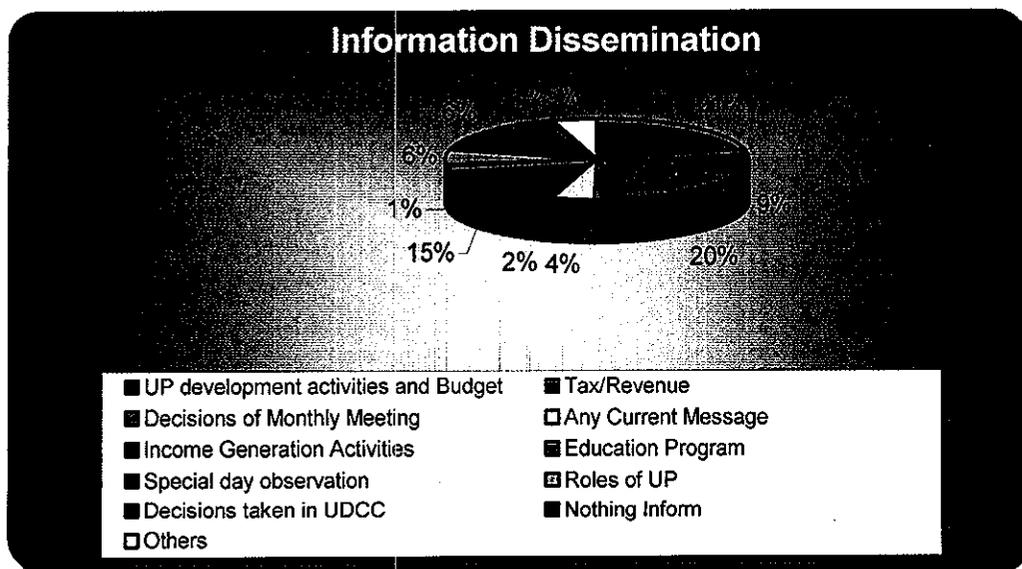
**Interactive Meetings between UP Representatives and Community Members:** To ensure good governance at the local level the stakeholders forum is very effective which offers localities to participate in decision making process of UPs. Through this forum local representatives have established the process of transparency and accountability of UP activities. This has also created a scope to build

alternative leadership from the community poor people especially the women, and also build trust between the community and the LEB's.

The table below shows a clear picture that 90% courtyard sessions held in the community and 43% female stakeholders attend these sessions. On the other hand 24% female VG stakeholders attend the courtyard sessions:

Interactive meetings	Target	Actual	Participants		VG	
			Male	Female	Male	Female
Jessore	294	218	3,989	2,021	868	982
Mymansing	185	174	2,600	2,292	809	1,253
Rangpur	324	322	4,731	3,873	1,225	2,019
Rajshahi	154	147	2,087	1,900	363	1,274
Bogra	332	305	4,543	3,210	1,368	1,846
Total:	1289	1166	17,950	13,296	4,633	7,374
	90% courtyard sessions held as per the target.					
<b>Baseline status</b>	82% of the community members noted that the UP office bearers do not communicate with them at any point of time.					

**Information Dissemination by the Local Elected Bodies (LEBs):** Accountability and transparency are very important elements of the good governance. Through holding the community courtyard sessions the project has attempted to ensure that the local elected bodies disseminate different important decisions that they made in the last UDCC, GO/NGO Coordination and UP meetings. Below is the pie chart showing the information disseminated or the agenda discussed in these sessions:



**UP Budgeting & Financial Management:** During this reporting period the following numbers of budget meetings were held in the Union Parishads.

	Budget Meetings		Participants	
	Target	Actual	Male	Female
Rajshahi	2	2	18	6
Bogra	4	4	32	12
Rangpur	2	2	7	3
Mymansing	1	1	9	2
Jessore	5	5	32	8
Total	14	14	98	31

**Standing Committees of UP:** In the previous report it was mentioned that the standing committees had not formed in Rajshahi, Mymensingh and Rangpur. Except Mymensingh the other two offices have reported this time about the formation and holding of standing committees' meetings.

Field Offices	Standing formation meetings	Committees		Participants	
		LEB's	Community		
	Target	Actual			
Rajshahi	12	10	123	58	
Bogra	0	0	0	0	
Rangpur	6	6	69	93	
Mymansingh	0	0	0	0	
Jessore	8	4	36	15	
Total	26	20	228	166	

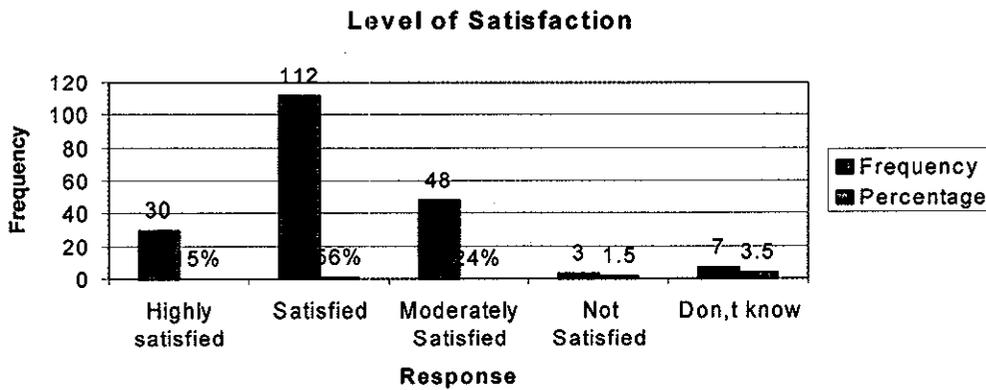
**Development Planning and Management/Project Implementation Committee (PIC):** The number of PIC meetings reflects on one of the systematic approaches of implementing development projects by the Union Parishads. During this quarter a considerable number of PIC meetings held in different unions under the field offices shown in the table below:

Field Offices	PIC meetings		Participants	
	Target	Actual	Male	Female
Rajshahi	6	6	15	7
Jessore	0	0	0	0
Rangpur	7	26	31	23
Bogra	30	30	73	30
Mymansingh	0	0	0	0
Total:	43	62	119	60

**Local Development Initiatives:** For the last three months 342 local initiated projects have been implemented from which 12,241 community members will be benefited. Below is the table showing different types of development initiatives and their beneficiaries:

Field offices	Own initiated dev. prog. (local level)	#of Beneficiaries/ participants.	Types of Project / activities.
Rajshahi	55	1,775	Roadside tree plantation, earthen road construction, slope protection
Jessore	52	3,558	Fish culture, banana gardening, poultry farm etc.
Rangpur	119	2,511	Tree plantation, Goat distribution, poultry, loan distribution, etc.
Bogra	53	2,194	Roadside tree plantation, establishment of nursery, earthen road repair, society formation, fisheries etc.
Mymansingh	63	2,203	Earthen road construction, bamboo bridges, tree plantation, re-excavation of ponds, goat rearing etc.
Total:	342	12,241	

**Assessment of change in Customers' Satisfaction:** During this reporting period the Action Research Unit of the project has conducted a survey in many of the 1<sup>st</sup> phase unions under five field offices to assess the satisfaction level of the customers i.e. stakeholders particularly the vulnerable groups to the UP services. The survey was conducted on 200 stakeholders. The below mentioned table indicates that 15% community members are highly satisfied, 56% poor people are satisfied, 24% are moderately satisfied, 1.5% are not satisfied, and 3.5% don't know how to articulate the satisfaction level.



**Major Activities Planned for the next Quarter/Milestones:** A list of major activities targeted for the next quarter is given below:

1. Staff training on conflict management, facilitation skills, M&E software, and IGA management and implementation
2. IGA Business Management Committee members training
3. IGA beneficiaries training
4. Training to 50 UP Secretaries
5. Staff orientation on Multi-media projector at the field office level
6. Arrangement of projection of the drama "Muktir Din Rat" on ETV
7. Development of a documentary on IGA initiative by the UP and community members
8. Development of 45,000 one page Calendars for CY 2002 for the stakeholders, 3,500 for the UP, and 500 Desk calendars
9. Development of 2,000 audio cassettes on project songs to distribute in the community

### 3.0 Flood Proofing Component (FPP)

#### Introduction:

The present report refers to the first quarter of the third year of IFSP (namely July-September 2001). During the period, the project activities have been expanded to another three upazilas, namely Rajibpur of Kurigram, Sariakandi of Bogra, and Dherai of Sunamgonj district. However, the project also continued its activities in eight of the second year upazilas, namely Kurigram Sadar, Nageswari and Rowmari under Kurigram district, Mohongonj under Netrakona district, Karimgonj and Nikli of Kishoregonj district and Shaghata, Fulchari under Gaibandha district. During the reporting period, the project activities are planned to be implemented in 225 villages in the above mentioned 11 upazilas.

#### The progress of the quarter in detail:

##### I. Planning Activities

Before implementing interventions, a number of sequential planning activities are performed in the upazilas selected for FPP. These include:

##### A. Reconnaissance survey

During the period the project conducted reconnaissance surveys in several villages of all potential unions of above-mentioned char upazilas to collect preliminary information about the villages. It should be mentioned that, in haor upazillas the reconnaissance survey was conducted before the reporting period. A two-member team physically visited the villages to gather information on area/size, geographical

boundaries, population, number of households, communication networks, erosion trend, inundation, vulnerabilities, scope of flood proofing, and other information.

### **B. Participatory Learning and Actions(PLA)**

Participatory Learning and Action (PLA) techniques were used in the project villages for promoting community participation as well as to allow the village inhabitants to participate in the planning process. PLA maximizes participation by gathering data in group discussions. It holds community meetings jointly with development workers to rank options according to village priorities and to draw up a Village Flood Proofing Plan. The Plan indicates what to do, how to do, who will do, how much material required and who will share these and who will manage the implementation and maintenance.

Various PLA tools and techniques such as transects, social mapping, wealth ranking, matrix ranking, etc. were used over a period of three days/each village to gather information. CARE and its partner agencies jointly conducted PLA sessions in 225 villages. The team also prepared a village wise report on PLA.

### **C. Negotiations**

Negotiations with the community took place after review of the PLA reports and analysis of the data with a view to developing a flood proofing plan for the community. During negotiations, FPP interventions are finalized, determining community's contribution to the project. Management systems including the method of payment, monitoring activities, and coordination amongst different stakeholders are also discussed and agreed upon.

#### **ii. Highlights of major activities:**

Apart from the above mentioned activities there were a number of activities carried on during the reporting period but only the major events are highlighted below:

- Orientation session was arranged at HQ for all newly joined project staff.
- Planning workshop with the partner NGOs was arranged.
- Staffs received Environmental Management Training and training on Pre survey and PRD in all field offices.
- FSR preparation for FY'01 completed schemes and first batch Funding Request preparation for FY'02 is completed.
- The PNGOs already submitted their Project proposal and they have been approved.
- Plantation and Home Gardening related staffs received TOT on communication and facilitation.
- The initial selection of LPS member formation has been completed through first negotiation.
- Performance monitoring of FY'01 structural intervention started in both char and haor.
- New office set up in 3 upazilla i.e. Rajibpur, Sariakandi and Dherai is completed.
- Head Quarter organized training on Financial Management for the PNGO and CARE field office officials.
- In haor areas, tendering activities for structural interventions have started.

### **III. Technical Surveys**

#### **A. Pre-survey & PRD**

Engineering Pre work survey started and still ongoing in char areas and it is already completed in haor areas. Pre-survey refers to physically checking and obtaining measurements for structural interventions (e.g., homesteads, mounds extension, flood shelter, road, communal places, culverts, etc.). It includes assessment or investigation of actual condition of the terrain, including feasibility checks in places that could facilitate the interventions. It is also the baseline of funding report preparation. PRD started and still ongoing in char areas for large structural intervention and PRD is already completed in haor areas.

## **B. Environmental survey**

Planning phase Environmental survey is completed in haor areas and already started in char areas. This implies a detailed assessment of the positive and negative environmental impacts resulting from the infrastructure development activity. Environmental Impact Study examines problems, conflicts and natural resource constraints that could affect the viability of the project. It also incorporates measures to reduce or eliminate potential problems and enhance positive impacts.

## **IV. Structural Interventions:**

FPP's structural interventions have the objective to improve physical infrastructures and facilities in the project catchment areas. During the reporting quarter the haor office has started formalities (contractor selection, materials mobilization, etc.) to begin implementation of structural intervention for all upazillas of haor. The char offices completed preliminary selection of some structural intervention and the final selection of interventions is under progress. This time project interventions in the haor areas were well planned & lot of efforts have been given for this.

## **V. Non-Structural Interventions:**

Non-structural interventions of FPP include the following and progress of the activities during the reporting quarter is given below.

### **a) Training Activities**

Essentially as a part of the preparatory activities, a number of training and orientation courses were organized during the reporting quarter with a view to equipping the FPP and other partners' staff with the required skills and techniques to implement the project activities. The types of training and other related information are tabulated below:

### **Project staff ( CARE and Partners)**

<b>SI No</b>	<b>Types of Training /Orientation</b>	<b>No Participants from CARE</b>	<b>No Participants from PNGO/LGED</b>	<b>Total Numbers of Participants</b>
1.	Refresher Training on PLA	19	22	41
2.	Basic Training on PLA	30	61	91
3	Orientation on Focus group discussion (FGD) FPHNE	3	8	11
4.	Foundation Training on FPP	4	17	21
5.	Training on Project Management	-	2	2 (AIM) Philippine
6.	Inception session on FPP	-	25	25
7.	Planning session on Action plan preparation for FY-02	14	06	20
8.	Review session on Plantation & home gardening	14	06	20
9.	Environmental management refresher training.	21	21	42
10	Refresher Training on Negotiation	14	45	59
11	Training on Pre survey & PRD	47	74	121
12	Training on communication & Facilitation on home gardening	24	24	48
13	Training on Refresher Flood Preparedness Health & Nutrition (FPHNE)	10	20	30
14	TOT on Flood Preparedness Health & Nutrition Education (FPHNE)	03	26	29

15	New staff orientation on FPP	07	14	21
16	Workshop on six month action plan	06	10	16
17	Fund Management Training for PNGO & CARE FO officials	17	17	34
18	Orientation on village plan	07	22	29
19	Training on Negotiation	33	63	96
20	Training on Plantation Home Gardening & Vegetation.	34	50	84
21	Orientation on FPHNE guideline	05	10	15
22	Refresher Training on Pre Survey	07	09	16
23	Environmental Management Training(EMT 1V)	21	25	46
24	Orientation for Home Gardening module for old staff	05	09	14
Total		<b>345</b>	<b>586</b>	<b>931</b>

### **Project Participants**

SI #	Types of Training /Orientation	No Participants
1.	Home Gardening follow up training	85
2.	Orientation on performance & Environmental monitoring	143
<b>TOTAL</b>		<b>228</b>
<b>GRAND TOTAL (931+ 228)</b>		<b>1159</b>

### **b) Plantation, Home-gardening and Nursery**

Plantation and home gardening is one of the major activities of FPP. Again, the preparatory works in this respect have been initiated. The potential gardeners and demo-gardeners have been identified in all the eleven upazilas. The related skill development training for winter gardening has already been started and is likely to be completed by the month of October. The seed distribution to the trained gardeners will also follow the training. The seed procurement process has already been started. Meanwhile, for the four haor upazilas, a plan for plant-based protection has been made and under this plan, a total of 34,120 water tolerant tree seedlings are scheduled to be planted on mounds adjacent to toe land. For winter gardening, selection of gardeners for training is on going. There is also a plan for distributing fruit trees in haor areas.

In respect of home gardening, an output monitoring was carried over in 8 upazilas involving 149 gardeners (summer gardeners of FY01). It was found that in the project villages, especially in char areas, the home-gardening activities have been able to contribute usefully towards enhancing vegetable intake by the household members. Some of the gardeners were also able to earn some income from the sale of homegrown vegetables. However, there appeared to be a scope for strengthening home-gardening interventions in the haor areas.

During the reporting quarter, the activities of central nursery in Netrakona by CDA have continued. They produced around 4000 saplings of water-tolerant 'koros' during the FY2001.

### **c) FPHNE Activities**

The necessary ground work for launching the Flood Preparedness, Health, Nutrition Education Program activities have also been accomplished during the reporting quarter. MC, CBV and CF selection is already completed and the plans for starting FPHNE sessions for the MC and CF members in all the upazilas have been prepared. It is expected that the sessions will be started by the first week of October in 225 villages of all 11 upazilas. Well before starting FPHNE activities, FPP has already imparted TOT for the newly recruited FPHNE staff and refresher course for the old staff in September. All new 225 number of CBVs received orientation on the activities of FPP, their roles and responsibilities.

It should be noted that, in FY'02 FPHNE education session for the Child Forum (CF) members will be conducted only in Kurigram Sadar and Nageshwari upazillas under Kurigram field office. In each upazilla 2 groups of CF will be formed. For this year there will be no regular FPHNE session arranged for LPS members. Instead of that Upazilla level LPS President and secretary orientation and 2 day long "Village level LPS training" will be arranged for the LPS members.

#### **d) Awareness Activities:**

During the reporting period no awareness related activities were implemented.

#### **e) Arsenic Activities**

The project took measures for arsenic mitigation options for the people of haor areas that included distribution of arsenic removal buckets and pitcher filters to the households in Mohongonj upazilla. Regular monitoring on these two methods was carried on during the reporting quarter. In char areas no arsenic related activities were taken place during the reporting quarter.

### **VI. Carried over activities**

A few structural interventions of FY01 could not be accomplished by June 2001. These interventions were carried over for implementing in FY02.

**VII. Partnership activities :** During the reporting period, the project signed MOU with two new NGOs for partnering with the project. The project has also continued its partnership with previous 9 NGOs. In total, eleven NGOs are now working in the eleven FPP upazilas. The eleven partner NGOs are as follows:

1. SOLIDARITY, Kurigram Sadar of Kurigram district.
2. Mahideb Jubo Somaj Kallyan Somity (MJSKS) in Nageshwari and Rajibpur of Kurigram district.
3. Gram Unnayan Kendra (GUK) in Rowmari of Kurigram district.
4. Samaj Kallyan Sangstha (SKS) in Fulchari of Gaibandha district.
5. Udayan Swabalombee Sangstha (USS) in Shaghata of Gaibandha district.
6. Gram Unnayan Korma (GUK) in Sariakandi of Bogra district.
7. Sabalambi Unnayan Samity (SUS) in Mohongonj of Netrokona district.
8. Community Development Association (CDA) in Mohongonj of Netrokona district.
9. People's Oriented Program Implementation (POPI) in Nikhli of Kishoregonj district.
10. Organization for Rural Advancement (ORA) in Karimgonj of Kishoregonj district.
11. Grameen Jono Kallyan Sangsad (GJKS) in Dherai of Sunamgonj district.

Meanwhile, all the required staff have been recruited for these NGOs and trained on PLA and other related technical training. In fact, the staff also participated in various planning activities along with the FPP staff. All NGOs have already submitted their Action Plans, indicating the activities associated with the planning phase.

### **VIII. M&E Activities**

During July-September, quite a few monitoring and study related activities were initiated and some completed. These include:

- a. Dry Season survey: During the reporting quarter the process of data cleaning was ongoing and the preparation of the report of dry season survey was in the stage of being finalized by October 2001.
- b. Diarrhea monitoring: As a part of "Participatory Monitoring & Evaluation" Flood Proofing Component has started diarrhea monitoring of under 5 children in the 2nd year working areas

from December 2000. For diarrhea monitoring 60% children were selected whose mothers are members of Mother Club and 40% children were selected whose mothers are not members of Mother Club. Participatory Diarrhea Monitoring and FGD on Diarrhea monitoring has been conducted in haor upazillas and the report is also compiled on this.

- c. Home Gardening Output Monitoring: This was designed to find out the amount of production of vegetables, dietary intake, vegetable selling status and seed preservation status of the project home gardening beneficiaries. During the reporting period data entry of home gardening output monitoring was done in the field level. The basic data on home gardening output monitoring is also collected from FY'01 villages.
- d. Survey of Group Latrine: As a part of M & E activities the performance of group latrines provided in FY'00 & FY'01 villages were surveyed and findings were shared.
- e. Performance Monitoring: Performance monitoring of FPP structural intervention started at both haor and char areas.

In conclusion, it can be stated that the first quarter of FY 2002 was mostly devoted to all the preparatory activities necessary for launching the project interventions. As per the project nature, the planning activities are time-consuming, and obviously not result oriented in quantitative terms. But by the end of September, the project and its partner staff have been fully equipped to launch the project activities in full earnest.

### **3.0 Disaster Management Component (DMP)**

#### **A. INTRODUCTION:**

During the last quarter all project staffs were fully engaged to implement the DMP activities at different level as well as to complete few preparatory tasks. Training activities to reactivate the disaster management committees at Union and Upazila. The rehabilitation activities for the flood-affected people of the Southwest Bangladesh, which include house repairing, and latrine construction were also completed in this quarter. Details are furnished below:

#### **B. MAJOR ACTIVITIES:**

##### **B.1 PREPAREDNESS:**

###### **B.1.1 Situation monitoring:**

During this reporting quarter, all field office disaster management committee, DMP regional office and all partner NGOs monitoring the flood situation and report to DMP coordination unit. Accordingly situation report had been prepared and circulated among the CARE-International, donors, Government, PNGOs, UN offices and CARE-Bangladesh field officers.

###### **B.1.2 Warehouse and HF/UHF radio**

During the reporting period periodic maintenance of HF/UHF radio have been completed. The transfer of radio antenna in Sylhet and Chittagong offices are also been completed due to their re allocation. as the offices have been shifted. The installation of radio antenna in the PNGO office had been completed 80%.

The regular maintenance of the warehouse is done. Necessary procurement order are placed to the procurement section, which will increase the capacity to reach 20,000 families instead of 14,000 families.

### B.1.3 Cyclone shelter review

A contract is signed between EGIS and CARE-Bangladesh DMP/IFSP to review the information available for cyclone shelters. The consultant will provide user friendly information system to review the shelters and also develop a scope of work for further review incorporating other socio-economic parameter.

### B.1.4 National Earthquake workshop:

A national workshop on Earthquake was jointly organized with Network for Information Response and Preparedness Activities on Disaster (NIRAPAD). The objective of the workshop was to create awareness.

## B.2 MONITORING AND EVALUATION

### B.2.1 Integrated MIS

Consultant firm selection process has completed. TOR has been developed and sent to IFSP program unit to take necessary steps with HRM to sign the agreement with the selected consultant firm. The MIS will help the DMP management through providing information on project activities that will enhance the project delivery quality and it's impact. Also it will enhance capacity of CARE Bangladesh in emergency response and preparedness.

### B.2.2 PNGOs Organizational Capacity Assessment

One-day workshop was organized to share the Organizational Capacity Assessment Tools with different project of CARE-Bangladesh who have been working in partnership. Having feedback from the participants, draft Organizational Capacity Assessment Tools has been developed. Apart from this a Bangla version of the same has been developed to do the piloting. The piloting will take place in next quarter.

### B.2.3 End Use Survey for Housing project

At the end of the housing and latrine rehabilitation project, end use surveys are conducted. Five member enumerators team was involved in the survey. The objectives of the survey are

- to see whether rehabilitation project has been done as per plan maintaining quality and quantity as well as beneficiaries selection criteria is maintain
- To see how CARE-Bangladesh rehabilitation project has been benefited the affected peoples.

## B.3 TRAINING

During the reporting quarter, along with the all DMP field offices and partners following training and were arranged.

Sl. #	Title of Training	Total # of session	No. of Participants				Total	Level of Participants	Period	Location
			CARE		NON CARE					
			Male	Female	Male	Female				
1.	Project Development Mgt.	1	0	0	2		2	Executive Director	July 2-27, 01	AIM, Philippines
2	UFM-2	1	2	0	2		4	ED-PNGO & PDO- BUDMP	Sep.3-14, 01	Philippines
3	Own organization staff training on disaster management	5	0	0	100	37	137	Different level of staff of PNGO, officer and field staff	July to Sept. 01	Own Organization

4	Upazila DMC training	15	0	0	383	47	430	GOB officials, Teacher, Elite, UP chairmen women rep.	July to Sept. 01	Upazila Office
5	Union DMC Training	146	0	0	3199	880	4079	GOB/Non GOB officials, Teacher, Elite, UP officials, women rep., freedom fighter, businessman.	July to Sept, 2001	Different UP offices.
6	Union Volunteer Training	159	0	0	2988	1792	4780	UDMC Members, Volunteers, Others,	July, Aug. & Sept, 2001	Different UP office
	Total	327	2	0	6674	2756	9432			

#### **B.4 RISK AND RESOURCE MAPPING**

CARE and partner organization assisted the Union Parishads to prepare 138 nos., of Union Parishad risk and resource mapping through PRA. On an average 35 nos. of community people were provide their feedback's to make the map finalized.

#### **B.5 AWARENESS ACTIVITIES**

CARE and Partner organization organized 3 awareness raising campaigns in three vulnerable Union Parishad. A total of 545 nos. of community people (male-469, femaple-76) including UP officials, volunteers, different club members, local elite were participated in the awareness campaigns. In addition to this, 2 nos. simulation session were organized at unions levels. Total 140 (Male- 119, Female-21) nos. of community people was participated in the simulation.

#### **B.5 NIRAPAD**

Network for Information Response and Preparedness Activities on Disaster (NIRAPAD) organized the National workshop on Earthquake jointly with CARE-DMP. The agreement has been signed for launching and maintaining of NIRAPAD web site. The site will be open before December 15, 2001. Two meeting of the steering committee of NIRAPAD was also organized in this quarter.

#### **B.6 MAJOR PLAN FOR THE UPCOMING QUARTER:**

- Review and prepare earthquake workshop scenario
- Reorganize DMP structure along with the LRSP
- Identify the area for advocacy
- All PNGO will be under the radio communication network

#### **B.7 BANGLADESH URBAN DISASTER MITIGATION PROJECT**

The following activities were under taken during the reporting quarter:

- With a view to replication of BUDMP concept to other flood vulnerable municipalities of Bangladesh, it was conducted survey in 17 municipalities with pre designed questionnaire. Later it will be taken decision about 4 replicable municipalities through project coordination meeting.

- A quarterly BUDMP bulletin was published on 1st of week of July, which has been circulated to all government, non government organisations throughout the country including BUDMP project locations.
- Through organizing MDMC meeting in both the municipalities, Tongi and Gaibandha, it was taken approval of all phase II activities which will be implemented in impending months of respective municipality.
- Maps were prepared indicating structural scheme locations for both the municipalities.
- With short need assessment report it was finalized modules on "Role of Civil Societies in Urban Disaster Management" and "Community Based Scheme Maintenance". Accordingly it was imparted ToT to all BUDMP officials including PNGOs officials.
- With a view to wider dissemination of BUDMP concept as well as strengthen more community participation through social mobilization, it was developed training module with one session for an hour for secondary school students. In this connection BUDMP officials were developed some manual posters on urban flooding, which were displayed in the session. On pilot basis, it was conducted class among secondary school students in 5 different schools both in Tongi and Gaibandha municipalities. A total of 247 students and 16 teachers were participated in the class.
- It is remarkable that Red Crescent Society of Gaibandha district unit has taken plan to carryout school session on Flood Preparedness on rural area of the district.
- In order to carryout structural mitigation measures, BUDMP team has finalised logistics and manpower (skill and unskilled labors) plans under phase II for both the municipalities.
- According to law of the land before going any structural work it is important to do environmental screening. With the assistance of Environmental Unit of IFSP (Integrated Food Security Program) of CARE Bangladesh it has been continuing environmental screening activities on structural mitigation measures of BUDMP in both municipalities.
- A study circle on Management Information System was organized for BUDMP team.
- The Project Manager participated week long workshop on "Various development issues like Partnership, Right Based Approach, Cost Effective Management System and Institutional Strengthening" organised by North East Region of Disaster Management Project in Sylhet.
- As a part of staff development process, it was imparted weeklong training on "Management for Development Project" to all BUDMP officials with including 2 PNGO officials. The Project Development Officers of two project locations, both Gaibandha and Tongi, participated Urban Flood Mitigation (UFM-2) course in Philippine, organised by ADPC
- Apart from above-mentioned activities, BUDMP officials attended various meeting organised by CARE Bangladesh, PNGOs and Municipalities.

#### **PLAN FOR THE NEXT QUARTER:**

- To take preparation for starting structural and non structural mitigation measures.
- To start some non-structural mitigation measures in the two municipalities
- To communicate some national training institutes under the process of NPTI selection.
- To participate meeting organized by CARE Bangladesh, PNGOs and Municipalities.

#### **Observations and Lessons Learned from Engineering Estimate and Design**

- Community people and municipalities shown keen interest for voluntary contribution in implementation of structural mitigation measures.
- In spite of having recommendations in vulnerability assessment report, some structural mitigation measures were excluded for following reasons:
  - a) Considering Environment: If it is raised ground, which may create water logging in adjacent area.
  - b) High Cost Involvement: Some earth works interventions were selected in center point of the municipality. So it was replaced by nearest distance of earth origin but it was duly considered all other criteria of ground raising.
  - c) Arsenic Hazard: New tube well installation was cancelled due to arsenic hazard.

- d) **Community Contributions:** Some beneficiaries were disinterested to contribute cash or kinds for structural mitigation measures.
- e) **Technical limitations:** Original plinth level of the existing structures are below the flood level, if we raise the ground then the structure will be further below.
- f) **Funding Limitations:** Due to fund constraints we could not consider many interventions.
- Municipality engineers were showed poor interest with respect to use of modern apparatus in engineering estimates. They thought moderately regarding quality of works. It is also observed that some apparatus of Gaibandha Municipality were used through opening of new packets. Some new recruited engineers went to field to see how to use modern instrument sets.
- DMP Engineers and Municipality Engineers have been started field works considering flood level of 1998 as HFL.
- Public relation of municipality commissioners was increased during engineering estimates. Some commissioners were proposed to start structural mitigation measures before upcoming national election for their political benefits.
- Muscle men and Contractors were contacted with engineering teams for their benefit. Through motivation it was solved the problems.

## 4.0 Supporting Household Activities for Hygiene, Assets and Revenue Component (SHAHAR)

### FINANCIAL ACTIVITIES

In this quarter the 4<sup>th</sup> quarterly review of the PNGO activities was made. CARE F/O, Pourasava and PNGO representatives took part in this review process. This quarterly review covered of the PNGOs performance during the period April-June 2001. The amount of advance provided to the PNGOs in between the period July 2000 to June 2001 is Tk. 61,017,738/=. The expenditure of the PNGOs in this period is Tk. 48,990,378/=. In the period of July 2001-September 2001 an amount of Tk. 17,971,488/= has been provided to the PNGOs who could show a 75% expenditure of the previous advances.

Besides, final payment of the completed structure schemes of FY 2001 has been made in this period. Tk. 3,02,69,925/= has been approved against 54 completed structure schemes of Jessore and Tongi pourashava. 10 number structure schemes are yet to be finalized for minor rectification.

**Withdrawal of partnership:** The project withdrawn it's partnership with Association of Rural Development (ARD), a partner NGO who was working in the Tongi Municipality. The activities under this PNGO have been now reassigned to another PNGO of Tongi, named Banchte Shekha.

**PNGO selection in Mymensingh and Dinajpur:** The final selection of the NGO for partnership in Mymensingh and Dinajpur has been completed. The PNGOs are:

For Mymensingh Pourashava:

- i. Peoples Oriented Program Implementation (POPI)
- ii. Shehora Bohumukhi Samaj Kallyan Samity (SBSKS)
- iii. Rural Development Sangstha (RDS)

For Dinajpur Pourashava:

- i. Polli Sree
- ii. UDDOG
- iii. Mohila Bohumukhi Shikkha Kendra (MBSK)

The draft MOU has been discussed with the NGOs and Pourashava in both the cities in the month of September. The MOU will be signed with the NGOs and Pourashava in October 2001.

## **INFRASTRUCTURE ACTIVITIES**

During the period under review, SHAHAR Project has started operating in four cities for the first time. Planning for hard component for this four Pourashavas are going on. The implementation of infrastructure activities in Tongi and Jessore has almost been completed with 10 schemes are pending for minor rectification. The final status reports for the completed schemes are also prepared. The detailed descriptions of the activities are as follows:

### **Activities in Tongi**

#### **For FY 2001:**

Post work measurements for all 17 schemes has been completed. Final status reports of all these schemes have also been prepared. The remaining money has already been disbursed to the Pourashava for payment for these schemes. Environmental effect monitoring for these completed sites is going on.

**For FY 2002:** Reconnaissance visit followed by Pre work survey is going on for FY 2002 schemes.

### **Activities in Jessore**

#### **For FY 2001**

Post work measurements for all 47 schemes has been completed. Final status reports of 25 schemes have been prepared. The remaining money has already been disbursed to the Pourashava for payment for these 25 schemes. Environmental effect monitoring for these completed sites is going on.

#### **For FY 2002:**

Reconnaissance visits followed by Pre work survey are going on FY 2002 schemes.

### **Activities in Mymensingh**

Out of a total of 17 sites, 05 sites were prioritized by the Pourashava for infrastructure improvement in this FY. Needs assessment for infrastructures were completed in all five sites. All the communities in these sites also prioritized the interventions. Pre work measurement survey is going on together with Environmental Assessment in these sites.

### **Activities in Dinajpur**

Out of a total of 13 sites in Dinajpur, 05 sites were prioritized by the Pourashava for improvement in this FY. Needs assessment for infrastructures were completed in all five sites. All the communities in these sites also prioritized the interventions. Both Environmental Assessment and Pre work measurement survey is on going together in these sites.

## **Workshop and Training**

### **Orientation on Infrastructure Planning**

A daylong orientation on Infrastructure Planning was organized in Mymensingh Field Office. In this daylong session 13 participants (Pourashava and CARE technical staff) participated.

## **Workshop on strategy of LGD & Maintenance Committee activities**

A daylong workshop on strategy of Large Group Dissemination (LGD) & Maintenance Committee activities at both Tongi and Jessore were conducted for introducing maintenance activities in the community. A total of 19 participants were participated in the training.

### **Urban Environment Management Training**

A five daylong training on Urban Environment Management Training conducted at both Mymensingh and Dinajpur field offices for smooth implementation of environmental activities. A total of 48 participants participated in this training. This is the first environmental training that the Pourashava technical staff have received.

## **SOFT COMPONENT ACTIVITES**

### **Income Generating Activities:**

In both Tongi and Jessore, the IGA groups are in operation through savings deposit, loan receiving and payment of installments. Simultaneously they are being educated on group management, group account maintenance, IGA business skill through weekly continuous education sessions. In these sessions, lessons on health, hygiene & nutrition and rights are also discussed.

At present 8 PNGOs are working in Tongi. In a total 411 IGA groups, 4631 HHs received credit facilities and a total of Tk. 2,26,22000/= has been disbursed to these members. One PNGO had settled insurance claim to the family member of one deceased group member.

In both the cities, the dialogue between the local training institutions and the PNGOs started for implementing the vocational training. It is expected that during the next quarter, the training will be started. The selections of adolescents who will receive vocational training were going on.

In Jessore, a total of 292 IGA groups were formed by the 5 PNGOs and among them 3822 HHs received credit facilities worth a total of Tk. 18,990,000/=.

The environmental screening of the IGAs are being done. In Tongi, a total 52 and in Jessore a total of 105 IGA environmental assessments have been completed in this quarter.

### **Health, Hygiene & Nutrition**

The Health, Hygiene & Nutrition activities started at the field level from last quarter. The project started HHN activities with smaller coverage and will increase the coverage progressively. The PNGOs selected Health Volunteers from the community and the basic training for all health related staff has been completed during this quarter.

In this quarter, HH registration and adolescent enlistment were completed. The Health Volunteers started facilitating courtyard sessions at the community level. A baseline of HHN through Participatory Monitoring and Evaluation (PME) approach has been conducted, by the next quarter the monitoring strategy for PME would be established. The AHNC (Area Health Nutrition Committee) formation is under process.

### **Community Mobilization and Institutional Strengthening**

All 14 Community Resource Centers (CRC) were in operation. PNGOs together with their community, observed International Population day and cleaning day. The main purpose of the cleaning day is to make and keep their environment clean.

In this quarter, PNGOs organized large group dissemination sessions on human rights with special focus on women and child rights with the assistance of CARE and Pourashava. The objective of the mass gathering was to disseminate the message on rights to the community people.

In both the cities the Maintenance Committees are functional. In Tongi, a total of 40 and in Jessore a total of 41 Maintenance Committees are formed and started their activities.

#### **Activities in Mymensingh and Dinajpur**

After following a long and transparent process, the PNGO selection has been finalized and MOUs have been signed.

During this quarter, the community profiles have been completed in all the selected communities of Mymensingh and Dinajpur in order to have the better knowledge of different communities. The reports on community profile are under preparation.

#### **Development of the Guidelines**

The HHN training curriculum was under review through field practices and now it is in press. By the next quarter, it would be published and circulated. Considering the operational issues the IGA guideline revision is also under process. By the next quarter it would be revised along its operational modalities.

**Workshop and Training:** A 3 days Management skill on Micro Enterprise training was done for PNGOs, Pourashavas and CARE staff at two old cities. A 9 days basic training on HHN conducted at 3 batches for the Health Volunteers, PNGOs, Pourashavas and CARE staff.

Several workshops were organized at the Field offices and PNGO staff; such as HHN, monitoring systems, PME design and PME baseline etc.

Training on PLA was done to conduct community profile for two new cities.

## **5.0 Technical Support**

### **Training Unit Activities:**

A total of 45,292 including 17,606 female participants were trained/oriented under the project during the period July to September 2001. Training was carried out by the project staff, partner organization (GoB/NGOs) and project beneficiary with emphasis on training in planning, implementation of IFSP interventions for local officials and partners staff, and on technical matters for project staff. Some Examples of training completed during the period are as follows:

**Environmental Training:** An Environmental Awareness Training for Local level project participants were conducted by the BUILD component. A total of 141 including 20 female participants were trained/oriented. On the other hand a total of 204 Project and counterpart staff members were trained on Environmental Management.

**Courtyard Session:** More than seven hundred-courtyard sessions were conducted by the BUILD project for its stakeholders. More than 21,000 participants were participated in the program. Among them about 45% were female.

**Community Based Disaster Management Training:** Disaster Management component jointly with the Partner organizations organized training course on **Union Disaster Management Training** for UP officials, School Teachers, Govt. officials, Local Elite's, Local leaders and PGNO staffs. Total 4079 participants including 880 female participants were trained during the reporting period.

**Union Volunteers Training:** One hundred fifty nine training sessions were conducted by the Field offices of Disaster Management components for community peoples. About 5000 participants were participated in the program and among them about 40% were female participants.

**Village Based Home Gardening Training:** FPP component organized village based home gardening follow-up training only for Female village based project beneficiaries. The objective of the course was to transfer skill on home gardening techniques to the beneficiaries.

**Foundation Training:** IFSP Training unit organized five days foundation training for newly recruited eleven Assist Project Officer (APO) of Road Improvement (RI) Unit of BUILD component.

**Training on Engineering Design of Road Transportation:** One week training on "Engineering Design of Road Transportation" was conducted by the local consultants in collaboration with Training Unit & Road Improvement Unit. About thirty participants from LGED and CARE Field Offices were participated in the program.

**Urban Environment Management Training:** SHAHAR component conducted the training program for CARE and partners staff. A total of 49 participants were trained.

## **M & E Unit Activities:**

During this reporting period, the IFSP M&E unit accomplished several M&E activities. Those were as follows:

### **Census Survey**

The BUILD census survey was conducted among the households living along 250 meter (both sides) of ten alignments of FY 00 and FY 01, ten upazilas under all the five BUILD Field Offices (Bogra, Jessore, Mymensingh, Rajshahi and Rangpur). The census recorded 10,035 households. The census would help to conduct Socio-economic Baseline Survey among the vulnerable households.

### **Baseline Survey**

The Baseline Survey data analysis and report finalization was completed documenting the Pre Socio-economic status of the Tree Plantation Care takers of BUILD Component. Data was collected from 89 Caretakers those were engaged to first year's alignments, using simple random sampling method from five field offices. Out of these 89 caretakers, 58% were from female headed households, average monthly income of all households was Tk. 560 and 77% of mean income of the households was spent for food.

### **Effect and Impact survey/Monitoring/Assessment**

The post intervention Transport and Freight Survey data collection on the roads of FY 00 continued for BUILD project. The dry season data (three months) analysis showed an increase in staple food volume as 134 ton-km/km/month against 114 ton-km/km/month baseline figure. The whole year's data on Transport & Freight and Transport & Cost will be analyzed after December 01.

Data analysis and report finalization on 'Output Monitoring' of Home-gardening intervention in both char and haor areas was completed. The monitoring was done to assess the performance and effectiveness of the intervention. In winter season, a total of 78 (5% of the total garden established) gardens were monitored for 12 weeks (December –February) using simple random sample method. The monitoring showed that average vegetable production rate per households was 450.99 kg and 277 kg in char and

haor areas respectively, mean per capita consumption was 4.24 kg, the benefit-cost ratio was estimated as 5.20:1 for char and 6.86:1 for haor.

Diarrhea monitoring data of the first year villages (FY 2000) was analyzed. The monitoring was conducted among 150 children within 6-59 age group from five upazilas (Kurigram Sadar, Nageswari, Sundergonj, Mohangonj and Madan) of three districts. Four months (May – August) data was collected and analysis showed a gradual declining trend of diarrhea incidence, in May 26% children recoded suffering days from a range 10 – 16 days and in August only 5% children (all from Netrokona district) suffered for a maximum of 10 days. Out of the total monitored (150) children 51% were female and 49% were male. The project designed this monitoring system to assess the performance of Hygiene Nutrition Awareness Education intervention.

The Management Score Sheet, a common tool for all component projects was designed and finalized. This tool appeared as an outcome of IFSP M&E integration process. This tool was introduced with the intention of assessing the Capacity Building Process of partner NGOs, Union Parishads, Union Disaster Management Committees, Community level institutions like CRMC and LPS.

The Annual Seasonal Survey was started in 60 villages (FY 2000) of Kurigram Sadar, Nageswari, Sundergonj and Mohangonj upazilas of Kurigram, Gaibandha and Netrokona districts respectively. Data would be collected from 1800 sample Households. This survey would help Flood Proofing to assess the changes on food and livelihood security status of the households under survey. With technical assistance from M&E Unit a hired firm (Human Development & Research Center – HDRC) would complete the survey.

The Annual Time Series Survey of SHAHAR Project Component was started in the 63 sites and 21 sites of low-income settlements of Jessore and Tongi Municipalities respectively. The survey would cover a total of 1686 households using detail parameters & indicators of food and livelihood security status and enable the component to assess the changes in post intervention period. With technical assistance from M&E Unit a hired firm (Development Support Link - DSL) would complete the survey.

### **Upcoming Activities**

Finalization of IFSP M&E Integration Process, Report finalization Annual Time Series Survey of SHAHAR and Annual Seasonal Survey of.

### **Environment Unit Activities:**

The major environmental management and GIS related activities of IFSP for the period of July to September 2001 were as follows:

#### **Environmental Management Training:**

About 375 field officials (in 15 sessions) of LGED, Pourashava, CARE and Partner NGOs have been trained on 3-6 days' Environmental Management procedures and guidelines of IFSP and its components including field demonstration to them. Environment Unit staff of IFSP facilitated the regionally organized training sessions. Immediately after the training, the participants applied their knowledge and skills in carrying out the environmental assessment and monitoring of project interventions in the field.

In addition to that, to aware local people on environment, a series of environmental awareness training (total 5 sessions) is conducted mainly for Union Parishad Chairman, Members, School teachers, Stake holders, NGO officials, Imam, Journalist including other local people under BUILD operational jurisdiction.

### **Environmental Assessments, Effect and Impact Monitoring:**

Environmental effect and impact monitoring of FY2001 and FY2000 schemes/sites were in progress for completed works of BUILD, FPP and SHAHAR components. In this process, the effectiveness of mitigation measures of implemented interventions/schemes was reviewed and necessary additional measures were suggested for further improvement of the schemes or to eliminate the residual impacts. The preparations for environmental assessments of FY2002 schemes were also in progress. In this period, the recommended environmental monitoring of the IGAs of SHAHAR in Tongi and Jessore Pourashava were also in progress.

### **Arsenic Assessments/monitoring in FPP and SHAHAR areas:**

Preparation for arsenic assessment in all the existing tubewells of FPP and SHAHAR areas has been done. A local firm, Dhaka Community Hospital has been contracted to assist in the study. 225 villages of FPP for FY2002 and 4 pourashava sites of SHAHAR have been targeted for arsenic assessment by December 2001. The arsenic mitigation options will be implemented in the severely contaminated areas based on the study and according to the choices of local community.

The monitoring of arsenic level in the implemented 453 tubewells were continuing including the piloting of arsenic mitigation two options; Arsenic removal pitchers and bucket systems in five villages of haor areas of FPP. The testing of presence of arsenic in new tubewells in communal places of FPP or in toilet complexes of SHAHAR was also in progress.

### **Digitized Upazila Road Map Preparations for LGED:**

67 Upazilas DGPS roads map preparations has been completed to support to LGED. The final editing was in progress.

### **Field visits to the Critical Scheme Sites:**

As part of regular activities, IFSP environment staff visited different critical sites to assist field staff in environmental reviews, arsenic monitoring and follow up of mitigation actions etc.

## Indicator Performance Tracking Table (July 2001 - September 2001)

Indicator	Baseline	LOA Target	This Year (2001)			Cumulative to date
			Target	Achieved as of September 30	% of Achievement	
<b>COMPONENT 1: Building Union Infrastructure for Local Development (BUILD)</b>						
<b>Impact Level Indicator</b>						
1. % increase in income of households living along the roads			5%			**1
2. % Increase in customer satisfaction to community and local government activities	See footnote <sup>2</sup>	45%	15%			**3
<b>Effect Level Indicator</b>						
1. % Increase in freight traffic volume						
• Total freight <sup>4</sup> (Ton/km/month)	359	80%	30%			-
• Staple foods (Ton/km/month)	114.46	80%	30%			-
• Passenger (person/km/month)	20,415	60%	20%			-
2. % increase in income for vulnerable households (with destitute women hired as tree caretakers)	Tk. 833.24 <sup>5</sup>	10%	5%			-
• Household income/ month						
3. % Decrease in transport cost						
• Total freight (Tk/km/month) <sup>6</sup>	32.19	-20%	-10%			-
• Staple food freight (Tk/km/month) <sup>7</sup>	32.19	-20%	-10%			-
• Passenger(Tk/ km/person) <sup>8</sup>	2.14	-20%	-10%			-
4. % increase of UP budget allocation for local development activities	6.79%	25%	8%			**9
5. % increase in number of trained UPs that have formulated development plans	0	2142(100)	742 (30%)	742	100%	1442

<sup>1</sup> The first year was used for roads selection followed by construction work

<sup>2</sup> The assessment of *level of customer satisfaction* indicator was based on customer involvement in selected UP activities using a representative sample. Note that customer satisfaction is dependent on UP transparency, accountability and an inclusive policy of all stakeholders in decision-making. The baseline findings are presented below. The targets will be achieved for each activity (starting from the baseline %).

% of Vulnerable Group members satisfied with/as regards to selected UP activities	Baseline (%)
The scope for participation in UP initiated decision making at community level.	0.0
The scope of participation in UP budgetary process	0.0
Their awareness of UP activities/roles/functions	0.0
The scope of expressing their problems to the UP Male members and chairman	6.7
The scope of expressing their problems to the Female UP members	1.7
The scope of participation in community level meetings/gatherings	11
The scope of participation in community based <i>Salish</i> (local court)	9
The scope or opportunity to raise their problems in a community forum	9.3

Out of an average of 300 stakeholders (teachers, religious leaders, opinion leaders, people from different professional groups, and the vulnerable groups) per Union, about 40 percent qualify as vulnerable. The vulnerable are defined as those that are either, (a) landless households, (b) marginal farmers, (c) day laborers, (d) destitute women or, (e) poor female heads of households.

<sup>3</sup> \*\* Post intervention survey was not done by the time of this report preparation. This will be reported in FY 2001

<sup>4</sup> Total Freight = Staple foods (*Wheat and Rice*) + Non-Staples (*potato, lentils, vegetable*) + Non Agricultural (*construction materials etc.*).

<sup>5</sup> The baseline report is yet to be completed. This figure has been calculated from the raw data for reporting purpose only.

<sup>6</sup> "Total freight" Average fare (dry and rainy season) of commercial transport modes (pedestrian, rickshaw/van, pushcart, animal cart, baby taxi/tempo, bus/minibus, lorry/truck)

<sup>7</sup> Staple food Average freight fare (dry and rainy season) of commercial transport modes (as above) is similar to Total freight since transport charges are based on *volume and distance* and *not type* of goods.

<sup>8</sup> Passenger Average fare (dry and rainy season) of commercial transport modes (rickshaw/van, animal cart, baby taxi/tempo, bus/minibus, lorry/truck)

<sup>9</sup> This will be established after a repeat survey.

Indicator	Baseline	LOA Target	This Year (2001)			Cumulative to date
			Target	Achieved as of September 30	% of Achievement	
<b>Output Level Indicator</b>						
1. Length in linear Km low cost Hardtop Roads constructed (AS road)	NA	1,250	350	357*	102%	582
2. # of bridge and culvert repaired, constructed and strengthened	NA	560	250	316**	126%	491
3. # of trees planted	NA	800,000	300,000	275,330	91.77%	537,411
4. Length in linear Km roads tree planted	NA	1,000	416	279	67%	541
5. Creation of employment for # of women as tree-caretakers	NA	1,333	550	481	87.45%	838
6. # of union under capacity building	NA	153 <sup>15</sup>	53	53	100%	103
<b>COMPONENT 2: Flood Proofing</b> <sup>10</sup>						
<b>Impact Level Indicator</b>						
1. % increase in nutritional status for children <5 years						** <sup>11</sup>
• Stunting	59.9%	-3%	-1%			**
• Wasting	10.1%	-3%	-1%			**
2. % decrease in assets/ economic loss during annual floods		-15%	-15%			
• Cow	6%					
• Goat	32%					
• Duck	82%					
• Chicken	99%					
<b>Effect Level Indicator</b>						
1. % decrease in expenditure on erosion protection (Tk/household)	1,850	-15%	-15%			**
2. % increase in population with appropriate hand washing <sup>12</sup> practice	26%	+20%	+20%			**
3. % increase in households consuming fruits and vegetable (4 or more days out of 7 days)	2.5%	+30%	+15%			**
4. % increase in number of communities, UPs and PNGOs maintaining project initiated activities	NA	100%	100%			**
<b>Output Level Indicator</b>						
1. # of FP villages covered	NA	1,025	120	120	100%	195
• Char	NA		75	75	100%	120
• Haor	NA		45	45	100%	90
• Coastal areas	NA		0	0	0	0

\* Including the carried over of last year

\*\* Including the carried over of last week

<sup>15</sup> Two unions under Kustia and Mymensingh were dropped since one union was turned into Pourashava, another was split into three unions

<sup>10</sup> The impact and effect level baseline figures are based on the baseline survey from the first year of FPP working areas.

<sup>11</sup> Achievement will be determined through Seasonal Survey and reported in FY 2001 in the R4

<sup>12</sup> Appropriate hand washing practice is defined as washing hands with water and ash or soap (after defecating or other contamination).

Indicator	Baseline	LOA Target	This Year (2001)			Cumulative to date
			Target	Achieved as of September 30	% of Achievement	
2. # of household with raised Homestead	NA	33,000	4500	4351	96.69%	5827
3. # slope protection and village extension	N/A	150	37	31	83.78%	38
4. # Multipurpose Flood Shelter installed	N/A	60	16	16	100%	18
5. # Market developed	N/A	50	19	18	94.74%	19
6. # of communal places raised <sup>13</sup>	NA	1,000	74	67	90.54%	97
7. # of latrine constructed	NA	7,050	1200	1,106	92%	1340
8. # of Mothers' Club formed	NA	1,025	120	120	100%	195
9. # of household with home gardening	NA	41,000	5,600	5,089	90.88%	8,000
10. # of tubewells (TW) installed <sup>14</sup> and flood proofed						
• # of new TW installed		5,125		45		56
• # of old TW improved		1,200		1098		1445
<b>COMPONENT 3: Disaster Management</b>						
<b>Impact Level Indicator</b>						
1. Improved capacity of Upazila and Union Parishad DMC on disaster preparedness <sup>15</sup>						
• Upazila	1.5%	265 100%	106 (40%)			
• Union	0.3%	2,852 100%	1,140 40%			
2. % decrease in post disaster <sup>16</sup> distress sales	See Note* below					

<sup>13</sup> The project has reduced the target number of Social Institutions to be raised in order to retain cultural and religious sensitivity of the communities.

<sup>14</sup> Due to a high presence of arsenic in tubewells in project locations, it is has been decided to drop targeted/regular installation of new tubewells from FY2001. However, alternative sources of water are being piloted and introduced by the project. These include arsenic removal bucket and arsenic removal pitcher.

<sup>15</sup> Disaster preparedness is assessed through the fulfilling of minimum conditions that include a) an update disaster action plan, b) updated risk and resources map and, c) regular meetings as per the government standing order which is at least 6 meetings within the past year. The baseline data refers the percentage of upazila and union under these criteria.

<sup>16</sup> Post disaster activity; this information will be obtained soon after a disaster has struck.

\* Note: This is not a baseline. However, during August - October 2000, severe flooding occurred in the south west of the country. Most people had not experienced flooding, as it is unusual in this area. A rapid livelihoods survey revealed that households were selling assets for cash to cope with the floods or because they had nowhere to keep especially the animals, an important source of livelihoods. The Table below shows findings from the survey by Thana.

Items	Chuadabgha	Jhenaidha	Jessore	Shatkhira	Meherpue	Overall
Cows	100	66.7	30.8	0	25.0	37.5
Bullocks	0	0	0	33.3	0	18.2
Goat/Sheep	16.7	0	11.1	16.7	0	11.5
Poultry	25.0	20.0	6.7	20.0	6.7	10.7
Others (bicycle, Ornament, etc)	0	0	16.7	50.0	0	23.1
Overall	23.1	28.6	33.3	40.0	13.3	29.0

Indicator	Baseline	LOA Target	This Year (2001)			Cumulative to date
			Target	Achieved as of September 30	% of Achievement	
<b>Effect Level Indicator</b>						
1. # of trained partner staff on-site within 72 hours of disaster <sup>17</sup>	322	922	622			444
2. # of PNGOs that have developed or updated contingency plans	18	25	24			18
3. # of people in targeted areas with access to emergency relief supplies						
• # of population (in millions)	17.39	24.35	20.42			18.26
• # of Upazila	180	265	220			190
<b>Output Level Indicator</b>						
1. # of upazila and unions received training on Disaster Response Contingency Plan						
• # of Upazila	NA	265	53	19	36%	36
• # of Union	NA	-	-	262	-	405
2. # of PNGO in partnership with DMP	18	25	25	20*	8%	20
3. Establishment of Network of Partner NGOs	NA	1	1	1**	100%	1
<b>COMPONENT 4: Supporting Household Activities for Hygiene, Assets and Revenue (SHAHAR)<sup>18</sup></b>						
<b>Impact Level Indicator</b>						
1. % increase in income of vulnerable household (Tk/ month)	Mean Jessore: 3,643 Tongi: 4,027 Median Jessore: 2,858 Tongi: 2,800	15%	-			-
2. % increase in nutritional status of children <5 years						
• Stunting	Jessore: 36% Tongi: 45%	-3%	-			-
• Wasting	Jessore: 16% Tongi: 20%	-3%	-			-
• Underweight	Jessore: 45% Tongi: 53%	-3%	-			-
3. % decrease in diarrhea <sup>19</sup> episodes per month per children (children under 5 years)	Jessore: 29% Tongi: 42%	10%	-			-
<b>Effect Level Indicator</b>						
1. % increase in number of women income earners per household	Jessore: 0.35/hh Tongi: 0.54/hh	25%	5%			-
2. % increase in households receiving and repaying loans for IGAs	Jessore M-headed: 21% F-headed: 16% Tongi M-headed: 20% F-headed: 12%	25%	5%			-
3. % increase in population with appropriate hand washing practice <sup>20</sup>	Adult Jessore: 50.7% Tongi: 58.3% Children Jessore: 5.2% Tongi: 6%	25%	-			-
4. % increase in household using functional latrines <sup>21</sup>	Jessore: 39% Tongi: 15%	15%	-			-

<sup>17</sup> Subject to a disaster occurring. This information will be obtained soon after a disaster has struck.

\* Partnership with four PNGOs have been discontinued during this reporting period.

<sup>18</sup> In determining the sampling frame, SHAHAR baseline survey used two different universes (households in Jessore and Tongi). Thus the findings from the two samples cannot be aggregated.

<sup>19</sup> Children with diarrhea at least once based on a 30 day recall period

<sup>20</sup> Appropriate hand-washing practice is defined as washing hands with water and soap or ash after defecation.

<sup>21</sup> Functional latrine is defined as a water-sealed latrine.

Indicator	Baseline	LOA Target	This Year (2001)			Cumulative to date
			Target	Achieved as of September 30	% of Achievement	
5. % of vulnerable households participating in CRMC <sup>22</sup> activities	NA	20%	-			-
<b>Output Level Indicator</b>						
1. # of municipalities under project intervention	NA	4 <sup>23</sup>	4	4 ** <sup>24</sup>	100%	4
2. CARE-IFPRI <sup>25</sup> Action Research collaboration: # of action research surveys	NA	2/city	2	0 **	0%	2
3. # of PNGO in partnership project	NA	16	16	12 **	75%	12
4. # of IGA groups established	NA	980	700	741	106%	741
5. Provisioning of hygienic sanitation facilities						
• # of public sanitation complex installed	NA	39	20	25	125%	25
• # of public latrine installed	NA	500	200	1	0.5%	1
6. Length in linear Km of brick footpath constructed	NA	45	12	13.53	113%	13.53
7. # of structures <sup>26</sup> constructed	NA	101	35	0	0%	0
8. Length in Km of drains improved/constructed	NA	50	15	18.34	122%	18.34

<sup>22</sup> Community Resource Management Committee (CRMC) will be formed at the end of second year intervention. The first year was used for planning and inception of SHAHAR activities

<sup>23</sup> # of cities was revised from 9 to 4. Activities will be implemented for 4 years instead of 3 in each city as originally planned. The first year will be used for planning and inception of SHAHAR activities.

<sup>24</sup> Achievement during October to December 2000 period

<sup>25</sup> IFPRI- International Food Policy Research Institute

<sup>26</sup> Structure refers to culverts, bridges etc.

## Progress towards reaching Project Milestone

The following table lists the milestones and describes their status for 1<sup>st</sup> Quarter (July – August) of FY 2001:

MILESTONES	STATUS
1. Call Forward for AER FY 2002	Call Forward made and approved by USAID/D, USAID/W and FFP/W. The shipment of Title II wheat is expected to arrive in Bangladesh on November-December 2001.
2. FY 2001 Annual work plan	Draft report submitted to USAID/D for their review and approval
<b>IFSP BUILD Component</b>	
1. Selection of roads for rest life of the project	Completed
2. Two stage environmental reviews of each proposed alignment	Completed for FY 2000, 2001 & 2002
3. a. Construction of 323 kms of FY 2000 AS roads b. Construction of 355 kms of FY 2001 AS roads	a. 300 kms completed and remaining is due to complete by January 2002 b. 120 kms completed and remaining is due to complete by January 2002
4. Presurvey, estimation and funding of FY 2002 AS roads.	Funding request submitted to GOB
5. Procurement of 10 roads rollers for LGED	Handed over to LGED
6. Selection of 3 <sup>rd</sup> phase unions (50unions)	Completed
7. Implementation IGAs and FGAs	Approved guidelines among circulated among key stakeholders
8. Package training to 1 <sup>st</sup> and 2 <sup>nd</sup> phase unions	Continuing
9. Arrangement of airing of a 13 episode Radio Program	Continuing
<b>IFSP Disaster Management Component</b>	
1. Disaster preparedness and situation monitoring	On going
2. Reactive Union, Upzila and district disaster Management Committees	On going
3. Disaster Management training to CARE AND PNGOs staff	On going
4. Housing rehabilitation project to the South West flood affected populations	Completed
5. End use survey of South-West flood housing project	Completed
6. Cyclone shelter review	On going
7. Development of organizational Capacity Assessment Tools and methodology	On going
8. National Earthquake Workshop	Completed
9. DMP M&E plan preparation	On going
10. Development of NIRAPAD web site	On going
<b>IFSP Flood Proofing Component</b>	
1. Implementation of structural and non-structural interventions in 120 villages	Completed
2. Report on baseline survey	Completed and report finalized
3. Expansion plan for FY 02 villages and readiness FY 2002	Completed
4. Partnership arrangement with additional 3 NGOs	Done
5. Arsenic Mitigation strategy revised and implementation	On going
6. Gender responsive programming strengthened in FPP	Done
7. Staff development and capacity building of LGED and partner NGOs	Completed as per FY-2001 plan
8. Strengthening plantation home gardening initiatives	Completed

MILESTONES	STATUS
<b>IFSP SHAHAR Component</b>	
1. Nutrition education and rehabilitation sites in two Pourashavas	Started in selected communities. Courtyard sessions are going on.
3. Adolescent group formation	Identification and registration are going on
4. Families raised rooftop gardens for Vegetables	Going on
5. IGA Group formation	703 out of 741 groups (95%) formed
6. IGA groups participate in continuous education sessions on IGA, credit, human rights, gender, leadership, networking and rooftop gardening	On going
7. Training on pourashava staff on credit management, health, hygiene and nutrition, structure design, environmental assessment, gender, human rights and urban development	Completed
8. Training of PNGO staff on IGA management, credit management, health, hygiene and nutrition, MOU, baseline data collection, gender human Rights and urban development	All are completed except training on gender and human rights
9. Formation of Maintenance Committees	On going
10. Environmental assessment of structural interventions complete in four pourashava	Completed
11. Scheme preparation and funding request submission (for all four Pourashavas)	Going on
12. PLA sessions for community introduction and needs identification in new two towns	Completed
16. Census survey for the selected communities of the new two pourashavas	Completed
17. Community Profile through PLA session	PLA sessions completed. Report under preparation
<b>Technical Support</b>	
<b>Training Unit</b>	
1. Training of IFSP staff and counterpart	45,292 participants including 17,606 female were trained (CARE staff 933 and partners staff 44,359)
<b>Environment Unit</b>	
1. Regional environmental management training	15 workshops conducted
2. Arrangement for arsenic assessment of tube wells in FPP and SHAHAR	Arrangement done
3. Environmental awareness training for UP officials and other local people in BUILD operational areas.	Organized 5 sessions and 141 person including 20 female participated
4. Field visit to critical sites by Environment Unit Staff	Monthly scheduled visits done and report prepared
5. Digitized Upazila Road Maps for LGED	Completed for 67 Upazilas
<b>Monitoring &amp; Evaluation Unit</b>	
1. Baseline survey report finalization of SHAHAR	Completed
2. Census survey in Mymensingh & Dinagpur of SHAHAR	Completed
3. Census survey along the Roadsides (withing 250 m)	Completed
4. Wet season survey along finalization (in FY00 villages) of FPP	On progress
5. Baseline survey finalization (in FY 01villages) of FPP	On progress

# CARE-BANGLADESH

Training Unit, IFSP

**Quarterly Training Status Report for The month of July to September' 2001**

**Annex - A**

1	Activity Planning workshop (BUILD project)	5	31	9	17	24	81	APM,PO, APO	Field office
2	Awareness campaign	1	0	0	350	55	405	PNGOs volunteer trainers	GUP, Madaripur
3	Basic Training on HH&N	3	9	13	15	77	114	PO, APO, FT, HEO, CDO, HV	CARITAS, Mirpur, RRC-Jessore
4	Basic Training on PLA	4	26	4	44	17	91	APM, TO, FE, AFE, APO, FT, Masnager, Supervisor, DO, SAE	TARC, Bogura, SKS, Gaibandha, USS Kurigram
5	CEPA test orientation	1	0	0	4	4	8	DM of PNGO	IFSP CR, CBHQ
6	Computer basic Skills training	2	6	8	0	0	14	CARE IFSP staff	Food building CR, RFO
7	Court yard session	786	0	0	11846	9569	21415	Stake holders	Ward level
8	CRMC Sharing workshop	1	5	4	23	5	37	FC, CDO, Chairman, CEO, XEN, AE, SDO, Acct., Secretary etc. APC, PM, APM, TO, POs	Tongi PS Con. room
9	Dry run session on Stakeholder Training	1	13	10	0	0	23	PO, APO	MFO Conference Room
10	Environmental Awareness Training	5	0	0	121	20	141	Union Parishad representatives and Local elites, Teacher, SUP	Different Union Parishad
11	Environmental Management Refresher Training	16	110	2	229	0	341	PM, APM, FE, AFE, TF, Manager, Supervisor, XEN, UE, SAE, AEs, POs, APOs, SDO	YWCA training center-Bogra, TDH-Kurigram, BFO, RajFO, MFO, JFO, RFO, CDA, RRC-Trg center-Jessore
12	Environmental workshop	1	25	0	0	0	25	CARE IFSP staff	CARE Staff house
13	Foundation Training of FPP	1	4	0	14	3	21	APM, AFE, APO, Manager, Supervisor, TF, DO, Accountant	YMCA, Bogra
14	Gram Police Training	18	2	0	207	0	209	Gram police	Union level
15	HH&N Guidelines sharing session for common understanding	1	3	4	9	7	23	FC, HEO, CDO, PM, PDO, APM, POs, FTs	UFO Conference room
16	Home Gardening Follow-up Training	1	0	0	0	85	85	Project Participants(villager level home gardener)	Different village of Niki UZ
17	IFSP Trainers workshop	1	14	11	0	0	25	TC, PDOs, POs, APO, TOs	CARE staff house
18	IFSP workshop	1	28	7	0	0	35	Program Coordinator, PCs, UCs, APCs, PMs, RDMs, TOs	Staff House
19	Inception session on FPP	1	0	23	2	0	25	ED, Manager, UNO, TEO, SEO, UE, SAE, UP chairman, Member	Horticulture centre, kishoregonj
20	Infrastructure pre-survey orientation training	1	4	0	3	0	7	POs, APOs, Asst.Eng. SDO	MFO SHAHAR Project
21	LLP Workshop	8	0	0	269	34	303	UDCC Member & NGO representative	Field office
22	Management Skill on Micro Enterprise	1	1	3	24	4	32	PO, FC & CO	CARE Staff House
23	MOU Sharing workshop	1	6	3	10	0	19	Chairman, XEN, Asst.Eng. PC, IFPRI, APCs, PM, APM, POs, PNGO coordinators	MFO-SHAHAR
24	MYP-Workshop	5	0	0	240	75	315	Gos, NGOs, LEBS & Stakeholders	Union Parishad
25	New staff orientation on FPP	1	5	2	9	5	21	APM, FT, Manager, DO	GJKS Training room, Dherai

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# CARE-BANGLADESH

Training Unit, IFSP

## Quarterly Training Status Report for The month of July to September' 2001

**Annex - A**

Sl. No.	Title of Training	CARE Bangladesh					Total Participants	Facilitator/Instructor	Venue
		July	Aug	Sept	Oct	Nov			
26	Orientation on census survey of BUILD project	1	13	0	0	0	13	TO, PO, APO, PDO	CARE Staff house
27	Orientation on FPHNE guideline & Reporting formats	2	2	3	2	8	15	Manager, Supervisor, DO, APO, APM, FT	Rawmari FO, Dherai FO
28	Orientation on Home Gardening module for Old staff	1	3	2	5	4	14	APO, FT, Supervisor, DO	Karimgonj UZ
29	Orientation on Infrastructure Planning	1	4	0	9	0	13	PM, APM, PO, APO, AE, SAE, Draftsman	DIFO
30	Orientation on IOP	1	17	1	0	0	18	PO, TO, APO, RFO	RFO
31	Orientation on need assessment	1	3	1	3	0	7	APM, PO, AE, SAE, SDO	MFO
32	Orientation on performance & environmental monitoring (community)	20	0	0	111	32	143	Project participants, LPS president, Secretary members.	FPP villages
33	Orientation on village plan	2	5	2	15	7	29	APO, FT, Manager, Supervisor, DO, SE, SAE, CO,	ORA office-Karimgonj
34	Orientation session on Focus group discussion (FGD)-FPHNE	1	1	2	0	8	11	APO, FT, DO	USS, Shaghata
35	Orientation/Foundation training on CARE Bangladesh and it's program with special emphasis on IFSP	1	10	1	0	0	11	APO-RI	CARE staff house
36	Overseas experience sharing workshop	1	5	3	20	6	34	Chairman, Commissioners, Medical Officer, AO, Office Assistant, AE, SAE, SDO, APM, POs, APOs	Pourashava hall room
37	Own organization staff training on Disaster Management course	5	0	0	100	37	137	Project coordinator, Branch manager, Accountant, BNPS & TMSS staff	NDP training center, POPI training center.
38	PLA Training for Community Profile	2	15	6	0	0	21	PM, APM, PO, APO	MFO & DIFO Con. Room
39	Planning session on Action Plan Preparation for FY-2	2	9	0	30	10	49		FPP villages
40	PME Design and tools development workshop	1	5	4	1	2	12	HEO, HV, PM, PO, FT	JMPFO Training room
41	PNGO fund management workshop	1	17	0	17	0	34	APC, PM, APM, TO, Manager, Accountant, Supervisor	CBHQ
42	Principal and values	1	1	1	0	0	2	PO, APO	FPAB-Dinajpur
43	Refresher Training on PLA	7	22	11	35	12	80	TO, APO, FE, AFE, Manager, Supervisor, TF, DO, SAE	USS & SKS Training center, Shaghata
44	Review session on planning & Home Gardening	1	11	3	6	0	20	Manager, PS, Dos, FA, PM, PC, APC, PDO, TO, APO, FT	Horticulture Center, Kishoregonj.
45	Simulation on disaster	9	0	0	297	152	449	UP officials, volunteers, different club members.	Nayabari union parishad
46	Stake holder Basic Training/orientation & refresher	250	12	4	5231	3781	9028	Stakeholder	Eard level
47	Survey Techniques on AS road	4	56	5	0	0	61	PO, APO	BFO, MFO, JFO, RFO
48	TOT on Flood preparedness Health & Nutrition Education (FPHNE)	1	0	3	1	25	29	APO(Trg.), Supervisor, DO	CHESTA Training center, Shamoli, Dhaka
49	Training on Plantation, Home gardening & Vegetation	3	27	7	37	13	84	Supervisor, TF, DO, APM, FT, APO, FE, AFE	TDH- Kurigram, YMCA- Bogra, Horticulture Center-Kishoregonj

# CARE-BANGLADESH

Training Unit, IFSP

**Quarterly Training Status Report for The month of July to September' 2001**

**Annex - A**

50	Training on census survey/TCS & TFS	2	15	0	19	0	34	APM(RI), PO, Enumaretor	RFO, JFO
51	Training on communication & Facilitation on Home gardening	2	23	1	23	1	48	APO, TO (Plant), FT, DO, CO	TARC, Savar, PROSHIKA-Manikgonj
52	Training on Engineering Design of road transportation	1	16	1	12	0	29	AEs, UEs, PMs, APMs, TOs	ICMH
53	Training on Environmental Assessment Tools	1	18	0	0	0	18	CARE RI staff	MFO Conference Room
54	Training on Management Development Project	1	12	2	10	3	27	CARE IFSP staff	ICMH, Matuail
55	Training on Multimedia Projector Operation	2	13	4	0	0	17	CARE IFSP staff	Field office
56	Training on Negotiation	7	36	11	77	31	155	APM, APO, Supervisor, CO, AFE, FE, FT, SAE, UE, WA, Manager, DO, Supervisor	TDH- Kurigram, Nageshwari FO, Rowmari FO, Rajibpur FO, Sariakandhi UZ
57	Training on Participatory Monitoring and Evaluation	3	3	9	3	63	78	VN, Office Asst, HVs, HEOs, POs, APOs, FTs	APONJON community center, Uttara, JMPFO Training room
58	Training on Pre Survey. & PRD	7	48	6	79	4	137	Manager, Supervisor, TF, DO, UE, SAE, APM, FT, APO, FE, AFE,	TDH-Kurigram, Rawmari FO
59	Training on Refresher Flood Preparedness Health & Nutrition Education (FPHNE)	1	0	10	0	20	30	APO(Trg.), FT, DO	Dhaka Ahsania mission training center, Dhaka
60	Training on socio economic survey	1	0	0	8	0	8	Enumerators	RFO
61	Union DMC Training	146	0	0	3199	880	4079	UP Elected Bodies, School Teachers, Govt. Officials, NGO Rep. CPP Union Team Leader, and Local	Different UP office
62	Union Volunteers Training	159	0	0	2988	1792	4780	UP Elected Bodies, School Teachers, Govt. Officials, NGO Rep. CPP Union Team Leader, and Local	Different UP office
63	Upazila & union risk & resources mapping	39	0	0	791	443	1234	Volunteers	Different UZ & UP office
64	Upazila DMC Training	15	0	0	383	47	430	GoB official UP Official social worker, NGO rep, School teacher, Freedom fighter, Business man, local elite.	Different Upazila hall room
65	Workshop on HH&N activities	1	0	0	0	24	24	HVs, HEOs, FC	Prodipon office con. Room, Tongi
66	Workshop on Six month action plan	1	5	1	5	5	16	APM, TO, DO, Manager, Accountant	GJKS Training room, Dherai
67	Workshop on strategy of LGD & Maintenance Committee activities	1	4	3	10	2	19	FC, CDO, AE, SDO, PM, APM, POs, PE	UFO Office room
<b>Sub Total</b>		<b>1576</b>	<b>723</b>	<b>210</b>	<b>26963</b>	<b>17396</b>	<b>45292</b>		

	CARE	Non CARE
Male	723	26963
Female	210	17396
<b>Grand Total:</b>	<b>933</b>	<b>44359</b>

CARE	<b>933</b>
Non CARE	<b>44359</b>
<b>Grand Total:</b>	<b>45292</b>

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CARE-BANGLADESH

INTEGRATED FOOD SECURITY PROGRAM (IFSP)

QUARTERLY REPORT ON HOST COUNTRY CONTRIBUTION

Country: Bangladesh

Fiscal Year: 2002

Reporting Quarter: July'01 - September'01

All figures in US \$

TYPES OF CONTRIBUTIONS	TOTAL CONTRIBUTION FY 2000-2004 (Projected) *	CURRENT FY (2002) OBLIGATION (Projected)	CUMULATIVE CONTRIBUTION UPTO PREVIOUS QUARTER (Actual)	REPORTING QUARTER CONTRIBUTION (Actual)	CUMULATIVE CONTRIBUTION TO DATE (Actual)	% OF CONTRIBUTION TO DATE
	A	B	C	D	(C+D)=E	(E/A)X100=F
1. GOB Grant for CARE operation	3,425,111	861,737	1,555,298		1,555,298	45.41
2. GOB Grant for LGED's project implementation	1,040,706	192,983	405,263		405,263	38.94
3. BDG Grant for project maintenance**	5,604,498	989,284	2,656,961	86,192	2,743,153	48.95
4. GOB Grant for VAT/TAX	2,352,375	426,789	165,011		165,011	7.01
<b>TOTAL:</b>	<b>12,422,690</b>	<b>2,470,793</b>	<b>4,782,533</b>	<b>86,192</b>	<b>4,868,725</b>	<b>39.19</b>

\* Original projection at the beginning of the project

\*\* For maintenance fund Ref.:i) LGED/CE/CARE-03/2001/461/1(25) dt 10/07/2001

ii) LGED/CE/CARE-03/2001/584 /1(85) dated 23/09/2001

Prepared by:

Md. Shamsul Hoque  
Ratan Kumar Debnath



Approved by:

Md. Ali Neaz, GM-Finance

